GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA *Advantage!,* a menu-driven database system. The INTERNET address for GSA *Advantage!* is
http://www.gsaadvantage.gov

SCHEDULE TITLE: FEDERAL SUPPLY SCHEDULE 70 – Information Technology
   Equipment, Software and Services
   FSC Group Class: 70
   FSC Class/Product Code: 7010

GSA Contract Number: GS-35F-0176L

Contract Period: January 11, 2006 through January 10, 2021

For more information on ordering from Federal Supply go to this website:
www.gsa.gov/schedules

Open Text Public Sector Solutions, Inc.
4075 Wilson Boulevard, Suite 450
Arlington, VA   22203
703-740-9300
Fax: 703-740-9300
www.uspss.opentext.com

Business Size: Large Business

Valid through Modification PO-0081, awarded January 11, 2016

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CUSTOMER INFORMATION

1a.   TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

    SPECIAL ITEM NUMBER 132-51 – INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES
FPDS Code D302 IT Systems Development Services
FPDS Code D306 IT Systems Analysis Services
FPDS Code D307 Automated Information Systems Services
FPDS Code D308 Programming Services
FPDS Code D311 ADP Data Conversion Services
FPDS Code D399 Other ADP & Telecommunications Svcs

1b.   LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

Please see Page 14 for a list of pricing for labor categories awarded.

1C.   LAOR CATEGORY DESCRIPTIONS

Please see page 15 for Labor Category Descriptions.

2.   MAXIMUM ORDER: $500,000 per order per SIN

*If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3.   MINIMUM ORDER: $500

4.   GEOGRAPHIC COVERAGE: The Geographic Scope of Contract will be domestic and overseas delivery.

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

5.   POINT(S) OF PRODUCTION: Arlington, VA

6.   DISCOUNT FROM LIST PRICES: Current IFF rate is 0.75%.

7.   QUANTITY DISCOUNT(S): NONE

8.   PROMPT PAYMENT TERMS: Net 30 Days

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold:

   Open Text Public Sector Solutions, Inc. agrees to accept the Government purchase card for purchases at or below the micro-purchase threshold.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.

   Open Text Public Sector Solutions, Inc. agrees to accept Government purchase cards above the micro-purchase threshold.

10.   FOREIGN ITEMS: None

11A.   TIME OF DELIVERY: As negotiated on task order

11B.   EXPEDITED DELIVERY: Items available for expedited delivery will be negotiated on task order

11C.   OVERNIGHT AND 2-DAY DELIVERY: Please contact Open Text Public Sector Solutions, Inc. for more information

11D.   URGENT REQUIREMENTS: Please contact Open Text Public Sector Solutions, Inc**.** for more information

12.   F.O.B. POINT: Destination

13A.   ORDERING ADDRESS

   Open Text Public Sector Solutions, Inc.
   4705 Wilson Boulevard, Suite 450
   Arlington, VA   22203

13b.   ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3

14.   PAYMENT ADDRESS

   Open Text Public Sector Solutions, Inc.
   4705 Wilson Boulevard, Suite 450
   Arlington, VA   22203
   Electronic Funds Transfer: BBT &T
   Contact Opent Text Public Sector Solutions, Inc. at 703-740-9300 for electronic funds transfer information

15.   WARRANTY PROVISION: Not Applicable

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16.   EXPORT PACKING CHARGES, IF APPLICABLE: Not Applicable

17.   TERMS AND CONDITIONS OF GOVENRMENT PURCHASE CARD ACCEPTANCE:
None

18.   TERMS AND CONDITIONS OF RENTAL, MAINTENANCE AND REPAIR: Not
Applicable

19.   TERMS AND CONDITIONS OF INSTALLATION: Not Applicable

**20.   TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS
PRICE LISTS AND ANY DISCOUNTS FROM LIST:** Not Applicable

21.   LIST OF SERVICE AND DISTRIBUTION POINTS: Not Applicable

22.   LIST OF PARTICIPATING DEALERS: Not Applicable

23.   PRVENTIVE MAINTENANCE: Not Applicable

**24a.   SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled
content, energy efficiency, and/or reduced pollutants):** Not Applicable

24b.   Section 508 Compliance for EIT: Not Applicable

25.   DUNS number: 92-681-7164

**26.   NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR
REGISTRATION (CCR) DATABASE:** Registered in SAM database.

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1.   SCOPE

a.   The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services IT Services within the scope of this Information Technology Schedule.

b.   The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2.   PERFORMANCE INCENTIVES

a.   Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.

b.   The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c.   Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3.   ORDER

a.   Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b.   All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4.   PERFORMANCE OF SERVICES

a.   The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b.   The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c.   The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d.   Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5.   STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a)   The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order

during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

      (1)   Cancel the stop-work order; or

      (2)   Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b)   If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

      (1)   The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

      (2)   The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c)   If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d)   If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6.   INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7.   RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8.   RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9.	INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10.	ORGANIZATIONAL CONFLICTS OF INTEREST

a.	Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b.	To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11.	INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12.	PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:
(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
	(1) The offeror;
	(2) Subcontractors; and/or
	(3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13.   RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14.   INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15.   APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16.   DESCRIPTION OF IT SERVICES AND PRICING

LABOR CATEGORY PRICING/DESCRIPTIONS

Labor Category	01/11/15 - 01/10/16	01/11/16 - 01/10/17	01/11/17 - 01/10/18	01/11/18 - 01/10/19	01/11/19 - 01/10/20	01/11/20 - 01/10/21
Senior Technology Consultant	$209.69	$213.25	$216.88	$220.57	$224.32	$228.13
Information Systems Program Manager	$181.47	$184.55	$187.69	$190.88	$194.13	$197.43
Information Systems Project Manager	$167.99	$170.85	$173.75	$176.70	$179.71	$182.76
Senior COTS Specialist	$300.58	$305.69	$310.89	$316.17	$321.55	$327.01
Web Developer	$151.58	$154.16	$156.78	$159.44	$162.15	$164.91
Senior Web Developer	$189.47	$192.69	$195.97	$199.30	$202.69	$206.13
Web Architect	$221.06	$224.82	$228.64	$232.53	$236.48	$240.50
Business Analyst	$138.95	$141.31	$143.71	$146.16	$148.64	$151.17
Senior Business Analyst	$175.58	$178.56	$181.60	$184.69	$187.83	$191.02
ECM Architect	$221.05	$224.81	$228.63	$232.52	$236.47	$240.49
ECM Administrator	$195.11	$198.43	$201.80	$205.23	$208.72	$212.27
Web Content Management (WCM) Specialist	$241.08	$245.18	$249.35	$253.59	$257.90	$262.28

Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
Senior Technology Consultant	Fifteen years of experience successfully performing any combination of: project and program management/ control, Web technology services, software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, independent verification and validation, system acquisition support, systems analysis and design, systems integration, studies and analysis, cost analysis and estimating, resources and facilities management.	Bachelor's degree in computer science, information science, information systems or related discipline is required. An Associate's degree and twelve years experience or fourteen years of relevant experience may be substituted for a Bachelor's degree	Technology advisor serving as a project consultant. Provides advice in design and implementation of specialized aspects of technical architecture. Integrates state of the art technology for specialized functions with functional requirements to optimize solution for the customer. Provides advice based on academic understanding and years of experience.
Information Systems Program Manager	Twelve years of experience successfully performing any combination of: project and program management/ control, Web technology services, software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, independent verification and validation, system acquisition support, systems analysis and design, systems integration, studies and analysis, cost analysis and estimating, resources and facilities management.	Bachelor's degree in computer science, information science, information systems or related discipline is required. An Associate's degree and twelve years experience or fourteen years of relevant experience may be substituted for a Bachelor's degree	Function as program managers for large work efforts effectively supervising all aspects of systems development. Responsible for all aspects of program development from inception through deployment. They apply intensive and diverse knowledge to problems and make independent decisions. They supervise the implementation of disciplined processes that assure compliance with rigorous company and client standards, policies and procedures for quality task performance.
Information Systems Project Manager	Ten years of experience successfully performing any combination of: project and program management/ control, Web technology services, software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, independent verification and validation, system acquisition support, systems analysis and design, systems integration, studies and analysis, cost analysis estimating, resources and facilities management	Bachelor's degree in computer science, information science, information systems or related discipline is required. An Associate's degree and twelve years experience or fourteen years of relevant experience may be substituted for a Bachelor's degree	Provides guidance and direction, manages funds and resources. Responsible for assembling project team, assigning individual responsibilities, identifying appropriate resources needed, and developing the project schedule to ensure timely completion of project and meeting deadlines of project.

Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
Senior COTS Specialist	This position requires a minimum of five years experience of which three years must be COTS specific experience providing analysis, design, integration, customization, implementation, and training of enterprise-wide or large scale software solutions using relational database management systems.	Bachelor's degree in computer science, information science, information systems or related discipline is required.	Specializes in the life-cycle implementation and customization of enterprise-wide COTS package. Applies industry and government best practices, extensive technology knowledge and subject matter expertise to lead the design, development and deployment of a COTS solution to a complex business problem. Leads development and implementation of integrated solutions for multi-faceted, complex requirements. Apply expertise to analyze business/technology requirements and design and build the appropriate solutions at both the departmental and the enterprise level. Utilizes features of COTS package to automate business processes. Creates modules to enhancement the functionality of the COTS products and integrate the COTS with other software packages. Trains users on basic COTS functionality and module enhancements. These COTS packages include, but are not limited to the following software vendors: Open Text Corporation (e.g., Livelink, BASIS, iRIMS, etc.), Documentum (e.g., eBusiness platform, Portal CM edition, etc.), Oracle (e.g., Oracle Applications, etc.), ESRI (e.g., ArcGIS, ArcIMS, etc.) and Bamboo Solutions (e.g., WD3).
Web Developer	Minimum of one year of experience designing and developing web-based Java/.Net applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and five years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Designs, develops, implements and maintains web-based Java/.Net applications to support business requirements. Follows approved life cycle methodologies, contributes to the design documents, and performs program coding and unit testing. Resolves technical issues through debugging, research, and investigation. Familiar with standard concepts, practices, and procedures within a particular field. A degree of creativity and latitude is required.

Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
Senior Web Developer	Minimum of six years of experience designing and developing web-based Java/.Net applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and ten years experience or twelve years of relevant experience may be substituted for a Bachelor's degree.	Designs, develops, and implements web-based Java/.Net applications to support business requirements. Follows approved life cycle methodologies, creates design documents, and performs program coding and testing. Resolves technical issues through debugging, research, investigation, and experience. Stays up to date with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. A degree of creativity and latitude is required.
Web Architect	Minimum of eleven years of experience designing and developing web-based Java/.Net applications..	Bachelor's degree with course work in a related discipline. An Associate's degree and thirteen years experience or fifteen years of relevant experience may be substituted for a Bachelor's degree.	Designs, plans, and coordinates work within the teams. Provides technical support to project team members. Handles complex application features and technical designs, architects an end-to-end solution that will meet the business requirements. Designs and implements the components required for complex application features. Demonstrates expertise in a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. May provide consultation on complex projects and is considered to be the top level contributor/specialist.

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Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
Business Analyst	Minimum of five years of experience capturing business requirements and creating user interface designs for web-based applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and nine years experience or eleven years of relevant experience may be substituted for a Bachelor's degree.	Interact with customers and company staff to document customer's business requirements. Documents customer specifications and interacts with other support groups to apply understanding of customers business. Communicate business Requirements to technical staff to ensure that business requirements are implemented accurately and meet the customer's requirements. Works cooperatively with technical staff and performs a variety of development support functions including testing, documentation, and training materials. Must be familiar with system scope and project objectives as well as the role and function of team members.
Senior Business Analyst	Minimum of ten years of experience capturing business requirements and creating user interface designs of web-based applications.	Bachelor's degree with course work in a related discipline. An Associate's degree and twelve years experience or fourteen years of relevant experience may be substituted for a Bachelor's degree.	Leads and guides the interactions with customer and company staff to document the customer's business requirements. Acts as a liaison between customers and other support groups to identify business processes, systems, and product requirements. Documents customer specifications and interacts with other support groups to apply understanding of customers business. Initiates measures to eliminate non-value added activities through process improvement. Communicate business solutions to technical staff to ensure that business requirements are implemented accurately and meet the customer's. Participates in training activities for peers and customers.

Labor Category	Minimum Experience	Minimum Education	Functional Responsibility
ECM Architect	Eight years of experience successfully performing any combination of: software and systems engineering, network services, application conversion and implementation support, client/server migration, database planning and design, studies and analysis, independent verification and validation, systems analysis and design, test and evaluation design support, and systems integration pertainig to Livelink Enterprise Content Management or eDOCs Suite.	Bachelor's degree with course work in a related discipline. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Develops technical solutions for large-scale Livelink ECM and eDocs hardware, software, and complex Livelink and eDocs interfaces. Identifies technical standards. Develops system requirements and program specifications for complex Livelink and eDocs solutions. Integrates Livelink and eDocs for specialized functions with functional requirements to optimize solution for the customer.
ECM Administrator	Three years of experience successfully performing any combination of: Livelink or eDocs technology services, software and systems engineering, network services, hardware analysis and integration, application conversion and implementation support, client/server migration, database planning and design, programming, systems analysis and design, system prototyping and integration.	Bachelor's degree with course work in a related discipline. An Associate's degree and four years experience or seven years of relevant experience may be substituted for a Bachelor's degree.	Performs integration of moderately complex medium to small-scale hardware, software, and Livelink or eDocs architecture components to ensure reliable and sustainable operation of the Livelink or eDocs solution. Develops Livelink or eDocs setup and installation instructions and preventative and corrective maintenance procedures for the Livelink or eDocs solution.
Web Content Management (WCM) Specialist	Minimum of 5 years of experience successfully performing any combination of: deploying Web Content Management (WCM) implementations of various scale, including intranets, extranets and public facing websites, performing standard and complex installations and upgrades on diverse system environments, consisting of various combinations of operating systems, application servers, web servers and relational databases.	Bachelor's degree with course work in a related discipline. An Associate's degree and ten years experience or twelve years of relevant experience may be substituted for a Bachelor's degree.	Experienced in the life-cycle implementation and customization of enterprisewide WCM packages. Performs the role of a technical project leader for large projects and applies industry and government best practices, extensive technology knowledge and subject matter expertise to lead the design, development and deployment of WCM solutions. Performs standard and complex installations and upgrades on diverse system environmentsand incorporates the Customer's business requirements and solution design delivering successful WCM implementations of various scale, including intranets, extranets and public facing websites.

USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS

PREAMBLE

Open Text Public Sector Solutions provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact Todd Neven at 703-740-9301.

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BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE
</div>

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (Agency) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures

_____   _____
Agency   Date   Contractor   Date

BPA NUMBER_____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s)_____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1)   The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

        MODEL NUMBER/PART NUMBER   *SPECIAL BPA DISCOUNT/PRICE

(2)   Delivery:

        DESTINATION   DELIVERY SCHEDULES / DATES

(3)   The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4)   This BPA does not obligate any funds.

(5)   This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6)   The following office(s) is hereby authorized to place orders under this BPA:

        OFFICE   POINT OF CONTACT

(7)   Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8)   Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

        (a)   Name of Contractor;

        (b)   Contract Number;

        (c)   BPA Number;

        (d)   Model Number or National Stock Number (NSN);

        (e)   Purchase Order Number;

        (f)   Date of Purchase;

(g)   Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h)   Date of Shipment.

(9)   The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10)   The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.

- Federal Supply Schedule Contractors may individually meet the customers needs, or -

- Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.

- Customers make a best value selection.