

Agency Name: Willacy County
Grant/App: 1716910 **Start Date:** 9/1/2013 **End Date:** 8/31/2014
Fund Source: JA-Juvenile Justice and Delinquency Prevention Allocation to States
Project Title: Juvenile Justice Alternatives
Status: Application - Grant Review **Fund Block:** 2013

Eligibility Information

Your organization's Texas Payee/Taxpayer ID Number:
17460019528013

Application Eligibility Certify:

Created on:2/7/2013 10:39:17 AM By:Raul Garza

Profile Information

Applicant Agency Name: Willacy County
Project Title: Juvenile Justice Alternatives
Division or Unit to Administer the Project: Willacy County Juvenile Probation
Address Line 1: 471 West Hidalgo
Address Line 2:
City/State/Zip: Raymondville Texas 78580-3532
Start Date: 9/1/2013
End Date: 8/31/2014

Regional Council of Governments(COG) within the Project's Impact Area: Lower Rio Grande Valley Development Council
Headquarter County: Willacy
Counties within Project's Impact Area: Willacy

Grant Officials:

Authorized Official

User Name: SYLVIA LEMONS
Email: sylvia.lemons@co.willacy.tx.us
Address 1: 576 W. MAIN STREET
Address 1:
City: RAYMONDVILLE, Texas 78580
Phone: 956-689-3393 Other Phone: 956-689-2413
Fax: 956-689-4817
Title: Ms.
Salutation: Ms.

Project Director

User Name: Raul Garza
Email: raul.garza@co.willacy.tx.us
Address 1: 471 West Hidalgo Ave.

Address 1:**City:** Raymondville, Texas 78580**Phone:** 956-689-6257 Other Phone: 956-689-4086**Fax:** 956-689-9524**Title:** Mr.**Salutation:** Chief**Financial Official****User Name:** Ida Martinez**Email:** ida.martinez@co.willacy.tx.us**Address 1:** 546 W Hidalgo**Address 1:****City:** Raymondville, Texas 78580**Phone:** 956-689-3422 Other Phone:**Fax:** 956-689-6127**Title:** Ms.**Salutation:** Ms.**Grant Writer****User Name:** Raul Garza**Email:** raul.garza@co.willacy.tx.us**Address 1:** 471 West Hidalgo Ave.**Address 1:****City:** Raymondville, Texas 78580**Phone:** 956-689-6257 Other Phone: 956-689-4086**Fax:** 956-689-9524**Title:** Mr.**Salutation:** Chief**Grant Vendor Information****Organization Type:** County**Organization Option:** applying to provide juvenile prevention and / or intervention services**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's****Identification (FEI) Number or Vendor ID):** 17460019528013**Data Universal Numbering System (DUNS):** 095107868**Narrative Information****Primary Mission and Purpose**

The purpose of this program is to support programs that prevent violence in and around schools and to improve the juvenile justice system and develop effective education, training, prevention, diversion, treatment, and rehabilitation programs in the area of juvenile delinquency.

Funding Levels

The anticipated funding levels for Juvenile Justice Programs are as follows:

- Minimum Award - \$5,000

- Maximum Award – None
- Matching Funds - None

For more information regarding grantee match, please click on the **Budget** tab, and then click on the **Source of Match** tab in eGrants.

Note: If you voluntarily include matching funds that exceed the minimum match requirement, you will be held to that amount throughout the grant period.

Program Requirements

Preferences

Preference will be given to those applicants that demonstrate cost effective programs focused on proven or promising approaches to services provision.

Juvenile Justice Board Priorities

Juvenile justice projects or projects serving delinquent or at-risk youth will address at least one of the following priorities developed by the Governor's Juvenile Justice Advisory Board to be eligible for funding:

Diversion - Programs to divert at-risk juveniles from entering the juvenile justice system. At-risk juveniles are those having had documented discipline problems in the school system or contact with law enforcement or juvenile probation.

Job Training - Projects to enhance the employability of juveniles or prepare them for future employment. Such programs may include job readiness training, apprenticeships, and job referrals.

Professional Therapy and Counseling/Mental Health - Services include, but are not limited to, the development and/or enhancement of diagnostic, treatment, and prevention instruments; psychological and psychiatric evaluations; counseling services; and/or family support services.

If your program incorporates academically researched, peer reviewed, or evidence based practices, please provide any information that supports the program's approach:

Program incorporates the use of the Massachusetts Youth Screening Instrument-Version 2 (MAYSI-2) to assist in identifying signs of mental/emotional disturbance and providing support for further mental health interventions to include psycho/social evaluations. The original MAYSI was developed in 1994 with a pilot grant from the Center for Mental Health Services Research (University of Massachusetts Medical School). Use of the MAYSI-2 by juvenile probation department is part of an agreement between the Texas Juvenile Justice Department and the National Youth Screening Assistance Project (NYSAP).

Programs providing mental health services are strongly encouraged to utilize a multidisciplinary team to assist with planning and implementation of the program.

If your program is utilizing a multidisciplinary team, please provide the name and discipline(s) of each team member:

Willacy County Juvenile Probation - Juvenile Probation Officers, Dr. Rethia Ross - Licensed Professional Counselor

School Based Delinquency Prevention - Education programs and/or related services to prevent truancy, suspension, and expulsion. School safety programs may include support for school resource officers and law-related education.

Substance Abuse - Programs, research, or other initiatives to address the use and abuse of illegal and other prescription and nonprescription drugs and the use and abuse of alcohol. Programs include control, prevention, and treatment.

Training and Technology/Juvenile Justice System Improvement (for Statewide Projects Only) - Programs, research, and other initiatives to examine issues or improve practices, policies, or procedures on a system-wide basis (e.g., examining problems affecting decisions from arrest to disposition and detention to corrections).

Sustainability

Over the course of the past few years, funding for juvenile programs has experienced a substantial decline. For example, federal awards to Texas under the Juvenile Justice and Delinquency Prevention Act have decreased by 66% since 2010. CJD encourages applicants to consider alternative methods of sustaining grant funded services should future funding become unavailable.

Criminal History Reporting

Entities receiving funds from CJD must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public (DPS) safety as directed in the Texas Code of Criminal Procedure, Chapter 60. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Civil Rights Liaison

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

John F. Gonzales Jr.

Enter the Address for the Civil Rights Liaison:

546 West Main Street Raymondville, Texas 78580

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:
956-689-3393

Certification

Each applicant agency will certify to the specific criteria detailed above under **Program Requirements** to be eligible for funding under the Juvenile Justice Program Local and Statewide Solicitations.

X I certify to **all** of the above eligibility requirements.

Problem Statement:

Please provide a detailed account in the Problem Statement section of the existing issues your project will target.

Enter your problem statement:

Willacy County is experiencing an increase in both the number of serious juvenile (felony) offenders as well as repeat offenders many of which have serious mental health needs.

Supporting Data:

Provide as much supporting data, to include baseline statistics and the sources of your data, which are pertinent to where the grant project is located and/or targeted. Do not use statewide data for a local problem or national data for a statewide problem.

Enter your supporting data:

In calendar year 2012, approximately 72 formal referrals alleging delinquent conduct were submitted to the Willacy County Juvenile Probation Department. Of the total formal referrals, 29 were of felony grade. Felony referrals consisted of 6 delinquent acts against a person, 6 were drug and/or weapons related and another 17 were property offenses. An additional 29 misdemeanor referrals involved acts against a person or were drug and/or weapons related. Of the 29 referrals qualifying under serious (felony) and repeat offenses, only 7 unduplicated offenders were placed in detention prior to being adjudicated. As part of this project, two (2) offenders received treatment as part of being placed in a residential facility. Those not receiving residential placement services were adjudicated to probation or supervised via deferred prosecution. Willacy County is a rural area that is under served and continues to have a very low tax base which limits the department's ability to provide these essential services as part of the rehabilitation process. Furthermore; of the 65 juvenile offenders referred for delinquent acts, 65 (100%) are of minority descent.

Community Plan:

For projects that have a local or regional impact target area, provide information regarding the community plan need(s) that your project will address.

Enter your community planning needs:

The project will address accountability, identification of mental health needs, and allow for treatment of juvenile offenders engaging in felony (serious/violent) acts and drug related activity. Services will be provided in the form of psycho/social evaluations and residential placement. The residential placement component will be utilized based on the findings of the psycho/social

evaluation. The 2013-2018 Lower Rio Grande Valley Regional Strategic Plan has identified as goals and assigned high priority to: drug related crime, violent crime, juvenile crime and mental health. As indicated previously, juveniles are involved in delinquency identified as goals and assigned priority in the strategic plan.

Goal Statement:

Provide a brief description of the overall goals and objectives for this project.

Enter a description for the overall goals and objectives:

To provide psycho/social evaluations and if necessary, residential services to serious and repeat juvenile offenders referred to the Willacy County Juvenile Probation Department. By providing these services, juvenile offenders will be held accountable for their actions and receive the necessary treatment for rehabilitation and ultimately decreases the risk of re-offending.

Cooperative Working Agreement (CWA):

When a grantee intends to carry out a grant project through cooperating or participating with one or more outside organizations, the grantee must obtain authorized approval signatures on the cooperative working agreement (CWA) from each participating organization. Grantees must maintain on file a signed copy of all cooperative working agreements, and they must submit to CJD a list of each participating organization and a description of the purpose of each CWA. Cooperative working agreements do not involve an exchange of funds.

For this project, provide the name of the participating organization(s) and a brief description of the purpose(s) for the CWA(s). You should only provide information here that this project's successful operation is contingent on for the named service or participation from the outside organization.

Note: A **Sample CWA** is available [here](#) for your convenience.

Enter your cooperating working agreement(s):

Dr. Rethia Ross - Perform Psycho/Social Evaluations, Cameron County Juvenile Probation - Provide Residential Services, Nueces County Juvenile Probation - Provide Residential Services, Shoreline, Inc. - Provide Residential Services, Gulf Coast Trades Center - Provide Residential Services, Southwest Key La Esperanza Home for Boys - Provide Residential Services, Ricardo H. Garcia Regional Juvenile Facility - Provide Residential Services

Continuation Projects:

For continuation projects only, if your current or previous year's project is NOT on schedule in accomplishing the stated objectives, briefly describe the major obstacles preventing your organization from successfully reaching the project objectives as stated within your previous grant application. (Data may be calculated on a pro-rated basis depending on how long the current or previous year's project has been operating.)

Enter your current grant's progress:

Project is on schedule in accomplishing stated objectives. However, the need for services continues to increase year to year. Furthermore, the cost of these services continues to increase as well. Unfortunately, Willacy County does not have an abundance of resources within the county, which adds additional costs to securing these type of services.

Project Summary:

Briefly summarize the entire application, including the project's problem statement, supporting data, goal, target group, activities, and objectives. Be sure that the summary is easy to understand by a person not familiar with your project and that you are confident and comfortable with the information if it were to be released under a public information request.

Enter your summary statement for this project:

Willacy County continues to experience a high number of felony/serious and/or violent juvenile offenders with mental health issues. Not only are the offenses serious and violent in nature, nearly one quarter of these delinquent youths are repeat offenders. Gang activity, truancy, alcohol and drugs, family disfunction, social lackings, and a poor economy in the county are all contributors to juvenile delinquency. In addition, 100% of juvenile offenders referred to the department are of minority descent. This project enables the department to deliver mental health services, and if necessary, residential placement services to juvenile offenders. Without this project, Willacy County would be at a stand still in the rehabilitation of juvenile offenders. Availability of these type of services more often than not elimates the need for juvenile offenders to be committed to the care and custody of the Texas Juvenile Justice Department which would certainly outweigh the cost of treating these juvenile offenders in community based programs.

Project Activities Information

Reserved

This section left intentionally blank.

Selected Project Activities:

ACTIVITY	PERCENTAGE:	DESCRIPTION
Diversion	100.00	Provide direct contractual services to juvenile offenders. Contractual services include psycho/social evaluations and residential treatment. Residential treatment would be considered for offenders based on the findings and recommendations of the psycho/social evaluation.

Geographic Area:

Willacy County.

Target Audience:

Serious and repeat juvenile offenders.

Gender:

Both male and females.

Ages:

10 - 17 years of age.

Special Characteristics:

-serious offenders -repeat offenders -alcohol and drug offenders -mental health evaluations - residential placement

Measures Information

Progress Reporting Requirements

All programs will be required to report the output and outcome measures for this program to Texas A&M University, Public Policy Research Institute ([PPRI](#)).

Objective Output Measures

OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
Number of program youth served.	13	29

Custom Objective Output Measures

CUSTOM OUTPUT MEASURE	CURRENT DATA	TARGET LEVEL
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Objective Outcome Measures

OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
Number of program youth completing program requirements.	2	13
Number of program youth exhibiting a decrease in antisocial behavior.	12	13
Number of program youth exhibiting a decrease in substance use.	3	5
Number of program youth exhibiting an improvement in family relationships.	10	13
Number of program youth exhibiting an improvement in social competencies.	10	13
Number of program youth who offend or reoffend.	2	13

Custom Objective Outcome Measures

CUSTOM OUTCOME MEASURE	CURRENT DATA	TARGET LEVEL
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Certification and Assurances

Each applicant must click on this link to review the standard [Certification and Assurances](#).

Resolution from Governing Body

Applications from local units of governments and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to CJD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update CJD should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to CJD.

Upon approval from your agency's governing body, upload the approved resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

Contract Compliance

Will CJD grant funds be used to support any contracts for professional services?

Select the Appropriate Response:

Yes

No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Grantee will monitor delivery of services to juvenile offenders by maintaining records to include: applicable date/s of service, type of service, compliance with contractual obligations and verification of invoices for services rendered on a monthly basis.

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the Appropriate Response:

Yes

No

N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the Appropriate Response

Yes

No

N/A

Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

9/1/2013

Enter the End Date [mm/dd/yyyy]:

8/31/2014

Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (\$) of Federal Grant Funds:

0

Enter the amount (\$) of State Grant Funds:

305606

Single Audit

Has the applicant agency expended federal grant funding of \$500,000 or more, or state grant funding of \$500,000 or more during the most recently completed fiscal year?

Select the Appropriate Response:

Yes

No

***Note:** Applicants who expend less than \$500,000 in federal grant funding or less than \$500,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a CJD grant. However, CJD may require a limited scope audit as defined in OMB Circular A-133.*

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor (in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133).

Enter the date of your last annual single audit:

Equal Employment Opportunity Plan (EEOP)

Type I Entity: Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

Requirements for a Type I Entity:

- The applicant is not required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42.302; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Type II Entity: Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

Requirements for a Type II Entity: Federal law requires a Type II Entity to formulate an EEOP and keep it on file.

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, et seq., subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of CJD, CJD's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the EEOP is required to be on file in the office of (enter the name and address where the EEOP is filed below):

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:

Type III Entity: Defined as an applicant that is NOT a Type I or Type II Entity. Requirements for a Type III Entity: Federal law requires a Type III Entity to formulate an EEOP and submit it for approval to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:

Select the appropriate response:

- Type I Entity
- Type II Entity
- Type III Entity

Debarment

Each applicant agency will certify that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection

with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or

- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

Enter the debarment justification:

FFATA Certification

Certification of Recipient Highly Compensated Officers – The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

- Yes
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

- Yes
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered **NO** to the first statement you are **NOT** required to provide the name and compensation amounts. NOTE: “Total compensation” means the complete pay package of each of the sub recipient’s compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):
0

Position 2 - Name:

Position 2 - Total Compensation (\$):
0

Position 3 - Name:

Position 3 - Total Compensation (\$):
0

Position 4 - Name:

Position 4 - Total Compensation (\$):
0

Position 5 - Name:

Position 5 - Total Compensation (\$):
0

Fiscal Capability Information

Organizational Information

Enter the Year in which the Corporation was Founded:

Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:

Enter the Employer Identification Number Assigned by the IRS:

Enter the Charter Number assigned by the Texas Secretary of State:

Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts).

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts.

Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT
Contractual and Professional Services	Mental Health Assessment Services	Contractual and Professional Services: Psycho/social Evaluations and Residential Placement. 20 evaluations X \$250.00 = \$5,000.00 363.94 days residential care x 96.17 = \$35,000.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00	

Source of Match Information

Detail Source of Match/GPI:

DESCRIPTION	MATCH TYPE	AMOUNT
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Summary Source of Match/GPI:

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Budget Summary Information

Budget Summary Information by Budget Category:

CATEGORY	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Contractual and Professional Services	\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00

Budget Grand Total Information:

CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$40,000.00	\$0.00	\$0.00	\$0.00	\$40,000.00

Condition Of Fundings Information

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
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You are logged in as **User Name:** Lance White ; **UserName:** White_Lance * INTERNALUSER

Snapshot Description: Application - Reviewed by Intake
Created: 3/5/2013 9:36:44 PM