



EPCC Institutional TOEFL Information/Schedule

NOTE: EPCC administers the Institutional TOEFL Test **only for individuals who intend to enroll at EPCC**. If you plan to attend UTEP, you should contact the UTEP Testing Office (747-5009) for information on the UTEP Institutional TOEFL testing schedule/fees. If you need the TOEFL for other institutions or other purposes you should take the official TOEFL Test. The official TOEFL testing center in the El Paso area is the Sylvan Prometric Computer Based Testing Center, located at 5807 North Mesa (west side) – Telephone: (915) 587-7323. Visit www.toefl.org or call 1-800-GO-TOEFL for further information about the official TOEFL.

EPCC Institutional TOEFL Test Schedule/Registration Process

Test Date	Registration Deadline Date*
November 13, 2010 (Saturday)	October 15, 2010 (Wednesday)
January 8, 2011 (Saturday)	December 15, 2010 (Wednesday)
March 26, 2011 (Saturday)	February 15, 2011 (Tuesday)

*Test materials are ordered in groups of 10 based on the number of individuals registered as of the registration deadline date. Any registrations after the deadline date will be on a space available basis only up to the limit of total tests ordered.

Register in person at: Bldg C, Room 212, Valle Verde Campus. Present this form with signed certification statement completed to obtain a payment slip. Pay the test fee at the Campus Cashier (located in the Student Services Center) and return payment receipt to C-212.

Test Fee: \$25.00 (plus \$5.00 if you desire unofficial test scores available the next business day. Official score reports normally take 3 – 4 weeks to arrive from the TOEFL testing agency).

Refunds: Absences on test date will be considered a “No Show” and you will forfeit your test fee. Refunds will be given only for cancellations made prior to last business day prior to test date. Cancellations will be accepted in person at Room C-212 during published business hours.

TOEFL Compliance Statement

I understand that El Paso Community College administers the Institutional TOEFL **only for individuals who intend to enroll at EPCC.**

I also understand that score results of the Institutional TOEFL test are **valid only at the administering institution (EPCC) and are not transferable** to any other educational institution or business/agency for any other purpose.

I understand that by requesting and accepting an appointment for the Institutional TOEFL at EPCC that I am in compliance with the above requirements.

Printed Name _____ I.D. Number: _____

Signature: _____ Date: _____

EPCC does not discriminate on the basis of race, sex, color, religion, national origin, age or disability. Any part of this schedule may be modified or revoked without notice in order to enhance the achievement of the District’s goals.