

ELKTON SCHOOL DISTRICT #5-3
MINUTES OF THE BOARD OF EDUCATION
REGULAR MEETING
September 9, 2013

BOARD MEMBERS: Landsman, Remund, Bauer, Kampmann, and Bumann.
OFFICERS PRESENT: Supt. Jandahl, Princ. Kelly Neill, and Bus. Mgr. Bruns
Also present: Nancy Spiering representing the paper, Staff: D. Robbins

The meeting was called to order by Chairman Landsman at 5:30 pm.

ITEM 14.09.2696

Motion by Bauer, second by Remund to approve the agenda as published. All voted aye, motion carried.

ITEM 14.09.2697 CONSENT ITEMS

Motion by Bauer, second by Kampmann to approve the following consent items, all voted aye, motion carried:

- a. The minutes of the August 12th, 2013 regular meeting
- b. The financial reports as presented for August
- c. Accept Payment of bills for August
- d. Approve the open enrollment.
- e. Accept signed contract: B. Jandahl – JrHi Boys FB – 1,025.69
- f. Accept Diesel Bid: 8/20/13 – CHS – 345, Martin Oil – 347.1, Anderson Oil – 349.9

GENERAL FUND: Beginning Balance: 624,404.58, Revenue: Local – 41,381.12, County – 1,481.04, State – 0.00, Federal – 9,195.00, Expenditures: 185,162.25 Ending Balance: 482,104.49.

CAPITAL OUTLAY: Beginning Balance: 255,725.70, Revenue: Local – 1,409.30, County – 0.00, State – 0.00, Federal – 0.00, Other: 0.00, Expenditures 40,540.65, Ending Balance: 216,594.35,

SPECIAL EDUCATION: Beginning Balance: 24,636.87, Revenue: Local – 1,092.46, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 33,817.49, Ending Balance: -8,088.16.

PENSION: Beginning Balance: 138,831.98, Revenue: Local – 140.93, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 138,972.91.

BOND FUND: Beginning Balance: 246,806.04, Revenue: Local – 261.66, County – 0.00, State – 0.00, Federal – 0.00, Expenditures: 0.00, Ending Balance: 247,067.70.

FOOD SERVICE: Beginning Balance: 25,995.18, Revenue: Local – -1,277.96, County – 0.00, State – 0.00, Federal – .00, Expenditures: 1,720.26, Ending Balance: 22,996.96.

DRIVER EDUCATION: Beginning Balance: 838.85, Revenue: Local – 0.00, Expenditures: 1,295.58, Ending Balance: -456.73.

TRUST & AGENCY FD: Beginning Balance: 66,210.52, Revenue: 8,997.89, Expenditures: 3,997.96, Ending Balance: 71,210.45.

- c. The payment of the following submitted bills:

GENERAL FUND

A-OX WELDING SUPPLY, INC, WELDING SUPPLIES, 35.96, ARGUS LEADER, SUBSCRIPTION, 294.22, BAND SHOPPE, FLAG POLES AND TUNICS, 406.50, BUILDING SPRINKLER INC, FIRE SPRINKLER INSPECTION, 327.42, CHS, PROPANE, DIESEL, OIL, WINDOW CLEANER, 4,034.11, CITY OF ELKTON, WATER & SEWER, 199.65, CLASSROOM PRODUCTS WAREHOUSE, ALGEBRA MODELS, 388.30, COOKS WASTE PAPER & RECYCLING, GARBAGE SERVICE, 159.77, DIVISION OF CRIMINAL INVESTIGATION, BACKGROUND CHECK FOR SUBS, 86.50, ELKTON LOCKER, FOOD, GARBAGE BAGS & TOWELS , 27.90, ELKTON PLUMBING, PLUMBING REPAIRS, 299.70, ELKTON SCHOOL, ANNETTE STEIN , POSTAGE, 77.85, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 381.51, ERIC ARMIN INC, MATH MANIPULATIVES, 485.10, GEBHART, VIRGINIA, CHARGE TO FINGERPRINT, 10.00, GRAYBAR, LIGHTS, 91.68, HAUFF MID-AMERICA SPORTS, FOOTBALLS & MOUTHGUARDS, 292.60, HILLYARD, CLEANING SUPPLIES, 1,176.14, ITC TELECOM, PHONE SERVICE, 30.67, JW PEPPER & SON INC, ALL STATE CHOIR MUSIC, 115.44, LEARNING THINGS, LLC, WORKBOOKS, 717.69, LEARNING ZONEXPRESS, FACS LESSON PLANS, 237.33, LOWE'S, ELECTRIC STAPLER & SUPPLIES, 75.30, LYNN, ERIN, CHARGE FOR FINGERPRINTING, 10.00, MAHLUM, MARILYN , MILEAGE REIMB, 37.00, MAKEMUSIC, SMART MUSIC SUBSCRIPTION, 40.00, MCGRAW HILL COMPANIES, THE, WORKBOOKS, 152.63, NASCO, MATH MANIPULATIVES, 2,438.83, NATIONAL GEOGRAPHIC, YOUNG EXPLORER, 124.41, NORTHEAST AREA ADMINISTRATORS, DUES, 85.00, NORTHEAST AREA PRINCIPAL'S ASSOC, DUES, 60.00, NORTHEAST EDUCATION SERVICES COOP, APEX & PROFESSIONAL DEVELOPMENT, 1,378.20, OTER TAIL POWER CO, ELECTRICITY, 2,915.54, PEARSON EDUCATION, PHONICS BOOK, 16.84, PERSONALIZE IT!, BAND UNIFORM PATCHES, 182.00, PLANK ROAD PUBLISHING INC., ELEMENTARY SUBSCRIPTION & CDS, 218.97, RESOURCES FOR READING INC., BUBBLOPES, 43.38, RFD NEWS GROUP, INC., LEGALS, 273.60, RIDDELL/ALL AMERICAN, SHOULDERPADS, 25.45, ROGGENBUCK TREE SERVICE, JIM , TRIM TREE, 300.00, RUNNINGS FARM & FLEET, TIRE TUBES, 27.98, SCHOLASTIC INC., SCHOLASTIC ART, 164.46, SCHOOL SPECIALTY SUPPLY INC., BALANCE BALLS, 1,183.53, SDASBO, CONF REG, 50.00, SKYVIEW JUNCTION, GAS FOR VEHICLES & LAWN MOWER , 407.83, STEIN, ANNETTE, CHAIRMATS & BINDERS, 134.85, VISA, LEGO SET, OIL DRAIN & TONER, 1,967.13, WALMART COMMUNITY, COUGH DROPS, BROOMS, SHREDDER, 232.74, WEST SIOUX CERAMICS & DAKOTA, CLAY & SUPPLIES, 511.94, **Fund Total: 22,933.65.**

CAPITAL OUTLAY

A&B BUSINESS EQUIPMENT, COPIERS & PRINTERS, 792.00, CDI COMPUTER DEALERS INC, MOBILE CARTS, 3,476.00, CDW-G, ACAD GOOGLE LICENSE, 780.00, DAKOTA 2000, FORTICLIENT LICENSE, 150.00, FOLLETT EDUCATIONAL SERVICES, LITERATURE TEXTBOOKS, 403.78, HOUGHTON MIFFLIN COMPANY, PREALGEBRA TEXTS, 1,195.86, KBA, VB STANDARDS, 3,749.99, MAXWELL FOOD EQUIPMENT, ELECTRIC RANGE, 5,909.21, MUTZIGER CONSTRUCTION, BATHROOM REMODEL, 22,073.24, SHI INTERNATIONAL CORP., CYBERSITTER, 104.70, VISA, IMAC COMPUTER, 1,905.87, **Fund Total: 40,540.65.**

SPECIAL EDUCATION

ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 278.25, GANDER PUBLISHING, SEEING STARS KIT, 483.95, LIVERMONT, BRENDA, SPED SUPPLIES, 50.00, NORTHEAST EDUCATION SERVICES COOP, SPED THERAPIES & SERVICES, 3,239.31, **Fund Total: 4,051.51.**

FOOD SERVICE

CITY OF ELKTON, WATER & SEWER, 38.68, CULLIGAN WATER OF BROOKINGS, SALT, 60.00, DAVIS TYPEWRITER CO. INC., RINGS FOR BOOKS, 11.60, DEAN FOODS NORTH CENTRAL, INC., MILK, 907.76, EARTHGRAINS/BIMBO BAKERIES, BREAD, 224.70, ELKTON-IMPREST FUND, REPLENISH TRUST & AGENCY, 53.25, ROLLAND COLONY, MELONS, 182.00, SCHOOL NUTRITION ASSOCIATION, DUES, 40.25, SOUTHWEST WHOLESALE CO., SCHOOL LUNCH & SUPPLIES, 5,891.75, VARIETY FOODS, SCHOOL LUNCH, 1,415.71, WALMART COMMUNITY, COUGH DROPS, BROOMS, SHREDDER, 39.31, **Fund Total: 8,865.01.**

AUGUST 13 PAYROLL REPORT:

GENERAL FUND: 162,228.60, OF WHICH INSTRUCTIONAL, 120,881.23; SUPPORT SERVICES, 40,863.67; CO-CURRICULAR, 483.70; **SPECIAL EDUCATION,** 29,765.98; **FOOD SERVICE,** 6,605.61; **DRIVER EDUCATION,** 1,295.58; **TOTAL PAYROLL: 199,895.77.**

OLD BUSINESS

Mr. Jandahl reported that a letter was sent out through e-mail to parents about the town busing. There was only one comment and all is going well.

NEW BUSINESS

ITEM 14.09.2698

Motion by Bauer, second by Kampmann to surplus the old set of bleachers to scrap because of no value. There is too much involved in making and keeping them safe. All voted aye, motion carried.

Ms. Bruns reported that a notice to the counties about the request of levies is being sent. They already approved these when the budget was approved.

The board agreed to serve on these committees set up in case of need throughout the year

- a. Transportation - **J.Kampmann**
- b. Administrators - **J.Kampmann**
- c. Secondary except Ag - **J.Kampmann**
- d. All Sports – **T. Landsman**
- e. Faculty Staff - **T.Bauer**
- f. Building & Grounds - **T.Bauer**
- g. AG - **T.Landsman**
- h. Non-certified Employees - **T.Landsman**
- i. Special Education Program - **T.Bauer**
- j. Extra-Curricular other than Sports - **C.Remund**
- k. Finance & Budget - **C.Remund**
- l. Capital Improvements - **C.Remund**
- m. Curriculum – **D. Bumann**
- n. Elementary – **D. Bumann**
- o. Lunch program – **D. Bumann**

PUBLIC COMMENTS

Nancy Spiering had just come from the JrHi football game where it was asked why there wasn't a concession stand. We have never had them for Jr Hi when they were the only ones playing. There may be opportunities for groups to fund raise by sponsoring a concession stand.

REPORTS

Donna Bumann will be attending the workshop for the NESC board, set up in November.

Jennifer Kampmann had no library report as they have not met again.

Mr. Jandahl talked about the Administrative Rules and the problems they will cause school utilizing Coops if they don't change some of the wording. He will be planning a meeting with Mr. Remund, Mr. Bauer & G&R Controls to discuss the next phase of the Geo Thermal Project. Mr. Jandahl publically thanked Elk Nation for the new shed. It is close to completion needing doors & possibly some electrical. There is a workshop for Special Education Directors that he will be attending on the 26th of Sept. He also talked about the student numbers at this point. We have 318 students in the district.

Mrs. Neill stated that Dakota Step scores were sent to parents. Teachers are doing benchmark assessments for reading & math. They obtain instant feedback. In services have been utilized looking into test results. The first eligibility report was done this week. Monday night is the Elementary concert.

Ms Bruns reported the annual audit went well with only the usual finding of lack of segregation of duties for revenue. She talked to the board about the remaining bond fund and our current long term debt.

ITEM 14.09.2699

There being no further business before the board, Bumann moved to adjourn the meeting at 6:09pm, seconded by Bauer. All voted aye, motion carried.

The next regular meeting is scheduled for Monday, October 14th, 2013 @ 7:00pm.

Chairman Landsman

Business Manager Bruns

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