

EAST SIDE UNION HIGH SCHOOL DISTRICT  
Annual Organizational Meeting of the Board of Trustees  
830 N. Capitol Avenue, San Jose, CA 95133

**AGENDA**

*Annual Organizational Meeting*

**December 2, 2004**

**AMENDED**

**Swearing in Ceremony of Two Board Members 4:00 P.M.**

**Closed Session 4:00 P.M.**

The Board Meeting will begin at 4:00 p.m. in the Board Room. Anyone wishing to address the Board regarding Closed Session items may speak at this time. The Board will then adjourn to Closed Session in the Superintendent's Conference Room.

**Open Session 6:30 P.M.**

Board Room

**1. Call to Order/ Roll Call**

- 1.1 Roll Call
- 1.2 Announcement and Public Comment Regarding items to be discussed in Closed Session [*Government Code §54957.7*]
- 1.3 Recess to Closed Session (Open Session will resume at the end of Closed Session in the Board Room at approximately 6:30 P.M.)  
**SEE ITEM 12 ON AGENDA (CLOSED SESSION)**

**Open Session 6:30 P.M.**

**2. Pledge of Allegiance**

**3. Welcome and Explanation to Audience**

Information explaining Board meeting procedures and how citizens can address the Board will be read. Written information is located near the entrance to the Board Room.

**3.1 Annual Organizational Meeting – Election of Officers**

- 3.1.1 President
- 3.1.2 Vice President
- 3.1.3 Clerk

**3.2 Nominate Representative to CSBA Delegate Assembly**

4. **Board Special Recognition(s)**
  - 4.1 JROTC - Oak Grove High School
  - 4.2 Student Holiday Art Contest
5. **Consideration of Proposed Amendments to Agenda**
6. **Public Members Who Wish to Address the Board of Trustees**
7. **Student Achievement/Board Discussions and/or Action**
  - 7.1 Student Board Presentation
8. **Operational Items/Board Discussion and/or Action**
  - 8.1 Approve Variable Term Waiver Requests for Certificated Employees
  - 8.2 **Policy for Board Organization and Officers – Patricia Martinez-Roach**
9. **Attachment A - Consent Calendar Items**

See Attachment A
10. **Written Reports/Recommendations**
  - 10.1 Quarterly Report on Santa Clara County Treasury Investment Portfolio Status as of September 30, 2004
11. **Board of Trustees/Superintendent Communications/Comments**
  - 11.1 Board of Trustees
    - Patricia Martinez-Roach
      - Metro Ed Update
      - Student Board Relations Report
  - 11.2 Superintendent
12. **Closed Session**
  - 12.1 Expulsions - A-Q
  - 12.2 Public Employee Discipline/Dismissal/Release (*Government Code §Section 54957*)
  - 12.3 Conference with Labor Negotiators (*Government Code §Section 54957.6*)

Agency Designated Representatives: Superintendent Esperanza Zendejas, Ed.D.  
Chief Human Resources Officer Bob Nuñez

Employee Organizations: East Side Teachers Association (ESTA)  
California School Employees Association (CSEA)  
American Federation of Teachers (AFT)
  - 12.4 Anticipated Litigation (*Government Code §Section 54956.9*)

Conference with Legal Counsel – ANTICIPATED LITIGATION,  
Significant exposure to litigation pursuant to subdivision (b) of  
§Section 54956.9 statement threatening litigation.

- 12.5 Public Employee Performance Evaluation (*Government Code §Section 54957*)
- 12.6 Public Employment/Transfer (*Government Code §Section 54957*)  
- *Director of Special Services*

**13. Report Closed Session Action(s)**

**14. Adjournment**

## **Attachment A - Consent Calendar**

**9. Superintendent asserts that the attached Business Transactions, Personnel Actions, Maintenance of Records, Approvals and Recommendations Requiring Board Action have been carried out to the best of her knowledge in accordance with the law.**

- 9.1 Purchase Orders Dated December 2, 2004
- 9.2 Budget Transfers Dated December 2, 2004
- 9.3 Classified Personnel Actions Dated December 2, 2004
- 9.4 Certificated Personnel Actions Dated December 2, 2004
- 9.5 Minutes of November 4, 2004, Board Meeting
- 9.6 Acceptance of Gifts/Donations
- 9.7 Approve Contracts for Professional Services
- 9.8 Award of Bids
- 9.9 Approve Memorandums of Understanding
- 9.10 Approve School Field Trips
- 9.11 Adopt Resolution #2004/2005-19 an Itemized List of Surplus/Obsolete Equipment for Sale and/or Disposal per Education Code Sections 17545 and 17546
- 9.12 Approve 2004-2005 Community Education Teacher Hourly Salary Schedule for the Adult Education Program
- 9.13 Adopt Resolution #2004/2005-20 to Reduce Classified Management Workforce
- 9.14 Adopt Resolution #2004/2005-21 - Approving Contract FIMS-4655 in the Amount of \$3,851 for Child Development Program Materials and Supplies
- 9.15 Approve Cell Phone Policy
- 9.16 Approve Change Order #1 for Piedmont Hills High School Modernization Project, Wings C, D and E
- 9.17 Approve Job Description and Salary Range for Executive Assistant

## EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item: 8.1

TO: Board of Trustees  
FROM: Superintendent  
PREPARED BY: Bob Nuñez – Chief Human Resources Officer  
SUBJECT: APPROVE VARIABLE TERM WAIVER REQUEST FOR  
CERTIFICATED EMPLOYEE

Pursuant to state mandate, the Governing Board must approve variable term waiver request allowing the district to employ and assign teacher(s) or administrator(s) who do not hold appropriate credential authorization.

The district is requesting approval of the following variable term waiver for the 2004-2005 school year.

### Long-Term Substitute

| <i>NAME</i> | <i>SUBJECT AREA</i> | <i>LOCATION</i>          |
|-------------|---------------------|--------------------------|
| Michael Dee | Spec Ed M/M         | Santa Teresa High School |

### RECOMMENDATION:

It is recommended that the Governing Board approve the variable term waiver request.

BN/bja

**EAST SIDE UNION HIGH SCHOOL DISTRICT  
 PO'S FROM OCTOBER 23, 2004 TO NOVEMBER 15, 2004  
 BOARD MEETING, DECEMBER 2, 2004  
 AGENDA, ITEM 9.1  
 ATTACHMENT A**

| <b>P.O.#</b>                                     | <b>VENDOR NAME</b>             | <b>DESCRIPTION</b>           | <b>LOCATION</b>  | <b>AMOUNT</b>    |
|--|--------------------------------|------------------------------|------------------|------------------|
| <b>FUND 3 - GENERAL UNRESTRICTED</b>             |                                |                              |                  |                  |
| <b>ANDREW HILL HIGH SCHOOL</b>                   |                                |                              |                  |                  |
| 502779   | DARRTEK.COM                    | PRINTER CARTRIDGES           | ANDREW HILL      | 382.15           |
| 502637   | SWIFT INSTRUMENT               | MICROSCOPES REPAIRS          | ANDREW HILL      | 1,000.00         |
| <b>TOTAL FUND 3 - ANDREW HILL HIGH SCHOOL</b>    |                                |                              |                  | <b>1,382.15</b>  |
| <b>EVERGREEN VALLEY HIGH SCHOOL</b>              |                                |                              |                  |                  |
| 502734   | BEE & WASP REMOVAL             | EMERGENCY BEE SWARM          | EVERGREEN VALLEY | 100.00           |
| 502733   | PARTITION SPECIALTIES INC      | MAINTENANCE SUPPLIES         | EVERGREEN VALLEY | 247.50           |
| 502703   | PERMA BOUND                    | LIBRARY MATERIALS            | EVERGREEN VALLEY | 1,168.80         |
| 502597   | GALE GROUP                     | LIBRARY MATERIALS            | EVERGREEN VALLEY | 3,900.00         |
| <b>TOTAL FUND 3-EVERGREEN VALLEY HIGH SCHOOL</b> |                                |                              |                  | <b>5,416.30</b>  |
| <b>FOOTHILL HIGH SCHOOL</b>                      |                                |                              |                  |                  |
| 502720   | CAPSTONE PRESS                 | LIBRARY MATERIALS            | FOOTHILL         | 936.84           |
| 502719   | PERMA BOUND                    | LIBRARY MATERIALS            | FOOTHILL         | 3,863.82         |
| <b>TOTAL FUND 3- FOOTHILL HIGH SCHOOL</b>        |                                |                              |                  | <b>4,800.66</b>  |
| <b>GENESIS HIGH SCHOOL</b>                       |                                |                              |                  |                  |
| 502560   | WALL STREET JOURNAL            | MAGAZINE SUBSCRIPTION        | GENESIS          | 99.00            |
| <b>TOTAL FUND 3-GENESIS HIGH SCHOOL</b>          |                                |                              |                  | <b>99.00</b>     |
| <b>INDEPENDENCE HIGH SCHOOL</b>                  |                                |                              |                  |                  |
| 502546   | GALE GROUP                     | LIBRARY MATERIALS            | INDEPENDENCE     | 96.61            |
| 502547   | GREY HOUSE PUBLISHING          | LIBRARY MATERIALS            | INDEPENDENCE     | 148.50           |
| 502668   | AMERICAN BATTERY CO LLC        | TECHNOLOGY SUPPLIES          | INDEPENDENCE     | 193.71           |
| 502670   | STAPLES                        | OFFICE SUPPLIES              | INDEPENDENCE     | 300.00           |
| 502666   | DICK BLICK                     | CLASSROOM SUPPLIES           | INDEPENDENCE     | 301.69           |
| 502521   | PITSCO LEGO DACTA INC.         | CLASSROOM MATERIALS          | INDEPENDENCE     | 500.00           |
| 502669   | UNITED RENTALS                 | INSTRUCTIONAL SUPPLIES       | INDEPENDENCE     | 580.22           |
| 502648   | TRI-BEST VISUAL DISPLAY        | MAINTENANCE MATERIALS        | INDEPENDENCE     | 892.39           |
| 502708   | WORLD BOOK EDUCATIONAL         | LIBRARY MATERIALS            | INDEPENDENCE     | 955.74           |
| 502784   | DICK BLICK                     | CLASSROOM MATERIALS          | INDEPENDENCE     | 991.10           |
| 502707   | FOLLETT LIBRARY BOOK CO        | LIBRARY MATERIALS            | INDEPENDENCE     | 7,003.14         |
| <b>TOTAL FUND 3 - INDEPENDENCE HIGH SCHOOL</b>   |                                |                              |                  | <b>11,963.10</b> |
| <b>JAMES LICK HIGH SCHOOL</b>                    |                                |                              |                  |                  |
| 502550   | RENAISSANCE LEARNING INC       | SCANNER EQUIPMENT            | JAMES LICK       | 98.62            |
| 502611   | OFFICEMAX                      | OFFICE/CLASS SUPPLIES        | JAMES LICK       | 1,079.34         |
| <b>TOTAL FUND 3-JAMES LICK HIGH SCHOOL</b>       |                                |                              |                  | <b>1,177.96</b>  |
| <b>MT. PLEASANT HIGH SCHOOL</b>                  |                                |                              |                  |                  |
| 502759   | DEMCO INC.                     | LIBRARY MATERIALS            | MT. PLEASANT     | 264.13           |
| 502602   | BEARCOM                        | REPAIR RADIOS                | MT. PLEASANT     | 500.00           |
| 502745   | MEXICAN HERITAGE CORPORATION   | RENTAL OF FACILITY 2003/04   | MT. PLEASANT     | 984.00           |
| 502718   | MARSHALL CAVENDISH CORPORATION | LIBRARY MATERIALS            | MT. PLEASANT     | 2,485.42         |
| 502744   | REXEL PACIFIC ELECTR & DATACOM | TELECOM MATERIALS            | MT. PLEASANT     | 3,455.02         |
| <b>TOTAL FUND 3-MT PLEASANT HIGH SCHOOL</b>      |                                |                              |                  | <b>7,688.57</b>  |
| <b>OAK GROVE HIGH SCHOOL</b>                     |                                |                              |                  |                  |
| 502780   | CDW-G                          | COMPUTER SUPPLIES            | OAK GROVE        | 57.16            |
| 502573   | AMERICAN BEVERAGE EQUIP INC    | ICEMAKER REPAIRS-SCIENCE LAB | OAK GROVE        | 195.99           |
| 502671   | 3M LIBRARY SYSTEMS             | LIBRARY DETECTION AGREEMENT  | OAK GROVE        | 788.00           |
| 502709   | WORLD BOOK EDUCATIONAL         | LIBRARY MATERIALS            | OAK GROVE        | 875.74           |
| 502760   | BAKER & TAYLOR BOOKS           | LIBRARY MATERIALS            | OAK GROVE        | 1,300.00         |
| 502710   | ATLANTIS SUBSCRIPTIONS         | LIBRARY MATERIALS            | OAK GROVE        | 1,602.10         |
| 502761   | FOLLETT LIBRARY BOOK CO        | LIBRARY MATERIALS            | OAK GROVE        | 2,494.90         |
| 502634   | TELULAR CORPORATION            | WIRELESS ALARM SERVICE       | OAK GROVE        | 3,000.00         |
| <b>TOTAL FUND 3-OAK GROVE HIGH SCHOOL</b>        |                                |                              |                  | <b>10,313.89</b> |
| <b>PEGASUS HIGH SCHOOL</b>                       |                                |                              |                  |                  |
| 502537   | MASTER TEACHER                 | CLASSROOM SUPPLIES           | PEGASUS          | 63.08            |
| <b>TOTAL FUND 3-PEGASUS HIGH SCHOOL</b>          |                                |                              |                  | <b>63.08</b>     |

\*BOARD APPROVAL

| P.O.#  | VENDOR NAME                    | DESCRIPTION                    | LOCATION       | AMOUNT           |
|--|--------------------------------|--------------------------------|----------------|------------------|
| <b>PIEDMONT HILLS HIGH SCHOOL</b>              |                                |                                |                |                  |
| 502672   | OFFICEMAX                      | TONER SUPPLIES FOR PRINTER     | PIEDMONT HILLS | 75.48            |
| 502676   | EDUCATIONAL SYSTEMS INT'L      | CLASSROOM SUPPLIES             | PIEDMONT HILLS | 292.28           |
| 502675   | XEROX CORPORATION              | COPIER SUPPLIES FOR FAX        | PIEDMONT HILLS | 503.36           |
| 502713   | CHELSEA HOUSE PUBLISHERS       | LIBRARY MATERIALS              | PIEDMONT HILLS | 795.44           |
| 502711   | BAKER & TAYLOR BOOKS           | LIBRARY MATERIALS              | PIEDMONT HILLS | 800.00           |
| 502757   | GREAT PACIFIC MEDIA            | LIBRARY MATERIALS              | PIEDMONT HILLS | 886.84           |
| 502673   | WEST COAST MICROSCOPE          | REPAIRS/SERVICE-MICROSCOPES    | PIEDMONT HILLS | 946.16           |
| 502712   | GALE GROUP                     | LIBRARY MATERIALS              | PIEDMONT HILLS | 1,183.58         |
| 502674   | A J GOLF CAR CENTER            | REPAIR OF SECURITY CARTS       | PIEDMONT HILLS | 1,279.46         |
| <b>TOTAL FUND 3-PIEDMONT HILLS HIGH SCHOOL</b> |                                |                                |                | <b>6,762.60</b>  |
| <b>SANTA TERESA HIGH SCHOOL</b>                |                                |                                |                |                  |
| 502701   | THOMSON GALE                   | LIBRARY MATERIALS              | SANTA TERESA   | 190.00           |
| 502770   | TROXELL COMMUNICATIONS         | CLASSROOM MATERIALS            | SANTA TERESA   | 324.64           |
| 502706   | TEACHER'S VIDEO COMPANY        | LIBRARY MATERIALS              | SANTA TERESA   | 486.00           |
| 502705   | BARNES & NOBLE BOOKSTORE       | LIBRARY MATERIALS              | SANTA TERESA   | 500.00           |
| 502584   | GALE GROUP                     | LIBRARY SUBSCRIPTIONS          | SANTA TERESA   | 550.00           |
| 502704   | BARNES & NOBLE ONLINE          | LIBRARY MATERIALS              | SANTA TERESA   | 750.00           |
| 502702   | AMAZON.COM                     | LIBRARY MATERIALS              | SANTA TERESA   | 2,500.00         |
| <b>TOTAL FUND 3-SANTA TERESA HIGH SCHOOL</b>   |                                |                                |                | <b>5,300.64</b>  |
| <b>W.C. OVERFELT HIGH SCHOOL</b>               |                                |                                |                |                  |
| 502677   | GOVEA'S RESTAURANT             | SCHOOL SITE COUNCIL MEETING    | W.C. OVERFELT  | 306.89           |
| 502714   | MASON CREST PUBLISHING         | LIBRARY MATERIALS              | W.C. OVERFELT  | 824.88           |
| 502717   | WORLD BOOK EDUCATIONAL         | LIBRARY MATERIALS              | W.C. OVERFELT  | 1,037.74         |
| 502715   | BAKER & TAYLOR BOOKS           | LIBRARY MATERIALS              | W.C. OVERFELT  | 1,402.86         |
| <b>TOTAL FUND 3-W.C. OVERFELT HIGH SCHOOL</b>  |                                |                                |                | <b>3,572.37</b>  |
| <b>YERBA BUENA HIGH SCHOOL</b>                 |                                |                                |                |                  |
| 502781   | CAROLINA BIOLOGICAL            | INSTRUCTIONAL MATERIALS        | YERBA BUENA    | 69.48            |
| 502764   | CLEMENT COMMUNICATIONS         | CLASSROOM MATERIALS            | YERBA BUENA    | 79.90            |
| 502782   | JUNIOR LIBRARY GUILD           | INSTRUCTIONAL MATERIALS        | YERBA BUENA    | 819.47           |
| 502783   | CDW-G                          | CLASSROOM SUPPLIES             | YERBA BUENA    | 1,008.67         |
| <b>TOTAL FUND 3-YERBA BUENA HIGH SCHOOL</b>    |                                |                                |                | <b>1,977.52</b>  |
| <b>BUSINESS SERVICES</b>                       |                                |                                |                |                  |
| 502542   | LITTLER MENDELSON              | PROF LEGAL SERVICES RENDERED   | BUSINESS SVCS  | 195.00           |
| 502583   | CASBO                          | ANNUAL MEMBERSHIP 2004/05      | BUSINESS SVCS  | 215.00           |
| 502607   | UNISOURCE MAINTENANCE SUPPLY   | SUPPLIES FOR WHSE              | BUSINESS SVCS  | 403.12           |
| 502576   | TUFT'S OFFICE SUPPLY INC.      | OFFICE SUPPLIES FOR WHSE       | BUSINESS SVCS  | 422.05           |
| 502033   | CALTRONICS BUSINESS SYSTEMS    | FAX MACHINE TONER              | BUSINESS SVCS  | 450.17           |
| 502606   | MONROE SYSTEMS FOR BUSINESS    | OFFICE SUPPLIES                | BUSINESS SVCS  | 500.12           |
| 502574   | LAUDER PHOTOGRAPHIC INC.       | PHOTO SUPPLIES FOR WHSE        | BUSINESS SVCS  | 553.89           |
| 502599   | MARGARET A. CHIDESTER & ASSOC. | PROF LEGAL SERVICES RENDERED   | BUSINESS SVCS  | 665.80           |
| 502792   | UNISOURCE MAINTENANCE SUPPLY   | CUSTODIAL SUPPLIES FOR WHSE    | BUSINESS SVCS  | 911.64           |
| 502796   | PIONEER CHEMICAL CO            | CUSTODIAL SUPPLIES FOR WHSE    | BUSINESS SVCS  | 2,044.39         |
| 502795   | GUARDIAN/HILLYARD              | CUSTODIAL SUPPLIES FOR WHSE    | BUSINESS SVCS  | 2,335.60         |
| 502794   | UNISOURCE MAINTENANCE SUPPLY   | CUSTODIAL SUPPLIES FOR WHSE    | BUSINESS SVCS  | 2,467.67         |
| 502575   | OFFICE DEPOT                   | OFFICE SUPPLIES FOR WHSE       | BUSINESS SVCS  | 2,476.37         |
| 502797   | CALIFORNIA JANITORIAL SUPPLY   | CUSTODIAL SUPPLIES FOR WHSE    | BUSINESS SVCS  | 2,673.78         |
| 502577   | PIONEER STATIONERS INC.        | OFFICE SUPPLIES FOR WHSE       | BUSINESS SVCS  | 2,778.04         |
| 502791   | CALIFORNIA JANITORIAL SUPPLY   | CUSTODIAL SUPPLIES FOR WHSE    | BUSINESS SVCS  | 4,668.82         |
| 502541   | BURKE WILLIAMS & SORENSEN LLP  | PROF LEGAL SERVICES RENDERED   | BUSINESS SVCS  | 6,323.83         |
| 502727   | KEENE SANITARY SUPPLY INC.     | CUSTODIAL SUPPLIES FOR WHSE    | BUSINESS SVCS  | 7,386.98         |
| 502664   | PRx INC                        | CONSULTATION SERVICES          | BUSINESS SVCS  | 10,000.00        |
| 502726   | WEST-LITE SUPPLY CO. INC.      | CUSTODIAL SUPPLIES FOR WHSE    | BUSINESS SVCS  | 12,844.08        |
| <b>TOTAL FUND 3-BUSINESS SERVICES</b>          |                                |                                |                | <b>60,316.35</b> |
| <b>EDUCATION CENTER</b>                        |                                |                                |                |                  |
| 502554   | BLOSSOM VALLEY ATHLETIC LEAGUE | ADMIN FEE & SUPPLIES-ASEP PRGM | ED CENTER      | 2,945.00         |
| <b>TOTAL FUND 3-EDUCATION CENTER</b>           |                                |                                |                | <b>2,945.00</b>  |
| <b>INFORMATION SYSTEMS</b>                     |                                |                                |                |                  |
| 502511   | DELL COMPUTER CORP             | SPARE DRIVE FOR E-MAIL SERVER  | INFO SYSTEMS   | 54.07            |
| 502605   | DELL COMPUTER CORP             | SOFTWARE LICENSES              | INFO SYSTEMS   | 523.89           |
| 502632   | CETPA CONFERENCE REGISTRATION  | REGISTRATION CONFERENCE        | INFO SYSTEMS   | 600.00           |
| 502600   | INSIGHT                        | UNINTERRUPTIBLE POWER SUPPLIES | INFO SYSTEMS   | 1,498.26         |
| 502778   | AMS.NET                        | HARDWARE MAINTENANCE           | INFO SYSTEMS   | 1,600.00         |
| 502255   | FARONICS TECHNOLOGIES USA      | SOFTWARE MAINTENANCE           | INFO SYSTEMS   | 2,803.98         |
| <b>TOTAL FUND 3-INFORMATION SYSTEMS</b>        |                                |                                |                | <b>7,080.20</b>  |

| P.O.#   | VENDOR NAME  | DESCRIPTION                     | LOCATION               | AMOUNT            |
|---|--|---------------------------------|------------------------|-------------------|
| <b>MAINTENANCE</b>                              |  |                                 |                        |                   |
| 502633  | MANNEL ELECTRIC  | POOL REPAIRS                    | MAINTENANCE            | 85.00             |
| 502631  | AIRGAS   | MAINTENANCE SUPPLIES            | MAINTENANCE            | 780.73            |
| 502737  | CINTAS   | MAINTENANCE SUPPLIES            | MAINTENANCE            | 3,000.00          |
| 502696  | WILCO SUPPLY   | MAINTENANCE MATERIALS/LOCK SHOP | MAINTENANCE            | 3,010.97          |
| 502735  | HORIZON  | MAINTENANCE SUPPLIES            | MAINTENANCE            | 5,000.00          |
| 502736  | CAL STEAM INC  | MAINTENANCE SUPPLIES            | MAINTENANCE            | 5,000.00          |
|   | <b>TOTAL FUND 3-MAINTENANCE</b>                              |                                 |                        | <b>16,876.70</b>  |
| <b>SAFETY, SECURITY, &amp; STUDENT SERVICES</b> |  |                                 |                        |                   |
| 502762  | LABELCITY USA  | OFFICE SUPPLIES                 | SAFETY, SEC, STUD SVCS | 172.67            |
| 502532  | AGILENT TECHNOLOGIES   | TEST EQUIPMENT/CALIBRATION SVC  | SAFETY, SEC, STUD SVCS | 500.00            |
| 502662  | SPRINT LONG DISTANCE   | LONG DISTANCE SERVICE           | SAFETY, SEC, STUD SVCS | 1,250.00          |
| 502555  | RELIZON COMPANY  | WINDOW ENVELOPES FOR SARB       | SAFETY, SEC, STUD SVCS | 1,466.25          |
| 502516  | ACUFACTS   | JUNE ALARM RESPONSES            | SAFETY, SEC, STUD SVCS | 4,030.00          |
| 502535  | QUORTECH SOLUTIONS   | PAY PHONE SUPPLIES              | SAFETY, SEC, STUD SVCS | 5,000.00          |
| 502640  | REXEL PACIFIC ELECTR & DATACOM                               | TELECOM MATERIALS               | SAFETY, SEC, STUD SVCS | 5,000.00          |
|   | <b>TOTAL FUND 3-SAFETY, SECURITY, &amp; STUDENT SERVICES</b> |                                 |                        | <b>17,418.92</b>  |
| <b>SPECIAL SERVICES</b>                         |  |                                 |                        |                   |
| 502586  | MARIA BOTELLO MA CCC-SLP                                     | *BILINGUAL ASSESSMENT, 10/7/04  | SPECIAL ED             | 4,320.00          |
|   | <b>TOTAL FUND 3-SPECIAL SERVICES</b>                         |                                 |                        | <b>4,320.00</b>   |
| <b>SUPERINTENDENT</b>                           |  |                                 |                        |                   |
| 502580  | HIGH SCHOOL DISTRICT ASSOC.                                  | MEMBERSHIP SURCHARGE 2003/04    | SUPERINTENDENT         | 733.00            |
| 502525  | TEXAS ASSOCIATION OF   | REGISTRATION-CONF 2004          | SUPERINTENDENT         | 295.00            |
| 502524  | TEXAS ASSOCIATION OF   | REGISTRATION-CONF 2004          | SUPERINTENDENT         | 590.00            |
|   | <b>TOTAL FUND 3 - SUPERINTENDENT</b>                         |                                 |                        | <b>1,618.00</b>   |
| <b>GRAND TOTAL FUND 3-GENERAL UNRESTRICTED</b>  |  |                                 |                        | <b>171,093.01</b> |

#### FUND 5 - GENERAL-SPECIAL EDUCATION

##### SANTA TERESA HIGH SCHOOL

|        |  |                               |              |               |
|--------|--|-------------------------------|--------------|---------------|
| 502624 | WEEKLY READER                                | SCHOOL MAGAZINE SUBSCRIPTIONS | SANTA TERESA | 136.08        |
| 502625 | SCHOLASTIC BOOK CLUBS INC                    | SCHOOL MAGAZINE SUBSCRIPTIONS | SANTA TERESA | 265.22        |
|        | <b>TOTAL FUND 5-SANTA TERESA HIGH SCHOOL</b> |                               |              | <b>401.30</b> |

##### YERBA BUENA HIGH SCHOOL

|        |   |                         |             |                  |
|--------|---|-------------------------|-------------|------------------|
| 502548 | SANTA CLARA COUNTY OFC OF EDUC              | BILLING FOR 2 PORTABLES | YERBA BUENA | 17,740.80        |
|        | <b>TOTAL FUND 5-YERBA BUENA HIGH SCHOOL</b> |                         |             | <b>17,740.80</b> |

##### SPECIAL EDUCATION

|        |                                       |                                |            |                   |
|--------|---------------------------------------|--------------------------------|------------|-------------------|
| 502681 | NATURAL IMPACT INTERNATIONAL          | OCCUPATIONAL THERAPY MATERIALS | SPECIAL ED | 223.49            |
| 502626 | VALLEY TRANS AUTHORITY                | FLASH PASSES                   | SPECIAL ED | 1,299.00          |
| 502627 | VALLEY TRANS AUTHORITY                | FLASH PASSES                   | SPECIAL ED | 1,299.00          |
| 502684 | ADNAN & SAHIBA ANSARI                 | LEGAL SETTLEMENT/SPEC ED       | SPECIAL ED | 1,500.00          |
| 502568 | WEST VALLEY CHARTER LINES             | FIELD TRIP                     | SPECIAL ED | 1,702.00          |
| 502582 | SHUPE AND FINKELSTEIN                 | LEGAL SERVICES RENDERED        | SPECIAL ED | 11,814.65         |
| 502587 | SIMONEON PEDIATRIC DEV CENTER         | ~OCCUPATIONAL THERAPY, 10/7/04 | SPECIAL ED | 30,000.00         |
| 502629 | FREMONT UNION HIGH SCHOOL DIST        | INTERDISTRICT TRANSFERS SVCS   | SPECIAL ED | 124,619.00        |
|        | <b>TOTAL FUND 5-SPECIAL EDUCATION</b> |                                |            | <b>172,457.14</b> |

#### GRAND TOTAL FUND 5-SPECIAL EDUCATION

**190,599.24**

#### FUND 6 - GENERAL-UNRESTRICTED

##### ANDREW HILL HIGH SCHOOL

|        |   |                               |             |                  |
|--------|---|-------------------------------|-------------|------------------|
| 502638 | CAW DESKTOP PUBLISHING                        | INSTRUCTIONAL SUPPLIES        | ANDREW HILL | 15.00            |
| 502612 | TUFT'S OFFICE SUPPLY INC.                     | FAX SUPPLIES                  | ANDREW HILL | 53.45            |
| 502758 | HEINEMANN LIBRARY (HARCOURT)                  | SCIENCE MATERIALS             | ANDREW HILL | 98.81            |
| 502589 | SAN JOSE REPERTORY THEATRE                    | PLAY TICKETS-MEDICAL MAGNET   | ANDREW HILL | 416.00           |
| 502774 | CASHFLOW TECHNOLOGIES                         | INSTRUCTIONAL SUPPLIES        | ANDREW HILL | 592.68           |
| 502697 | PERFECTION LEARNING CORP.                     | CLASSROOM MATERIALS           | ANDREW HILL | 713.79           |
| 502621 | SCHOOL HEALTH                                 | HEALTH MATERIALS              | ANDREW HILL | 718.78           |
| 502613 | SCHOOL HEALTH                                 | WHEELCHAIRS                   | ANDREW HILL | 1,266.53         |
| 502693 | INDEPENDENT TRAVEL CONSULTANTS                | IBNA WORKSHOPS/CONFERENCE     | ANDREW HILL | 1,966.90         |
| 502619 | SCHOOL HEALTH                                 | HEALTH MATERIALS AND SUPPLIES | ANDREW HILL | 2,343.83         |
| 502685 | SHERATON VANCOUVER WALL                       | IBNA CONFERENCE               | ANDREW HILL | 3,190.10         |
| 502740 | ASSOCIATED STUDENT BODY - AH                  | REIMBURSEMENTS                | ANDREW HILL | 3,763.93         |
| 502721 | FRY'S ELECTRONICS                             | COMPUTERS/PRINTERS & SUPPLIES | ANDREW HILL | 6,675.74         |
|        | <b>TOTAL FUND 6 - ANDREW HILL HIGH SCHOOL</b> |                               |             | <b>21,815.54</b> |

\*BOARD APPROVAL

| P.O.#  | VENDOR NAME                    | DESCRIPTION                      | LOCATION         | AMOUNT            |
|--|--------------------------------|----------------------------------|------------------|-------------------|
| <b>EAST SIDE CADET ACADEMY</b>                     |                                |                                  |                  |                   |
| 502517   | COLOR I.D.                     | ID PRINTER AND SUPPLIES          | ESC ACADEMY      | 3,759.67          |
| <b>TOTAL FUND 6-EAST SIDE CADET ACADEMY</b>        |                                |                                  |                  | <b>3,759.67</b>   |
| <b>EVERGREEN VALLEY HIGH SCHOOL</b>                |                                |                                  |                  |                   |
| 502772   | MARIPOSA CHARTER               | FIELD TRIP / SAN FRANCISCO       | EVERGREEN VALLEY | 500.00            |
| 502595   | SAN JOSE REPERTORY THEATRE     | PLAY TICKETS-ACCEL PRGM          | EVERGREEN VALLEY | 624.00            |
| 502598   | A J GOLF CAR CENTER            | PARTS/REPAIRS SECURITY CART      | EVERGREEN VALLEY | 1,300.00          |
| 502661   | ADVANCED TOOLWARE              | SOFTWARE MAINTENANCE             | EVERGREEN VALLEY | 1,591.62          |
| 502700   | THOMSON LEARNING               | CLASSROOM MATERIALS              | EVERGREEN VALLEY | 2,193.54          |
| 502788   | IKON OFFICE SOLUTIONS          | MAINTENANCE AGREEMENT-COPIERS    | EVERGREEN VALLEY | 20,000.00         |
| 502596   | HAZMAT DOC                     | *DAMAGE RESTORATION-EMEG B/A     | EVERGREEN VALLEY | 30,000.00         |
| 502787   | IKON FINANCIAL SERVICES        | COPIERS LEASE-RENEWAL            | EVERGREEN VALLEY | 44,075.94         |
| <b>TOTAL FUND 6 - EVERGREEN VALLEY HIGH SCHOOL</b> |                                |                                  |                  | <b>100,285.10</b> |
| <b>FOOTHILL HIGH SCHOOL</b>                        |                                |                                  |                  |                   |
| 502731   | BUGGIES UNLIMITED              | SECURITY GOLF CART COVER         | FOOTHILL         | 180.77            |
| 502730   | LEARNING RESOURCES             | INSTRUCTIONAL SUPPLIES           | FOOTHILL         | 210.64            |
| 502729   | KISS INSTITUTE                 | BOTBALL '05 PRGM                 | FOOTHILL         | 2,250.00          |
| 502798   | CPO LIMITED                    | COPIER RENTAL                    | FOOTHILL         | 4,047.00          |
| <b>TOTAL FUND 6 - FOOTHILL HIGH SCHOOL</b>         |                                |                                  |                  | <b>6,688.41</b>   |
| <b>INDEPENDENCE HIGH SCHOOL</b>                    |                                |                                  |                  |                   |
| 502650   | SAFE-T CLASSROOM PRODUCTS      | INSTRUCTIONAL MATERIALS          | INDEPENDENCE     | 12.85             |
| 502657   | EDUCATIONAL RESOURCES          | INSTRUCTIONAL MATERIALS          | INDEPENDENCE     | 384.94            |
| 502594   | SAN JOSE REPERTORY THEATRE     | PLAY TICKETS-ACADEMY OF FIN      | INDEPENDENCE     | 455.00            |
| 502649   | ROYAL COACH TOURS              | FIELD TRIP FOR EAST SIDE ACADEMY | INDEPENDENCE     | 496.22            |
| 502655   | MICRO CENTER                   | INSTRUCTIONAL SUPPLIES           | INDEPENDENCE     | 700.00            |
| 502716   | EVERGREEN SCHOOL DISTRICT      | TRANSPORTATION SERVICES          | INDEPENDENCE     | 720.00            |
| 502659   | CASA AZTECA                    | WRITING ASSESSMENT STAFF SCORING | INDEPENDENCE     | 879.53            |
| 502563   | COSTCO                         | INSTRUCTIONAL SUPPLIES           | INDEPENDENCE     | 900.00            |
| 502564   | MICRO CENTER                   | INSTRUCTIONAL SUPPLIES           | INDEPENDENCE     | 900.00            |
| 502616   | SCHOOL HEALTH                  | HEALTH MATERIALS                 | INDEPENDENCE     | 906.05            |
| 502562   | COSTCO                         | INSTRUCTIONAL SUPPLIES           | INDEPENDENCE     | 950.00            |
| 502565   | MICRO CENTER                   | INSTRUCTIONAL SUPPLIES           | INDEPENDENCE     | 950.00            |
| 502656   | RAND MATERIAL HANDLING         | INSTRUCTIONAL MATERIALS          | INDEPENDENCE     | 1,040.60          |
| 502658   | DELL COMPUTER CORP             | INSTRUCTIONAL MATERIALS          | INDEPENDENCE     | 1,084.88          |
| 502652   | TEACHER'S VIDEO COMPANY        | INSTRUCTIONAL MATERIALS          | INDEPENDENCE     | 1,165.82          |
| 502766   | GLENCOE PUBLISHING CO.         | TEXTBOOK MATERIALS               | INDEPENDENCE     | 1,436.13          |
| 502654   | 4IMPRINT                       | INSTRUCTIONAL MATERIALS          | INDEPENDENCE     | 1,809.09          |
| 502765   | NATIONAL BOARD FOR PTS         | LIBRARY MATERIALS                | INDEPENDENCE     | 2,000.00          |
| 502660   | RDJ SPECIALTIES INC            | TESTING SUPPLIES                 | INDEPENDENCE     | 2,367.38          |
| 502651   | K-LOG INC.                     | INSTRUCTIONAL SUPPLIES           | INDEPENDENCE     | 5,707.93          |
| <b>TOTAL FUND 6 - INDEPENDENCE HIGH SCHOOL</b>     |                                |                                  |                  | <b>24,866.42</b>  |
| <b>JAMES LICK HIGH SCHOOL</b>                      |                                |                                  |                  |                   |
| 502526   | WRITE TIME PUBLISHING          | REGISTRATION-CONF 2004           | JAMES LICK       | 400.00            |
| 502552   | EVERGREEN SCHOOL DISTRICT      | SCHOOL BUSES FOR TRIP            | JAMES LICK       | 409.32            |
| 502615   | SCHOOL HEALTH                  | HEALTH SUPPLIES                  | JAMES LICK       | 416.76            |
| 502551   | MARRIOTT - SAN FRANCISCO       | ESSENTIAL SCHOOLS CONFERENCE     | JAMES LICK       | 422.00            |
| 502639   | LAKESHORE LEARNING MATERIALS   | INSTRUCTIONAL SUPPLIES           | JAMES LICK       | 500.00            |
| 502527   | BUREAU OF EDUCATION & RESEARCH | REGISTRATION -WORKSHOP 2004      | JAMES LICK       | 620.00            |
| 502742   | FLINN SCIENTIFIC INC           | SCIENCE MATERIALS                | JAMES LICK       | 3,213.52          |
| 502743   | SRA/MCGRAW-HILL                | INSTRUCTIONAL MATERIALS          | JAMES LICK       | 7,025.94          |
| <b>TOTAL FUND 6 - JAMES LICK HIGH SCHOOL</b>       |                                |                                  |                  | <b>13,007.54</b>  |
| <b>MT. PLEASANT HIGH SCHOOL</b>                    |                                |                                  |                  |                   |
| 502678   | ECONOMY LUMBER                 | INSTRUCTIONAL SUPPLIES           | MT. PLEASANT     | 720.60            |
| 502755   | GIANT HORSE PRINTING INC       | OFFICE SUPPLIES                  | MT. PLEASANT     | 118.25            |
| 502620   | SCHOOL HEALTH                  | HEALTH MATERIALS                 | MT. PLEASANT     | 416.76            |
| 502604   | CB TOOL                        | INSTRUCTIONAL SUPPLIES           | MT. PLEASANT     | 1,643.56          |
| 502754   | BAY AREA CARBIDE               | INSTRUCTIONAL SUPPLIES           | MT. PLEASANT     | 1,905.79          |
| 502753   | OFFICE DEPOT BUSINESS SVCS     | INSTRUCTIONAL SUPPLIES           | MT. PLEASANT     | 2,089.01          |
| <b>TOTAL FUND 6 - MT. PLEASANT HIGH SCHOOL</b>     |                                |                                  |                  | <b>6,893.97</b>   |
| <b>OAK GROVE HIGH SCHOOL</b>                       |                                |                                  |                  |                   |
| 502553   | SCHOOL SPECIALTY               | WORK SURFACE TOPS                | OAK GROVE        | 1,189.88          |
| <b>TOTAL FUND 6 - OAK GROVE HIGH SCHOOL</b>        |                                |                                  |                  | <b>1,189.88</b>   |
| <b>PEGASUS HIGH SCHOOL</b>                         |                                |                                  |                  |                   |
| 502536   | COLOR I.D.                     | ID PRINTER SUPPLIES              | PEGASUS          | 166.00            |
| <b>TOTAL FUND 6 - PEGASUS HIGH SCHOOL</b>          |                                |                                  |                  | <b>166.00</b>     |

\*BOARD APPROVAL

| P.O.#   | VENDOR NAME                    | DESCRIPTION                     | LOCATION               | AMOUNT            |
|---|--------------------------------|---------------------------------|------------------------|-------------------|
| <b>PIEDMONT HILLS HIGH SCHOOL</b>                             |                                |                                 |                        |                   |
| 502622  | SCHOOL HEALTH                  | HEALTH MATERIALS                | PIEDMONT HILLS         | 648.42            |
| 502514  | PATHWAY SOCIETY INC.           | *DRUG/ALCOHOL COUNSEL, 12/4/03  | PIEDMONT HILLS         | 4,000.00          |
| <b>TOTAL FUND 6- PIEDMONT HILLS HIGH SCHOOL</b>               |                                |                                 |                        | <b>4,648.42</b>   |
| <b>SANTA TERESA HIGH SCHOOL</b>                               |                                |                                 |                        |                   |
| 502540  | CAROLINA BIOLOGICAL            | SCIENCE MATERIALS               | SANTA TERESA           | 153.46            |
| 502566  | WILEY HIGHER EDUCATION         | SCIENCE MATERIALS               | SANTA TERESA           | 323.94            |
| 502539  | FISHER SCIENCE EDUCATION       | SCIENCE MATERIALS               | SANTA TERESA           | 370.03            |
| 502538  | WARDS NATURAL SCIENCE          | SCIENCE MATERIALS               | SANTA TERESA           | 374.69            |
| 502617  | SCHOOL HEALTH                  | HEALTH MATERIALS                | SANTA TERESA           | 416.76            |
| <b>TOTAL FUND 6 - SANTA TERESA HIGH SCHOOL</b>                |                                |                                 |                        | <b>1,638.88</b>   |
| <b>SILVER CREEK HIGH SCHOOL</b>                               |                                |                                 |                        |                   |
| 502680  | SANTA CLARA COUNTY OFC OF EDUC | MOCK TRIAL TEAM FEE-LEGAL ACDMY | SILVER CREEK           | 450.00            |
| 502773  | DELL COMPUTER CORP             | OFFICE SUPPLIES                 | SILVER CREEK           | 52.74             |
| 502643  | SADLIER-OXFORD                 | INSTRUCTIONAL SUPPLIES          | SILVER CREEK           | 163.19            |
| 502557  | INDEPENDENT MEANS INC          | INSTRUCTIONAL SUPPLIES          | SILVER CREEK           | 200.63            |
| 502642  | ELD SOFTWARE L.L.C.            | SOFTWARE MATERIALS              | SILVER CREEK           | 337.89            |
| 502559  | LINWORTH PUBLISHING            | INSTRUCTIONAL MATERIALS         | SILVER CREEK           | 457.39            |
| 502558  | OAKRIDGE PRINTING              | ELECT ACADEMY BROCHURES         | SILVER CREEK           | 908.22            |
| 502752  | STAPLES BUSINESS ADVANTAGE     | OFFICE SUPPLIES                 | SILVER CREEK           | 926.77            |
| 502618  | SCHOOL HEALTH                  | HEALTH MATERIALS                | SILVER CREEK           | 1,020.80          |
| <b>TOTAL FUND 6 - SILVER CREEK HIGH SCHOOL</b>                |                                |                                 |                        | <b>4,517.63</b>   |
| <b>W.C. OVERFELT HIGH SCHOOL</b>                              |                                |                                 |                        |                   |
| 502529  | BAY AREA FOREIGN LANGUAGE PROG | REGISTRATION-SEMINAR            | W.C. OVERFELT          | 250.00            |
| 502528  | ACCU PRINT                     | INSTRUCTIONAL SUPPLIES          | W.C. OVERFELT          | 284.70            |
| <b>TOTAL FUND 6 - W.C. OVERFELT HIGH SCHOOL</b>               |                                |                                 |                        | <b>534.70</b>     |
| <b>YERBA BUENA HIGH SCHOOL</b>                                |                                |                                 |                        |                   |
| 502698  | SANTA CLARA COUNTY OFC OF EDUC | REGISTRATION / CONFERENCE       | YERBA BUENA            | 50.00             |
| 502645  | RACO INDUSTRIES                | INSTRUCTIONAL SUPPLIES          | YERBA BUENA            | 76.07             |
| 502699  | YOLANDA'S BEST PRODUCE         | SCHOOL SITE COUNCIL MEETING     | YERBA BUENA            | 100.00            |
| 502763  | CDW-G                          | CLASSROOM MATERIALS             | YERBA BUENA            | 316.34            |
| 502786  | LASER PRINTER TECHNOLOGY       | PRINTER REPAIRS                 | YERBA BUENA            | 600.00            |
| 502644  | CARD INTEGRATORS               | TECHNICAL SUPPORT               | YERBA BUENA            | 695.00            |
| 502623  | SCHOOL HEALTH                  | HEALTH MATERIALS                | YERBA BUENA            | 1,208.07          |
| 502570  | DELL COMPUTER CORP             | COMPUTERS                       | YERBA BUENA            | 3,720.02          |
| <b>TOTAL FUND 6 - YERBA BUENA HIGH SCHOOL</b>                 |                                |                                 |                        | <b>6,765.50</b>   |
| <b>CAREER SERVICES</b>  |                                |                                 |                        |                   |
| 502588  | CALIF DEPT OF EDUCATION        | REGISTRATION CONFERENCE 2004    | CAREER SVCS            | 70.00             |
| 502751  | OFFICE DEPOT BUSINESS SVCS     | OFFICE SUPPLIES                 | CAREER SVCS            | 150.64            |
| 502777  | OFFICE DEPOT BUSINESS SVCS     | OFFICE SUPPLIES                 | CAREER SVCS            | 193.52            |
| <b>TOTAL FUND 6 - CAREER SERVICES</b>                         |                                |                                 |                        | <b>414.16</b>     |
| <b>CHILD DEVELOPMENT CENTERS</b>                              |                                |                                 |                        |                   |
| 502635  | OFFICEMAX                      | OFFICE SUPPLIES                 | CHILD DEV CENTERS      | 284.46            |
| <b>TOTAL FUND 6 - CHILD DEVELOPMENT CENTERS</b>               |                                |                                 |                        | <b>284.46</b>     |
| <b>EDUCATION CENTER</b>                                       |                                |                                 |                        |                   |
| 502592  | NATIONAL HISPANIC UNIVERSITY   | RENTAL AGREEMENT/CHARTER SCHL   | ED CENTER              | 234,000.00        |
| <b>TOTAL FUND 6 - EDUCATION CENTER</b>                        |                                |                                 |                        | <b>234,000.00</b> |
| <b>INSTRUCTIONAL SERVICES</b>                                 |                                |                                 |                        |                   |
| 502630  | SAN JOAQUIN COUNTY OFC OF EDUC | CONFERENCE REGISTRATION         | INSTRUCTIONAL SVCS     | 100.00            |
| 502544  | LOS ANGELES COUNTY OFC OF EDUC | SCIENCE SUPPLIES                | INSTRUCTIONAL SVCS     | 146.58            |
| 502789  | CSBA REGISTRAR                 | REGISTRATION CONFERENCE         | INSTRUCTIONAL SVCS     | 155.00            |
| 502581  | COUNTY SCHOOL SERVICE FUND     | REGISTRATION CONF 2004          | INSTRUCTIONAL SVCS     | 297.69            |
| 502543  | STAPLES                        | OFFICE SUPPLIES                 | INSTRUCTIONAL SVCS     | 500.00            |
| 502790  | QUALITY REPROGRAPHICS          | OFFICE MATERIALS                | INSTRUCTIONAL SVCS     | 1,581.79          |
| 500469  | PRENTICE HALL                  | TEXTBOOK MATERIALS              | INSTRUCTIONAL SVCS     | 8,867.22          |
| 502686  | NATIONAL CONFERENCE FOR        | *CONF/CAMP ANYTOWN, 9/16/04     | INSTRUCTIONAL SVCS     | 50,000.00         |
| <b>TOTAL FUND 6 - INSTRUCTIONAL SERVICES</b>                  |                                |                                 |                        | <b>61,648.28</b>  |
| <b>SAFETY, SECURITY, &amp; STUDENT SERVICES</b>               |                                |                                 |                        |                   |
| 502641  | SCHOOL ADMIN. PUBLISHING CO.   | LEGAL REFERENCES                | SAFETY, SEC, STUD SVCS | 186.94            |
| 502556  | LEGAL BOOKS DISTRIBUTING       | CALIF LAWS RELATING TO MINORS   | SAFETY, SEC, STUD SVCS | 486.55            |
| 502530  | STAPLES                        | OFFICE SUPPLIES                 | SAFETY, SEC, STUD SVCS | 500.00            |
| <b>TOTAL FUND 6- SAFETY, SECURITY, &amp; STUDENT SERVICES</b> |                                |                                 |                        | <b>1,173.49</b>   |

\*BOARD APPROVAL

| P.O.#   | VENDOR NAME                    | DESCRIPTION                   | LOCATION         | AMOUNT            |
|---|--------------------------------|-------------------------------|------------------|-------------------|
| <b>SPECIAL EDUCATION</b>                            |                                |                               |                  |                   |
| 502603  | QUILL CORPORATION              | BADGE HOLDERS                 | SPECIAL ED       | 61.10             |
| 502601  | CRITICAL SKILLS GROUP          | UPGRADE SOFTWARE              | SPECIAL ED       | 465.48            |
| 502609  | NEXTEL COMMUNICATIONS          | CELLULAR PHONES               | SPECIAL ED       | 1,124.44          |
| 502569  | YMCA OF SANTA CLARA VALLEY     | STUDENTS MEMBERSHIP           | SPECIAL ED       | 3,150.00          |
| <b>TOTAL FUND 6 - SPECIAL EDUCATION</b>             |                                |                               |                  | <b>4,801.02</b>   |
| <b>SUPERINTENDENT</b>                               |                                |                               |                  |                   |
| 502579  | SANTA CLARA COUNTY OFC OF EDUC | TV PROGRAM                    | SUPERINTENDENT   | 440.00            |
| <b>TOTAL FUND 6 - SUPERINTENDENT</b>                |                                |                               |                  | <b>440.00</b>     |
| <b>TRANSPORTATION</b>                               |                                |                               |                  |                   |
| 502728  | UNIVERSAL MAP                  | WALL MAP OF SC                | TRANSPORTATION   | 385.47            |
| 502749  | S & M COMMERCIAL BODY          | GLASS REPAIRS TO BUS 30       | TRANSPORTATION   | 743.83            |
| 502610  | WINGFOOT COMMERCIAL TIRE       | TIRES AND TUBES               | TRANSPORTATION   | 5,000.00          |
| 502578  | SPARTAN TANK LINES INC.        | DIESEL FUEL                   | TRANSPORTATION   | 12,955.12         |
| 502776  | SPARTAN TANK LINES INC.        | DIESEL FUEL                   | TRANSPORTATION   | 13,099.69         |
| <b>TOTAL FUND 6 - TRANSPORTATION</b>                |                                |                               |                  | <b>32,184.11</b>  |
| <b>GRAND TOTAL FUND 6 - GENERAL RESTRICTED</b>      |                                |                               |                  | <b>531,723.18</b> |
| <b>FUND 11 - ADULT EDUCATION</b>                    |                                |                               |                  |                   |
| <b>INDEPENDENCE ADULT CENTER</b>                    |                                |                               |                  |                   |
| 502628  | THOMSON LEARNING               | OFFICE SUPPLIES               | IAC              | 66.22             |
| 502608  | AMSCO SCHOOL PUBLICATIONS      | INSTRUCTIONAL MATERIALS       | IAC              | 121.01            |
| 502785  | POSTMASTER                     | POSTAGE STAMPS                | IAC              | 230.00            |
| 502567  | 21st CENTURY SCHOOLS           | CONFERENCE 2004               | IAC              | 479.00            |
| 502683  | RANCHO DEL PUEBLO GC           | GOLF COURSE USAGE             | IAC              | 589.53            |
| 502725  | PLATO LEARNING INC             | COURSEWARE MAINTENANCE        | IAC              | 2,640.00          |
| 502534  | FRICKE-PARKS PRESS INC         | SCHEDULE OF CLASSES WINTER    | IAC              | 21,588.65         |
| <b>TOTAL FUND 11 - INDEPENDENCE ADULT CENTER</b>    |                                |                               |                  | <b>25,714.41</b>  |
| <b>OVERFELT ADULT CENTER</b>                        |                                |                               |                  |                   |
| 502682  | POSTMASTER                     | POSTAGE STAMPS                | OAC              | 230.00            |
| <b>TOTAL FUND 11 - OVERFELT ADULT CENTER</b>        |                                |                               |                  | <b>230.00</b>     |
| <b>GRAND TOTAL FUND 11 - ADULT EDUCATION</b>        |                                |                               |                  | <b>25,944.41</b>  |
| <b>FUND 14 - DEFERRED MAINTENANCE</b>               |                                |                               |                  |                   |
| <b>OAK GROVE HIGH SCHOOL</b>                        |                                |                               |                  |                   |
| 502746  | MANNEL ELECTRIC                | ELECTRICAL SERVICES-KITCHEN   | OAK GROVE        | 10,923.03         |
| <b>TOTAL FUND 14 - OAK GROVE HIGH SCHOOL</b>        |                                |                               |                  | <b>10,923.03</b>  |
| <b>W.C. OVERFELT HIGH SCHOOL</b>                    |                                |                               |                  |                   |
| 501907  | REFRIGERATION SUPPLIES DIST.   | COMPORT AIR UNIT HEAT PUMP    | W.C. OVERFELT    | 2,899.74          |
| <b>TOTAL FUND 14 - W.C. OVERFELT HIGH SCHOOL</b>    |                                |                               |                  | <b>2,899.74</b>   |
| <b>MAINTENANCE</b>                                  |                                |                               |                  |                   |
| 502739  | BLEACHER WOOD COMPONENTS       | CARPENTER SUPPLIES            | MAINTENANCE      | 236.50            |
| 502738  | PINE CONE LUMBER CO            | CARPENTER SUPPLIES            | MAINTENANCE      | 1,500.35          |
| 502732  | LINCOLN EQUIPMENT INC          | MAINTENANCE SUPPLIES          | MAINTENANCE      | 5,755.29          |
| <b>TOTAL FUND 14 - MAINTENANCE</b>                  |                                |                               |                  | <b>7,492.14</b>   |
| <b>GRAND TOTAL FUND 14 - DEFERRED MAINTENANCE</b>   |                                |                               |                  | <b>21,314.91</b>  |
| <b>FUND 21 - BUILDING</b>                           |                                |                               |                  |                   |
| <b>ANDREW HILL HIGH SCHOOL</b>                      |                                |                               |                  |                   |
| 502741  | ACME & SONS SANITATION         | RENTALS: FOR TRACK/FIELD PROJ | ANDREW HILL      | 170.00            |
| 502636  | SPORTS-FAB INC                 | ATHLETIC MATERIALS            | ANDREW HILL      | 10,335.71         |
| <b>TOTAL FUND 21- ANDREW HILL HIGH SCHOOL</b>       |                                |                               |                  | <b>10,505.71</b>  |
| <b>EVERGREEN VALLEY HIGH SCHOOL</b>                 |                                |                               |                  |                   |
| 502771  | AEDIS ARCHITECTURE & PLANNING  | REIMBURSE ARCHITECT SHIP COST | EVERGREEN VALLEY | 25.52             |
| 502513  | JBES                           | SOFTWARE TRAINING SVCS        | EVERGREEN VALLEY | 900.00            |
| 502775  | ELECTRICAL DISTRIBUTORS        | MAINTENANCE MATERIALS         | EVERGREEN VALLEY | 1,000.23          |
| <b>TOTAL FUND 21 - EVERGREEN VALLEY HIGH SCHOOL</b> |                                |                               |                  | <b>1,925.75</b>   |
| <b>INDEPENDENCE HIGH SCHOOL</b>                     |                                |                               |                  |                   |
| BOARD APPROVAL                                      |                                |                               |                  |                   |

| P.O.#   | VENDOR NAME                      | DESCRIPTION                        | LOCATION               | AMOUNT               |
|---|----------------------------------|------------------------------------|------------------------|----------------------|
| 502767  | DAILY JOURNAL CORPORATION        | LEGAL ADVERTISING                  | INDEPENDENCE           | 374.50               |
| 502768  | AEDIS ARCHITECTURE & PLANNING    | REIMBURSE SHIPPING COSTS           | INDEPENDENCE           | 7,294.22             |
| 502518  | SCHOOL SPECIALTY                 | FURNITURE-GYM MODERNIZATION        | INDEPENDENCE           | 8,165.30             |
| 502593  | SMITH-EMERY COMPANY              | *TESTING/INSPECTION, 10/7/04       | INDEPENDENCE           | 22,000.00            |
| 502520  | SCHOOL SPECIALTY                 | FURNITURE-VILLA "A" MODERNIZATION  | INDEPENDENCE           | 142,588.63           |
| <b>TOTAL FUND 21 - INDEPENDENCE HIGH SCHOOL</b>                 |                                  |                                    |                        | <b>180,422.65</b>    |
| <b>JAMES LICK HIGH SCHOOL</b>                                   |                                  |                                    |                        |                      |
| 502549  | HART FLOORING                    | GYM FLOOR REFINISHED               | JAMES LICK             | 3,500.00             |
| <b>TOTAL FUND 21 - JAMES LICK HIGH SCHOOL</b>                   |                                  |                                    |                        | <b>3,500.00</b>      |
| <b>MT. PLEASANT HIGH SCHOOL</b>                                 |                                  |                                    |                        |                      |
| 502663  | THOMAS M. GRABER ELECTRICAL      | MATERIALS AND LABOR PORTABLES      | MT. PLEASANT           | 1,320.00             |
| <b>TOTAL FUND 21 - MT. PLEASANT HIGH SCHOOL</b>                 |                                  |                                    |                        | <b>1,320.00</b>      |
| <b>OAK GROVE HIGH SCHOOL</b>                                    |                                  |                                    |                        |                      |
| 502747  | AEDIS ARCHITECTURE & PLANNING    | REIMBURSEMENT-PRINTING COSTS       | OAK GROVE              | 70.26                |
| 502748  | DYNAMIC CONSULTANTS INC.         | PREP FOR POOL RENOVATION PROJ      | OAK GROVE              | 300.00               |
| 502590  | SALAS O'BRIEN ENGINEERS INC      | *ENGINEERING SVCS, 10/7/04         | OAK GROVE              | 57,375.00            |
| <b>TOTAL FUND 21 - OAK GROVE HIGH SCHOOL</b>                    |                                  |                                    |                        | <b>57,745.26</b>     |
| <b>SANTA TERESA HIGH SCHOOL</b>                                 |                                  |                                    |                        |                      |
| 502769  | HMC ARCHITECTURE PLANNING        | REIMBURSEMENT CONSULTANT COST      | SANTA TERESA           | 353.53               |
| <b>TOTAL FUND 21 - SANTA TERESA HIGH SCHOOL</b>                 |                                  |                                    |                        | <b>353.53</b>        |
| <b>YERBA BUENA HIGH SCHOOL</b>                                  |                                  |                                    |                        |                      |
| 502561  | PENINSULA DIGITAL IMAGING        | PRINTING COSTS                     | YERBA BUENA            | 66.18                |
| 502722  | AMERICAN STEEL & STAIRWAYS       | *STRUCTURAL STEEL: YB MOD, 9/16/04 | YERBA BUENA            | 159,348.00           |
| 502410  | CST ENVIRONMENTAL                | *ABATEMENT/DEMO: YB MOD, 10/7/04   | YERBA BUENA            | 219,737.00           |
| 502591  | ENVIRONMENTAL SYSTEMS INC.       | *MECHANICAL: YB MOD, 10/7/04       | YERBA BUENA            | 385,200.00           |
| 502647  | CASEY-FOGLI CONCRETE             | *CONCRETE WORK: YB MOD, 10/7/04    | YERBA BUENA            | 403,717.00           |
| 502646  | GONSALVES AND STRONCK            | *GENERAL TRADES: YB MOD,10/7/04    | YERBA BUENA            | 2,571,477.00         |
| <b>TOTAL FUND 21 - YERBA BUENA HIGH SCHOOL</b>                  |                                  |                                    |                        | <b>3,739,545.18</b>  |
| <b>FACILITIES</b>   |                                  |                                    |                        |                      |
| 502756  | AEDIS ARCHITECTURE & PLANNING    | REIMBURSE ARCHITECT/TRACK FIELD    | FACILITIES             | 1,419.05             |
| 502585  | BEALS ALLIANCE INC.              | *DESIGN SVCS: JL, OG, YB, 10/7/04  | FACILITIES             | 22,600.00            |
| <b>TOTAL FUND 21 - FACILITIES</b>                               |                                  |                                    |                        | <b>24,019.05</b>     |
| <b>MAINTENANCE</b>  |                                  |                                    |                        |                      |
| 502515  | MOBILE STORAGE GROUP             | MODIFICATION TO CONTAINERS         | MAINTENANCE            | 51,148.13            |
| <b>TOTAL FUND 21 - MAINTENANCE</b>                              |                                  |                                    |                        | <b>51,148.13</b>     |
| <b>SAFETY, SECURITY, &amp; STUDENT SERVICES</b>                 |                                  |                                    |                        |                      |
| 502531  | SAN JOSE BLUE                    | ARCHITECTURAL DRAWINGS ONTO CD     | SAFETY, SEC, STUD SVCS | 1,500.00             |
| 502533  | SAN JOSE BLUE                    | ARCHITECTURAL DRAWINGS ONTO CD     | SAFETY, SEC, STUD SVCS | 5,000.00             |
| <b>TOTAL FUND 21 - SAFETY, SECURITY, &amp; STUDENT SERVICES</b> |                                  |                                    |                        | <b>6,500.00</b>      |
| <b>SUPERINTENDENT</b>   |                                  |                                    |                        |                      |
| 501890  | JOEL J GONZALEZ                  | SOUND SYSTEM FOR BOARD ROOM        | SUPERINTENDENT         | 3,451.08             |
| <b>TOTAL FUND 21 - SUPERINTENDENT</b>                           |                                  |                                    |                        | <b>3,451.08</b>      |
| <b>GRAND TOTAL FUND 21 - BUILDING</b>                           |                                  |                                    |                        | <b>4,080,436.34</b>  |
| <b>FUND 35 - SCHOOL FACILITIES</b>                              |                                  |                                    |                        |                      |
| <b>INDEPENDENCE HIGH SCHOOL</b>                                 |                                  |                                    |                        |                      |
| 502724  | ROBERT A BOTHMAN INC             | *VILLA B & C MOD PROJ, 10/4/04     | INDEPENDENCE           | 5,417,000.00         |
| <b>TOTAL FUND 35 - INDEPENDENCE HIGH SCHOOL</b>                 |                                  |                                    |                        | <b>5,417,000.00</b>  |
| <b>GRAND TOTAL FUND 35 - SCHOOL FACILITIES</b>                  |                                  |                                    |                        | <b>5,417,000.00</b>  |
| <b>FUND TOTALS RECAP</b>  |                                  |                                    |                        |                      |
| 3   | GENERAL FUND - UNRESTRICTED      |                                    |                        | 171,093.01           |
| 5   | GENERAL FUND - SPECIAL EDUCATION |                                    |                        | 190,599.24           |
| 6   | GENERAL FUND - RESTRICTED        |                                    |                        | 531,723.18           |
| 11  | ADULT EDUCATION FUND             |                                    |                        | 25,944.41            |
| 14  | DEFERRED MAINTENANCE FUND        |                                    |                        | 21,314.91            |
| 21  | BUILDING FUND                    |                                    |                        | 4,080,436.34         |
| 35  | SCHOOL FACILITIES FUND           |                                    |                        | 5,417,000.00         |
| <b>TOTAL DISTRICT</b>   |                                  |                                    |                        | <b>10,438,111.09</b> |

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of 12/02/04  
 Agenda item 9.2  
 Attachment A

TO: Board of Trustees  
 FROM: Superintendent  
 PREPARED BY: Jack Mahrt / Nancy Siu  
 SUBJECT: Budget Transfer

FD03 General Fund - Unrestricted

DEBIT CREDIT

Andrew Hill

|    |    |     |      |      |      |      |   |                               |            |            |
|----|----|-----|------|------|------|------|---|-------------------------------|------------|------------|
| 03 | 25 | 485 | 0000 | 2700 | 4310 | 0000 | 0 | 125 Classroom/office supplies | \$100.00   |            |
| 03 | 25 | 485 | 0000 | 2700 | 5711 | 0000 | 0 | 125 Repro. - Interprog Serv   |            | \$100.00   |
| 03 | 25 | 854 | 1110 | 1000 | 2917 | 0000 | 0 | 000 Student Aides             | \$301.14   |            |
| 03 | 25 | 854 | 1110 | 1000 | 1110 | 0000 | 0 | 000 Teachers Salaries         |            | \$237.19   |
| 03 | 25 | 854 | 0000 | 2700 | 3302 | 0000 | 0 | 000 OASDI - Classified        |            | \$18.99    |
| 03 | 25 | 854 | 1110 | 1000 | 3311 | 0000 | 0 | 000 Mandated Medicare-CE      |            | \$13.76    |
| 03 | 25 | 854 | 0000 | 2700 | 3312 | 0000 | 0 | 000 Mandated Medicare-CL      |            | \$4.44     |
| 03 | 25 | 854 | 1110 | 1000 | 3501 | 0000 | 0 | 000 SUI - CE                  |            | \$6.17     |
| 03 | 25 | 854 | 0000 | 2700 | 3502 | 0000 | 0 | 000 SUI - CL                  |            | \$1.99     |
| 03 | 25 | 854 | 1110 | 1000 | 3601 | 0000 | 0 | 000 Workers' Comp. - CE       |            | \$9.80     |
| 03 | 25 | 854 | 0000 | 2700 | 3602 | 0000 | 0 | 000 Workers' Comp. - CL       |            | \$8.80     |
| 03 | 25 | 900 | 1110 | 1000 | 4390 | 0000 | 0 | 125 Reserve                   | \$1,000.00 |            |
| 03 | 25 | 481 | 0000 | 2700 | 5710 | 0000 | 0 | 125 Postage - Interprog Serv  |            | \$1,000.00 |

YTD Andrew Hill totals as of 11/10/04: \$142,006.81

Oak Grove

|    |    |     |      |      |      |      |   |                        |            |            |
|----|----|-----|------|------|------|------|---|------------------------|------------|------------|
| 03 | 50 | 900 | 1110 | 1000 | 4390 | 0000 | 0 | 150 Reserve            | \$2,530.00 |            |
| 03 | 50 | 481 | 0000 | 2700 | 5650 | 0000 | 0 | 150 Agreements - Maint |            | \$2,530.00 |

YTD Oak Grove totals as of 11/10/04: \$183,886.00

Independence

|    |    |     |      |      |      |      |   |                                  |          |          |
|----|----|-----|------|------|------|------|---|----------------------------------|----------|----------|
| 03 | 65 | 900 | 1110 | 1000 | 4390 | 0000 | 0 | 165 Reserve                      | \$100.00 |          |
| 03 | 65 | 481 | 0000 | 2700 | 5713 | 0000 | 0 | 165 Field Trips - Interprog Serv |          | \$100.00 |

YTD Independence totals as of 11/10/04: \$186,636.91

Information Systems

|    |    |     |      |      |      |      |   |                        |            |            |
|----|----|-----|------|------|------|------|---|------------------------|------------|------------|
| 03 | 13 | 714 | 0000 | 7700 | 5650 | 0000 | 0 | 113 Agreements - Maint | \$2,343.00 |            |
| 03 | 13 | 714 | 0000 | 7700 | 4490 | 0000 | 0 | 113 Equipment          |            | \$2,343.00 |

YTD Info Syst totals as of 11/10/04: \$43,853.63

FD06 General Fund - Restricted

Foothill

|    |    |     |      |      |      |      |   |                 |            |            |
|----|----|-----|------|------|------|------|---|-----------------|------------|------------|
| 06 | 05 | 335 | 1110 | 1000 | 4390 | 7140 | 0 | 807 Reserve     | \$1,962.00 |            |
| 06 | 05 | 335 | 0000 | 3900 | 5880 | 7140 | 0 | 807 Field Trips |            | \$1,962.00 |

YTD Foothill totals as of 11/10/04: \$328,433.72

Andrew Hill

|    |    |     |      |      |      |      |   |                                   |            |            |
|----|----|-----|------|------|------|------|---|-----------------------------------|------------|------------|
| 06 | 25 | 335 | 1110 | 1000 | 4390 | 7140 | 0 | 807 Reserve                       | \$4,500.00 |            |
| 06 | 25 | 335 | 1110 | 1000 | 1152 | 7140 | 0 | 807 Teachers - Subs., Non-Illness |            | \$2,000.00 |

|    |    |     |      |      |      |      |   |                                   |            |            |  |
|----|----|-----|------|------|------|------|---|-----------------------------------|------------|------------|--|
| 06 | 25 | 335 | 0000 | 2490 | 1901 | 7140 | 0 | 807 Extra Time                    |            | \$1,500.00 |  |
| 06 | 25 | 335 | 0000 | 3900 | 5713 | 7140 | 0 | 807 Field Trips - Interprog Serv  |            | \$1,000.00 |  |
| 06 | 25 | 551 | 4760 | 3160 | 2410 | 4203 | 4 | 007 Clerical Personnel            | \$2,905.17 |            |  |
| 06 | 07 | 551 | 4760 | 1000 | 4220 | 4203 | 4 | 007 Other Books                   |            | \$2,905.17 |  |
| 06 | 25 | 584 | 3800 | 2490 | 5895 | 3550 | 5 | 207 Other Operating Expenses      | \$7,930.00 |            |  |
| 06 | 25 | 584 | 3800 | 1000 | 1152 | 3550 | 5 | 207 Teachers - Subs., Non-Illness |            | \$330.00   |  |
| 06 | 25 | 584 | 3800 | 2490 | 1901 | 3550 | 5 | 207 Extra Time                    |            | \$300.00   |  |
| 06 | 25 | 584 | 3800 | 3900 | 2917 | 3550 | 5 | 207 Student Aides                 |            | \$4,000.00 |  |
| 06 | 25 | 584 | 3800 | 1000 | 4220 | 3550 | 5 | 207 Other Books                   |            | \$1,600.00 |  |
| 06 | 25 | 584 | 3800 | 1000 | 4310 | 3550 | 5 | 207 Classroom/office supplies     |            | \$1,700.00 |  |
| 06 | 25 | 882 | 1110 | 1000 | 4310 | 9010 | 0 | 125 Classroom/office supplies     | \$500.00   |            |  |
| 06 | 25 | 882 | 0000 | 3900 | 5713 | 9010 | 0 | 325 Field Trips - Interprog Serv  |            | \$500.00   |  |

YTD Andrew Hill totals as of 11/10/04: \$2,536,244.91

James Lick

|    |    |     |      |      |      |      |   |                                   |             |             |  |
|----|----|-----|------|------|------|------|---|-----------------------------------|-------------|-------------|--|
| 06 | 30 | 565 | 0000 | 2490 | 1901 | 3010 | 4 | 130 Extra Time                    | \$1,500.00  |             |  |
| 06 | 30 | 565 | 1110 | 1000 | 4310 | 3010 | 4 | 130 Classroom/office supplies     |             | \$1,500.00  |  |
| 06 | 30 | 565 | 1110 | 1000 | 4310 | 3010 | 4 | 130 Classroom/office supplies     | \$1,500.00  |             |  |
| 06 | 30 | 565 | 1110 | 1000 | 1152 | 3010 | 4 | 130 Teachers - Subs., Non-Illness |             | \$1,500.00  |  |
| 06 | 30 | 594 | 3800 | 1000 | 4390 | 5810 | 4 | 207 Reserve                       | \$7,000.00  |             |  |
| 06 | 30 | 594 | 3800 | 2490 | 5210 | 5810 | 4 | 207 Travel, Conf., & Mileage      |             | \$4,000.00  |  |
| 06 | 30 | 594 | 3800 | 1000 | 5713 | 5810 | 4 | 207 Field Trips - Interprog Serv  |             | \$1,500.00  |  |
| 06 | 30 | 594 | 3800 | 1000 | 5880 | 5810 | 4 | 207 Field Trips                   |             | \$1,500.00  |  |
| 03 | 30 | 907 | 0000 | 2490 | 1901 | 0000 | 0 | 007 Extra Time                    | \$3,000.00  |             |  |
| 03 | 30 | 907 | 0000 | 2490 | 3101 | 0000 | 0 | 007 STRS - Certificated           | \$393.60    |             |  |
| 03 | 30 | 907 | 0000 | 2490 | 4310 | 0000 | 0 | 007 Classroom/office supplies     | \$13,500.00 |             |  |
| 03 | 07 | 907 | 0000 | 3900 | 5310 | 0000 | 0 | 007 Dues                          |             | \$16,893.60 |  |

YTD James Lick totals as of 11/10/04: \$786,075.74

Mt. Pleasant

|    |    |     |      |      |      |      |   |                                   |            |            |  |
|----|----|-----|------|------|------|------|---|-----------------------------------|------------|------------|--|
| 06 | 35 | 555 | 3800 | 2490 | 5840 | 7220 | 0 | 207 Contracted Services           | \$3,000.00 |            |  |
| 06 | 35 | 555 | 3800 | 2490 | 4310 | 7220 | 0 | 207 Classroom/office supplies     |            | \$3,000.00 |  |
| 06 | 35 | 555 | 3800 | 2490 | 5840 | 7220 | 0 | 207 Contracted Services           | \$5,000.00 |            |  |
| 06 | 35 | 555 | 3800 | 1000 | 4310 | 7220 | 0 | 207 Classroom/office supplies     |            | \$5,000.00 |  |
| 06 | 35 | 555 | 3800 | 1000 | 4390 | 7220 | 0 | 207 Reserve                       | \$1,237.43 |            |  |
| 06 | 35 | 555 | 3800 | 2700 | 2410 | 7220 | 0 | 207 Clerical Personnel            |            | \$700.00   |  |
| 06 | 35 | 555 | 3800 | 2490 | 1901 | 7220 | 0 | 207 Extra Time                    |            | \$537.43   |  |
| 06 | 35 | 584 | 3800 | 2490 | 5895 | 3550 | 5 | 207 Other Operating Expenses      | \$7,000.00 |            |  |
| 06 | 35 | 584 | 3800 | 1000 | 1152 | 3550 | 5 | 207 Teachers - Subs., Non-Illness |            | \$1,300.00 |  |
| 06 | 35 | 584 | 3800 | 2490 | 1901 | 3550 | 5 | 207 Extra Time                    |            | \$300.00   |  |
| 06 | 35 | 584 | 3800 | 3900 | 2110 | 3550 | 5 | 207 Instructional Aides           |            | \$2,000.00 |  |
| 06 | 35 | 584 | 3800 | 7200 | 2410 | 3550 | 5 | 207 Clerical Personnel            |            | \$250.00   |  |
| 06 | 35 | 584 | 3800 | 1000 | 4310 | 3550 | 5 | 207 Classroom/office supplies     |            | \$150.00   |  |
| 06 | 35 | 584 | 3800 | 1000 | 4490 | 3550 | 5 | 207 Equipment                     |            | \$3,000.00 |  |

YTD Mt. Pleasant totals as of 11/10/04: \$738,444.89

Apollo

|    |    |     |      |      |      |      |   |                                  |            |            |  |
|----|----|-----|------|------|------|------|---|----------------------------------|------------|------------|--|
| 06 | 41 | 596 | 1110 | 1000 | 4390 | 9010 | 0 | 241 Reserve                      | \$1,000.00 |            |  |
| 06 | 41 | 596 | 3200 | 1000 | 5713 | 9010 | 0 | 241 Field Trips - Interprog Serv |            | \$1,000.00 |  |

YTD Apollo totals as of 11/10/04: \$9,640.00

Piedmont Hills

|    |    |     |      |      |      |      |   |                                   |             |            |
|----|----|-----|------|------|------|------|---|-----------------------------------|-------------|------------|
| 06 | 45 | 335 | 1110 | 1000 | 4390 | 7140 | 0 | 807 Reserve                       | \$5,450.00  |            |
| 06 | 45 | 335 | 1110 | 1000 | 1152 | 7140 | 0 | 807 Teachers - Subs., Non-Illness |             | \$450.00   |
| 06 | 45 | 335 | 0000 | 3900 | 5840 | 7140 | 0 | 807 Contracted Services           |             | \$2,000.00 |
| 06 | 45 | 335 | 0000 | 3900 | 5880 | 7140 | 0 | 807 Field Trips                   |             | \$3,000.00 |
| 06 | 45 | 584 | 3800 | 2490 | 5895 | 3550 | 5 | 207 Other Operating Expenses      | \$10,280.00 |            |
| 06 | 45 | 584 | 3800 | 2490 | 1901 | 3550 | 5 | 207 Extra Time                    |             | \$6,280.00 |
| 06 | 45 | 584 | 3800 | 1000 | 2111 | 3550 | 5 | 207 Overtime-Instructional Aides  |             | \$1,400.00 |
| 06 | 45 | 584 | 3800 | 1000 | 4310 | 3550 | 5 | 207 Classroom/office supplies     |             | \$2,600.00 |

YTD Piedmont Hills totals as of 11/10/04: \$242,186.94

Oak Grove

|    |    |     |      |      |      |      |   |                                   |             |             |
|----|----|-----|------|------|------|------|---|-----------------------------------|-------------|-------------|
| 06 | 50 | 540 | 4760 | 1000 | 4390 | 7091 | 0 | 150 Reserve                       | \$75,877.09 |             |
| 06 | 50 | 540 | 4760 | 1000 | 2110 | 7091 | 0 | 150 Instructional Aides           |             | \$53,935.09 |
| 06 | 50 | 540 | 4760 | 1000 | 3202 | 7091 | 0 | 150 PERS - Classified             |             | \$4,168.00  |
| 06 | 50 | 540 | 4760 | 1000 | 3302 | 7091 | 0 | 150 OASDI - Classified            |             | \$2,480.00  |
| 06 | 50 | 540 | 4760 | 1000 | 3312 | 7091 | 0 | 150 Mandated Medicare-CL          |             | \$580.00    |
| 06 | 50 | 540 | 4760 | 1000 | 3402 | 7091 | 0 | 150 Health & Welfare - CL         |             | \$12,020.00 |
| 06 | 50 | 540 | 4760 | 1000 | 3502 | 7091 | 0 | 150 SUI - CL                      |             | \$260.00    |
| 06 | 50 | 540 | 4760 | 1000 | 3602 | 7091 | 0 | 150 Workers' Comp. - CL           |             | \$1,247.00  |
| 06 | 50 | 540 | 4760 | 1000 | 3802 | 7091 | 0 | 150 PERS Reduction - CL           |             | \$1,040.00  |
| 06 | 50 | 540 | 4760 | 1000 | 3902 | 7091 | 0 | 150 Other Benefits - CE           |             | \$147.00    |
| 06 | 50 | 554 | 1110 | 1000 | 4390 | 4035 | 4 | 150 Reserve                       | \$45,943.00 |             |
| 06 | 50 | 554 | 1110 | 1000 | 1152 | 4035 | 4 | 150 Teachers - Subs., Non-Illness |             | \$13,108.00 |
| 06 | 50 | 554 | 0000 | 2490 | 3101 | 4035 | 4 | 150 STRS - Certificated           |             | \$1,500.00  |
| 06 | 50 | 554 | 0000 | 2490 | 3311 | 4035 | 4 | 150 Mandated Medicare-CE          |             | \$500.00    |
| 06 | 50 | 554 | 0000 | 2490 | 3501 | 4035 | 4 | 150 SUI - CE                      |             | \$200.00    |
| 06 | 50 | 554 | 0000 | 2490 | 3601 | 4035 | 4 | 150 Workers' Comp. - CE           |             | \$831.00    |
| 06 | 50 | 554 | 0000 | 2490 | 5210 | 4035 | 4 | 150 Travel, Conf., & Mileage      |             | \$24,804.00 |
| 06 | 50 | 554 | 0000 | 2490 | 5840 | 4035 | 4 | 150 Contracted Services           |             | \$5,000.00  |

YTD Oak Grove totals as of 11/10/04: \$852,899.19

Silver Creek

|    |    |     |      |      |      |      |   |                                   |            |            |
|----|----|-----|------|------|------|------|---|-----------------------------------|------------|------------|
| 06 | 55 | 565 | 1110 | 1000 | 4390 | 3010 | 4 | 155 Reserve                       | \$9,000.00 |            |
| 06 | 55 | 565 | 1110 | 1000 | 2111 | 3010 | 4 | 155 Overtime-Instructional Aides  |            | \$9,000.00 |
| 06 | 55 | 584 | 3800 | 2490 | 5895 | 3550 | 5 | 207 Other Operating Expenses      | \$9,360.00 |            |
| 06 | 55 | 584 | 3800 | 1000 | 1152 | 3550 | 5 | 207 Teachers - Subs., Non-Illness |            | \$600.00   |
| 06 | 55 | 584 | 3800 | 2490 | 1901 | 3550 | 5 | 207 Extra Time                    |            | \$2,900.00 |
| 06 | 55 | 584 | 3800 | 1000 | 4310 | 3550 | 5 | 207 Classroom/office supplies     |            | \$5,860.00 |

YTD Silver Creek totals as of 11/10/04: \$636,629.44

Yerba Buena

|    |    |     |      |      |      |      |   |                               |          |          |
|----|----|-----|------|------|------|------|---|-------------------------------|----------|----------|
| 06 | 60 | 542 | 1110 | 1000 | 4310 | 7100 | 0 | 160 Classroom/office supplies | \$795.00 |          |
| 06 | 60 | 542 | 1110 | 1000 | 5650 | 7100 | 0 | 160 Agreements - Maint        |          | \$695.00 |
| 06 | 60 | 542 | 1110 | 1000 | 5660 | 7100 | 0 | 160 Repairs                   |          | \$100.00 |

YTD Yerba Buena totals as of 11/10/04: \$1,892,137.97

Independence

|    |    |     |      |      |      |      |   |                                   |            |            |
|----|----|-----|------|------|------|------|---|-----------------------------------|------------|------------|
| 06 | 65 | 584 | 3800 | 2490 | 5895 | 3550 | 5 | 207 Other Operating Expenses      | \$8,000.00 |            |
| 06 | 65 | 584 | 3800 | 1000 | 1152 | 3550 | 5 | 207 Teachers - Subs., Non-Illness |            | \$1,000.00 |
| 06 | 65 | 584 | 3800 | 2490 | 4310 | 3550 | 5 | 207 Classroom/office supplies     |            | \$2,700.00 |
| 06 | 65 | 584 | 3800 | 1000 | 4310 | 3550 | 5 | 207 Classroom/office supplies     |            | \$4,300.00 |

YTD Independence totals as of 11/10/04: \$1,257,289.99

Santa Teresa

|    |    |     |      |      |      |      |   |             |            |  |
|----|----|-----|------|------|------|------|---|-------------|------------|--|
| 06 | 70 | 335 | 1110 | 1000 | 4390 | 7140 | 0 | 807 Reserve | \$2,100.00 |  |
|----|----|-----|------|------|------|------|---|-------------|------------|--|

|    |    |     |      |      |      |      |   |                                   |             |             |
|----|----|-----|------|------|------|------|---|-----------------------------------|-------------|-------------|
| 06 | 70 | 335 | 1110 | 1000 | 1152 | 7140 | 0 | 807 Teachers - Subs., Non-Illness |             | \$600.00    |
| 06 | 70 | 335 | 0000 | 3900 | 5713 | 7140 | 0 | 807 Field Trips - Interprog Serv  |             | \$500.00    |
| 06 | 70 | 335 | 0000 | 3900 | 5880 | 7140 | 0 | 807 Field Trips                   |             | \$1,000.00  |
| 06 | 70 | 554 | 1110 | 1000 | 4390 | 4035 | 4 | 170 Reserve                       | \$12,000.00 |             |
| 06 | 70 | 554 | 1110 | 1000 | 1152 | 4035 | 4 | 170 Teachers - Subs., Non-Illness |             | \$12,000.00 |

YTD Santa Teresa totals as of 11/10/04: \$501,599.64

Evergreen

|    |    |     |      |      |      |      |   |                                   |            |            |
|----|----|-----|------|------|------|------|---|-----------------------------------|------------|------------|
| 06 | 75 | 335 | 1110 | 1000 | 4390 | 7140 | 0 | 807 Reserve                       | \$624.00   |            |
| 06 | 75 | 335 | 0000 | 3900 | 5880 | 7140 | 0 | 807 Field Trips                   |            | \$624.00   |
| 06 | 75 | 335 | 1110 | 1000 | 4390 | 7140 | 0 | 807 Reserve                       | \$1,614.00 |            |
| 06 | 75 | 335 | 1110 | 1000 | 1152 | 7140 | 0 | 807 Teachers - Subs., Non-Illness |            | \$500.00   |
| 06 | 75 | 335 | 0000 | 3900 | 5840 | 7140 | 0 | 807 Contracted Services           |            | \$238.00   |
| 06 | 75 | 335 | 0000 | 3900 | 5880 | 7140 | 0 | 807 Field Trips                   |            | \$876.00   |
| 06 | 75 | 884 | 1110 | 1000 | 4390 | 9010 | 0 | 175 Reserve                       | \$1,600.00 |            |
| 06 | 75 | 884 | 1110 | 1000 | 5650 | 9010 | 0 | 175 Agreements - Maint            |            | \$1,600.00 |

YTD Evergreen totals as of 11/10/04: \$2,605,431.77

Instruction

|    |    |     |      |      |      |      |   |                                   |             |             |
|----|----|-----|------|------|------|------|---|-----------------------------------|-------------|-------------|
| 06 | 07 | 509 | 0000 | 2490 | 1901 | 4035 | 4 | 307 Extra Time                    | \$335.00    |             |
| 06 | 07 | 509 | 0000 | 2700 | 2411 | 4035 | 4 | 307 Overtime-Clerical Personnel   |             | \$166.00    |
| 06 | 07 | 509 | 0000 | 2700 | 2910 | 4035 | 4 | 307 Other Classified Salaries     |             | \$169.00    |
| 06 | 07 | 565 | 0000 | 7200 | 5840 | 3010 | 4 | 007 Contracted Services           | \$1,000.00  |             |
| 06 | 07 | 565 | 0000 | 7200 | 4310 | 3010 | 4 | 007 Classroom/office supplies     |             | \$1,000.00  |
| 06 | 07 | 565 | 0000 | 7200 | 5840 | 3010 | 4 | 007 Contracted Services           | \$3,687.00  |             |
| 06 | 07 | 565 | 0000 | 7200 | 4220 | 3010 | 4 | 007 Other Books                   |             | \$287.00    |
| 06 | 07 | 565 | 0000 | 3900 | 4310 | 3010 | 4 | 007 Classroom/office supplies     |             | \$2,800.00  |
| 06 | 07 | 565 | 0000 | 7200 | 4310 | 3010 | 4 | 007 Classroom/office supplies     |             | \$600.00    |
| 06 | 07 | 584 | 3800 | 7200 | 4390 | 3550 | 4 | 207 Reserve                       | \$62.93     |             |
| 06 | 24 | 584 | 3800 | 7200 | 2413 | 3550 | 4 | 000 Clerical - Subs               |             | \$51.96     |
| 06 | 24 | 584 | 3800 | 7200 | 3602 | 3550 | 4 | 000 Workers' Comp. - CL           |             | \$1.49      |
| 06 | 24 | 584 | 3800 | 7200 | 3502 | 3550 | 4 | 000 SUI - CL                      |             | \$0.34      |
| 06 | 24 | 584 | 3800 | 7200 | 3312 | 3550 | 4 | 000 Mandated Medicare-CL          |             | \$0.75      |
| 06 | 24 | 584 | 3800 | 7200 | 3302 | 3550 | 4 | 000 OASDI - Classified            |             | \$3.22      |
| 06 | 24 | 584 | 3800 | 7200 | 3202 | 3550 | 4 | 000 PERS - Classified             |             | \$5.17      |
| 06 | 07 | 584 | 3800 | 2490 | 5895 | 3550 | 5 | 207 Other Operating Expenses      | \$2,662.41  |             |
| 06 | 07 | 584 | 3800 | 2490 | 1901 | 3550 | 5 | 207 Extra Time                    |             | \$948.70    |
| 06 | 07 | 584 | 3800 | 7200 | 2917 | 3550 | 5 | 207 Student Aides                 |             | \$764.00    |
| 06 | 07 | 584 | 3800 | 2490 | 3101 | 3550 | 5 | 207 STRS - Certificated           |             | \$536.65    |
| 06 | 07 | 584 | 3800 | 2490 | 3305 | 3550 | 5 | 207 Retir. in Lieu of OASDI-Cert  |             | \$30.68     |
| 06 | 07 | 584 | 3800 | 2490 | 3311 | 3550 | 5 | 207 Mandated Medicare-CE          |             | \$84.44     |
| 06 | 07 | 584 | 3800 | 2490 | 3501 | 3550 | 5 | 207 SUI - CE                      |             | \$48.31     |
| 06 | 07 | 584 | 3800 | 2490 | 3601 | 3550 | 5 | 207 Workers' Comp. - CE           |             | \$213.98    |
| 06 | 07 | 584 | 3800 | 7200 | 3602 | 3550 | 5 | 207 Workers' Comp. - CL           |             | \$21.94     |
| 06 | 07 | 584 | 3800 | 1000 | 3101 | 3550 | 5 | 207 STRS - Certificated           |             | \$5.07      |
| 06 | 07 | 584 | 3800 | 1000 | 3301 | 3550 | 5 | 207 OASDI - Certificated          |             | \$3.10      |
| 06 | 07 | 584 | 3800 | 1000 | 3311 | 3550 | 5 | 207 Mandated Medicare-CE          |             | \$1.61      |
| 06 | 07 | 584 | 3800 | 1000 | 3501 | 3550 | 5 | 207 SUI - CE                      |             | \$0.73      |
| 06 | 07 | 584 | 3800 | 1000 | 3601 | 3550 | 5 | 207 Workers' Comp. - CE           |             | \$3.20      |
| 06 | 07 | 596 | 0000 | 2700 | 4310 | 9010 | 0 | 107 Classroom/office supplies     | \$7,500.00  |             |
| 06 | 07 | 596 | 0000 | 2700 | 5210 | 9010 | 0 | 107 Travel, Conf., & Mileage      |             | \$6,000.00  |
| 06 | 07 | 596 | 0000 | 2700 | 5650 | 9010 | 0 | 107 Agreements - Maint            |             | \$1,500.00  |
| 06 | 07 | 641 | 0000 | 3110 | 4390 | 7375 | 0 | 007 Reserve                       | \$45,105.38 |             |
| 06 | 07 | 641 | 0000 | 2490 | 1904 | 7375 | 0 | 007 Teacher on Special Assignment |             | \$37,320.24 |
| 06 | 07 | 641 | 0000 | 2490 | 3101 | 7375 | 0 | 007 STRS - Certificated           |             | \$3,078.93  |

|    |    |     |      |      |      |      |   |                               |          |            |  |
|----|----|-----|------|------|------|------|---|-------------------------------|----------|------------|--|
| 06 | 07 | 641 | 0000 | 2490 | 3401 | 7375 | 0 | 007 Health & Welfare -CE      |          | \$2,812.16 |  |
| 06 | 07 | 641 | 0000 | 2490 | 3501 | 7375 | 0 | 007 SUI - CE                  |          | \$242.59   |  |
| 06 | 07 | 641 | 0000 | 2490 | 3601 | 7375 | 0 | 007 Workers' Comp. - CE       |          | \$1,071.62 |  |
| 06 | 07 | 641 | 0000 | 2490 | 3901 | 7375 | 0 | 007 Other Benefits - CE       |          | \$29.84    |  |
| 06 | 07 | 641 | 0000 | 7200 | 5710 | 7375 | 0 | 007 Postage - Interprog Serv  |          | \$300.00   |  |
| 06 | 07 | 641 | 0000 | 7200 | 5711 | 7375 | 0 | 007 Repro. - Interprog Serv   |          | \$250.00   |  |
|    |    |     |      |      |      |      |   |                               |          |            |  |
| 06 | 07 | 890 | 0000 | 2490 | 1901 | 9010 | 0 | 007 Extra Time                | \$800.00 |            |  |
| 06 | 07 | 890 | 1110 | 1000 | 4220 | 9010 | 0 | 007 Other Books               |          | \$300.00   |  |
| 06 | 07 | 890 | 1110 | 1000 | 4310 | 9010 | 0 | 007 Classroom/office supplies |          | \$500.00   |  |

YTD Instruction totals as of 11/10/04: \$32,326,873.60

**FD21 Building Fund - Measure G**

Foothill

|    |    |     |      |      |      |      |   |                          |            |            |  |
|----|----|-----|------|------|------|------|---|--------------------------|------------|------------|--|
| 21 | 05 | 819 | 0000 | 8500 | 6140 | 0000 | 0 | 000 Improvement of Sites | \$1,892.13 |            |  |
| 21 | 05 | 819 | 0000 | 8500 | 4490 | 0000 | 0 | 000 Equipment            |            | \$1,892.13 |  |

YTD Foothill totals as of 11/10/04: \$7,258.79

Mt. Pleasant

|    |    |     |      |      |      |      |   |                           |            |            |  |
|----|----|-----|------|------|------|------|---|---------------------------|------------|------------|--|
| 21 | 35 | 819 | 0000 | 8500 | 6212 | 0000 | 0 | 000 Construction          | \$1,320.00 |            |  |
| 21 | 35 | 819 | 0000 | 8500 | 5839 | 0000 | 0 | 000 Maintenance Contracts |            | \$1,320.00 |  |

YTD Mt. Pleasant totals as of 11/10/04: \$13,274.15

Piedmont Hills

|    |    |     |      |      |      |      |   |                        |            |            |  |
|----|----|-----|------|------|------|------|---|------------------------|------------|------------|--|
| 21 | 45 | 819 | 0000 | 8500 | 6210 | 0000 | 0 | 000 Construction       | \$2,000.00 |            |  |
| 21 | 45 | 819 | 0000 | 8500 | 5650 | 0000 | 0 | 000 Agreements - Maint |            | \$2,000.00 |  |

YTD Piedmont Hills totals as of 11/10/04: \$154,718.18

Yerba Buena

|    |    |     |      |      |      |      |   |                         |            |            |  |
|----|----|-----|------|------|------|------|---|-------------------------|------------|------------|--|
| 21 | 60 | 819 | 0000 | 8500 | 6220 | 0000 | 0 | 000 Inspection          | \$4,679.19 |            |  |
| 21 | 60 | 819 | 0000 | 8500 | 5840 | 0000 | 0 | 000 Contracted Services |            | \$4,679.19 |  |

YTD Yerba Buena totals as of 11/10/04: \$639,591.97

Independence

|    |    |     |      |      |      |      |   |                               |              |              |  |
|----|----|-----|------|------|------|------|---|-------------------------------|--------------|--------------|--|
| 21 | 65 | 819 | 0000 | 8500 | 6210 | 0000 | 0 | 000 Construction              | \$101,784.00 |              |  |
| 21 | 65 | 819 | 0000 | 8500 | 4310 | 0000 | 0 | 000 Classroom/office supplies |              | \$101,784.00 |  |

YTD Independence totals as of 11/10/04: \$347,194.00

Santa Teresa

|    |    |     |      |      |      |      |   |                          |              |              |  |
|----|----|-----|------|------|------|------|---|--------------------------|--------------|--------------|--|
| 21 | 70 | 819 | 0000 | 8500 | 6140 | 0000 | 0 | 000 Improvement of Sites | \$193,674.53 |              |  |
| 21 | 70 | 819 | 0000 | 8500 | 5840 | 0000 | 0 | 000 Contracted Services  |              | \$193,674.53 |  |

YTD Santa Teresa totals as of 11/10/04: \$618,279.85

Adult Education - WCO

|    |    |     |      |      |      |      |   |                               |            |            |  |
|----|----|-----|------|------|------|------|---|-------------------------------|------------|------------|--|
| 21 | 42 | 819 | 0000 | 8500 | 4310 | 0000 | 0 | 000 Classroom/office supplies | \$9,800.00 |            |  |
| 21 | 42 | 819 | 0000 | 8500 | 6220 | 0000 | 0 | 000 Inspection                |            | \$9,800.00 |  |

YTD Adult Ed - WCO totals as of 11/10/04: \$9,800.00

\$627,248.00 \$627,248.00

RECOMMENDATION:

**It is recommended that the Board of Trustees approve the budget transfers as presented.**

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item: 9.3  
Attachment A

TO: Board of Trustees  
FROM: Superintendent  
PREPARED BY: Bob Nuñez, Chief Human Resources Officer  
SUBJECT: APPROVED CLASSIFIED PERSONNEL ACTIONS DATED DECEMBER 2, 2004

**CLASSIFIED**

| <b><u>NAME</u></b>           | <b><u>POSITION / SITE</u></b>   | <b><u>FTE</u></b> | <b><u>EFFECTIVE</u></b> |
|------------------------------|---------------------------------|-------------------|-------------------------|
| <b><u>NEW EMPLOYMENT</u></b> |                                 |                   |                         |
| CALDERON, Ivan               | Child Nutrition Supervisor / EC | 1.0               | 11-08-04                |
| SMITH, Anthony               | Paraeducator / WCO              | 0.8125            | 11-01-04                |
| TRAN, Hung Q                 | Paraeducator / PH               | 0.8125            | 11-15-04                |
| VICARI, Marlen               | Paraeducator / ST               | 0.625             | 11-15-04                |

| <b><u>NAME</u></b>                  | <b><u>FROM POSITION / SITE / FTE</u></b> | <b><u>EFFECTIVE</u></b> | <b><u>REASON</u></b> |
|-------------------------------------|--|-------------------------|----------------------|
| <b><u>EMPLOYMENT SEPARATION</u></b> |  |                         |                      |
| ALCARAZ, Dolores                    | Administrative Secretary I / EC / 1.0    | 03-28-05                | Retirement           |
| HAMIL, Rova                         | Accounting Technician / EC / 1.0         | 12-30-04                | Retirement           |
| ORELLANA, Teresa                    | Attendance Secretary / JL / 1.0          | 12-30-04                | Retirement           |

| <b><u>NAME</u></b>             | <b><u>FROM POSITION / SITE</u></b> | <b><u>TO POSITION /SITE</u></b> | <b><u>FTE</u></b> | <b><u>EFFECTIVE</u></b> | <b><u>REASON</u></b> |
|--------------------------------|------------------------------------|---------------------------------|-------------------|-------------------------|----------------------|
| <b><u>CHANGE OF STATUS</u></b> |                                    |                                 |                   |                         |                      |
| BENAVIDES, Pedro               | Custodian / OG / 1.0               | Custodian Night / OG            | 1.0               | 09-20-04                | VT                   |
| SMITH, Roland                  | Paraeducator / PH / 0.875          | Paraeducator / SC               | 0.75              | 10-15-04                | LC                   |

VT = VOLUNTARY TRANSFER  
P = PROMOTION  
LC = LOCATION CHANGE

**FISCAL IMPACT:** As per salary schedule

**FUNDING SOURCE:** Various

**RECOMMENDATION:**

It is recommended that the Board approve the Classified Personnel Actions as outlined above.

LG/pk

## EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item 9.4  
Attachment A

TO: Board of Trustees

FROM: Superintendent

PREPARED BY: Bob Nuñez, Chief Human Resources Officer

SUBJECT: APPROVE CERTIFICATED PERSONNEL ACTIONS DATED 12/02/2004

| <u>NAME</u>               | <u>STATUS</u> | <u>FTE</u> | <u>LOC</u> | <u>POSITION</u>            | <u>EFFECTIVE</u> |
|---------------------------|---------------|------------|------------|----------------------------|------------------|
| <b><u>EMPLOYMENT:</u></b> |               |            |            |                            |                  |
| BHATNAGAR, Usha           | Intern        | 1.0        | ST         | Teacher/Math               | 11/01/04         |
| COBURN, Tara              | Intern        | 1.0        | OG         | Teacher/English            | 11/01/04         |
| HAMAK, Aubrey             | Temporary     | 1.0        | EV         | Teacher/Special Education  | 11/16/04         |
| HENEBRY, Shawn            | Temporary     | 0.6        | WO         | Teacher/Physical Education | 11/09/04         |
| INGELFINGER, Virginia     | Temporary     | 0.2        | IH         | Teacher/Art                | 11/01/04         |
| LOPEZ-MARTINEZ, Jesus     | Temporary     | 1.0        | SC         | Teacher//Spanish           | 10/27/04         |
| MIGUEL, Melissa           | Temporary     | 1.0        | AH         | Teacher/Special Education  | 11/16/04         |
| MONTILLA, Urbano          | Temporary     | 1.0        | IH         | Teacher/Special Education  | 11/16/04         |
| MOONEY, Mariam            | Probationary  | 1.0        | WO         | Teacher/Math               | 11/02/04         |
| TAYLOR, Rebecca           | Temporary     | 0.4        | EV         | Teacher/Science            | 10/20/04         |
| VAN HOLT, Gregory         | Probationary  | 1.0        | EV         | Teacher/Social Studies     | 11/01/04         |

**EMPLOYMENT SEPARATION:**

| <u>NAME</u>           | <u>STATUS</u> | <u>FTE</u> | <u>LOC</u> | <u>POSITION</u>            | <u>EFFECTIVE</u>          | <u>REASON</u>                            |
|-----------------------|---------------|------------|------------|----------------------------|---------------------------|--|
| BERK, Elena           | Tenured       | 1.0        | SC         | Teacher/Soc. Stud.         | 12/02/2004                | Terminated                               |
| BUGARIN, Judy         | Tenured       | 1.0        | IAC        | Coordinator/<br>Child Dev. | 11/08/2004                | Resigned                                 |
| HOMROCKY, Wendy       | Tenured       | 1.0        | WO         | Teacher/Science            | 12/02/2004                | Terminated                               |
| HUERTA-ANAYA, Julissa | Tenured       | 1.0        | IAC        | Coordinator/Child I        | 11/26/2004-<br>01/06/2005 | LOA w/o<br>remuneration<br>(Child Rearir |

CHANGE OF STATUS: FROM TEMPORARY/INTERN TO PROBATIONARY

|                      |    |                        |    |
|----------------------|----|------------------------|----|
| Aparisi, Jennifer    | AP | Lane, Shannon          | OG |
| Baeza, Maru          | EV | Leal, Kathleen         | OG |
| Barbara , Katrina    | SC | Lopez, Felicitas       | IH |
| Baron, Catherine     | MP | Lott, Aaron            | YB |
| Black, Jason         | JL | McCullough, Denali     | OG |
| Bowers, Lisa         | OG | McKenzie, Garrett      | SC |
| Brannan, Sion        | WO | Montesano, Anthony     | IH |
| Bull, Rachel         | ST | Moreno-Lopez, Demetrio | AH |
| Cabigas, Roberta     | JL | Moss, Gregory          | ST |
| Caldie, John         | ST | Nguyen, Pauline        | AH |
| Chang, Maureen       | OG | Nguyen, Van            | JL |
| Chinte, John         | EV | Nguyen, Thinh H.       | EV |
| Corona, Patricia     | EV | Olmscheid, Leo         | PH |
| Correa, Veronica     | AH | Ortyl, Allison         | AH |
| Crocker, Theodore    | OG | Phipps, Bryan          | ST |
| Cromer, Catherine    | PH | Redshaw, Aaron         | ST |
| Dixon, Richard       | OG | Roman, Michael         | ST |
| Dries, Jason         | PH | Rosato, Brandon        | OG |
| Ellison, Jeremiah    | IH | Sandoval, Jacob        | SC |
| Flores, Hector       | SC | Selby, John            | WO |
| Gordon, Carollyn     | EV | Simbron, Hortencia     | OG |
| Guillory, Venice     | OG | Solomon, Jeffrey       | EV |
| Harris, John         | PH |                        |    |
| Holcomb, Tara        | JL |                        |    |
| Innes, Shelley       | SC |                        |    |
| Jain, Veena          | EV |                        |    |
| Katzenstein, Eduardo | YB |                        |    |
| Lam, Lily            | JL |                        |    |

BN/jo

CERTIFIED ATHLETIC COACHES  
EMPLOYMENT:

| NAME              | STATUS       | SPORT               | LOCATION | EFFECTIVE FROM | TO       |
|-------------------|--------------|---------------------|----------|----------------|----------|
| ACOSTA, Nyomie    | Walk-On      | Cheerleader Advisor | JL       | 08/23/04-      | 06/10/05 |
| CLAY, Rodney      | Walk-On      | Football            | MP       | 08/23/04-      | 11/30/04 |
| FLARIS, Angela M. | Walk-On      | Cheerleader Advisor | IHS      | 08/23/04-      | 06/10/05 |
| FLEMATE, Armand   | Walk-On      | Cheerleader Advisor | MP       | 08/23/04-      | 06/10/05 |
| HUTERS, Jon       | Walk-On      | Tennis              | OG       | 08/23/04-      | 11/30/04 |
| PEREZ, Ruben B.   | Walk-On      | Soccer              | WCO      | 08/23/04-      | 11/30/04 |
| PINEDA, Jesus     | Walk-On      | Cross Country       | YB       | 08/23/04-      | 11/30/04 |
| ROSAS, David      | Certificated | Football            | JL       | 08/23/04-      | 11/30/04 |
| SAYAMA, Sandi     | Walk-On      | Volleyball          | PH       | 08/23/04-      | 11/30/04 |
| SILVA, Phyllis    | Walk-On      | Cheerleader Advisor | JL       | 08/23/04-      | 06/10/05 |
| SMITH, Anthony    | Walk-On      | Football            | EV       | 08/23/04-      | 11/30/04 |
| SULAIMAN, Hamil   | Walk-On      | Football            | YB       | 08/23/04-      | 11/30/04 |
| TIPPETTS, Ian     | Certificated | Cross Country       | PH       | 08/23/04-      | 11/30/04 |
| YUEH, Cindy H     | Walk-On      | Volleyball          | PH       | 08/23/04-      | 11/30/04 |

ADULT EDUCATION PROGRAM  
EMPLOYMENT SEPARATION:

| NAME                | STATUS    | LOCATION | POSITION | EFFECTIVE  | REASON   |
|---------------------|-----------|----------|----------|------------|----------|
| STEVENS, Richard G. | Temporary | SJG      | TEACHER  | 12/01/2004 | Resigned |

FUNDING IMPACT: As per salary schedule

FUNDING SOURCE: Various

RECOMMENDATION: It is recommended that the Board approve the certificated personnel actions as outlined above.

BN/am

**EAST SIDE UNION HIGH SCHOOL DISTRICT  
Minutes of the Regular Meeting of the Board of Trustees  
Meeting Held at Education Center  
November 4, 2004**

The Regular Meeting of the Board of Trustees was called to order at 4:05 p.m. by President Ramirez.

Vice President Shirakawa,, Clerk Mann and Member Martinez-Roach were present. Member Herrera arrived at 4:27 p.m.

The Board adjourned to Closed Session to hear Update On Existing Litigation, Potential Litigation (Education Section 54856.9), Update on ESTA Grievance, Personnel Assignments-Performance Audit, Public Employee Employment/Appointments/Contracts/Release/Suspension/Dismissal/Termination of Certificated Employees, Suspension/Dismissal/Termination of Classified Employees, Employee Negotiations - ESTA, CSEA, Confidential, Administration, Superintendent's Report on Anticipated Litigation/Business Contract. With respect to item 12.4 of the Closed Session agenda, there are two potential cases for discussion and/or action pursuant to Government Code section 54956.9(c).

1) **BOARD RECONVENED FROM CLOSED SESSION**

Called to order at 6:00 p.m. All members were present.

2) **PLEDGE OF ALLEGIANCE**

3) **WELCOME AND EXPLANATION TO AUDIENCE**

President Ramirez extended a welcome to the audience, explained the format of the meeting, and noted that all Board Meetings are recorded.

4) **SPECIAL RECOGNITIONS**

4.1 Junior League of San Jose

- Leah Schnoor
- Heather Boyd
- Juli Hall
- Victoria Brouse

4.2 Mt. Pleasant Cardinal Tribune Newspaper

- Paula Ridley
- Derrick Oliver
- Chelsea Leong
- Carlotta Montes
- My Nguyen
- Stephanic Vallejo
- Alex Terrasas

***CALL TO ORDER***

***ADJOURNED TO  
CLOSED SESSION***

***RECONVENED FROM  
CLOSED SESSION***

***PLEDGE OF ALLEGIANCE***

***WELCOME AND  
EXPLANATION***

***SPECIAL RECOGNITIONS***

|   |  |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
|---|--|--------------------------------|--|-----------------------------------|--|-----------------|--|-------------------------------------|--|---|--|--|--|-------------------------------------|--|---|--|------------------------------------|--|--|--|--|--|
| <p>4.3 Mt. Pleasant Cardinal Quill<br/>         •Joe Lovato<br/>         •William Cavada<br/>         •Prishil Patel<br/>         •Rachelle Laroza</p> <p>4.4 Mark Gross – Recipient of National Semiconductor Award</p>  |  |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| <p>5) <b><u>CONSIDERATION OF PROPOSED AMENDMENTS TO THE AGENDA</u></b></p> <p><b><u>APPROVAL OF PROPOSED AMENDMENTS TO THE AGENDA</u></b><br/>         Motion by Clerk Mann, second by Member Herrera to approve agenda as amended. <b>Vote: 5/0</b></p>  | <p><b><i>CONSIDERATION OF AMENDMENTS</i></b></p> <p><b><i>APPROVAL OF AMENDMENTS</i></b></p> |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| <p>6) <b><u>PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD OF TRUSTEES</u></b></p> <table border="0"> <tr> <td>•Ruben Dominguez - Recognition for Juanita Ramirez</td> <td>•Lou Kvitek – Land Acquisition</td> </tr> <tr> <td>•Ruben Dominguez – Resolution 2004/2005-18 (8.2)</td> <td>•Dennis Umphress – Public Members</td> </tr> <tr> <td>•Ed Wong – Resolution 2004/2005-18 (8.2)</td> <td>•Janice Mallard</td> </tr> <tr> <td>•John T. Moore – Resolution 2004/2005-18 (8.2)</td> <td>•Chris Evans – Results of Measure K</td> </tr> <tr> <td>•Dennis Umphress – Resolution 2004/2005-18 (8.2)</td> <td>•Julio Pardo – Rescheduling of Jose Valdes Presentation</td> </tr> <tr> <td>•Dennis Umphress – Purchase Orders (9.1)</td> <td>•Ed Wong – Thank you &amp; Congratulations</td> </tr> <tr> <td>•John T. Moore – Former Superintendent’s Housing Loan (9.19)</td> <td>•Tere Barbella – Budget Suggestions</td> </tr> <tr> <td>•Kathy Chavez Napoli - Former Superintendent’s Housing Loan (9.19)</td> <td>•Dennis Umphress – Budget Transfers (9.2)</td> </tr> <tr> <td></td> <td>•Dennis Umphress - Contracts (9.7)</td> </tr> <tr> <td></td> <td>•Ruben Dominguez - Former Superintendent’s Housing Loan (9.19)</td> </tr> <tr> <td></td> <td>•Dennis Umphress - Former Superintendent’s Housing Loan (9.19)</td> </tr> </table> | •Ruben Dominguez - Recognition for Juanita Ramirez   | •Lou Kvitek – Land Acquisition | •Ruben Dominguez – Resolution 2004/2005-18 (8.2) | •Dennis Umphress – Public Members | •Ed Wong – Resolution 2004/2005-18 (8.2) | •Janice Mallard | •John T. Moore – Resolution 2004/2005-18 (8.2) | •Chris Evans – Results of Measure K | •Dennis Umphress – Resolution 2004/2005-18 (8.2) | •Julio Pardo – Rescheduling of Jose Valdes Presentation | •Dennis Umphress – Purchase Orders (9.1) | •Ed Wong – Thank you & Congratulations | •John T. Moore – Former Superintendent’s Housing Loan (9.19) | •Tere Barbella – Budget Suggestions | •Kathy Chavez Napoli - Former Superintendent’s Housing Loan (9.19) | •Dennis Umphress – Budget Transfers (9.2) |  | •Dennis Umphress - Contracts (9.7) |  | •Ruben Dominguez - Former Superintendent’s Housing Loan (9.19) |  | •Dennis Umphress - Former Superintendent’s Housing Loan (9.19) | <p><b><i>ORAL COMMUNICATIONS</i></b></p> |
| •Ruben Dominguez - Recognition for Juanita Ramirez  | •Lou Kvitek – Land Acquisition   |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| •Ruben Dominguez – Resolution 2004/2005-18 (8.2)  | •Dennis Umphress – Public Members  |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| •Ed Wong – Resolution 2004/2005-18 (8.2)  | •Janice Mallard  |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| •John T. Moore – Resolution 2004/2005-18 (8.2)  | •Chris Evans – Results of Measure K  |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| •Dennis Umphress – Resolution 2004/2005-18 (8.2)  | •Julio Pardo – Rescheduling of Jose Valdes Presentation                                      |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| •Dennis Umphress – Purchase Orders (9.1)  | •Ed Wong – Thank you & Congratulations   |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| •John T. Moore – Former Superintendent’s Housing Loan (9.19)  | •Tere Barbella – Budget Suggestions  |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| •Kathy Chavez Napoli - Former Superintendent’s Housing Loan (9.19)  | •Dennis Umphress – Budget Transfers (9.2)  |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
|   | •Dennis Umphress - Contracts (9.7)   |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
|   | •Ruben Dominguez - Former Superintendent’s Housing Loan (9.19)                               |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
|   | •Dennis Umphress - Former Superintendent’s Housing Loan (9.19)                               |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| <p>7) <b><u>STUDENT ACHIEVEMENT/BOARD DISCUSSION AND/OR ACTION</u></b><br/>         There were no student representatives present.</p>  | <p><b><i>STUDENT ACHIEVEMENT</i></b></p>   |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |
| <p>8) <b><u>OPERATIONAL ITEMS/BOARD DISCUSSION AND/OR ACTION</u></b></p> <p>8.1 Approve Variable Term Waiver Requests for Certificated Employees<br/> <i>Motion to approve by Clerk Mann, second by Member Martinez-Roach. Vote: 5/0</i></p> <p>8.2 Adopt Resolution 2004/2005-18 to Borrow Funds from Measure G Bond Fund<br/> <i>Presentation made by Chief Financial Officer Jack Mahrt.</i></p>   | <p><b><i>OPERATIONAL ITEMS/ BOARD DISCUSSION AND/OR ACTION</i></b></p>                       |                                |  |                                   |  |                 |  |                                     |  |   |  |  |  |                                     |  |   |  |                                    |  |  |  |  |  |

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*In an effort to find additional income, the District is reviewing all expenses, as well as all funds. The loan will give the District additional cash, flow-wise additional funds to last through the end of this school year and into next school year. The District is working with the Santa Clara County Office of Education, FCMAT, as well as a number of other groups, to make sure the District has a sufficient cash flow to cover for this year. The District will not be doing anything to the bond fund. It is being paid back at an interest rate paid by the County Treasurer's Office. The loan will not be taken unless the District absolutely has to from the bond fund. If the money is borrowed, it will need to be paid back in 2005-2006.*

*Member Martinez-Roach asked if this was legal.*

*Chief Financial Officer Jack Mahrt indicated that it is legal to borrow funds from this fund.*

*Member Martinez-Roach asked if this will go through the Oversight Committee.*

*Chief Financial Officer stated that, "Yes, it will go through the Oversight Committee." He also indicated that no building programs and projects will be affected by the borrowing of these funds.*

*Member Martinez-Roach asked what type of liability would this place the District in.*

*Legal Counsel Rogelio Ruiz indicated that, per the Education Code, this type of borrowing is permitted. It empowers the Superintendent and the District to request the transfer not to exceed \$5,000,000. It will still go through the Bond Oversight Committee and return back to the District in the future.*

*Member Martinez-Roach asked if the Governing Board has the authority to indicate that they do want to borrow the money, but use it only if they really need to.*

*Chief Financial Officer Jack Mahrt indicated that the District would borrow the money only if they really need to.*

*Superintendent Zendejas indicated that the District will be facing some challenges this year. The District will be making a \$1,000,000 cut at the District Office to support some of the challenges the District is facing.*

*Member Martinez-Roach requested that it go on record that her intention is not to say, "Use the money," but it be for emergency purposes only and the Board be notified that the District may need to borrow the money.*

*Vice President Shirakawa stated that this will be a temporary loan that will be repaid in full within one year with proper interest and it will not affect any projects.*

***Motion to approve by Member Martinez-Roach, second by Clerk Mann. Vote: 5/0***

- 8.3 Presentation by Santa Clara County Office of Education  
***Presentation made by Cathy Grovenberg, Assistant Superintendent of Business Services at Santa Clara County Office of Education.***  
*Superintendent Zendejas indicated that the County Office was invited as a partner to discuss the difficulties and challenges the District is facing with its finances. This was not a crisis, but is a crisis now because of the nature of audits received by FCMAT. FCMAT has notified the District that they are in a challenge. The County Office and the District are working in partnership to make sure that a plan is put together and to not take the District to a worse case scenario. Cathy Grovenberg is here to make a presentation on AB1200.*  
*Cathy Grovenberg indicated that AB1200 is legislation that was introduced approximately 15 years ago. The intent is to ensure that District's maintain fiscally solvent and are able to not only meet this year's financial obligations, but also the next two subsequent fiscal years' obligations. AB1200 was put into place and put the responsibilities under the direction of the County Office of Education. AB139 gives the County Office of Education responsibility for taking a look at any situation where they County is lead to believe or if there are any allegations that any fraud, misappropriation of funds or other illegal activities have occurred. The County will either do the review themselves or contract with someone to do it. The second responsibility in the month of July is the school district's budget approval. The County is three options for budget approval: 1) to approve the budget; 2) to conditionally approve the budget for a brief period of time; or 3) to disapprove the budget. If there is a conditional approval or disapproval of the budget, there are 14 steps that are involved in order to get the district to have budget that is acceptable to not only the County, but also the State Superintendent of Public Instruction. As each level escalates, more people are involved and there is scrutiny in the process. The County Office of Education is also responsible for reviewing expenditures and determining if a payment is a legal expense. The County has oversight responsibility to do random checking in addition to the auditors that come every year to make sure that expenses are legal and that they are being made appropriately and properly. There is a responsibility of reviewing the annual financial reports. Financial reports, monthly reports and attendance reports for each school are looked at to verify that everything is reported properly and then a report is submitted to the State. Reviewing of independent audits are performed on an annual basis. The County has a responsibility in determining that auditors are following all the standards and criteria that are set forth in the audit guide. They also have responsibility for making sure that any audit findings/exceptions that the recommendations/actions that the district has determined it will take is taken on those actions and making sure there is follow-through on those actions. The most*

*critical area to this District and most important area for the County Office and school districts in the County is the review of interim reports. There are two reports submitted to the County Office of Education and per Education Code are required by the districts: The first interim report covers information and data for the period ending October 31; and, 2) The second interim report covers information and data for the period ending January 31. Within 45 days after the end of those periods, schools district must submit the interim reports to the County Office of Education. Along with that the District makes a certification and determination as to whether they are of a positive qualification, a qualified or a negative. The County Office reviews the reports and also confirms and concurs with those certifications. Any certificates of participation or TRANS (Tax Revenue Anticipation Notes) cannot be issued without the approval of the County Office of Education. Bonds that may be issued will result in a lower bond rating and higher interest rate. Bargaining agreements must be submitted to the County Superintendent at least ten days prior to the adoption by the Board. This will allow the County Office an opportunity to review and to comment on any bargaining agreements. When a district is in a qualified or a negative certification, the County Office of Education has a responsibility to provide expertise and monitoring in order to help the district to move to become in a fiscal solvent state. The County Office and County Superintendent will assign a fiscal advisor to assist the district. If the fiscal advisor makes recommendations, the Board and the district acts on those recommendations. If the Board and district are not able to come to agreement, then the fiscal advisor will become the agent who makes those recommendations and who carries them through. The County Office will also conduct a study of the district's financial and budgetary conditions. The County Office will also require from the District a submission of fund and cash balance projections through the period of June 30 for the first year and subsequent fiscal years. Also required will be the encumbrance of all contracts and other obligations, which requires prior approval, so that the County Office may be apprised and require that they all be encumbered. This will allow the County to see a final picture at the end of the year. A submission of a proposal is necessary that address the source of the fiscal problem and addresses the issues, as well as the solutions that are going to be put forth in order to address those. The County Office can also require that a different accounting procedure be done and can also assign FCMAT to review the hiring practices, the teacher retention rate, the percentage of highly qualified teachers and extents of misassignments. The district is required to follow the recommendations of FCMAT. If the County Office is not able to get through provided information, the compensation of both the Board and Superintendent will be withheld.*

*Red flags that cause the County Office concern are: 1) If the reserve*

level falls below the standards and criteria level, which is typically 3% for most districts; 2) If there are going to be ongoing expenditures that are exceeding income on an ongoing basis. This happens to districts that have a high percentage of the budget appropriated to salaries. 3) If you ADA is lower than projections, there is declining enrollment or a district has charter schools that are becoming more frequent in the district and are pulling ADA away from the district. 4) If there is an audit finding that has material findings in it or there have been studies by the district that identifies that there are some difficulties or anything that needs to be done procedurally that need to be done with checks and balances and audits. 5) The compounding effect of multi-year salary agreements. 6) No cap on benefits. 7) Board, Superintendent, CBO (Chief Business Officer), Union employee relationships are strained. Next steps for the District and how to meet the challenges the District is facing: Interim reports are due December 15, meetings are being held with Administration, will be confirming certification of the Board and the District. At that time, the County will be looking at a very concrete and specific plan as to how the District can either increase revenues or reduce expenses. The plan will need the support of the Board and the community in order for it to happen. If reduction in staff is going to happen, the County will need to see when the layoff notices are going to be approved, such as Board approval. How are you going to go about doing it, when are you going to do it and when are the notices going to be issued? Programs need to be looked at. How are libraries staffed, what is the class size and/or what is the ratio, what do they do for lawn services, what do they do with IT services, what kind of transportation, who sits on the IEP review team, how many non-public school placements are there.

The County Office is working in partnership with the District in order to provide the District with ideas based on their experience in working with other districts.

Member Martinez-Roach indicated that she feels that the district meets all red flag criteria. She offered her support in providing any information that she may have to assist the district in any way so that they may come up with a positive certification.

Clerk Mann asked if the compounding effects of multi-year agreements includes the compounding effects of Golden Handshakes and retirement incentives. The response from the County was, "Yes." Clerk Mann stated that he felt that the Board was misled on the affect of multi-year Golden Handshakes and retirement incentives. The Board was assured by the former CFO and former administration that they were all cost neutral.

Superintendent Zendejas indicated that a plan was going to be submitted to the Board for approval and, thereafter, submitted to the County. The plan will indicate how the District intends to work between now and next June, what cuts are going to be made at this time.

***Presentation by Jack Mahrt, Chief Financial Officer***

*The District has picked up revenue enhancements on the following: 1) supplemental hours (summer schools) for school year 2003/2004 - \$1.8 million; 2) mandated claims - \$100,000; 3) general reserve interest - \$92,000; 4) change in stores inventory - \$31,000. Total revenue enhancements equal \$2,000,000, which is added to the \$6.1 million.*

*Expenditure reductions are being worked on. The following are not tied to contracts and are being pulled out: 1) Classified 2.14% that is built into the budget; 2) Management amount of \$208,000 is being pulled out; 3) Education Center staff reductions of \$400,000; 4) Energy reductions in the amount of \$100,000 (this amount will increase); 5) Child Development encroachment reduction of \$232,000 (A plan has been developed and this encroachment will be eliminated in its entirety.); 6) Special Education encroachment reduction of \$400,000; 7) Jose Valdes Program encroachment of \$500,000 (approximately). An additional total of \$2,000,000 is being pulled out of the budget.*

*Items increasing the budget, but were not part of the budget when it was adopted in June are: 1) Certificated salary increase of an additional 1.74% to reach the 4.15%. 2) The change in the unaudited vs. the adopted budget - \$1.3 million of additional expenses came in on the months of July and August that were not planned for. Such as additional special education dollars that came in from non-public schools. This year, the District will be working with the non-public schools to have estimates in earlier to have the costs paid or encumbered by June 30. 3) Increased contribution to restricted funds that were overexpended in the amount of \$243,000. 4) Books and supplies for the sites. 5) Additional Child Nutrition encroachment of \$260,000. 6) Additional Transportation encroachment of \$400,000. 7) This year is budgeted at 30:1 and now have 28:1 due to a grievance, which is an additional \$2,000,000 for 24.8 certificated FTEs that are back out in the classroom. 8) Deferred maintenance transfer from developer fees- \$4,000,000. This is a figure that has been worked out with FCMAT. 9) VTA/Quimby transfers to general fund. It is illegal to transfer sale of property funds into the general fund. It is an Education Code provision that does not allow such transfers. The District has put \$4.3 million in the general fund from sale of property. Items 10, 11, 12, 13 and 14 total \$300,000, but were not budgeted for. This is a total of \$15,308,000 of increased expenses/changes in the budget for 2004/2005.*

*Member Martinez asked if items 4, 5, 6 and 7 were negative and are because it was not planned for. Chief Financial Officer Jack Mahrt stated, "Yes."*

*Member Herrera indicated that the District had a legal opinion to go ahead and do the transfer. Chief Financial Officer Jack Mahrt*

*stated that there is a 1988 legal opinion that has been superceded by Education Code.*

*The District is approximately \$10,000,000 out of balance.*

*Member Martinez-Roach asked if the encroachment recovery efforts with Sodexo has been built in. Chief Financial Officer Jack Mahrt indicated that District is working with Sodexo on this. Member Martinez-Roach also asked if the Pepsi contract has been looked into. Chief Financial Officer Jack Mahrt indicated that this would also be looked into. Member Martinez-Roach suggested that the District look into a recycling program as a way to recover income. Chief Financial Officer Jack Mart will discuss a recycling program with the Chief Operations Officer.*

*Member Herrera asked if the District would be coming back with formal recommendations. Chief Financial Officer Jack Mahrt indicated that the target date to present formal recommendations will be at the December Board Meeting.*

8.4 Board Discussion on Budget Process

***Presentation by Board Member Manuel Herrera***

*The purpose is for the District to have a Board-driven process that ensures that it is transparent accessible and accountable to the community. The four primary elements of the process that need to be met are: public vetting of the numbers, presentations by stakeholders, exploring scenarios and forwarding recommendations to the Board. This will not be a committee, but a more open/accessible task force. This is open to anyone who is interested in participating. It will be anchored by key stakeholders who are invited and encouraged to participate. This proposal will not supplant the administrative role. The administration will still formulate its budget recommendations and present them to the Board at the June budget hearings. In the months preceding June, a parallel process of a Board-Community dialogue will generate its own recommendations for the Board when they formally adopt the budget in June.*

*Vetting the numbers is important because it becomes the basis for every other element of discussion in the process. The goal is to have general confidence that the numbers are accurate, reliable and credible, including the nature of the challenges that need to be met.*

*Presentations by stakeholders is important so that everyone can come to a general understanding of the different areas in the District that are providing services.*

*Exploring scenarios assumes that the budget numbers have been vetted and that the stakeholders have had an opportunity to be heard.*

*Forwarding recommendations to the Board: The task force would, by a consensus process, submit a recommendation to the Board at the June Board Meeting.*

*Member Herrera indicated that he would like to be one of the Board members serving on the Task Force Committee.*

*Clerk Mann indicated that he supports Member Herrera's outline. Clerk Mann recommended that the Baldrige tenants be applied as a framework and process control and FCMAT be a partner in the process along the way. At the end of the day, that FCMAT provide an independent budget analysis prior to adoption. If FCMAT is unable to be a partner along the way, Clerk Mann would like to see them provide a budget analysis.*

*Chief Financial Officer Jack Mahrt stated that public forums meetings are currently being held to discuss the budget.*

***Motion by Member Herrera that the framework presented be adopted, to appoint Member Herrera and Clerk Mann as the Board Representatives to the task force process, second by Clerk Mann  
Vote: 4/0, 1 Abstention by Member Martinez-Roach***

9) **ATTACHMENT A/CONSENT CALENDAR APPROVAL OF AGENDA**

**ATTACHMENT A**

***Items: (9.1), (9.2), (9.7), (9.13) and (9.19) were pulled for discussion/approval.***

***Motion to approve by Member Herrera, second by Clerk Mann to approve the remainder of the Consent Items as amended.***

***Vote 5/0***

**(Agenda items in parentheses)**

- Approve Classified Personnel Actions Dated November 4, 2004 (9.3)
- Approve Certificated Personnel Actions Dated November 4, 2004 (9.4)
- Approve Minutes of Board Meeting Dated October 7, 2004 (9.5)
- Acceptance of Gifts/Donations (9.6)
- Award of Bids - NONE (9.8)
- Approve Memorandums of Understanding (9.9)
- Approve School Field Trips (9.10)
- Adopt Resolution #2004/2005-16 An Itemized List of Surplus/Obsolete Equipment for Sale and/or Disposal per Education Code Sections 17545 and 17546 (9.11)
- Proposed Safety Drills for 2004-2005 (9.12)
- Expulsion Hearing Committee Panel Personnel for 2004-2005 School Year (9.14)
- Approve Annual Application and Local Plan for Carl D. Perkins Vocational and Applied Technology Act Funding for 2004-2005 (9.15)
- Approved Revised English Language Learners Master Plan (9.16)
- Adopt Resolution #2004/2005-17 – A Resolution in Support of Voluntary, Quality Preschool for All Four Year Olds in California (9.17)

- Approve Request for a CDS Code for Adult Transitional Student in Special Education (9.18)
- Authorize Superintendent to Begin/Discuss and Plan to Certificated Retirees by January 3, 2005  
Recommend an Immediate Hiring Freeze of All Non-Emergency Positions (9.20)

√ *Motion to approve item (9.1) by Clerk Mann, second by Member Herrera Vote: 5/0*

√ *Motion to approve item (9.2) by Clerk Mann, second by Member Herrera Vote: 5/0*

√ *Motion to approve item (9.7) by Clerk Mann, second by Member Herrera. Vote: 5/0*

√ *Motion to approve item (9.13) by Member Martinez-Roach, second by Member Herrera. Vote: 5/0*

√ *Motion to approve item (9.19) by Member Martinez-Roach to conduct appropriate investigation with Counsel, second by Clerk Mann. Vote: 5/0*

10) **WRITTEN REPORTS (NONE)**

**WRITTEN REPORTS**

11) **BOARD OF TRUSTEES/SUPERINTENDENT'S COMMENTS**

**BOARD/  
SUPERINTENDENT'S  
COMMENTS**

11.1 Member Herrera

Member Martinez-Roach

Clerk Mann

Vice President Shirakawa

President Ramirez

11.2 Superintendent Zendejas

12) **CLOSED SESSION**

**CLOSED SESSION**

12.1 **Expulsions – A-C**

Student A: Expulsion for one academic year.

***Vote: 4/0 Member Herrera absent***

Student B: Expulsion for one academic year.

***Vote: 5/0***

Student C: Suspended expulsion

***Vote: 5/0***

- 
- 12.2 Public Employee Discipline/Dismissal/Release (Government Code §Section 54957)
  - 12.3 Conference with Labor Negotiators (Government Code §Section 54957.6)  
Agency Designated Representatives:  
    Superintendent Esperanza Zendejas, Ed.D.  
    Chief Human Resources Officer Bob Nuñez  
Employee Organizations:  
    East Side Teachers Association (ESTA)  
    California School Employees Association (CSEA)  
    American Federation of Teachers (AFT)
  - 12.4 Anticipated Litigation (Government Code §Section 54956.9)  
Conference with Legal Counsel – ANTICIPATED LITIGATION,  
Significant exposure to litigation pursuant to subdivision (b) of  
§Section 54569.9 statement threatening litigation. (2 potential cases)
  - 12.5 Public Employee Performance Evaluation (Government Code §Section 54957)
  - 12.6 Public Employment/Transfer (Government Code §Section 54957)

**ADJOURNMENT**

On motion by Clerk Mann, second by Member Herrera the meeting was adjourned at 9:45 p.m.

***ADJOURNMENT***

Respectfully submitted,

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Clerk of the Board of Trustees

EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item: 9.6  
Attachment A

TO: Board of Trustees  
FROM: Superintendent  
SUBJECT: ACCEPTANCE OF GRANTS/GIFTS/DONATIONS

**Grant Awards**

|  |   |   |
|--|---|---|
| California State Department of Education | Grant Award of<br>\$190,569<br>for the period of<br>07/01/2004 to<br>06/30/2005 | Community-Based English<br>Tutoring (CBET) Program<br>(Art Darin) |
|--|---|---|

**Donations**

|                      |  |   |
|----------------------|--|---|
| San Jose Earthquakes | \$500.00 (value)<br>12 Soccer Balls<br>12 Soccer Shoes | Overfelt High School<br>Soccer Program<br>(Art Darin) |
|----------------------|--|---|

**FISCAL IMPACT**

Not Applicable

**FUNDING SOURCE**

Not Applicable

**RECOMMENDATION**

It is recommended that the Board accept the grants/awards/donations.

**EAST SIDE UNION HIGH SCHOOL DISTRICT**

Board Meeting of December 2, 2004  
Agenda Item: 9.7 (A through C)  
Attachment A

TO: Board of Trustees  
FROM: Superintendent  
PREPARED BY: Jack Mahrt/Marie dela Cruz  
SUBJECT: Contracts for Professional Services

The following professional contract services are recommended for approval.

**PROFESSIONAL CONTRACT SERVICES**

**A. SCHOOL SITES/EDUCATION CENTER**

|   | <b>CONTRACTOR NAME</b> | <b>CONTRACT PERIOD</b>       | <b>COST/<br/>FUNDING SOURCE</b>                                | <b>SCHOOL/DEPT<br/>MANAGER</b>                   | <b>PURPOSE</b>   |
|---|------------------------|------------------------------|--|--|--|
| 1 | Pearson School System  | Jan. 5, 2005-Jan. 6, 2006    | Not to exceed \$9,750.00<br>Title VI                           | Instructional Services<br>A. Darin               | Provide two-day Master Scheduling workshop for school site and district personnel                                  |
| 2 | William Lazo           | Dec. 2, 2004 – June 30, 2005 | Not to Exceed \$5,000.00<br>EIA, LEP, Title 1 (as appropriate) | Instructional Services<br>A. Quevedo<br>A. Darin | Translations from English into Spanish and Spanish into English  |
| 3 | The Pinnacle Company   | Dec. 1, 2004-May 30, 2005    | Not to exceed \$25,000.00<br>General Fund                      | Ed. Center<br>E. Zendejas                        | Consultant services for public relations, communications, parent relations, community outreach and media relations |

**B. SPECIAL EDUCATION**

|  | <b>CONTRACTOR NAME</b> | <b>CONTRACT PERIOD</b> | <b>COST/<br/>FUNDING SOURCE</b> | <b>SCHOOL/DEPT<br/>MANAGER</b> | <b>PURPOSE</b> |
|--|------------------------|------------------------|---------------------------------|--------------------------------|----------------|
|  | none                   |                        |                                 |                                |                |

## EAST SIDE UNION HIGH SCHOOL DISTRICT

### C. FACILITIES

|   | <b>CONTRACTOR<br/>NAME</b>  | <b>CONTRACT<br/>PERIOD</b> | <b>COST/<br/>FUNDING SOURCE</b> | <b>SCHOOL/DEPT<br/>MANAGER</b> | <b>PURPOSE</b>   |
|---|-----------------------------|----------------------------|---------------------------------|--------------------------------|--|
| 1 | Blach Construction<br>Co.   | 11/1/04-12/31/05           | \$706,009.00<br>Measure G       | Facilities<br>A. Garofalo      | Construction management<br>services for the Music<br>Building "J" at Oak<br>Grove High School  |
| 2 | Bruce Flynn &<br>Associatea | 11/1/04-6/30/05            | \$9,800.00<br>Measure G         | Facilities<br>A. Garofalo      | Project inspection for the<br>fire alarm system upgrade<br>project at Overfelt High<br>School  |
| 3 | ERT, Inc.                   | 11/1/04-12/31/05           | \$23,100.00<br>Measure G        | Facilities<br>A. Garofalo      | Consulting services<br>during asbestos<br>abatement, including air<br>sampling, for the Music<br>Building "J" renovation at<br>Oak Grove High School |
| 4 | Terrasearch, Inc.           | 11/1/04-12/31/05           | \$15,323.00<br>Measure G        | Facilities<br>A. Garofalo      | Inspection and testing<br>services for<br>modernization of Building<br>200 at Yerba Buena High<br>School   |

\*Program Managers

#### **FISCAL IMPACT**

Various - see details above

#### **FUNDING SOURCE**

Various - see details above

#### **RECOMMENDATION**

Recommend approval of contract professional services listed above.

# EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item: 9.8 (A through C)  
Attachment A

TO: Board of Trustees

FROM: Superintendent

PREPARED BY: Jack Mahrt/Marie dela Cruz

SUBJECT: Bid Awards

1. Bid #B-12-04-05 MP- Bleachers
2. Bid #B-13-04-05 JL, OG, and YB- Bleachers
3. Bid #B-14-04-05 WCO- Floor Covering

---

The following bids are recommended for approval.

**A. FOOTBALL BLEACHERS REPLACEMENT AT MT. PLEASANT HIGH SCHOOL**

Bid No. B-12-04-05

Bid Opening: NOVEMBER 18, 2004 2:00 pm

Legal Advertisements: San Jose Post Record 10/19/04 and 10/26/04  
Daily Pacific Builder 10/18/04 and 10/25/04

Project Estimate: \$1,157,022.13

Bid Results:

| <b><u>CONTRACTOR NAME</u></b> | <b><u>BASE BID</u></b> |
|-------------------------------|------------------------|
| Robert A. Bothman, Inc.       | \$1,634,000            |
| Bustichi Construction         | \$1,739,000            |
| Blossom Valley Const          | No Bid                 |
| Garden City Construction      | No Bid                 |
| Southern Bleachers            | No Bid                 |
| Sturdisteel Co.               | No Bid                 |
| Elrod Corp.                   | No Bid                 |

**FISCAL IMPACT**  
**\$1,634,000.00**

**FUNDING SOURCE**  
**MEASURE G**

Recommendation: It is recommended that the Board of Trustees award bid #B-12-04-05 to Robert A. Bothman, Inc. the lowest responsible bidder, for the Football Bleachers Replacement at Mt. Pleasant High School.

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# EAST SIDE UNION HIGH SCHOOL DISTRICT

## **B. FOOTBALL BLEACHERS REPLACEMENT AT JAMES LICK, OAK GROVE AND YERBA BUENA HIGH SCHOOLS**

Bid No. B-13-04-05

Bid Opening: NOVEMBER 18, 2004 3:00 pm

Legal Advertisements: San Jose Post Record 10/19/04 and 10/26/04  
Daily Pacific Builder 10/18/04 and 10/25/04

Project Estimate: \$2,231,460.00

Bid Results:

| <u>CONTRACTOR NAME</u>       | <u>BASE BID</u> |
|------------------------------|-----------------|
| Southern Bleacher Const. Co. | \$2,488,500     |
| Robert A. Bothman, Inc.      | \$2,717,700     |

FISCAL IMPACT  
**\$2,488,500.00**

FUNDING SOURCE  
**MEASURE G**

Recommendation: It is recommended that the Board of Trustees award bid #B-13-04-05 to Southern Bleacher Construction Company, the lowest responsible bidder, for the Football Bleachers Replacement at James Lick, Oak Grove, and Yerba Buena High Schools.

---

## **C. FLOOR COVERING AT W.C. OVERFELT HIGH SCHOOL**

Bid No. B-14-04-05

Bid Opening: NOVEMBER 10, 2004 2:00 pm

Legal Advertisements: San Jose Post Record 10/19/04 and 10/26/04  
Daily Pacific Builder 10/18/04 and 10/25/04

Project Estimate: \$40,000.00

Bid Results:

| <u>CONTRACTOR NAME</u> | <u>BASE BID</u> |
|------------------------|-----------------|
| R.E. CUDDIE            | \$43,966.00     |
| B.T. MANCINI           | NO BID          |
| PRECISION FLOORING     | NO BID          |

FISCAL IMPACT  
**\$43,996.00**

FUNDING SOURCE  
**DEFERRED MAINTENANCE**

Recommendation: It is recommended that the Board of Trustees award bid #B-14-04-05 to R.E. Cuddie Co., the lowest responsible bidder, for the Floor Covering Project at W.C. Overfelt High School.

**EAST SIDE UNION HIGH SCHOOL DISTRICT**

Board Meeting of December 2, 2004  
Agenda Item: 9.9  
Attachment A

TO: Board of Trustees  
FROM: Superintendent  
PREPARED BY: Jack Mahrt/Marie dela Cruz  
SUBJECT: Memorandums of Understanding

The following Memorandums of Understanding are recommended for approval.

**MEMORANDUMS OF UNDERSTANDING**

|   | <b>PROVIDER NAME</b>   | <b>MOU PERIOD</b> | <b>TERMS OF UNDERSTANDING</b>   | <b>SCHOOL/DEPT</b>                 | <b>DESCRIPTION OF SERVICES/PURPOSE</b>   |
|---|--|-------------------|---|------------------------------------|--|
| 1 | The Puente Project   | 10/1/04-7/31/05   | District to provide data related to students in The Puente Project  | Information Systems<br>A. Bennett  | Provide data needed to assess students in the project                              |
| 2 | Ujima Adult & Family Services                                      | 10/4/04-8/5/05    | Provider- life skills course, weekly cse managements services, 3 staff member, educational supplies and financial support<br>Ditric- use of facilities, referral/recruitment, support | Silver Creek<br>A. Lomas           | Work collaboratively toward mutual goal of providing support services for students |
| 3 | The Bay Area School Reform Collaborative (BASRC)                   | 11/8/04-11/30/05  | Evaluate, coordinate and load data into licensed software provided by district  | Instructional Services<br>A. Darin | Confidentiality agreement for data provided  |
| 4 | Community Health Partnership- Health Education and Training Center | 11/1/04-6/10/05   | Provide one-half time health educator supervised by the HETC director and school magnet coordinator   | Andrew Hill<br>A. Lomas            | Health services and support for students   |

**EAST SIDE UNION HIGH SCHOOL DISTRICT**

|   |                          |                  |  |                          |  |
|---|--------------------------|------------------|--|--------------------------|--|
| 5 | Filipino Youth Coalition | 11/17/04-6/10/05 | Provide support services for at-risk students including, but not limited to, peer counseling, mentoring, tutoring, cultural activities, and home/parent involvement<br>District to provide space and student referrals | Silver Creek<br>A. Darin | Outreach and community services for students |
|---|--------------------------|------------------|--|--------------------------|--|

**FISCAL IMPACT**

Various - see details above

**FUNDING SOURCE**

Various - see details above

**RECOMMENDATION**

Recommend approval of Memorandums of Understanding listed above.

## EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004

Agenda Item: 9.10

Attachment A

TO: Board of Trustees

FROM: Superintendent

PREPARED BY: Art Darin, Chief Academic Officer

SUBJECT: **Approve School Field Trips**

Below please find a list of field trips to be taken by student groups by various schools. These field trips require approval by the Board since they are beyond our local area and may include air transportation.

| School | Field Trip Location | Dates of Field Trip | Budget Impact                            | Rationale                                   | Transportation               |
|--------|---------------------|---------------------|--|---|------------------------------|
| EV     | San Diego, CA       | 12/27/04 – 12/31/04 | Fundraising                              | Basketball Tournament                       | Air Travel                   |
| EV     | Clovis, CA          | 12/2/04 – 12/4/04   | Fundraising                              | Wrestling Tournament                        | Rental Van, Private Vehicles |
| EV     | Austria             | 7/12/05 – 7/20/05   | Fundraising, Donations                   | Cultural Experience, Diversity Appreciation | Air Travel                   |
| EV     | Santa Barbara, CA   | 12/26/04 – 12/30/04 | Fundraising                              | Girls Basketball Tournament                 | Private Vehicles             |
| PH     | Davis, CA           | 12/16/04 – 12/19/04 | Fundraising                              | Basketball Tournament                       | Private Vehicles             |
| PH     | Anaheim, CA         | 5/27/05 – 5/29/05   | Fundraising, Student/Parent Contribution | Educational Trip – Music Performance        | Chartered Bus                |
| SC     | Clovis, CA          | 12/3/04 – 12/4/04   | Fundraising                              | Wrestling Tournament                        | Rental Van                   |
| WCO    | Sonoma, CA          | 12/3/04 – 12/3/04   | ASB Fund                                 | College Visit: Sonoma State University      | Chartered Bus                |
| WCO    | Fresno, CA          | 12/2/04 – 12/4/04   | ASB Fund, Monroe Fund                    | Wrestling Tournament                        | Private Vehicles             |

| School | Field Trip Location             | Dates of Field Trip     | Budget Impact                          | Rationale   | Transportation |
|--------|---------------------------------|-------------------------|--|---|----------------|
| WCO    | San Diego, CA<br>Long Beach, CA | 1/31/2005 –<br>2/4/2005 | Electronics<br>Academy,<br>Fundraising | College Visits: USC, San<br>Diego State, Loyola<br>Marymount, Long Beach<br>State | Chartered Bus  |
| WCO    | Fresno, CA                      | 11/26/04 –<br>11/27/04  | ASB Cross<br>Country Fund              | Cross Country State<br>Championships  | Chartered Bus  |

These field trips have been reviewed by the Administration and are cleared for the necessary amount of staff, supervisors and funding source(s).

**RECOMMENDATION**

The Board approves the Field Trips as listed above pending purchase of trip insurance on travel out of the Country and the Continental U.S.

AD/csr

# EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting December 2, 2004  
Agenda Item: 9.11  
Attachment A

TO: Board of Trustees  
FROM: Superintendent  
PREPARED BY: Jack Mahrt/Marie dela Cruz  
SUBJECT: Adopt Resolution #2004/2005-20 and Itemized List of Surplus/Obsolete Equipment for Sale and/or Disposal per Education Code Sections 17545 and 17546.

Attached is a Resolution and an itemized list of surplus/obsolete equipment that is no longer needed for school purposes and will be sold and/or disposed of in accordance with Education Code Sections 17545 and 17546.

**FINANCIAL IMPACT**

NONE

**FUNDING SOURCE**

NONE

**RECOMMENDATION:**

It is recommended that the Board of Trustees approve the resolution and itemized list of surplus/obsolete equipment for sale and/or disposal pursuant to Education Code Sections 17545 and 17546.

/mdc

East Side Union High School District  
of  
Santa Clara County, State of California

**RESOLUTION #2004/2005-20**  
**SALE AND DISPOSAL OF SURPLUS PROPERTY**

WHEREAS, Education Code 17545 authorizes the sale for cash of any property belonging to the District if the property is not required for school purposes, or it should be disposed of for the purpose of replacement, or it is unsatisfactory or not suitable for school use;

WHEREAS, Education Code 17545 and 17546 provides for procedures to implement such a sale, public or private, conducted by staff, other public agencies, or by contract with a private auction firm;

WHEREAS, Education code 17546 provides for private sale of items not exceeding \$2500 in value, donations to charitable organizations or disposal if property is of insufficient value to defray costs of arranging a sale;

Now, therefore, be it resolved that this Board does hereby authorize such a sale, donation, and/or disposal of surplus property, under the direction of the Director of General Services and/or Chief Financial Officer.

PASSED AND ADOPTED this 2<sup>nd</sup> day of December 2004 by the Governing Board of the East Side Union High School District at its regular meeting held at 830 N. Capitol Avenue, San Jose, State of California.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

I certify that the foregoing resolution was duly introduced, passed, and adopted by the ESUHSD Board of Education at a meeting held on December 2, 2004.

\_\_\_\_\_  
Clerk  
ESUHSD Board of Education

**EAST SIDE UNION HIGH SCHOOL DISTRICT**

**Surplus Equipment**

**Board Meeting of December 2, 2004**

| <b>QTY</b> | <b>DESCRIPTION</b>  | <b>SERIAL NO.</b> | <b>ESUHSD NO.</b> | <b>LOCATION</b>         |
|------------|---|-------------------|-------------------|-------------------------|
| 1          | Typewriter, IBM   | 000591652         | 008924            | EC/Human Resources      |
| 1          | Typewriter, IBM   | 5169371           | 27513             | EC/Human Resources      |
| 1          | PowerMac 5400   | -                 | ES00001823        | EC/Information Systems  |
| 1          | Mac Tower 3   | -                 | ES00003821        | EC/Information Systems  |
| 1          | Acma Tower P1   | -                 | ES00008050        | EC/Information Systems  |
| 1          | Acma Tower P1   | -                 | ES00003728        | EC/Information Systems  |
| 1          | Mac Tower 3   | -                 | ES00002900        | EC/Information Systems  |
| 1          | Acma Tower P1   | -                 | ES00004109        | EC/Information Systems  |
| 1          | Laserwriter select printer  | -                 | ES10999           | EC/Information Systems  |
| 1          | Quadra 840  | -                 | ES14288           | EC/Information Systems  |
| 1          | Laserwriter pro print   | -                 | ES12435           | EC/Information Systems  |
| 1          | Acma Tower P1   | -                 | ES00003726        | EC/Information Systems  |
| 1          | Apple desktop   | -                 | ES00004009        | EC/Information Systems  |
| 1          | Laserwriter II Apple printer  | -                 | ES010583          | EC/Information Systems  |
| 1          | Dell 15" monitor  | -                 | -                 | EC/Information Systems  |
| 1          | Genesis Aircraft Kit  |                   |                   | Independence            |
| 130        | Computers, monitors, A/V equipment                                      | On file           | On file           | Overfelt                |
| 29         | Misc. Food Service Equipment (i.e. warmers, mixers, fryer, oven, racks) | On file           | On file           | EC/Child Nutrition Svcs |
| 1          | Power Mac CPU S260  | -                 | -                 | EC/Career Services      |
| 1          | SuperMac Monitor  | Y92080625         | -                 | EC/Career Services      |
| 1          | Macintosh CPU   | F9480DKM5865      | -                 | EC/Career Services      |
| 1          | Apple Keyboard  | 822144            | -                 | EC/Career Services      |
| 1          | Mac 12" Monitor   | M12053AQ0T6       | -                 | EC/Career Services      |
| 1          | Mac LC II CPU   | SG2128W5          | -                 | EC/Career Services      |
| 1          | Panasonic Fax 321   | 01940300714       | -                 | EC/Career Services      |
| 1          | Apple Keyboard  | NN606K33G         | -                 | EC/Career Services      |
| 1          | Apple Monitor   | 5307905           | -                 | EC/Career Services      |
| 1          | IBM Monitor   | 2321325           | -                 | EC/Career Services      |
| 1          | IBM Aptiva CPU  | -                 | 010600            | EC/Career Services      |
| 1          | IBM disk drive  | 75H8898           | -                 | EC/Career Services      |
| 1          | IBM Keyboard 8923   | 01507908          | -                 | EC/Career Services      |
| 1          | Apple Monitor   | 5307908           | -                 | EC/Career Services      |
| 1          | HP ScanJet 6300C  | SG96A130K7        | -                 | EC/Career Services      |
| 1          | Compaq Presario CPU   | -                 | ES00004465        | EC/Career Services      |
| 1          | Compaq Monitor  | 837GA19EB316      | -                 | EC/Career Services      |

## EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item: 9.12  
Attachment A

TO: Board of Trustees  
FROM: Esperanza Zendejas, Superintendent  
PREPARED BY: Bob Nuñez, Chief Human Resources Officer  
SUBJECT: Approve 2004-2005 Community Education Teacher Hourly Salary Schedule for the Adult Education Program

Community Education Teachers have been paid the same hourly rate as credentialed Adult Education Teachers. Due to recent a change in the collective bargaining agreement between the District and the San Jose American Federation of Teachers, Community Education Instructors are now excluded from the AFT bargaining unit. As a result of this Agreement, they are not subject to the Hourly Adult Education rates.

The proposed 2004-2005 Hourly Community Education Schedule reflects the going rate for non-credentialed teachers who teach in fee-based programs (Community Education Program).

FISCAL IMPACT  
\$7,000 (approximate savings)

FUNDING SOURCE  
Adult Education Program

### RECOMMENDATION

The Board is requested to approve the change in hourly rates for non-credentialed Community Education Teachers in the Adult Education Program, effective January 29, 2005.

BN/LG:mg

**RESOLUTION OF  
EAST SIDE UNION HIGH SCHOOL DISTRICT  
REGARDING  
REDUCTION OR ELIMINATION OF SERVICES**

**RESOLUTION #2004/2005-20**

WHEREAS: the Superintendent has informed the East Side Union High School District Board of Trustees that there is a lack of funds necessitating the reduction or elimination of certain services performed by classified management employees,

NOW, THEREFORE, BE IT RESOLVED: that as a result of lack of funds, it shall be necessary to eliminate the equivalent of 4.0 F.T.E. classified management positions.

BE IT RESOLVED: that as a result of the reduction in classified management employees, it shall be necessary to terminate the employment of the equivalent of 4.0 F.T.E. effective January 17, 2005 in the classification(s) of:

|   |     |
|---|-----|
| Director of General Services            | 1.0 |
| Director of Insurance & Risk Management | 1.0 |
| Director of Transportation              | 1.0 |
| Energy Manager                          | 1.0 |

The Superintendent or her designee is authorized to send appropriate notices to all employees whose positions and/or employment shall be affected by virtue of this action in accordance with applicable laws and regulations.

Adopted by the East Side Union High School District Board of Trustees on December 2, 2004.

By the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

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Clerk of the Board of Trustees  
of the East Side Union High School District

## EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item: 9.14  
Attachment A

TO: Board of Trustees  
FROM: Esperanza Zendejas, Superintendent  
PREPARED BY: Bob Nuñez, Chief Human Resources Officer  
SUBJECT: Adopt Resolution #2004/2005-21 - Approving Contract FIMS-4655 in the Amount of \$3,851 for Child Development Program Materials and Supplies

In order to approve contract #FIMS-4655 for preschool materials and supplies in the amount of \$3,851, a Resolution must be adopted by the Governing Board of the East Side Union High School District certifying approval to enter into a transaction with the California State Department of Education. Authorization is also needed for Superintendent Esperanza Zendejas, Chief Human Resources Officer Bob Nuñez and Interim Director Cari Vaeth to sign on behalf of the Board of Trustees. The Board Resolution approves the contract and names officials who are authorized to sign on their behalf.

The funds will be used to purchase instructional supplies for the Child Development Centers.

FISCAL IMPACT  
\$3,851

FUNDING SOURCE  
State Department of Education,  
Child Development Division

### RECOMMENDATION

It is recommended that the Board of Trustees adopt Resolution #2004/2005-21 in order to provide money for instructional materials and supplies for the Child Development Centers for the 2004-2005 school year.

BN:mg

**EAST SIDE UNION HIGH SCHOOL DISTRICT**

**RESOLUTION #2004/2005-21**

**BE IT RESOLVED** that the Governing Board of the East Side Union High School District authorizes entering into local agreement number FIMS-4655 and that the person/s who is/are listed authorized to sign the transaction for the Governing Board.

| <i>Name</i>                      | <i>Title</i>                         | <i>Signature</i> |
|----------------------------------|--------------------------------------|------------------|
| <u>Esperanza Zendejas, Ed.D.</u> | <u>Superintendent</u>                | _____            |
| <u>Bob Nuñez</u>                 | <u>Chief Human Resources Officer</u> | _____            |
| <u>Cari Vaeth</u>                | <u>Interim Director</u>              | _____            |

**PASSED AND ADOPTED** this 2nd day of December 2004 by the Governing Board of the East Side Union High School District of Santa Clara County, California.

I, Craig Mann, Clerk of the Governing Board of the East Side Union High School District of Santa Clara County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
*Craig Mann*  
*Clerk of the Board of Trustees*

\_\_\_\_\_  
*Date*

## East Side Union High School District

Board Meeting of December 2, 2004  
Agenda Item: 9.15  
Attachment A

**TO:** Board of Trustees  
**FROM:** Superintendent  
**PREPARED BY:** Ric Abeyta  
**SUBJECT:** **CELL PHONE POLICY**

It is recommended that the Board of Trustees approve Board Policy 5131.6. Board Policy 5131.6 has been reviewed and changes have been made to follow the guidelines of Education Code 48901.5 and the East Side Union High School District's Student Behavior Policy.

Attached is a copy of the new policy and changes have been highlighted.

**FISCAL IMPACT:**  
N/A

**FUNDING SOURCE:**  
N/A

**RECOMMENDATION:**

It is recommended that the governing Board approve the new policy 5131.6.

### Alcohol And Other Drugs

East Side Union High School District recognizes that students unsanctioned use of chemical substances, including alcohol, is illegal. The use of such substances is detrimental to individual development and undermines effective education. The use of chemical substances often leads to chemical dependency, an illness, requiring intervention and treatment. The Governing Board is concerned for the safety, health, and well-being of its students. Therefore, to ensure the highest standards for learning in the classroom, the Superintendent or designee shall develop a comprehensive prevention program that includes instruction, intervention, recovering student support, enforcement/discipline, activities that promote the involvement of parents/guardians, and coordination with appropriate community agencies and organizations. The Superintendent or designee shall clearly communicate to students, staff and parents/guardians all Board policies, regulations, procedures and school rules related to this prevention program. Special efforts shall be made to ensure that these materials are understood by parents/guardians and students of limited literacy or limited English proficiency.

(cf. 5131.61 - Drug Testing Program)  
(cf. 5131.62 - Tobacco)  
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Recognizing that keeping schools free of alcohol and other drugs is a concern common to the district and community, the Board supports cooperation among schools, parents/guardians, law enforcement and other appropriate community organizations involved in preventing alcohol and other drug abuse.

To obtain the widest possible input and support for district policies and programs, the Board shall appoint a districtwide school-community advisory committee to make recommendations related to the prevention of alcohol and other drug abuse.

(cf. 1220 - Citizen Advisory Committees)

### Instruction

The district shall provide preventative instruction which helps students to avoid the use of alcohol or other drugs and teaches students how to influence their peers to avoid and/or discontinue the use of alcohol or other drugs. Instruction shall be designed to answer students' questions related to alcohol and other drugs.

The instructional programs will help students obtain and use current and accurate information, develop and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and other drugs.

The curriculum will be K-8, comprehensive and sequential in nature and suited to meet the needs of students at their respective grade levels.

The Board encourages staff to display attitudes which make them positive role models for students with regard to alcohol and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe, constructive school climate.

All instruction and related materials shall stress the concept of "no unlawful use" of alcohol or other drugs and shall not include the concept of "responsible use" when such use is illegal.

(cf. 6142.2 - AIDS Instruction)  
(cf. 6143 - Courses of Study)  
Intervention

The Board recognizes that there are students on our campuses who use alcohol and other drugs and can benefit from intervention. The Board supports intervention programs that include the involvement of students, parents/guardians and community agencies/organizations.

The Board finds it essential that school personnel be trained to identify symptoms which may indicate use of alcohol and other drugs. The responsibilities of staff in working with, intervening, and reporting students suspected of alcohol and other drug use shall be clearly defined in administrative regulations.

Administrative regulations shall also identify the roles and responsibilities of law enforcement staff as reflected in procedures which the district and law enforcement agency have established for the coordinated alcohol and drug prevention intervention system. Law enforcement staff shall receive copies of all Board policies, regulations, procedures and school rules related to this program.

Students and parents/guardians shall be informed about the signs of alcohol and other drug use and about appropriate agencies offering counseling.

#### Non-punitive Self-Referral

The Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. If the student is uncomfortable doing this, he/she is encouraged to ask a friend to discuss the problem with a parent/guardian or staff member. Students who disclose past use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be punished or disciplined for such past use.

#### Recovering Student Support

The Board recognizes the presence of recovering students in the schools and the necessity to support these students in avoiding reinvolvement with alcohol and other drugs. The Board shall provide ongoing school activities which enhance recovery.

#### Enforcement/Discipline

The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and other drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. Students possessing, selling and/or using alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures which may result in suspension or expulsion.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

School authorities may search students and school properties for the possession of alcohol and other drugs as long as such searches are conducted in accordance with law, Board policy and administrative regulations.

(cf. 5145.12 - Search and Seizure)

## **Cell Phones**

**In accordance with Education Code 48901.5, personal electronic signaling devices on all East Side Union High School District school campuses are subject to regulation from the first warning bell through the final bell of the school day. These personal electronic signal devices include but are not limited to pagers, beepers and cellular/digital telephones.**

**Personal electronic devices may be carried by students, but must be kept out of sight, i.e., in a purse or backpack, and must be turned off. Devices left on that disturb the educational setting are subject to confiscation and the student subject to discipline.**

**Students may not utilize personal communication devices on campus during the day while classes are in session. This includes concurrent classes, after-school detention and Saturday School.**

**The administration of an individual school site may decide that personal electronic devices may be used by students during brunch and lunch. Students at sites where this specific usage is approved must recognize that inappropriate use of these devices during lunch or brunch may result in their confiscation and the student being subject to discipline.**

**Violations of this policy may result in the device being confiscated and returned only to a parent/guardian. Once confiscated by site staff, the device must be accounted for until it is returned to the parent/guardian.**

**Any violations of this policy are subject to discipline in accordance with the progressive discipline for “Defiance” on the District Discipline Chart.**

**No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student’s health and the use of which, is limited to health-related purposes. The student must have the doctor’s note on file with the school.**

(cf. 5144 - Discipline)

Legal Reference:

### **EDUCATION CODE**

44049 Known or suspected alcohol or controlled substance abuse by student  
48900 Suspension or expulsion (grounds)  
48900.5 Suspension, limitation on imposition; exception  
48901 Smoking or use of tobacco prohibited  
48901.5 Prohibition of electronic signaling devices  
48902 Notification of law enforcement authorities; civil or criminal immunity  
48909 Narcotics or other hallucinogenic drugs  
49423 Administration of prescribed medication  
49480 Notice to school by parent or guardian; consultation with physician  
49602 Confidentiality of pupil information  
51202 Instruction in personal and public health and safety  
51203 Instruction on alcohol, narcotics and restricted dangerous drugs  
51210 Areas of study

51220 Areas of study, grades 7 to 12  
51260 Elementary and secondary school instruction in drug education by appropriately trained instructors  
51262 Use of anabolic steroids; legislative finding and declaration  
51264 CDE assistance for inservice training  
51265 Gang violence and drug and alcohol abuse prevention inservice  
51266 Model curriculum for grades 2, 4 and 6  
51268 Coordination of resources

#### HEALTH AND SAFETY CODE

11032 Narcotics, restricted dangerous drugs and marijuana; construction of terms used in other divisions  
11353.6 Juvenile Drug Trafficking and Schoolyard Act  
11357 Unauthorized possession of marijuana; punishment; prior conviction; possession in school or on school grounds  
11361.5 Destruction of arrest or conviction records  
11372.7 Drug program fund; uses  
11802 Joint school-community alcohol abuse primary education and prevention program  
11965-11969.5 The School-Community Primary Prevention Program  
11998-11998.3 Drug and Alcohol Abuse Master Plans  
11999-11999.3 Alcohol and drug program funding; no unlawful use

#### PENAL CODE

13864 Comprehensive alcohol and drug prevention education

#### VEHICLE CODE

13202.5 Drug and alcohol related offenses by person under age of 21, but aged 13 or over; suspension, delay, or restriction of driving privileges

#### WELFARE AND INSTITUTIONS CODE

828 Disclosure of information re minors  
828.1 Disclosure of criminal records; protection of vulnerable staff & students

DRUG-FREE SCHOOLS AND COMMUNITY ACT OF 1986  
Public Law 99-570

DRUG-FREE SCHOOLS AND COMMUNITY ACT AMENDMENTS OF 1989  
H.R. 3614

Policy EAST SIDE UNION HIGH SCHOOL DISTRICT  
adopted:

#### Alcohol And Other Drugs

East Side Union High School District recognizes that students unsanctioned use of chemical substances, including alcohol, is illegal. The use of such substances is detrimental to individual development and undermines effective education. The use of chemical substances often leads to chemical dependency, an illness, requiring intervention and treatment. The Governing Board is concerned for the safety, health, and well-being of its students. Therefore, to ensure the highest standards for learning in the classroom, the Superintendent or designee shall develop a comprehensive prevention program that includes instruction, intervention, recovering student support, enforcement/discipline, activities that promote the involvement of parents/guardians, and coordination with appropriate community agencies and organizations. The Superintendent or designee shall clearly communicate to students, staff and parents/guardians all Board policies, regulations, procedures and school rules related to this prevention program. Special efforts shall be made to ensure that these materials are understood by parents/guardians and students of limited literacy or limited English proficiency.

(cf. 5131.61 - Drug Testing Program)  
(cf. 5131.62 - Tobacco)  
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Recognizing that keeping schools free of alcohol and other drugs is a concern common to the district and community, the Board supports cooperation among schools, parents/guardians, law enforcement and other appropriate community organizations involved in preventing alcohol and other drug abuse.

To obtain the widest possible input and support for district policies and programs, the Board shall appoint a districtwide school-community advisory committee to make recommendations related to the prevention of alcohol and other drug abuse.

(cf. 1220 - Citizen Advisory Committees)

#### Instruction

The district shall provide preventative instruction which helps students to avoid the use of alcohol or other drugs and teaches students how to influence their peers to avoid and/or discontinue the use of alcohol or other drugs. Instruction shall be designed to answer students' questions related to alcohol and other drugs.

The instructional programs will help students obtain and use current and accurate information, develop and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and other drugs.

The curriculum will be K-8, comprehensive and sequential in nature and suited to meet the needs of students at their respective grade levels.

The Board encourages staff to display attitudes which make them positive role models for students with regard to alcohol and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe, constructive school climate.

All instruction and related materials shall stress the concept of "no unlawful use" of alcohol or other drugs and shall not include the concept of "responsible use" when such use is illegal.

(cf. 6142.2 - AIDS Instruction)  
(cf. 6143 - Courses of Study)

### Intervention

The Board recognizes that there are students on our campuses who use alcohol and other drugs and can benefit from intervention. The Board supports intervention programs that include the involvement of students, parents/guardians and community agencies/organizations.

The Board finds it essential that school personnel be trained to identify symptoms which may indicate use of alcohol and other drugs. The responsibilities of staff in working with, intervening, and reporting students suspected of alcohol and other drug use shall be clearly defined in administrative regulations.

Administrative regulations shall also identify the roles and responsibilities of law enforcement staff as reflected in procedures which the district and law enforcement agency have established for the coordinated alcohol and drug prevention intervention system. Law enforcement staff shall receive copies of all Board policies, regulations, procedures and school rules related to this program.

Students and parents/guardians shall be informed about the signs of alcohol and other drug use and about appropriate agencies offering counseling.

### Nonpunitive Self-Referral

The Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. If the student is uncomfortable doing this, he/she is encouraged to ask a friend to discuss the problem with a parent/guardian or staff member. Students who disclose past use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be punished or disciplined for such past use.

### Recovering Student Support

The Board recognizes the presence of recovering students in the schools and the necessity to support these students in avoiding reinvolvement with alcohol and other drugs. The Board shall provide ongoing school activities which enhance recovery.

### Enforcement/Discipline

The Superintendent or designee shall take appropriate action to eliminate possession, use or sale of alcohol and other drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. Students possessing, selling and/or using alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures which may result in suspension or expulsion.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

School authorities may search students and school properties for the possession of alcohol and other drugs as long as such searches are conducted in accordance with law, Board policy and administrative regulations.

(cf. 5145.12 - Search and Seizure)

### **Confiscation of Beepers**

**Because electronic signaling devices (beepers) are used to facilitate illegal drug transactions, the possession or use of such devices by students is prohibited on school premises, at all school-sponsored activities, and at any time while students are under the supervision and control of district employees. An exception shall be made only when the principal or designee has determined that the beeper is essential for the student's health. Any beeper so allowed shall be used only for health purposes. (Education Code 48901.5)**

**The Superintendent or designee shall confiscate beepers from students.**

(cf. 5144 - Discipline)

Legal Reference:

**EDUCATION CODE**

44049 Known or suspected alcohol or controlled substance abuse by student

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

48901.5 Prohibition of electronic signaling devices

48902 Notification of law enforcement authorities; civil or criminal immunity

48909 Narcotics or other hallucinogenic drugs

49423 Administration of prescribed medication

49480 Notice to school by parent or guardian; consultation with physician

49602 Confidentiality of pupil information

51202 Instruction in personal and public health and safety

51203 Instruction on alcohol, narcotics and restricted dangerous drugs

51210 Areas of study

51220 Areas of study, grades 7 to 12

51260 Elementary and secondary school instruction in drug education by appropriately trained instructors

51262 Use of anabolic steroids; legislative finding and declaration

51264 CDE assistance for inservice training

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DRUG-FREE SCHOOLS AND COMMUNITY ACT AMENDMENTS OF 1989  
H.R. 3614

Policy EAST SIDE UNION HIGH SCHOOL DISTRICT  
adopted:

## EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item: 9.16  
Attachment A

TO: Board of Trustees  
FROM: Superintendent  
PREPARED BY: Alan Garofalo  
SUBJECT: **Approve Change Order #1 for Piedmont Hills High School  
Modernization Project - Wings C, D and E  
Contractor: Ralph Larsen Son, Inc.  
Bid #B-06-03-04 PO# 404229**

The Piedmont Hills High School Modernization is progressing satisfactorily. The following change order is submitted to the Board of Trustees for approval.

- Description: Replaced weathered decorative fascia panels and the existing plywood backing located behind the existing decorative fascia panels on the roof of Buildings E North and E South, which were severely damaged by water intrusion. This unforeseen condition was not detectable until fascia panels were removed during construction. To mitigate cost impacts, exterior plywood was installed in lieu of decorative panels at hidden roof areas and undamaged fascia panels were reused in low visibility areas. The Contract unit price was \$800.00 each for new decorative fascia panels. Fifty-five (55) new decorative fascia panels were used to complete this work scope.

Reason: Unforeseen Condition  
Cost: \$48,865.00
- Description: Required changes/upgrades to all rated partitions. The existing (E) 2 X 6 members of the load bearing walls at Corridor E40, E42 and Classroom E8-E11, E16 & E17 were damaged. They had been crosscut 2/3 of the way through and occur in about 30% of stud members for the building. Structural repair included the replacing of some 2 X 6 members as well as adding blocking.

Reason: Unforeseen Condition  
Cost: \$17,345.00

3. Description: Required changes/ADA upgrades to existing Toilet Rooms. Locations of existing water closet water lines required the contractor to move walls and inset plywood to achieve required ADA clearances at restrooms E4H, E4R, E19, E20, E22 and E23- Per RFI #E60. Also needed to enlarge existing door openings and reframe wood ceiling in Rooms E4H and E4R to accommodate ADA clearances.

Reason: Unforeseen Condition  
Cost: \$9,314.00

4. Description: Required changes/upgrades to existing unrated walls and ceiling partitions. Required revisions to ceiling, ledgers, partition walls, blocking and corner framing at Student Toilet Rooms E19, E20, E22 and E23 to have continuous 2 hr. rated walls and ceiling. DSA required positive connection at wall intersection. DSA also required the addition of (1) layer of gypboard to ceilings.

Reason: Unforeseen Condition  
Cost: \$14,628.00

**FINANCIAL IMPACT:**  
\$90,152.00

**FUNDING:**  
Measure G

**RECOMMENDATION:**  
It is recommended that the Board of Trustees approve this change order #1 for Piedmont Hills High School Modernization Project - Wings C, D and E

## EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of December 2, 2004  
Agenda Item: 9.17  
Attachment A

TO: Board of Trustees  
FROM: Esperanza Zendejas, Superintendent  
PREPARED BY: Bob Nuñez, Chief Human Resources Officer  
SUBJECT: Approve Job Description and Salary Range for Executive Assistant

The Superintendent's Office has been reduced from six to three positions; thus, requiring a restructuring of positions and responsibilities. The upcoming retirement of the Superintendent's Secretary provides an opportunity to address the reorganization. In order to more efficiently address the reorganizational needs of the Superintendent's Office, the proposed confidential job description of Executive Assistant has been developed. This newly created position will encompass the duties of a number of positions that have been eliminated in this office.

The duties contained in the job description of Executive Assistant have been designed to provide the District support in the Superintendent's Office. This position is a twelve-month confidential position with a salary range of 111 (\$3,978/month - \$5,077/month).

FISCAL IMPACT  
\$3,978/month - \$5,077/month

FUNDING SOURCE  
General Fund

### RECOMMENDATION

It is recommended that the Board of Trustees approve the job description and salary range for the position of Executive Assistant, a twelve-month confidential position with a salary range of 111 (\$3,978/month - \$5,077/month).

BN:mg

## **EAST SIDE UNION HIGH SCHOOL DISTRICT**

### **CLASS TITLE: EXECUTIVE ASSISTANT**

#### **BASIC FUNCTION:**

Under the direction of the District Superintendent, provides secretarial and office assistant services to the Superintendent and the Board of Trustees; coordinates the flow of administrative actions and communications to and from the Superintendent's office, including all district support services; communicates with the public in behalf of the Superintendent; receives questions raised by public, district personnel, and Trustees of the Board.

#### **DISTINGUISHING CHARACTERISTICS:**

This is a single class position reporting to the Superintendent. It is a key confidential position and coordinates communications with the Board of Trustees, District officials, employee associations and key member of the public.

#### **SUPERVISION RECEIVED AND EXERCISED:**

Receives general supervision from the Superintendent or designee.  
Exercises general supervision over other clerical and secretarial positions as designated.

#### **REPRESENTATIVE DUTIES:**

- Organizes and coordinates workflow through the superintendent's office.
- Independently composes correspondence reports, memos, and other materials for the Superintendent and members of the Board of Trustees. Supervises the organization and coordination of agendas for the Board of Trustees' meetings.
- May be called upon to record Board of Trustees meetings and transcribes and prepares minutes.
- Organizes and maintains files for the Superintendent's office and the Board of Trustees, and supervises maintenance of general files and records for the district.
- Communicates advice and instructions from the Superintendent to others in the District and the schools.
- Acts as liaison between the public and the Superintendent as necessary.
- Receives administrative and confidential dictation.
- Schedules cabinet meetings, principal meetings, and other meetings and conferences for the Superintendent; makes necessary arrangements for meetings; follows up after the meetings with appropriate documentation as directed.
- Transcribes minutes of meetings, conferences, and policy-making bodies as directed.
- Assists in establishing the proper atmosphere for the District's chief administrator.
- Routes letters, information, circulars and other items to cabinet members as appropriate.

#### **PAGE TWO**

- Receives incoming calls to the Superintendent's office, directs callers to the appropriate persons; makes appointments for the superintendent as directed.

- Interprets and applies District policies, rules, regulations, procedures, and laws.
- Understand the community and district operation as necessary to carry out assigned responsibilities.
- Establish and maintain effective working relationships with staff and with the general public.
- Communicate effectively, orally, and in writing.
- Compose correspondence effectively and independently.
- Performs other duties as assigned.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

- Office management, business practices, files and record keeping systems.
- Proper language usage, grammar, and spelling.
- Basic arithmetic concepts.
- Public administration, supervisory principles and public relations.
- State Education Code, Title 5, and rules and policies relating to the District's operation and administration.

**ABILITY TO:**

- Exhibit tact with information and communications received and given.
- Perform a wide variety of responsible secretarial work and coordinate a volume of administrative detail.
- Understand and follow difficult oral and written instructions.
- Change and adapt office procedures and details to changing needs and requirements.
- Meet and deal effectively with District officials, administrators, teachers, parents, and the public.
- Keyboard at 65 words per minute and take shorthand, brief hand, machine or computer dictation at 100 words per minute.
- Use modern office methods, procedures and equipment including microcomputers for the purpose of word-processing, data base entry, maintenance and inquiry, and spreadsheet calculations.

**EDUCATION AND EXPERIENCE:**

An A.A. degree in office management or business administration and six years of increasingly responsible secretarial experience including four years of experience as a secretary to a key administrator. Additional qualifying experience may be substituted for the required education on a year-to-year basis. Computer literacy is required. A Bachelor's Degree in public education, public administration, public relations or business administration is desirable.

**LICENCES AND OTHER REQUIREMENTS:**

- Fingerprint clearance from the Department of Justice.
- Notary Public certificate
- Driver's License

**WORKING CONDITIONS:**

- Public education office environment.
- Smoke free environment.
- Salary includes compensation for attendance at Board meetings outside the normal workday, if required.

## EAST SIDE UNION HIGH SCHOOL DISTRICT

Board Meeting of: December 2, 2004  
Agenda Item: 10.1

TO: Board of Trustees  
FROM: Superintendent  
PREPARED BY: Jack Mahrt  
SUBJECT: Quarterly Report on Santa Clara County Treasury Investment  
Portfolio Status as of September 30, 2004

Attached for information is the quarterly report as of September 30, 2004, from John V. Guthrie, Director of Finance for the County of Santa Clara, detailing the make-up of the County's Investment Portfolio. District funds are included in the total funds invested.

FINANCIAL IMPACT:  
Not Applicable

FUNDING SOURCE:  
Not applicable

RECOMMENDATION:  
For Information Only

# County of Santa Clara

Finance Agency  
Controller-Treasurer Department  
County Government Center  
70 West Hedding Street, East Wing, 2nd Floor  
San Jose, California 95110-1705  
(408) 299-5200 FAX (408) 289-8629



October 15, 2004

Prepared by: Steve Sparks  
Stephen Sparks, Interim Investment Officer

Reviewed by: David G. Elledge  
David G. Elledge Controller-Treasurer

TO: BOARD OF TRUSTEES, SANTA CLARA COUNTY SCHOOL DISTRICTS  
BOARDS OF DIRECTORS, SANTA CLARA COUNTY SPECIAL PURPOSE DISTRICTS

FROM: JOHN V. GUTHRIE, DIRECTOR OF FINANCE John V. Guthrie

SUBJECT: SANTA CLARA COUNTY TREASURY INVESTMENT PORTFOLIO STATUS

## RECOMMENDATION

Receive and file the September 30, 2004 Detailed Investment Portfolio Listing.

## DISCUSSION

In compliance with the State of California Government Code as amended by Chapters 783 and 784, Statutes of 1995 and in compliance with County Policy, the Santa Clara County Treasury Investment Portfolio Report as of September 30, 2004 is submitted for your review and acceptance.

The attached detailed investment reports list each investment of the County Treasury Pool as well as individual reports for specific investment funds each school district or special district has in the County Treasury. The reports include the respective purchase and maturity dates, par value, amortized cost, present value, and effective yield for each investment.

A summary of market value versus cost is provided below for Commingled Investments of the County Pool.

|                        | Cost            | Market Value    | Increase<br>(Decrease) | Percent |
|------------------------|-----------------|-----------------|------------------------|---------|
| Commingled Investments | \$2,774,687,411 | \$2,765,779,615 | (\$8,907,796)          | -0.321% |

TO: SANTA CLARA COUNTY SCHOOL DISTRICTS AND SPECIAL PURPOSE DISTRICTS

October 15, 2004

Page 2

The yield of the pool on September 30, 2004 was 1.85%. As a comparison, on September 30, 2004 the yield of a 90-day Treasury Bill was 1.70% and a 6-month Treasury Bill was 1.99%. A two-year Treasury Note was 2.61%. The State of California Local Agency Investment Fund (LAIF) yield was 1.81%.

Attached with the current investment strategy is a schedule that lists the average maturities and yield for the commingled funds over the past six months. A chart of investment concentration and maturity is provided for the Treasury Pool. Also included is a chart showing the one-year history of the pool and selected interest rates.

Securities are purchased with the expectation that they will be held to maturity, so unrealized gains or losses are not reflected in the yield calculations.

The market values of securities were taken from the Wall Street Journal, quote screens, or an independent pricing service.

The investment portfolio is in compliance with the current investment policy. A combination of securities maturing, new revenues, and tax receipts will adequately cover the anticipated cash flow needs for the next six months. Cash flows are continually monitored and are considered paramount in the selection of maturity dates of securities.

If any Board member would like further information on this report, please let me know.

Attachments

**SANTA CLARA COUNTY TREASURY COMMINGLED POOL**  
**CURRENT INVESTMENT STRATEGY, MATURITY AND YIELDS**

As anticipated the Federal Reserve Board raised the Fed Funds Rate by 25 basis points to 1.75% at the September 21 meeting. It indicated that it would continue to raise rates at a "measured pace" based on future economic releases. It said, "the committee will respond to changes in economic prospects as needed." Based on statements made by Fed Reserve Members, there seems to be a strong feeling that the rate should be increased until a "neutral status" between inflation and interest cost is achieved.

Interestingly, while overnight rates have moved with the Fed increases, the Two-year U. S. Treasury Notes and longer maturity yields have remained off the highs seen in June. Longer rates such as the 10-year maturity have moved down from the 4.90% area to 4.05% in the past few months. Since the 10 year Treasury is closely linked to mortgage rates it would appear that this would be good for the real-estate market.

While the economy appears to be maintaining positive growth, there are signs that the recovery may not be as strong as was anticipated a few month ago. Some technical analysis that has accurately predicted the recent decline in longer rates, is indicating that rates late next year may continue to decline. However, it does appear that the Federal Reserve is signaling that they will continue to raise short rates, possibly to 2% or higher by year end. This should benefit the pool earnings. Unless there is a strong indication that the economy has stopped growing and rates have stabilized, most new investments will be short-term in order to participate in this anticipated rise in short rates. With the yield curve continuing to flatten there is little reason to extend the average life of the portfolio.

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Commingled Pool as of September 30, 2004

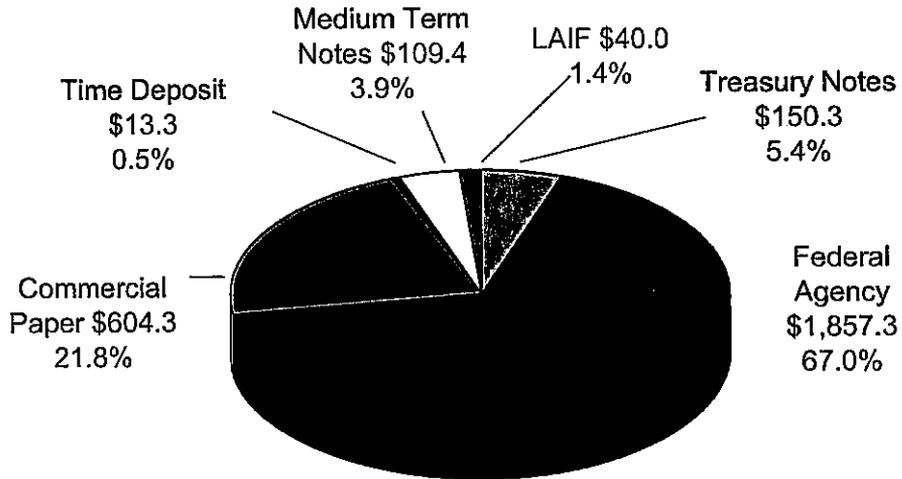
|                          | <u>Sept</u> | <u>Aug</u> | <u>July</u> | <u>June</u> | <u>May</u> | <u>April</u> |
|--------------------------|-------------|------------|-------------|-------------|------------|--------------|
| Average Days to Maturity | 278         | 292        | 305         | 308         | 301        | 327          |
| County Average Yield     | 1.85        | 1.78       | 1.70        | 1.65        | 1.73       | 1.72         |
| LAIF Average Yield       | 1.81        | 1.73       | 1.60        | 1.47        | 1.47       | 1.54         |

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**SANTA CLARA COUNTY TREASURY-COMMINGLED POOL**  
**INVESTMENT CONCENTRATION AND MATURITY DISTRIBUTION**

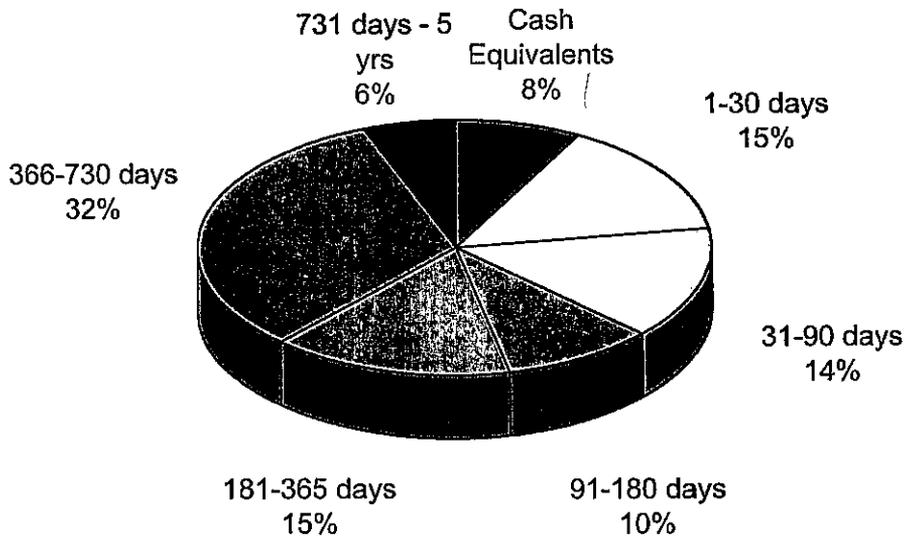
as of September 30, 2004

**SECURITIES BY TYPE\***



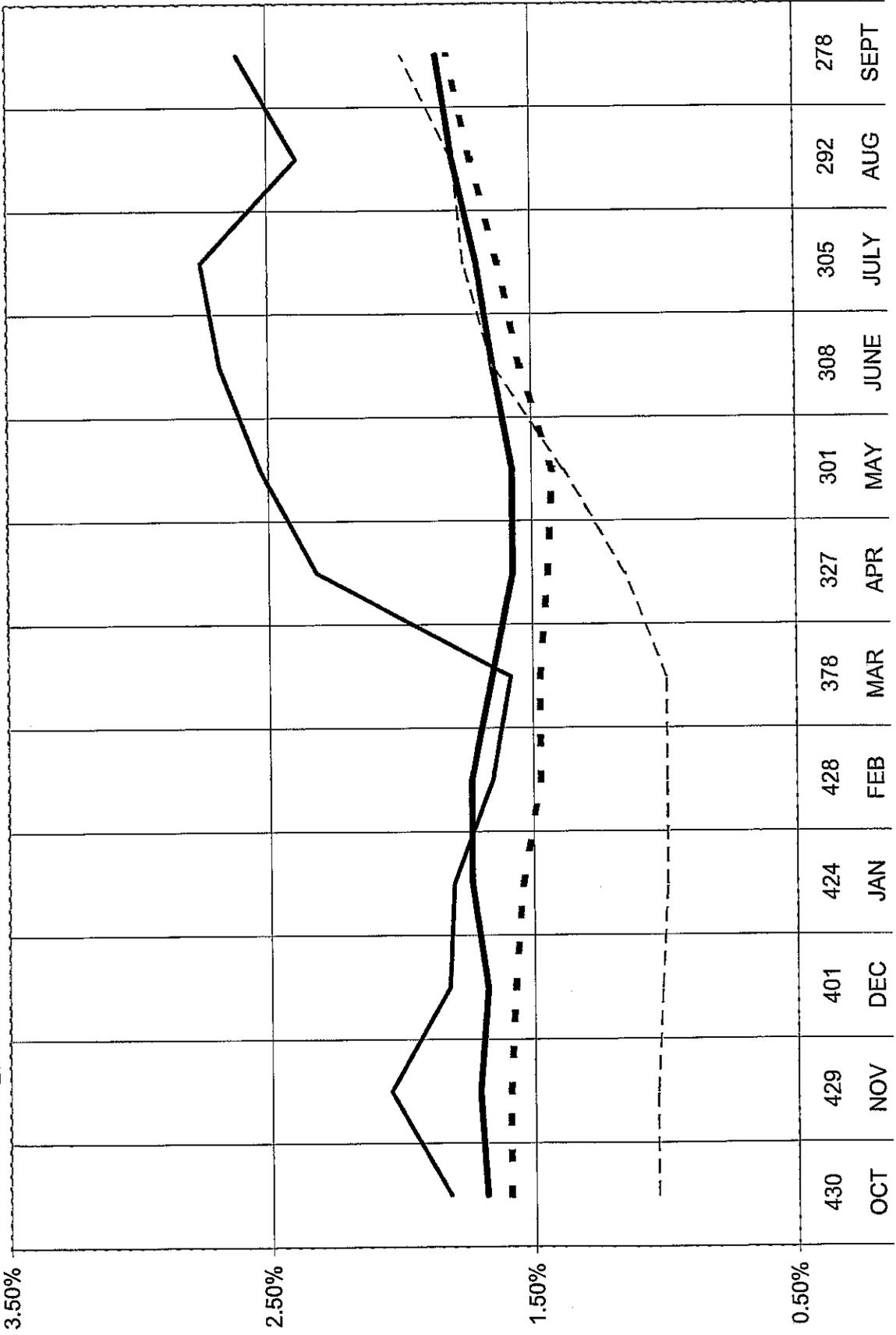
\*Amounts are in millions (000)

**SECURITIES BY MATURITY**



PORTFOLIO HISTORY 2003-2004

— CO POOL    - - LAIF    — 2 YEAR TREAS    - - - 6 MONTH BILL



MONTH AND AVERAGE MATURITY



**SANTA CLARA COUNTY**  
**Fund C - COMMINGLED FUNDS**  
**Investments by Fund**  
**September 30, 2004**

Santa Clara County  
 70 West Hedding Street  
 East Wing 6th floor  
 San Jose Ca.

| CUSIP                                | Investment # | Issuer                   | Purchase Date | Book Value                  | Par Value             | Market Value          | Current Rate | YTM 360      | YTM 365      | Maturity Date | Days To Maturity |
|--------------------------------------|--------------|--------------------------|---------------|-----------------------------|-----------------------|-----------------------|--------------|--------------|--------------|---------------|------------------|
| <b>Local Agency Investment Funds</b> |              |                          |               |                             |                       |                       |              |              |              |               |                  |
| SYS8506                              | 8506         | LOCAL AGENCY INVEST FUND | 07/01/2004    | 40,000,000.00               | 40,000,000.00         | 40,000,000.00         | 1.810        | 1.785        | 1.810        | 1             | 1                |
|                                      |              |                          |               | <b>Subtotal and Average</b> | <b>40,000,000.00</b>  | <b>40,000,000.00</b>  |              | <b>1.785</b> | <b>1.810</b> | <b>1</b>      | <b>1</b>         |
| <b>Medium Term Notes</b>             |              |                          |               |                             |                       |                       |              |              |              |               |                  |
| 172967BA8                            | 12217        | CITIGROUP                | 10/10/2003    | 10,537,229.57               | 10,000,000.00         | 10,472,009.28         | 6.750        | 1.992        | 2.019        | 12/01/2005    | 426              |
| 172967BA8                            | 12635        | CITIGROUP                | 04/07/2004    | 10,546,565.66               | 10,000,000.00         | 10,472,009.28         | 6.750        | 1.936        | 1.963        | 12/01/2005    | 426              |
| 36962GA46                            | 11901        | GENERAL ELECTRIC         | 06/20/2003    | 17,750,749.26               | 17,500,000.00         | 17,544,711.31         | 2.850        | 1.677        | 1.700        | 01/30/2006    | 486              |
| 36962GDB4                            | 12065        | GENERAL ELECTRIC         | 08/21/2003    | 10,000,000.00               | 10,000,000.00         | 9,978,379.62          | 2.240        | 2.209        | 2.240        | 08/19/2005    | 322              |
| 36962GA46                            | 12228        | GENERAL ELECTRIC         | 10/17/2003    | 10,083,762.25               | 10,000,000.00         | 10,025,549.32         | 2.850        | 2.170        | 2.200        | 01/30/2006    | 486              |
| 589331AJ6                            | 12532        | MERCK & CO               | 02/11/2004    | 9,980,491.14                | 10,000,000.00         | 9,872,099.30          | 2.500        | 2.549        | 2.585        | 03/30/2007    | 910              |
| 89233PRP3                            | 12480        | TOYOTA MOTOR CREDIT      | 01/13/2004    | 9,996,787.78                | 10,000,000.00         | 9,915,840.15          | 2.700        | 2.677        | 2.714        | 01/30/2007    | 851              |
| 90331HHW6                            | 12300        | U S BANK                 | 11/12/2003    | 19,998,730.19               | 20,000,000.00         | 19,964,279.18         | 2.850        | 2.814        | 2.853        | 11/15/2006    | 775              |
| 949746CD1                            | 12237        | WELLS FARGO BANK         | 10/21/2003    | 10,516,345.16               | 10,000,000.00         | 10,503,619.38         | 5.900        | 2.584        | 2.619        | 05/21/2006    | 597              |
|                                      |              |                          |               | <b>Subtotal and Average</b> | <b>107,500,000.00</b> | <b>108,748,497.02</b> |              | <b>2.293</b> | <b>2.324</b> | <b>2.324</b>  | <b>594</b>       |

| CUSIP                                 | Investment # | Issuer               | Purchase Date | Book Value    | Par Value     | Market Value  | Current Rate | YTM 360 | YTM 365 | Maturity Date | Days To Maturity |
|---------------------------------------|--------------|----------------------|---------------|---------------|---------------|---------------|--------------|---------|---------|---------------|------------------|
| <b>Federal Agency Issues - Coupon</b> |              |                      |               |               |               |               |              |         |         |               |                  |
| 31331Q5M5                             | 12004        | FED FARM CREDIT      | 07/28/2003    | 24,980,685.42 | 25,000,000.00 | 24,703,125.00 | 2.125        | 2.139   | 2.168   | 07/28/2006    | 665              |
| 31331TDB4                             | 12099        | FED FARM CREDIT      | 09/03/2003    | 6,000,000.00  | 6,000,000.00  | 6,000,000.00  | 2.600        | 2.564   | 2.600   | 03/03/2006    | 518              |
| 31331TDX6                             | 12135        | FED FARM CREDIT      | 09/12/2003    | 20,000,000.00 | 20,000,000.00 | 19,981,250.00 | 2.250        | 2.219   | 2.250   | 09/12/2005    | 346              |
| 31331TEY3                             | 12209        | FED FARM CREDIT      | 10/08/2003    | 20,001,874.66 | 20,000,000.00 | 19,887,500.00 | 1.760        | 1.726   | 1.750   | 09/22/2005    | 356              |
| 31331TLC3                             | 12333        | FED FARM CREDIT      | 11/24/2003    | 19,998,527.78 | 20,000,000.00 | 19,981,250.00 | 1.250        | 1.282   | 1.300   | 11/24/2004    | 54               |
| 31331QNR6                             | 11879        | FARM CREDIT CALLABLE | 06/11/2003    | 10,000,000.00 | 10,000,000.00 | 9,862,500.00  | 2.300        | 2.268   | 2.300   | 12/11/2006    | 801              |
| 31331QT72                             | 11887        | FARM CREDIT CALLABLE | 06/16/2003    | 21,565,000.00 | 21,565,000.00 | 21,261,742.19 | 1.880        | 1.854   | 1.880   | 06/16/2006    | 623              |
| 31331TGE5                             | 12252        | FARM CREDIT CALLABLE | 10/27/2003    | 25,000,000.00 | 25,000,000.00 | 24,875,000.00 | 2.660        | 2.623   | 2.660   | 10/27/2006    | 756              |
| 31331TKT7                             | 12339        | FARM CREDIT CALLABLE | 11/25/2003    | 20,000,000.00 | 20,000,000.00 | 19,950,000.00 | 2.250        | 2.219   | 2.250   | 11/25/2005    | 420              |
| 31331TKV2                             | 12352        | FARM CREDIT CALLABLE | 12/01/2003    | 20,000,000.00 | 20,000,000.00 | 19,937,500.00 | 2.200        | 2.169   | 2.200   | 12/01/2005    | 426              |
| 31331TLK5                             | 12353        | FARM CREDIT CALLABLE | 12/02/2003    | 10,000,000.00 | 10,000,000.00 | 9,956,250.00  | 2.080        | 2.051   | 2.080   | 12/02/2005    | 427              |
| 31331QQ91                             | 12357        | FARM CREDIT CALLABLE | 12/03/2003    | 9,973,845.49  | 10,000,000.00 | 9,956,250.00  | 1.625        | 1.972   | 2.000   | 06/17/2005    | 259              |
| 31331TMP3                             | 12403        | FARM CREDIT CALLABLE | 12/15/2003    | 10,000,000.00 | 10,000,000.00 | 9,965,625.00  | 2.200        | 2.169   | 2.200   | 12/15/2005    | 440              |
| 31331TME8                             | 12449        | FARM CREDIT CALLABLE | 12/29/2003    | 50,000,000.00 | 50,000,000.00 | 49,953,125.00 | 2.600        | 2.564   | 2.600   | 03/29/2006    | 544              |
| 31331TPV7                             | 12504        | FARM CREDIT CALLABLE | 01/27/2004    | 50,000,000.00 | 50,000,000.00 | 49,796,875.00 | 2.250        | 2.219   | 2.250   | 01/26/2006    | 482              |

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 Report Ver. 5.00

**Fund C - COMMINGLED FUNDS**  
**Investments by Fund**  
**September 30, 2004**

| CUSIP                                 | Investment # | Issuer               | Purchase Date | Book Value    | Par Value     | Market Value  | Current Rate | YTM 360 | YTM 365 | Maturity Date | Days To Maturity |  |
|---------------------------------------|--------------|----------------------|---------------|---------------|---------------|---------------|--------------|---------|---------|---------------|------------------|--|
| <b>Federal Agency Issues - Coupon</b> |              |                      |               |               |               |               |              |         |         |               |                  |  |
| 31331TPW5                             | 12505        | FARM CREDIT CALLABLE | 01/28/2004    | 10,000,000.00 | 10,000,000.00 | 9,956,250.00  | 2.560        | 2.524   | 2.560   | 07/28/2006    | 665              |  |
| 31331TYC8                             | 12675        | FARM CREDIT CALLABLE | 04/19/2004    | 20,000,000.00 | 20,000,000.00 | 19,812,500.00 | 1.500        | 1.479   | 1.500   | 10/19/2005    | 383              |  |
| 3133MUJ55                             | 12066        | FHLB NOTES           | 09/21/2003    | 20,024,666.67 | 20,000,000.00 | 20,006,250.00 | 2.125        | 1.495   | 1.516   | 12/15/2004    | 75               |  |
| 3133MYXD4                             | 11868        | FHLB CALLABLE        | 09/05/2003    | 23,105,000.00 | 23,105,000.00 | 22,946,153.13 | 2.600        | 2.564   | 2.600   | 12/05/2006    | 795              |  |
| 3133MYWS2                             | 11869        | FHLB CALLABLE        | 09/05/2003    | 13,804,880.27 | 13,810,000.00 | 13,719,371.88 | 2.500        | 2.484   | 2.518   | 09/05/2006    | 704              |  |
| 31339XTL2                             | 11890        | FHLB CALLABLE        | 06/17/2003    | 25,000,000.00 | 25,000,000.00 | 24,890,625.00 | 1.625        | 1.502   | 1.625   | 06/17/2005    | 259              |  |
| 31339YDG4                             | 11951        | FHLB CALLABLE        | 07/09/2003    | 9,000,000.00  | 9,000,000.00  | 8,893,125.00  | 1.550        | 1.528   | 1.550   | 01/09/2006    | 465              |  |
| 31339XZX5                             | 11952        | FHLB CALLABLE        | 07/09/2003    | 20,000,000.00 | 20,000,000.00 | 19,812,500.00 | 1.750        | 1.627   | 1.650   | 01/09/2006    | 465              |  |
| 31339YF63                             | 11977        | FHLB CALLABLE        | 07/21/2003    | 10,000,000.00 | 10,000,000.00 | 9,937,500.00  | 1.500        | 1.479   | 1.500   | 07/21/2005    | 293              |  |
| 31339YDE9                             | 11982        | FHLB CALLABLE        | 07/22/2003    | 20,000,000.00 | 20,000,000.00 | 19,862,500.00 | 1.450        | 1.430   | 1.450   | 07/22/2005    | 294              |  |
| 31339YV74                             | 12015        | FHLB CALLABLE        | 07/30/2003    | 50,000,000.00 | 50,000,000.00 | 49,531,250.00 | 1.840        | 1.814   | 1.840   | 01/30/2006    | 486              |  |
| 31339XXH2                             | 12030        | FHLB CALLABLE        | 09/05/2003    | 19,831,300.58 | 20,000,000.00 | 19,806,250.00 | 1.700        | 2.366   | 2.399   | 12/30/2005    | 455              |  |
| 3133X03J6                             | 12043        | FHLB CALLABLE        | 08/11/2003    | 18,607,419.55 | 18,635,000.00 | 18,530,178.13 | 1.660        | 1.810   | 1.835   | 08/11/2005    | 314              |  |
| 3133X14G9                             | 12192        | FHLB CALLABLE        | 09/30/2003    | 10,000,000.00 | 10,000,000.00 | 9,990,625.00  | 2.330        | 2.298   | 2.330   | 09/30/2005    | 364              |  |
| 3133X1GU5                             | 12218        | FHLB CALLABLE        | 10/14/2003    | 10,000,000.00 | 10,000,000.00 | 9,965,625.00  | 2.040        | 2.012   | 2.040   | 10/14/2005    | 378              |  |
| 3133X1GU5                             | 12219        | FHLB CALLABLE        | 10/14/2003    | 20,000,000.00 | 20,000,000.00 | 19,931,250.00 | 2.040        | 2.012   | 2.040   | 10/14/2005    | 378              |  |
| 3133X2KQ7                             | 12406        | FHLB CALLABLE        | 12/16/2003    | 18,200,000.00 | 18,200,000.00 | 18,137,437.50 | 2.000        | 1.973   | 2.000   | 09/16/2005    | 350              |  |
| 3133X35F6                             | 12482        | FHLB CALLABLE        | 01/14/2004    | 25,000,000.00 | 25,000,000.00 | 24,914,062.50 | 2.050        | 2.022   | 2.050   | 10/14/2005    | 378              |  |
| 3133X37H0                             | 12489        | FHLB CALLABLE        | 01/20/2004    | 5,000,000.00  | 5,000,000.00  | 4,965,625.00  | 2.350        | 2.317   | 2.350   | 01/20/2005    | 476              |  |
| 3133X3P31                             | 12519        | FHLB CALLABLE        | 02/03/2004    | 12,298,621.11 | 12,300,000.00 | 12,269,250.00 | 1.300        | 1.310   | 1.328   | 02/23/2005    | 145              |  |
| 3133X3U50                             | 12524        | FHLB CALLABLE        | 02/05/2004    | 20,000,000.00 | 20,000,000.00 | 19,962,500.00 | 1.470        | 1.450   | 1.470   | 02/28/2005    | 150              |  |
| 3133X3L66                             | 12534        | FHLB CALLABLE        | 02/12/2004    | 20,000,000.00 | 20,000,000.00 | 19,887,500.00 | 1.640        | 1.617   | 1.640   | 08/12/2005    | 315              |  |
| 3133X3TS2                             | 12555        | FHLB CALLABLE        | 02/26/2004    | 10,000,000.00 | 10,000,000.00 | 9,956,250.00  | 1.840        | 1.814   | 1.840   | 08/26/2005    | 329              |  |
| 31339YU83                             | 12581        | FHLB CALLABLE        | 03/15/2004    | 10,000,000.00 | 10,000,000.00 | 9,893,750.00  | 2.160        | 2.129   | 2.159   | 07/17/2006    | 654              |  |
| 3133X4LN9                             | 12588        | FHLB CALLABLE        | 03/17/2004    | 10,000,000.00 | 10,000,000.00 | 9,971,875.00  | 2.400        | 2.145   | 2.175   | 03/17/2006    | 532              |  |
| 3133X5RL4                             | 12621        | FHLB CALLABLE        | 03/30/2004    | 10,000,000.00 | 10,000,000.00 | 9,934,375.00  | 1.350        | 1.331   | 1.350   | 06/30/2005    | 272              |  |
| 3133X4TQ4                             | 12622        | FHLB CALLABLE        | 03/30/2004    | 10,000,000.00 | 10,000,000.00 | 9,923,000.00  | 1.875        | 1.849   | 1.875   | 12/30/2005    | 455              |  |
| 3133X55W4                             | 12632        | FHLB CALLABLE        | 04/06/2004    | 13,000,000.00 | 13,000,000.00 | 12,874,062.50 | 1.710        | 1.687   | 1.710   | 01/06/2006    | 462              |  |
| 3133X5BJ6                             | 12633        | FHLB CALLABLE        | 04/06/2004    | 15,000,000.00 | 15,000,000.00 | 14,850,000.00 | 1.700        | 1.677   | 1.700   | 01/06/2006    | 462              |  |
| 3133X5HT8                             | 12649        | FHLB CALLABLE        | 04/12/2004    | 24,750,000.00 | 24,750,000.00 | 24,487,031.25 | 1.650        | 1.627   | 1.650   | 01/12/2006    | 468              |  |
| 3133X5DX3                             | 12650        | FHLB CALLABLE        | 04/12/2004    | 23,880,000.00 | 23,880,000.00 | 23,648,662.50 | 1.735        | 1.711   | 1.735   | 01/12/2006    | 468              |  |
| 3133X66R2                             | 12690        | FHLB CALLABLE        | 04/27/2004    | 10,000,000.00 | 10,000,000.00 | 9,946,875.00  | 1.900        | 1.873   | 1.900   | 10/27/2005    | 391              |  |
| 3133X63L8                             | 12691        | FHLB CALLABLE        | 04/27/2004    | 50,000,000.00 | 50,000,000.00 | 49,656,250.00 | 2.200        | 2.169   | 2.200   | 04/27/2006    | 573              |  |

**Fund C - COMMINGLED FUNDS**  
**Investments by Fund**  
**September 30, 2004**

| CUSIP                                 | Investment # | Issuer         | Purchase Date | Book Value    | Par Value     | Market Value  | Current Rate | YTM 360 | YTM 365 | Maturity Date | Days To Maturity |
|---------------------------------------|--------------|----------------|---------------|---------------|---------------|---------------|--------------|---------|---------|---------------|------------------|
| <b>Federal Agency Issues - Coupon</b> |              |                |               |               |               |               |              |         |         |               |                  |
| 3134A4LX0                             | 11233        | FHLMC NOTES    | 10/02/2002    | 50,068,393.18 | 50,000,000.00 | 50,078,125.00 | 3.250        | 2.070   | 2.099   | 11/15/2004    | 45               |
| 3134A4LX0                             | 11242        | FHLMC NOTES    | 10/08/2002    | 25,033,871.86 | 25,000,000.00 | 25,039,062.50 | 3.250        | 2.081   | 2.110   | 11/15/2004    | 45               |
| 3133M7Z67                             | 11870        | FHLMC NOTES    | 06/06/2003    | 50,000,000.00 | 50,000,000.00 | 49,953,125.00 | 1.350        | 1.331   | 1.350   | 12/08/2004    | 68               |
| 3134A4LX0                             | 12402        | FHLMC NOTES    | 12/15/2003    | 50,118,066.67 | 50,000,000.00 | 50,078,125.00 | 3.250        | 1.281   | 1.299   | 11/15/2004    | 45               |
| 3134A4RV8                             | 12432        | FHLMC NOTES    | 12/19/2003    | 20,024,248.70 | 20,000,000.00 | 20,000,000.00 | 1.875        | 1.430   | 1.450   | 01/15/2005    | 106              |
| 3134A4LX0                             | 12434        | FHLMC NOTES    | 12/22/2003    | 35,082,163.53 | 35,000,000.00 | 35,054,687.50 | 3.250        | 1.292   | 1.310   | 11/15/2004    | 45               |
| 3133X3XB4                             | 12554        | FHLMC NOTES    | 02/26/2004    | 12,750,000.00 | 12,750,000.00 | 12,694,218.75 | 1.850        | 1.824   | 1.850   | 08/26/2005    | 329              |
| 3134A4RV8                             | 12848        | FHLMC NOTES    | 08/03/2004    | 50,050,084.88 | 50,000,000.00 | 50,046,875.00 | 1.875        | 1.826   | 1.851   | 01/15/2005    | 106              |
| 3134A4KQ6                             | 12892        | FHLMC NOTES    | 08/31/2004    | 19,892,031.19 | 19,712,000.00 | 19,887,628.44 | 3.875        | 1.827   | 1.853   | 02/15/2005    | 137              |
| 3128X1LY1                             | 11919        | FHLMC CALLABLE | 06/26/2003    | 20,000,000.00 | 20,000,000.00 | 19,735,479.74 | 2.300        | 2.268   | 2.300   | 12/26/2006    | 816              |
| 3128X1RH2                             | 11961        | FHLMC CALLABLE | 07/14/2003    | 10,000,000.00 | 10,000,000.00 | 9,892,970.28  | 2.125        | 2.095   | 2.125   | 07/14/2006    | 651              |
| 3128X1T49                             | 12197        | FHLMC CALLABLE | 10/01/2003    | 25,000,000.00 | 25,000,000.00 | 24,916,099.55 | 1.750        | 1.726   | 1.750   | 06/28/2005    | 270              |
| 3128X19F8                             | 12294        | FHLMC CALLABLE | 11/10/2003    | 12,250,000.00 | 12,250,000.00 | 12,227,018.17 | 2.250        | 2.219   | 2.250   | 11/10/2005    | 405              |
| 3128X2JT3                             | 12295        | FHLMC CALLABLE | 11/10/2003    | 20,650,000.00 | 20,650,000.00 | 20,611,259.20 | 2.250        | 2.219   | 2.250   | 11/10/2005    | 405              |
| 3128X2JL8                             | 12453        | FHLMC CALLABLE | 12/30/2003    | 9,998,051.22  | 10,000,000.00 | 9,964,630.13  | 2.200        | 2.185   | 2.216   | 12/30/2005    | 455              |
| 3128X2LT0                             | 12473        | FHLMC CALLABLE | 01/09/2004    | 10,000,000.00 | 10,000,000.00 | 9,974,420.17  | 2.300        | 2.268   | 2.300   | 01/09/2006    | 465              |
| 3128X2LP9                             | 12496        | FHLMC CALLABLE | 01/23/2004    | 10,000,000.00 | 10,000,000.00 | 9,982,420.35  | 2.375        | 2.342   | 2.375   | 01/23/2006    | 479              |
| 3128X2PN9                             | 12503        | FHLMC CALLABLE | 01/27/2004    | 20,000,000.00 | 20,000,000.00 | 19,868,899.54 | 2.010        | 1.982   | 2.010   | 01/27/2006    | 483              |
| 3128X2TU9                             | 12538        | FHLMC CALLABLE | 02/17/2004    | 10,000,000.00 | 10,000,000.00 | 9,946,910.10  | 2.150        | 2.120   | 2.150   | 02/17/2006    | 504              |
| 3128X1GF8                             | 12602        | FHLMC CALLABLE | 03/23/2004    | 5,000,000.00  | 5,000,000.00  | 4,932,610.32  | 2.250        | 2.218   | 2.249   | 12/04/2006    | 794              |
| 3128X22W4                             | 12618        | FHLMC CALLABLE | 03/29/2004    | 10,000,000.00 | 10,000,000.00 | 9,855,659.48  | 2.400        | 2.367   | 2.400   | 03/29/2007    | 909              |
| 3136F3E85                             | 11934        | FNMA CALLABLE  | 07/02/2003    | 20,000,000.00 | 20,000,000.00 | 19,793,750.00 | 1.625        | 1.602   | 1.624   | 12/30/2005    | 455              |
| 3136F3E36                             | 11945        | FNMA CALLABLE  | 07/08/2003    | 10,000,000.00 | 10,000,000.00 | 9,937,500.00  | 1.450        | 1.430   | 1.450   | 07/08/2005    | 280              |
| 3136F3G34                             | 11946        | FNMA CALLABLE  | 07/08/2003    | 20,000,000.00 | 20,000,000.00 | 19,868,750.00 | 1.400        | 1.380   | 1.400   | 07/08/2005    | 280              |
| 3136F3L87                             | 11947        | FNMA CALLABLE  | 07/08/2003    | 24,965,190.97 | 25,000,000.00 | 24,851,562.50 | 1.500        | 1.504   | 1.525   | 07/08/2005    | 280              |
| 31359MSE4                             | 12016        | FNMA CALLABLE  | 07/30/2003    | 24,707,823.06 | 25,000,000.00 | 24,617,187.50 | 1.750        | 2.428   | 2.462   | 06/16/2006    | 623              |
| 3136F4AL8                             | 12078        | FNMA CALLABLE  | 08/26/2003    | 10,000,000.00 | 10,000,000.00 | 9,978,125.00  | 2.060        | 2.031   | 2.060   | 08/26/2005    | 329              |
| 3136F4LE                              | 12188        | FNMA CALLABLE  | 09/29/2003    | 20,000,000.00 | 20,000,000.00 | 19,931,250.00 | 2.200        | 2.169   | 2.200   | 12/29/2005    | 454              |
| 3136F4MA9                             | 12233        | FNMA CALLABLE  | 10/20/2003    | 12,900,000.00 | 12,900,000.00 | 12,855,656.25 | 2.250        | 2.219   | 2.250   | 01/20/2006    | 476              |
| 3136F4MA9                             | 12234        | FNMA CALLABLE  | 10/20/2003    | 15,825,000.00 | 15,825,000.00 | 15,770,601.56 | 2.250        | 2.219   | 2.250   | 01/20/2006    | 476              |
| 3136F4J1                              | 12235        | FNMA CALLABLE  | 10/20/2003    | 24,000,000.00 | 24,000,000.00 | 23,820,000.00 | 2.020        | 1.992   | 2.020   | 10/20/2005    | 384              |
| 3136F4PE8                             | 12257        | FNMA CALLABLE  | 10/28/2003    | 10,000,000.00 | 10,000,000.00 | 9,962,500.00  | 2.050        | 2.021   | 2.050   | 10/28/2005    | 392              |
| 3136F4QB3                             | 12259        | FNMA CALLABLE  | 10/28/2003    | 26,425,000.00 | 26,425,000.00 | 26,383,710.94 | 2.260        | 2.229   | 2.260   | 10/28/2005    | 392              |

**Fund C - COMMINGLED FUNDS**  
**Investments by Fund**  
**September 30, 2004**

| CUSIP                                 | Investment # | Issuer                      | Purchase Date | Book Value              | Par Value               | Market Value            | Current Rate | YTM 360      | YTM 365      | Maturity Date | Days To Maturity |
|---------------------------------------|--------------|-----------------------------|---------------|-------------------------|-------------------------|-------------------------|--------------|--------------|--------------|---------------|------------------|
| <b>Federal Agency Issues - Coupon</b> |              |                             |               |                         |                         |                         |              |              |              |               |                  |
| 3136F5AA9                             | 12549        | FNMA CALLABLE               | 02/24/2004    | 10,000,000.00           | 10,000,000.00           | 9,962,500.00            | 2.550        | 2.515        | 2.550        | 08/24/2006    | 692              |
| 3136F5PV7                             | 12676        | FNMA CALLABLE               | 04/19/2004    | 10,000,000.00           | 10,000,000.00           | 9,950,000.00            | 2.820        | 2.781        | 2.820        | 04/19/2007    | 930              |
| 3136F5WQ0                             | 12903        | FNMA CALLABLE               | 09/07/2004    | 5,725,793.82            | 5,700,000.00            | 5,717,242.50            | 1.800        | 2.021        | 2.049        | 05/27/2005    | 238              |
|                                       |              | <b>Subtotal and Average</b> |               | <b>1,624,517,540.61</b> | <b>1,624,457,000.00</b> | <b>1,617,079,012.05</b> |              | <b>1.924</b> | <b>1.951</b> |               | <b>380</b>       |
| <b>Treasury Securities - Coupon</b>   |              |                             |               |                         |                         |                         |              |              |              |               |                  |
| 9128277F3                             | 11744        | U.S. TREASURY NOTES         | 04/16/2003    | 25,541,175.28           | 25,000,000.00           | 25,437,500.00           | 3.500        | 2.393        | 2.427        | 11/15/2006    | 775              |
| 912828BB5                             | 11894        | U.S. TREASURY NOTES         | 06/18/2003    | 25,003,977.47           | 25,000,000.00           | 24,875,000.00           | 1.250        | 1.208        | 1.225        | 05/31/2005    | 242              |
| 912828BC3                             | 11925        | U.S. TREASURY NOTES         | 06/30/2003    | 49,906,976.74           | 50,000,000.00           | 49,656,250.00           | 1.125        | 1.360        | 1.379        | 06/30/2005    | 272              |
| 912828BE9                             | 12073        | U.S. TREASURY NOTES         | 08/22/2003    | 24,920,704.23           | 25,000,000.00           | 24,875,000.00           | 1.500        | 1.865        | 1.891        | 07/31/2005    | 303              |
| 912828BL3                             | 12225        | U.S. TREASURY NOTES         | 10/16/2003    | 24,964,204.55           | 25,000,000.00           | 24,859,375.00           | 1.625        | 1.747        | 1.771        | 09/30/2005    | 364              |
|                                       |              | <b>Subtotal and Average</b> |               | <b>150,337,038.27</b>   | <b>150,000,000.00</b>   | <b>149,703,125.00</b>   |              | <b>1.659</b> | <b>1.682</b> |               | <b>372</b>       |

| CUSIP                                     | Investment # | Issuer                      | Purchase Date | Book Value    | Par Value     | Market Value  | Current Rate | YTM 360 | YTM 365 | Maturity Date | Days To Maturity |
|---|--------------|-----------------------------|---------------|---------------|---------------|---------------|--------------|---------|---------|---------------|------------------|
| <b>Commercial Paper Disc. -Amortizing</b> |              |                             |               |               |               |               |              |         |         |               |                  |
| 1247P2L10                                 | 12861        | CORPORATE ASSET FUNDING CO. | 08/24/2004    | 19,971,927.78 | 20,000,000.00 | 19,971,430.00 | 1.630        | 1.635   | 1.657   | 11/01/2004    | 31               |
| 17307JL83                                 | 12869        | CITIGROUP                   | 08/17/2004    | 49,914,500.00 | 50,000,000.00 | 49,905,500.00 | 1.620        | 1.626   | 1.648   | 11/08/2004    | 38               |
| 17307JL42                                 | 12889        | CITIGROUP                   | 08/30/2004    | 24,961,041.67 | 25,000,000.00 | 24,955,000.00 | 1.650        | 1.655   | 1.677   | 11/04/2004    | 34               |
| 17307JL42                                 | 12897        | CITIGROUP                   | 09/01/2004    | 19,968,833.33 | 20,000,000.00 | 19,964,000.00 | 1.650        | 1.654   | 1.677   | 11/04/2004    | 34               |
| 12619TKD5                                 | 12871        | CREDIT RECEIVABLES CORP     | 08/18/2004    | 19,989,466.67 | 20,000,000.00 | 19,986,000.00 | 1.580        | 1.583   | 1.605   | 10/19/2004    | 12               |
| 12619TKS2                                 | 12872        | CREDIT RECEIVABLES CORP     | 08/18/2004    | 24,972,395.83 | 25,000,000.00 | 24,967,500.00 | 1.590        | 1.594   | 1.617   | 10/26/2004    | 25               |
| 12619TKN3                                 | 12874        | CREDIT RECEIVABLES CORP     | 08/19/2004    | 9,990,666.67  | 10,000,000.00 | 9,989,000.00  | 1.500        | 1.504   | 1.526   | 10/22/2004    | 21               |
| 12619TKL7                                 | 12887        | CREDIT RECEIVABLES CORP     | 08/27/2004    | 29,974,191.67 | 30,000,000.00 | 29,970,000.00 | 1.630        | 1.633   | 1.656   | 10/20/2004    | 19               |
| 12619TLK8                                 | 12927        | CREDIT RECEIVABLES CORP     | 09/28/2004    | 14,963,250.00 | 15,000,000.00 | 14,962,500.00 | 1.800        | 1.804   | 1.829   | 11/19/2004    | 49               |
| 25153JK17                                 | 12710        | DEUTSCHEBANK                | 05/05/2004    | 15,000,000.00 | 15,000,000.00 | 14,999,250.00 | 1.210        | 1.216   | 1.232   | 10/01/2004    | 0                |
| 2521E0K71                                 | 12811        | DEXIA                       | 07/07/2004    | 24,993,812.50 | 25,000,000.00 | 24,991,500.00 | 1.485        | 1.490   | 1.511   | 10/07/2004    | 6                |
| 2521E0K71                                 | 12817        | DEXIA                       | 07/12/2004    | 24,993,770.83 | 25,000,000.00 | 24,991,500.00 | 1.485        | 1.500   | 1.521   | 10/07/2004    | 6                |
| 36959HKN6                                 | 12877        | GENERAL ELECTRIC            | 08/23/2004    | 29,971,825.00 | 30,000,000.00 | 29,967,900.00 | 1.610        | 1.614   | 1.636   | 10/22/2004    | 21               |
| 3967XOK17                                 | 12932        | GREENWICH CAPITAL           | 09/30/2004    | 50,000,000.00 | 50,000,000.00 | 49,997,500.00 | 1.900        | 1.900   | 1.926   | 10/01/2004    | 0                |
| 3967XOK17                                 | 12933        | GREENWICH CAPITAL           | 09/30/2004    | 50,000,000.00 | 50,000,000.00 | 49,997,500.00 | 1.900        | 1.900   | 1.926   | 10/01/2004    | 0                |
| 3967XOK58                                 | 12934        | GREENWICH CAPITAL           | 09/30/2004    | 14,997,083.34 | 15,000,000.00 | 14,996,250.00 | 1.750        | 1.750   | 1.774   | 10/05/2004    | 4                |
| 4497W0K64                                 | 12827        | ING FUNDING                 | 07/21/2004    | 24,994,687.50 | 25,000,000.00 | 24,992,750.00 | 1.530        | 1.535   | 1.556   | 10/06/2004    | 5                |
| 4497RL21                                  | 12852        | ING INS                     | 08/04/2004    | 19,970,844.44 | 20,000,000.00 | 19,968,000.00 | 1.640        | 1.646   | 1.669   | 11/02/2004    | 32               |
| 90262CKM8                                 | 12681        | UNION BANK OF SWITZERLAND   | 04/21/2004    | 24,984,166.67 | 25,000,000.00 | 24,973,750.00 | 1.140        | 1.165   | 1.181   | 10/21/2004    | 20               |

Portfolio SCLC  
AC

**Fund C - COMMINGLED FUNDS**  
**Investments by Fund**  
**September 30, 2004**

| CUSIP                                     | Investment # | Issuer                    | Purchase Date | Book Value                           | Par Value               | Market Value            | Current Rate | YTM 360      | YTM 365      | Maturity Date | Days To Maturity |  |
|---|--------------|---------------------------|---------------|--------------------------------------|-------------------------|-------------------------|--------------|--------------|--------------|---------------|------------------|--|
| <b>Commercial Paper Disc. -Amortizing</b> |              |                           |               |                                      |                         |                         |              |              |              |               |                  |  |
| 90262CK14                                 | 12707        | UNION BANK OF SWITZERLAND | 05/04/2004    | 20,000,000.00                        | 20,000,000.00           | 19,999,000.00           | 1.190        | 1.195        | 1.212        | 10/01/2004    | 0                |  |
| 90262CK48                                 | 12804        | UNION BANK OF SWITZERLAND | 07/02/2004    | 39,995,150.00                        | 40,000,000.00           | 39,992,000.00           | 1.455        | 1.460        | 1.480        | 10/04/2004    | 3                |  |
| 90262CPLU5                                | 12893        | UNION BANK OF SWITZERLAND | 08/31/2004    | 24,804,687.50                        | 25,000,000.00           | 24,792,250.00           | 1.875        | 1.892        | 1.919        | 02/28/2005    | 150              |  |
| 90262CN78                                 | 12905        | UNION BANK OF SWITZERLAND | 09/08/2004    | 24,874,777.78                        | 25,000,000.00           | 24,872,500.00           | 1.840        | 1.851        | 1.877        | 01/07/2005    | 98               |  |
|   |              |                           |               | <b>Subtotal and Average</b>          | <b>604,287,079.18</b>   | <b>604,202,580.00</b>   |              | <b>1.630</b> | <b>1.653</b> |               | <b>24</b>        |  |
| <b>Federal Agency Disc. -Amortizing</b>   |              |                           |               |                                      |                         |                         |              |              |              |               |                  |  |
| 313384H93                                 | 12807        | FHLB DISCOUNT             | 07/02/2004    | 25,000,000.00                        | 25,000,000.00           | 25,000,000.00           | 1.450        | 1.455        | 1.475        | 10/01/2004    | 0                |  |
| 313396L92                                 | 12880        | FHLMC DISCOUNT            | 08/24/2004    | 34,963,016.67                        | 35,000,000.00           | 34,958,001.72           | 1.585        | 1.589        | 1.611        | 10/25/2004    | 24               |  |
| 313588M96                                 | 12703        | FNMA NOTES                | 05/03/2004    | 49,956,305.56                        | 50,000,000.00           | 49,934,997.55           | 1.210        | 1.217        | 1.234        | 10/27/2004    | 26               |  |
| 313589BR3                                 | 12888        | FNMA NOTES                | 08/27/2004    | 23,873,635.02                        | 24,035,000.00           | 23,864,349.89           | 1.845        | 1.860        | 1.886        | 02/09/2005    | 131              |  |
| 313589BB8                                 | 12895        | FNMA NOTES                | 09/01/2004    | 31,317,772.50                        | 31,500,000.00           | 31,301,548.46           | 1.780        | 1.793        | 1.817        | 01/26/2005    | 117              |  |
| 313588L45                                 | 12682        | FNMA DISCOUNT NOTE        | 04/21/2004    | 20,986,755.42                        | 21,000,000.00           | 20,991,100.78           | 1.195        | 1.202        | 1.218        | 10/20/2004    | 19               |  |
| 313589AG8                                 | 12900        | FNMA DISCOUNT NOTE        | 09/03/2004    | 21,892,200.00                        | 22,000,000.00           | 21,883,400.26           | 1.800        | 1.811        | 1.836        | 01/07/2005    | 98               |  |
| 313589B11                                 | 12901        | FNMA DISCOUNT NOTE        | 09/03/2004    | 24,842,416.66                        | 25,000,000.00           | 24,830,001.83           | 1.830        | 1.844        | 1.869        | 02/02/2005    | 124              |  |
|   |              |                           |               | <b>Subtotal and Average</b>          | <b>232,832,101.83</b>   | <b>232,753,400.49</b>   |              | <b>1.564</b> | <b>1.585</b> |               | <b>62</b>        |  |
|   |              |                           |               | <b>Total Investments and Average</b> | <b>2,761,394,410.90</b> | <b>2,760,492,000.00</b> |              | <b>1.827</b> | <b>1.853</b> |               | <b>278</b>       |  |

Fund C - COMMINGLED FUNDS

Cash

September 30, 2004

| CUSIP                      | Investment # | Issuer               | Purchase Date | Book Value    | Market Value  | Current Rate | YTM 360 | YTM 365 |
|----------------------------|--------------|----------------------|---------------|---------------|---------------|--------------|---------|---------|
| Passbook/Checking Accounts |              |                      |               |               |               |              |         |         |
| SYS7938                    | 7938         | BANK OF THE WEST     | 07/01/2004    | 13,293,000.00 | 13,293,000.00 |              | 0.000   | 0.000   |
|                            |              | Subtotal and Average |               | 13,293,000.00 | 13,293,000.00 |              | 0.000   | 0.000   |
|                            |              | Total Cash Average   |               | 13,293,000.00 | 13,293,000.00 |              | 0.000   | 0.000   |

Total Cash and Investments 2,774,687,410.90