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81-502

Subject:

Registration and Prospectus Exemption for Certain Capital

Accumulation Plans

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21 October 2005

The New Brunswick Securities Commission, being of the opinion that it is in the public interest to do so, makes Order 81-502 effective 21 October 2005.

DATED at Saint John, New Brunswick 19 September 2005,

Chair

**ORDER** 

Under Section 208 of the Securities Act

# PART 1 DEFINITIONS

"capital accumulation plan" means a tax assisted investment or savings plan, including a defined contribution registered pension plan, a group registered retirement savings plan, a group registered education savings plan, or a deferred profit sharing plan, established by a plan sponsor that permits a member to make investment decisions among two or more investment options offered within the plan. « régime de capitalization »

"**member**" means a current or former employee of an employer, or a person who belongs, or did belong to a trade union or association, or

- (a) his or her spouse,
- (b) a trustee, custodian or administrator who is acting on his or her behalf, or for his or her benefit, or on behalf of, or for the benefit of, his or her spouse, or
- (c) his or her holding entity, or a holding entity of his or her spouse,

that has assets in a capital accumulation plan, and includes a person that is eligible to participate in a capital accumulation plan. « participant »

"plan sponsor" means an employer, trustee, trade union or association or a combination of them that establishes a capital accumulation plan, and includes a service provider to the extent that the plan sponsor has delegated its responsibilities to the service provider. «promoteur»

"service provider" means a person or company that provides services to a plan sponsor to design, establish, or operate a capital accumulation plan. « fournisseur de services »

## PART2 EXEMPTIONS

- 2.1 The dealer registration requirement does not apply to a trade by a person or company in a security of a mutual fund to a capital accumulation plan, or to a member of a capital accumulation plan as part of the member's participation in the capital accumulation plan, if the following conditions are met:
  - (a) the plan sponsor selects the mutual funds that members will be able to invest in under the capital accumulation plan,
  - (b) the plan sponsor establishes a policy, and provides members with a copy of the policy and any amendments to it, describing what happens if a member does not make an investment decision,
  - (c) in addition to any other information that the plan sponsor believes is reasonably necessary for a member to make an investment decision within the capital accumulation plan, and unless that information has previously been provided, the plan sponsor provides the member with the following information about each mutual fund the member may invest in,
    - (i) the name of the mutual fund,
    - (ii) the name of the manager of the mutual fund and its portfolio adviser
    - (iii) the fundamental investment objective of the mutual fund,
    - (iv) the investment strategies of the mutual fund or the types of investments the mutual fund may hold,
    - (v) a description of the risks a ssociated with investing in the mutual fund,
    - (vi) where a member can obtain more information about each mutual fund's portfolio holdings
    - (vii) where a member can obtain more information generally about each mutual fund, including any continuous disc lo sure, and
    - (viii) whether the mutual fund is considered foreign property for income tax purposes, and if so, a summary of the implications of that status for a member who invested in that mutual fund,
  - (d) the plan sponsor provides members with a description and amount of any fees, expenses and penalties relating to the capital accumulation plan that are borne by the members, including:
    - (i) any costs that must be paid when the mutual fund is bought or sold,

- (ii) costs a ssociated with a ccessing or using any of the investment information, decision-making tools or investment advice provided by the plan sponsor,
- (iii) mutual fund management fees,
- (iv) mutual fund operating expenses,
- (v) record keeping fees, and
- (vi) any costs for transferring among investment options, including penalties, book and market value adjustments and tax consequences,
- (vii) account fees, and
- (viii) fees for services provided by service providers,

provided that the plan sponsor may disc lose the fees, penalties and expenses on an aggregate basis, if the plan sponsor disc loses the nature of the fees, expenses and penalties, and the aggregated fees do not include fees that arise because of a choice that is specific to a particular member.

- (e) the plan sponsor has within the past year, provided the members with performance information about each mutual fund the members may invest in, including,
  - (i) the name of the mutual fund for which the performance is being reported,
  - (ii) the performance of the mutual fund, including historical performance for one, three, five and 10 years if a vailable,
  - (iii) a performance calculation that is net of investment management fees and mutual fund expenses,
  - (iv) the method used to calculate the mutual fund's performance return calculation, and information about where a member could obtain a more detailed explanation of that method,
  - (v) the name and description of a broad-based securities market index, selected in accordance with National Instrument 81-102 Mutual Funds, or when in force, National Instrument 81-106 Investment Fund Continuous Disclosure, for the mutual fund, and corresponding performance information for that index, and
  - (vi) a statement that past performance of the mutual fund is not necessarily an indication of future performance.
- (f) the plan sponsor has, within the past year, informed members if there were any changes in the choice of mutual funds that members could invest in and where there was a change, provided information about what members needed to do to change their investment decision, or make a new investment,
- (g) the plan sponsor provides members with investment decision-making tools that the plan sponsor reasonably believes are sufficient to assist them in making an investment decision within the capital accumulation plan,
- (h) the plan sponsor must provide the information required by paragraphs 2.1(b), (c), (d) and (g) prior to the member making an investment decision under the capital accumulation plan, and

- (i) if the plan sponsor makes investment advice from a registrant available to members, the plan sponsor must provide members with information about how they can contact the registrant.
- 2.2 The prospectus requirement does not apply to a distribution of a security of a mutual fund in the circumstances set out in section 2.1, if
  - (a) the conditions in section 2.1 have been complied with, and
  - (b) the mutual fund complies with Part 2 of National Instrument 81-102 Mutual Funds.

# PART3 FILING REQUIREMENTS

3.1 Before the first time a mutual fund relies on the exemption in section 2.2, the mutual fund must file a notice in the form found in Appendix A in each jurisdiction in which the mutual fund expects to distribute its securities.

# PART 4 EXEMPTION FROM OFFERING MEMORANDUM REQUIREMENTS IN CERTAIN PROVINCES

4.1 In Nova Scotia, the Nova Scotia Securities Commission specifies pursuant to subclause 2(1)(ab)(iii) of the Securities Act (Nova Scotia) that the documents containing the information described in paragraphs 2.1(c) and (e) shall not constitute an offering memorandum within the meaning of the Securities Act (Nova Scotia).

## 4.2 In Saskatchewan:

- 1) the provisions of subsections 81(3) and (3.1) of The Securities Act, 1988 (Saskatchewan) do not apply to any documents containing the information described in paragraphs 2.1(c) and (e); and
- 2) the provisions of section 138 of The Securities Act, 1988 (Saskatchewan) do not apply to any person or company with respect to the content of the documents containing the information described in paragraphs 2.1(c) and (e).

## PART 5 EFFECTIVE DATE

5.1 This order takes effect on 21 October 2005.

# Appendix A

Notice of Intention to Rely on Exemption in s. 2.2 of Registration and Prospectus Exemption for Certain Capital Accumulation Plans - NBSC Order 81-502

## Issue rinform a tion

- 1. State the full name, address and telephone number of the mutual fund that distributed or intends to distribute the security.
- 2. State whether the mutual fund is or is not a reporting issuer and, if reporting, each of the jurisdictions in which it is reporting.
- 3. List each jurisdiction where the mutual fund is, or intends to distribute mutual fund securities in reliance on the exemption for capital accumulation plans and deliver the notice to the relevant securities regulatory authority listed in the attached Schedule.

## Certific a te

On behalf of the mutual fund, I certify that the statements made in this report are true.

Da te :
Name of mutual fund (ple a se print)
Print name and position of person signing
e -mail address of person signing
Sig na ture

# Schedule to Appendix A

#### Instruction:

Prior to relying on the exemption, you must file this notice with the securities regulatory authority in each jurisdiction in which the mutual fund is currently providing services to a capital accumulation plan, or where they intend to provide services to a capital accumulation plan. If you subsequently intend to provide services to a capital accumulation plan located in a new province, you must file a notice in that province.

# Notice - Collection and use of personal information

The securities regulatory authorities collect the personal information required under this form for the purposes of the administration and enforcement of the securities legislation. Freedom of information legislation in certain jurisdictions may require the securities regulatory authority to make this information available if requested. As a result, the public may be able to obtain access to the information.

If you have any questions about the collection and use of this information, contact the securities regulatory authorities in the jurisdictions where the mutual fund files this form, at the address(es) set out below.

#### Alberta Securities Commission

4th Floor, 300 – 5th Avenue SW

Calgary, ABT2P3C4

Te le p ho ne : (403) 297-6454 Fa c simile : (403) 297-6156

# British Columbia Securities Commission

P.O. Box 10142, Pacific Centre

701 West Georgia Street Vancouver, BC V7Y 1I2 Telephone: (604) 899-6854

Toll free in British Columbia and Alberta 1-800-373-6393

Fac simile: (604) 899-6506

Attention: Exempt Distributions

## The Manitoba Securities Commission

1130 - 405 Bro a dwa y Ave nue

Winnip e g , MB R3C 3L6 Te le p ho ne : (204) 945-2548 Fa c simile : (204) 945-0330

#### New Brunswick Securities Commission

133 Princ e William St., Suite 606 Sa int John, New Brunswick E2L2B5

Te le p ho ne : (506) 658-3060 Fa c simile : (506) 658 -3059

#### Se curities Commission of Newfoundland

P.O. Box 8700
2nd Floor, West Block
Confederation Building
St. John's, NFLD A1B 4J6

Te le p ho ne : (709) 729-4189 Fa c simile : (709) 729-6187

# Government of the Northwest Territories

Department of Justice
Securities Registry
1st Floor Stuart M. Hodgson Building
5009 – 49th Street
Yellowknife, NTX1A 2L9

Te le p ho ne : (867) 920-3318 Fa c simile : (867) 873-0243

## Nova Scotia Securities Commission

2nd Floor, Joseph Howe Building 1690 Hollis Street Halifax, NS B3J 3J9

Te le p ho ne : (902) 424-7768 Fa c simile : (902) 424-4625

## Government of Nunavut

Department of Justice Legal Registries Division P.O. Box 1000 – Station 570 1st Floor, Brown Building Iqaluit, NU XOA 0H0

Te le p ho ne : (867) 975-6190 Fa c simile : (867) 975-6194

# Prince Edward Island Securities Office

95 Ro c hfo rd Street, P.O. Bo x 2000 C ha rlo tte to wn, PE C 1A 7N8 Te le p ho ne: (902) 368-4569

Fa c simile: (902) 368-5283

# Sa skatche wan Financial Services Commission

6th Floor

1919 Sa ska tc he wan Drive Regina, SKS4P 3V7

Te le p ho ne : (306) 787-5879 Fa c simile : (306) 787-5899

# Autorité des marchés financiers

800, Square Victoria, 22° étage C.P. 246, Tour de la Bourse Montréal (Québec) H4Z 1G 3 Telephone: (514) 395-0337

Fa c sim ile: (514) 873-7455

# Ontario Securities Commission

20 Queen Street West Suite 1900, Box 55 Toronto, ON M5H 3S8

Te le p ho ne : (416) 593-8314 Fa c simile : (416) 593-8122

# Registrarof Securities

Corporate Affairs/Community Services

 $2130~\mbox{Se}\,\mbox{c}\,\mbox{o}\,\mbox{nd}$  Ave nue , P.O . Bo x 2703

White ho rse , Yuko n Y1A 5H6 Te le p ho ne : (867) 667-5225

Fa x: (867) 393-6251