

THIS IS HUGE AND WITHOUT REPLACEMENTS....WE WILL NOT HAVE A SINGING CHRISTMAS TREE IN 2014!!

The following positions were held by senior parents last year and we need a new chairperson to step forward NOW (these jobs are indicated below by using CAPITAL LETTERS). We also have parents that will be leaving after this year (jobs are indicated below with lower case letters). We are in need of new parents to step up this year and become chairpersons (or in some cases, co-chairpersons while learning the job this year)! If interested, indicate below with an "X". We will call you with details or feel free to ask questions!

_____ USHERS (Wed night only job now, need chairperson)	_____ FOOD (BETWEEN SHOWS ON SAT ONLY, need chairperson)	_____ Tree Construction (Co-Chair needed)
_____ Overall Tree Project (Co-Chair needed)	_____ Poster Distribution (Chairperson needed)	

Singing Tree Volunteer Contact Info:

Volunteer 1 Name _____
Volunteer 1 Home Phone _____
Volunteer 1 Cell Phone _____
Volunteer 1 Email _____
Preferred method of contact _____

Volunteer 2 Name _____
Volunteer 2 Home Phone _____
Volunteer 2 Cell Phone _____
Volunteer 2 Email _____
Preferred method of contact _____

TREE JOB DESCRIPTIONS

PRE-TREE WEEK HELPERS

Poster Distribution-Help get the word out that tickets are on sale by hanging posters around town. Many say, "I wish I would've known tickets were on sale." You can assure this doesn't happen! We break this job up among committee members so it doesn't take too much time. Busy people could even take on this little challenge for a day! These need to be hung before tickets go on sale in late October. **WE ARE IN NEED OF A NEW CHAIRPERSON FOR THIS POSITION**

Program Advertising-Our program advertising/donations helps defer (and often pay for entirely and even made money last year!) the large cost of printing the program and also gives local businesses, organizations (and choir parents!) an opportunity to publically show their support for our program and the arts. Get involved in filling our program with supporters and be done with your job before tree week even arrives. This job is mainly during October and must be completed by early November. Janet Boerema is the Chairperson for this committee and the lead designer of the program (JMBCreative@aol.com, 780-9553 [h]).

TREE WEEK HELPERS

Tree Builders (Set-Up and Take Down) You get to build (or take apart) the Singing Christmas Tree! No prior experience necessary as you will receive on the job training. There are a number of different ways in which you can help and we need lots of it! MEALS PROVIDED!! We need 30+ people for this task (each time) and this job happens on the Sunday/Monday before Tree Week and the Sunday after. Even though his son has graduated, John Patrick (jasp49441@comcast.net), 616-638-0973 [c]) has agreed again to be the chair for this position. We are **LOOKING FOR A CO-CHAIR** as John is committed through this 2014 and then he will move on.

Tree Trimmers (Decorations)-Once the tree has been erected, you get to come in and make it look pretty by adding decorations. It's much like trimming a Christmas Tree and changes the entire look of the tree from dull to flashy! No prior experience necessary and you will be "trained" on the job. We need help "fluffing" the bows before or after each show and taking the decorations down after the week of shows are over. We organize decorations on Sun. Nov. 30th (4+ people), Decorate on Mon and Tues (3pm-6pm 10+ people), "fluff" Wed-Sat matinee (4+ people) and after Sat night show, take down (10+ people). Charles and Karen Poole Co-Chair this committee (cwpoole715@gmail.com).

Tree Monkeys-It's argued that these folks have the most fun. Whenever the kids are in the tree, so are the monkeys...you just can't see them! There are actually platforms immediately behind (and built into) the structure where parents hang out to help pass microphones, collect overlays, and assist the occasional "fainter." At one time, this group even designed their own shirts! We need these folks hanging around Mon-Sat! Bob Grevious is the chairperson: robertgrevious@comcast.net

Ushers-For those folks perhaps too shy to hang out around the tree (or for those people who want to catch the show for free!) volunteer to usher. Can you stuff and hand out programs, take a ticket and check/clear the auditorium after the show? You are hired! *The job is Wednesday night dress rehearsal* as the Frauenthal will handle the ushering on the remaining nights. We need 6-8 parents. **WE NEED A NEW CHAIR FOR THIS POSITION.**

Candles-Reminder! No more scrapping wax, using torches and lighting wicks! We are now using safe battery operated (but still very realistic looking) candles again this year. Just turn them on and off and you are set to go. This job is also exciting as you get to be in the lobby while the students sing Siyahamba and begin each concert. It's neat to see their little faces in their sailor suits, hair pulled back off their faces and singing angelically! Tues-Sat. nights and we need 15 people per night.). Yalanda Anthony (ylanthyony5683@gmail.com) and Ruth Bradfield (ruthie428@comcast.net) will co-chair this committee.

Overlays-Sounds difficult huh? Overlays are simply a rectangular piece of white cloth that you place over the students just before they climb the staircase up the tree. During the show, the students (secretly) remove them and give the Tree an entirely new look. The overlay actually covers their choir uniform. After the kids take them off you collect them up and get them ready for the next show. Intrigued? It's easy and another group that boasts that THEY have the most fun...take that Tree Monkeys! We need 12+ people per night, Wed.-Sat. Kristin Mocere (kmocere@mpsk12.net), as well as Jeff and Joni Huston (raid63frito@comcast.net) will co-chair this committee.

SEE BACKSIDE OF SHEET FOR FURTHER JOB DESCRIPTIONS!

Student Supervision-For the person who actually enjoys teenagers...Seriously now, the kids are so excited and full of energy as they wait to begin the production and we need to put them somewhere! So, they gather in two large rooms attached to the Frauenthal and you are just there to let them know you care...and to collect their cell phones, straighten their ties and watch them flirt! It's one of the shortest jobs, as once the kids go down for the processional, you can kick back and have your own party! We need 6 people to help Tues-Sat beginning at 6:15pm until shortly after the performance. Doug and Lisa Zuidema (DLJAEC@comcast.net) have agreed to co-chair this committee and are taking over for the legendary Meg and Bryan Jennings full time this year!

Product Sales-One of the more creative team positions, you get a hand in either selecting or selling all the neat products that every student and parent dreams of owning all year long. We have come a long way in what we offer for all who proudly want to say, "I was there!" We've got jewelry, ornaments, mugs, cds, sweatpants, shirts, pajamas, scarves, hats, and on and on! You get to greet the public first and watch the lobby hubbub before and after the show. It's a classy job for sure! The times are Thurs-Fri. 5:45pm until post show, Sat. 1:45-post show and 6:00-post show and we need 4 people per night. Nancy Grigsby is the chairperson again this year. (grigsbyn@monashores.net)

Nurses-Well, these days the students are so well trained very few are coming out of the TREE (knock on wood right?!) You provide care of and first aid for students who become faint/ill before and during performances (Certified Nurses Only Please!). This job is needed Mon.-Sat. and we need 3 people on Monday and 5 on Tues.-Sat. Rita Chandonnet (798-7591), (butterflirmr@yahoo.com) is still our loyal chair.

Tree Co-Chair-In this position, you will coordinate our Wednesday night's Meijer Community Concert as well as support the chairs/committees, provide meals for volunteers during Tree construction/tear down (find donors, i.e. Subway), troubleshoot concerns during Tree Week and fill in where needed. Cheryl Ferris (cferris@moka.org, 740-4172 [c]) is still graciously doing this job even though her baby has now graduated. Thanks Cheryl! John Patrick (jasp49441@comcast.net), 616-638-0973 [c] has stayed on yet another year after his son has graduated but will be ready to move on after 2014 so we are **LOOKING FOR A CO-CHAIR.**

Food-This committee provides the food to give the kids a boost before their last show on Saturday night. The past several years, we used Subway and then also picked up some cookies and fruit. This commitment is a one shot deal so works well for the busy parent who still wants to help in some way. **WE NEED A NEW CHAIRPERSON** although Jeniffer Matthew did it last year and is still willing to help out this year.