



Real Estate Development & Facilities, Housing Services  
212-263-5025 • fax: 212-263-7500 [housing@nyumc.org](mailto:housing@nyumc.org)

For Office Use Only

SACKLER STUDENT HOUSING TRANSFER APPLICATION

PLEASE PRINT ALL INFORMATION

LAST NAME FIRST NAME

ADDRESS CITY STATE COUNTRY ZIP CODE

Email Address Cell Telephone Number ( )

Gender: Male Female Expected Graduation Month Year 20

I am requesting the following accommodations:

Single and shared w/another student (one adult) Family with no Children\* (two adults) Family with Children/Dependents\*

\*Please refer to the Couples/Family Housing Policy for a list of criteria and required documents.

**Applications for couples/family housing will not be accepted without the required documentation.**

Names of all documented additional residents who will occupy the apartment (excluding the student applying)

Housing Preference

1. 2. 3.

Applicants may use this space to provide additional information regarding their application

[Empty box for additional information]

Please note: Housing transfers are not guaranteed. Housing transfers are subject to availability, applicable policies and procedures, and the overall needs of the Sackler student housing program. Transfers will not be offered from May 1 through August 31. Declining a transfer offer removes the name from the waiting list; if interested again, reapplication would be necessary. Transfer approvals require compliance with deadlines for license-signing and for completing the move, and failure to comply may result in the transfer being canceled.

**PETS ARE NOT PERMITTED IN STUDENT HOUSING.**

I warrant and represent the accuracy of the information I have provided in this application or in any report by me concerning my household composition, employment status, personal information, or any other matters. The information I have provided on this form shall be an addendum to my housing license ("License"). It shall be deemed a material violation of my License and of my employment status, if any statement or information provided by me shall prove to be false, or should I fail to report changes or corrections. If I am applying for Couples/Family housing, I, the undersigned, declare I am eligible to reside in NYU Langone Medical Center Couples/Family Housing and that I share a qualifying relationship as defined by the Policy on Couples/Family Housing and as evidenced by marriage or domestic partnership. I have attached required documentation. I attest that each household member made part of my application, qualifies under the Policy on Couples/Family Housing and resides with me. I understand that Couples/Family Housing will be allocated under the guidelines overseen by the Real Estate and Housing division.

SIGNATURE

DATE

### Sackler Transfer Policy

Sackler graduate students currently in medical center housing who wish to be considered for re-assignment may apply for transfers by submitting completed Sackler Transfer Applications. Students will then be added to a wait list for future availabilities. Documents should be submitted in hard copy format (fax is acceptable) to the Housing Services Office located at 339 East 28th Street. The fax number is (212) 263-7500. If you elect to fax the document(s), please email [housing@nyumc.org](mailto:housing@nyumc.org) to confirm that all is legible and complete. This policy does not necessarily indicate that spaces for transfers are currently available; rather it offers the opportunity to have your name placed on a wait list for a future offer, subject to availability. Transfers cannot be offered from May 1 through August 31 of each year. Transfers are not guaranteed and priority consideration will be given to those students with a change in family status or size. See the application form for additional policy and procedure details, as well as for information on the documentation required for couples/family housing.

### **Sackler Student Housing Rent Schedule Prices effective July 1, 2009**

All rents, buildings and apartments are subject to availability and change

<b>Building</b>	<b>Room/Apartment Size</b>	<b>Monthly rent</b>
Greenberg Hall 545 First Avenue (Electricity is additional to the rent)	Studio – front	\$1,200
	Studio – rear	\$1,250
	Three-Bedroom - 3 students	\$780 per student
323 East 14th Street (Electricity is additional to the rent)	Standard Studio	\$1,040
	larger studio	\$1,080
	One-bedroom	\$1,370
- Lipton Hall (formerly Skirball Residential Tower) 564 First Avenue (Electricity is additional to the rent)	Standard Studio	\$1,420
	One-bedroom--couple	\$1,910
	One-bedroom -2 students	\$905 per student
	A-Line One bedroom--couple	\$2,060
Waterside Plaza (Electricity is additional to the rent) See <a href="http://www.watersideplaza.com">www.watersideplaza.com</a>	Standard Studio	\$1,495
	One-bedroom--couple	\$1,915
	One-bedroom- 2 students	\$905 per student

Priority for studios, when available, is given to documented couples. One-bedroom units are very limited and priority is given to a documented couple with a child.

## POLICY ON COUPLES'/FAMILY HOUSING

Couples'/Family housing may be available to NYULMC students, postdoctoral trainees (postdoc), house staff, and nurses, and their spouses, domestic partners, and minor dependents.

### MEETING COUPLES/FAMILY HOUSING CRITERIA THROUGH MARRIAGE

- A. A couple who presents a valid marriage certificate is eligible to apply for family housing.
- B. Engagement to be married does not qualify applicants for family housing, unless the applicant meets family housing criteria through domestic partnership.

### DOMESTIC PARTNERSHIP CRITERIA FOR COUPLES/FAMILY HOUSING

#### *DEFINITION:*

Domestic partners are defined as two individuals who live together in a long-term relationship with an exclusive, mutual commitment similar to that of marriage in which the partners agree to be legally responsible for each other's welfare and share financial obligations.

#### *NYC DOMESTIC PARTNERSHIP INFORMATION*

To obtain a Domestic Partnership Affidavit and information on registering as a domestic partner, please visit the following website: [http://www.cityclerk.nyc.gov/html/marriage/domestic\\_partnership\\_reg.shtml](http://www.cityclerk.nyc.gov/html/marriage/domestic_partnership_reg.shtml)

To apply for couples'/family housing, domestic partners must fulfill the following requirements.

1. Current New York residents must have filed a New York City Domestic Partnership Agreement at the time of application. Those from outside New York City must present to the Housing Office a valid New York City Domestic Partnership Agreement within 30 days after arriving in New York City.
2. Be jointly responsible for each other's common welfare and share financial obligations, as demonstrated by two (2) of the following which must have preexisted for a minimum of six months prior to occupancy:
  1. A joint mortgage or lease.
  2. Ownership of an actively-used joint bank account, joint credit account, or joint ownership of a home.
  3. Designation of domestic partner as primary beneficiary in a will or trust document.
  4. Assignment of durable property or health care power of attorney to domestic partner.
  5. Designation of domestic partner as beneficiary for life insurance or retirement benefits.
  6. Registered as domestic partners in some other state or foreign county.
  7. Proof of prior co-habitation for a period of at least six months.

#### *Children and Qualifying Dependents*

For children, the eligible housing applicant must provide a valid birth certificate, final adoption papers, or passport indicating the parentage of the child, to the Housing Office.

A qualifying dependent is a person who has been declared as a dependent under the primary occupant's US tax return for tax year before the application for housing. Documentation concerning IRS Qualifying Dependents should be presented to the NYULMC Housing Office.

### FALSIFICATION OF DOCUMENTATION

Falsification of documents and records, or failure to report changes in family or couple status will result in a loss of housing for the student or employee.