



MATC Vision

MATC is a premier, comprehensive technical college that provides excellence in education to enrich, empower and transform lives in our community

February 21, 2014

NOTICE TO RESIDENTS OF THE MILWAUKEE AREA
TECHNICAL COLLEGE DISTRICT, WISCONSIN

A regular open meeting* of the **MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD, WISCONSIN**, will be held in the **BOARD ROOM, ROOM M210**, of **MILWAUKEE AREA TECHNICAL COLLEGE, 700 WEST STATE STREET, MILWAUKEE, WISCONSIN**, on **TUESDAY, FEBRUARY 25, 2014** beginning at **5:00 P.M.** The agenda** for said meeting is presented as follows:

A. Roll Call

B. Compliance with the Open Meetings Law

C. Approval of Minutes

C-1 Regular Board Meeting: February 4, 2014

D. Comments from the Public

E. Approval of Consent Agenda Items

FPO-2 Bills – January 2014
Bills – By Check Number
Bills – By Payee
Bills - Checks Exceeding \$2,500
Bills - Channels 10/36
Voided Checks
Student Activities

FPO-3 Financial Report – January 2014

FPO-4 Human Resources Report

FPO-5 Quarterly Affirmative Action Report

FPO-6 Procurement Report

I. External Contracts
None.

II. Procurements

Advertising Expenditures for Milwaukee Public TV

January	Actual	\$12,165.16	Minority Media Percentage was 0%
February	Estimated	\$00	Minority Media Percentage is 10-12%
March	Estimated	\$14,084.00	Minority Media Percentage is 10-12%

Advertising Expenditures for MATC

January	Actual	\$3,585.38	Minority Media Percentage was 0%
February	Estimated	\$5,335.38	Minority Media Percentage is 10-12%
March	Estimated	\$19,527.63	Minority Media Percentage is 10-12%

MPTV Spectra Logic T950 System Upgrades

Keycode Media
Schaumburg, IL
\$56,303.24

Black Box Network Services

Black Box Network Services
Waukesha, WI
\$121,888.93

Wisconsin Library Services, Inc. (WiLS)

WiLS
Madison, WI
\$252,451.87

Campus Card Program (Stormer Pass)

US Bank
Minneapolis, MN
\$0.00 [Zero cost to MATC]

Oak Creek Campus Entrance Signage

Badger State Industries
Waupun, WI
\$67,255.00

III. Contracts for Services

None.

IV. Construction Contracts

RENOVATION AND REMODELING

MC Main Building Sidewalk & Electrical Vault Improvements - MATC Bid
Reference 2014-001
Burkhart Construction Corporation
Butler, WI
\$268,520.00

V. Lease Agreements

None.

F. Chairperson's Report

F-1 MATC Foundation Report

G. President's Report

H. Student Government Report

I. Legislative Matters Report

J. Public Television Committee Report

K. Education, Services, and Institutional Relations Committee Report

Action Item

ESIR-2 Resolution to Approve Concept Review for Program Titled IT Web & Software Developer (10-152-7)

L. Finance, Personnel, and Operations Committee Report

Action Items

FPO-7 Resolution (F0024-02-14) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2013-2014(I) of Milwaukee Area Technical College District, Wisconsin

FPO-8 Resolution (F0025-02-14) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2013-2014(J) of Milwaukee Area Technical College District, Wisconsin

FPO-9 Resolution (F0026-02-14) Authorizing the Issuance of \$1,175,000 General Obligation Promissory Notes, Series 2013-14(J) of Milwaukee Area Technical College District, Wisconsin

Discussion Item

L-1 Advisory Audit Committee Report

M. Miscellaneous Items

1. Communications and Petitions

2. Information Items

N. Old Business/New Business

1. Future Agenda Items
2. Date of Next Meeting:

**Tuesday, March 25, 2014, 5:00 p.m. Regular Board Meeting,
Downtown Milwaukee Campus, Board Room (M210)**

- * This meeting may be conducted in part by telephone. Telephone speakers will be available to allow the public to hear those parts of the proceedings that are open to the public.
- ** Action may be taken on any agenda item, whether designated as an action item or not. Agenda items may be moved into Closed Session for discussion when it becomes apparent that a Closed Session is appropriate under Section 19.85 of the Wisconsin Statutes. The board may return into Open Session to take action on any item discussed in Closed Session.

*Reasonable accommodations are available through the ADA Office for individuals who need assistance.
Please call 414-297-6610 to schedule services at least 48 hours prior to the meeting.*



C-1

**MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT BOARD
MILWAUKEE, WISCONSIN
January 28, 2014**

CALL TO ORDER

The regular monthly meeting of the Milwaukee Area Technical College District Board was held in Open Session on Tuesday, February 4, 2014, and called to order by Chairperson Webber at 5:05 p.m. in the Board Room, Room M210, at the Downtown Milwaukee Campus of Milwaukee Area Technical College.

ITEM A. ROLL CALL

Present: Lauren Baker; David Dull; Melanie Holmes; Graciela Maizonet; José Pérez; Kurt Wachholz; Ann Wilson and Bobbie Webber

Excused: Mike Katz

ITEM B. COMPLIANCE WITH THE OPEN MEETINGS LAW

Discussion Chairperson Webber indicated that proper notice of the meeting had been given in compliance with the Wisconsin Open Meetings Law.

ITEM C. APPROVAL OF MINUTES

C-1 Regular Board Meeting: December 17, 2013

Motion It was moved by Ms. Holmes seconded by Ms. Baker, to approve the minutes of the Regular Board Meeting: December 17, 2013.

Action Motion approved.

ITEM D. COMMENTS FROM THE PUBLIC

Malou Noth, staff rep., District Counsel 48 AFSCME, and Cindy Konieczki, president, Local 587, asked board to consider renewing L587 contracts for another year. Kevin Mulvenna, executive vice president, AFT L212, commented on the historic number of new faculty hired for this semester; sixty-seven new faculty joined MATC.

Milwaukee Area Technical College District Board

January 28, 2014

Page 2

Dr. George Stone, instructor, spoke about the MATC sponsored 2014 Sustainable Energy Summit to be held on March 25-26.

ITEM E. APPROVAL OF CONSENT AGENDA ITEMS

FPO-2 Bills – December 2013

FPO-3 Financial Report – December 2013

FPO-4 Human Resources Report

FPO-5 Procurement Report

Motion It was moved by Ms. Maizonet, seconded by Ms. Holmes, to approve the Consent Agenda.

Action Motion approved.

Motion It was moved by Mr. Wachholz, seconded by Ms. Baker to table Item O., Consideration of Collective Bargaining Request from AFSCME, Local 587.

Action Motion approved.

ITEM F. CHAIRPERSON'S REPORT

Discussion Chairperson Webber:

- Welcomed students and faculty to the Spring 2014 semester.
- Mentioned that he was privileged to address the faculty and staff at the January 17 Convocation Day.
- Reported that Director Baker attended the Winter District Boards Association Meeting in Appleton.
- Reminded the board that the Spring Retreat will be held the next day from noon to 4:00 p.m.

ITEM G. PRESIDENT'S REPORT

Discussion Dr. Burke:

- Reported that the Winter Commencement Ceremony was held on December 19 with 890 eligible graduates, of which 344 walked across the stage.
- Mentioned that MATC was featured on the cover of the local section of the Milwaukee Journal with an article on our new educational center at Walker's Square.
- Showed by way of an article in the Biz Times that MATC continues to receive positive press for our new technical diplomas in the Food Manufacturing Industry.
- Participated as an interviewee with Wisconsin Eye, a public affairs network, to discuss innovations and challenges facing MATC.

Milwaukee Area Technical College District Board

January 28, 2014

Page 3

- Mentioned that Jennifer Hildebrandt, one of our Welding Technology students, won the American Welding Society Robotic Welding contest held November 19 and 20.
- Reported that the MATC Convocation Day was held and the New Vision 2016 Strategic Plan was rolled out.
- Attended the Hispanic Chamber of Commerce Gala with Director Pérez and Director Dull.
- Reported on Senator Tammy Baldwin’s visit to MATC to announce her new legislation, the Grants for Renewable Energy Education for the Nation (GREEN) Act, to strengthen the economy through investments in job training and workforce readiness for clean energy jobs.
- Attended the AACC SEED (Sustainability Education and Economic Development) Taskforce Meeting which was held in conjunction with AACC’s annual Workforce Development Institute.

ITEM H. STUDENT GOVERNMENT REPORT

Discussion Mr. Alan Hensley reported:

- The following clubs petitioned for recognition on November 15, 2013: The Returning Adult Fellowship; Gay Straight Alliance; Ovarian Teal Ribbon Organization and MATC Animation Club.
- Brian Galecke moved to create ad-hoc committee for marketing. It was also noted that the chair has the authority to create this committee.
- Chairperson Adam Strozier gave reports on the following events: Halloween Bash; Murder Mystery and the Grand Ball.
- The District Senate approved \$100,000 for child care.

ITEM I. LEGISLATIVE MATTERS REPORT

Discussion Ms. Baker gave highlights of the January 28, 2014 Legislative Task Force Committee meeting:

- Federal Issues:
 - 2014 Federal Budget.
- State Issues:
 - SB 476, AB627, Changing the Definition of Eligibility for Serving on the MATC Board.
 - LRB 4039, LRB 4066 Proposal to Replace Property Tax Support for Tech Colleges with State Aid.
 - LRB 3988, LRB4068, Proposal to Provide \$35 Million to Increase Workforce Training Grants from DWD to Tech Colleges to Reduce Waiting Lists.

MATC to go on record in opposition to SB 476.

Motion It was moved by Ms. Wilson, seconded by Ms. Baker to approve MATC to go on record in opposition to SB 476.

Action Motion approved, the roll call vote being as follows:

Ayes: Holmes, Maizonet, Pérez, Wachholz, Wilson, Baker and Webber – 7

Noes: Dull - 1

ITEM J. PUBLIC TELEVISION COMMITTEE REPORT

Ms. Holmes gave highlights of the January 21, 2014, Public Television Committee meeting.

ITEM K. EDUCATION, SERVICES, AND INSTITUTIONAL RELATIONS COMMITTEE REPORT

Discussion Ms. Baker gave highlights of the January 21, 2014, Education, Services, and Institutional Relations Committee meeting.

José Pérez left at 6:01 p.m.

ITEM L. FINANCE, PERSONNEL AND OPERATIONS COMMITTEE REPORT

Discussion Ms. Maizonet gave highlights of the January 22, 2014, Finance, Personnel, and Operations Committee meeting.

Action Items

FPO-6 Resolution (F0021-01-14) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2013-2014(H) of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Ms. Maizonet, seconded by Mr. Wachholz, to approve Resolution (F0021-01-14) Authorizing the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2013-2014(H) of Milwaukee Area Technical College District, Wisconsin.

Milwaukee Area Technical College District Board

January 28, 2014

Page 5

Discussion Mr. John Mehan, managing director, Robert W. Baird & Co., distributed and reviewed the Final Pricing Summary for the \$1,500,000 General Obligation Promissory Notes, Series 2013-2014H. Mr. Mehan discussed the new score card utilized by Moody's Investor Service which resulted in the downgrading of MATC's general obligation bond rating to Aa2 from Aa1.

Action Motion approved, the roll call vote being as follows:

Ayes: Dull, Holmes, Maizonet, Wachholz, Baker, Wilson and Webber – 7

Noes: None.

FPO-7 Resolution (F0022-01-14) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2013-2014(I) of Milwaukee Area Technical College District, Wisconsin

Motion It was moved by Ms. Maizonet, seconded by Mr. Wachholz, to approve Resolution (F0022-01-14) Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2013-2014(I) of Milwaukee Area Technical College District, Wisconsin.

Action Motion approved, the roll call vote being as follows:

Ayes: Holmes, Maizonet, Wachholz, Wilson, Baker, Dull and Webber– 7

Noes: None.

FPO-8 Resolution (F0023-01-14) to Approve FY2012-2013 Budget Modification

Motion It was moved by Ms. Maizonet, seconded by Mr. Wachholz, to approve Resolution (F0023-01-14) to Approve FY2012-2013 Budget Modification.

Action Motion approved, the roll call vote being as follows:

Ayes: Maizonet, Wachholz, Wilson, Baker, Dull, Holmes and Webber - 7.

Noes: None.

Information Items

**FPO-9 Budget Variance Report Six Months Year-to-Date
Ended December 31, 2013, FY2013-2014**

Discussion Ms. Maizonet presented the item as information.

**FPO-13 Milwaukee Area Technical College District Other Post-
Employment Benefits (OPEB) Trust Semi-Annual
Report**

Discussion Ms. Maizonet presented the item as information.

Kurt Wachholz left the meeting at 6:17 p.m.

ITEM M. Miscellaneous Items

1. Communications and Petitions.
2. Information Items.

ITEM N. OLD BUSINESS/NEW BUSINESS

1. Future Agenda Items
2. Date of Next Meeting

**Tuesday, February 25, 2014, 5:00 p.m. Regular Board Meeting,
Downtown Milwaukee Campus, Board Room (M210)**

**ITEM O. Consideration of Collective Bargaining Request From AFSCME,
Local 587*****

This item was tabled preceding the Chairperson's Report.

**ITEM P. Consideration of Pending Litigation and Direction to Legal
Counsel Regarding Related Terms of Employment******

ITEM Q. President's Quarterly Evaluation *****

Milwaukee Area Technical College District Board

January 28, 2014

Page 7

Motion It was moved by Ms. Holmes, seconded by Ms. Baker to convene into Closed Session pursuant to Section 19.85(1)(c), (e) and (g) of the Wisconsin Statutes to discuss Item P. "Consideration of Pending Litigation and Direction to Legal Counsel Regarding Related Terms of Employment" and Item Q, "President's Quarterly Evaluation", to confer with legal counsel regarding litigation and to discuss performance data of the President over whom the Board exercises responsibility. The Board may reconvene into Open Session to take action on matters discussed in Closed Session under Items P or Q.

Action Motion approved, the roll call vote being as follows:

Ayes: Maizonet, Baker, Dull, Holmes, Wilson and Webber – 6

Noes: None.

Adjournment

The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Lauren C. Baker
Secretary

Attachment FPO - 2

BOARD BILLS LIST

The following bills are to be presented for approval at the meeting of the Milwaukee Area Technical College District Board, State of Wisconsin, to be held on 02-25-14.

Check No.	Company	For	Amount
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BILLS PAYABLE RECAPITULATION

Month of January 2014

Payments for encumbrances and monthly expenditures were made for the following funds:

General Fund	6,682,654.010	
Special Revenue Fund-Operational	56,081.970	
Special Revenue Fund-Non Aidable	19,396.030	
Enterprise Fund	924,362.830	
Capital Projects Fund	2,632,212.130	
Debt Service Fund	29,200.000	
Internal Service Fund	2,782,580.280	
Public Television Fund	<u>329,039.060</u>	
Total Expenditures		<u>\$ 13,455,526</u>

Secretary

Chair

BOARD BILLS LIST

The following bills are to be presented for approval at the meeting of the Milwaukee Area Technical College District Board, State of Wisconsin, to be held on 02-25-14.

**Bank Transfer Payments
January 2014**

Humana Health and Dental Insurance Claims	<u><u>\$ -</u></u>
Humana Health and Dental Insurance Premiums	<u><u>\$ 1,287,512.17</u></u>
UMR Health Insurance Claims	<u><u>\$ 1,305,971.97</u></u>
Investment Management Fees	<u><u>\$ 49.36</u></u>
Bank Service Charges	<u><u>\$ 1,122.12</u></u>
Merchant Service Credit Card Fees	<u><u>\$ 18,412.42</u></u>
Wisconsin Retirement System	<u><u>\$ 1,700,791.77</u></u>
OPEB Trust Transfers	<u><u>\$ -</u></u>
Federal Payroll Tax	<u><u>\$ 3,071,899.59</u></u>
State Payroll Tax	<u><u>\$ 945,701.59</u></u>
State, County, and Stadium Sales Tax	<u><u>\$ 15,688.00</u></u>

**Debt Service Fund Wire Payments
Jan-14**

<u>General Obligation Debt Series</u>	<u>Interest</u>	<u>Principal</u>
	None	

BOARD BILL LIST
by Check No
01/31/14

Check Date	Check No	Vendor Name	Object Description	Object Amount	Check Amt
01/30/14	0726375	William A. Laske	4879 Parking Citation - N	100.00	100.00
01/30/14	0726376	MBS	5712 Used Books-Resale	16,703.40	16,703.40
01/30/14	0726377	Nancy's Notions	5243 Other Supplies	14.14	14.14
01/30/14	0726378	National Educational	5675 Traffic	3,900.00	3,900.00
01/30/14	0726379	James S. Pickering	5668 Program Production	400.00	400.00
01/30/14	0726380	Regency Janitorial S	5830 Imprvmnts/Remdling	2,420.00	2,420.00
01/30/14	0726381	Revenue Development	5243 Other Supplies	1,363.95	1,363.95
01/30/14	0726382	Somerville	5830 Imprvmnts/Remdling	4,000.00	4,000.00
01/30/14	0726383	TRAC Media Services	5661 Audience Research	14,155.00	14,155.00
01/30/14	0726384	Two Cats Productions	5243 Other Supplies	131.51	131.51
01/30/14	0726385	Unum Life Insurance	2224 Life Insurance Pay	17,434.74	19,720.03
			5104 Life Insurance	2,285.29	
01/30/14	0726386	UPS Freight	5707 New Bock-Resale	958.52	958.52
01/30/14	0726387	US Healthworks Med G	5355 Other Contracted Ser	450.00	450.00
01/30/14	0726388	WB Johnson Instrumen	5840 Equipment	8,770.00	8,770.00
01/30/14	0726389	Werner Electric Supp	5230 Classroom & Lab Supp	187.30	185.43
01/30/14	0726390	Wisconsin Kenworth	5230 Classroom & Lab Supp	51.96	51.96
01/30/14	0726391	YRC	5707 New Bock-Resale	864.53	864.53
				-----	-----
				4,873,912.08	4,873,746.79

BOARD BILL LIST
by Payee
01/31/14

Check Date	Check No	Vendor Name	Object Description	Object Amount	Check Amt
01/09/14	0006757	WorldPoint ECC Inc	5707 New Book-Resale	966.60	966.60
01/16/14	0726144	WQED Multimedia	5243 Other Supplies	585.12	585.12
01/27/14	0726348	WQED Multimedia	5243 Other Supplies	36.67	36.67
01/27/14	0726344	Walterry Insurance B	5442 Liability Insurance	7,925.00	7,925.00
01/16/14	0726141	Whip Mix Corporation	5840 Equipment	1,193.64	1,193.64
01/14/14	0726068	Whitefish Bay Cleane	5242 Operating Supplies	1,033.50	1,033.50
01/16/14	0006801	Amy Winters	5201 Travel Expenses	111.31	111.31
01/09/14	0006744	Debra A. Wisniewski	5668 Program Production	1,145.00	1,145.00
01/21/14	0006839	Erwin A. Wuehr	5201 Travel Expenses	91.53	91.53
01/09/14	0725989	Xpedx	5244 Production Supplies	707.00	707.00
01/27/14	0726349	Xerox Corporation	5840 Equipment	84,514.46	84,514.46
01/09/14	0725990	YRC	5707 New Book-Resale	551.14	551.14
01/14/14	0726070	YRC	5707 New Book-Resale	1,052.48	1,052.48
01/16/14	0726145	YRC	5707 New Book-Resale	263.83	263.83
01/21/14	0726202	YRC	5707 New Book-Resale	1,094.47	1,094.47
01/27/14	0726350	YRC	5707 New Book-Resale	170.99	170.99
01/30/14	0726391	YRC	5707 New Book-Resale	864.53	864.53
01/21/14	0726203	Zorn	5355 Other Contracted Ser	587.81	587.81
				-----	-----
				4,873,912.08	4,873,746.79

BOARD BILL LIST
Over \$2500 By Check No
01/31/14

Check Date	Check No	Vendor Name	Object Description	Object Amount	Check Amt
01/27/14	0726291	City of Mequon	5455 Water	6,948.22	6,948.22
01/27/14	0726294	Corporate Design Int	5840 Equipment	14,362.15	14,362.15
01/27/14	0726295	Data Devices Interna	5840 Equipment	21,190.00	21,190.00
01/27/14	0726300	Forest Incentives Lt	5243 Other Supplies	17,285.04	19,320.05
			5259 Postage	2,035.01	
01/27/14	0726301	Forrer Business Inte	5840 Equipment	131,553.24	131,553.24
01/27/14	0726304	Geopassive Developme	5830 Imprvmnts/Remdling	3,718.00	3,718.00
01/27/14	0726307	Greater Milwaukee Co	5220 Membership & Subscri	3,220.00	3,220.00
01/27/14	0726308	Henricksen	5840 Equipment	5,463.36	5,463.36
01/27/14	0726311	Wiley & Sons Inc, Jo	5707 New Book-Resale	3,300.00	3,300.00
01/27/14	0726315	Journal Sentinel	5273 Publicity	4,000.00	4,000.00
01/27/14	0726316	Keitering National S	5714 Classroom & Lab Supp	7,375.00	7,375.00
01/27/14	0726319	Marek Group	5259 Postage	2,553.00	2,553.00
01/27/14	0726322	McGraw Hill Educatio	5707 New Book-Resale	13,937.08	13,937.08
01/27/14	0726324	Messaging Architects	5840 Equipment	59,100.00	59,100.00
01/27/14	0726327	Milwaukee Employment	1355 Accts Receiv-Grants	12,000.00	12,000.00
01/27/14	0726328	New Atlanta	5840 Equipment	9,790.00	9,790.00
01/27/14	0726329	Pabst Theater Founda	5243 Other Supplies	23,043.00	23,043.00
01/27/14	0726334	Reinhart FoodService	5714 Classroom & Lab Supp	2,825.57	12,163.89
			5704 Groceries-Resale	9,338.32	
01/27/14	0726336	Scope Shoppe	5281 Classroom/Lab Eq. Re	8,653.00	8,653.00
01/27/14	0726337	SHI International Co	5840 Equipment	12,063.27	12,063.27
01/27/14	0726339	Sound Media LLC	5243 Other Supplies	4,999.72	4,999.72
01/27/14	0726341	Standard Lifits &	5840 Equipment	6,325.00	6,325.00
01/27/14	0726342	TestOut Corporation	5707 New Book-Resale	3,835.00	3,835.00
01/27/14	0726344	Waiterry Insurance B	5442 Liability Insurance	7,925.00	7,925.00
01/27/14	0726347	Werner Electric Supp	5230 Classroom & Lab Supp	3,295.81	3,262.85
01/27/14	0726349	Xerox Corporation	5840 Equipment	84,514.46	84,514.46
01/30/14	0726355	CosmoProf	5711 Supplies-Resale	4,130.00	4,130.00
01/30/14	0726359	Apple Inc	5840 Equipment	24,300.00	24,878.00
			5243 Other Supplies	578.00	
01/30/14	0726362	PSI	5840 Equipment	182,175.00	182,175.00
01/30/14	0726363	Blackbaud	5355 Other Contracted Ser	4,810.00	4,810.00
01/30/14	0726366	CA Solutions Inc	5830 Imprvmnts/Remdling	5,844.30	5,844.30
01/30/14	0726368	Care Plus Dental Pla	5683 Dental Exp - Premium	19,093.86	19,093.86
01/30/14	0726369	Carl Bloom Associate	5260 Printing & Duplicati	19,532.55	29,550.78
			5259 Postage	10,018.23	
01/30/14	0726371	Elsevier	5707 New Book-Resale	34,601.10	34,601.10
01/30/14	0726373	Henricksen	5840 Equipment	74,062.43	74,062.43
01/30/14	0726376	MBS	5712 Used Books-Resale	16,703.40	16,703.40
01/30/14	0726378	National Educational	5675 Traffic	3,900.00	3,900.00
01/30/14	0726382	Somerville	5830 Imprvmnts/Remdling	4,000.00	4,000.00
01/30/14	0726383	TRAC Media Services	5661 Audience Research	14,155.00	14,155.00
01/30/14	0726385	Unum Life Insurance	2224 Life Insurance Pay	17,434.74	19,720.03
			5104 Life Insurance	2,285.29	
01/30/14	0726388	WB Johnson Instrumen	5840 Equipment	8,770.00	8,770.00
				-----	-----
				4,600,968.91	4,600,903.56

BOARD BILL LIST
Over \$2500 By Payee
01/31/14

Check Date	Check No	Vendor Name	Object Description	Object Amount	Check Amt
01/23/14	0726261	School District of W	5418 Room Rental	11,618.37	11,618.37
01/27/14	0726336	Scope Shoppe	5281 Classroom/Lab Eq. Re	8,653.00	8,653.00
01/27/14	0726337	SHI International Co	5840 Equipment	12,063.27	12,063.27
01/09/14	0725966	Sign A Rama Milwauke	5248 Classrm/Lab Equip.	3,274.10	3,274.10
01/21/14	0726190	Somerville	5830 Imprvmnts/Remdling	6,139.79	6,139.79
01/30/14	0726382	Somerville	5830 Imprvmnts/Remdling	4,000.00	4,000.00
01/27/14	0726339	Sound Media LLC	5243 Dther Supplies	4,999.72	4,999.72
01/27/14	0726341	Standard Lifts &	5840 Equipment	6,325.00	6,325.00
01/09/14	0725969	Staples Advantage	5233 Books	101.77	15,428.58
			5241 Office Supplies	11,405.41	
			5243 Other Supplies	1,836.22	
			5230 Classroom & Lab Supp	809.65	
			5250 Printing & Duplicati	1,275.53	
01/14/14	0726054	Stir LLC	5270 Advertising	15,780.38	15,780.38
01/14/14	0726056	Sysco Eastern Wiscon	5714 Classroom & Lab Supp	1,299.48	4,929.74
			5704 Groceries-Resale	3,630.26	
01/21/14	0726186	San-A-Care Inc	5238 Maint. & Cust. Supp	10,714.84	11,017.01
			5355 Other Contracted Ser	302.17	
01/03/14	0725885	Schmit Ford Corporat	5840 Equipment	21,839.00	21,839.00
01/03/14	0725886	Schmit Ford Corporat	5840 Equipment	9,589.00	9,589.00
01/03/14	0725887	Schmit Ford Corporat	5840 Equipment	11,089.00	11,089.00
01/03/14	0725888	Schmit Ford Corporat	5840 Equipment	19,774.00	19,774.00
01/03/14	0725889	Schmit Ford Corporat	5840 Equipment	13,789.00	13,789.00
01/14/14	0726050	Schmit Ford Corporat	5840 Equipment	11,489.00	11,489.00
01/14/14	0726051	Schmit Ford Corporat	5840 Equipment	22,910.00	22,910.00
01/21/14	0006852	Service Wholesale In	5711 Supplies-Resale	3,204.35	3,204.35
01/27/14	0726342	TestOut Corporation	5707 New Book-Resale	3,835.00	3,835.00
01/21/14	0006853	Titus	5357 Professional & Consu	4,197.50	4,197.50
01/09/14	0725985	Triad Construction I	5830 Imprvmnts/Remdling	61,750.65	61,750.65
01/30/14	0726383	TRAC Media Services	5661 Audience Research	14,155.00	14,155.00
01/21/14	0726194	United States Postal	5259 Postage	10,000.00	10,000.00
01/30/14	0726385	Unum Life Insurance	2224 Life Insurance Pay	17,434.74	19,720.03
			5104 Life Insurance	2,285.29	
01/14/14	0726064	US Postmaster	5259 Postage	3,500.00	3,500.00
01/14/14	0006779	Vanguard Computers I	5840 Equipment	15,361.84	15,361.84
01/30/14	0006929	Vanguard Computers I	5840 Equipment	7,184.00	7,184.00
01/23/14	0726268	Waste Management of	5359 Waste Disposal	4,697.24	5,106.81
			5830 Imprvmnts/Remdling	409.57	
01/30/14	0726388	WB Johnson Instrumen	5840 Equipment	8,770.00	8,770.00
01/14/14	0726066	Weiler Machinery Com	3411 Resd for Encumbrance	15,837.30	15,837.30
01/14/14	0726067	Wells Fargo Ins Svcs	5357 Professional & Consu	20,000.00	20,000.00
01/23/14	0726270	Werner Electric Supp	5230 Classroom & Lab Supp	3,238.52	3,206.13
01/27/14	0726347	Werner Electric Supp	5230 Classroom & Lab Supp	3,295.81	3,262.85
01/03/14	0725900	White House of Music	5840 Equipment	18,999.00	18,999.00
01/27/14	0726344	Walterry Insurance B	5442 Liability Insurance	7,925.00	7,925.00
01/27/14	0726349	Xerox Corporation	5840 Equipment	84,514.46	84,514.46
				4,600,968.91	4,600,903.56

BOARD BILL LIST
 TV Fund by Check No
 01/31/14

Check Date	Check No	Vendor Name	Object Description	Object Amount
01/27/14	0726339	Sound Media LLC	5243 Other Supplies	4,999.72
01/27/14	0726344	Walterry Insurance B	5442 Liability Insurance	7,925.00
01/27/14	0726348	WQED Multimedia	5243 Other Supplies	36.67
01/30/14	0726356	AT&T Mobility	5454 Telephone	21.24
01/30/14	0726357	AT&T Mobility	5454 Telephone	6.90
01/30/14	0726360	AT&T	5454 Telephone	2,059.36
01/30/14	0726363	Blackbaud	5355 Other Contracted Ser	4,810.00
01/30/14	0726364	Blenko Glass Company	5243 Other Supplies	953.50
01/30/14	0726369	Carl Bloom Associate	5260 Printing & Duplicati	19,532.55
			5259 Postage	10,018.23
01/30/14	0726377	Nancy's Notions	5243 Other Supplies	14.14
01/30/14	0726378	National Educational	5675 Traffic	3,900.00
01/30/14	0726379	James S. Pickering	5668 Program Production	400.00
01/30/14	0726381	Revenue Development	5243 Other Supplies	1,363.95
01/30/14	0726383	TRAC Media Services	5661 Audience Research	14,155.00
01/30/14	0726384	Two Cats Productions	5243 Other Supplies	131.51

				329,039.06

BOARD BILL LIST
ALLOCATION OF CASH BY FUND

Page 1

1	General Fund	766,686.93
2	Special Revenue Fund - Operati	47,147.62
3	Capital Projects	2,632,175.13
4	Debt Service	29,200.00
5	Enterprise	880,567.20
5	TV Fund	329,039.06
6	Internal Service Fund	189,096.14

		4,873,912.08
		=====

BOARD BILL LIST
 Over \$2500 Channel 10/36
 01/31/14

Check Date	Check No	Vendor Name	Object Description	Object Amount
01/16/14	0006805	Avid Technology Inc	5674 Technical Operations	6,625.14
01/27/14	0006891	DMW Worldwide LLC	5260 Printing & Duplicati	16,421.35
01/30/14	0006926	Nielsen Media Resear	5661 Audience Research	6,894.71
01/03/14	0725880	Piranha Promotions I	5243 Other Supplies	4,268.63
01/09/14	0725932	Convio Inc	5355 Other Contracted Ser	10,957.50
01/09/14	0725940	Forest Incentives Lt	5243 Other Supplies	14,022.70
01/14/14	0726002	BBC Worldwide Americ	5840 Equipment	25,600.00
01/14/14	0726012	Digital Convergence	5355 Other Contracted Ser	6,367.00
01/14/14	0726019	Forest Incentives Lt	5243 Other Supplies	4,682.69
01/14/14	0726036	Myers Information Sy	5674 Technical Operations	9,995.26
01/14/14	0726064	US Postmaster	5259 Postage	3,500.00
01/16/14	0726079	American Public Tele	5665 Network Prog Service	15,678.00
01/16/14	0726110	Member Benefits Inc	5243 Other Supplies	4,327.55
01/21/14	0726168	Forest Incentives Lt	5243 Other Supplies	5,466.51
01/21/14	0726187	Satellite Services L	3411 Resd for Encumbrance	9,000.00
01/23/14	0726256	QuadGraphics Inc	5260 Printing & Duplicati	6,438.69
01/27/14	0726277	ACD Direct	5355 Other Contracted Ser	14,479.32
01/27/14	0726288	Carl Bloom Associate	5260 Printing & Duplicati	3,864.37
			5259 Postage	2,766.41
01/27/14	0726300	Forest Incentives Lt	5243 Other Supplies	17,285.04
01/27/14	0726319	Marek Group	5259 Postage	2,553.00
01/27/14	0726329	Pabst Theater Founda	5243 Other Supplies	23,043.00
01/27/14	0726339	Sound Media LLC	5243 Other Supplies	4,999.72
01/27/14	0726344	Walterry Insurance B	5442 Liability Insurance	7,925.00
01/30/14	0726363	Blackbaud	5355 Other Contracted Ser	4,810.00
01/30/14	0726369	Carl Bloom Associate	5260 Printing & Duplicati	19,532.55
			5259 Postage	10,018.23
01/30/14	0726378	National Educational	5675 Traffic	3,900.00
01/30/14	0726383	TRAC Media Services	5661 Audience Research	14,155.00

				279,577.37

BOARD BILL LIST
ALLOCATION OF CASH BY FUND

Page 1

1	General Fund	636,654.01
2	Special Revenue Fund - Operati	38,816.48
3	Capital Projects	2,595,971.58
4	Debt Service	29,200.00
5	Enterprise	825,605.39
5	TV Fund	285,625.31
6	Internal Service Fund	189,096.14

		4,600,968.91
		=====

BOARD BILL LIST

VOIDED CHECKS

01/14

CHK. DATE	Void Date....	CHECKS.N	Vendor Name.....	CHK.AMOUNT...
01/03/14	01/27/14	0725873	Microsoft Corporation	320.00

				320.00
				=====
TOTAL				320.00

STUDENT ACTIVITIES BOARD BILL LIST
by Check No
01/31/2014

Page

Check Date	Check No	Vendor Name	Obj No.	Description	Object Amount	Check Amount
01/08/14	E0006735	Patrice K. Jefferies	5501	RS - This account is over budget. JSN	133.34	133.34
01/08/14	E0006736	Richard Parsons	5363		110.00	110.00
01/08/14	E0006737	Brenda K. Saugstad	5501		81.93	81.93
01/08/14	E0006738	Elaine M. Strachota	2325		240.00	240.00
01/08/14	E0006739	Sazama's Fine Cateri	5501		6,820.00	6,820.00
01/15/14	E0006785	Erik Aellig	5363		110.00	110.00
01/15/14	E0006786	Kelley A. Cronkite	5501		210.00	210.00
01/15/14	E0006787	Dennis Kutz	5363		150.00	150.00
01/15/14	E0006788	Wesley E. Porter	5363		110.00	110.00
01/15/14	E0006789	Nathan Steevens	5364		150.00	150.00
01/15/14	E0006790	Hannah Stukenberg	5501		54.24	54.24
01/15/14	E0006791	Matthew Vanevenhoven	5363		110.00	110.00
01/15/14	E0006792	Mr. Donald R. Wadewi	5363		150.00	150.00
01/15/14	E0006793	Mr. James E. Wilbern	5363		110.00	110.00
01/15/14	E0006794	Michael E. Wojcinski	5363		110.00	110.00
01/15/14	E0006795	Bradley Center Sport	5501		25,500.00	25,500.00
01/22/14	E0006854	Robert L. Hanson Jr	5501		721.00	721.00
01/22/14	E0006855	Dennis Kutz	5363		100.00	100.00
01/22/14	E0006856	J. Michael Lagrassa	5363		110.00	110.00
01/22/14	E0006857	Mr. Michael LoCicero	5363		110.00	110.00
01/22/14	E0006858	Brian A. Misslich	5205		198.88	198.88
01/22/14	E0006859	Frederick P. Richter	5363	USBs and Stress Relievers are giveaways;	110.00	110.00
01/22/14	E0006860	Nathan Steevens	5364		100.00	100.00
01/22/14	E0006861	Mr. Donald R. Wadewi	5363		100.00	100.00
01/22/14	E0006862	Neo Soul Productions	5273		1,947.00	1,947.00
01/30/14	E0006907	Cynthia J. Cherny	2325		107.00	107.00
01/30/14	E0006908	Mr. Terrence M. Dona	5363		100.00	100.00
01/30/14	E0006909	Jason Grodsky	5363		110.00	110.00
01/30/14	E0006910	Ms. Kristine M. Kast	5243		22.32	22.32
01/30/14	E0006911	Catherine A. Lechmai	5501		319.79	319.79
01/30/14	E0006912	Rodney N. Matthews	5363		110.00	110.00
01/30/14	E0006913	Nathan Steevens	5363		250.00	350.00
01/30/14	E0006914	Matthew Vanevenhoven	5364		100.00	100.00
01/30/14	E0006915	Julie A. Voelker	5363		110.00	110.00
01/30/14	E0006916	Julie A. Voelker	5363		250.00	250.00
01/30/14	E0006917	Mr. Donald R. Wadewi	5363		100.00	100.00
01/08/14	*0207159	Proforma	5501		3,150.45	3,150.45
01/08/14	*0207160			Void		
01/08/14	*0207161			Void		
01/08/14	*0207162			Void		
01/08/14	*0207163	Ampco System Parking	2105		17,577.85	17,577.85
01/08/14	0207164	ASPA Contest/Review	5501		60.00	60.00
01/08/14	0207165	Randall T. Casey	5203		380.00	380.00
01/08/14	0207166	Randall T. Casey	5203		540.00	540.00
01/08/14	0207167	Randall T. Casey	5203		380.00	380.00
01/08/14	0207168	Randall T. Casey	5203		540.00	540.00
01/08/14	0207169	Randall T. Casey	5203		380.00	380.00
01/08/14	0207170	Randall T. Casey	5203		540.00	540.00
01/08/14	0207171	Randall T. Casey	5203		380.00	380.00
01/08/14	0207172	Randall T. Casey	5203	st contract 15-07006-202	540.00	540.00
01/08/14	0207173	John Davison	5501		299.00	299.00
01/08/14	0207174	Grande Studio Inc	2325		750.00	750.00
01/08/14	0207175	Ms. Maika Lor	2105		11.50	11.50

STUDENT ACTIVITIES BOARD BILL LIST
by Check No
01/31/2014

Page

Check Date	Check No	Vendor Name	Obj No.	Description	Object Amount	Check Amount
01/08/14	0207176	Scholastic Book Fair	2325		1,064.46	1,064.46
01/08/14	0207177	Verizon Wireless	5243		160.04	160.04
01/15/14	*0207178			Void		
01/15/14	*0207179			Void		
01/15/14	*0207180			Void		
01/15/14	*0207181			Void		
01/15/14	0207182	Ampco System Parking	5243		552.00	552.00
01/15/14	0207183	Bracon Athletics	5355		172.00	172.00
01/15/14	0207184	Center for Education	5501		241.95	241.95
01/15/14	0207185	DirectTV	5501		109.99	109.99
01/15/14	0207186	Dunbar Armored Inc	5501		2,353.89	2,353.89
01/15/14	0207187	Ewald Automotive Gro	5501		22,866.50	22,866.50
01/15/14	0207188	Mr. William S. Georg	2105		10.00	10.00
01/15/14	0207189	Rodney J. Harrington	5363		110.00	110.00
01/15/14	0207190	Antoinette A. Jackso	5501		47.46	47.46
01/15/14	0207191	Thomas Kaczynski	5363		100.00	100.00
01/15/14	0207192	John Messaglia	5363		110.00	110.00
01/15/14	0207193	Christopher Montezon	5363		50.00	50.00
01/15/14	0207194	Lori M. Montezon	5363		50.00	50.00
01/15/14	0207195	Roland Perez	5363		110.00	110.00
01/15/14	0207196	Kelvin M. Porter	5363		110.00	110.00
01/15/14	0207197	Ms. Roberta J. Pratt	5273		150.00	150.00
01/15/14	0207198	Sidarm Sports	5273		2,500.00	2,500.00
01/15/14	0207199	Staples Advantage	5501		144.54	144.54
01/15/14	0207200	Jim Utterback	5363		110.00	110.00
01/15/14	0207201	Lori Voelker	5363		100.00	100.00
01/15/14	0207202	Waukesha Floral & Gr	5501		4,021.58	4,021.58
01/15/14	0207203	Brett Wisniewski	5363		110.00	110.00
01/22/14	*0207204			Void		
01/22/14	*0207205			Void		
01/22/14	*0207206			Void		
01/22/14	*0207207			Void		
01/22/14	0207208	Ampco System Parking	5501		29,240.85	29,240.85
01/22/14	0207209	Pat Anderson	5363		110.00	110.00
01/22/14	0207210	John Carter	5363		110.00	110.00
01/22/14	0207211	Randall T. Casey	5203		380.00	380.00
01/22/14	0207212	Randall T. Casey	5203		540.00	540.00
01/22/14	0207213	Randall T. Casey	5203		380.00	380.00
01/22/14	0207214	Randall T. Casey	5203		540.00	540.00
01/22/14	0207215	Randall T. Casey	5203		190.00	190.00
01/22/14	0207216	Randall T. Casey	5203		270.00	270.00
01/22/14	0207217	Randall T. Casey	5203		190.00	190.00
01/22/14	0207218	Randall T. Casey	5203		270.00	270.00
01/22/14	0207219	Randall T. Casey	5203		380.00	380.00
01/22/14	0207220	Randall T. Casey	5203		540.00	540.00
01/22/14	0207221	ExxonMobil	5501		88.84	182.34
01/22/14	0207222	Grande Flowers	2325		93.50	429.99
01/22/14	0207223	Christopher Montezon	5363		100.00	100.00
01/22/14	0207224	Kelvin M. Porter	5363		110.00	110.00
01/22/14	0207225	Ms. Roberta J. Pratt	5273		100.00	100.00
01/22/14	0207226	SEEK Careers/Staffin	5501		184.25	184.25
01/22/14	0207227	Lori Voelker	5363		100.00	100.00
01/30/14	*0207228			Void		

STUDENT ACTIVITIES BOARD BILL LIST
 by Check No
 01/31/2014

Check Date	Check No	Vendor Name	Obj No.	Description	Object Amount	Check Amount
01/30/14	*0207229					Void
01/30/14	*0207230					Void
01/30/14	*0207231					Void
01/30/14	0207232	David A. Condon	5363		110.00	110.00
01/30/14	0207233	Ernesto Gonzalez II	5501		218.98	218.98
01/30/14	0207234	Christopher Montezon	5363		100.00	100.00
01/30/14	0207235	Lori M. Montezon	5363		100.00	100.00
01/30/14	0207236	Roland Perez	5363		110.00	110.00
01/30/14	0207237	Ms. Roberta J. Pratt	5273		100.00	100.00
01/30/14	0207238	SEEK Careers/Staffin	5501		2,296.76	2,296.76
01/30/14	0207239	Ms. Amy M. Snyder	2105		68.05	68.05
01/30/14	0207240	Daniel West	5363		110.00	110.00
					-----	-----
					137,669.93	137,669.93

* = Voided Check

STUDENT ACTIVITIES BOARD BILL LIST
by Payee
01/31/2014

Check Date	Check No	Vendor Name	Obj No.	Description	Object Amount	Check Amount
01/08/14	*0207159					Void
01/08/14	*0207160					Void
01/08/14	*0207161					Void
01/08/14	*0207162					Void
01/15/14	*0207178					Void
01/15/14	*0207179					Void
01/15/14	*0207180					Void
01/15/14	*0207181					Void
01/22/14	*0207204					Void
01/22/14	*0207205					Void
01/22/14	*0207206					Void
01/22/14	*0207207					Void
01/30/14	*0207228					Void
01/30/14	*0207229					Void
01/30/14	*0207230					Void
01/30/14	*0207231					Void
01/08/14	0207163	Ampco System Parking	2105		17,577.85	17,577.85
01/15/14	0207182	Ampco System Parking	5243		552.00	552.00
01/22/14	0207208	Ampco System Parking	5501		29,240.85	29,240.85
01/08/14	0207164	ASPA Contest/Review	5501		60.00	60.00
01/15/14	E0006785	Erik Aellig	5363		110.00	110.00
01/22/14	0207209	Pat Anderson	5363		110.00	110.00
01/15/14	0207183	Beacon Athletics	5355		172.00	172.00
01/15/14	E0006795	Bradley Center Sport	5501	RS - This account is over budget. JSN	25,500.00	25,500.00
01/15/14	0207184	Center for Education	5501		241.95	241.95
01/22/14	0207210	John Carter	5363		110.00	110.00
01/08/14	0207165	Randall T. Casey	5203		380.00	380.00
01/08/14	0207166	Randall T. Casey	5203		540.00	540.00
01/08/14	0207167	Randall T. Casey	5203		380.00	380.00
01/08/14	0207168	Randall T. Casey	5203		540.00	540.00
01/08/14	0207169	Randall T. Casey	5203		380.00	380.00
01/08/14	0207170	Randall T. Casey	5203		540.00	540.00
01/08/14	0207171	Randall T. Casey	5203		380.00	380.00
01/08/14	0207172	Randall T. Casey	5203		540.00	540.00
01/22/14	0207211	Randall T. Casey	5203		380.00	380.00
01/22/14	0207212	Randall T. Casey	5203		540.00	540.00
01/22/14	0207213	Randall T. Casey	5203		380.00	380.00
01/22/14	0207214	Randall T. Casey	5203		540.00	540.00
01/22/14	0207215	Randall T. Casey	5203		190.00	190.00
01/22/14	0207216	Randall T. Casey	5203		270.00	270.00
01/22/14	0207217	Randall T. Casey	5203		190.00	190.00
01/22/14	0207218	Randall T. Casey	5203		270.00	270.00
01/22/14	0207219	Randall T. Casey	5203		380.00	380.00
01/22/14	0207220	Randall T. Casey	5203		540.00	540.00
01/30/14	E0006907	Cynthia J. Cherny	2325		107.00	107.00
01/30/14	0207232	David A. Condon	5363		110.00	110.00
01/15/14	E0006786	Kelley A. Cronkite	5501		210.00	210.00
01/15/14	0207185	DirecTV	5501		109.99	109.99
01/15/14	0207186	Dunbar Armored Inc	5501		2,353.89	2,353.89
01/08/14	0207173	John Davison	5501		299.00	299.00
01/30/14	E0006908	Mr. Terrence M. Dona	5363		100.00	100.00
01/15/14	0207187	Ewald Automotive Gro	5501	st contract 15-07006-202	22,866.50	22,866.50
01/22/14	0207221	ExxonMobil	5501		88.84	182.34
			5201		93.50	

STUDENT ACTIVITIES BOARD BILL LIST
by Payee
01/31/2014

Check Date	Check No	Vendor Name	Obj No.	Description	Object Amount	Check Amount
01/22/14	0207222	Grande Flowers	2325		429.99	429.99
01/08/14	0207174	Grande Studio Inc	2325		750.00	750.00
01/15/14	0207188	Mr. William S. Georg	2105		10.00	10.00
01/30/14	0207233	Ernesto Gonzalez II	5501		218.98	218.98
01/30/14	E0006909	Jason Grodsky	5363		110.00	110.00
01/22/14	E0006854	Robert L. Hanson Jr	5501		721.00	721.00
01/15/14	0207189	Rodney J. Harrington	5363		110.00	110.00
01/15/14	0207190	Antoinette A. Jackso	5501		47.46	47.46
01/08/14	E0006735	Patrice K. Jefferies	5501		133.34	133.34
01/15/14	0207191	Thomas Kaczynski	5363		100.00	100.00
01/30/14	E0006910	Ms. Kristine M. Kast	5243		22.32	22.32
01/15/14	E0006787	Dennis Kutz	5363		150.00	150.00
01/22/14	E0006855	Dennis Kutz	5363		100.00	100.00
01/22/14	E0006856	J Michael Lagrassa	5363		110.00	110.00
01/30/14	E0006911	Catherine A. Lechmal	5501		319.79	319.79
01/22/14	E0006857	Mr. Michael LoCicero	5363		110.00	110.00
01/08/14	0207175	Ms. Maika Lor	2105		11.50	11.50
01/30/14	E0006912	Rodney N. Matthews	5363		110.00	110.00
01/15/14	0207192	John Messaglia	5363		110.00	110.00
01/22/14	E0006858	Brian A. Misslich	5205		198.88	198.88
01/15/14	0207193	Christopher Montezon	5363		50.00	50.00
01/15/14	0207194	Lori M. Montezon	5363		50.00	50.00
01/22/14	0207223	Christopher Montezon	5363		100.00	100.00
01/30/14	0207234	Christopher Montezon	5363		100.00	100.00
01/30/14	0207235	Lori M. Montezon	5363		100.00	100.00
01/22/14	E0006862	Nao Soul Productions	5273		1,947.00	1,947.00
01/30/14	E0006917	Proforma	5501	USBs and Stress Relievers are giveaways;	3,150.45	3,150.45
01/08/14	E0006736	Richard Parsons	5363		110.00	110.00
01/15/14	0207195	Roland Perez	5363		110.00	110.00
01/30/14	0207236	Roland Perez	5363		110.00	110.00
01/15/14	E0006788	Wasley E. Porter	5363		110.00	110.00
01/15/14	0207196	Kelvin M. Porter	5363		110.00	110.00
01/22/14	0207224	Kelvin M. Porter	5363		110.00	110.00
01/15/14	0207197	Ms. Roberta J. Pratt	5273		150.00	150.00
01/22/14	0207225	Ms. Roberta J. Pratt	5273		100.00	100.00
01/30/14	0207237	Ms. Roberta J. Pratt	5273		100.00	100.00
01/22/14	E0006859	Frederick P. Richter	5363		110.00	110.00
01/08/14	E0006739	Sazama's Fine Cateri	5501		6,820.00	6,820.00
01/08/14	0207176	Scholastic Book Fair	2325		1,064.46	1,064.46
01/15/14	0207198	Sidearm Sports	5273		2,500.00	2,500.00
01/15/14	0207199	Staples Advantage	5501		144.54	144.54
01/08/14	E0006737	Brenda K. Saugstad	5501		81.93	81.93
01/22/14	0207226	SEK Careers/Staffin	5501		184.25	184.25
01/30/14	0207238	SEK Careers/Staffin	5501		2,296.76	2,296.76
01/30/14	0207239	Ms. Amy M. Snyder	2105		68.05	68.05
01/15/14	E0006789	Nathan Steevens	5364		150.00	150.00
01/22/14	E0006860	Nathan Steevens	5364		100.00	100.00
01/30/14	E0006913	Nathan Steevens	5363		250.00	350.00
			5364		100.00	
01/08/14	E0006738	Elaine M. Strachota	2325		240.00	240.00
01/15/14	E0006790	Hannah Stukenberg	5501		54.24	54.24
01/15/14	0207200	Jim Utterback	5363		110.00	110.00
01/08/14	0207177	Verizon Wireless	5243		160.04	160.04
01/15/14	E0006791	Matthew Vanevenhoven	5363		110.00	110.00

STUDENT ACTIVITIES BOARD BILL LIST
 by Payee
 01/31/2014

Check Date	Check No	Vendor Name	Obj No.	Description	Object Amount	Check Amount
01/30/14	E0006914	Matthew Vanevenhoven	5363		110.00	110.00
01/30/14	E0006915	Julie A. Voeck	5363		250.00	250.00
01/15/14	0207201	Lori Voelker	5363		100.00	100.00
01/22/14	0207227	Lori Voelker	5363		100.00	100.00
01/15/14	0207202	Waukesha Floral & Gr	5501		4,021.58	4,021.58
01/15/14	E0006792	Mr. Donald R. Wadewi	5363		150.00	150.00
01/22/14	E0006861	Mr. Donald R. Wadewi	5363		100.00	100.00
01/30/14	E0006916	Mr. Donald R. Wadewi	5363		100.00	100.00
01/30/14	0207240	Daniel West	5363		110.00	110.00
01/15/14	E0006793	Mr. James E. Wilbern	5363		110.00	110.00
01/15/14	0207203	Brett Wisniewski	5363		110.00	110.00
01/15/14	E0006794	Michael E. Wojcinski	5363		110.00	110.00
					-----	-----
					137,669.93	137,669.93

* = Voided Check

**Attachment FPO - 3
Financials**

**MILWAUKEE AREA TECHNICAL COLLEGE
DEPOSITS AND INVESTMENTS
FOR THE MONTH OF JANUARY 2014**

	<u>AMOUNT</u>	<u>ALLOCATION %</u>	<u>RATE OF RETURN</u>
BMO HARRIS BANK	146,872	0.16%	0.01%
J P MORGAN CHASE BANK ACCOUNTS	93,049,469	99.19%	0.07%
CERTIFICATES OF DEPOSIT	-	0.00%	0.00%
WISCONSIN LOCAL GOVERNMENT INVESTMENT POO	18,872	0.02%	0.08%
BMO INVESTMENT MANAGEMENT CORPORATION:			
COMMERCIAL PAPER	-		
SHORT TERM CORPORATE BONDS	-		
GOVERNMENT OBLIGATIONS FUND	592,429		
USA TREASURY BILLS	-		
USA TREASURY NOTES	592,429	0.63%	0.05%
	<hr/>		
	<u>93,807,642</u>	<u>100%</u>	

CASHFLOW -- ALL FUNDS

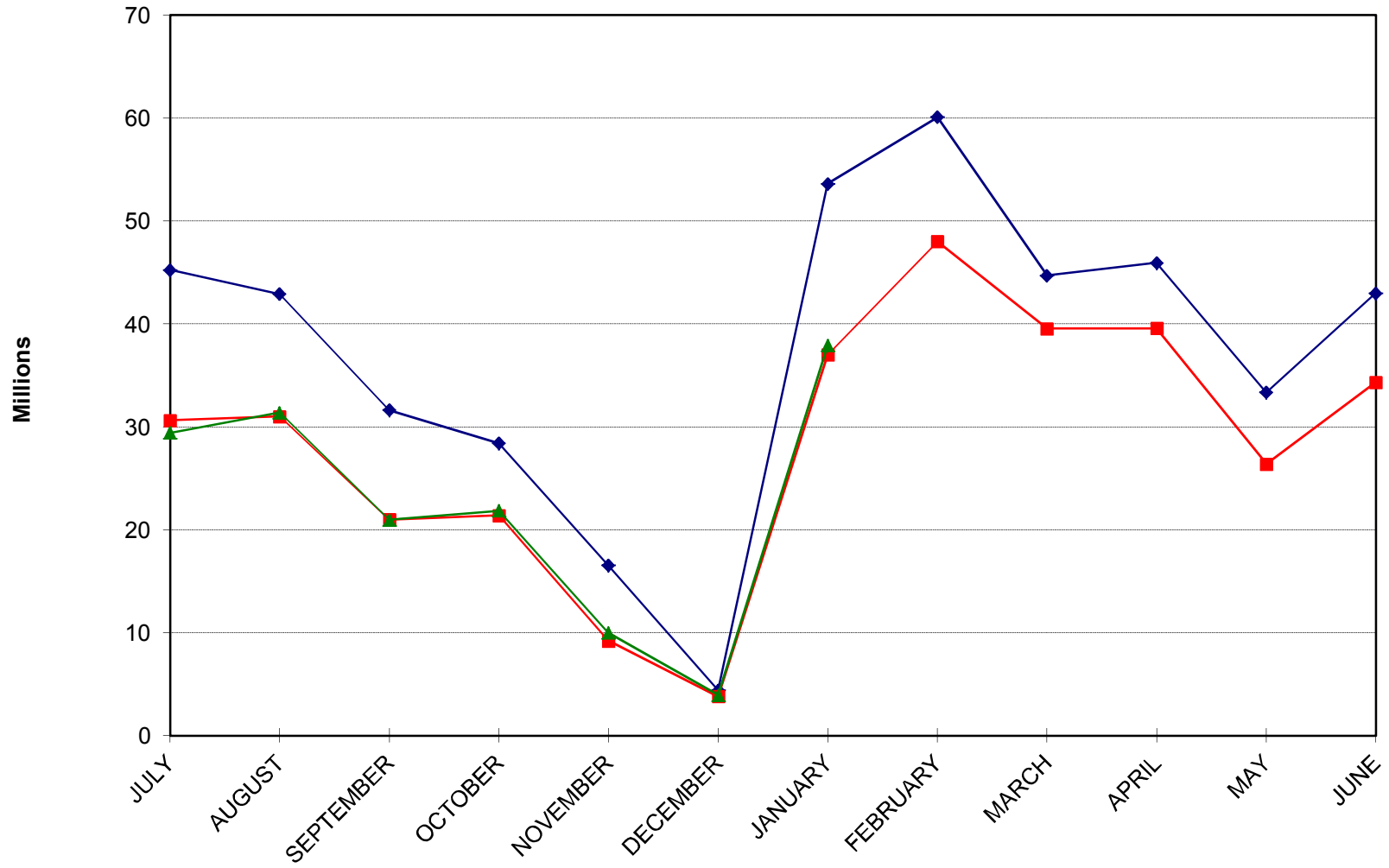
Fiscal Year 2014



SHEET-ALL

	FY12-13	FY13-14	FY13-14
	ACTUAL	PROJECTED	ACTUAL
JULY	82.29	71.85	70.15
AUGUST	85.81	72.03	73.72
SEPTEMBER	89.04	75.79	76.78
OCTOBER	84.90	71.56	73.29
NOVEMBER	69.26	52.46	52.75
DECEMBER	40.29	32.79	33.39
JANUARY	108.63	92.00	93.81
FEBRUARY	123.40		
MARCH	108.75		
APRIL	111.77		
MAY	98.14		
JUNE	82.17		

CASHFLOW -- OPERATING FUNDS Fiscal Year 2014

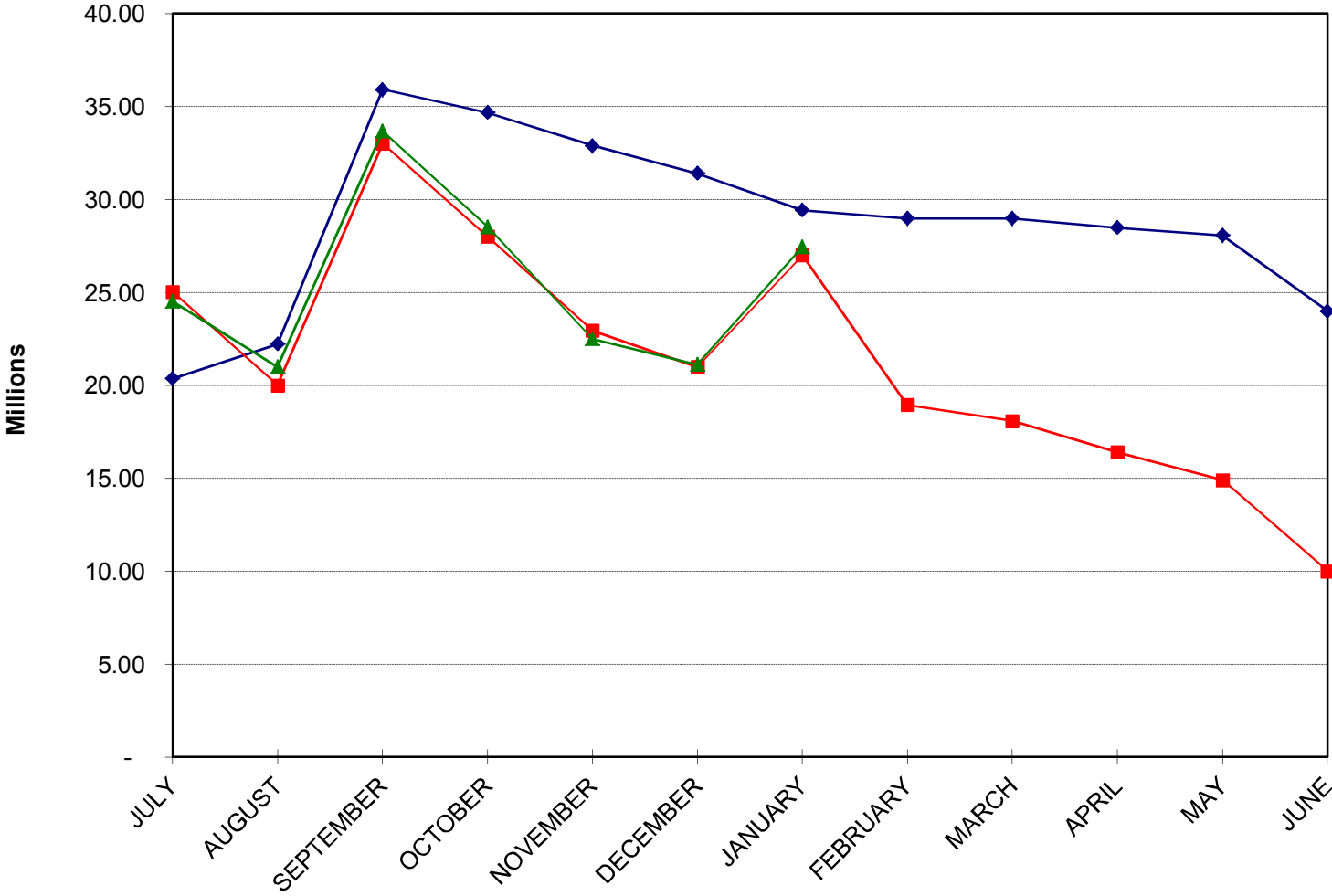


◆ FY12-13 ACTUAL ■ FY13-14 PROJECTED ▲ FY13-14 ACTUAL

SHEET-OP FUNDS

	FY12-13	FY13-14	FY13-14
	ACTUAL	PROJECTED	ACTUAL
JULY	45.24	30.64	29.43
AUGUST	42.90	31.00	31.39
SEPTEMBER	31.62	21.00	20.98
OCTOBER	28.39	21.38	21.84
NOVEMBER	16.52	9.20	9.96
DECEMBER	4.43	3.79	3.93
JANUARY	53.63	37.00	37.91
FEBRUARY	60.11	48.00	
MARCH	44.70	39.55	
APRIL	45.94	39.57	
MAY	33.33	26.38	
JUNE	42.97	34.33	

CASHFLOW -- CAPITAL PROJECTS FUND
Fiscal Year 2013

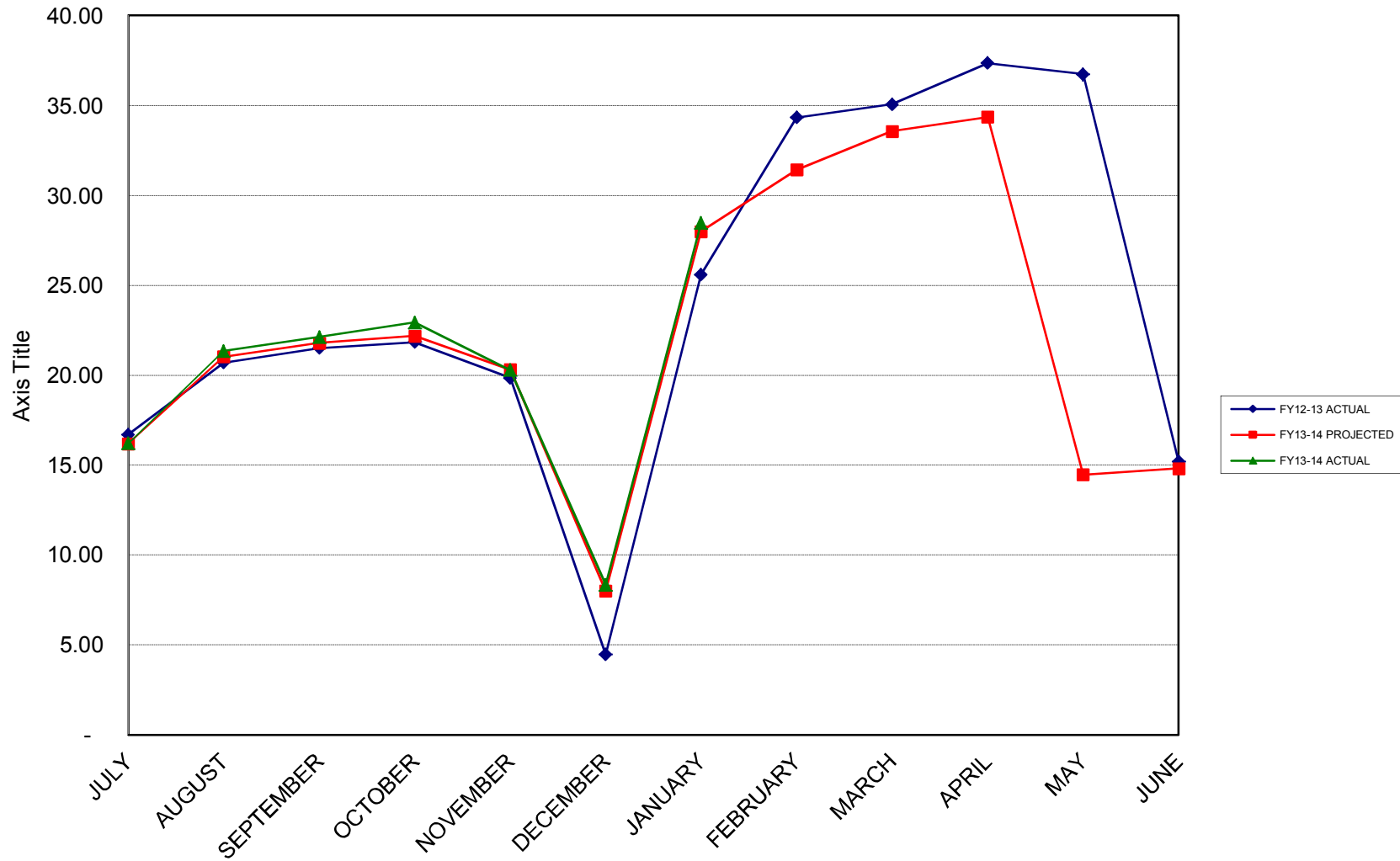


—◆— FY12-13 ACTUAL —■— FY13-14 PROJECTED —▲— FY13-14 ACTUAL

SHEET-CAP FUNDS

	FY12-13	FY13-14	FY13-14
	ACTUAL	PROJECTED	ACTUAL
JULY	20.36	25.02	24.52
AUGUST	22.22	20.00	20.99
SEPTEMBER	35.91	33.00	33.67
OCTOBER	34.67	28.00	28.53
NOVEMBER	32.90	22.95	22.50
DECEMBER	31.40	21.00	21.13
JANUARY	29.42	27.00	27.44
FEBRUARY	28.97	18.95	
MARCH	28.99	18.08	
APRIL	28.48	16.40	
MAY	28.07	14.91	
JUNE	24.00	10.00	

CASHFLOW -- DEBT SERVICE FUND Fiscal Year 2013



SHEET-DEBT SERV

	FY12-13	FY13-14	FY13-14
	ACTUAL	PROJECTED	ACTUAL
JULY	16.70	16.19	16.20
AUGUST	20.69	21.03	21.34
SEPTEMBER	21.51	21.79	22.13
OCTOBER	21.84	22.18	22.93
NOVEMBER	19.85	20.31	20.28
DECEMBER	4.46	8.00	8.34
JANUARY	25.59	28.00	28.45
FEBRUARY	34.32	31.42	
MARCH	35.07	33.56	
APRIL	37.35	34.36	
MAY	36.74	14.47	
JUNE	15.20	14.82	

HUMAN RESOURCES REPORT

February 2014

Eighty transactions are included in the report for February.

Appointments

Fifty-seven appointments occurred during the reporting period, thirty-eight of which are faculty appointments and nineteen of which are staff appointments. Included in the faculty appointments are thirty-four part-time regular faculty, one full-time regular faculty and three full-time limited term faculty. Included in the staff appointments are eight part-time regular, four part-time limited temporary and seven full-time regular staff. Twenty-four males and thirty-three females comprise the appointments. Represented in that total are three black males, eight black females, one Hispanic male, and three American/Alaska Native females.

Fiscal year-to-date, total appointments are two hundred sixty-three. Included in that total are one hundred six males (40.3%) and one hundred fifty-seven females (59.7%). Minority hires total seventy-seven (29.3%), including fifty-four black (20.5%).

	White		Black		Hispanic		Asian		Native American		Total		
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
This Month	19	22	3	8	1	0	0	0	0	3	24	32	
Year-to-date	75	99	22	32	3	6	0	6	3	5	106	157	
YTD Percent	66.2%		20.5%		3.4%		2.3%		3.0%		40.3%	59.7%	
2 or More Races		Other											
Male	Female	Male	Female										
1	0	0	0										
2	4	1	5										
2.3%		2.3%											

Changes in Status

The fifteen changes in status during this reporting period represent three part-time to full-time assignments, one appointment, and eight part-time to full-time limited term assignments, one extension of full-time limited term assignment, one LTE promotion and one activity facilitator to part-time temporary. Ten females and five males comprise the changes in status. Included in that total are one black female and one Hispanic male.

Separations

The eight separations represent two retirements, four resignations, one termination and one death. Six females and two males comprise the separations. Included in that total are one Hispanic female, one black male and two black females.

**TRANSACTION SUMMARY REPORT
FOR
February 2014**

DIVISION OR SCHOOL	APPOINTMENTS	CHANGES IN STATUS	SEPARATIONS	**AA TOTAL
BUSINESS	11 (2)	3 (1)	1 (1)	15(4)
HEALTH SCIENCES	9(4)	1	0	10(4)
LIBERAL ARTS & SCIENCES	12(1)	6	1	19(1)
MEDIA & CREATIVE ARTS	0	0	0	0
PRE-COLLEGE	1	2	1(1)	4(1)
TECHNOLGY & APPLIED SCIENCES	8(2)	1	0	9(2)
ACADEMIC SERVICES	2	1	0	3
DISTRICT ADMINISTRATION	1	0	0	1
EMPLOYEE AND LEGAL SERVICES	1	0	1	2
FINANCE	3(1)	0	1	4(1)
INFORMATION TECHNOLOGY	0	0	0	0
PUBLIC TELEVISION	0	0	0	0
STUDENT SERVICES	9(5)	1(1)	3(2)	13(8)
WORKFORCE & ECONOMIC DEVELOPMENT	0	0	0	0
TOTALS BY CATEGORY	57(15)	15(2)	8(4)	80(21)

TOTAL TRANSACTIONS FOR THE MONTH	80(21)
----------------------------------	--------

**Affirmative Action totals in parentheses.

Non-represented Salary Schedule

Effective July 1, 2012

Exempt

Salary Grade	Title	Minimum	Mid-Point	Maximum
917	Vice President	\$ 129,365	\$ 166,812	\$ 204,259
916	Associate Vice President, Dean	\$ 90,000	\$ 121,708	\$ 153,415
915	Associate Dean, Director	\$ 79,725	\$ 108,108	\$ 136,489
914	Assistant Dean, Manager	\$ 64,055	\$ 86,860	\$ 109,664
913	Coordinator	\$ 56,338	\$ 76,393	\$ 96,447
912	Senior Specialist, Supervisor	\$ 46,539	\$ 63,107	\$ 79,673
911	Specialist	\$ 41,640	\$ 56,463	\$ 71,285

Non-Exempt

Salary Grade	Title	Minimum	Mid-Point	Maximum
904	Senior Technician	\$ 44,245	\$ 59,999	\$ 75,750
903	Administrative Specialist	\$ 38,475	\$ 52,170	\$ 65,864
902	Assistant	\$ 33,455	\$ 45,366	\$ 57,275
901	Aide	\$ 24,228	\$ 32,851	\$ 41,476

**Human Resources Report
February 2014
Appointments**

Division or School	Employee Name	Employee Status	Job Title	Type of Transaction	Start Date	End Date	Salary	Education
Business	Christopher D. Allen	Part-Time Regular	Instructor, Culinary Arts	Replacement	01/27/14		\$36.7556/hour	B.A. - UW La Crosse
	Dawn M. Gorski	Full-Time Regular	Coordinator, Food & Beverage	Replacement	02/26/14		\$56.338/annual	B.S. - U of Nevada at Las Vegas
	Edward W. Haynes	Part-Time Regular	Instructor, Supply Chain Management	Replacement	01/21/14		\$42.8022/hour	MBA - North Central College
	Megan A. Jackson	Part-Time Regular	Instructor, Barber/Cosmetology	Replacement	01/21/14		\$30.7090/hour	B.A. - UW Milwaukee
	Mark J. Jungck	Part-Time Regular	Instructor, Culinary Arts	Replacement	01/17/14		\$30.7090/hour	M.S. - Cardinal Stritch
	Asa D. Kraning	Part-Time Regular	Instructor, Hotel/Hospitality Management	New Position	01/22/14		\$39.7790/hour	MBA - Cardinal Stritch University
	Wendy S. Labinski	Part-Time Regular	Instructor, Office Technology	Replacement	02/05/14		\$30.7090/hour	MBA - Concordia University
	Ann E. Martel	Part-Time Regular	Instructor, Accounting	Replacement	01/27/14		\$30.7090/hour	B.A. - UW Madison
	Lisa A. Matenaer	Part-Time Regular	Instructor, Baking & Pastry Arts	New Position	01/21/14		\$30.7090/hour	B.S. - UW Eau Claire
	Gail a. Peterson	Part-Time Regular	Instructor, Office Technology	Replacement	02/06/14		\$30.7090/hour	MBA - Concordia University
James J. Pino	Part-Time Regular	Instructor, Supply Chain Management	Replacement	01/21/14		\$30.7090/hour	MBA - UW Parkside	
Health Sciences	Jessica O. Bragg	Part-Time Regular	Educational Assistant	New Position	02/04/14		\$24.9840/hour	M.S. - Cardinal Stritch University
	Karyn Gilbert	Full-Time Limited Term	Instructor, Nursing	Temporary	01/27/14	05/23/14	\$46.7938/hour	MBA - UW Milwaukee
	Barbara A. Mangiafico	Part-Time Regular	Instructor, Registered Nursing	Replacement	01/17/14		\$39.7790/hour	MSN - UW Madison
	Ruthell R. McKinney	Full-Time Limited Term	Instructor, Nursing	Temporary	01/17/14	05/23/14	\$46.7938/hour	M.S. - UW Milwaukee
	Tamara R. Perryman	Part-Time Regular	Instructor, Registered Nursing	Replacement	01/21/14		\$41.2905/hour	M.S. - Concordia University
	Kelly S. Stapelman	Full-Time Regular	Instructor, Occupational Therapy Assistant	Replacement	01/17/14		\$73.049/annual	M.S. - Mount Mary College
	Stephanie M. Stroud	Part-Time Regular	Instructor, Registered Nursing	New Position	01/27/14		\$30.7090/hour	M.S. - Alverno College
	Kaacey A. Volk	Part-Time Regular	Educational Assistant	New Position	02/03/14		\$24.9840/hour	B.S. - North Dakota State University
	Phillip Zabkovicz	Part-Time Regular	Instructor, Dental Technician	Replacement	01/21/14		\$36.7556/hour	B.S. - Stevens Pointe
Liberal Arts & Sciences	Lauren N. Brewer	Part-Time Regular	Instructor, Anatomy	Replacement	01/27/14		\$30.7090/hour	M.S. - San Diego State University
	Billy C. Bristol	Part-Time Regular	Instructor, Earth Sciences	New Position	01/23/14		\$30.7090/hour	M.S. - UW Milwaukee
	Ruth M. Cimperman	Part-Time Regular	Instructor, Speech	Replacement	01/22/14		\$53.3837/hour	PhD - UW Milwaukee
	Ludmila I. Dementieva	Part-Time Regular	Instructor, Mathematics	Replacement	02/10/14		\$30.7090/hour	M.S. - Moldova State University
	Abigail M. Frederickson	Part-Time Regular	Instructor, Anatomy & Physiology	New Position	01/27/14		\$30.7090/hour	PhD - Kirksville College of Osteopathic Medicine
	Holly B. Keddington	Part-Time Regular	Instructor, Psychology	New Position	01/27/14		\$42.8022/hour	PhD - Texas A & M University
	Margaret H. Malay	Part-Time Regular	Instructor, Astronomy	Replacement	01/22/14		\$30.7090/hour	M.A. - UW Milwaukee
	Guillermo Millicovsky	Part-Time Regular	Instructor, Anatomy & Physiology	New Position	01/28/14		\$30.7090/hour	PhD - University of Cincinnati
	Ridha Moussa	Part-Time Regular	Instructor, Mathematics	Replacement	01/21/14		\$30.7090/hour	PhD - UW Milwaukee
	Diab T. Qadah	Part-Time Regular	Instructor, Chemistry	New Position	01/28/14		\$42.8022/hour	PhD - UW Milwaukee
	Kimberly T. Smith	Part-Time Regular	Instructor, Speech	Replacement	02/03/14		\$30.7090/hour	M.A. - Marist College
	Adam F. Wickersham	Part-Time Regular	Instructor, Economics	New Position	01/31/14		\$30.7090/hour	MBA - UW Milwaukee
	Media & Creative Arts	None						
Pre-College	Stephen C. Kis	Part-Time Regular	Instructor, English as a Second Language	Replacement	02/17/14		\$26.6139/hour	M.A. - U of Minnesota
Technology & Applied Sciences	Lee M. Cerveny	Part-Time Regular	Instructor, Welding Technology Robotics	New Position	01/21/14		\$36.7556/hour	A.A. - MATC
	Guillermo Diaz	Part-Time Regular	Instructor, Machine Tool	New Position	01/21/14		\$36.7556/hour	A.A. - MATC
	Sean C. Fuerstenberg	Part-Time Regular	Instructor, Traffic Safety	New Position	01/31/14		\$30.7090/hour	B.S. - UW Oshkosh
	Jeffery A. Gahan	Full-Time Limited Term	Instructor, Automotive Maintenance	Replacement	01/22/14	05/23/14	\$60.6143/hour	A.A. - MATC
	Michael R. Hartzheim	Part-Time Regular	Instructor, Machine Tool	New Position	01/21/14		\$30.7090/hour	A.A. - MATC
	Joshua T. Marino	Part-Time Regular	Instructor, Traffic Safety	Replacement	02/17/14		\$29.2353/hour	High School Diploma
	Dominique S. Pritchett	Part-Time Regular	Instructor, Traffic Safety	Replacement	01/17/14		\$41.2905/hour	MSW - Loyola University
Kenneth W. Rose	Part-Time Regular	Instructor, HVAVR/Sprinkler Fitter	Replacement	01/27/14		\$53.9500/hour	High School Diploma	
Academic Services	Mary P. Burnett	Full-Time Regular	Word Processing Technician	Replacement	03/03/14		\$19.4910/hour	A.A. - Gateway Tech College
	Thomas J. Walsh	Full-Time Regular	Academic Affairs Data Analyst	Replacement	03/10/14		\$31.5267/hour	B.S. - UW La Crosse
District Administration	Amanda M. Groh	Part-Time Regular	Office Specialist	Replacement	02/04/14		\$20.7560/hour	B.A. - Concordia University
Employee & Legal Services	Jennifer E. Smith	Full-Time Regular	Assistant, Human Resources	Replacement	02/10/14		\$38,600/annual	B.A. - Carroll College
Finance	Stephen A. Coleman	Part-Time Regular	Building Services Associate	Replacement	02/17/14		\$15.7315/hour	HS Diploma
	Frank J. Grant	Part-Time Regular	Building Services Associate	Replacement	02/17/14		\$15.7315/hour	HS Diploma
	Doris E. Riener	Full-Time Regular	Transcription Technician	Replacement	02/10/14		\$19.4910/hour	HS Diploma
Information Technology	None							
Public Television	None							
Student Services	Christine M. Cottrell	Full-Time Regular	Student Services Specialist	Replacement	02/03/14		\$28.5201/hour	B.A. - UW Green Bay

**Human Resources Report
February 2014
Appointments**

Division or School	Employee Name	Employee Status	Job Title	Type of Transaction	Start Date	End Date	Salary	Education
	Dianne Dentino	Full-Time Regular	Sign Language Interpreter	Replacement	02/24/14		\$24.9840/hour	B.S. - Marquette University
	Kyle Hayden	Part-Time Regular	Student Services Specialist	Replacement	02/24/14		\$28.5201/hour	BBA - U of Phoenix
	Jaime Lacy	Part-Time Temporary	Tutor	Replacement	02/05/14	06/30/14	\$10.0000/hour	A.A. - MATC
	Sarah R. Malewicki	Part-Time Temporary	Sign Language Interpreter	Temporary	02/19/14	05/31/14	\$27.5000/hour	High School Diploma
	Shnee A. McNeil-Hatchett	Part-Time Regular	Office Associate	Replacement	02/24/14		\$15.3691/hour	High School Diploma
	Lisa M. Nelson	Full-Time Regular	Word Processing Associate	Replacement	02/10/14		\$15.3691/hour	A.A. - MATC
	Jodie L. Nigro	Part-Time Temporary	Sign Language Interpreter	Temporary	02/10/14	05/31/14	\$27.5000/hour	A.A. - MATC
	Victoria L. Radulovich	Part-Time Temporary	Tutor	Temporary	01/22/14	05/31/14	\$10.0000/hour	A.A. - MATC
Workforce & Economic Development	None							

**Human Resources Report
February 2014
Changes In Status**

Division or School	Employee Name	Personnel Action	Job Title	Type of Transaction	Start Date	End Date	Salary
Business	Theresa A. Brown - Williams	Part-time to Full-time LTE	From part-time Educational Assistant to full-time LTE Instructor, Environmental Health & Water Quality Technology	Replacement	01/27/14	05/23/14	\$65,310/annual
	Carriel E. Danz	Promotion - LTE	From Office Specialist to Coordinator, Grants LTE	Temporary	01/21/14	06/30/14	\$28,9418/hour
	Howard C. Weissenborn	Part-time to Full-time LTE	Instructor, Business Management	Replacement	01/24/14	05/23/14	\$73,049/annual
Health Sciences	Linda M. Brand	Part-time to Full-time LTE	Instructor, Medical Assistant	Replacement	01/23/14	05/23/14	\$67,888/annual
Liberal Arts & Sciences	Jean M. Dean	Part-time to Full-time LTE	Instructor, English	Replacement	01/01/14	05/23/14	\$78,211/annual
	Lori A. Geddes	Extension of LTE	Instructor, Economics	Replacement	01/17/14	05/23/14	\$80,789/annual
	Rebecca S. Hartzog	Appointment	From Associate Dean, LAS to Instructor, Sociology (full-time)	Appointment	02/07/14		\$78,211/annual
	Sandra J. Hays	Part-time to Full-time LTE	Instructor, English	Replacement	01/21/14	05/23/14	\$78,211/annual
	Joseph Imperiale	Part-time to Full-time LTE	Instructor, English	Replacement	01/23/14	05/23/14	\$78,211/annual
James Maillis	Part-time to Full-time LTE	Instructor, Mathematics	Replacement	01/31/14	05/23/14	\$78,211/annual	
Media & Creative Arts	None						
Pre-College	Dean Abramowitz	Part-time to Full-time LTE	Instructor, English as a Second Language	Replacement	01/24/14	05/23/14	\$75,628/annual
	Tammy M. Ginster	Part-time to Full-time	Instructor, English as a Second Language	Replacement	01/17/14		\$73,049/annual
Technology & Applied Sciences	Chris A. Chomicki	Part-time to Full-time	Instructor, Machine Tool. Multiple Spindles/CNC Swiss Turning	Replacement	02/03/14		\$67,888/annual
Academic Services	Shelley D. Peschel	Part-time to Full-time	Librarian	Replacement	01/31/14		\$28,8594/hour
District Administration	None						
Employee & Legal Services	None						
Finance	None						
Information Technology	None						
Public Television	None						
Student Services	Robert E. Alonso	Part-Time Temporary	from Activity Facilitator to Tutor	Replacement	02/14/14	06/30/14	B.S. - UW Milwaukee
Workforce & Economic Development	None						

**Human Resources Report
February 2014
Separations**

Division or School	Employee Name	Ending Reason	Job Title	Effective Date
Business	Beatriz Yasaitis	Resignation	Word Processing Technician, Business Admin	02/12/14
Health Sciences				
Liberal Arts & Sciences	Miriam Ben-Shalom	Retirement	Instructor, Communication Skills	05/23/14
	Kurt J. Huebner	Retirement	Instructor, Natural Science (FT)	05/23/14
Media & Creative Arts	None			
Pre-College	Jerry L. Allison	Death	Instructor, Mathematics (PT)	02/12/14
Technology & Applied Sciences	None			
Academic Services	None			
District Administration	None			
Employee & Legal Services	Susan M. Bartlett	Termination	Word Processing Assistant	02/12/14
Finance	Tiffany M. Trudeau	Resignation	Child Development Specialist (PT)	02/14/14
Information Technology	None			
Public Television	None			
Student Services	Elouise Baylor	Resignation	Word Processing Associate, Employment Development	02/04/14
	Ellen Brabant	Resignation	Word Processing Associate, Admissions	02/12/14
	Yvonne Cunningham	Retirement	Office Technician, Student Accounts	02/14/14
Workforce & Economic Development	None			

Attachment FPO - 5

**AFFIRMATIVE ACTION REPORT
OF
MILWAUKEE AREA TECHNICAL COLLEGE**

*For the Period
October 1, 2013 – December 31, 2013*



*Submitted by:
Dr. Michael Burke
Prepared by:
Dr. Pablo Cardona
Nina P. Powell*

INTRODUCTION

This report provides a comparative analysis regarding Affirmative Action employment statistics for the Milwaukee Area Technical College for the period October 1, 2013 through December 31, 2013. The report includes a general summary page, which highlights statistical data on district population, district workforce, MATC workforce, ethnic/racial minority workforce, and female employees.

The Equal Employment Opportunity (EEO) job categories are used in this report to show both current employment data and comparisons with the previous quarter (July 1, 2013 to September 30, 2013).

A summary of complaints of discrimination and harassment filed internally with MATC Human Resources and externally with the State of Wisconsin - Equal Rights Division, and the Equal Employment Opportunity Commission is included. Cases filed with State and Federal Courts are also included. The summary includes date, nature of complaint and agency.

STATISTICAL HIGHLIGHTS

October 1, 2013 – December 31, 2013

DISTRICT STATISTICS

District Population 1,050,133

District Labor Force 270,789

MATC EMPLOYMENT

Full-Time Regular and Funded Employees 1205

Part-Time Employees 1558

New Full-Time Employees 22

PROFILE OF FULL-TIME EMPLOYEES

Average Length of Service (Years) 14.60

Percent Minority 36.27

Percent Female 59.09

MAJOR FINDINGS

Four Hundred thirty seven (36.27%) of our 1205 full-time employees are ethnic minorities. During this quarter, minorities decreased by twenty six, males decreased by thirty and females decreased by seven.

- In the **Executive/Managerial/Administrative** employment category, minorities decreased by two, males remain unchanged and females decreased two.
- In the **Faculty** employment category, minorities increased by one, males decreased by thirteen and females increased by 26.
- In the **Professional/Non Instructional** category, minorities decreased by sixteen, males decreased by six and females decreased by fourteen.
- In the **Secretarial/Clerical** category, minorities decreased by two, males decreased by one and females decreased by four.
- In the **Service Maintenance** category, minorities remain unchanged, males and females decreased by one.
- In the **Skilled Craft** category, all categories remain unchanged.
- In the **Technical/Paraprofessional** category, minorities decreased by nine, males decreased by nine and females decreased by twelve.

**SUMMARY
OF
INTERNAL & EEOC/ERD/OCR AGENCY COMPLAINTS/COURT CASES**

October 1, 2013 - December 31, 2013

INTERNAL COMPLAINTS	
Pending Cases	NATURE OF CASE
1	Sexual Harassment
4	Discrimination/Harassment/Hostile Work Environment
TOTAL = 5	
<ul style="list-style-type: none"> ▪ 6 Cases were <u>Filed</u> between October 1, 2013 and December 31, 2013 ▪ 2 Cases were <u>Dismissed</u> between October 1, 2013 and December 31, 2013 ▪ 0 Cases were <u>Referred to General Counsel</u> between October 1, 2013 and December 31, 2013 	
EEOC/ERD/OCR AGENCY COMPLAINTS	
Number of Complaints	NATURE OF COMPLAINT
1	Disability Discrimination
3	Age/Race Sex/Retaliation/Discrimination
TOTAL = 4	
<ul style="list-style-type: none"> ▪ 2 Cases were <u>Filed</u> between October 1, 2013 and December 31, 2013 ▪ 1 Case was <u>Dismissed</u> between October 1, 2013 and December 31, 2013 ▪ 0 Cases were <u>Resolved</u> between October 1, 2013 and December 31, 2013 	
COURT CASES	
Pending Cases	NATURE OF CASE
1	Personal Injury
1	Act 10
TOTAL = 2	
<ul style="list-style-type: none"> ▪ 0 Cases were <u>Filed</u> between October 1, 2013 and December 31, 2013 ▪ 0 Cases were <u>Dismissed</u> between October 1, 2013 and December 31, 2013 ▪ 0 Cases were <u>Resolved</u> between October 1, 2013 and December 31, 2013 	

GLOSSARY OF TERMS

ADVERSE IMPACT: An employment policy, practice, or procedure has adverse impact if it results in the disqualification of affirmative action group members at a significantly greater rate than members of other groups. The enforcement agencies will generally regard a selection rate for any group which is less than four-fifths (4/5) or 80% of the rate for other groups as constituting evidence of adverse impact.

AFFIRMATIVE ACTION: means specific actions in employment which are designed and taken for the purposes of all of the following:

- a) Ensuring equal opportunity.
- b) Eliminating a substantial disparity between the proportions of members of racial and ethnic, gender or Disabled groups either in job groups within the classified civil service, or in similar functional groups in the unclassified service, and the proportion of members of racial and ethnic, gender or Disabled groups in relevant labor pool.
- c) Eliminating present effects of past discrimination. AA is a Commitment to achieving the intent of equal opportunity legislation through a detailed set of objectives and plans designed to achieve prompt and full utilization of minorities, women and persons with disabilities at all levels and in all areas of the work force.

AFFIRMATIVE ACTION GROUPS: means one or more of the following:

- a) Racial or ethnic groups.
- b) Gender groups.
- c) Disabled groups.

AFFIRMATIVE ACTION PROGRAM: means specific results oriented standards, procedures and initiatives designed to ensure equal employment opportunity and to eliminate effects of past discrimination.

APPLICANT POOL: All people who have applied for a particular job or jobs during a particular period of time.

AVAILABILITY: The percentage of minorities and women who have the requisite skills in the labor pool on a statewide or regional basis (See Underutilization).

DISCRIMINATION: means unlawful actions or practices which constitute unequal or different treatment of, or create an unequal or different effect on an individual or group of people, on the basis of age, race, creed or religion, color, Disabled, sex, marital status, national origin or ancestry, political affiliation, arrest or conviction record, sexual orientation, or other bases specified under Wis. Stats. § 111 (II).

EQUAL EMPLOYMENT OPPORTUNITY: All personnel actions including hire, tenure or term, and condition or privilege of employment are based on the ability to perform the duties and responsibilities assigned to the particular position without regard to age, race, creed or religion, color, disability, marital status, sex, arrest or conviction record, national origin, ancestry, sexual orientation, political affiliation or membership in the National Guard.

Faculty (EEO2): Occupations which require specialized and theoretical knowledge which is usually acquired through college training or through work

HANDICAPPED/DISABLED: groups mean individuals who:

- a) Have a physical or mental impairment which makes achievement unusually difficult or limits the capacity to work;
- b) Have a record of such an impairment, or;
- c) Are perceived as having such an impairment.

HARASSMENT: Any statement, remark or action which affects an individual's or groups employment, or creates an offensive, hostile, or intimidating work environment.

JOB GROUP: means a set of classifications combined by the department on the basis of similarity in required training or skills, responsibility, pay range and nature of work.

LABOR FORCE: Includes all persons, 16 years or older who are employed or unemployed but looking for work.

RACIAL/ETHNIC MINORITY: means American Indians or Alaskan Natives, Asians or Pacific Islanders, Blacks, and Hispanics as defined as follows:

- a) American Indians or Alaskan Natives means persons descended from any of the original peoples of North America who possess 1/4 degree of documented tribal descendants, or are enrolled with a federally or state recognized tribe, or are recognized by a federally or state recognized tribe as American Indians for state affirmative action purposes.
- b) Asians or Pacific Islanders mean persons descended from any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands.
- c) Blacks means persons descended from any of the Black racial groups of Africa.
- d) Hispanics mean persons of Chicano, Mexican, Puerto Rican, Cuban, Central American or South American culture or origin, regardless of race.

SEXUAL HARASSMENT: Deliberate or repeated, unsolicited verbal comments, gestures or physical contact of a sexual nature which are unwelcome.

UNDERUTILIZATION: Having fewer minorities or women in a particular job group than would reasonably be expected by their availability in the relevant labor force.

EEO JOB CATEGORIES:

Executives/Managerial/Administrative (EEO1): Occupations in which employees set broad policies, exercises overall responsibility for execution of these policies, or direct individual departments or special phases of the agencies' operations, or provide specialized consultation on a region, district or area basis. Includes: department heads, bureau chiefs, divisions chiefs, directors, deputy directors, controllers, examiners, wardens, superintendents, unit supervisors, sheriffs, police and fire chiefs and inspectors and kindred workers.

experience or other training which provides comparable knowledge. Includes: teachers or instructors, police and fire captains and lieutenants and kindred workers.

Professional Non-instructional (EEO3): Occupations which require specialized and theoretical knowledge which is usually acquired through college training or through work experience or other training which provides comparable knowledge. Includes: personnel and labor relations workers, social workers, doctors, psychologists, registered nurses, economists, dietitians, lawyers, system analysts, accountants, engineers, employment and vocational rehabilitation counselors, teachers or instructors, police and fire captains and lieutenants and kindred workers.

Secretarial/Clerical(EEO4): Occupations in which workers are responsible for internal and external communication, recording and retrieval of data and/or information and other paperwork required in an office. Includes: bookkeeper, messengers, office machine operators, clerk-typists, stenographers, court transcribers, hearing reporters, statistical clerks, dispatchers, license distributors, payroll clerks and kindred workers.

Technicians/Paraprofessionals (EEO5): Occupations which require a combination of basic scientific and technical knowledge and manual skill which can be obtained through specialized post-secondary school education or through equivalent on-the-job training. Includes: computer programmers and operators, draftsmen, surveyors, licensed practical nurses, photographers, radio operators, technical illustrators, technicians (medical, dental, electronic, physical sciences), assessors, inspectors, police and fire sergeants and kindred workers.

Occupations in which workers perform some of the duties of a professional or technician in a support role which usually require less formal training and/or experience normally required for professional or technical status. Such positions may fall within an identified pattern of staff development and promotion under a "New Careers" concept. Includes: library assistants, research assistants, medical aides, child support workers, policy auxiliary, welfare service aides, and kindred workers.

Skilled Trades (EEO6): Occupations in which workers perform jobs which require special manual skill and a thorough and comprehensive knowledge of the processes involved in the work which is required through on-the-job training and experience or through apprenticeship or other formal training programs. Includes: mechanics or repairmen, electrician, heavy equipment operators, stationary engines, skilled machining occupations, carpenters, compositors and typesetters and kindred workers.

Service/Maintenance (EEO7): Occupations in which workers perform duties which result in or contribute to the comfort, convenience, hygiene or safety of the general public or which contribute to the upkeep and care of buildings, facilities or grounds of public property. Workers in this group may operate machinery. Includes: chauffeurs, laundry and dry cleaning operatives, truck drivers, bus drivers, garage laborers, custodial personnel, gardeners and groundskeepers, refuse collectors, construction laborers.

CATEGORY	TOTAL	FEMALES		RACIAL / ETHNIC GROUPS												Total Minorities		
				Black		White		Hispanic		Am. Indian		Asian		Males				
		No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	No.	%	
Service, Maintenance																		
Current	110	51	46.36	57	51.82	47	42.73	6	5.45	0	0.00	0	0.00	59	53.64	63	57.27	
Previous	112	52	46.43	57	50.89	49	43.75	6	5.36	0	0.00	0	0.00	60	53.57	63	56.25	
Change	-2	-1	-0.06	0	0.93	-2	-1.02	0	0.10	0	0.00	0	0.00	-1	0.06	0	1.02	
Skilled Craft																		
Current	10	1	10.00	1	10.00	9	90.00	0	0.00	0	0.00	0	0.00	9	90.00	1	10.00	
Previous	10	1	10.00	1	10.00	9	90.00	0	0.00	0	0.00	0	0.00	9	90.00	1	10.00	
Change	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	
Technical																		
Current	138	71	51.45	19	13.77	98	71.01	12	8.70	2	12.00	7	5.07	67	48.55	40	28.99	
Previous	159	83	52.20	24	15.09	109	68.55	15	9.43	2	1.26	8	5.03	76	47.80	49	30.82	
Change	-21	-12	-0.75	-5	-1.33	-11	2.46	-3	-0.74	0	10.74	-1	0.04	-9	0.75	-9	-1.83	
Totals																		
Current	1205	712	59.09	279	23.15	768	63.73	94	7.80	17	1.41	47	3.90	493	40.91	437	36.27	
Previous	1242	719	57.89	294	23.67	780	62.80	104	8.37	15	1.21	49	3.95	523	42.11	463	37.28	
Change	-37	-7	1.20	-15	-0.52	-12	0.93	-10	-0.57	2	0.20	-2	-0.04	-30	-1.20	-26	-1.01	

**PROCUREMENT REPORT
FEBRUARY 2014**

The Procurement report consists of:

- Part I External Contracts
- Part II Procurements
- Part III Contracts for Services
- Part IV Construction Contracts
- Part V Lease Agreements

Each month the board approves contracts, procurements and services related to the operation of the College. The current items for board approval are:

I. External Contracts

None

II. Procurements

1. Advertising Expenditures for Milwaukee Public TV

January	Actual	\$12,165.16	Minority Media Percentage was 0%
February	Estimated	\$00	Minority Media Percentage is 10-12%
March	Estimated	\$14,084.00	Minority Media Percentage is 10-12%

2. Advertising Expenditures for MATC

January	Actual	\$3,585.38	Minority Media Percentage was 0%
February	Estimated	\$5,335.38	Minority Media Percentage is 10-12%
March	Estimated	\$19,527.63	Minority Media Percentage is 10-12%

3. MPTV Spectra Logic T950 System Upgrades

Keycode Media
Schaumburg, IL
\$56,303.24

4. Black Box Network Services

Black Box Network Services
Waukesha, WI
\$121,888.93

5. Wisconsin Library Services, Inc. (WiLS)

WiLS
Madison, WI
\$252,451.87

6. Campus Card Program (Stormer Pass)

US Bank

Minneapolis, MN

\$0.00 [Zero cost to MATC]

7. Oak Creek Campus Entrance Signage

Badger State Industries

Waupun, WI

\$67,255.00

III. Contracts for Services

None

IV. Construction Contracts

I. RENOVATION AND REMODELING

MC Main Building Sidewalk & Electrical Vault Improvements - MATC Bid Reference 2014-001

Burkhart Construction Corporation

Butler, WI

\$268,520.00

II. Lease Agreements

None

Part II: PROCUREMENTS

Item 1: Advertising Expenditures for Milwaukee Public TV

Background Information

Advertising and publicity expenditures are coordinated through an advertising/media firm. The advertising firm was selected through a formal request for proposal process. The advertising agency manages production and media placement. Channels 10/36 station media expenses were submitted for review to the Public Television Committee and are herewith submitted to the Finance, Personnel and Operations Committee for review and for presentation to the Board.

College and station media purchases are executed through Eichenbaum & Associates, Milwaukee, WI which receives a commission for its placements. Channel 10/36 advertising and publicity services placed in January 2014 plus estimates for February 2014 and March 2014 are listed below and in the attachments.

January 2014	Actual advertising expenditures Minority Media percentage was 0%	\$12,165.16
February 2014	Actual advertising expenditures NEXT ADVERTISING FLIGHT PLANNED IS THE MARCH PLEDGE	\$ 0.00
March 2014	Advertising estimates Minority Media percent target is 10-12%	\$14,084.00

Detailed information by month is attached, along with a fiscal year summary page.

Part II: PROCUREMENTS

Item 1: Advertising Expenditures for Milwaukee Public TV

Detail page for January Actual

Eichenbaum/Associates



EICHENBAUM / ASSOCIATES

219 North Milwaukee Street

Milwaukee, WI 53202

P: 414.225.0011 / F: 414.225.0022

Milwaukee Public TV Media

January, 2014 Actual

Advertising Objectives:

Special Programming

Media Budget:

\$12,165.16

Online

Born To Royalty

\$296.12

Sherlock

\$420.63

Out-of-Home

Digital Boards: Around the Corner

\$2,938.24

Print

Hartford Times Press (Around the Corner)

\$345.89

Express News (Around the Corner)

\$470.12

Radio

Born To Royalty

\$2,074.78

Around the Corner & Thurs. Night Line-Up

\$3,481.70

Sherlock

\$2,137.68

Direct Mail

Target Minority Owned Media Percentage: 10-12% of media cost

0%

\$0.00

Hispanic-Owned

African American-Owned

Part II: PROCUREMENTS

Item 1: Advertising Expenditures for Milwaukee Public TV

Detail page for January Estimate

Eichenbaum/Associates

NEXT ADVERTISING FLIGHT PLANNED IS THE MARCH PLEDGE



EICHENBAUM / ASSOCIATES

219 North Milwaukee Street

Milwaukee, WI 53202

P: 414.225.0011 / F: 414.225.0022

Milwaukee Public TV Media

February, 2014 Estimate

Advertising Objectives:

Media Budget:

\$0.00

Online

Out-of-Home

Print

Radio

Direct Mail

Target Minority Owned Media Percentage: 10-12% of media cost

Hispanic-Owned

African American-Owned

PROCUREMENTS

Item 1: Advertising Expenditures for Milwaukee Public TV

Detail page for March Estimate

Eichenbaum/Associates



EICHENBAUM / ASSOCIATES

219 North Milwaukee Street
Milwaukee, WI 53202
P: 414.225.0011 / F: 414.225.0022

Milwaukee Public TV Media

March, 2013 Estimate

Advertising Objectives:

Pledge

Media Budget:

\$14,084.00

Online

Out-of-Home

Print

El Conquistador (Pledge)	\$692.00
Milwaukee Times (Pledge)	\$762.00

Radio

Pledge	\$12,630.00
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Direct Mail

Target Minority Owned Media Percentage: 10-12% of media cost	10%	\$1,454.00
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Hispanic-Owned

El Conquistador \$692
Milwaukee Times \$762

African American-Owned

Part II: PROCUREMENTS
Item 1: Advertising Expenditures for Milwaukee Public TV
Monthly Actual

Eichenbaum/Associates



Milwaukee Public Television Media

EICHENBAUM / ASSOCIATES

219 North Milwaukee Street

Milwaukee, WI 53202

P: 414.225.0011 / F: 414.225.0022

AS OF 1/28/2014

TOTAL MEDIA SPENDING (ALL TARGETS)							
Month	Radio	TV	Print	Outdoor	Online	Placed directly through MPTV	Total Media Placements
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
August	\$0.00	\$0.00	\$726.94	\$0.00	\$0.00	\$0.00	\$726.94
September	\$8,545.15	\$0.00	\$1,535.50	\$0.00	\$0.00	\$0.00	\$10,080.65
October	\$0.00	\$0.00	\$3,293.21	\$13,222.06	\$0.00	\$0.00	\$16,515.27
November	\$5,769.23	\$0.00	\$380.88	\$0.00	\$0.00	\$0.00	\$6,150.11
December	\$10,501.53	\$0.00	\$346.06	\$0.00	\$0.00	\$0.00	\$10,847.59
January	\$7,694.16	\$0.00	\$816.01	\$2,938.24	\$716.75	\$0.00	\$12,165.16
February							
March							
April							
May							
June							
Total	\$32,510.07	\$0.00	\$7,098.60	\$16,160.30	\$716.75	\$0.00	\$56,485.72

Part II: PROCUREMENTS

Item 2: Advertising Expenditures for MATC

Background Information

Advertising and publicity expenditures are coordinated through an advertising/media firm. The advertising firm was selected through a formal request for proposal process. The actual placement of the advertising is then treated as sole source procurement. The advertising agency manages production and media placement. College media expenses are herewith submitted to the Finance, Personnel and Operations Committee for review and for presentation to the Board.

College media purchases were executed through Stir, LLC, Milwaukee, WI which receives a commission for placements made. MATC advertising and publicity services placed in January 2014 plus estimates for February 2014 and March 2014 are listed below and in the attachments.

January 2014	Advertising expenditures Minority Media percent was 0%	\$3,585.38
February 2014	Advertising expenditures Minority Media percent target is 10-12%	\$5,335.38
March 2014	Advertising estimate Minority Media percent target is 10-12%	\$19,527.63

Part II: PROCUREMENTS

Item 2: Advertising Expenditures for MATC

Detail page for January Actual



STIR, LLC

135 W. Wells Street, STE 800

Milwaukee, WI 53203

P: 414-278-0040/ F: 414-278-0390

Milwaukee Area Technical College Media

January 2014 ACTUAL

Advertising Objective:

Recruitment & Community Relations

Media Budget:

Online

Out-of Home

Print

Radio

Television

Social Media Services \$3,235.38

Facebook Advertising \$350.00

Total Estimated Expenditure: \$3,585.38

Minority Spend: December \$0.00

Part II: PROCUREMENTS
 Item 2: Advertising Expenditures for MATC
 Detail page for February Estimate



STIR, LLC
 135 W. Wells Street, STE 800
 Milwaukee, WI 53203
 P: 414-278-0040/ F: 414-278-0390

Milwaukee Area Technical College Media

February 2014 Estimate-REVISED

Advertising Objective:
 Recruitment & Community Relations

Media Budget:

Online	
Out-of Home	
Print	
Radio	\$1,750.00
Television	
Social Media Services	\$3,235.38
Facebook Advertising	\$350.00
Total Estimated Expenditure:	\$5,335.38
Minority Spend: February 2014	\$0.00

Part II: PROCUREMENTS
Item 2: Advertising Expenditures for MATC
Monthly Actual



Milwaukee Area Technical College Media

STIR, LLC
 135 W. Wells Street, STE 800
 Milwaukee, WI 53203
 P: 414-278-0040/ F: 414-278-0390

TOTAL MEDIA SPENDING (ALL TARGETS)							
Month	Radio	TV	Print	Outdoor	Online	Placed directly through MATC	Total Media Placements
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
August	\$0.00	\$0.00	\$726.94	\$0.00	\$0.00	\$0.00	\$0.00
September	\$8,545.15	\$0.00	\$1,535.50	\$0.00	\$0.00	\$0.00	\$3,047.06
October	\$0.00	\$0.00	\$3,293.21	\$13,222.06	\$0.00	\$0.00	\$10,732.97
November	\$15,935.00	\$0.00	\$0.00	\$0.00	\$3,585.38	\$0.00	\$19,520.38
December	\$0.00	\$0.00	\$0.00	\$0.00	\$3,585.38	\$0.00	\$3,585.38
January					\$3,585.38		
February							
March							
April							
May							
June							
Total	\$24,480.15	\$0.00	\$2,585.65	\$13,222.06	\$10,756.14	\$0.00	\$51,044.00

Part II: PROCUREMENTS

Item 3: MPTV Spectra Logic T950 System Upgrades

Background:

This purchase, included in the FY14 approved capital budget, is to expand and upgrade our existing Spectra Logic T-950 Digital archive unit. Originally purchased in FY07 for \$267,943.76, this unit currently archives much of MPTV’s on air programming for future playback. This purchase adds two new drives, additional storage chambers and Terapack LTO media tapes to facilitate the archive and retrieval of materials from our Avid ISIS editing system. By expanding this large robotic system, MPTV leverages unused capacity and consolidates archive functions into a single unit and will extend the useful life of this system. The T950 model system is still being manufactured and is a premier enterprise class product from Spectra Logic.

This purchase was bid through Spectra Logic vendor partner sales using a competitive bidding process. Five (5) vendors were solicited via Bid 14-20. Three (3) vendors responded:

AVI Systems, Inc., Brookfield, WI	No Bid
CineSys-Oceana, Aurora, IL	\$58,607.29
Heartland Video Systems, Inc. Plymouth, WI	\$68,260.85
Spectra Logic, Boulder, CO	No Bid
Key Code Media, Schaumburg, IL	\$56,303.24

Positive action by the MATC board will result in a purchase from Keycode Media Inc. in the amount of \$56,303.24.

Part II: PROCUREMENTS

Item 4: Black Box Network Services

Background:

MATC is purchasing the following services from Black Box under General Services Administration (GSA) contract GS-35F-0241T, schedule 70. MATC will receive 24 x 7 monitoring of the Cisco Voice over IP (VOIP) system on all four MATC campuses, repair services and system support. These services support operation of the telephone system ensuring reliable and high quality service.

Black Box Network Services, Waukesha, WI \$121,888.93

Positive action by the MATC board will result in the issuance of a purchase order to Black Box Network Services in the amount of \$121,888.93.

Part II: PROCUREMENTS

Item 5: Wisconsin Library Services, Inc.

Background:

MATC's purchase of electronic records and services through WILS under a cooperative purchasing agreement provides students access to online magazines and films, criminal justice information, legal case studies, online encyclopedias and several other information resources. A sampling of resources by name are; LexisNexis Academic, Britannica Online Academic Edition, ProQuest Nursing and Allied health Journals, and ProQuest Career & Technology.

Wisconsin Library Services, Inc., - Madison WI \$252,451.87

Positive action by the MATC board will result in the issuance of a purchase order to Wisconsin Library Services, Inc. in the amount of \$252,451.87.

Part II: PROCUREMENTS

Item 6: Campus Card Program (Stormer Pass)

Background:

MATC has had a Student Campus card program for about eleven years. This RFP process and award was necessary due to the upcoming expiration of the existing agreement. Benefits of the program include full service banking for students, faculty and staff on campus. As a partner the Bank will be involved in sponsoring student activities and college events and assisting in educating students by providing financial wellness seminars. The card program will continue to provide functionality on and off campus, can be used as a pin based debit card when connected to a bank checking account, allowing the card to be used in ATM's and for purchases off campus where pin based transactions are accepted. The RFP was distributed to six vendors. Two proposals were received.

PNC Bank Pittsburgh, PA
US Bank Minneapolis, MN

A team of three MATC employees evaluated the proposals based on the following criteria.

[40%] Pricing and Financial Support

This includes [but not limited to]:

- Demonstration of competitive pricing throughout the on-going relationship regarding services and products offered
- Opportunities for commissions paid to MATC per new account opened

[25%] Breadth and Creativity of Program and Innovative Ideas

- Degree to which program meets and exceeds the RFP stated scope, specifications and objectives, meets all terms and conditions, and supports the entire college community with new and innovative services
- Unique and creative products offered to the entire College community

[15%] Ease of Conversion Process

- Conversion process must be manageable and as transparent as possible for the MATC Card Office and College community members

[10%] Vendor Qualifications

This includes [but not limited to]:

- Three positive client references
- Financial stability – documentation included
- Scope of experience with other colleges and universities

[10%] Marketing Initiatives and Support

- Should include creative ideas/plans and financial assistance for marketing the account

The evaluation team recommends the project be awarded to US Bank of Minneapolis, MN for a five (5) year period.

The award does not require a payment by MATC.

Part II: PROCUREMENTS

Item 7: Oak Creek Campus Entrance Signage

Background:

One of the Oak Creek Campus entrance signs was damaged in fall 2013 by a vehicle. Insurance will pay for \$35,000 of the cost to replace the sign. The sign will not be repaired due to the cost and the use of outdated technology.

The sign will be acquired under a cooperative purchase agreement from Badger State Industries through a Department of Administration contract.

Badger State Industries, Waupun WI \$67,255.00

Positive action by the MATC board will result in the issuance of a purchase order to Badger State Industries of Waupun, WI in the amount of \$67,255.

Part IV: CONSTRUCTION

Item 1: RENOVATION AND REMODELING

**DMC Main Building Sidewalk & Electrical Vault Improvements
MATC Bid Reference 2014-001**

Background Information

Previously, the Board approved lists of renovation and remodeling capital projects for various budget years. The projects and funding plans have also been approved as part of the respective fiscal year budget approvals.

The subject project includes improvements to the damaged sidewalk and updates to the Main Building electrical vault below on 7th Street, north of the Main Building loading dock.

The contract recommended for approval below is for a single prime contract that pertains to general construction and electrical improvements for the previously mentioned areas on the Downtown Milwaukee Campus.

Bid documents for the aforementioned work were prepared in accordance with Board policies and State regulations, and advertisements were placed in the Daily Reporter, the Milwaukee Courier and the Spanish Journal. The bids were opened on February 4th, 2014 with the following results of the Base Bid:

REMODELING SPECIFIED AREAS & RELATED WORK (Comprehensive Single Prime)

Burkhart Construction Corporation	\$ 268,520.00*
Creative Constructors, LLC	\$ 279,500.00
J.H. Hassinger, Inc.	\$ 279,000.00
Wm. Sackerson Construction Co, Inc.	\$ 275,000.00

Proposals were evaluated, and the low qualified bid, as indicated by the asterisk, has met specifications. There were no challenges to the bid document or the manner in which the successful bidder was selected.

Positive action by the Board on this item will authorize the issuance of a contract in the amount shown to the firm indicated by the asterisk.

ATTACHMENT ESIR - 2

Resolution to Approve Concept Review For Program Titled IT Web & Software Developer (10-152-7)

Background Information:

With the change of IT-Programmer/Analyst to IT-Mobile Application Developer, the School of Business no longer has an associate degree that offers Web and Software programming. This intense 2-year Associate Degree program is designed to prepare students for a career in that field. The curriculum of this degree will focus on software development with an emphasis on creating responsive and adaptive web sites.

Resolution

BE IT RESOLVED, that the District Board of the Milwaukee Area Technical College submit a request to the Wisconsin Technical College System for consideration and approval of the Concept Review of the IT Web & Software Developer (10-152-7) program.

02/18/2014

CONCEPT REVIEW

CONCEPT REVIEW/PROGRAM APPROVAL
District Request (TC-OCCCRPA-1A)

Wisconsin Technical
College System

For Applied Associate Degree (Code 10), Technical Diploma (Codes 30, 31, and 32), and Apprenticeship (Code 50).

District: Milwaukee Area Technical College Date: February 6, 2014
Program Title: IT-Web and Software Developer

Program Aid Code and Number: 10-152-7

District Contact Person : Mercedes Fischer Phone : 262-238-2237

Primary Education Director : Moira Lafayette Phone : 608-266-1287

For Program Approval Stage:

Date of State Board Concept Review Approval Date : _____

CONCEPT REVIEW CRITERIA and SIGNATURE

- a. Proposed Aid Code and Proposed Program Number : 10-152-7
- b. Proposed Program Title : IT-Web and Software Developer
- c. Tentative Program Description :

This intense 2-year Associate Degree program is designed to prepare students for a career in the field of Web and Software Development. The curriculum of this degree will focus on software development with an emphasis on creating responsive and adaptive web sites. Students will learn to create web sites that will respond to fit any screen size, adapt to multiple presentation layers, utilize client and server processing, and connect with databases. For instance, interactive web pages on a tablet, smart phone, smart glasses, smart watches and even television screens.

In order to create responsive and adaptive web sites, student first needs to understand how to code in the Object-Oriented paradigm, learning data abstraction. By separating the logic, data, and presentation layers, students will be able to create web sites that can run on multiple devices. Students will learn both the web server-side (back-end) and client-side (front-end) technologies using C#, Java, XHTML/CSS, ASP.Net, PHP, JSP, JavaScript, and XML/Ajax.

- d. Occupational Area to be Served (occupational title and Standard Occupation Classification (SOC Code)

Since the IT-Web and Software Developer degree will teach both the client-side and web-server side technologies, it can be used in multiple occupational areas:

<http://www.bls.gov/soc/2010/soc151131.htm>

15-1131 Computer Programmers

Create, modify, and test the code, forms, and script that allow computer applications to run. Work from specifications drawn up by software developers or other individuals. May assist software developers by analyzing user needs and designing software solutions. May develop and write computer programs to store, locate, and retrieve specific documents, data, and information.

Illustrative examples: *Systems Programmer, Computer Language Coder, Applications Programmer*

<http://www.bls.gov/soc/2010/soc151132.htm>

15-1132 Software Developers, Applications

Develop, create, and modify general computer applications software or specialized utility programs. Analyze user needs and develop software solutions. Design software or customize software for client use with the aim of optimizing operational efficiency. May analyze and design databases within an application area, working individually or coordinating database development as part of a team. May supervise computer programmers

Illustrative examples: *Computer Applications Engineer, Database Developer, Software Applications Architect, Software Applications Engineer*

<http://www.bls.gov/soc/2010/soc151134.htm>

15-1134 Web Developers

Design, create, and modify Web sites. Analyze user needs to implement Web site content, graphics, performance, and capacity. May integrate Web sites with other computer applications. May convert written, graphic, audio, and video components to compatible Web formats by using software designed to facilitate the creation of Web and multimedia content. Excludes "Multimedia Artists and Animators" (27-1014).

Illustrative examples: *Web Designer, Internet Developer, Intranet Developer*

- e. Mean Starting Hourly Salary: \$59, 571

The U.S. Bureau of Labor Statistics (BLS) reports that the national median wage for Web Developers to be \$66,100, with a salary range of \$33,550 to \$105,200 in May, 2012.

<http://www.bls.gov/oes/current/oes151134.htm>

The U.S. Bureau of Labor Statistics (BLS) reports that the national median wage for Software Developer to be \$93,280, with a salary range of \$55,190 to \$138,880 in May, 2012.

<http://www.bls.gov/oes/current/oes151132.htm>

MATC District data from the Wisconsin Department of Workforce Development (DWD) report the median wage for Web Developers to be \$59,571 with a range of \$39,416 - \$86,403.

https://docs.google.com/a/matc.edu/file/d/1xezAOWMjM0CAs_qNQBld4ryiAUtPmkL3KEGY9Dc8F42_6hTZWoIRjBLleWnO/edit

Salaries will depend on the level of education, as well as the number of years of experience, and particular skill set. Knowledge of some programming languages pays more than others.

Computer programmers with Associate degree may start in the mid-30's however with additional experience and skills, Associate degree computer programmers could be salaries in the 60's.

<http://www.degreeetree.com/resources/computer-science-salary>

- f. Source of Single Source Request (If applicable): N/A
- g. Analysis of how this program supports employment demand: (ATTACHED)
See attached g. Analysis
- h. Documentation of member participation and outcomes of the Ad Hoc group (ATTACHED) See attached h. Advisory Committee Meeting Minutes

List of Stakeholders consisted of the IT-Mobile Application Developer (formally Programmer/Analyst) Associate Degree Advisory Committee.

Names, titles and Organization listed below.

Eileen Crane, Sr. Account Manager, Kohl's Corporation
Shawn Spartz, IT Operations Manager, Marcus Hotels & Resorts
John Bounyavong, Global Business Solutions Senior Database Administrator, Joy Global
Gershon Pevnick, Software Developer – Ward-Sci
Joe Knoch, Adjunct Instructor at University of Wisconsin-Milwaukee
Dr. Jerry Issacs, Professor at Carroll University
Rachel Rieck, Managing Consultant, Skyline Technologies
Mary Paiser, Digital Communications, Robert W. Baird & Co.

The motion was made by Eileen Crane in support of creating a second AAS in web and software development since MATC's Programmer/Analyst degree changed to IT-Mobile Application Developer. The motion was 2nd by Shawn Spartz and approved by consent of all advisory members present.

Item 4 Curriculum Status and Review		
Discussion: The curriculum for the Programmer Analyst degree program (152.1) was changed to focus on Mobile Application Development as per the direction of the Advisory Committee in the Fall of 2011. Larry Domine reported that the WTCS is changing the name of the Programmer Analyst Degree program to IT Software Developer. To maintain the current Mobile Application curriculum it will need to be assigned a new program number (152.6 proposed). It was discussed that there is still a need for web and software development. The motion was made and approved by consent of all advisory members present to move the current Programmer Analyst degree program to a new Mobile Application Developer program and to create a new Web and Software Developer Programs.		
Action items: Motion made by Eileen Crane, 2 nd – Shawn Spartz. Motion approved	Person responsible:	Deadline: Fall 2014

- i. Summary of initial discussions with other WTCS districts offering a similar or same program:

MATC's proposal for IT-Web and Software Developer comes at a perfect time. All degrees under program code 10-152 are involved in the WTCS TSA process. Every college in the district will be working together to build a solid set of Core Competencies for Web and Software Developer. This will help MATC identify any new courses that need to be developed.

A letter was emailed to every WTCS college that is offering a Web and Software Developer program.

Kim H. Ehlert, Associate Dean – Information Technology, comments, WCTC has been experiencing significant growth in the Web & Software Developer program. According to the diagram, FTE's increased slightly every year from 2010 to 2013. The past year 2013 - 2014, showed significant growth. Overall a 32% increase of FTE's in 2014 compared to 2010.

Web & Software Developer Fall Semester Program Enrollment (7 th in College FTE's)				
Year	Headcount	Net Change	FTEs	Net Change
2010	146		50	
2011	164		54	
2012	183		54	
2013	170		56	
2014	204	20%	74	32%

WCTS Feb 2014

She also reports “Retention is normal for programming degrees across many different colleges (we studied this during our 2010 QRP). Too many students think that programming is all fun (like playing video games), and they are unprepared for the rigor of software development.”

Lastly WCTC reports, all of their graduates are employed or continuing their education. This program has quite a few 2+2 articulation agreements associated with it – including UW Milwaukee (SOIS), UW Stout, Milwaukee School of Engineering and Carroll University.

Gina McConoughey, Ed.D. Dean, Business Division, Blackhawk Technical College, states “While the enrollments at Blackhawk Technical College are down slightly this academic year, the enrollments in IT-Web Analyst/Programmer are strong and slightly growing. We typically start with approximately 35 new students in the fall with approximately 50% of them graduating from the program.”

Cheryl Ucar, District Chair, Information Technology, Gateway Technical College reports in their “Program Effectiveness Data Profile 2013”, the number of new students rose from 38 in 2011-2012 to 57 in 2012- 2013 in IT Web Developer/Administrator program. She feels the fact that Gateway is offering more face-to-face seats verses only online seats contributed to the rise in new students. However, the report also shows a decrease in their FTE's, from 149.1 in 2011-2012 to 128.1 in 2012-2013. Cheryl states this may be due to the fact more students are working and not taking a full load of credits. Gateway's “Program Effectiveness Data Profile 2013” for IT Web Developer/Administrator is attached for reference.

Program Effectiveness Data Profile 2013

COMPARISON DATA

10-1523		IT Web Developer/Administrator						District Average		Division Average	
		2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2011-12	2012-13	2011-12	2012-13
Overall Performance Score*		46.75	48.45	46.60	44.63	47.51	46.94	49.92	49.96	51.52	50.48
Attract and Enroll Students		55.23	57.27	55.65	54.41	54.38	52.32	50.00	49.93	58.05	56.84
	Number of prospects	2	49	56	71	99	77	107	138	204	142
	Number of applicants	3	35	53	59	90	71	98	126	189	136
	Number of new students	4	15	36	39	49	38	57	75	90	89
	New high school graduates (within 3 years of graduation)	5	1	4	6	10	12	12	16	21	20
	Number of program majors	7	75	78	105	123	136	140	287	282	312
	FTE enrollment in TS core	6	96.1	135.1	136.9	144.3	149.1	128.1	77	80	168
	Unduplicated headcount (all students) in TS core	13	364	515	526	553	590	570	388	436	927
Retain Students		47.19	49.68	47.80	44.20	44.76	39.42	49.96	50.00	48.62	47.00
	TS core course completion rate (%) - All students	8	79%	84%	79%	76%	74%	73%	81%	83%	76%
	TS core course completion rate (%) - Majors	9	72%	79%	78%	74%	74%	77%	84%	85%	79%
	Gen ed course completion rate (%) - Majors	10	73%	75%	70%	100%	100%	88%	60%	57%	68%
	% of Majors taking required course in two consecutive terms	12	21%	27%	29%	33%	34%	37%	24%	28%	37%
	% of Majors enrolled in second tech specific core course	11	45%	41%	50%	47%	43%	39%	33%	34%	47%
	Deactivated or withdrawn majors	14	32	30	38	33	37	41	74	77	86
Facilitate Student Learning		46.31	45.20	45.69	44.65	47.26	44.37	49.86	49.95	47.29	47.05
	TSA (Technical Skill Attainment)	30	NA	NA	NA	NA	NA	0%	NA	NA	NA
	Student Learning Plan Requirements Complete?	29	Yes	Yes	Yes	Yes	Yes	Yes	NA	NA	NA
	% of major g.p.a.'s 0-0.99	15	9%	13%	14%	15%	15%	14%	14%	13%	16%
	% of major g.p.a.'s 1.0-1.99	15	12%	12%	12%	11%	12%	11%	10%	11%	12%
	% of major g.p.a.'s 2.0-2.99	15	21%	24%	19%	24%	25%	24%	24%	25%	24%
	% of major g.p.a.'s 3.0-4.0	15	57%	50%	55%	51%	48%	52%	52%	51%	46%
	Students with all TS core courses complete	16	37	31	24	15	12	5	84	76	11
	Number of graduates	17	6	6	4	5	5	8	36	36	69
	Graduates reporting related employment	18	44.40%	33.30%	25.00%	0.00%	0.00%	25.00%	59.73%	65.15%	95%
Meet Customer Needs		34.48	38.55	32.93	31.33	39.45	49.94	49.81	49.92	54.32	53.29
	Graduate satisfaction reported	20	66.67%	75.00%	75.00%	66.67%	75.00%	100.00%	94.58%	92.64%	95%
	Last full curriculum review	28	2006	2006	2006	2010	2010	NA	NA	NA	NA
	Aligned with national standards	22	Yes	Yes	Yes	Yes	Yes	Yes	NA	NA	NA
	Number of job openings projected in the next five years	23	41	30	51	48	34	24	161	156	379
	Graduate wage reported	24	\$ 19.47	N/A	\$ -	\$ -	\$ -	\$ -	\$ 16.78	\$ 16.75	\$ 16.39
Contribute to College Efficiency		54.81	56.47	55.37	53.58	55.90	53.88	50.00	50.00	54.39	53.10
	Percentage of maximum enrollment filled	25	78.59%	83.20%	83.90%	81.30%	89.40%	80.10%	77.68%	81.72%	84%
	Direct instructional cost per FTE	26	\$ 3,716	\$ 2,739	\$ 2,584	\$ 2,391	\$ 2,420	\$ 2,350	\$ 8,891	\$ 8,333	\$ 6,177
	Student:Faculty ratio in TS core (FTE basis)	27	14.6	15.3	16	15.9	16	17	13.44	14.25	16.3

*Standardized performance score provided for each indicator relative to other Gateway degree and diploma programs **NA** Number reference to PE Measures Descriptions

- j. Expected State Board "Program Approval" meeting date: 5/6/2014 (If not the meeting immediately following the Concept Review meeting, attach narrative)
- k. Documentation of District Board Approval of the Concept Review (attach)

Notification of districts with the same or similar program has been completed.

Signed:  Date 2-12-14
President or Instructional Services Administrator

Business Office Staff

CONCEPT REVIEW

PROGRAM APPROVAL

Wisconsin Technical
College System

System Office Response (TC-OCCCRPA-1B)

Date Received: _____ Program Number: _____

Program Title: _____

District: _____

Date Routed: _____

Check One: _____ Technical Diploma (Code 30) _____

Associate Degree (Code 10) _____ Technical Diploma (Code 31) _____

Apprenticeship (Code 50) _____ Technical Diploma (Code 32) _____

Primary Education Director Recommendation: Approve _____ Disapprove _____

Comments: _____

Signed: _____

Primary Education Director

Date: _____

Associate Vice President

Date: _____

*Upon approval of Concept Review, district may continue with Program Approval.
Upon Program Approval, District may submit electronic course files.*

g. Analysis

Information Technology (IT) is constantly advancing. New devices are being introduced to the market every day. Five short years ago, programmers only had to be concerned with web applications for use on a PC. Nowadays, web and software developers need to develop applications for multiple devices. Devices like smart phones, tablets, smart glasses (Google Glass)¹, smart watches² and smart televisions.³ The list is endless and will continue to grow. Industry will need strong web and software developers to create web pages and applications to run on these new devices.

MATC's proposed IT-Web and Software Developer associate degree, will teach strong Object-Oriented programming and Web technology skills to built responsive and adaptable web pages. Students will learn to create web sites that will respond and display on any screen size and adapt to multiple presentation layers. Through Object-Oriented technologies and the concept of data abstraction, the students in this degree will learn how to separate the logic, data, and presentation layer of web site applications. This will allow the presentation layer to change without affecting the back-end working objects that controls the data and business logic. As technology advances, there will be more and more devices introduced to the market. MATC needs to have an Associate Degree that teaches strong Object-Oriented concepts and Web technologies to deal with future devices.

"[Software developers] invent new technical capabilities that harness the power of computers - the most productive technology of our era," Carnevale says. Because the demand for computer software is increasing, the Department of Labor projects 30 percent growth in software developer jobs from 2010 to 2020.⁴

Software Developers are ranked the highest in demand jobs of all technical jobs.⁵ Although Milwaukee in not include in the top 10 cities in the United States with the most Software Developer jobs (Chicago was 4th), it does show promise. A quick search on the internet for Software Developer or Web Developer jobs in the Milwaukee area returns 276 open jobs for Software Developers and 113 open jobs for Web Developers on Milwaukeejobs.com⁶.

Madison, Wisconsin ranks number 1 with the most job openings in the state of Wisconsin, for Software Developers. Milwaukee, Wisconsin was ranked number 2. However, if you add some of Milwaukee's surrounding suburbs, New Berlin, Muskego, Mequon, Grafton, Sussex, Watertown, Milwaukee Area has the most Software Developer jobs, beating Madison.⁷

Us News reports, Software Developer jobs rose from #7 ranking as the most attractive job in 2013, to #1 in 2014. Software Developer jobs surpass any health care job which held the #1 ranking for many years.⁸

Web and Software Developers show one of the lowest unemployment rates. Business Journal reports the unemployment rate in 2011 for Web Developers is 3.3 percent and Software Developers 4.4 percent, nationwide. Well below the national jobless rate of 8.5 percent.⁹ These unemployment rates will continue to improve based on the predictions of the United States Department of Labor.

United States Department of Labor, Bureau of Labor Statics, predicts that jobs in the Web and Software Development will increase by 22% from 2012 – 2022, which is much faster than average¹⁰. InfoWorld reports that Software Developers should expect to see the nation's highest IT job growth by 2020¹¹. As IT companies demand more computer software, they will need to hire new IT Web and Software Developers. A report from the Bureau of Labor Statics shows an increase of 30-34% in computer related jobs in 2018.¹²

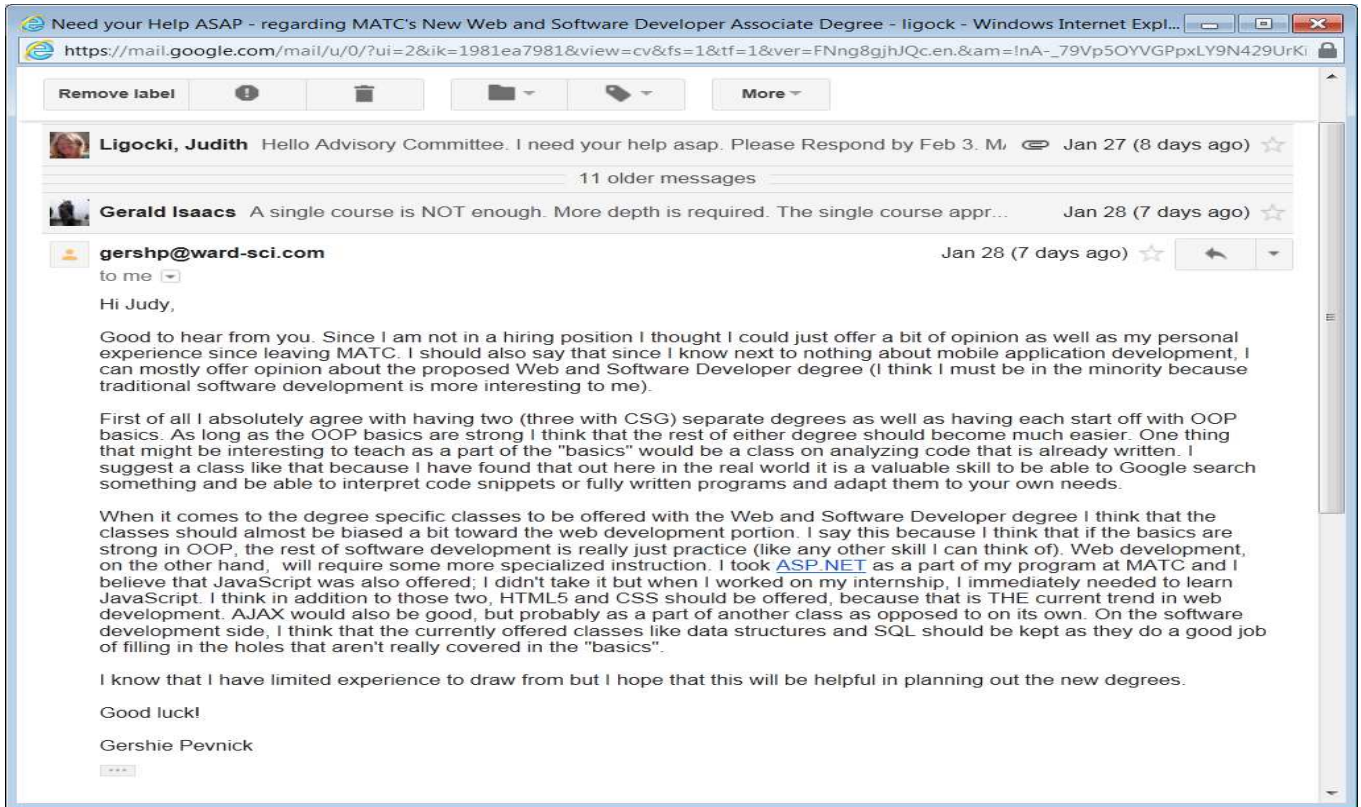
Currently, the School of Business at MATC does not have an Associate Degree that teaching Web and Software technologies. The School of Business only has an IT- Mobile Application Developer associate degree which teaches student how to create Mobile Applications that run on smart phones and tablets. The world of web and software developer is much more than mobile applications.

In order for students to specialize in Web Development, Software Development or Mobile Development, the student first needs to learn how to program in the Object-Oriented paradigm. It usually takes two or three semesters just to teach OO programming concepts, leaving only two semesters for courses in a specific discipline. A thorough understanding of a discipline takes time. Trying to teach everything in one two-year associate degree only gives the students a breath of understanding in multiple disciplines (web and mobile development). MATC wants to separate the disciplines, to give our students more depth in both IT-Web and Software Development, and IT-Mobile Application Development.

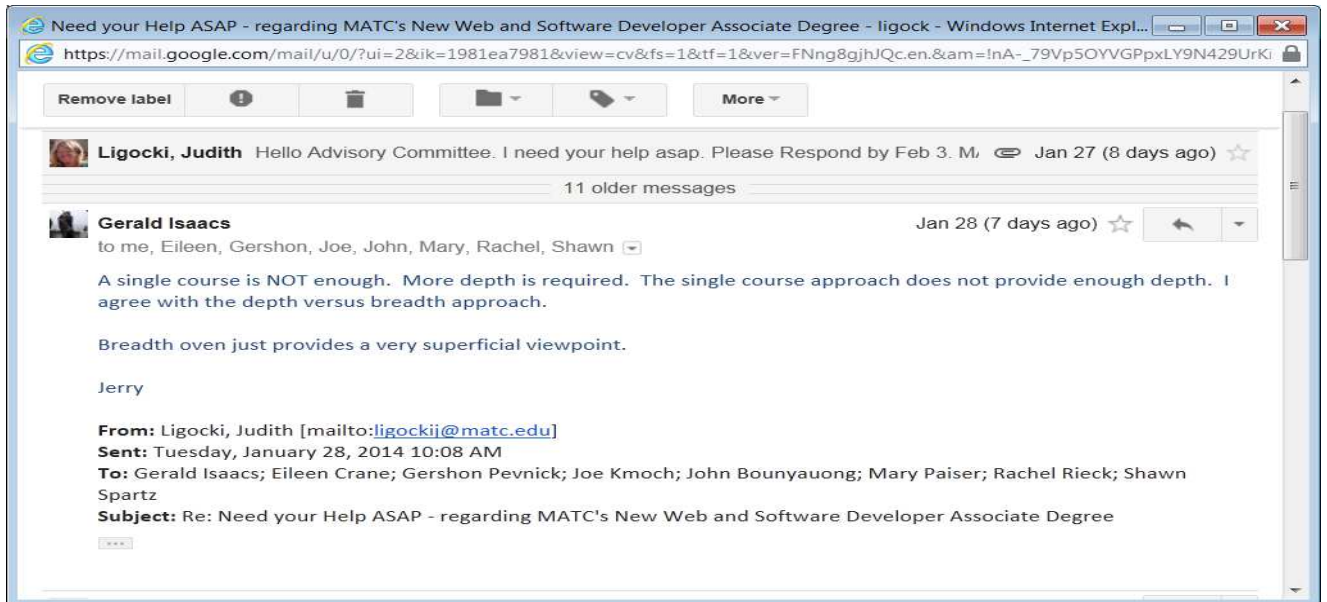
All colleges in our district have either an IT-Software Developer or IT-Web and Software Developer associate degree. A letter was sent to all colleges requesting any information they could share regarding enrollments, placement rates recruitment etc. The results are documented under i. Summary of initial discussion with other WTCS districts offering similar degree. Madison not only has an IT-Web Developer associate degree but also has an IT-Mobile Application Developer. WCTC reported a significant growth FTE's and 100% of their graduates are employed. Gateway Technical College also reports an increase of new students from 2012-2013 in the IT-Web Developer/Administrator program. Yet there are still many unfilled Web and Software Developer jobs.

Shawn Spartz, IT Operations Manager, Marcus Corporation and IT-Mobile Application Developer Advisory Committee member, reports that Marcus Corporation has a hard time finding web and software developers. She states that she has already hired students from both WCTC and MATC and are looking for more.

Gershon Pevnick, Software Developer, Ward-Sci and IT-Mobile Application Developer Advisory Committee member, absolutely agrees that MATC-Milwaukee should start a new degree in IT-Web and Software Developer. He feels MATC should have two (three with CSG) separate degrees as long as the Object-Oriented Programming (OOP) basics are strong. He states "I think that the rest of either degree should become much easier" as long as the student understands OOP first. The student needs basic OOP skills before they can obtain the "specialized instruction" needed to develop Web pages.



Dr. Gerald Isaacs, Professor, Carroll University and IT-Mobile Application Developer Advisory Committee member, states a single course in each discipline in one two-year degree, is not enough. He strongly supports teaching depth instead of breath by offering two separate associate degrees in Mobile Applications and Web and Software Development.



Lastly, Joe Kmoch, Adjunct Instructor at University of Wisconsin-Milwaukee and IT-Mobile Application Developer Advisory Committee member, feels that another associate degree in IT-Web and Software Developer would compliment the existing IT-Mobile Application Developer. He states it's necessary, without it MATC would be offering a program covering only a portion of the opportunities.



The skills that IT-Web and Software Developer learns account for 6 of the top 25 Hottest Skills that get people hired. Mobile Application Developer holds the second top spot.¹³ However, Web Programming, C/C++, Java Development, Algorithm Design and Database Management also are on the list.

As the web development capabilities grow, some professional predict a decline in Mobile Application developers. A web site will be able to do exactly what Mobile application do, yet they will be able to be portable and adaptable to any device that has a browser. Currently, mobile applications have to be created for specific devices (Android vs. iPhone vs. Microsoft) because of the different operating systems. That is not the case for web sites; web sites need to be able to run on multiple devices simultaneously.

Glenn Romanelli, President of Lighthouse Design Inc., states "Apps are on the decline I believe, and more companies will be developing enhanced website features as opposed to apps. We're finding that many of our clients who are, at first, excited about developing a mobile app change their mind once they have more information on their limitations. Today, it's much more cost effective to develop a website application that has the same functionality as an app, but can be developed to work, not only on desktops, but tablets and mobile devices as well."¹⁴

MATC needs an IT- Web and Software Developer associate degree to complement their current IT-Mobile Application Developer associate degree. MATC needs to teach both Mobile Applications as well as the Web and Software component. The Milwaukee Area currently has the most Web and Software Developer open jobs in the State. The demand for Web and Software

Developer are predicted to grow at a very fast rate. According to the Department of Labor, as much as a 30 percent growth in software developer jobs from now to year 2020.

h. Advisory Committee Meeting Minutes

I.T. Programmer/Analyst

Advisory Committee Meeting Minutes

Meeting Date:	April 15, 2013	Time:	2:30 p.m.
Location	Mequon Campus	Room:	A202
Facilitator:	Eileen Crane	Minute Taker:	Bill Wirth/Sue Fritsche

Members - Present X /Not Present	Company Represented
X - Eileen Crane	Kohls Department Store
X – Joseph Kmoch	Milwaukee Public Schools
X – Gershon Pevnich	Ward Scientific Systems
X – Rachel Rieck	Kohls Department Store
X -Shawn Spartz	Marcus Corporation
Not Present	
John Bounyauong	Buyseasons
Jerry Isaacs	Carrol University
Scott Healy	Denta Quest
Robert Laferriere	Direct Supply Inc.

MATC Representatives Present	Position/Title
Michael Anderson	Instructor
Larry Domine	Instructor
Matt Friedel	Instructor
Judy Ligocki	Instructor
William Wirth	Instructor - IC
Dr. Mercedes Fisher	Associate Dean
Julie Klug	Counselor
Mary Lockett	Student Representative

Guests Present	
Jessica McCoy	Marcus Corporation
Matt Milleran	Marcus Corporation
Alex Schulke	Marcus Corporation
Richard Wagner	Marcus Corporation

A. Call to order/Introduction/Roll Call

Discussion: The meeting was called to order by Eileen Crane at 2:30 p.m.		
Action items: Introductions, Meeting start 2:30 p.m.	Person responsible: E. Crane	Deadline: n/a

B. Determination of Quorum		
Discussion: A quorum was met.		
Action items: None	Person responsible: Committee	Deadline: n/a

C. Old Business [\(Required-Committee Approval/Recommendation for Action\)](#)

Item 1 Advisory Membership Review (Use Divisional Data Audit Forms)		
Discussion: Rachel Rieck and Gershon Pevnich handed in their membership forms. The addition of the 2 new members brings the total to 9, Deb Rouse and Lori Dean have asked to be removed from the committee.		
Action items: None	Person responsible: B. Wirth	Deadline: n/a

Item 2 Program Progress/Enrollment Reports		
Discussion: Bill Wirth gave a program status report. It is the second year of the new curriculum. The 3 rd and 4 th semester class enrollments are improving. There are still a number of students under the old plan. Larry commented that faculty will try to assess which students are still enrolled under old titles and help identify their assigned counselors.		
Action items: None	Persons responsible: Faculty and Advisors	Deadline: Fa2014

Item 3 Capital Equipment		
Discussion: No discussion at this time.		
Action items: None	Person responsible:	Deadline: n/a

Item 4 Curriculum Status and Review		
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Discussion: The curriculum for the Programmer Analyst degree program (152.1) was changed to focus on Mobile Application Development as per the direction of the Advisory Committee in the Fall of 2011. Larry Domine reported that the WTCS is changing the name of the Programmer Analyst Degree program to IT Software Developer. To maintain the current Mobile Application curriculum it will need to be assigned a new program number (152.6 proposed). It was discussed that there is still a need for web and software development. The motion was made and approved by consent of all advisory members present to move the current Programmer Analyst degree program to a new Mobile Application Developer program and to create a new Web and Software Developer Programs.

Action items:

Motion made by Eileen Crane, 2nd – Shawn Spartz.
Motion approved

Person responsible:

Deadline:

Fall 2014

Item 5 Course Outcome Summary (COS)

Discussion: The committee did not review COS.

Action items:

None

Person responsible:

Deadline:

n/a

Item 6 Quality Review Process (QRP)

Discussion: The QRP process for IT Programmer is not scheduled at this time.

Action items:

None

Person responsible:

Deadline:

School year
2014

Item 7 Student Outcome Assessment (SOA)

Discussion: No report was made. The SOA form is completed and will be presented at the Fall Advisory Committee Meeting.

Action items:

None

Person responsible:

William Wirth

Deadline:

Fa2014

Item 8 Technical Skills Attainment (TSA)

Discussion: The TSA was not discussed at this time.

Action items:

None

Person responsible:

Deadline:

n/a

Item 9 Internships

Discussion: Board members all seemed to agree that formulating internships and partnerships with students and Business and Industry could prove to be very beneficial.		
Action items:	Person responsible:	Deadline:

D. New Business (Required-Committee Approval/Recommendation for Action)

Item 1 Trends in Business and Industry		
<p>Discussion: IT Industry Trends</p> <p><u>Kohls Department Stores:</u> Automated testing for each device is occurring at Kohls Kohls has monthly and bi-monthly releases to make, using Agile and waterfall. Offshore is beginning to cost more in the long run Kohls hoping to transition to onsite within a year</p> <p>Both companies (Kohls and Marcus Corp) are looking for fresh and driven employees with ambition. Employees also need communication and personal skills are they are sometimes assigned as a “team”. Are employees continuing to educate themselves are keep up with new technologies and employees that don’t necessarily have all the answers but can find them quickly if they need to.</p> <p><u>Ward Scientific Systems:</u> Companies are finding there is a lot of updating to do of old technologies/websites, and are now emphasizing mobile devices as well. One study found that 80% of business is coming from mobile applications and 10-15% website. (Desktop will be obsolete as mobile phones improve). Use of HTML.</p> <p><u>Marcus:</u> 100% use of agile which helps productivity, prioritizing for project managers, streamlines the group. SEO and social media developer have to work together on web and apps Less original code to be written, more often code needs to be fixed. Fridays are basically teamwork days. Lots of use of HTML.</p>		
Action items: None	Person responsible:	Deadline: n/a

E. Announcements

Discussion: The MATC Portfolio night will be held on Thursday, May 16, from 4:30 – 8:00 p.m. at the Downtown, Milwaukee Campus. Advisory Committee members were encouraged to attend as students from the IT Programmer/Analyst – Social Networking and Business Communications and students from the IT Programmer/Analyst – Mobile Application Developer will be showcasing their work-based projects.

Action items:
None

Person responsible:

Deadline:
n/a

F. Next Meeting Date

Discussion: Fall Advisory Date

Action items:

Monday, October 7, 2013 at 2:30 p.m.

Person responsible:

Deadline:
n/a

G. Adjournment

Discussion: Motion made to adjourn at 4:00 p.m.

Action items:

Motion carried.

Person responsible:

Deadline:
n/a

¹ <http://www.google.com/glass/start/>

² <http://www.smartwatchnews.org/top-5-smart-watches/>

³ <http://www.amazon.com/gp/feature.html?ie=UTF8&docId=1001072461>

⁴ http://education.yahoo.net/articles/jobs_with_surprising_salaries.htm

⁵ <http://www.wantedanalytics.com/press/2013/12/05/software-development-ranks-as-the-most-in-demand-skill-for-tech-jobs/>

⁶ http://www.milwaukeejobs.com/jobs.asp?pagemode=20&pbid=-1&domain_state_code=WI&location_name_1=Milwaukee%2C+WI&location_id_1=31&location_type_1=C&qs_domain_id=1&keywords=&client_location_name_1=Milwaukee%2C+WI&location_radius_1=50&category_id=1452&x=42&y=15

⁷ <http://www.jobs2careers.com/Jobs/q-Software-Developer-I-WI/>

⁸ <http://finance.yahoo.com/news/best-jobs-2014-110612557.html>

⁹ <http://www.bizjournals.com/seattle/blog/techflash/2012/01/software-developers-44-percent-jobless.html>

¹⁰ <http://www.bls.gov/ooh/Computer-and-Information-Technology/Software-developers.htm>

¹¹ <http://www.infoworld.com/t/it-jobs/software-developers-expected-see-the-highest-it-job-growth-come-2020-212709>

¹² <http://www.bls.gov/opub/mlr/2009/11/art5full.pdf>

¹³ <http://blog.linkedin.com/2013/12/18/the-25-hottest-skills-that-got-people-hired-in-2013/>

¹⁴ <http://www.mrc-productivity.com/blog/2013/04/7-major-web-development-trends-of-the-next-5-years/>

Attachment FPO - 7

\$1,500,000.00

Milwaukee Area Technical College District, Wisconsin
General Obligation Promissory Notes, Series 2013-14I

**RESOLUTION AUTHORIZING THE SALE OF \$1,500,000.00
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013-14I**
Resolution F0024-02-14

WHEREAS, pursuant to Section 67.12(12) of the Wisconsin Statutes, as amended (the "Act"), the Milwaukee Area Technical College District, Wisconsin (the "District"), is authorized to issue notes of the District in the aggregate amount of \$1,500,000.00 for the public purpose of financing building remodeling and improvement projects, consisting of projects included in the District's 2013-2014 building remodeling and improvement program (the public purpose projects described above are hereafter referred to as the "Public Purposes"); and

WHEREAS, on February 4, 2014, the District authorized the issuance of \$1,500,000.00 General Obligation Promissory Notes, Series 2013-14I (the "Notes") for the Public Purposes; and

WHEREAS, the District has prepared and distributed a Preliminary Official Statement, dated February ___, 2014 (the "Preliminary Official Statement"), describing the Notes and the security therefor; and

WHEREAS, the District has examined proposed documentation for the Notes (collectively, the "Note Documents"), as follows:

- (a) an Official Notice of Sale issued by the District and a Parity Bid Form (the "Note Purchase Agreement") to be entered into between the District and the Underwriter, providing for the sale of the Notes; and
- (b) the Preliminary Official Statement.

WHEREAS, it is now expedient and necessary for the District to issue its general obligation promissory notes in the amount of \$1,500,000.00 for the Public Purposes;

NOW, THEREFORE, the District hereby resolves as follows:

Section 1. Definitions. The following terms shall have the following meanings in this Resolution unless the text expressly or by implication requires otherwise:

"Act" shall mean Section 67.12(12) of the Wisconsin Statutes;

"Code" shall mean the Internal Revenue Code of 1986, as amended;

“Continuing Disclosure Agreement” shall mean the Continuing Disclosure Agreement, executed and delivered by the Issuer, dated March 13, 2014 (the “Continuing Disclosure Agreement”), delivered by the District for the purpose of complying with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended;

“Dated Date” shall mean March 13, 2014;

“Debt Service Fund” shall mean the Debt Service Fund of the District, which shall be the “special redemption fund” as such term is defined in the Act;

“District” shall mean the Milwaukee Area Technical College District, Wisconsin;

“Fiscal Agent” shall mean the Treasurer of the District;

“Governing Body” shall mean the Board of the District, or such other body as may hereafter be the chief legislative body of the District;

“Initial Resolution” shall mean the “Resolution Authorizing the Issuance of \$1,500,000.00 General Obligation Promissory Notes, Series 2013-14I of Milwaukee Area Technical College District, Wisconsin”, adopted by the Governing Body on February 4, 2014;

“Note Registrar” means the Secretary of the District;

“Notes” shall mean the \$1,500,000.00 General Obligation Promissory Notes, Series 2013-14I, of the District;

“Public Purposes” shall mean the public purpose of financing \$1,500,000.00 of building remodeling and improvement projects, consisting of projects included in the District’s 2013-2014 building remodeling and improvement program;

“Purchase Price” shall mean \$_____ (\$1,500,000.00 par amount of Notes, plus premium of \$_____, less underwriter’s discount of \$_____);

“Record Date” shall mean the close of business on the fifteenth day of the calendar month next preceding any principal or interest payment date;

“Securities Depository” means The Depository Trust Company, New York, New York, or its nominee; and

“Underwriter” means _____.

Section 2. Authorization of the Notes. For the purpose of financing the Public Purposes, there shall be borrowed on the full faith and credit of the District the sum of

\$1,500,000.00; and fully registered general obligation promissory notes of the District are authorized to be issued in evidence thereof.

Section 3. Sale of the Notes. To evidence such indebtedness, (i) the Chairperson or the Vice Chairperson and (ii) the Secretary of the District are hereby authorized, empowered and directed to make, execute, issue and sell to the Underwriter for, on behalf of and in the name of the District, general obligation promissory notes in the aggregate principal amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00) for the Purchase Price, plus accrued interest to the date of delivery.

Section 4. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2013-14I"; shall be dated the Dated Date; shall be numbered one and upward; shall bear interest as shown on the Maturity Schedule below; shall be issued in denominations of \$5,000 or any integral multiple thereof; and shall mature on the dates and in the amounts as set forth below. Interest on the Notes shall accrue from the Interest Accrual Date and shall be payable semi-annually on June 1 and December 1 of each year, commencing on June 1, 2014.

MATURITY SCHEDULE

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
June 1, 2015	\$350,000	
June 1, 2016	\$500,000	
June 1, 2017	\$500,000	
June 1, 2018	\$150,000	

The Notes of this issue shall not be subject to call and payment prior to maturity.

Section 5. Form, Execution, Registration and Payment of the Notes. The Notes shall be issued as registered obligations in substantially the form attached hereto as Exhibit A and incorporated herein by this reference.

The Notes shall be executed in the name of the District by the manual signatures of (i) the Chairperson or the Vice Chairperson and (ii) the Secretary, and may be sealed with its official or corporate seal, if any.

The principal of, premium, if any, and interest on the Notes shall be paid by the Fiscal Agent.

Both the principal of and interest on the Notes shall be payable in lawful money of the United States of America by the Fiscal Agent. Payment of principal of the final maturity on the Notes will be payable upon presentation and surrender of the Notes to the Fiscal Agent. Payment of principal on the Notes (except the final maturity) and each installment of interest shall be made to the registered owner of each Note who shall appear on the registration books of the District, maintained by the Note Registrar, on the Record Date and

shall be paid by check or draft of the Fiscal Agent and mailed to such registered owner at the address appearing on such registration books or at such other address may be furnished in writing to such registered owner to the Note Registrar.

Section 6. Note Proceeds. The sale proceeds of the Notes (exclusive of accrued interest, printing distribution and filing fees, and any premium received) shall, forthwith upon receipt, be placed in and kept by the District Treasurer as a separate fund to be known as the Promissory Notes, Series 2013-14I, Borrowed Money Fund (hereinafter referred to as the "Borrowed Money Fund"). Moneys in the Borrowed Money Fund shall be used solely for the purposes for which borrowed or for transfer to the Debt Service Fund as provided by law.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax sufficient in amount to pay and for the express purpose of paying the interest on the Notes as it falls due and also to pay and discharge the principal thereof at maturity, there is hereby levied upon all of the taxable property in the District, in addition to all other taxes, a nonrepealable, direct, annual tax in an amount sufficient for that purpose. This tax shall be from year to year carried into the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time. Said tax is to be for the following years and in the following minimum amounts:

<u>Year of Levy</u>	<u>Amount of Tax</u>
2013	\$ _____
2014	\$ _____
2015	\$ _____
2016	\$ _____
2017	\$ _____

The District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be carried into the tax rolls of the District and collected as other taxes are collected, provided that the amount of tax carried into said tax rolls with respect to the Notes may be reduced by the amount of any surplus money in the Debt Service Fund created pursuant to Section 8 below.

If there shall be insufficient funds from the tax levy to pay the principal of or interest on the Notes when due, the said principal or interest shall be paid from other funds of the District on hand, said amounts to be returned when said taxes have been collected.

There be and there hereby is appropriated from taxes levied by the District in anticipation of the issuance of the Notes and other funds of the District on hand a sum sufficient to be deposited in the Debt Service Fund to meet payments with respect to debt service due for the year 2014.

Section 8. Debt Service Fund. Within the debt service fund previously established within the treasury of the District, there be and there hereby is established a separate and

distinct fund designated as the “Debt Service Fund for \$1,500,000.00 General Obligation Promissory Notes, Series 2013-14I, dated March 13, 2014” (the “Debt Service Fund”), and such fund shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. The District Treasurer shall deposit in such Debt Service Fund (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) the taxes herein levied for the specific purpose of meeting principal of and interest on the Notes when due; (iii) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (iv) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (v) surplus moneys in the Borrowed Money Fund for the Notes; and (vi) such further deposits as may be required by Section 67.11 of the Wisconsin Statutes.

No money shall be withdrawn from the Debt Service Fund and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a) of the Wisconsin Statutes in interest-bearing obligations of the United States of America, in other obligations of the District or in other investments permitted by law, which investments shall continue as a part of the Debt Service Fund.

When all of the Notes have been paid in full and canceled, and all permitted investments disposed of, any money remaining in the Debt Service Fund shall be deposited in the general fund of the District, unless the District Board directs otherwise.

Section 9. Deposits and Investments. The Debt Service Fund shall be kept apart from moneys in the other funds and accounts of the District and the same shall be used for no purpose other than the prompt payment of principal of and interest on the Notes as the same becomes due and payable. All moneys therein shall be deposited in special and segregated accounts in a public depository selected under Chapter 34 of the Wisconsin Statutes and may be temporarily invested until needed in legal investments subject to the provisions of Sections 66.0603(1m) and 67.10(3) of the Wisconsin Statutes. All income derived from such investments shall be regarded as revenues of the District. No such investment shall be in such a manner as would cause the Notes to be “arbitrage bonds” within the meaning of Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder.

The District Treasurer shall, on the basis of the facts, estimates and circumstances in existence on the date of closing, make such certifications as are necessary to permit the conclusion that the Notes are not “arbitrage bonds” under Section 148 of the Code or the Regulations of the Commissioner of Internal Revenue thereunder.

Section 10. Sale of Notes. The terms, conditions and provisions of the Notes and the Note Documents are, in all respects, authorized and approved. The form of the Note Purchase Agreement is hereby approved. The Notes shall be sold and delivered in the manner, at the Purchase Price, plus interest accrued from the Interest Accrual Date to the closing date, pursuant to the terms and conditions set forth in the Note Purchase Agreement.

The preparation of the Preliminary Official Statement and the Final Official Statement dated February 25, 2014, and their use as contemplated in the Note Purchase Agreement, are hereby approved. The Preliminary Official Statement is “deemed final” as of its date, except for omissions or subsequent modifications permitted under Rule 15c2-12 of the Securities and Exchange Commission. The Chairperson, the Vice Chairperson and Secretary of the District are authorized and directed to do any and all acts necessary to conclude delivery of the Notes to the Underwriter, as soon after adoption of this Resolution as is convenient.

Section 11. Book-Entry Only Notes. The Notes shall be transferable as follows:

(a) Each maturity of Notes will be issued as a single Note in the name of the Securities Depository, or its nominee, which will act as depository for the Notes. During the term of the Notes, ownership and subsequent transfers of ownership will be reflected by book entry on the records of the Securities Depository and those financial institutions for whom the Securities Depository effects book entry transfers (collectively, the “Participants”). No person for whom a Participant has an interest in Notes (a “Beneficial Owner”) shall receive bond certificates representing their respective interest in the Notes except in the event that the Securities Depository or the District shall determine, at its option, to terminate the book-entry system described in this Section. Payment of principal of, and interest on, the Notes will be made by the Fiscal Agent to the Securities Depository which will in turn remit such payment of principal and interest to its Participants which will in turn remit such principal and interest to the Beneficial Owners of the Notes until and unless the Securities Depository or the District elect to terminate the book entry system, whereupon the District shall deliver bond certificates to the Beneficial Owners of the Notes or their nominees. Note certificates issued under this Section may not be transferred or exchanged except as provided in this Section.

(b) Upon the reduction of the principal amount of any maturity of Notes, the Registered Noteowner may make a notation of such redemption on the panel of the Note, stating the amount so redeemed, or may return the Note to the District for exchange for a new Note in a proper principal amount. Such notation, if made by the Noteowner, may be made for reference only, and may not be relied upon by any other person as being in any way determinative of the principal amount of such Note Outstanding, unless the Note Registrar initialed the notation on the panel.

(c) Immediately upon delivery of the Notes to the purchasers thereof on the delivery date, such purchasers shall deposit the bond certificates representing all of the

Notes with the Securities Depository. The Securities Depository, or its nominee, will be the sole Noteowner of the Notes, and no investor or other party purchasing, selling or otherwise transferring ownership of any Notes will receive, hold or deliver any bond certificates as long as the Securities Depository holds the Notes immobilized from circulation.

(d) The Notes may not be transferred or exchanged except:

(1) To any successor of the Securities Depository (or its nominee) or any substitute depository ("Substitute Depository") designated pursuant to (ii) below, provided that any successor of the Securities Depository or any Substitute Depository must be a qualified and registered "clearing agency" as provided in Section 17A of the Securities Exchange Act of 1934, as amended;

(2) To a Substitute Depository designated by or acceptable to the District upon (a) the determination by the Securities Depository that the Notes shall no longer be eligible for depository services or (b) a determination by the District that the Securities Depository is no longer able to carry out its functions, provided that any such Substitute Depository must be qualified to act as such, as provided in subparagraph (1) above; or

(3) To those persons to whom transfer is requested in written transfer instructions in the event that:

(i) The Securities Depository shall resign or discontinue its services for the Notes and, only if the District is unable to locate a qualified successor within two months following the resignation or determination of noneligibility, or

(ii) Upon a determination by the District that the continuation of the book entry system described herein, which precludes the issuance of certificates to any Noteowner other than the Securities Depository (or its nominee) is no longer in the best interest of the Beneficial Owners of the Notes.

(e) The Depository Trust Company, New York, New York, is hereby appointed the Securities Depository for the Notes.

Section 12. Undertaking to Provide Continuing Disclosure. The (i) Chairperson or the Vice Chairperson and (ii) Secretary of the District are hereby authorized and directed to execute on behalf of the District, the Continuing Disclosure Agreement in connection with the Notes for the purpose of complying with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended.

Section 13. Compliance with Federal Tax Laws.

(a) The District represents and covenants that the project financed by the Notes and their ownership, management and use will not cause the Notes to be “private activity bonds” within the meaning of Section 141 of the Code, and the District shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes, provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of Wisconsin, and to the extent there is a reasonable period of time in which to comply.

Section 14. Rebate Fund. If necessary, the District shall establish and maintain, so long as the Notes are outstanding, a separate account to be known as the “Rebate Fund” for the purpose of complying with the rebate requirements of Section 148(f) of the Code. The Rebate Fund is for the sole purpose of paying rebate to the United States of America, if any, on amounts of bond proceeds held by the District. The District hereby covenants and agrees that it shall pay from the Rebate Fund the rebate amounts as determined herein to the United States of America.

The District may engage the services of accountants, attorneys, or other consultants necessary to assist it in determining rebate amounts. Amounts held in the Rebate Fund and the investment income therefrom are not pledged as security for the Notes and may only be used to pay amounts to the United States. The District shall maintain or cause to be maintained records of such determinations until six (6) years after payment in full of the Notes and shall make such records available upon reasonable request therefor.

Section 15. Defeasance. When all Notes have been discharged, all pledges, covenants and other rights granted to the owners thereof by this Resolution shall cease. The District may discharge all Notes due on any date by irrevocably depositing in escrow with a suitable bank or trust company a sum of cash and/or bonds or securities issued or guaranteed as to principal and interest of the U.S. Government, or of a commission, board or other instrumentality of the U.S. Government (“Government Obligations”), or of securities wholly and irrevocably secured as to principal and interest by Government Obligations and rated in the highest rating category of a nationally recognized rating service, maturing on the dates and bearing interest at the rates required to provide funds sufficient to pay when due the interest to accrue on each of said Note to its maturity or, at the District's option, if said Note is prepayable to any prior date upon which it may be called for redemption, and to pay and redeem the principal amount of each such Note at maturity, or at the District's option, if said Note is prepayable, at its earliest redemption date, with the premium required for such redemption, if any, provided that notice of the redemption of all prepayable Notes on such date has been duly given or provided for.

Section 16. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the District and the owner or owners of the Notes, and after issuance of any of the Notes no change or alteration of any kind in the provisions of this Resolution may be made, except as provided in Section 18, until all of the Notes have been paid in full as to both principal and interest. The owner or owners of any of the Notes shall have the right in addition to all other rights, by mandamus or other suit or action in any court of competent jurisdiction, to enforce such owner's or owners' rights against the District, the Governing Body thereof, and any and all officers and agents thereof including, but without limitation, the right to require the District, its Governing Body and any other authorized body, to fix and collect rates and charges fully adequate to carry out all of the provisions and agreements contained in this Resolution.

Section 17. General Authorizations. The Chairperson, the Vice Chairperson and the Secretary of the District and the appropriate deputies and officials of the District in accordance with their assigned responsibilities are hereby each authorized to execute, deliver, publish, file and record such other documents, instruments, notices and records and to take such other actions as shall be necessary or desirable to accomplish the purposes of this Resolution and to comply with and perform the obligations of the District under the Notes. The execution or written approval of any document by the Chairperson, the Vice Chairperson or Secretary of the District herein authorized shall be conclusive evidence of the approval by the District of such document in accordance with the terms hereof.

In the event that said officers shall be unable by reason of death, disability, absence or vacancy of office to perform in timely fashion any of the duties specified herein (such as the execution of Notes), such duties shall be performed by the officer or official succeeding to such duties in accordance with law and the rules of the District.

Any actions taken by the Chairperson, the Vice Chairperson and Secretary consistent with this Resolution are hereby ratified and confirmed.

Section 18. Amendment to Resolution. After the issuance of any of the Notes, no change or alteration of any kind in the provisions of this Resolution may be made until all of the Notes have been paid in full as to both principal and interest, or discharged as herein provided, except: (a) the District may, from to time, amend this Resolution without the consent of any of the owners of the Notes, but only to cure any ambiguity, administrative conflict, formal defect, or omission or procedural inconsistency of this Resolution; and (b) this Resolution may be amended, in any respect, with a written consent of the owners of not less than two-thirds (2/3) of the principal amount of the Notes then outstanding; provided, however, that no amendment shall permit any change in the pledge of tax revenues of the District or the maturity of any Note issued hereunder, or a reduction in the rate of interest on any Note, or in the amount of the principal obligation thereof, or in the amount of the redemption premium payable in the case of redemption thereof, or change the terms upon which the Notes may be redeemed or make any other modification in the terms of the payment of such principal or interest without the written consent of the owner of each such Note to which the change is applicable.

Section 19. Illegal or Invalid Provisions. In case any one or more of the provisions of this Resolution or any of the Notes shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution or of the Notes.

Section 20. Conflicting Resolutions. All ordinances, resolutions, or orders, or parts thereof heretofore enacted, adopted or entered, in conflict with the provisions of this Resolution, are hereby repealed and this Resolution shall be in effect from and after its passage.

[SIGNATURE PAGE TO FOLLOW]

Adopted: February 25, 2014.

Bobbie Webber
Chairperson of the District

Attest:

Lauren Baker
Secretary of the District

Recorded on February 25, 2014.

Lauren Baker
Secretary of the District

EXHIBIT A

UNITED STATES OF AMERICA
STATE OF WISCONSIN
MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2013-14I

<u>Number</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Dated Date</u>	<u>Principal Amount</u>	<u>CUSIP</u>
R-__	__%	June 1, 20__	_____, 2014	\$_____	

FOR VALUE RECEIVED, Milwaukee Area Technical College District, Wisconsin, promises to pay to CEDE & CO., or registered assigns, the principal sum of _____ (\$_____) on the maturity date specified above, together with interest thereon from March 13, 2014 or the most recent payment date to which interest has been paid, unless the date of registration of this Note is after the 15th day of the calendar month immediately preceding an interest payment date, in which case interest will be paid from such interest payment date, at the rate per annum specified above, such interest being payable on June 1 and December 1 of each year, with the first interest on this issue being payable on June 1, 2014.

The Notes of this issue shall not be subject to call and payment prior to maturity.

Both principal hereof and interest hereon are hereby made payable to the registered owner in lawful money of the United States of America, and for the prompt payment of this Note with interest thereon as aforesaid, and the levying and collection of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged. The principal of this Note shall be payable only upon presentation and surrender of this Note to the District Treasurer at the principal office of the District. Interest hereon shall be payable by check or draft dated as of the applicable interest payment date and mailed from the office of the District Treasurer to the person in whose name this Note is registered at the close of business on the fifteenth day of the calendar month next preceding each interest payment date.

This Note is transferable only upon the books of the District kept for that purpose by the District Secretary at the principal office of the District, by the registered owner in person or his duly authorized attorney, upon surrender of this Note together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the District Secretary duly executed by the registered owner or his duly authorized attorney. Thereupon a new Note or Notes of the same aggregate principal amount, series and maturity shall be issued

to the transferee in exchange therefor. The District may deem and treat the person in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of or on account of the principal or interest hereof and for all other purposes. The Notes are issuable solely as negotiable, fully registered Notes without coupons in authorized denominations of \$5,000 or any whole multiple thereof.

This Note is one of an issue aggregating \$1,500,000.00 issued pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, for the public purpose of financing \$1,500,000.00 building remodeling and improvement projects, consisting of projects included in the District's 2013-2014 building remodeling and improvement program (the public purpose projects described above are hereafter referred to as the "Public Purposes") and is authorized by a resolution of the District Board of the District, duly adopted by said District Board at its meeting duly convened on February 25, 2014, which resolution is recorded in the official book of its minutes for said date.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others authorized simultaneously herewith, does not exceed any limitations imposed by law or the Constitution of the State of Wisconsin; and that the District has levied a direct, annual irrevocable tax sufficient to pay this Note, together with interest thereon when and as payable.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the District Board of Milwaukee Area Technical College District, Wisconsin, has caused this Note to be signed on behalf of said District by its duly qualified and acting Chairperson and Secretary, and its corporate seal to be impressed hereon, all as of the date of original issue specified above.

MILWAUKEE AREA TECHNICAL
COLLEGE DISTRICT, WISCONSIN

By: _____

Bobbie Webber
Chairperson of the District

Attest: _____

Lauren Baker
Secretary of the District

(Form of Assignment)

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Please print or typewrite name and address,
including zip code, of Assignee)

(Please print or typewrite Social Security or
other identifying number of Assignee)

the within Note and all rights thereunder, hereby irrevocably constituting and appointing

(Please print or type name of Attorney)

Attorney to transfer said Note on the books kept for the registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name as it appears upon the face of the within Note in every particular without alteration or enlargement or any change whatever.

Signature(s) guaranteed by:

Attachment FPO - 8

**RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000.00
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013-14J
OF MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT, WISCONSIN**
Resolution F0025-02-14

WHEREAS, Milwaukee Area Technical College District (the "District") is presently in need of \$1,500,000.00 for the public purpose of financing building remodeling and improvement projects, consisting of projects included in the District's 2013-2014 building remodeling and improvement program; and

WHEREAS, it is in the best interest of the District that the monies needed for such purpose be borrowed through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wis. Stats.; now therefore be it

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,500,000.00 for the public purpose of financing building remodeling and improvement projects, consisting of the projects included in the District's 2013-2014 building remodeling and improvement program; and be it

FURTHER RESOLVED, that the District Secretary shall, within 10 (ten) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing a notice thereof in the Milwaukee Journal Sentinel, a newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notice to be in substantially the form set forth in Attachment A to this resolution.

Adopted: February 25, 2014.

Bobbie Webber, Chairperson

Attest:

Lauren Baker, District Secretary

Recorded on February 25, 2014.

Lauren Baker, District Secretary

Attachment A

NOTICE

TO THE ELECTORS OF:

Milwaukee Area Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on February 25, 2014, adopted, pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution entitled, "RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,500,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013-14J, OF MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT, WISCONSIN," which provides that the sum of \$1,500,000.00 be borrowed through the issuance of the District's general obligation promissory notes for the public purpose of financing building remodeling and improvement projects, consisting of projects included in the District's 2013-2014 building remodeling and improvement program.

A copy of said resolution is on file in the District Office, 700 West State Street, Milwaukee, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit the resolution authorizing this borrowing to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12), Wis. Stats., requesting a referendum thereon at a special election.

Dated: February 25, 2014.

BY ORDER OF THE DISTRICT BOARD:

Lauren Baker, District Secretary

Attachment FPO - 9

**RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,175,000.00
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013-14J
OF MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT, WISCONSIN**
Resolution F0026-02-14

WHEREAS, Milwaukee Area Technical College District (the "District") is presently in need of \$1,175,000.00 for the public purpose of refunding those certain Series 2005-2006G General Obligation Promissory Notes maturing June 1, 2015 and June 1, 2016, which Notes were issued to finance an applied technology center and the acquisition of fixed equipment related thereto, and to finance building remodeling and improvement projects, consisting of projects included in the District's 2005-2006 building remodeling and improvement program; and

WHEREAS, it is in the best interest of the District that the monies needed for such purpose be borrowed through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wis. Stats.; now therefore be it

RESOLVED, that the District shall issue general obligation promissory notes in the amount of \$1,175,000.00 for the public purpose of refunding those certain Series 2005-2006G General Obligation Promissory Notes maturing June 1, 2015 and June 1, 2016, which Notes were issued to finance an applied technology center and the acquisition of fixed equipment related thereto, and to finance building remodeling and improvement projects, consisting of projects included in the District's 2005-2006 building remodeling and improvement program;

FURTHER RESOLVED, that the District Secretary shall, within 10 (ten) days hereafter, cause public notice of the adoption of this resolution to be given to the electors of the District by publishing a notice thereof in the Milwaukee Journal Sentinel, a newspaper published and having general circulation in the District, which newspaper is found and determined to be likely to give notice to the electors, such notice to be in substantially the form set forth in Attachment A to this resolution.

Adopted: February 25, 2014.

Bobbie Webber, Chairperson

Attest:

Lauren Baker, District Secretary

Recorded on February 25, 2014.

Lauren Baker, District Secretary

Attachment A

NOTICE

TO THE ELECTORS OF:

Milwaukee Area Technical
College District, Wisconsin

NOTICE IS HEREBY GIVEN that the District Board of the above-named District, at a meeting duly called and held on February 25, 2014, adopted, pursuant to the provisions of Section 67.12(12) of the Wisconsin Statutes, a resolution entitled, "RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,175,000.00 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2013-14J, OF MILWAUKEE AREA TECHNICAL COLLEGE DISTRICT, WISCONSIN," which provides that the sum of \$1,175,000.00 be borrowed through the issuance of the District's general obligation promissory notes for the public purpose of refunding those certain Series 2005-2006G General Obligation Promissory Notes maturing June 1, 2015 and June 1, 2016, which Notes were issued to finance an applied technology and the acquisition of fixed equipment related thereto and to finance building remodeling and improvement projects, consisting of projects included in the District's 2005-2006 building remodeling and improvement program

A copy of said resolution is on file in the District Office, 700 West State Street, Milwaukee, Wisconsin, and is available for public inspection weekdays, except holidays, between the hours of 8:00 A.M. and 4:00 P.M.

The District Board need not submit the resolution authorizing this borrowing to the electors for approval unless within 30 days after the publication of this Notice there is filed with the Secretary of the District Board a petition meeting the standards set forth in Sec. 67.12(12), Wis. Stats., requesting a referendum thereon at a special election.

Dated: February 25, 2014.

BY ORDER OF THE DISTRICT BOARD:

Lauren Baker, District Secretary