

# AELE LAW ENFORCEMENT LEGAL CENTER

THE PUBLISHERS OF THE MONTHLY  
“JAIL AND PRISONER LAW BULLETIN”

ANNOUNCE A THREE-DAY PROGRAM FOR

- ★ Sheriff's Personnel
- ★ Jail Administrators
- ★ Prison Officials
- ★ Police Executives
- ★ City/County Attorneys
- ★ Corrections Professionals

You Should Attend...

THE AELE WORKSHOP ON  
**JAIL AND PRISONER  
LEGAL ISSUES**



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**LAS VEGAS**  
January 14-16, 2008

CONTAINS NEW & UPDATED MATERIAL

*For other information about this or the other AELE Workshops, including dates, descriptions, and locations, please visit our website at <http://www.aele.org>*

## PROGRAM CONTENT

### POLICY LIABILITY

- Deliberate indifference
- Role in litigation
- Formal vs. informal rules
- Liability standards
- Policymaking process
- National standards
- Accreditation
- Privatization

### MAIL AND CORRESPONDENCE

- Extent of rights
- Kinds of mail
- Legal and official mail
- Incoming mail
- Outgoing mail
- Books, magazines, papers
- Publisher only rules
- Censorship
- Packages

### LITIGATION PREPARATION

- Depositions and discovery
- Testifying in court
- Court procedures
- Documents and reports

### PRISON LITIGATION REFORM ACT

- Conditions claims
- Limitations on court orders
- Special masters and monitors
- Attorney fee limitations
- Frivolous litigation
- Damage claims
- Release orders
- Procedural orders
- Grievance procedures
- Expenses and costs

### CORRECTIONS OVERVIEW

- Program introduction
- Judicial philosophies
- Trends in litigation
- New developments

### CLASSIFICATION SYSTEMS

- What is classification
- The classification process
- Classification standards
- Relationship to litigation
- Relationship to protection

### USE OF FORCE/VIOLENCE PROTECTION

- Protection obligations
- Risk evaluation
- Staffing issues
- Record keeping and documentation
- Use of force standards
- Prior incidents
- Physical plant considerations

### PRISONER RELIGIOUS RIGHTS

- Liability standards
- Determining a religion
- Meetings
- Religious articles
- Facility regulations
- Security and staff concerns

### CONDITIONS OF CONFINEMENT

- What is a conditions case
- Legal standards
- Population capacity
- Facilities and services
- Plans and construction
- Litigation considerations
- Essential services
- Funding and resources
- Remedies and strategies

### MEDICAL CARE

- Standard of care
- Required services
- Screening
- Deliberate indifference
- Dental services
- Mental health issues
- Elective procedures
- Medication
- Private contractors
- Medical protocols
- Contagious diseases

### PRISONER DISCIPLINE

- Procedural rights
- Notice requirements
- Conduct of hearings
- Hearing officers
- Informants and witnesses
- Evidence standards
- Burden of proof
- Rules and regulations
- The decision process
- Appeals
- Punishment

### SUICIDES/IN-CUSTODY DEATHS

- Theories of liability
- Profiles
- Training issues
- Prisoner screening
- Prisoner observation
- Isolation and protection
- Design and safety issues
- Record keeping
- Prior incidents

### THEORIES OF LIABILITY

- Administrators
- Cruel and unusual punishment
- Deliberate indifference
- Improper detentions
- Actions of escapees
- Failure to protect
- Federal civil rights
- Policies and customs
- Employer liability
- Issues for sheriffs

### USE OF EXPERTS

- Need for expert
- Choosing an expert
- What an expert does
- Expert role in litigation
- Facility evaluation
- Working with experts
- Expert compensation
- Assisting in litigation
- Tours and evaluations
- Policy review and development

### LITIGATION CONCERNS

- Attorney fees
- Expenses
- Governmental immunity
- Individual immunity
- Injunctions
- Types of damages
- Class actions
- Representation and indemnity
- Settle or litigate concerns

### MANAGEMENT CONCERNS

- Population control
- Internal audits
- Funding issues
- Use of force policies
- Incident review

## REMARKS

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- ★ **All training will be held at the hotel facility. Registration is from 8:15 to 9:00 a.m. on Monday. Class hours are 9:00 a.m. to 4:45 p.m. Monday and Tuesday, and 8:00 to 11:00 a.m. on Wednesday.**
- ★ Registration includes luncheons on Monday and Tuesday.
- ★ Training or prior familiarity with legal procedures is not necessary. Instructional techniques are employed that will benefit both lawyers and lay personnel. Ample time will be allowed for questions. Participation by attendants is encouraged.
- ★ The staff and speakers, as their schedules permit, will be available during the workshop to answer questions.
- ★ Workshop attendance will be limited; seating will be arranged behind narrow tables to facilitate discussion. If a larger number of persons register than can be accommodated, those in geographical proximity will receive preference.

## WORKSHOP MATERIALS

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Each attendant will be provided:

- ★ Workbook containing copyrighted lecture outlines and case citations.
- ★ CD-ROM containing extensive source material, relevant cases, and in-depth articles.
- ★ Directions for accessing legal research through the AELE comprehensive web page for case review/research, experts, and legal, procedural, and tactical website links.
- ★ Certificate of Attendance.

## MANDATORY CONTINUING LEGAL EDUCATION

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- ★ AELE has received approval for this course in Nevada and AELE has been approved as a CLE provider in Illinois and California. Other states with MCLE requirements have accredited this seminar in prior years. For additional information, see [www.aele.org/cle.html](http://www.aele.org/cle.html)

## FACULTY

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<b>Carrie Hill</b>	Editor, <i>Corrections Managers Report</i> ; former General Counsel for the Utah Department of Corrections; actively involved in corrections litigation for many years as an attorney, consultant, trainer and expert witness.
<b>W. Ken Katsaris</b>	Law enforcement and corrections training specialist and litigation consultant; former Sheriff of Leon County, Florida (Tallahassee), responsible for operation of county jail; former Assistant to Director, Florida Department of Corrections; prior service with St. Petersburg and Tallahassee Police Departments.
<b>John G. Peters, Jr., Ph.D.</b>	President and Chief Learning Officer of the <i>Institute for the Prevention of In-Custody Deaths</i> . Dr. Peters, a former police officer and deputy sheriff, is frequently called upon to be an expert witness.
<b>Emory A. Plitt, Jr.</b> (Course Director)	Judge, Harford County Circuit Court, Maryland; former General Counsel, Maryland Department of Public Safety & Correctional Services; former County Attorney and counsel to local sheriffs. More than 35 years experience in correctional litigation. Editor, <i>Corrections Legal Defense Quarterly</i> , 1994-2000.
<b>Ray Sabbatine</b>	Retired Community Corrections Director in Lexington, Kentucky. Consultant to National Institute of Corrections on classification and prisoner management systems. Management consultant and expert witness in correctional litigation and prisoner classification.

***(Because of trial schedule changes or other unplanned events,  
we may have to engage substitute speakers with similar knowledge and experience.)***

# JAIL WORKSHOP REGISTRATION INFORMATION

Telephone (800) 763-2802  
or (847) 685-0700

Fax (24 Hours) (800) 763-3221  
or (847) 685-9700

## HOTEL

Upon registering with AELE you will receive an attendant's memo outlining the workshop activities. Hotel reservations are the individual registrant's responsibility and should be made as soon as possible.

The Orleans Hotel & Casino is located at 4500 W. Tropicana Avenue, Las Vegas, Nevada 89103, (800) 675-3267 or (702) 365-7111. A limited number of rooms have been reserved if booked before December 12, 2007 at a maximum rate of \$55.00 per night, single or double occupancy, plus a 9% room tax (Sunday through Tuesday). The group code "**AELE**" must be used to obtain this rate. However, rates may be lower due to promotional pricing offers if booked without the group code.



**AELE WORKSHOPS**  
P.O. Box 75401  
Chicago, IL 60675-5401

This form can be completed online. Put your mouse pointer on a blank line and then type your information. Then print the form and fax it to 1-800-763-3221 or mail to AELE.

## TUITION

**EARLY REGISTRATION:** Fees for the workshop are: \$695.00 for the first person and \$595.00 for each additional person from the same government agency or private employer (including the attorney for the entity), provided you register with AELE before Monday, December 3, 2007. There is a \$20.00 surcharge for the first attendant after the date indicated; there is no surcharge for additional attendants up to the time the program begins, and there is no charge for attendant substitutions.

• \$\_\_\_\_\_ is due; ☐ Check enclosed; ☐ Bill agency; ☐ Charge my credit card Purchase Order No. \_\_\_\_\_ (if needed).

VISA, MasterCard or American Express accepted. Credit Card# \_\_\_\_\_ Exp. Date \_\_\_\_\_



Signature (if using a Credit Card) \_\_\_\_\_

**CANCELLATION POLICY:** The tuition is fully refundable if cancellations are made before Monday, January 7, 2008. Otherwise, a \$75.00 cancellation fee will be charged per attendant. Upon written request, you may transfer your tuition to a future workshop.

## REGISTRATION FORM

**Register me for the Jail Workshop, January 14-16, 2008**

Name \_\_\_\_\_ Title \_\_\_\_\_ ☐ Attorney  
☐ Non-Attorney

Agency or Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Business Phone (\_\_\_\_\_) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Fax Number (\_\_\_\_\_) \_\_\_\_\_ **Our Federal Tax ID # is: 36-6140171**

*I hereby authorize AELE to confirm my registration (or to send information relating to this seminar) by (a) sending me a fax at the above number, and/or (b) sending me an e-mail, and/or (c) telephoning me at the above number.*

**Signature (Required):** \_\_\_\_\_

## RETURN PROMPTLY

DO NOT DELAY REGISTRATION WHILE AWAITING  
FORMAL APPROVAL OR A PURCHASE ORDER.

SEND OR FAX A COPY OF THIS APPLICATION,  
MARKED "PENDING APPROVAL."