

Candlelight Wedding Reservation Form

All information will be kept confidential by Candlelight Staff

Please Note: Only active members in good standing can use the facility for a wedding. "Being a member of the church is a declaration of commitment. It is a commitment to the beliefs, vision, direction, leadership life of the local church."

Today's Date: _____

Groom's Information:

Last Name: _____ First Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Home Phone #: _____ Cell #: _____ Email: _____

Bride's Information:

Last Name: _____ First Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Home Phone #: _____ Cell #: _____ Email: _____

Ceremony Information:

Wedding Date: _____ Time: _____ Wedding Facility: _____
Wedding Address: _____ City: _____ State: _____ Zip: _____
Reception Facility: _____ Reception time from: _____ to: _____
Reception Address: _____ City: _____ State: _____ Zip: _____
Number of guests expected: _____ Number of attendants in wedding party (bridesmaids, etc): _____

Do you wish for a Candlelight Pastor to officiate the wedding? ☐ Yes ☐ No If yes, name: _____

Visiting Pastor to officiate or assist in the service? ☐ Yes ☐ No If yes, name: _____

Visiting Pastor Church Affiliation: _____ Phone #: _____

Wedding ceremony room: ☐ Sanctuary ☐ Chapel (2nd Floor)

Do you have the following:

Florist: ☐ Yes ☐ No If yes, name: _____ Phone #: _____

Photographer: ☐ Yes ☐ No If yes, name: _____ Phone #: _____

Videographer: ☐ Yes ☐ No If yes, name: _____ Phone #: _____

Wedding Coordinator: ☐ Yes ☐ No If yes, name: _____ Phone #: _____

Clean-up Coordinator: ☐ Yes ☐ No If yes, name: _____ Phone #: _____

Do you have a processional and recessional? (i.e.: piano player, violinist, etc) ☐ Yes ☐ No

If yes, name: _____

If the wedding will be offsite, does the facility have a sound system and piano/organ? ☐ Yes ☐ No

Additional Information:

Are you an active member of Candlelight in good standing? ☐ Yes ☐ No

Do you attend Candlelight regularly? ☐ Yes ☐ No If yes, for how long: _____

An honorarium for the Wedding Coordinator and Pastor is appropriate. See CCF Building Use Rates for other costs

Important Note: If the wedding is at Candlelight Christian Fellowship, you may only use **non-drip candles** and the bride and groom may only be showered with **bird seed or bubbles outside**. Clean-up must be done on the same day immediately following the ceremony.

Please Read and Sign Back

5725 N. Pioneer Drive, Coeur d'Alene, ID 83815 (208) 772-7755

www.candlelightfellowship.org

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Pre-marital Counseling Requirements:

Because of scriptural emphasis placed on the marriage commitment, Candlelight Christian Fellowship desires to help prepare couples for a lasting marriage. Therefore, all couples that are active members of Candlelight and who schedule our facilities or another facility for their wedding ceremony are required to participate in a pre-marital counseling program. The counseling will assist in equipping the engaged couple in Biblical principles for a successful marriage.

Please note that you will need to complete a total of five pre-marital counseling sessions. You may pick-up the pre-marriage counseling forms at the church, or you may access them on-line at our website. We will keep a copy of this form on file with your pre-marriage counseling forms. Please contact the church office to schedule your counseling appointment.

Groom's Signature: _____

Date: _____

Bride's Signature: _____

Date: _____