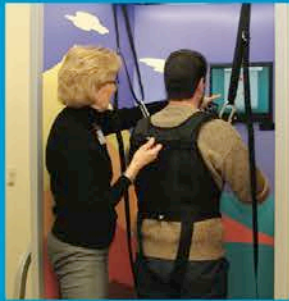




APPLICATION



Physical Therapist Assistant Admission Criteria & Procedures

Application begins April 1, 2014 ■ Application deadline August 1, 2014
Supporting documentation due September 1, 2014



HEARTLAND
COMMUNITY COLLEGE

Health & Human Services Department

NEW PROGRAM ANTICIPATED LAUNCH DATE: Spring Semester 2016

IMPORTANT ACCREDITATION INFORMATION

- Graduation from a physical therapist assistant program accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 111 North Fairfax street, Alexandria, VA 22314; phone 703-706-3245; accreditation@apta.org is necessary for eligibility to sit for the licensure examination, which is required in all states.
- Heartland Community College is seeking accreditation of a new physical therapist assistant education program from CAPTE. The program will submit an Application for Candidacy, which is the formal application required in the pre-accreditation stage. Submission of this document does not assure that the program will be granted Candidate for Accreditation status. Achievement of Candidate for Accreditation is required prior to implementation of the technical phase of the program; therefore, no students may be enrolled in technical courses until Candidate for Accreditation status has been achieved. Further, though achievement of Candidate for Accreditation status signifies satisfactory progress toward accreditation, it does not assume that the program will be granted accreditation.

Anticipated HCC Accreditation Timeline

| | |
|---|--|
| Pre-Accreditation Phase | July 1, 2013-June 1, 2015 |
| Submit Application for Candidacy..... | March 1, 2015 |
| Candidacy Visit | April 2015 |
| Matriculate students into the technical portion of the program..... | Spring Semester 2016 |
| Complete Self-Study | Fall 2016 |
| CAPTE On-Site Visit..... | Fall 2016 |
| CAPTE Decision Regarding Accreditation | Prior to Graduation of first cohort 2017 |

PHYSICAL THERAPIST ASSISTANT PROGRAM INFORMATIONAL MEETINGS

It is strongly recommended that anyone interested in applying for the 2015 PTA program attend one of these informational sessions:

March 18, 2014 at 10:00 am
Heartland Community College
Normal Campus
Community Commons Building, Room 1406
1500 W. Raab Rd, Normal

June 9, 2014 at 6:00 pm
Lincoln Center
LEC III
620 Broadway, Lincoln

June 18, 2014 at 7:00 pm
Heartland Community College
Normal Campus
Community Commons Building, Room 1406
1500 W. Raab Rd , Normal

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Letter of Introduction

Thank you for inquiring about the Physical Therapist Assistant Program at Heartland Community College. Physical Therapist Assistant (PTA) is an exciting and fulfilling profession where, under the direction and supervision of a Physical Therapist, you assist patients in restoring and/or promoting movement and physical function. Employment as a PTA can occur in hospitals, outpatient clinics, schools, skilled nursing facilities, as well as sports and fitness facilities.

At Heartland, faculty and staff are dedicated to helping you achieve success in the PTA program and preparing you to be a skillful, competent, ethical, safe and professional physical therapist assistant. Heartland Community College offers many support services to provide additional assistance to students in the PTA program.

If you are interested in a career that is physically active and allows you to help improve the quality of life for patients in many different settings, I urge you to consider a career as a physical therapist assistant.

Additional information on both Heartland Community College and the PTA program is available on our website at <http://www.heartland.edu/hhs/pta/>.

PTA is a very rewarding career with many opportunities. Thank you for showing an interest in the Physical Therapist Assistant program at Heartland.

Regards,

A handwritten signature in black ink that reads "Jane Miller PT, MHS".

Jane Miller PT, MHS
Coordinator of the PTA Program

Associate in Applied Science Degree in Physical Therapist Assistant 66 Semester Hours

The PTA program at Heartland Community College leads to an Associate in Applied Science Degree in Physical Therapist Assistant.

This degree contains pre-admission (general education) courses, PTA technical courses and practical clinical experiences. The pre-admission courses must be completed with a “C” or greater AND a GPA of 2.5 in these courses must be obtained by the end of the fall semester to be eligible for admission to the PTA program in the subsequent spring. All PTA courses must be taken in sequence.

| Physical Therapist Assistant Program Requirements | | <u>Credit Hours</u> |
|---|---|----------------------------|
| Pre | ENGL 101 Composition I | 3 |
| Admission | BIOL 181 Anatomy & Physiology I | 4 |
| Requirements | BIOL 182 Anatomy & Physiology II | 4 |
| | COMM 101 Intro to Oral Communication | 3 |
| | HLTH 225 Clinical Kinesiology | 3 |
| | PSY 101 Intro to Psychology | 3 |
| | PSY 209 Human Growth & Development | 3 |
| Total Credit Hours for Pre-admission Requirements | | 23 |
| <u>Term</u> | <u>Course</u> | <u>Credit Hours</u> |
| 1st Year | PTA 100 Introduction to Physical Therapy | 1 |
| Spring | PTA 101 Principles of Patient Care | 2 |
| Semester | PTA 102 Patient Care Skills & Assessment | 2 |
| | PTA 110 Physical Agents in Rehabilitation I | 2 |
| | PTA 111 Application of Physical Agents I | 1.5 |
| | PTA 120 Foundations of Therapeutic Exercise | 3 |
| | PTA 121 Therapeutic Exercise for Orthopedic Conditions | 2 |
| | | 13.5 |
| Summer | PTA 140 Clinical Experience I | 4 |
| Term | | 4 |
| Fall Semester | PTA 210 Physical Agents in Rehabilitation II | 3 |
| | PTA 211 Application of Physical Agents II | 1.5 |
| | PTA 220 Concepts of Rehabilitation | 4 |
| | PTA 221 Rehabilitation Techniques | 2 |
| | PTA 230 PTA Pathophysiology | 3 |
| | | 13.5 |
| 2nd Year | | |
| Spring Semester | PTA 240 Clinical Experience II | 10 |
| | PTA 250 Clinical Seminar | 2 |
| | | 12 |
| Total Credit Hours for Technical Courses | | 43 |
| Total Credit Hours for Associate of Applied Science in PTA | | 66 |

Graduation requirements for the Associate in Applied Science degree are listed in the Physical Therapist Assistant handbook and College catalog under “Graduation Requirements.”

Equal Opportunity Statement

Heartland Community College is an equal opportunity institution. No person, on the basis of race, color, religion, sex, sexual orientation, national origin, ancestry, age, marital status, physical or mental handicap unrelated to ability or unfavorable discharge from military service or veteran's status shall be discriminated against in employment, in educational programs and activities or in admissions. HCC complies with applicable federal and state laws prohibiting discrimination, including the Civil Rights Act of 1964, the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, the Age Discrimination in Employment Act and the Illinois Human Rights Act, all as amended from time to time.

PTA Admission Policy

PTA student admission procedures and practices adhere to applicable law, are nondiscriminatory and assure equal opportunity to all applicants. The PTA program at Heartland Community College is a selective admission program.

The PTA program enrollment is limited to 16 students per year. Decision for admission is based on achievement of minimum academic criteria and the quality of the applicant's credentials in relation to those of other applicants.

Admission Criteria

- All pre-admission courses completed OR in progress during the fall semester of the application deadline.
- Minimum grade of a "C" in all pre-admission courses AND a GPA of 2.5 in these courses.
- HLTH 225, BIOL 181 & 182 or equivalent completed within the last five years.
- Minimum Health Occupation Basic Entrance Test (HOBET) comprehensive score of 59%.
- Residency
 - Applicants who are legal residents of Community College District #540 will be given preference for admission provided all admission criteria are met. Applicants will be required to show proof of residency (driver's license or state ID) as part of the application process, and students admitted to the program will be required to show proof of residency at the time of registration each term. Applicants who are granted the in-district tuition rate because they work in the district or have a parent or guardian who works in the district are not considered in-district applicants for selective admission programs. Applicants who attend other institutions of higher education within District 540 and live in college/university housing are not considered in-district applicants for selective admission programs.
 - Out-of-district applicants will be considered for admission after all qualified and eligible in-district applicants have been offered admission. Applicants with temporary visas will not be considered until all qualified and eligible in-district and out-of-district applicants have been offered admission.
 - Official definition of residency and description of District #540 boundaries are available in Enrollment Services.

Application Procedures

1. Apply to Heartland Community College

Complete the new student admission process at www.heartland.edu/application

2. Apply to the PTA program

No early or late applications will be accepted. Applications may be reopened at a later date if seats remain available.

| Application Window | Documentation Due | Decision Date |
|---------------------|-------------------|---------------|
| Apr. 1-Aug. 1, 2014 | Sept. 1, 2014** | Nov. 15, 2014 |

**** If enrolled in pre-admission courses in the fall semester, midterm grades due Oct 23, 2014**

- a. Complete and submit the Application for Physical Therapist Assistant (PTA) located at the back of this packet. Applications for PTA must be postmarked or office stamped in the Enrollment Services Center in Normal between **April 1, 2014 and August 1, 2014**.
- b. Submit required documents for evaluation by **September 1, 2014**.
 - Official copies of all college transcripts received by Student Records
 - Photocopy of driver's license or State ID
- c. Submit midterm grades if enrolled in pre-admission courses in the fall semester of application deadline by **October 23, 2014**.

3. Take the Health Occupation Basic Entrance Test (HOBET)

| Semester | Spring Test Date | Summer Test Date | Fall Test Date |
|-----------------|-------------------------|-------------------------|-------------------------|
| Date | April 7, 2014 | June 23, 2014 | August 27, 2014 |
| Time | 9:00 am & 1:00 pm | 9:00 am & 1:00 pm | 9:00 am & 1:00 pm |
| Location | Normal Campus: SCB 2001 | Normal Campus: SCB 2001 | Normal Campus: SCB 2001 |

- The HOBET will be offered at Heartland Community College's Normal Campus.
- A \$40 fee must be paid at the time of testing.
- **Please email: pta.admissions@heartland.edu to reserve a seat (Walk-ins not allowed).** You will receive a conformation email.
- Study guides are available at www.ataliiedhealth.com , www.nhanow.com/shop/hobet-study-guide.aspx or the HCC Library.
- Students may retake the HOBET test **one** time within the application period at HCC (April September. **The highest grade within the application period will be used for evaluation.**
- HOBET scores are valid for a period of two years.

Transfer Students

Students with credits from another physical therapist assistant program may apply. PTA credits will be evaluated on a course-by-course basis. All other credits are subject to Heartland Community College's transfer policy. Transfers will be admitted as space permits, after regular admission and re-entry students. The following materials must be submitted:

- Letter requesting transfer into the HCC PTA program
- Heartland Community College application for admission
- Official copies of **all** college and PTA school transcripts
- Photocopy of driver's license or State of Illinois ID showing current legal address
- Syllabus and detailed content outline of each PTA course completed with a "C" or better

Re-entry Students

Students seeking **re-entry** to the program must meet the Readmission and Re-entry Criteria as stated in the current HCC PTA Student Handbook. Students will be readmitted as space permits and by approval of the PTA Admissions Team. The following materials must be submitted:

- Letter requesting reentry to the PTA submitted to Program Coordinator (see PTA Handbook)
- Official copies of transcripts for all college courses taken since previous enrollment
- Photocopy of driver's license or State of Illinois ID showing current legal address

For information on re-entry and readmission procedures, student should refer to the Heartland Community College PTA Handbook.

Notification of Eligibility

Applicants will be emailed by October 1, 2014 notifying them whether or not they have met the basic requirements for possible admission.

Those who are eligible will be evaluated, ranked and admitted as described on the following pages.

Those who are not currently eligible will receive an email explaining why their application could not be approved at this time. These individuals should work with an academic advisor to satisfy basic admission requirements and reapply when admission requirements have been made.

Please note that applications are not held from year to year. Applicants who are not eligible and applicants who are eligible but not admitted due to space limitations must reapply and be evaluated again.

| |
|--|
| <p>*NOTE: All students in the PTA program are required to carry personal health insurance. Students are responsible for the cost of these insurance premiums and policies.</p> |
|--|

Evaluation of Qualified Applicants

Eligible applicants will be evaluated and placed in ranked order based on the following selection criteria and weighting.

| Weighting | Criteria |
|---|--|
| 65% | Normalized GPA on pre-admission courses $\left[\left(\frac{\text{Pre-admission GPA}}{4.0} \right) \times 100 \right]$ |
| 30% | HOBET Score |
| 5% | Prior Academic Achievement <ul style="list-style-type: none"> • Master Degree (100) • Bachelor Degree (75) • Associate Degree (50) • College Certificate in CNA, EMT, Massage Therapy (25) |
| $[\text{Normalized GPA}] \times 65\% + [\text{HOBET Score}] \times 30\% + [\text{Prior Achievement}] \times 5 = \text{SCORE}$ | |

In case of a tie, the applicant with the highest GPA in the pre-admission courses will be given priority

Acceptance Procedures

- The top ranked eight applicants will be guaranteed a spot when the program officially launches, contingent on meeting post provision requirement noted below.
- The eight remaining seats for the first cohort of students will be selected from the next admission cycle.
- Applicants will be notified via email sent to their Heartland account by November 15, 2014
- Applicants attaining provisional acceptance into the program must respond with an acceptance or declination by the date specified on the provisional acceptance letter. Failure to respond will be considered a declination.

Additional Information

- Applicants not accepted this application cycle will need to submit a new application for PTA for the following year. Applications and waiting lists of qualified applicants are not maintained from year to year.
- Applicants who wish to appeal their status must submit a letter explaining the reason for the appeal and provide any supportive documentation. The letter should be submitted electronically to pta.admissions@heartland.edu by October 8, 2014. The letter will be disseminated to a committee comprised of faculty members who will determine the outcome of the appeal. Only one appeal per applicant, per applicant cycle, is permitted.

If you have any questions concerning admission requirements and the application process, please ask for clarification. Academic advisors are available to work with you in Normal, Lincoln and Pontiac.

Post Provisional Acceptance

The following requirements must be completed prior to official acceptance in to the PTA program:

- Currently enrolled general education coursework completed with a “C” or greater AND a GPA of 2.5 in the general education courses
- American Heart Association Basic Life Support for Healthcare Provider CPR certification (adult, child & infant)
- Consent to the Criminal Background Check (CBC) and achieve negative findings
 - Students receiving a positive criminal background check (i.e. background check that discloses a criminal record) whose offense is on the “Crimes that Disqualify” list from the Illinois Department of Public Health (IDPH) must obtain a waiver from IDPH to be accepted into the PTA program
- Drug screen and achieve negative findings
- Physical exam with completed medical form. The exam must be performed by a physician, physician’s assistance or nurse practitioner.
- Provide record of immunization including: TDap, MMR (or submit laboratory evidence of immunity), Rubella, Varicella, Hepatitis B **and** evidence of adequate antibody titer
- Provide record of 2 step PPD test for tuberculosis or three annual negative TB tests
- Provide a record of influenza vaccination within the past 4 months
- All financial obligations to the College satisfied

Frequently Asked Questions

- **Is PTA for You?**

Yes, if you are caring and compassionate, accept responsibility, use good judgment, have initiative as an adult learner, are willing to be ethically and legally accountable for your actions, and are respectful of the rights of people of all ages, ethnic backgrounds, social status, and religious beliefs.

- **How are students admitted to the Heartland Community College PTA program?**

Applications for the Physical Therapist Assistant program may be submitted from April 1 to August 1. Supporting documentation must be submitted by September 1. If enrolled in pre-admission courses, midterm grades will be due October 23. Evaluations will be completed during October and November. Applicants will be notified of acceptance or rejection by November 15. Students admitted to the program will begin classes when the program launches.

- **Where are the clinicals?**

Clinical experiences are completed at hospitals/clinical facilities within 90 miles of the college.

- **What are the clinical times?**

During Clinical Experience I, scheduled in the summer between the first and second semester, students must be available 40 hours per week for the four weeks of clinical. The daily schedule will vary to mirror the schedule of the clinical instructor. Clinical Experience II is scheduled for the final spring semester. Students complete two six-week clinicals at 40 hours per week.

- **Are financial aid and scholarships available?**

Yes, financial aid is available. Please check with the Financial Aid Office in Enrollment Services to determine your eligibility for financial aid and various college-wide scholarships.

- **Do you have a waiting list?**

Heartland does not carry over a waiting list of qualified applicants from year to year. Qualified students who are not admitted need to submit a new application the following year so that we are aware of their continued interest in the program.

- **When will I know if I've been admitted to the program?**

Applicants will be notified by **November 15, 2014** telling them whether or not they have been accepted to the program.

- **How much does the program cost?**

The tuition rate for PTA courses is the same as for all other Heartland courses.

Other items and approximate costs include:

| | |
|---|---------------------------------------|
| Tuition & Fees: full PTA program (at \$139/sem. hour) | \$9,800 |
| Pre-entrance Criminal Background Check | \$40-50 |
| Pre-entrance Drug Screening | \$40-50 |
| Pre-entrance HOBET | \$40 |
| Books | \$750 – 1st year; \$300 – 2nd year |
| Uniforms, Lab Coat, and Shoes | \$200 |
| CPR Certification | \$35-70 |
| 2 School Patches (\$3-4 each) | \$6-8 |
| Personal Health Insurance (student's responsibility) | Varies |
| NPTE Exam Fee | \$400 |
| State of Illinois License Fee | \$191 |
| Travel to Clinical Sites | Varies |
| Graduation Pin | \$35-\$120 |

* All tuition, fees, and cost estimates are subject to change without notice.

PTA Essential Functions

In order to be successful in the PTA classroom, lab and clinical setting, students must possess a certain level of intelligence, integrity, compassion, physical and emotional capabilities. The PTA program requires the following as functional abilities for the physical therapist assistant student.

Demonstrate:

Motor Skills:

- Ability to guide, assist, resist and protect patients that are walking, exercising, or performing other activities
- Ability to move, adjust, position and lift patients and equipment
- Ability to perform bending, twisting, pushing, pulling and reaching, standing, kneeling, sitting, walking and crawling
- Ability to perform CPR without assistance
- Ability and dexterity to manipulate physical therapy equipment including but not limited to adjustment of dials, gauges, small nuts/bolts and various equipment settings.
- Ability to tolerate prolonged standing, sitting, stooping, squatting, bending, pushing and pulling
- Sufficient endurance to work an eight hour day

Sensory/Observation Skills:

- Visual ability to observe and respond to patient responses including facial expressions, movement patterns, verbal responses and reactions.
- Ability to assess safety factors involving patient care and physical environment
- Auditory ability to recognize and respond to equipment alarm, call bells and timers
- Auditory ability to effectively monitor blood pressure and breath sounds
- Tactile ability to palpate pulse and muscle contractions, and detect abnormalities of skin texture, skin temperature, muscle tone, tissue texture and joint movement
- Ability to tolerate noxious odors, perfume, unsightly wounds and skin condition smell

Communication Skills:

- Ability to listen effectively
- Ability to recognize, interpret and respond appropriately to non-verbal behavior
- Ability to communicate effectively verbally, electronically, and in writing in the English language

Intellectual/Conceptual/Critical Thinking Skills:

- Ability to collect and interpret data related to patients and physical therapy and make effective decisions
- Ability to critically think and problem solve for effective patient management and implementation of selected treatment interventions
- Ability to prioritize multiple tasks, integrate information and make effective decisions
- Recognize emergency situations and act appropriately

Professional Attitude and Emotional Stability:

- Act safely and ethically in classroom, lab and clinical/professional settings
- Ability to work in stressful situations
- Ability to work with individuals of varying socioeconomic, ethnic and cultural backgrounds
- Ability to act in the best interest of patients
- Strong interpersonal skills that allow for respectful interaction with classmates, faculty and colleagues and patients

The College offers services for students with documented sensory, physical, learning, or other disabilities. Students must submit appropriate documentation and then participate in an interactive process with Disability Support Services to determine reasonable accommodations

If a student believes he or she is eligible to receive accommodations due to a disability, they should contact Disability Support Services located in the Academic Support Center.

The program reserves the right to require a simulated clinical test to verify an applicant's/student's ability to perform the actions listed above.

Criminal Background Check & Drug Screening Policy

Heartland Community College is committed to providing a safe environment for students, patients cared for by students, and employees. Therefore, the PTA program at Heartland Community College will require a drug screening and criminal background check using the name, social security number, and birth date of all students who wish to be enrolled. The criminal background check and drug screening will be conducted through the companies selected by Heartland Community College and are paid for by the student. Students receiving a positive criminal background check (i.e. a background check that discloses a criminal record) whose offense is on the “Crimes that Disqualify” list from the Illinois Department of Public Health (IDPH) must obtain a waiver from IDPH to continue in the PTA program. Students receiving a positive drug screen result will not be allowed to enter or continue in the PTA program.

Requirements for Licensure Examination

Passing of the National Physical Therapy Exam (NPTE) is required for licensure. In order to sit for the NPTE, students must graduate from a Commission on Accreditation in Physical Therapy Education (CAPTE) accredited program & meet eligibility criteria designated by each state’s licensing authority. The Federation of State Boards of Physical Therapy (FSBPT) administers the NPTE.

Applicants seeking licensure in the state of Illinois will need to answer a set of personal history, child support and /or student loan information questions.

If you answer “yes” to any of the questions listed below you will be required to submit additional information and go through a due process to determine your eligibility to take the NPTE exam.

Personal History Information

1. Have you been convicted of any criminal offense in any state or in federal court (other than minor traffic violations)?
2. Have you been convicted of a felony?
3. Have you had, or do you now have, any disease or condition that interferes with your ability to perform the essential functions of your profession, including any disease or condition generally regarded as chronic by the medical community, i.e., (1) mental or emotional disease or condition; (2) alcohol or other substance abuse; (3) physical disease or condition, that presently interferes with your ability to practice your profession?
4. Have you been denied a professional license or permit, or privilege of taking an examination, or had a professional license or permit disciplined in any way by any licensing authority in Illinois or elsewhere?
5. Have you ever been discharged other than honorably from the armed service or from a city, county, state or federal position?

Child Support and /or Student Loan Information

1. Are you more than 30 days delinquent in complying with a child support order?
2. Are you in default on an educational loan or scholarship provided/guaranteed by the Illinois Student Assistance Commission or other governmental agency of this state?

Illinois Department of Public Health Waivers

Students with prior records of convictions may find that those convictions are barriers to progression in the program. If students have concerns, please check the Illinois Department of Professional Regulations website for the list of disqualifying convictions: <http://www.idph.state.il.us/nar/disconvictions.htm>

Additional questions may be addressed to: Illinois Department of Public Health
535 West Jefferson Street
Springfield, IL 62761
Phone: (217) 785-5133
Fax: (217) 524-0137
TTY: (800) 547-0466
Email: DPH.MAILUS@illinois.gov

Please be aware that convictions prior to enrollment into the PTA program **and** while enrolled may prevent progression in the program.

Benefits and Services for PTA Students

Academic Support Center:

The Academic Support Center (ASC) at Heartland provides students with the assistance and resources they need to meet the challenges of higher education and also prepares them for a lifetime of learning. ASC series include:

- *Disability Support Services: Access to note-takers, sign language interpreters, and technology*
- *Library: Access to research assistance, books, eReserves, and other library resources*
- *Open Computing Lab: Access to Internet-ready computers and personal assistance*
- *Tutoring Services: Access to trained tutors in one-on-one or group formats*
- *Writing Services: Access to Heartland English faculty members who can assist with writing projects*

Counseling:

Heartland Community College offers counseling services to students. Call or email Faye Freeman-Smith (309268-8419 or Faye.FreemanSmith@heartland.edu) Heartland's Director of Student Counseling, to set up an appointment.

The Perkins Program

Funded by the Carl D. Perkins Vocational and Applied Technical Grant, (a U.S. Department of Education Grant) the Perkins Program provides a wide variety of services and assistance to students in Career and Technical Education (CTE) certificate and degree programs.

Heartland Community College is committed to meeting the needs of all students and recognizes that for some, academic or financial concerns can become high hurdles. It is for that reason, Heartland has created a variety of programs intended to remove obstacles, which could keep individuals from reaching their dreams.

Some of the services Heartland offers to help individuals obtain their personal and professional goals are provided through the Perkins Grant. The services Heartland provides through the Perkins Grant are detailed at <http://heartland.edu/services/perkins/>.

Physical Therapist Assistant Application Checklist

Please work with an Academic Advisor to clarify requirements and prerequisites. Keep this checklist for your records.

- ___ Attend an Informational Meeting (dates listed on page 2 of this packet).
- ___ Submit a Heartland Community College application for admission and complete the admission process www.Heartland.edu/application.
- ___ Activate *myHeartland* email account.
***All official correspondence will be directed to the applicant's *myHeartland* email account.**
- ___ Read the PTA Admission Criteria & Procedures packet.
- ___ Submit the Application for PTA located at the back of this packet.
- ___ Submit a photocopy of driver's license or State of Illinois ID showing current legal address.
- ___ ***Submit official** high school transcripts and /or GED scores to HCC Admissions.
- ___ ***Submit official** college transcripts from colleges where pre-admission courses were taken to HCC Admissions.
- ___ Submit mid-term grades if enrolled in pre-admission courses in the fall semester.
- ___ Take the HOBET to be eligible for admission.

***High school and college school transcripts must be sent directly from the issuing institution to:**

**ADMISSIONS
HEARTLAND COMMUNITY COLLEGE
1500 W. Raab Road
Normal, IL 61761**

**HEARTLAND COMMUNITY COLLEGE
APPLICATION FOR PHYSICAL THERAPIST ASSISTANT**

APPLICATIONS ACCEPTED APRIL 1, 2014 – AUGUST 1, 2014

NAME: _____
 First **MI** **Last**

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **HCC ID #:** _____

HEARTLAND EMAIL ADDRESS: _____

(All official correspondence will be directed to the applicant's *myHeartland* email account.)

Please list all colleges and universities you have attended.

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |

Sign and date the application and submit it between April 1, 2014 and August 1, 2014.

I have read and understand the Heartland Community College PTA Admission Criteria & Procedures. I have also read and understand this application form and verify that the information I have provided is correct and complete.

Signature

Date

FILL OUT THIS FORM CAREFULLY AND COMPLETELY.

APPLICATIONS MAY BE DROPPED OFF IN ENROLLMENT SERVICES OR MAILED TO:

**AMANDA RAMBO
ENROLLMENT SERVICES
HEARTLAND COMMUNITY COLLEGE
1500 W. RAAB ROAD
NORMAL, IL 61761**