

Property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mr./Mrs./Ms. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Be advised that your application for residency to this property has been rejected. Your application has been rejected due to the following reason(s):

- Your family composition does not meet the program requirements for this property.
- Your application is incomplete.
- Your references cannot be contacted or verified.
- Your household income exceeds the HUD approved income limit for this area.
- You need a \_\_\_\_\_ bedroom Unit, and none are available at this property.
- You did not meet our screening criteria due to:
  - Poor references.
  - Poor criminal background.
  - Unwillingness to cooperate with Management during the initial screening process.
  - Negative actions and over all attitude with Management during the initial screening process.
  - Inappropriate language and/ or gestures, as well as the unacceptable behavior of anyone accompanying you with Management during the initial screening process.
  - Evidence of poor housekeeping or unsanitary physical condition observed by Management during the initial screening process.
  - Information placed on the application is not consistent and/ or false information was supplied.
  - You have been evicted from subsidized housing within the past 3 years.
  - You have an outstanding balance with a previous landlord.
  - Other: \_\_\_\_\_

If you dispute the status of your application and wish to discuss it further, it is required that a written request be received by this office within fourteen (14) days of the date listed above. Pursuant to Section 504 this property will make reasonable accommodation for individuals with handicaps or disabilities during the appeal process with advance notification.

Sincerely,

\_\_\_\_\_  
Management

This property does not discriminate on the basis of disability status in the admission or access to, or treatment or employment in, its federally assisted programs and activities.

Form 026  
4/2014