

# **Syed Brokerage & Capital Co.**

***Mehmood H. Syed***

*Certified M & A Advisor, Business Intermediary  
Commercial & Residential Investments Broker*

21270 W. Long Grove Rd., Suite C #232

Deer Park, IL 60010

PHONE: (224) 548-8400

FAX: (888) 682-5215

In consideration of **Syed Brokerage & Capital Co.** (hereinafter referred to as “**Broker**”) providing information on this property/business for sale, the undersigned understands and agrees:

1. That any information not known by the public provided to me regarding the subject property/business (hereinafter referred to as “investment”) is sensitive and confidential, and that its disclosure to others may be damaging to the investment and their owners.

**Not to disclose any Information regarding these investments to any other person or persons who has not also signed this Agreement, except as indicated in the following paragraph.** “Information” as used in this Agreement shall include the fact that the investments are for sale, plus any other verbal or written material provided. Information will be used only in connection with consideration of whether to purchase an Investment represented by the Broker. Information will not be disclosed by the undersigned to others, except to communicate Information to advisors, employees, and financing sources (if any) who are required by their duties to have knowledge thereof, provided that each such person is informed that such Information is strictly confidential and subject to this agreement, and agrees not to disclose or use such Information except as provided herein. The undersigned will be responsible for any breach of this agreement by such person.

**Not to contact Seller or its landlords, employees, suppliers or customers without the permission of Broker. All correspondence, inquiries, letters of intent and negotiations relating to the purchase of any investment presented by Broker will be conducted exclusively through Broker.**

**Not to knowingly circumvent or interfere with Selling Broker’s and/or Listing Broker’s contract with the Seller in any way. If the undersigned knowingly interferes with Broker’s contractual right to its fee from Seller, the undersigned may be liable to Broker for payment of full Broker’s fee and other actual liquidated damages.**

2. That all information regarding investments for sale is provided by the Seller or other sources and is not verified in any way by Broker. **Broker has no knowledge of the accuracy of said information and makes no warranty, express or implied, as to the accuracy of such information.** The undersigned acknowledges the responsibility to perform due diligence at its own cost and expense prior to any acquisition. Further, Broker is not responsible for the accuracy of any of the information the undersigned receives or fails to receive. The undersigned agrees to indemnify and hold Broker and its agents harmless from any claims or damages which may occur by reason of the inaccuracy or incompleteness of any information provided to undersigned with respect to any investment purchased by the undersigned.

3. Not to interfere in any way with any investment presented by Broker through the use of any information or knowledge acquired under this Agreement, nor use of any such information for its own account.

4. **The seller that Broker represents is the intended party and beneficiary whose rights are being protected, and Seller may enforce the terms of this Agreement as if it were a party to this Agreement.**

5. All information shall be promptly returned or destroyed, as directed by Broker or Seller.

6. **The respective obligations of the parties under this Agreement shall survive for two years of the date hereof or the date the undersigned is sent a registered full profile on the investment for sale, whichever date comes last.**

*The undersigned acknowledges that it has received an exact copy of this Agreement and that it has read this Agreement **carefully** and fully understand it.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Organization (if any)

\_\_\_\_\_  
Organization (if any)

\_\_\_\_\_  
Title (if any)

\_\_\_\_\_  
Title (if any)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone                      Fax

\_\_\_\_\_  
Phone                      Fax

E-MAIL ADDRESS: \_\_\_\_\_

Cell Phone \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

X *Mehmood H. Syed*  
Broker

**Syed Brokerage & Capital Co.**

# SYED BROKERAGE & CAPITAL CO.

*Business Assets Sales Broker Intermediary*

*Certified M&A Advisor*

*Commercial & Residential Investments Broker*

PHONE: (224) 548-8400

FAX: (888) 682-5215

*The following information is to determine your business qualifications, interests, financial expectations and financial investment competency. Furthermore, most of the Sellers require Brokers to screen the potential buyers and have the potential buyer(s) signed a non-disclosure statement prior to providing business profiles. It also helps to enhance our representation of you as Buyer Client, and protect all the parties involved in the transactions, under the Illinois State Laws.*

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NAME: \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE # HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

FAX # HOME: \_\_\_\_\_ WORK: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

## PLEASE COMPLETE THE FOLLOWING:

Have you ever signed an exclusive buyer's agency agreement with another business broker? \_\_\_\_\_ YES \_\_\_\_\_ NO.

**THIS IS VERY IMPORTANT, IT IS REQUIRED BY STATE OF ILLINIOS LAWS**

If YES please describe: \_\_\_\_\_

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Have you made an offer on a business? \_\_\_\_\_

Have you owned a business? \_\_\_\_\_ YES \_\_\_\_\_ NO If YES please describe: \_\_\_\_\_

How long have you conducted a serious business search? \_\_\_\_\_

**What type of business has your interest; please describe:**

\_\_\_\_\_  
RETAIL: \_\_\_\_\_ DISTRIBUTION: \_\_\_\_\_ SERVICE: \_\_\_\_\_ MANUFACTURING: \_\_\_\_\_  
\_\_\_\_\_  
OTHER: \_\_\_\_\_

How much **liquid** capital is available for investment? \$ \_\_\_\_\_

How much salary do you expect to take? First Year \$ \_\_\_\_\_ Second Year \$ \_\_\_\_\_

**WORK HISTORY**

<u>Name of Company</u>	<u>Years</u>	<u>Industry</u>	<u>Last position held (owner)</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**EDUCATION**

<u>School</u>	<u>Year</u>	<u>Degree/Diploma</u>
_____	_____	_____
_____	_____	_____

Syed Brokerage & Capital Co.'s agreement with the Seller requires us to obtain financial information to determine the buyer's ability to purchase their company. We appreciate your understanding and ask that you fill out this generic financial statement. The following information will be held in the **strictest confidence and only presented to the sellers, when needed.**

**FINANCIAL STATEMENT**

Liquid Assets (cash, marketable securities, etc.) \_\_\_\_\_

Cash Value Life Insurance \_\_\_\_\_

Real Estate (home, investment property, etc.) \_\_\_\_\_

Non-Liquid assets \_\_\_\_\_

Retirement Funds \_\_\_\_\_

Other assets (funds from relatives, etc.) \_\_\_\_\_

**TOTAL ASSETS** \_\_\_\_\_

Mortgage (s) \_\_\_\_\_

Other Liabilities (auto loans, credit cards, etc.) \_\_\_\_\_

**TOTAL LIABILITIES** \_\_\_\_\_

**NET WORTH** \_\_\_\_\_

\_\_\_\_\_ Initial \_\_\_\_\_

\_\_\_\_\_  
Buyer # 1 Signature

\_\_\_\_\_  
Buyer #2 Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**PERSONAL FINANCIAL STATEMENT**

**U.S. SMALL BUSINESS ADMINISTRATION**

As of \_\_\_\_\_, \_\_\_\_\_

Complete this form for: (1) each proprietor, or (2) each limited partner who owns 20% or more interest and each general partner, or (3) each stockholder owning 20% or more of voting stock, or (4) any person or entity providing a guaranty on the loan.

Name	Business Phone
Residence Address	Residence Phone
City, State, & Zip Code	
Business Name of Applicant/Borrower	

ASSETS		(Omit Cents)	LIABILITIES		(Omit Cents)
Cash on hand & in Banks .....	\$	_____	Accounts Payable .....	\$	_____
Savings Accounts .....	\$	_____	Notes Payable to Banks and Others .....	\$	_____
IRA or Other Retirement Account .....	\$	_____	(Describe in Section 2)		
Accounts & Notes Receivable .....	\$	_____	Installment Account (Auto) .....	\$	_____
Life Insurance-Cash Surrender Value Only .....	\$	_____	Mo. Payments \$ _____		
(Complete Section 8)			Installment Account (Other) .....	\$	_____
Stocks and Bonds .....	\$	_____	Mo. Payments \$ _____		
(Describe in Section 3)			Loan on Life Insurance .....	\$	_____
Real Estate .....	\$	_____	Mortgages on Real Estate .....	\$	_____
(Describe in Section 4)			(Describe in Section 4)		
Automobile-Present Value .....	\$	_____	Unpaid Taxes .....	\$	_____
Other Personal Property .....	\$	_____	(Describe in Section 6)		
(Describe in Section 5)			Other Liabilities .....	\$	_____
Other Assets .....	\$	_____	(Describe in Section 7)		
(Describe in Section 5)			Total Liabilities .....	\$	_____
<b>Total</b>	\$	_____	Net Worth .....	\$	_____
			<b>Total</b>	\$	_____

Section 1. Source of Income	Contingent Liabilities
Salary .....	As Endorser or Co-Maker .....
Net Investment Income .....	Legal Claims & Judgments .....
Real Estate Income .....	Provision for Federal Income Tax .....
Other Income (Describe below)* .....	Other Special Debt .....

Description of Other Income in Section 1.


\*Alimony or child support payments need not be disclosed in "Other Income" unless it is desired to have such payments counted toward total income.

Section 2. Notes Payable to Banks and Others. (Use attachments if necessary. Each attachment must be identified as a part of this statement and signed.)

Name and Address of Noteholder(s)	Original Balance	Current Balance	Payment Amount	Frequency (monthly, etc.)	How Secured or Endorsed Type of Collateral

<b>Section 3. Stocks and Bonds. (Use attachments if necessary. Each attachment must be identified as a part of this statement and signed).</b>					
Number of Shares	Name of Securities	Cost	Market Value Quotation/Exchange	Date of Quotation/Exchange	Total Value

<b>Section 4. Real Estate Owned.</b> (List each parcel separately. Use attachment if necessary. Each attachment must be identified as a part of this statement and signed.)			
	Property A	Property B	Property C
Type of Property			
Address			
Date Purchased			
Original Cost			
Present Market Value			
Name & Address of Mortgage Holder			
Mortgage Account Number			
Mortgage Balance			
Amount of Payment per Month/Year			
Status of Mortgage			

<b>Section 5. Other Personal Property and Other Assets.</b>	(Describe, and if any is pledged as security, state name and address of lien holder, amount of lien, terms of payment and if delinquent, describe delinquency)

<b>Section 6. Unpaid Taxes.</b>	(Describe in detail, as to type, to whom payable, when due, amount, and to what property, if any, a tax lien attaches.)

<b>Section 7. Other Liabilities.</b>	(Describe in detail.)

<b>Section 8. Life Insurance Held.</b>	(Give face amount and cash surrender value of policies - name of insurance company and beneficiaries)

I authorize SBA/Lender to make inquiries as necessary to verify the accuracy of the statements made and to determine my creditworthiness. I certify the above and the statements contained in the attachments are true and accurate as of the stated date(s). These statements are made for the purpose of either obtaining a loan or guaranteeing a loan. I understand FALSE statements may result in forfeiture of benefits and possible prosecution by the U.S. Attorney General (Reference 18 U.S.C. 1001).

Signature:	Date:	Social Security Number:
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Signature:	Date:	Social Security Number:
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**PLEASE NOTE:** The estimated average burden hours for the completion of this form is 1.5 hours per response. If you have questions or comments concerning this estimate or any other aspect of this information, please contact Chief, Administrative Branch, U.S. Small Business Administration, Washington, D.C. 20416, and Clearance Officer, Paper Reduction Project (3245-0188), Office of Management and Budget, Washington, D.C. 20503. **PLEASE DO NOT SEND FORMS TO OMB.**