



CFIA - INFORMATICS (IN) GROUP NEWS

September 2004

CFIA-IN GROUP EXECUTIVE

<u>Name of Executive</u>	<u>Title</u>	<u>Telephone #</u>	<u>Email address</u>
Alain Parent	Chair	(450) 773-7730	parenta@pipsc.ca
Heath Klippert	Vice-Chair	(613) 221-5701	Heath@pipsc.ca
Asha Lawrence	Treasurer	(613) 221-5723	lawrenceab@pipsc.ca

ANNUAL GENERAL MEETING

We held our Annual General Meeting on November 28th, 2003 at Colonnade Road. Attendance was good! The AGM minutes are included in this newsletter.

You are all invited to attend the next CFIA-IN Group's Annual General Meeting. We hope that many of you will be able to attend. Please take some time out of your busy schedule to attend, as many important issues will be discussed. You will have a chance to meet the current Executive and voice your opinion on the different issues involved. Take a look at the attached agenda for more details!

When: Friday, November 19, 2004
12:00 p.m. (Noon) until 1:00 p.m.

Where: Boardroom 100
177 Colonnade Road
Ottawa, Ontario

Although all members of the CFIA-IN Group are invited to attend, note that **no** transportation or accommodation expenses are paid to attend a Group Annual General Meeting. **A lunch will be served.**

DRAW

Five draws were held for regular members and RANDs at the Annual General Meeting held on November 28, 2003. Out of five, four were drawn for members and one for RANDs. The names were picked by the PIPSC representatives at the AGM. The following winners received a \$50 gift certificate:

RAND who recently became a member: Illango Sivapathasundaram - Canadian Tire

Regular Members: Corrine Balasa - The Bay
Diane Cyr - Future Shop
Sean Smith - Petro Canada
Paul Rouleau - Cineplex

CHANGES TO THE CFIA-IN EXECUTIVE

Earlier this year, Niraj Gunanathan, the Treasurer of the CFIA-IN Executive, left the Agency. Asha Lawrence took over his duties as Treasurer. We take this opportunity to thank Niraj for his hard work on behalf of the CFIA-IN Executive.

ELECTION CALL!

It is election time again and we are looking for interested members to get on board and help make a difference for the next few years. Whether you are interested in a higher profile position such as Treasurer or would prefer to just be involved in meetings and decisions affecting the IN Group, you are welcome to submit your name. Elected members to the CFIA-IN Executive select their officers by an internal vote as to who holds which office.

The Executive positions are as follows:

Chair
Vice-Chair
Treasurer
Secretary
Member-at-Large (2)

In accordance with PIPSC and CFIA-IN Group Constitutions and By-Laws, elections for the CFIA-IN Group Executive will be held to elect an Executive to hold office for a term of two (2) years starting one month after the ballots are counted.

Each candidate must be nominated by two members of the CFIA-IN Group in good standing (not a RAND deductee). Candidates must indicate the Area in which they currently work and are encouraged to provide a brief biographical sketch. Should an election be required, this information is to be printed and mailed together with the ballots to the membership.

If you wish to become a candidate for the CFIA-IN Group Executive, please fill out the attached Nomination Form and return it by 12:00 p.m. (Noon) on November 19th, 2004.

Nomination Forms must be mailed to:

The Professional Institute of the Public Service of Canada
c/o Julie Durocher
53 Auriga Drive
Ottawa, Ontario
K2E 8C3

NOMINATION FORMS
MAY BE FAXED TO THE INSTITUTE AT

(613) 228-9048 / 1-800-465-7477

HOWEVER, MEMBERS MUST FOLLOW UP THE FAX BY MAILING THE NOMINATION FORM TO THE ADDRESS ABOVE.

BARGAINING UPDATE

Seems like we just finished sorting out the last contract and now we are already talking bargaining again. On May 31st, 2005 our current agreement runs out and we will need to have a group of individuals in place to help organize the needs and wishes of the CFIA IN community. If you are interested in assisting on this team or have questions, please give your name to one of the current Executive members. Please note that you do not have to be a member of the CFIA-IN Executive in order to participate on the Bargaining Team - just have a desire to work towards a positive bargaining outcome.

PIPSC SCHOLARSHIP PROGRAM

The PIPSC Scholarship Program was created in 1999 to assist the children and grandchildren of members with educational expenses.

In 2004, 11 scholarships totaling \$33,500 were awarded through three series:

- The President's Series (2 scholarships of \$5,000);
- The Leaders' Series (5 field-specific scholarships of \$3,500); and
- The Founders' Series (4 scholarships of \$1,500)

The Founders' Series scholarships are awarded through the annual interest earned by the Institute's Scholarship Fund, a perpetual trust fund that was created in 1999 with group donations; no contributions from PIPSC's general funds are permitted.

The President's Series and Leaders' Series scholarships are underwritten by a select group of sponsors which represent a broad spectrum of occupational fields.

Note that applicants may apply for more than one scholarship, although laureates will not receive more than one.

Eligibility

Children or grandchildren of Regular or Retired members in good standing or of members who were in good standing at time of death are eligible. Children or grandchildren of RAND deductees are NOT eligible.

Applicants must be entering their first year of full-time post-secondary education in an institution which is a member of the Association of Universities and Colleges of Canada (www.aucc.ca) or the Association of Canadian Community Colleges (www.accc.ca) which includes CÉGEPs.

Although it is too late to apply for the 2004 scholarship program, you may want to contact the Scholarship Coordinator at the National Office (lallan@pipsc.ca; 1-800-267-0446 ext. 2230) in future years if you know any eligible applicants. The deadline for applications is the second Friday in July.

Basis of Selection

- Academic achievement (transcript of marks);
- Typed statement from candidate explaining why he/she deserves a scholarship and including future career/educational goals;
- Documented leadership ability and community service involvement;
- Essay of 750-1000 words on professionalism.

For more information on the PIPSC Scholarship Program, please contact:

Scholarship Coordinator
The Professional Institute of the Public Service of Canada
Phone (613) 228-6310 / 1 800 267-0446 extension 2230
Fax (613) 228-9048 / 1 800 465-7477
lallan@pipsc.ca

CFIA-IN GROUP BURSARY PROPOSAL

The CFIA-IN Group Executive would like to offer a \$200 bursary. This bursary would be given to children/grandchildren of Regular/Retired members in good standing or of members who were in good standing at time of death, as long as the member is part of the CFIA-IN Group or was part of the CFIA-IN Group at the time of death. Children/grandchildren of RAND deductees are NOT eligible.

Applicants may enter any year of post-secondary education, in a full-time post-secondary program at an educational institution. This institution must be a member of the AUCC or AICC and includes CÉGEPs.

Eligible applicants must offer the CFIA-IN Executive the following information:

- Proof of attendance at an accepted post-secondary educational institution.

All entries must be received by end of business day, January 28th, 2005. Entries can be sent by mail at the following address:

Alain Parent
CFIA-IN Chair
c/o The Professional Institute of the Public Service of Canada
53 Auriga Drive
Nepean, Ontario
K2E 8C3

A draw will take place as soon as possible after the closing date. The names of all eligible applicants will be placed in a container and a name will be randomly chosen. The winner's name may be included in a future CFIA-IN newsletter.

This proposal will be discussed at the next AGM. After this discussion, we will hold a vote on whether or not the CFIA-IN Group should offer this bursary. Please do not hesitate to contact a member of the CFIA-IN Executive for more information or to comment on this issue.

STEWARDS

As is the case every year, we are once again calling on individuals to accept the role of steward in their region. The time commitment is minimal and can include a weekend away for training. Some regions are in need of additional stewards and some are just in need. Please contact an existing steward or an Executive member to find out how you can sign up.

The CFIA-IN Group currently has five stewards, all from the NCR and Québec regions.

The list of stewards can be browsed online at:
<http://www.pipsc.ca/english/stewards/stewards/stewardsframe.html>

The current CFIA-IN Group stewards are:

HIND, Susan

NCR
177 Colonnade Road
Nepean, ON

KLIPPERT, Heath

NCR
177 Colonnade Road
Ottawa, ON

LAWRENCE, Asha

NCR
177 Colonnade Road
Nepean, ON

MARAZZANI, Philippe

QUEBEC
2001 University
Montréal, QC

PARENT, Alain

QUEBEC
3400 boul. Casavant Ouest
Saint-Hyacinthe, QC

**Canadian Food Inspection Agency
Informatics (IN) Group
(CFIA-IN Group)**

**ANNUAL GENERAL MEETING
Friday, November 19, 2004
12:00 p.m. (Noon) until 1:00 p.m.**

**177 Colonnade Road
Ottawa, Ontario
Boardroom 100**

AGENDA

1. Call to Order
2. Approval of Rules of Procedures
3. Approval of Agenda
4. Approval of By-Laws
5. Review and Approval of the November 28, 2003 minutes
6. Chair's Report on Current Year's Activities
7. Treasurer's Report
8. CFIA-IN Group Bursary Proposal
9. Bargaining Update
10. Upcoming Election Update
11. Other Business (including business raised by members)
12. Adjournment

Minutes of the 4th AGM

CFIA IN (Informatics Group) Executive

November 28th, 2003

1. Call to Order and Introduction

Introductions of the attendees and the IN Executive were made. There were approximately 35 attendees including the IN Executive. Two representatives Andy Zajchowski and Michele Demers from PIPSC were introduced to the group.

2. Approval of Rules of Procedures

Approved.

3. Approval of Agenda

Approved. No new items were added to the agenda.

4. Approval of By-laws

Approved.

5. Michelle Demers, PIPSC Representative

Ms. Demers substituted Steve Hindle, President of PIPSC. Ms. Demers addressed the following:

1. Appreciated the level of interest and participation demonstrated by the CFIA-IN group.
2. Requested any issues to be addressed to the CFIA-IN group for review.
3. Recognized the growth in PIPSC membership at PIPSC office.
4. Reviewed the work-life balance policy.
5. Updated on the new premises for PIPSC.
6. Informed the group about PIPSC participation on Bill-C25 - modernization of public service.
7. Complimented the efforts put by CFIA-IN bargaining team to set a trend for rolling terminable allowance into maternity benefits.
8. Presented the issue concerning growing numbers of term employees in CS groups. Alain was tasked to obtain the numbers at CFIA and address the issue at next UMCC meeting.

6. Chair's Report on Current Year's Activities.

Alain Parent, the Chair updated the attendees on the following year's activities:

1. Bargaining Negotiation at par with Treasury Board.
2. Luncheon for recognition of old executives.
3. Efforts made by CFIA-IN to address RANDs issue.

7. Treasurer's report

Niraj Gunanathan reviewed the current balance sheet. The bank account currently stands at \$2944 + interest. The budget was approved.

8. Bargaining Update

1. Andy Zajchowski, PIPSC Negotiator updated the group on the recent bargaining efforts carried out by the CFIA-IN Bargaining Team.
2. Introduced the research on 'Where's my memory?' which talks about where we fit.
3. Brought awareness to the existence of Collective Bargaining Training.
4. Complimented the efforts put by CFIA-IN team to convince some of the RANDs to become regular members.
5. Commented on how we are out pacing the current inflation.

9. Stewards Update

Heath Klippert, Vice Chair presented the following:

1. Updated the current status of Stewards in CFIA across Canada.
2. Addressed the need for more volunteers for Stewards.
3. Reviewed the upcoming Steward Trainings.

10. RANDs Update

1. Heath Klippert provided the current status of RANDs and highlighted some of the benefits of becoming a member.
2. He encouraged the group to look into the benefits offered by ServicePlus.

11. Other Business, including business raised by members.

No new business was raised.

12. Prize Draw

Five draws were held for regular members and RANDs. Out of five, four were drawn for members and one for RANDs. The names were picked by the PIPSC representatives at the AGM. The following winners received a \$50 gift certificate:

RAND who recently became a member:

Illango Sivapathasundaram: Canadian Tire

Regular Members:

Corrine Balasa - The Bay
Diane Cyr - Future Shop
Sean Smith - Petro Canada
Paul Rouleau - Cineplex

13. Adjournment

Meeting Adjourned!

NOMINATION FORM

I, _____ (*Please Print*), accept to become a candidate for a position on the CFIA-IN Group Executive.

(*Signature*)

CANDIDATE INFORMATION	<i>(Please Print)</i>
Home Address	
Telephone #	<i>Home</i> ()
	<i>Office</i> ()
	<i>Fax</i> ()
Email Address	<i>Home</i>
	<i>Office</i>
Candidate's Area	Atlantic <input type="checkbox"/> NCR <input type="checkbox"/> Ontario <input type="checkbox"/> Québec <input type="checkbox"/> Western <input type="checkbox"/>
Note: Each candidate must have two members in good standing support his or her candidacy.	

1. I, _____ (*Please Print*), support the candidate identified above.

(*Signature*)

2. I, _____ (*Please Print*), support the candidate identified above.

(*Signature*)

NOMINATIONS MUST BE RECEIVED NO LATER THAN:

November 19th 12:00 (NOON) E.S.T.

The Professional Institute of the Public Service of Canada
c/o Julie Durocher
53 Auriga Drive, Ottawa, Ontario K2E 8C3

N.B. Do not forget to complete your biographical statement.

CANDIDATE'S BIOGRAPHICAL SKETCH

Note: Limit text to 300 words

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