

Community Planning Association of Southwest Idaho

COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO BOARD OF DIRECTORS MEETING

December 20, 2004 - 1:30 p.m.

Nampa Civic Center

311 3rd Street South, Nampa, Idaho

AGENDA

Notice: This packet contains only the documents listed with an asterisk (*) in the agenda. The entire packet, including all attachments, is available at <http://www.compassidaho.org/board/2004agendasminutes/agenda12202004.pdf>. The on-line document requires Adobe Acrobat to read it; COMPASS' homepage [<http://www.compassidaho.org>] contains a free download link if you need a copy. The on-line document includes bookmarks at the left of the screen that are named to correspond to agenda items that have attachments. Clicking on a bookmark will take you directly to the named document.

REMINDER: COMPASS Board members are invited to attend a Holiday Luncheon at 12:00 p.m. at the Nampa Civic Center.

I. SPECIAL ITEM

1:30 A. Recognize Outgoing COMPASS Board Members

This is an opportunity for Board members and staff to express their appreciation for the service provided by outgoing COMPASS Board members Susan Eastlake and David Wynkoop.

1:35 B. Introduce Toni Hardesty, Director of the Idaho Department of Environmental Quality

Governor Kempthorne named Ms. Hardesty as the Director of the Idaho Department of Environmental Quality on July 6, 2004.

II. AGENDA ADDITIONS/CHANGES (1:45)

III. OPEN DISCUSSION/ANNOUNCEMENTS (1:50)

IV. CONSENT AGENDA (1:55)

Page 4

***A. Approve November 15, 2004, COMPASS Board Meeting Minutes**

Page 8

***B. Receive Approved November 4, 2004, Finance Committee Meeting Minutes**

V. ACTION ITEMS

Page 11

2:00

***A. Establish 2005 COMPASS Board, Executive and Finance Committee Meeting Dates and Locations and Provide 30 Day Notice of the January 26, 2004 Annual Board Meeting** **Matt Stoll**

Per Article 6.1.7 G (1) of the Joint Powers Agreement, the Board of Directors shall have an annual meeting at the principal office of the Association on the third Monday of January in each year, beginning with the year 2000, or at such other time as the Board shall announce at least thirty (30) days in advance, for the purpose of electing officers and for the transaction of such other business as may come before the Board.

Page 12

2:05

***B. Adopt Resolution No. 02-2005 Approving the Destination 2030 Limited Plan Update** **Toni Tisdale**

Staff will seek Board approval of the Destination 2030 Limited Plan Update including the functional classification map and air quality conformity determination.

Page 18

2:20

***C. Adopt Resolution No. 03-2005 and No. 04-2005 Amending the FY2005-2009 Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs** **Patricia Nilsson**

Staff will review and seek Board approval to amend the Transportation Improvement Programs to include the widening of Eagle Road (SH-55) between Interstate 84 and Franklin Road, additional funds for the Three Cities River Crossing Study, and moving forward projects from FY2006 to FY2005.

Page 24

2:35

***D. Adopt Resolution No. 05-2005 Providing for the Designation of an Unreserved Fund Balance for Future Orthophotography Projects** **Matt Stoll**

The Finance Committee recommends the Board establish a policy formalizing staff practice with revenues generated from Ada County orthophotography sales. Staff will propose that generated revenue from the sale of Ada County orthophotography products are identified as directed funds for future orthophotography flights

Page 26

2:45

***E. Adopt Resolution No. 06-2005 Approving Revision 2 of the FY2005 Unified Planning Work Program and Budget** **Matt Stoll**

Staff will review proposed modifications for Revision 2 of the FY2005 Unified Planning Work Program and Budget. The Finance Committee will consider this proposal at its December 2, 2004 meeting..

3:00

F. Review Proposed Legislation and Positions for the 2005 Idaho Legislative Session **Matt Stoll**

Staff will review their analyses of proposed legislation for the 2005 Idaho Legislative Session. Additional presentations by others on relevant proposed legislation will be sought as appropriate.

VI. INFORMATION/DISCUSSION ITEMS

Page 40 **3:30** *A. **Review FY2006-2010 Transportation Improvement Program Calendar** Patricia Nilsson

Staff will review the calendar and critical dates for the development and adoption of the FY2006-2010 Nampa Urbanized Area and Northern Ada County Transportation Management Area Transportation Improvement Programs.

Page 42 **3:40** *B. **Status Report - Communities in Motion** Charles Trainor

Staff will provide a status report and relevant information regarding the development of the regional long-range transportation plan. A copy of the draft Public Involvement Plan is included in the packet for Board member review. Staff will review the Plan at the January 2005 Board meeting.

3:50 C. **Status Report - Finance Committee** Susan Eastlake

Susan Eastlake, Finance Committee Chair, will provide an update.

Page 44 *D. **Review Proposed Planned Community Review Policy** Charles Trainor

A copy of the proposed Planned Community Review Policy is included in the packet for Board member review. Staff will review and seek adoption of the policy at the January 2005 Board meeting.

VII. EXECUTIVE DIRECTOR REPORT (4:00)

A. Staff Activity Report

The November 2004 staff activity report is available and can be accessed on the COMPASS website at the address referenced above.

B. Status Report – Corridor Studies

The monthly status report on the corridor studies is available and can be accessed on the COMPASS website at the address referenced above.

C. Status Report – Current Air Quality Efforts

The monthly status report on current air quality issues is available and can be accessed on the COMPASS website at the address referenced above.

D. Status Report – Current Transportation Project Information

The monthly status report on current transportation projects and issues is available and can be accessed on the COMPASS website at the address referenced above.

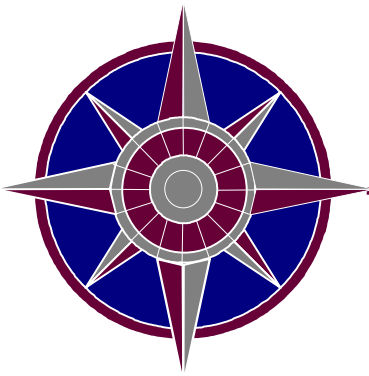
E. Status Report – Standing Committees' Attendance

The monthly status report on Standing Committees' attendance can be accessed on the COMPASS website at the address referenced above.

ADJOURNMENT (4:05)

* Enclosures

Times are approximate. Agenda is subject to change.



Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho
Board of Directors Meeting
November 15, 2004
Ada County Courthouse
Boise, Idaho**

*****MINUTES*****

ATTENDEES:

A.J. Balukoff, Independent School District of Boise City
Matt Beebe, Commissioner, Canyon County
David Bieter, Mayor, City of Boise
Keith Bird, Councilman, City of Meridian
Vernon Bisterfeldt, Councilman, City of Boise
Elaine Clegg, Councilwoman, City of Boise
Tom Dale, Mayor, City of Nampa, **Secretary/Treasurer**
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**
Susan Eastlake, Commissioner, Ada County Highway District
Ted Ellis, Mayor, Garden City
Kelli Fairless, ValleyRide
David Ferdinand, Commissioner, Canyon County
Bob Flowers, Mayor, City of Parma, **Chair-Elect**
John Franden, Commissioner, Ada County Highway District
Kathy Holley, Central District Health, Ex Officio
Gordon Law, City of Caldwell
Nancy Merrill, Mayor, City of Eagle
Mike McGown, Idaho Department of Environmental Quality
Frank McKeever, Mayor, City of Middleton
Bryce Millar, Commissioner, Nampa Highway District #1
Nathan Mitchell, Mayor, City of Star
Garret Nancolas, Mayor, City of Caldwell
Judy Peavey-Derr, Commissioner, Ada County, **Chair**
Eric Shannon for Charlie Rountree, Idaho Transportation
Department
Matt Stoll, Executive Director, Community Planning Association,
Ex Officio
Martin Thorne, Councilman, City of Nampa
Fred Tilman, Commissioner, Ada County
Mike Vuittonet, Joint School District #2
Dave Wynkoop, Commissioner, Ada County Highway District

Rick Yzaguirre, Commissioner, Ada County

MEMBERS ABSENT: Alan Brock, Commissioner, Golden Gate/Notus-Parma Highway Districts
Mark Dunham, Boise State University
Phil Kushlan, Capital City Development Corporation
Jeff Lang, Councilman, City of Kuna
Ralph Little, Commissioner, Canyon Highway District #4
Patrick Rice, Greater Boise Auditorium District, Ex Officio
Robert Vasquez, Commissioner, Canyon County

OTHERS: Beth Baird, City of Boise
Brian Ballard, Hawley Troxell
Mike Brassey, Hopkins Roden
Nancy Brecks, Community Planning Association
James Grunke, Boise Metro Chamber of Commerce
Kathleen Lacey, City of Boise
Katey Levihn, Ada County Highway District
Patricia Nilsson, Community Planning Association
Julie Pipal, Idaho Transportation Department
June Ramsdell, Department of Environmental Quality
Terri Schorzman, Community Planning Association
J. Schweitzer, Ada County Highway District
Roger Seiber, Capital West
Ray Stark, Boise Metro Chamber of Commerce
Rob Sterling, Micron
Cindy Thiel, Community Planning Association
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association
Jay Witt, Community Planning Association

CALL TO ORDER

Chair Elect Bob Flowers opened the meeting at 1:38 p.m.

OPEN DISCUSSION/ANNOUNCEMENTS

Matt Stoll announced that the Executive Committee approved changing the location of the December 20, 2004 Board meeting from the Canyon County Courthouse to the Nampa Civic Center. The Board is invited to a holiday luncheon at 12:00 p.m. co-hosted by the Treasure Valley Partnership and COMPASS. The COMPASS Board meeting will start at its regular 1:30 p.m. time.

Chair Elect Flowers turned the meeting over to Chair Judy Peavey-Derr at 1:45 p.m.

CONSENT AGENDA

- A. Approve October 18, 2004, COMPASS Board Meeting Minutes**
- B. Receive September 29, 2004, Executive Committee Meeting Minutes**
- C. Approve Change to COMPASS Bylaws, Article V, Section 3. Ex. Officio Membership**

Tom Dale moved and Dave Wynkoop seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Adopt Resolution No. 01-2005 Approving Revision 1 of the FY2005 Unified Planning Work Program and Budget

Matt Stoll reviewed Revision 1 of the FY2005 Unified Planning Work Program and Budget. He noted that both the Finance Committee and Regional Technical Advisory Committee approved Revision 1 at their respective meetings.

After discussion, **Nancy Merrill moved and Garret Nancolas seconded adoption of Resolution No. 01-2005 approving Revision 1 of the FY2005 Unified Planning Work Program and Budget. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Review Proposed Legislation for the 2005 Legislative Session.

Mike Brassey, Hopkins Roden, reviewed the draft Public Infrastructure Districts' legislation.

Rob Sterling, Micron, reviewed draft legislation regarding a Treasure Valley Air Quality Act.

Julie Pipal, Idaho Transportation Department, reviewed draft GARVEE Bond legislation.

After discussion, Chair Peavey-Derr stated Matt Stoll would summarize the Board's comments on each piece of draft legislation presented today and present a recommendation to the Executive Committee, subject to full Board confirmation, as to whether or not to develop a COMPASS Board position statement on these pieces of draft legislation to take to the Legislature.

B. Review Proposed Actions for Urban and Transportation Management Area Balancing Committees

Patricia Nilsson reviewed proposed funding actions for the Urban and Transportation Management Area Balancing Committees. She noted that any proposed actions by staff are not final until confirmed by the Board through amendment of the FY2005-2009 Transportation Improvement Programs in December 2004.

C. Status Report – Communities in Motion

Charles Trainor provided an update on Communities in Motion.

D. Status Report – Finance Committee

Susan Eastlake, Chair of the Finance Committee, provided an update on Finance Committee's November 4, 2004 meeting.

ADJOURNMENT

Bob Flowers moved and Mike Vuitonet seconded to adjourn at 3:55 p.m. Motion passed unanimously.

Dated this 20th day of December 2004.

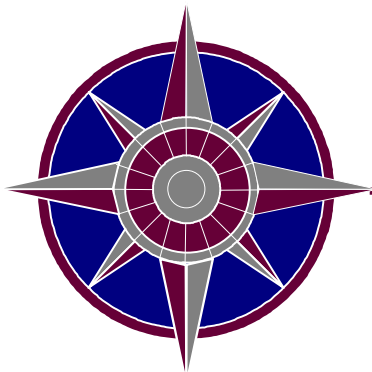
APPROVED:

**By: _____
Judy M. Peavey-Derr, Chair
Community Planning Association**

ATTEST:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**

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Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho
COMPASS Finance Committee
November 4, 2004
COMPASS Conference Room**

***** MINUTES*****

ATTENDEES: A.J. Balukoff, Boise School District, **Vice-Chair**
Susan Eastlake, Commissioner, Ada County Highway District,
Chair
Bob Flowers, Mayor, City of Parma
Ralph Little, Commissioner, Canyon Highway District

ABSENT MEMBERS: Matt Beebe, Commissioner, Canyon County
Tom Dale, Mayor, City of Nampa
Judy Peavey-Derr, Commissioner, Ada County
Garret Nancolas, Mayor, City of Caldwell

OTHERS ATTENDING: Nancy Brecks, Community Planning Association
Matt Stoll, Community Planning Association
Cindy Thiel, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Susan Eastlake called the meeting to order at 2:30 p.m.

AGENDA ADDITIONS/CHANGES

Chair Eastlake asked for any objection to moving Agenda Action Items C and D after Item A and before Item B. Hearing no objections, Chair Eastlake so ordered.

CONSENT AGENDA

A. Approve August 11, 2004, Finance Committee Meeting Minutes

Chair Eastlake asked for any objections to approving the August 11, 2004, Finance Committee meeting minutes as presented. Hearing none, Chair Eastlake so ordered.

ACTION ITEMS

A. Review Variance Report: October 1, 2003 to September 30, 2004

Jeanne Urlezaga reviewed the October 1, 2003 to September 30, 2004, Variance Report.

After discussion, **Chair Eastlake asked for any objection to directing staff to continue e-mailing the Variance Reports to the Finance Committee on a monthly basis and to have Jeanne forward any comments from individual members to the full Finance Committee. Hearing none, Chair Eastlake so ordered.**

C. Approve the Definition of “Regional” Projects

Jeanne Urlezaga reviewed the definition of “regional” projects.

After discussion, **Chair Eastlake asked for any objection to adding the following clarifying language to the definition, “ a project will be considered regional if it meets any one of the following criteria.” Staff is directed to add the definition into subsequent revisions of the FY2005 Unified Planning Work Program and Budget. Hearing none, Chair Eastlake so ordered.**

D Approve Modification to COMPASS Financial Manual

Jeanne Urlezaga reviewed the modification to the per diem rate in the COMPASS Financial Manual Section V: Travel/Education.

Chair Eastlake asked for any objection to approving the modification as presented. Hearing none, Chair Eastlake so ordered.

B. Recommend Board Approval of Revision 1 of the FY2005 Unified Planning Work Program and Budget

Matt Stoll reviewed Revision 1 of the FY2005 Unified Planning Work Program and Budget. He said Revision 1 deals with carry forward expenditures; additional revenue sources being realized through proposed new membership or increased revenue available with the Consolidated Planning Grant; and how staff requests those dollars be budgeted. He reviewed the 24 items in two parts: Part 1 consists of Items 1,2,3,6,7,12, 3,14,15,18,19, 20, and 21. Part 2 consists of Items 4,5,8,9,10,11,16,17, 22, 23 and 24.

After discussion, **Chair Eastlake asked for any objection to approving the proposed changes under Part 1, Items 1, 2, 3, 6,7,12, 13, 14, 15, 18, 19, 20, and 21. Hearing no objections, Chair Eastlake so ordered.**

After discussion, **Chair Eastlake asked for any objection to recommending approval of Part 2, Items 4, 5, 8, 9, 10, 11, and 17 (Program 801: \$5,000 Transportation Staff Development and Program 990: \$5,000 equipment). Items 16, 22, 23 and 24 will be considered for allocation after the FY2004 Year-End review as part of Revision 2. Hearing none, Chair Eastlake so ordered.**

E. Establish Quarterly Meetings of the Finance Committee

Chair Eastlake asked for any objection to scheduling the next meeting of the Finance Committee for December 2, 2004, at COMPASS from 2:00 p.m. to 3:00 p.m. to review the FY2004 Year-End Balance and Fund Balance. Hearing none, Chair Eastlake so ordered.

Chair Eastlake asked for any objection to scheduling 2005 Finance Committee meetings at COMPASS from 2:30 p.m. to 4:30 p.m. on the third Friday of every month following the end of each quarter: January 21, 2005, April 15, 2005, July 15, 2005, and October 21, 2005. Hearing no objection, Chair Eastlake so ordered.

ADJOURNMENT

Meeting adjourned at 4:00 p.m.

Dated this 2nd Day of December 2004.

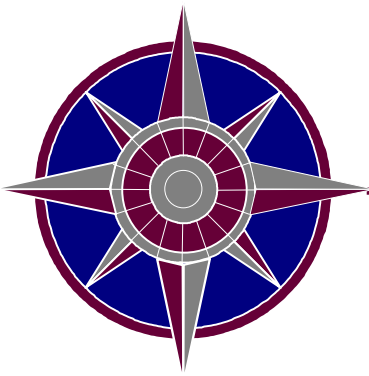
APPROVED:

**By: _____
Susan Eastlake, Chair
COMPASS Finance Committee**

ATTEST:

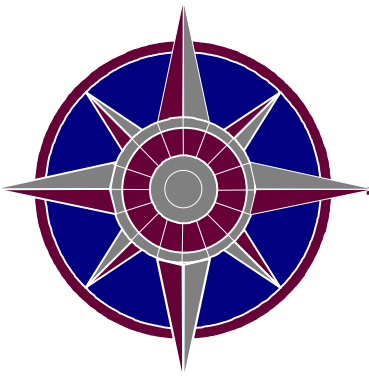
**By: _____
A. J. Balukoff, Vice-Chair
COMPASS Finance Committee**

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Community Planning Association of Southwest Idaho

2005 COMPASS BOARD MEETING DATES/LOCATIONS (COMPASS Board meetings are scheduled for the third Monday of each month unless the third Monday is a holiday, then they move to the fourth Monday. Meetings are scheduled to start at 1:30 p.m.)	2005 COMPASS EXECUTIVE COMMITTEE MEETING DATES/LOCATION (Executive Committee meetings are scheduled nineteen calendar days before Board meetings. Meetings are scheduled to start at 1:30 p.m., unless it is the first Wednesday of the month, then the meetings start at 3:30 p.m.)	2005 COMPASS FINANCE COMMITTEE MEETING DATES/LOCATION (Finance Committee meetings are scheduled on the third Friday of every month following the end of each quarter. Meetings are scheduled to start at 2:30 p.m.)
January 24, 2005 @ 1:30 p.m. Ada County Courthouse February 28, 2005 @ 1:30 p.m. Canyon County Courthouse March 21, 2005 @ 1:30 p.m. Ada County Courthouse April 18, 2005 @ 1:30 p.m. Canyon County Courthouse May 16, 2005 @ 1:30 p.m. Ada County Courthouse June 20, 2005 @ 1:30 p.m. Canyon County Courthouse July 18, 2005 @ 1:30 p.m. Ada County Courthouse August 15, 2005 @ 1:30 p.m. Canyon County Courthouse September 19, 2005 @ 1:30 p.m. Ada County Courthouse October 17, 2005 @ 1:30 p.m. Canyon County Courthouse November 21, 2005 @ 1:30 p.m. Ada County Courthouse December 19, 2005 @ 1:30 p.m. Nampa Civic Center	January 5, 2005 @ 3:30 p.m. COMPASS Conference Room February 9, 2005 @ 1:30 p.m. COMPASS Conference Room March 2, 2005 @ 3:30 p.m. COMPASS Conference Room March 30, 2005 @ 1:30 p.m. COMPASS Conference Room April 27, 2005 @ 1:30 p.m. COMPASS Conference Room June 1, 2005 @ 3:30 p.m. COMPASS Conference Room June 29, 2005 @ 1:30 p.m. COMPASS Conference Room July 27, 2005 @ 1:30 p.m. COMPASS Conference Room August 31, 2005 @ 1:30 p.m. COMPASS Conference Room September 28, 2005 @ 1:30 p.m. COMPASS Conference Room November 2, 2005 @ 3:30 p.m. COMPASS Conference Room November 30, 2005 @ 1:30 p.m. COMPASS Conference Room	January 21, 2005 @ 2:30 p.m. COMPASS Conference Room April 15, 2005 @ 2:30 p.m. COMPASS Conference Room July 15, 2005 @ 2:30 p.m. COMPASS Conference Room October 21, 2005 @ 2:30 p.m. COMPASS Conference Room



Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors
FROM: Toni Tisdale, Principal Planner
DATE: November 23, 2004
RE: **Adopt Resolution No. 02-2005 Approving Destination 2030 Limited Plan Update**

Action Requested:

Adopt Resolution No. 02-2005 approving *Destination 2030 Limited Plan Update* and the associated air quality conformity demonstration.

Background:

The *Destination 2030 Limited Plan Update* is intended to bridge the gap between the current long-range transportation plan, *Destination 2025*, and the upcoming regional long-range transportation plan, *Communities in Motion*, in order to ensure maximum funding flexibility for projects within Ada County. The limited nature of the update, as directed by the COMPASS Board on March 15, 2004, is based on keeping changes to the *Destination 2025* plan to a minimum, so that a December 2004 approval can be achieved.

COMPASS staff has worked internally and with other agency staff members to complete the *Destination 2030 Limited Plan Update*.

Status:

COMPASS staff has combined the previously submitted draft chapters, formatted the document, and made minor corrections to the *Destination 2030 Limited Plan Update*. There were few changes as a result of the public comment period. The public comments received as well as a staff response are attached to this memorandum. The final draft of the *Destination 2030 Limited Plan Update* as well as the air quality conformity demonstration may be viewed on the website

(<http://www.compassidaho.org/ltd/draftchapters.htm>).

COMPASS staff requests approval of Resolution No. 02-2005, which will finalize *Destination 2030 Limited Plan Update* and the associated air quality conformity demonstration.

Attachment (2)

pc: 662.01

TT:dw T:\FY05\600Projects\662 Destination 2030\041123apr2030.doc

Public Comments

Destination 2030 Limited Plan Update

Blaise Larrabee, Boise, ID

I am a road biker and I want better roads to bike on.

Staff Comment: Mr. Larrabee's comments were forwarded to ACHD for consideration.

Ray Stark, Boise Metro Chamber, Boise, ID

Boise Metro Chamber supports corridor preservation and eventual widening on major north-south and east-west routes:

- State Highway 44, City of Eagle to I-84 past Middleton
- U.S. Highway 20/26, Eagle Road, west to I-84 in Caldwell
- State Highway 16, extension south of Highway 44 to I-84
- State Street Corridor Study, implementation
- South Valley arterial, probably Kuna-Mora Road from south of Nampa east to I-84

Chamber supports acquisition of rail corridor, Boise to Nampa.

Chamber supports downtown (Boise) circulator project.

Chamber supports widening of I-84 from Orchard to Gowen.

Staff Comment: All of these issues are discussed in the plan either as future projects, studies, or policy.

Anonymous

Have more five-lane connectors every two miles on the section line roads connecting Chinden (Hwy 20/26) north and south to Hwy 44 and the Interstate.

Get the State Hwy department to design and build Interstate access points to handle traffic load at 4 times today Eagle Rd I-84 traffic at Ten Mile, east Nampa, Karcher Rd, Vista, Broadway, and Cole Road.

Get an electric bus system with recharge stations next to Idaho Power Substations. Promote a combined cycle power plant between Boise and Mountain Home or Twin Falls. It should be about 500 or 1000 MW. Have all school buses electric as well as all commuter vehicles.

Staff Comment: These comments will be taken into consideration during the *Communities in Motion* process as well as forwarded to the Idaho Transportation Department, Ada County Highway District, and Valley Regional Transit.

Daniel A. Loughrey, Boise, ID

I think that the 3 Cities River Crossing should be given a fast track for completion within the next five years. This will relieve the continuing congestion on Glenwood and Eagle Road by providing a third route to cross the river.

Staff Comment: Construction of this project is based on completion of the environmental review and availability of funds.

Joe Haynes, Boise, ID

- Final location of southern corridor is critical – make it happen so right of way can be preserved.

- State/Jefferson one-way couplet needs to be advanced.
- Take State Street underground through Capitol Campus 8th through 5th
- Foothills Loop, arterial, needed from Hwy 55 to Harris Ranch area. Will remove requirement to go through downtown to get to Micron, etc...

Staff Comment: The intent of the *Destination 2030 Limited Plan Update* was to keep changes to a minimum; therefore, Mr. Haynes' comments will be addressed during the *Communities in Motion* process.

Larry Woodard, Meridian, ID

Meridian continues to lag in major highway upgrades. We need the Locust Grove overpass finished and widened from Overland to Fairview.

We support the Ten Mile interchange and widening of Franklin and Ten Mile Roads.

Staff Comment: The Locust Grove overpass and extensions are in the Ada County Highway Districts' Five Year Work Program. An access study is currently being conducted for the Ten Mile interchange project.

David Szplett, Washington Group International, Boise, ID

I noticed that the I-84 improvement/project is listed at \$131 million. I believe that the initial cost estimate is over \$300 million. That makes a big difference.

You could call Sue Sullivan at ITD for the "official" cost numbers.

Staff Comment: This information was verified by Sue Sullivan and changed in the plan.

Ralph Mellin, Boise, ID

I strongly believe a Five Mile Road interchange must be included in the planning. It could be an interchange that would have the eastbound on-ramp lane limited/blocked so no left crossing would be allowed to go downtown (included a drawing). This would answer the Federal Highway Administration's concern about a dangerous two lanes at crossing to get to downtown. Those wanting to go downtown could use the current routes. There then would have to be no change to the "Y" and the expected interchange cost would be lowered tremendously to near similar interchange costs such as near the cost of the Ten Mile interchange.

Poen Road needs to be extended east to Pleasant Valley Road. This would assist Melba and this part of Canyon County to get to Boise instead of coming through Kuna or Nampa.

Connect Amity to Gowen road for east-west county residents use located south of the interstate.

Staff Comment: Mr. Mellin is the only person to request inclusion of the Five Mile interchange. This project has been included in past plans as a preservation project, but removed from this plan because of prohibitive costs. His idea and drawing were forwarded to the Idaho Transportation Department for consideration. Mr. Mellin's idea for Poen Road will be forwarded to the Ada County Highway District for consideration. The Amity/Gowen Road connection is already being studied.

Pam Sheldon, Capital City Development Corporation, Boise, ID

Ms. Sheldon provided lengthy comments regarding the approach to the regional transportation system with specific comments and questions.

Staff comment: Some of Ms. Sheldon's comments were incorporated into the plan; however, some items she requested change the intent of the plan. The intent of the *Destination 2030 Limited Plan Update* was to keep changes to a minimum; therefore, some of her comments will be addressed during the *Communities in Motion* process.

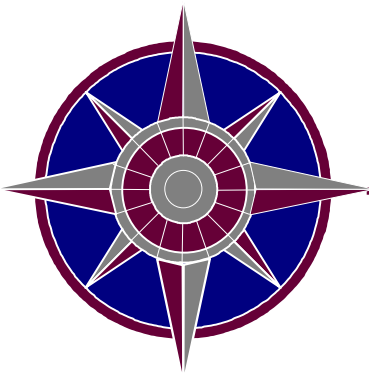
Sara Baker, Boise, ID via telephone call 377-2416, Toni Tisdale

Received a call from Sara Baker. She was upset about a proposed project on Ustick between Cole and Five Mile widening to five lanes with bike lanes. Ustick is a minor arterial and, therefore, not listed in the plan. Her concerns with that:

- How can a road wider than Fairview and as wide as Chinden still remain a minor arterial?
- She sees Ustick as a neighborhood road.

I explained that functional classification was based on the function rather than width of the road and pointed out that Ustick is a section line road. She said it sounded like COMPASS didn't care about this road. I assured her that is not the case and explained why we are listing only regionally significant projects. She asked how then was the public supposed to know about projects if they are not in the plan? I told her it is in ACHD's plan. She said she could comment to ACHD but nothing is passed on to the Commissioners. I told her I did not think that was the case. I tried to get her to send written comment regarding this, but she would not hear me out, so I wrote it up for her.

Staff Comment: Ms. Baker's concerns regarding Ustick Road were forwarded to the Ada County Highway District.



Community Planning Association *of Southwest Idaho*

RESOLUTION No. 02-2005

FOR THE PURPOSE OF APPROVING DESTINATION 2030 LIMITED PLAN UPDATE, THE LONG-RANGE TRANSPORTATION PLAN FOR ADA COUNTY, AND THE ASSOCIATED AIR QUALITY CONFORMITY DEMONSTRATION

WHEREAS, the Community Planning Association of Southwest Idaho has been designated by the Governor of Idaho as the Metropolitan Planning Organization responsible for transportation planning in Ada County; and

WHEREAS, the Transportation Equity Act for the 21st Century and Title 23 Part 450.322 of the Code of Federal Regulations requires metropolitan planning organizations to develop and approve a transportation plan addressing at least a twenty-year planning horizon; and

WHEREAS, Communities in Motion, the new multi-county transportation plan, will not be completed in time to meet federal deadlines for transportation planning compliance in Ada County, the Board of Directors directed staff to provide a limited update to Destination 2025; and

WHEREAS, the 1990 Clean Air Act Amendment requires all transportation plans and programs in non-attainment and maintenance areas to conform to the applicable State Implementation Plan, and the November 24, 1993 Final Conformity Rules provides guidelines for metropolitan planning organizations to fulfill these requirements; and

WHEREAS, the Community Planning Association of Southwest Idaho has performed an Air Quality Conformity Demonstration and has concluded the recommended plan does meet requirements of the State Implementation Plan for particulate matter and carbon monoxide; and

WHEREAS, the Community Planning Association of Southwest Idaho, in conformance with its adopted policy, has conducted a public involvement process.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approves Destination 2030 Limited Plan Update and the associated air quality conformity demonstration as a guide to major transportation decisions to meet the requirements of federal, state, and local agencies for regional transportation planning purposes; and

BE IT FURTHER RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors authorizes the submittal of this amended plan to the appropriate local, state, and federal agencies for their consideration.

DATED this 20th day of December 2004.

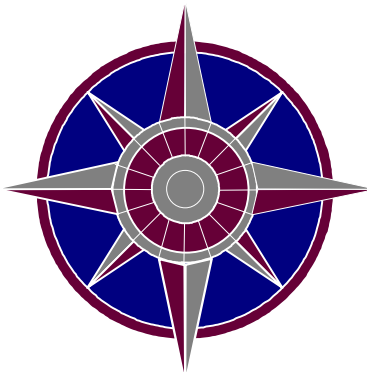
APPROVED:

By: _____
Judy M. Peavey-Derr, Chair
Community Planning Association Board

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors

FROM: Patricia A. Nilsson, AICP, Principal Planner

DATE: December 8, 2004

RE: Adopt Resolutions 03-2005 and 04-2005 Amending the FY2005-2009 Nampa Urbanized Area and Northern Ada County Transportation Improvement Programs

Action Requested:

Adopt Resolutions 03-2005 and 04-2005 amending the FY2005-2009 Nampa Urbanized Area and Northern Ada County Transportation Improvement Programs.

Background:

Northern Ada County Projects

As described at the COMPASS Board meeting on August 16, 2004, the Idaho Transportation Department proposed widening of State Highway 55 (Eagle Road) from the I-84 westbound off ramp to Franklin Road. This project while not federally funded was determined regionally significant by the Interagency Consultation Committee. As a result, it was not added to the Transportation Improvement Program until its inclusion in the Destination 2030 Limited Update. The project was available for review at the public open house held at COMPASS on October 26, 2004. One comment was received that recommended the project termini be extended to the railroad tracks. The suggestion was to add two more lanes: a southbound from the railroad to I-84, and another lane from Magic View to the I-84 westbound on-ramp. At this time, these comments are not being proposed by the Idaho Transportation Department for inclusion in the project.

During the Transportation Management Area Balancing Meeting in November 2004, the Ada County Highway District staff requested an increase in funding of \$210,000 for Maple Grove Road, from Franklin Road to Fairview Avenue, Key No. 7192. These funds were made available through cost savings realized on other Ada County Highway District projects.

Nampa Urbanized Area Projects

Due to the successful passage of the General Obligation Bond in Nampa, two projects on Garrity Boulevard are proposed for removal from the program (Key Nos. 6997 and 9131). To balance the program, projects from FY2006, Greenhurst Road and Powerline Road intersection and the Canyon Highway District/Nampa Highway District overlays, are proposed to be moved into FY2005 from FY2006. The City of Caldwell proposed adding a curb, gutter, and sidewalk project on Blaine and Cleveland Roads in Preliminary Development (PD). Upon completion of the project concept report, the project will be added into FY2006.

The Middleton Road Connections project was originally included in Metropolitan Planning Organization for Canyon County, Key No. 9413 along with several other projects. The Idaho Transportation Department has requested the separation of the Middleton Road Connections project from No. 9413. Upon the Idaho Transportation Board approval, this project will be issued a new key number.

Status:

Tables 1 and 2 (attached) provide the details of the proposed amendments.

pc: File 685 Amendments

PAN T:\FY05\600Projects\685 TIP\Amendments\Amendment of FY05 to Board SH55.doc

**TABLE 1
Amendment to FY2005-20098 Northern Ada County Transportation Improvement Program**

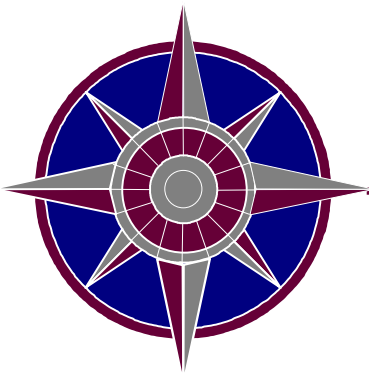
ALPHABETICAL LISTING OF ALL PROJECTS

No.	Project	Description	Cost	Federal Share	Local Share	Key No.	Year	Funding Source	Responsible/ Requesting Agency
31	Maple Grove Rd., from Franklin Rd. to Fairview Ave.	Widen roadway to 5 lanes with bike lanes, sidewalk, railroad crossing improvement, and conduit for future signal at Irving St. This includes rebuilding Bridge #151 and the intersection of Fairview Ave. and Maple Grove Rd. The Fairview Ave. intersection will include double left turns on all legs, 2 through lanes on all legs, and right turn lanes on the east/west bound legs.	\$1,504,000 \$1,714,000	\$1,588,192	\$125,808	7192	2006	STP-TMA	ACHD
91	<u>SH-55. Junction I-84 westbound off ramp to Franklin Rd., near Meridian</u>	<u>Widen roadway on the east side extending the turn lane to Franklin Rd.</u>	<u>\$802,000</u>	<u>\$0</u>	<u>\$802,000</u>	<u>8815</u>	<u>2006</u>	<u>State Funds/ Local</u>	<u>ITD</u>

**TABLE 2
Amendment to the FY2005-2009 Nampa Urbanized Area Transportation Improvement Program**

ALPHABETICAL LISTING OF ALL PROJECTS

No.	Project	Description	Cost	Federal Share	Local Share	Key No.	Year	Funding Source	Requesting Agency
8	FY0605 Overlay Set-aside	Resurfacing	\$1,163,000	\$1,077,636	\$85,364	SU31	2006 2005	STP-U	Canyon Highway District/ Nampa Highway District
10	Greenhurst Rd. and Powerline Rd.	Intersection improvements, including signalization.	\$466,000	\$431,796	\$34,204	9508	2006 2005	STP-U	City of Nampa
27	I-84B, from Garrity Blvd. to Nampa City Limits	Minor widening and resurfacing.	\$1,640,000	\$1,519,624	\$120,376	6997	2005	STP-U	City of Nampa
28	I-84B, Intersection of Garrity Blvd. & N. Kings Rd., Nampa	Add traffic signal.	\$200,000	\$185,320	\$14,680	9131	2005	STP-U	City of Nampa
68	<u>Middleton Road Connections</u>	<u>Development of concept report and environmental document for connection between Middleton Road and Highway 45.</u>	<u>\$169,423</u>	<u>\$157,008</u>	<u>\$12,415</u>	<u>TBD</u>	<u>2005</u>	<u>STP-U</u>	<u>COMPASS/City of Nampa</u>



Community Planning Association of Southwest Idaho

RESOLUTION No. 03-2005

FOR THE PURPOSE OF AMENDING THE FY2005-2009 NAMPA URBANIZED AREA TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Community Planning Association desires to amend the FY2005-2009 Nampa Urbanized Area Transportation Improvement Program when significant changes occur as part of timely reviews; and

WHEREAS, the Community Planning Association desires to take timely action to insure the availability of Federal Funds; and

WHEREAS, the attached memorandum dated December 8, 2004, summarizes the adjustment to the FY2005-2009 Nampa Urbanized Area Transportation Improvement Program and is made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association Board adopts this amendment to the Nampa Urbanized Area FY2005-2009 Transportation Improvement Program.

Dated this 20th day of December 2004.

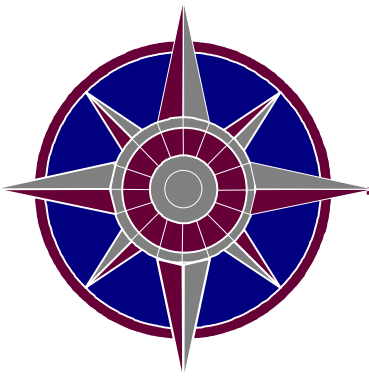
APPROVED:

By: _____
Judy M. Peavey-Derr, Chair
Community Planning Association Board

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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Community Planning Association of Southwest Idaho

RESOLUTION No. 04-2005

FOR THE PURPOSE OF AMENDING THE FY2005-2009 NORTHERN ADA COUNTY TRANSPORTATION IMPROVEMENT PROGRAM

WHEREAS, the Community Planning Association desires to amend the FY2005-2009 Northern Ada County Transportation Improvement Program when significant changes occur as part of timely reviews; and

WHEREAS, the Community Planning Association desires to take timely action to insure the availability of Federal Funds; and

WHEREAS, the Community Planning Association Board of Directors desires to include in the FY2005-2009 Northern Ada County Transportation Improvement Program a project to add a continuous turn lane on SH55 between Franklin Road and the westbound on ramp of I-84, and

WHEREAS, this project was determined by the Northern Ada County Interagency Consultation Committee on Air Quality to be regionally significant, warranting a revised Air Quality Conformity Demonstration; and

WHEREAS, this project is included in the approved Destination 2030 Limited Plan Update and the associated air quality conformity demonstration as a guide to major transportation decisions to meet the requirements of federal, state, and local agencies for regional transportation planning purposes; and

WHEREAS, the attached memorandum dated December 9, 2004, summarizes the adjustment to the FY2005-2009 Northern Ada County Transportation Improvement Program and is made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association Board adopts this amendment to the Northern Ada County FY2005-2009 Transportation Improvement Program and Conformity Demonstration.

Dated this 20th day of December 2004.

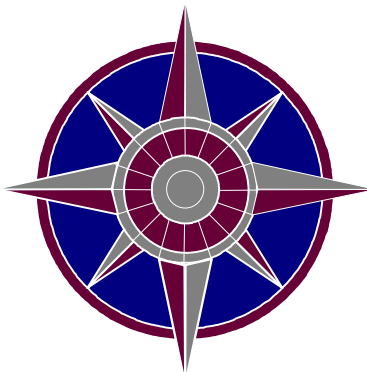
APPROVED:

By: _____
Judy M. Peavey-Derr, Chair
Community Planning Association Board

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors

FROM: Matthew J. Stoll, Executive Director

DATE: December 9, 2004

RE: Adopt Resolution No. 05-2005 Providing for the Designation of an Unreserved Fund Balance for Future Orthophotography Projects

Action Requested:

Adopt Resolution No. 05-2005 providing for the designation of an unreserved fund balance for future orthophotography projects.

Background:

In 2000, an agreement was signed with COMPASS and a group of private and public entities to fund a Northern Ada County digital orthophotography project. Funding for this project was provided through the project partners, Federal grant monies and sales from digital photographs. COMPASS has and continues to collect receipts in excess of costs paid for this project.

Status:

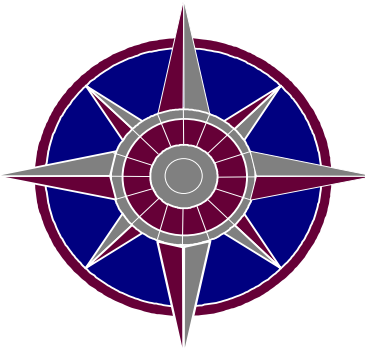
COMPASS staff recommends that excess funds be designated to help defray the costs of future updates and improvements to the data. Excess dollars are as follows:

FY2003	\$ 9,272
FY2004	\$40,771
FY2005 (Projected)	\$20,000

Staff requests Board approval to designate an Unreserved Fund Balance in the amount of orthophotography funds received in excess of orthophotography expenditures, to be used toward the costs of a future orthophotography project.

Attachment

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Community Planning Association of Southwest Idaho

RESOLUTION NO. 05-2005

PROVIDING FOR THE DESIGNATION OF AN UNRESERVED FUND BALANCE FOR FUTURE ORTHOPHOTOGRAPHY PROJECTS

WHEREAS, the orthophotography project conducted in 2000 was funded by a group of public and private entities; and

WHEREAS, the Community Planning Association of Southwest Idaho agreed with the funding entities that the orthophotography data would not be provided free to entities which had not originally contributed to the project; and

WHEREAS, the Community Planning Association of Southwest Idaho has collected receipts in excess of costs paid for the orthophotography project; and

WHEREAS, the Community Planning Association of Southwest Idaho has and will continue to sell orthophotography data and collect receipts for those sales; and

WHEREAS, the Community Planning Association of Southwest Idaho staff recommends these excess funds help defray the costs of updates and improvements to the data.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board of Directors approve the designation of an Unreserved Fund Balance in the amount of orthophotography funds received in excess of orthophotography expenditures, to be used toward the costs of a future orthophotography project.

DATED this 20th day of December 2004.

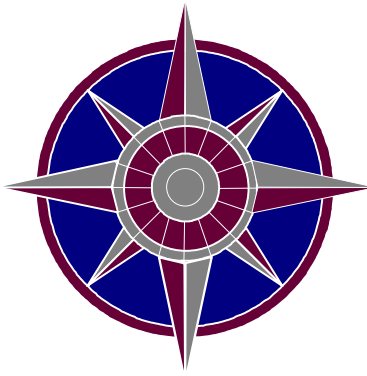
APPROVED:

By: _____
Judy M. Peavey-Derr, Chair
Community Planning Association Board

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors

FROM: Matthew J. Stoll, Executive Director

DATE: December 7, 2004

RE: Adopt Resolution No. 06-2005 Approving Revision 2 of the FY2005 Unified Planning Work Program and Budget

Action Requested:

Adopt Resolution No. 06-2005 Approving Revision 2 of the FY2005 Unified Planning Work Program and Budget.

Background:

Federal metropolitan planning rules require the Community Planning Association to produce and maintain several documents:

1. Unified Planning Work Program and Budget;
2. Transportation Improvement Program;
3. Long Range Transportation Plan;
4. Air Quality Conformity (Ada County only); and
5. Congestion Management System.

Each of these documents is periodically amended as necessary to accommodate changes in staff activities, revenues and expenses, transportation projects, etc. These amendments are usually accomplished through a Board resolution with subsequent distribution of the approved resolutions and documents to the appropriate funding agencies. Prior to presentation to the Board, proposed modifications of these documents are brought to the Regional Technical Advisory Committee and Finance Committee for recommendation to the Board.

Revision 2 of the FY2005 Unified Planning Work Program and Budget is proposed for the following reasons:

1. Reinstate \$185,324 of \$235,824 indirect and direct operations/maintenance budget cuts previously identified in the Final FY2005 Unified Work Program and Budget presentation;
2. Create a new Indirect cost category with associated budget for Board travel and education; and
3. Increase dollars in Work Program Number 661 – Communities in Motion, Professional Services Agreements for contract contingency.
4. Increase pass through funds in Work Program Number 262, Ada County Highway District – Three Cities River Crossing.

The following documents are attached to this memorandum for additional detail of the proposed Revision 2 of the FY2005 Unified Planning Work Program and Budget:

- Recommended Changes for Revision 2 of the FY2005 Unified Planning Work Program and Budget;
- Request to Reinstate Budget Cuts;
- Introduction (revised to include *Regional Project* criteria);
- Revenue and Expense Summary;
- Program Expenses Allocated by Year;
- Revenue by Funding Source;
- Change in Fund Balance;
- Direct Expense Summary;
- Indirect Operations and Maintenance Expense Summary; and
- Resolution No. 06-2005.

The Regional Technical Advisory Committee reviewed and recommended adoption of Revision 1 of the FY2005 Unified Planning Work Program and Budget at its October 27, 2004 meeting, which included the reinstatement of the expenditures detailed in Revision 2. The Finance Committee reviewed and recommended these modifications be held until year-end financial statements were completed.

The Finance Committee reviewed the year-end financial statements and Revision 2 of the FY2005 Unified Planning Work Program and Budget at its December 2, 2004 meeting. The Finance Committee recommended approval by the Board of the revenue and expenditure adjustments identified in the attached documents to this memorandum.

Status:

Staff requests Board adoption of Resolution No. 06-2005 approving Revision 2 of the FY2005 Unified Planning Work Program and Budget.

Recommended Changes for Revision 2 of the FY2005 Unified Planning Work Program and Budget

#	Revenue Adjustment	\$ Change	Expense Adjustment	\$ Change
1			Reinstatement budget cuts to indirect costs. Professional Service Agreements Dues Postage Telephone Legal	\$ 1,324 \$ 1,000 \$ 1,000 \$ 500 \$ 15,000
2			Reinstatement budget cuts to direct costs associated with the following program numbers: 626, Population Estimate & Development 653, Outreach Program Development 656, Studies Coordination System Development 661, Communities in Motion 685, Transportation Improvement Program 701, General Membership Services 707, Educational Services 836, Model Maintenance 842, Congestion Management System Maintenance 990, Operations – Legal and Lobbying 990, Operations – Professional Service Agreements	\$ 3,000 \$ 20,000 \$ 10,000 \$ 37,500 \$ 5,000 \$ 15,000 \$ 13,500 \$ 7,500 \$ 5,000 \$ 25,000 \$ 25,000
3			Add \$10,000 to a new indirect cost category titled “Board Travel/Education” 999, Indirect Board Travel / Education	\$ 10,000
4			Increase program number 661 – Communities in Motion, Professional Service Agreements to provide for contract contingency. Professional Service Agreements	\$ 11,208
5			Program the “Change in Fund Balance” dollars as reported in the FY2005 Unified Planning Work Program and Budget – Final, to increase contract contingency for program number 661 – Communities in Motion. Professional Service Agreements	\$ 2,258

6	Add \$228,870 Federal dollars to program number 262-ACHD-Three Cities River Crossing to pass-through to ACHD per the November 9, 2004 Transportation Management Area Balancing Committee meeting.	\$ 228,870	Add related expense for pass-through to the Ada County Highway District	\$ 228,870
	TOTALS	\$ 228,870		\$ 437,660

pc: File 601 FY05 UPWP
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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET-REVISION 2
REQUEST TO REINSTATE BUDGET CUTS**

INDIRECT OPERATIONS AND MAINTENANCE - ADJUSTMENT # 1

Professional Services	1,324	Support for on-going services as needed. Examples include in-house training, computer system support, sound system support, software training, and a salary survey. This entry raises the FY05 budget amount to \$7,800.
Dues	1,000	To allow staff and COMPASS to participate in local and national planning organizations. Last year \$7,600 was spent in this category. This addition raises the budget to \$8,000 for FY05.
Postage	1,000	In FY05, all postage charges were consolidated in this indirect category, and not budgeted in the specific projects. This increase will compensate for this change.
Telephone	500	The actual amount spent for telephone services in FY04 was \$8,800. This increase raises the FY05 budget amount to \$8,500.
Legal	15,000	The actual amount spent for indirect legal services in FY04 was \$28,600. This increase raises the FY05 budget amount to \$30,000.
Total Increase in Indirect Expenses	18,824	

DIRECT OPERATIONS AND MAINTENANCE-ADJUSTMENT #2

626, Population Estimate and Development	3,000	These funds will pay for a survey of vacancies by single family and multi-family structures across Ada and Canyon Counties in order to more accurately report the population estimates and forecast. A consultant will be hired to complete the survey work.
653, Outreach Program Development	20,000	To create awareness of COMPASS in the region by creating communication mechanisms that will inform and inspire. Encourages COMPASS to present a unified image to the community and includes elements of public-image building, media, and community relations. A consultant will be hired, and the dollars will be used as follows: \$ 200 RFP Process (announcements, advertising, printing, mailing) \$ 200 PSA Review Team (photocopies, other related expenses) \$15,000 Professional Service Agreement-Design \$ 4,600 Printing, mailing and website development
656, Studies Coordination System Development	10,000	The COMPASS Board requested development of a user-friendly way to coordinate the various transportation studies across the region. These funds will be used to tie the information about recent and on-going studies (possibly through the TELUS system) with an interactive map so that coordination is easier. The goal is to have the ability to "click" on a section of the region and be linked to any studies that include that area and give details regarding what is being studied and by whom. These dollars will be used to purchase necessary software and pay a consultant to create the website.
661, Communities in Motion	37,500	The end result of the contract negotiation with Kittleson and Associates left no contingency funds in the event of overruns. These funds are requested for this purpose as well as to provide for additional public outreach and advertising. Before the major outreach campaign began, the Board made a possible request for additional outreach meetings in the scenario building process, depending on the turn-out at the November meetings. Funds may also be needed for additional website improvements, surveys and building the document template for the final plan.
685, Transportation Improvement Program	5,000	Dollars are to hire a database programmer to customize the TELUS program for COMPASS needs. In October TELUS invited COMPASS staff to a workshop in Philadelphia to test new TELUS features. TELUS will subsequently send a programmer to Idaho to work with COMPASS staff in installing the new version of TELUS. COMPASS will need to customize the reporting function of TELUS to meet the needs of member agencies and the COMPASS Board. (TELUS National is a computerized information-management and decision-support system designed specifically for MPOs and State departments of transportation to help them meet the requirements of the Transportation Equity Act for the 21st Century (TEA-21).)

701, General Membership Services	15,000	These funds are to provide a contingency for unforeseen Board direction on contracted services. In order to fill desires of the Board during the year that are not pre-planned, COMPASS must have contingency funds set aside. An example of this type of service is the contract management project provided last year by Fred Kitchner.
707, Educational Services	13,500	To provide support for educational services offered to and by member agencies, and for the general public. These dollars are budgeted as follows: \$ 1,250 Luncheon Speakers (ie: Planners' Lunch) \$ 1,500 Alternative Energy Festival \$ 8,000 Speakers Series - Speaker Support \$ 2,750 Facility Rental, publicity, etc
836, Model Maintenance	7,500	This addition will allow for such model maintenance/improvement services such as on-call support for technical staff, improving/maintaining the models, and the hiring of a consultant to conduct an external review of our models and staff capability. Specific items will be identified throughout the year as the models are tested and used.
842, Congestion Management System Maintenance	5,000	Professional Services Expense dollars to hire a temporary employee to complete the 2005 Congestion Management System Data Collection, thus allowing COMPASS to realize staffing efficiencies with the CMS Data Collection. Without these funds, approximately 20 days of staff time will need to be shifted into this program from other areas to accommodate the need for this work.
990, Legal/Lobbying	25,000	Adjustment needed to bring this budget closer to historical expenses for legal/lobbying. In FY04, the total dollars spent in this effort was \$67,900. This increase brings the budget to \$60,000.
990, Professional Services	25,000	To provide dollars to enter into Professional Service Agreements in order to complete the Visioning process and to support planned Board Workshops and general speakers for the Board.
Total Increase in Direct Expenses	166,500	

FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET REVISION 2

INTRODUCTION

The development of the Community Planning Association of Southwest Idaho's (COMPASS) Unified Planning Work Program and Budget includes COMPASS Board involvement and acceptance of the Planning Factors and Program Objectives as identified within this document. The COMPASS Metropolitan Planning Organization comprises the Nampa Urbanized Area and the Northern Ada County Transportation Management Area.

The Programs in the Unified Planning Work Program and Budget are divided into Ada, Canyon and Regional components. The determination of what constitutes a Regional program is based on whether it meets any one of the following criteria:

- A project area and/or benefits are contained within multiple counties; or
- The proposed funding is from multiple counties, state, and/or non-specific geographic sources; or
- A project's direct costs can only be assigned rationally to a multiple county area; or
- A project's labor costs can be easily tracked only on a multiple county basis.

The FY2005 Unified Planning Work Program and Budget-Revision 2 consists of three parts:

- Detailed descriptions by Program Number.
- Financial budget documents that address the components by funding sources and expenditures. These documents include: Revenue and Expense Summary; Revenue by Funding Source; Expenses by Work Program Number and Funding Source; Change in Fund Balance; Direct Expense Summary; Indirect Operations and Maintenance Expense Summary; and the Workday Allocation.
- Documentation of other significant transportation planning projects occurring within the COMPASS planning area.

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
REVENUE AND EXPENSE SUMMARY**

REVENUE	FY2005 Rev-1	FY2005 Rev-2
GENERAL MEMBERSHIP		
Ada County	137,599	137,599
Ada County Highway District	137,599	137,599
Association of Canyon County Highway Districts	21,623	21,623
Boise City	73,356	73,356
Caldwell City	18,936	18,936
Canyon County	93,198	93,198
Eagle City	6,020	6,020
Garden City	4,281	4,281
Kuna City	3,555	3,555
Meridian City	17,486	17,486
Middleton City	2,109	2,109
Nampa City	38,607	38,607
Parma City	1,011	1,011
Star City	936	936
Subtotal	556,316	556,316
SPECIAL MEMBERSHIP		
Boise State University	5,600	5,600
Capital City Development Corporation	5,600	5,600
Department of Environmental Quality	5,600	5,600
Greater Boise Auditorium District	-	-
Idaho Transportation Department	5,600	5,600
Independent School District of Boise City	5,600	5,600
Joint School District #2	5,600	5,600
ValleyRide	5,600	5,600
Subtotal	39,200	39,200
GRANT AND SPECIAL		
CMAQ - Biodiesel project Key #8858	19,857	19,857
FHWA/FTA - Consolidated Planning Grant FY05/Ada	726,622	726,622
FHWA/FTA - Consolidated Planning Grant FY05/Canyon	255,565	255,565
FHWA/FTA - Consolidated Planning Grant FY04/Ada	417	417
FHWA/FTA - Consolidated Planning Grant FY04/Canyon	146	146
FTA 5307(04) Mode Choice Model/Communities in Motion, carry-over	93,000	93,000
FTA 5307(03) Mode Choice Model/Communities in Motion, carry-over	122,080	122,080
STP TMA - Key #8138, FY04, Transportation Planning, Ada, carry-over	106,571	106,571
STP TMA - Key #8468, FY05, Transportation Planning, Ada	244,622	244,622
STP-U Key #9206, FY04, Transportation Planning, Canyon, carry-over	10,500	10,500
STP-U Key #9207, FY05, Transportation Planning, Canyon	61,156	61,156
STP-S Key #7826, FY04, US 20/26 Corridor Preservation Study, carry-over	391,788	391,788
STP-S Key #7826, FY05, US 20/26 Corridor Preservation Study	532,795	532,795
ITD-local match for Key#7826, US 20/26 Corridor Preservation Study	73,240	73,240
STP-S Key #7827, FY04, SH44 Corridor Preservation Study, carry-over	419,900	419,900
STP-S Key #7827, FY05, SH44 Corridor Preservation Study	996,093	996,093
ITD-local match for Key #7827, SH44 Corridor Preservation Study	112,168	112,168
STP-U Key #9134, FY04 Middleton Road Connections Study, carry-over	157,009	157,009
City of Nampa-local match for Key #9134, Middleton Road Connections	12,434	12,434
Subtotal	4,335,963	4,335,963
OTHER		
ITD-Communities in Motion	500,000	500,000
City of Middleton - Middleton Circulation Plan	4,000	4,000
Participating agency revenue-installation of E85(Ethanol) pump.	20,000	20,000
Data Dissemination	19,000	19,000
Interest Income	7,000	7,000
Ortho Photos, Ada County	20,000	20,000
Ortho Photos, Ada County, carry-over from fund balance	50,000	50,000
Carry-over (local funds for match) from fund balance	64,713	64,713
Mapping and Miscellaneous	7,500	7,500
Subtotal	692,213	692,213
COMPASS REVENUE	5,623,692	5,623,692

PASS THROUGH	FY2005 Rev-1	FY2005 Rev-2
STP Urban - Key #7702, FY01	9,055	9,055
STP Urban - Key #8137, FY03	163	163
STP Urban - Key #8821, FY02	905,666	1,134,536
STP-Urban - Key #9134, FY03	4,465	4,465
PASS THROUGH REVENUE	919,349	1,148,219

TOTAL REVENUE	6,543,041	6,771,911
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EXPENSE	FY2005 Rev-1	FY2005 Rev-2
SALARY, FRINGE & CONTINGENCY		
Salary	947,900	947,900
Fringe	356,300	356,300
Salary Contingency (Overtime and Bonus)	13,000	13,000
Sick Time Trade	10,000	10,000
Subtotal	1,327,200	1,327,200
INDIRECT OPERATIONS & MAINTENANCE		
COMPASS	280,476	309,300
DIRECT OPERATIONS & MAINTENANCE		
Planning & Administrative:		
FY2005 Direct Expenses:		
601, UPWP Budget Development and Monitoring	-	-
605, Triennial Review	1,400	1,400
610, SH44 Corridor Preservation Study	1,430,000	1,430,000
611, US 20/26 Corridor Preservation Study	930,000	930,000
612, Middleton Road Connections Study	154,096	154,096
620, Development Monitoring	-	-
626, Population Estimate Development	-	3,000
638, Mode Choice Model Development	167,600	167,600
644, Air Quality Modeling Improvements	21,430	21,430
653, Outreach Program Development	2,500	22,500
656, Studies Coordination System Development	-	10,000
661, Communities in Motion	885,000	935,966
662, Destination 2030-Limited Plan Update	6,000	6,000
685, Transportation Improvement Program	3,000	8,000
701, General Membership Services	-	15,000
703, General Public Services	700	700
707, Educational Services	2,500	16,000
720, Three Cities River Crossing	-	-
723, Middleton Circulation Plan	-	-
725, Downtown Boise Mobility Study	-	-
729, Lake Hazel-Gowen Study	-	-
733, Clean Cities Coalition Participation	20,000	20,000
735, Public Transportation/Air Quality Interim Committee	-	-
755, ACHD/Impact Fee Program	-	-
801, Transportation Staff Development	20,000	20,000
820, Committee Support	3,000	3,000
836, Model Maintenance	8,500	16,000
842, Congestion Management System Maintenance	1,500	6,500
860, Geographic Information System Maintenance	1,000	1,000
861, Ada County Orthophotography	70,000	70,000
990, Operations	79,000	129,000
Subtotal	3,807,226	3,987,192
COMPASS EXPENSE	5,414,902	5,623,692

COMPASS SUMMARY WITHOUT PASS THROUGH		
TOTAL REVENUE	5,623,692	5,623,692
TOTAL EXPENSES	5,414,902	5,623,692
CHANGE IN FUND BALANCE	208,790	-

PASS THROUGH	FY2005 Rev-1	FY2005 Rev-2
ValleyRide-Rail Corridor Study	9,055	9,055
Idaho Department of Water Resources-Biodiesel Fuel	163	163
Ada County Highway District-Three Cities River Crossing	905,666	1,134,536
Downtown Caldwell Circulation Study	4,465	4,465
PASS THROUGH EXPENSE	919,349	1,148,219

TOTAL EXPENSE	6,334,251	6,771,911
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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
 PROGRAM EXPENSES ALLOCATED BY YEAR**

EXPENSE	TOTAL	FY2005	FY2006
Salary, Fringe & Contingency	1,327,200	1,327,200	
Indirect Operations and Maintenance	309,300	309,300	
<u>Direct Operations and Maintenance</u>			
601, UPWP Budget Development and Monitoring	-	-	
605, Triennial Review	1,400	1,400	
610, SH44 Corridor Preservation Study	1,430,000	643,500	786,500
611, US 20/26 Corridor Preservation Study	930,000	483,600	446,400
612, Middleton Road Connections Study	154,096	154,096	
620, Development Monitoring	-	-	
626, Population Estimate Development	3,000	3,000	
638, Mode Choice Model Development	167,600	167,600	
644, Air Quality Modeling Improvements	21,430	21,430	
653, Outreach Program Development	22,500	22,500	
656, Studies Coordination System Development	10,000	10,000	
661, Communities in Motion	935,966	870,966	65,000
662, Destination 2030-Limited Plan Update	6,000	6,000	
685, Transportation Improvement Program	8,000	8,000	
701, General Membership Services	15,000	15,000	
703, General Public Services	700	700	
707, Educational Services	16,000	16,000	
720, Three Cities River Crossing	-	-	
723, Middleton Circulation Plan	-	-	
725, Downtown Boise Mobility Study	-	-	
729, Lake Hazel-Gowen Study	-	-	
733, Clean Cities Coalition Participation	20,000	20,000	
735, Public Transportation/Air Quality Interim Committee	-	-	
755, ACHD/Impact Fee Program	-	-	
801, Transportation Staff Development	20,000	20,000	
820, Committee Support	3,000	3,000	
836, Model Maintenance	16,000	16,000	
842, Congestion Management System Maintenance	6,500	6,500	
860, Geographic Information System Maintenance	1,000	1,000	
861, Ada County Orthophotography	70,000	-	70,000
990, Operations	129,000	129,000	
TOTAL COMPASS EXPENSE	5,623,692	4,255,792	1,367,900

**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
REVENUE BY FUNDING SOURCE**

	FY2005 REVISION 1					FY2005 REVISION 2				
	Ada	Canyon	Regional	Pass-Through	Total	Ada	Canyon	Regional	Pass-Through	Total
General Membership										
Ada County	137,599				137,599	137,599				137,599
Ada County Highway District	137,599				137,599	137,599				137,599
Association of Canyon County Highway Districts		21,623			21,623		21,623			21,623
Boise City	73,356				73,356	73,356				73,356
Caldwell City		18,936			18,936		18,936			18,936
Canyon County		93,198			93,198		93,198			93,198
Eagle City	6,020				6,020	6,020				6,020
Garden City	4,281				4,281	4,281				4,281
Kuna City	3,555				3,555	3,555				3,555
Meridian City	17,486				17,486	17,486				17,486
Middleton City		2,109			2,109		2,109			2,109
Nampa City		38,607			38,607		38,607			38,607
Parma City		1,011			1,011		1,011			1,011
Star City	936				936	936				936
Transfer Local Dollars to Regional Projects	-186,271	-76,824	263,095		0	-225,723	-99,784	325,507		0
Sub-total	194,560	98,660	263,095	0	556,316	155,109	75,700	325,507	0	556,316
Special Membership										
Boise State University			5,600		5,600			5,600		5,600
Capital City Development Corporation	5,600				5,600	5,600				5,600
Department of Environmental Quality			5,600		5,600			5,600		5,600
Greater Boise Auditorium District					0					0
Idaho Transportation Department			5,600		5,600			5,600		5,600
Independent School District of Boise City	5,600				5,600	5,600				5,600
Joint School District #2	5,600				5,600	5,600				5,600
ValleyRide			5,600		5,600			5,600		5,600
Sub-total	16,800	0	22,400	0	39,200	16,800	0	22,400	0	39,200
FHWA/FTA Consolidated Planning Grant										
FY2004	417	146			563	417	146			563
FY2005	726,622	255,565			982,187	726,622	255,565			982,187
Transfer Consolidated Planning Grant Dollars to Regional Projects	-434,994	-133,724	568,718		0	-520,998	-160,558	681,556		0
Sub-total	292,045	121,987	568,718	0	982,750	206,041	95,153	681,556	0	982,750
Surface Transportation Program										
Urban-Key#7702-ValleyRide Rail Corridor Feasibility Study				9,055	9,055				9,055	9,055
State- Key#7826 SH 20/26 Corridor Preservation Study			924,583		924,583			924,583		924,583
State- Key#7827 SH 44 Corridor Preservation Study			1,415,993		1,415,993			1,415,993		1,415,993
Urban-Key#8137-ID Dept of Water Resources-Biodiesel				163	163				163	163
Urban-Key#8138-FY04 TMA - Ada County	37,861		68,710		106,571	37,861		68,710		106,571
Urban-Key#8468-FY05 TMA - Ada County			244,622		244,622			244,622		244,622
Urban-Key#8821-ACHD Three Cities River Crossing				905,666	905,666				1,134,536	1,134,536
Urban-Key#9134-Downtown Caldwell Circulation Study				4,465	4,465				4,465	4,465
Urban-Key#9134-Middleton Road Connections Study		157,009			157,009		157,009			157,009
Urban-Key#9206-FY04 Canyon County			10,500		10,500			10,500		10,500
Urban-Key#9207-FY05 Canyon County			61,156		61,156			61,156		61,156
Sub-total	37,861	157,009	2,725,564	919,349	3,839,783	37,861	157,009	2,725,564	1,148,219	4,068,653
Other Federal Aid										
CMAQ-Biodiesel Key#8858			19,857		19,857			19,857		19,857
FTA Section 5307 (04)			93,000		93,000			93,000		93,000
FTA Section 5307 (03)			122,080		122,080			122,080		122,080
Sub-total	0	0	234,937	0	234,937	0	0	234,937	0	234,937
Other Revenue Sources										
ITD-Communities in Motion			500,000		500,000			500,000		500,000
City of Middleton-Middleton Circulation Plan		4,000			4,000		4,000			4,000
Local Carry-over			64,713		64,713			64,713		64,713
City of Nampa-match for Key#9134-Middleton Road Connections		12,434			12,434		12,434			12,434
ITD-match for Key#7826-US 20/26 Corridor Preservation Study			73,240		73,240			73,240		73,240
ITD-match for Key#7827-SH 44 Corridor Preservation Study			112,168		112,168			112,168		112,168
Participating agency revenue-installation of E85(Ethanol) pump.	20,000				20,000	20,000				20,000
Data Dissemination-Sales	19,000				19,000	19,000				19,000
Orthophotography	70,000				70,000	70,000				70,000
Maps and Miscellaneous-Sales	7,500				7,500	7,500				7,500
Interest Income			7,000		7,000			7,000		7,000
Sub-total	116,500	16,434	757,121	0	890,055	116,500	16,434	757,121	0	890,055
Grand Total	657,766	394,090	4,571,835	919,349	6,543,041	532,311	344,296	4,747,085	1,148,219	6,771,911

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
 FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
 CHANGE IN FUND BALANCE**

	FY2005 REVISION 1				FY2005 REVISION 2			
	Ada	Canyon	Regional	Total	Ada	Canyon	Regional	Total
Projected Revenue Summary:								
General Membership	194,561	98,660	263,095	556,316	155,109	75,700	325,507	556,316
Special Membership	16,800	0	22,400	39,200	16,800	0	22,400	39,200
FHWA/FTA Consolidated Planning Grant	292,045	121,987	568,718	982,750	206,041	95,153	681,556	982,750
STP-Urban	37,861	157,009	2,725,564	2,920,434	37,861	157,009	2,725,564	2,920,434
Other Federal Aid	0	0	234,937	234,937	0	0	234,937	234,937
Other Revenue Sources	116,500	16,434	757,121	890,055	116,500	16,434	757,121	890,055
Total Projected Revenue	657,767	394,090	4,571,835	5,623,692	532,311	344,296	4,747,085	5,623,692
Projected Expense Summary:								
Projects	138,030	229,778	4,228,105	4,595,913	145,398	234,070	4,323,245	4,702,713
Services	231,244	86,215	35,250	352,709	245,007	92,772	49,330	387,109
System Maintenance	140,650	17,150	229,480	387,280	141,906	17,454	245,510	404,870
Operations	0	0	79,000	79,000	0	0	129,000	129,000
Total Projected Expenses	509,924	333,143	4,571,835	5,414,902	532,311	344,296	4,747,085	5,623,692
Projected Change in Fund Balance	147,843	60,947	0	208,790	0	0	0	0

	FY2005 REVISION 1				FY2005 REVISION 2			
	Ada	Canyon	Regional	Total	Ada	Canyon	Regional	Total
Pass Through Summary:								
STP-Urban	914,721	4,465	163	919,349	1,143,591	4,465	163	1,148,219
Total Projected Pass Through Revenue	914,721	4,465	163	919,349	1,143,591	4,465	163	1,148,219
Pass Through Expense	914,721	4,465	163	919,349	1,143,591	4,465	163	1,148,219

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**COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
DIRECT EXPENSE SUMMARY**

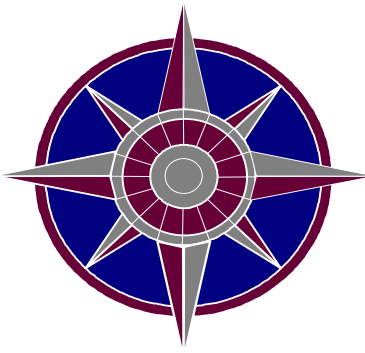
DESCRIPTION	TOTAL DIRECT	LEGAL / LOBBYING (72)	EQUIPMENT (34)	TRAVEL / EDUCATION (40)	PROFESSIONAL SERVICES (30)	PRINTING (60)	PUBLIC INVOLVEMENT (64)	MEETING SUPPORT (65)	OTHER (63)	PASS THROUGH (99)
261 ValleyRide-Rail Corridor Feasibility Study	9,055									9,055
262 ACHD-Three Cities River Crossing	1,134,536									1,134,536
274 Downtown Caldwell Circulation Study	4,465									4,465
275 Idaho Department of Water Resources-Biodiesel	163									163
601 UPWP/Budget Development and Monitoring	-									
605 Triennial Review	1,400						600	800		
610 SH 44 Corridor Preservation Study	1,430,000				1,430,000					
611 US 20/26 Corridor Preservation Study	930,000				930,000					
612 Middleton Road Connections Study	154,096				149,096				5,000	
620 Development Monitoring	-									
626 Population Estimate Development	3,000				3,000					
638 Mode Choice Model Development	167,600			3,000	164,600					
644 Air Quality Modeling Improvements	21,430				21,000				430	
653 Outreach Program Development	22,500				19,000	3,000		500		
656 Studies Coordination System Development	10,000				7,000		3,000			
661 Communities in Motion	935,966				920,966	5,000	5,000	5,000		
662 Destination 2030-Limited Plan Update	6,000					2,000	2,000	2,000		
685 Transportation Improvement Program	8,000				5,000	1,000	2,000			
701 General Membership Services	15,000				15,000					
703 General Public Services	700						700			
705 Transportation Liaison Services	-									
707 Educational Services	16,000				6,000	1,000	8,000	1,000		
720 Three Cities River Crossing	-									
723 Middleton Circulation Plan	-									
725 Downtown Boise Mobility Study	-									
729 Lake Hazel-Gowen Study	-									
733 Clean Cities Coalition Participation	20,000								20,000	
735 Public Transportation/Air Quality Interim Committee	-									
755 ACHD/Impact Fee Program	-									
801 Transportation Staff Development	20,000			20,000						
820 Committee Support	3,000							3,000		
836 Model Maintenance	16,000				15,000	500		500		
842 Congestion Management System Maintenance	6,500				5,000	1,000		500		
860 Geographic Information System Maintenance	1,000				1,000					
861 Ada County Orthophotography	70,000				70,000					
990 Direct Operations / Maintenance	129,000	60,000	30,000	6,000	25,000			5,000	3,000	
GRAND TOTAL	5,135,411	60,000	30,000	29,000	3,786,662	13,500	21,300	18,300	28,430	1,148,219

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COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO
FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET - REVISION 2
INDIRECT OPERATIONS AND MAINTENANCE EXPENSE SUMMARY

CATEGORY	ACCOUNT CODE	FY2005 REVISION 1	FY2005 REVISION 2	
Professional Services	30	6,476	7,800	1
Equipment Lease	35	12,000	12,000	
Equipment Repair / Maintenance	36	6,000	6,000	
Travel / Education	40	5,000	5,000	
Board Travel/Education	41	-	10,000	3
Dues	42	7,000	8,000	1
Publications	43	3,000	3,000	
Postage	50	5,000	6,000	1
Telephone	51	8,000	8,500	1
Space Rent	52	100,000	100,000	
Janitorial	53	9,000	9,000	
Printing	60	1,000	1,000	
Copier	61	10,000	10,000	
Advertising	62	4,000	4,000	
Events	63	3,000	3,000	
Audit	70	12,500	12,500	
Insurance	71	12,500	12,500	
Legal Services	72	15,000	30,000	1
General Supplies	80	10,000	10,000	
Computer Supplies	82	10,000	10,000	
Computer Software / Maintenance	83	20,000	20,000	
Internet Service	84	3,500	3,500	
Commuting Incentive	90	500	500	
Vehicle Maintenance	91	1,500	1,500	
Utilities	92	9,000	9,000	
Local Travel	93	5,000	5,000	
Other / Miscellaneous	95	1,500	1,500	
TOTAL		280,476	309,300	

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Community Planning Association of Southwest Idaho

RESOLUTION No. 06-2005

PROVIDING FOR THE ADOPTION OF REVISION 2 OF THE FY2005 UNIFIED PLANNING WORK PROGRAM AND BUDGET OF THE COMMUNITY PLANNING ASSOCIATION OF SOUTHWEST IDAHO

WHEREAS, the FY2005 Unified Planning Work Program and Budget-Revision 1 was reviewed and adopted by the Community Planning Association of Southwest Idaho Board under Resolution 01-2005, dated November 15, 2004; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to amend the annual Unified Planning Work Program and Budget as part of timely reviews; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to periodically update expense assumptions in the Unified Planning Work Program and Budget; and

WHEREAS, the Community Planning Association of Southwest Idaho desires to incorporate funding and program revisions in the Unified Planning Work Program and Budget to recognize Federal dollars for both COMPASS and Pass-Through agreements to other agencies; and

WHEREAS, the attached memorandum and supporting documentation dated December 7, 2004 summarizes the adjustments for Revision 2 of the FY2005 Unified Planning Work Program and Budget and is made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, that the Community Planning Association of Southwest Idaho Board adopts Revision 2 of the FY2005 Unified Planning Work Program and Budget.

BE IT FURTHER RESOLVED, that the Chair and Executive Director are authorized to submit all grant and contract revisions and sign all necessary documents for grant and contract purposes.

DATED this 20th day of December 2004.

APPROVED:

By: _____

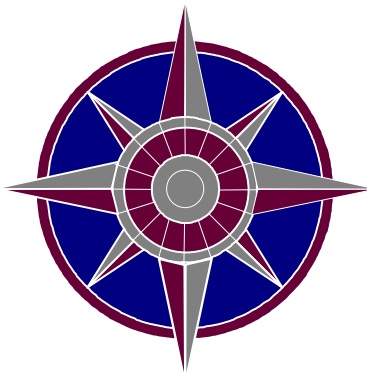
Judy M. Peavey-Derr, Chair
Community Planning Association Board

ATTEST:

By: _____

Matthew J. Stoll, Executive Director
Community Planning Association

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Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors

FROM: Patricia A. Nilsson, AICP, Principal Planner

DATE: December 8, 2004

RE: Review FY2006-2010 Transportation Improvement Program Calendar

Action Requested:

Review FY2006-2010 Transportation Improvement Program Calendar.

Background:

Each year the Idaho Transportation Department, in cooperation with the metropolitan planning organizations in the state, develops a calendar to highlight the benchmarks and deadlines of preparing the Statewide Transportation Improvement Program (STIP). Development of the Northern Ada County and Nampa Urbanized Area Transportation Improvement Programs is driven by this calendar, as well as by the COMPASS Board's policies and the federal metropolitan planning requirements.

Status:

The Idaho Transportation Department has prepared a draft schedule for development of the Statewide Transportation Improvement Program. Staff developed the attached calendar for preparing the FY2006-2010 Transportation Improvement Program based on the benchmarks of the Idaho Transportation Department's calendar and the meetings of the Regional Technical Advisory Committee and the COMPASS Board of Directors. This schedule was recommended by the Regional Technical Advisory Committee at their December 1, 2004 meeting.

One change from last year's calendar is the shifting of new project review from January to February as both ValleyRide and Ada County Highway District will be reviewing their projects with their respective boards in the last two weeks of January. This change still provides adequate time to prepare the draft program for review by the Regional Technical Advisory Committee in March and for approval by the COMPASS Board in April.

Attachment (1)

pc: File 685/ FY2006 TIP
PN:LR: T:\FY05\600Projects\685 TIP\Schedule to Board.doc



Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board Members
FROM: Charles Trainor, Director of Planning
DATE: December 8, 2004
RE: Status Report – *Communities in Motion*

Action Requested:

None. Information only.

Background:

In early 2004, the Board endorsed a Memorandum of Understanding with the Idaho Transportation Department to incorporate a larger area for the major planning effort titled “*Communities in Motion*.” This action added substantial resources to the planning effort. This effort will result in a plan ready for approval by February 2006. COMPASS executed an agreement with the consultant for *Communities in Motion*, Kittelson and Associates on July 23, 2004, effective that date.

Status:

Activities under *Communities in Motion* included:

- The Project Coordinating Team met on November 9, 2004 to review the scenario process.
- A Steering Committee meeting was held on October 27, 2004 in conjunction with the COMPASS Executive Committee. No meeting was held in November, and the December meeting will be held on December 16 in conjunction with the *Blueprint for Good Growth* Consortium meeting.
- The *Blueprint for Good Growth* project held Technical and Steering Committee meetings on November 10, 2004. A coordinator for the project was contracted, Doherty & Associates, a local firm which coordinated the *Treasure Valley Futures* project a few years ago.
- Land use scenario workshops were held on November 16 and 17, 2004. Nearly 500 persons attended the four workshops, which received favorable comments from nearly all participants. The map results of the workshop can be viewed at <http://www.communitiesinmotion.org/workshopphoto-2.html>.
- The web site for *Communities in Motion* is undergoing a remodel to incorporate new pages and information. Board members are encouraged to visit this site at www.communitiesinmotion.org.
- A calendar of upcoming events is attached. We will be maintaining a rolling 2-3 month calendar to include events of both *Communities in Motion* and *Blueprint for Good Growth*. The next major public event for the projects will be on February 2 and 3, 2004—the second round of public workshops to review the synthesized scenarios developed out of the 40 maps developed in the November workshops. This second round will allow participants to consider the effects of the scenarios on transportation, land consumption and other issues. In Ada County, the *Blueprint for Good Growth* will address a greater range of effects.
- The Stakeholder Outreach Plan will be on the January 2004 Board meeting for your review.

pc: File 661 Communities in Motion

CT: T:\FY05\600Projects\661 CIM\02-InternalMemorandums\statusmmo-board-dec04.doc

Calendar of Events

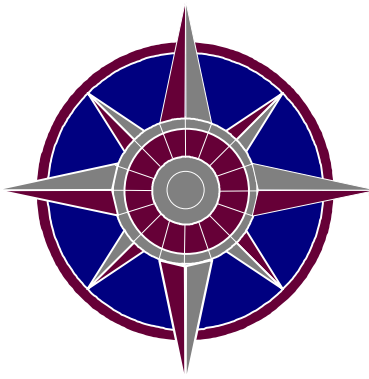
Communities in Motion and Blueprint for Good Growth Coordination

Note that times and locations are subject to change. Please check prior to the meeting.

	Time	Location	Group(s)	Activity
12/9/2004	1:30p	Meridian Police	<i>Communities in Motion</i> Plan Coordination Team	Review first round of scenario synthesis.
12/15/2004	1:30p	Meridian Police	<i>Blueprint for Good Growth</i> Steering Committee	Review second round of scenario synthesis
12/15/2004	3:00p	Meridian Police	<i>Blueprint for Good Growth</i> Technical Committee	Continue inventory of existing plans and studies relevant to <i>Blueprint for Good Growth</i>
12/16/2004	9:30a 10:30a	COMPASS	<i>Communities in Motion</i> Steering Committee <i>Blueprint for Good Growth</i> Consortium	Review scenario synthesis Review Interim Ordinance
12/29/2004				Mail date for <i>Communities in Motion</i> Steering Committee
1/5/2005	1:30p	COMPASS	<i>Communities in Motion</i> Steering Committee	
1/11/2005				Mail date for <i>Communities in Motion</i> Plan Coordination Team
1/12/2005				Mail date for COMPASS Board
1/18/2005	1:30p	COMPASS	<i>Communities in Motion</i> Plan Coordination Team	Review “briefing packet” of the scenario analyses
1/20/2005	7:30a	TBD	<i>Blueprint for Good Growth</i> Consortium <i>Communities in Motion</i> Steering Committee	Review “briefing packet” of the scenario analyses
1/24/2005	1:30p	Ada County Courthouse	COMPASS Board	Review “briefing packet” of the scenario analyses (Will not be mailed on 1/12/2005)
2/2/2005	9:00a 6:00p	Canyon County - TBD	Both projects	Public meetings for scenario analysis review
2/3/2005	9:00a 6:00p	Ada County - TBD	Both projects	Public meetings for scenario analysis review

Note that times and locations are subject to change. Please check prior to the meeting.

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Community Planning Association

of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board Members
FROM: Charles Trainor, Director of Planning
DATE: December 7, 2004
RE: Review Proposed Planned Community Review Policy

Action Requested:

Review proposed Planned Community Review Policy (Attachment 1). This item will be presented for action in January 2005.

Background:

An Ada County zoning ordinance established requirements for consideration of planned communities within Ada County. This process applies to proposals of at least 640 acres outside areas of impact. One section requires the applicant submit a determination by the Community Planning Association as to whether the planned community would "...necessitate an update to the adopted regional transportation plan." If an update is necessary, the applicant could be required to pay for the update. Since only one application of this nature has ever been processed, there is no policy approved by the COMPASS Board as to how such determinations should be made. In June 2004, COMPASS staff developed a draft policy and submitted it to the Board in August 2004, following an initial review by the Regional Technical Advisory Committee in July.

In September, the Board referred the draft policy to the Regional Technical Advisory Committee. At its September 29, 2004 meeting, the Regional Technical Advisory Committee reviewed the draft and raised a number of issues for consideration as identified in Attachment 2. The Regional Technical Advisory Committee appointed a subcommittee to discuss the policy in depth and make recommendations. Details on the make up of this subcommittee and its recommendations are included in Attachment 3.

Status:

Ada County Development Services is proposing that the requirement for a determination prior to submittal of an application be dropped. Instead, the determination would be required as part of the post-application review. The subcommittee found no reason to modify the proposed policy, other than to eliminate any language pertaining to pre-application submittals.

The Regional Technical Advisory Committee concurred with this recommendation, but members stipulated their concern that reviews limited to phases of a potentially much larger planned community do not provide a complete picture of the full impacts on the transportation system. Some members noted that local governments are subject to a broad number of issues under the 1975 Land Use Planning Act and must address their entire area. They noted that a Planned Community should be held to similar standards. In light of these concerns, The Regional Technical Advisory Committee approved a request that "the COMPASS Board send a recommendation to Ada County that it change its ordinance to require all applicants for Planned

Communities to submit an application for a comprehensive plan map and text amendment to allow COMPASS to assess the impacts to the regional transportation system.“

The draft has been revised to:

- be more appropriate for a policy statement;
- eliminate language from Ada County ordinances that could have implied a much larger review than intended by the ordinance (§ 2);
- eliminate language related to a pre-application certification and include a post-application process (§ 3);
- condition the need for a new certification upon review by the Regional Technical Advisory Committee (§ 7); and
- tie the certification process to the timing of a planned community application in relationship to the status of the regional long-range transportation plan process (§ 9).

The COMPASS Board is requested to review the draft Planned Community Review Policy (Attachment 1). In keeping with Board policy, it will be put on the January 2005 agenda for action, depending on discussion of the Board.

Attachments (3)

pc: File 705.1.06-Transportation Liaison Services-Ada-Project Mgmt

CT: T:\FY05\700Members\705 Trans Liaison Services\Ada County\planned-comm-dev-board-dec07.doc

Attachment 1
Planned Community Review Policy - Ada County

This policy applies to a determination of consistency between the regional long-range transportation plan adopted by the Community Planning Association of Southwest Idaho and proposed planned communities in Ada County under the provisions of Zoning Ordinance, Article 8-2E.

1. The questions to be addressed in a determination of the need to amend the regional transportation plan would be:
 - a. Are the general nature and amount of development to be allowed under the planned community proposal consistent with the demographic forecast used in the adopted plan?
 - b. Would the traffic generated by the proposal indicate a need for new or added arterial capacity beyond that included in the plan?
 - c. Does the location or nature of the proposal directly violate an explicit policy or policies of the plan?
2. To arrive at its determination the following information from the official application will be used by COMPASS:
 - a. A description of the density and/or intensity of land uses proposed within the planned community. 8-2E-4.B.5 (These items reference the appropriate sections of the Ada County Code.)
 - b. A general land use map designating land use categories for the entire planned community area. 8-2E-4.B.6
 - c. Anticipated population of the planned community at completion. 8-2E-4.B.7
 - d. Circulation plan relating to streets. 8-2E-4.B.10
 - e. A phasing plan indicating the sequence of development, general land uses, and anticipated commencement and completion times of each phase. 8-2E-4.B.14
 - f. Written statements from affected municipalities, agencies and/or districts, and other service providers related to transportation impacts. 8-2E-4.E
3. A written request for a determination from Ada County along with the official development application will initiate the process. COMPASS will provide its determination within the review schedule as established by Ada County.
4. COMPASS staff will develop an analysis of the need for a plan update. This analysis will be placed before the Regional Technical Advisory Committee, which will be requested to make a recommendation regarding the analysis to the COMPASS Board. The recommendation will address the three questions noted in this policy and recommend a determination that the proposal would or would not require an update to the regional transportation plan and the nature of changes needed. The analysis and recommendation will then be put on the COMPASS Board agenda for consideration and action. When the COMPASS Board has acted on the recommendation, the Board's action and any supporting documentation will be relayed to Ada County Development Services in writing along with an estimate of time and expenses needed to complete the amendment if deemed necessary.

5. The determination regarding the need for an update of the plan based on the proposed planned community is not to be interpreted as a statement for or against the proposal itself. The analysis will not address the merits or issues of the proposal beyond its consistency with the regional transportation plan.
6. The determination will not constitute a traffic impact analysis nor would it eliminate the need for additional transportation studies as may be required by other agencies.
7. Any changes in the assumptions or information provided may invalidate the determination. The need for a new determination will be reviewed by the Regional Technical Advisory Committee upon a request by Ada County Development Services.
8. Should the Board determine an update is needed, the Board is not committed to perform the update, even should the applicant be willing to fund an update. Should an update process be performed, approval of changes needed to make the plan consistent with the proposal is not guaranteed.
9. The determination will include consideration of the timing of the proposed development in relationship to the status of the regional long-range transportation plan. Should an update be underway at the time of an application or proposed to be underway within 12 months of an application, the issue of whether an update is needed may be moot.

Attachment 2

Major issues raised by the Regional Technical Advisory Committee on September 29, 2004

1. Planned Communities are not the same as planned unit developments. Under the Ada County ordinance, Planned Communities are to be self-sustainable in terms of services and be able to incorporate if desired. So this review policy has a fairly limited application in that only two qualifying projects have come under scrutiny in the 12 years the ordinance has been on the books. Should reviews of this nature be broader than Planned Communities?
2. The Ada County ordinance does not stipulate the entire project come in at once. It can be done in phases, with each undergoing review. Members voiced concerns about this approach, but the ordinance as written limits the certification to the application's scope. Should the scope be longer term, and how would that fuller scope be determined if not the same as the application?
3. The ordinance as it relates to the COMPASS review only addresses consistency with the adopted transportation plan. Many Regional Technical Advisory Committee members noted issues such as sewer, water, schools and effects on existing municipalities and their development markets. Those may be germane for a broader review of the proposal by other entities. The question is whether Ada County intended the COMPASS certification to address such issues. Should the review be broader than the certification of consistency with the plan, or should these reviews be done after the application and by other parties?
4. COMPASS is already in process for a limited update to be completed by December 2004, and a more comprehensive update to be completed by early 2006. The intent of the Ada County ordinance was to determine if an update to the transportation plan would be needed. Should the status of an update be germane to the review/certification process?
5. The draft policy puts the final decision in the hands of the COMPASS Board. An Ada County staff opinion recommends the decision be at the staff level, using the same general criteria as listed in the draft. Who should be empowered to make the determination?

The Regional Technical Advisory Committee accepted the concept of a subgroup to evaluate the draft policy. The following people volunteered to participate in a review of the draft Planned Community Review Policy:

- Bruce Eggleston, City of Boise
- Carla Olson, Ada County
- Sarah Stobaugh, Boise School District
- Melodie Halstead, City of Kuna
- Don Kostolec, ACHD
- Steve Siddoway, City of Meridian
- Jim Buffington, Nampa Highway District

Attachment 3
Findings of the Regional Technical Advisory Committee
Subcommittee on Planned Community Review Policy

A meeting of this group was held October 14, 2004. Participants at the meeting were Sarah Stobaugh, Bruce Eggleston, Melodie Halstead, Steve Siddoway, and Charles Trainor. Absent were Carla Olson, Don Kostolec, and Jim Buffington. Prior to the meeting, Carla Olson sent a memo indicating that Ada County was considering an ordinance change that would change the determination from a pre-application timeframe to a post-application.

The discussion resulted in the following conclusions:

1. No major changes were seen as needed in the draft policy, barring eliminating the requirements for pre-application information based on Carla Olson's memo.
2. Inclusion of the certification process as a post-application process vs. pre-application was seen as reasonable to assure that the certification is based on the actual filing data. Melodie saw no need to extend the current 120-day period, while Bruce Eggleston saw merit in extending the period given the complexity of the application. I said we could do our certification within the 120-day period. This is an Ada County call.
3. There was agreement that the COMPASS certification should simply address the issues of consistency with the Long-Range Regional Transportation Plan. Participants agreed the other issues--sewer, schools, etc.--should be handled by the appropriate entities. They did see the need for significant reviews.
4. There was agreement that COMPASS should restrict its review to the actual application data vs. hypothetical full project, which is consistent with the current Ada County code. But participants thought Ada County should require some fuller application that addresses the entire project. Participants agreed that initial phases should be in greater detail, with later phases more conceptual.
5. Participants agreed that, in the absence of a fuller plan, phased reviews should not be given trip reduction credits for possible measures that would come in later phases.
6. Participants agreed that the decision should rest with the COMPASS Board, following staff analysis and review by the Regional Technical Advisory Committee.
7. Participants supported the need for pre-application conferencing with affected agencies. This should be continued in any revision to the Ada County code.
8. Participants agreed that any updates of information or subsequent new phases should, as already specified in the code, be subject to new certifications.
9. Sarah was initially unclear as to the relationship of this certification to the broader review of services and infrastructure that would occur during application review and agency comments. Once she understood that this certification was not intended to encompass the fuller review process, she was okay with the limitation of the certification process to the Long-Range Transportation Plan. This may be an area for education.
10. There is a difference between a planned community and a planned development. The ordinance limits such certifications to Planned Communities--a rare breed in development. Bruce recommended comparable reviews for other projects. Participants agreed that these reviews should be done only for substantial proposals. There needs to be some definition of "substantial" as well as for what the review would address. Smaller projects might be aggregated into an annual monitoring report that could track actual development trends as opposed to desired or planned growth patterns.
11. Bruce asked about a 2002 policy regarding COMPASS' role in development reviews. On page 13 of the Framing Document, the policy noted that "COMPASS maintains a low profile in reviewing future developments. Direct involvement in reviewing and commenting on future developments would be at member agency requests and generally limited to impacts on or consistency with the Long Range Transportation Plan and/or demographic growth assumptions."

NOVEMBER 2004 - STAFF ACTIVITY REPORT

ITEM VII-A

PROGRAM NO.	TITLE	LEAD STAFF
601	UNIFIED PLANNING WORK PROGRAM AND BUDGET, DEVELOPMENT AND TRACKING <ul style="list-style-type: none"> • Prepared Revision 2 of the FY2005 Unified Planning Work Program and Budget. • Processed and tracked revenue and expenditures associated with FY2005 Unified Planning Work Program and Budget. 	MATT STOLL
605	TRIENNIAL REVIEW <ul style="list-style-type: none"> • Monitored the Federal Register to obtain information about the date of our review. It has not been posted. Through a discussion with representative from Federal Highway Administration, found out that the review will most likely take place after March 2005. 	TONI TISDALE
610	SH 44 CORRIDOR PRESERVATION STUDY <ul style="list-style-type: none"> • Prepared scoring sheets and interview questions for the selection team. Reviewed proposals and conducted interviews of the two prospective teams, resulting in the selection of the Washington Group team. 	PATRICIA NILSSON
611	US 20/26 CORRIDOR PRESERVATION STUDY <ul style="list-style-type: none"> • Prepared scoring sheets and interview questions for the selection team. Reviewed proposals and conducted interviews of the two prospective teams, resulting in the selection of the Parametrix team. 	PATRICIA NILSSON
612	MIDDLETON ROAD CONNECTION STUDY <ul style="list-style-type: none"> • Reviewed and mailed project newsletter. • Steering committee narrowed alternatives to proceed to more detailed analysis. 	PATRICIA NILSSON
620	DEVELOPMENT MONITORING <ul style="list-style-type: none"> • Updated preliminary plat information for both Ada and Canyon Counties. • Updated building permit data as received from local governments. 	CHARLES TRAINOR
626	POPULATION ESTIMATE DEVELOPMENT <ul style="list-style-type: none"> • No significant activity. 	CHARLES TRAINOR
638	MODE CHOICE MODEL DEVELOPMENT <ul style="list-style-type: none"> • Ranked the proposals received for a mode choice modeling tool. • Selected Fehr and Peers to develop the mode choice modeling tools. 	JAY WITT

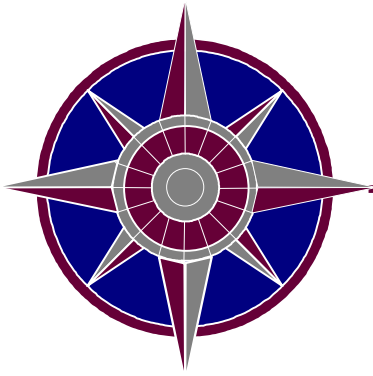
PROGRAM NO.	TITLE	LEAD STAFF
644	AIR QUALITY MODELING IMPROVEMENTS <ul style="list-style-type: none"> • Began developing a data needs analysis. • Began drafting a project proposal for congestion mitigation/air quality grant funding. 	JAY WITT
653	OUTREACH PROGRAM DEVELOPMENT <ul style="list-style-type: none"> • Planning and preparation for Customer Service Training (prepared PSA, general arrangements). • Planning and preparation for Staff Mission/Values Workshop Part 2 (prepared PSA, general arrangements). 	TERRI SCHORZMAN
656	STUDIES COORDINATION SYSTEM DEVELOPMENT <ul style="list-style-type: none"> • Started a draft document to use as a precursor to the web-based information regarding the various studies and the relationships of those studies. 	TONI TISDALE
661	COMMUNITIES IN MOTION <ul style="list-style-type: none"> • Hosted the fourth Plan Coordinating Team (PCT) meeting. • Reviewed various documents for accuracy from the consultant for committee meetings and the Scenario Workshops. • Made presentation about <i>Communities in Motion</i> to the Kiwanis Club of Nampa. • Hosted training for the facilitators of the Scenario Workshops. • Held four Scenario Workshops with attendance totaling almost 500 people. • Created analysis of how attendees of the workshop heard about it in order to better manage public attendance outreach efforts of future projects. • Began the creation of a “virtual office” for committee use to review documentation. • Completed the model network that includes state facilities in the partnering counties (Gem, Payette, Elmore, Boise). • Completed revisions to the Stakeholder Outreach Plan. • Initiated changes to the web site. • Participated in television and radio interviews explaining and promoting participation in scenario development workshops for <i>Communities in Motion</i> and <i>Blueprint for Good Growth</i>. 	CHARLES TRAINOR/TONI TISDALE
662	DESTINATION 2030 LIMITED PLAN UPDATE <ul style="list-style-type: none"> • Finalized the draft <i>Destination 2030 Limited Plan Update</i> document and updated the website. • Finalized the transportation conformity demonstration for the <i>Destination 2030 Limited Plan Update</i>. 	TONI TISDALE
685	TRANSPORTATION IMPROVEMENT PROGRAM <ul style="list-style-type: none"> • Met with City of Notus, City of Eagle pathway consultants, Canyon County Parks and Recreation and Capital City Development Corporation to discuss potential Enhancement projects. • Conducted Transportation Management Area balancing meeting. • Attended Urban balancing committee meeting. • Attended Intermodal Working Group meeting to discuss revisions to the ITD Project Development Guidebook. • Continued to provide support to projects in Canyon County to ensure ITD requirements are progressing. 	PATRICIA NILSSON

PROGRAM NO.	TITLE	LEAD STAFF
701	GENERAL MEMBERSHIP SERVICES	CHARLES TRAINOR
	<ul style="list-style-type: none"> Completed several transportation modeling alternatives for the Ten Mile Access Study for the consultants working under contract for the Idaho Transportation Department. Worked with Department of Environmental Quality regarding COMPASS role in Ethanol (E85) Feasibility Study. Participated in meetings of the Downtown Meridian Circulation Plan. Produced approximately 59 maps for member agencies. Assisted Kuna and Garden City staff with GIS issues. Assisted Ada County Paramedics with a population density analysis and map. 	
703	GENERAL PUBLIC SERVICES	CHARLES TRAINOR
	<ul style="list-style-type: none"> Provided information to public on demographics and traffic issues. Produced approximately 26 maps for general public. Met with the City of Notus' Mayor regarding COMPASS and membership benefits. 	
705	TRANSPORTATION LIAISON SERVICES	MATT STOLL
	<ul style="list-style-type: none"> Participated in the following ValleyRide committees: ValleyRide Management Coordinating Council (VMCC) and Operations Committee. Met with various Board members and staff regarding COMPASS and its current and future services. 	
707	EDUCATIONAL SERVICES	TERRI SCHORZMAN
	<ul style="list-style-type: none"> No significant activity. 	
720	THREE CITIES RIVER CROSSING	CHARLES TRAINOR
	<ul style="list-style-type: none"> Revised model runs in response to request from Ada County Highway District. 	
723	MIDDLETON CIRCULATION PLAN	CHARLES TRAINOR
	<ul style="list-style-type: none"> No significant activity. 	
725	DOWNTOWN BOISE MOBILITY STUDY	CHARLES TRAINOR
	<ul style="list-style-type: none"> Scheduled a presentation about the Downtown Boise Mobility Study for the Regional Technical Advisory Committee meeting on December 1, 2004. (postponed until January) Attended Project Coordination Team meetings regarding the VISSIM model and the public outreach activities. 	
729	LAKE HAZEL – GOWEN STUDY	CHARLES TRAINOR
	<ul style="list-style-type: none"> No significant activity. 	

PROGRAM NO.	TITLE	LEAD STAFF
733	CLEAN CITIES COALITION PARTICIPATION	JAY WITT
	<ul style="list-style-type: none"> • Attended press conference for E85 pump at the West Main Street Stinker Station on November 5th. • Participated in a Clean Cities Coalition Steering Committee Meeting on November 28th. 	
735	PUBLIC TRANSPORTATION AND AIR QUALITY INTERIM COMMITTEE	TONI TISDALE
	<ul style="list-style-type: none"> • Attended the last meeting of the Public Transportation and Air Quality Interim Committee. 	
755	ACHD/IMPACT FEE PROGRAM	JAY WITT
	<ul style="list-style-type: none"> • No significant activity. 	
801	TRANSPORTATION STAFF DEVELOPMENT	JEANNE URLEZAGA
	<ul style="list-style-type: none"> • Attended an Environmental Systems Research Institute Seminar. • Attended Transportation Economic Land Use focus group. • Attended miscellaneous Chamber of Commerce training. 	
820	COMMITTEE SUPPORT	JEANNE URLEZAGA
	<ul style="list-style-type: none"> • Provided staff support to the COMPASS Board of Directors and all sub-committees. 	
836	MODEL MAINTENANCE	JAY WITT
	<ul style="list-style-type: none"> • Continued to make improvements to the travel demand-forecasting model as identified. 	
842	CONGESTION MANAGEMENT SYSTEM MAINTENANCE	JAY WITT
	<ul style="list-style-type: none"> • Drafted a Congestion Management System annual report for 2004. The draft will be distributed to the congestion management workgroup for review and comment. 	
860	GEOGRAPHIC INFORMATION SYSTEM MAINTENANCE	ROSS DODGE
	<ul style="list-style-type: none"> • Participated in the monthly Ada County Special Interest group cooperative mapping meeting. • Maintained various countywide geographic data layers. • Provided monthly map updates to Public Safety and Boise City Planning & Zoning. • Distributed the monthly Data Dissemination compact disks to subscribers. • Sold approximately 29 ortho-photography sections. • Continued migration from coverage to geodatabase in cooperation with member agencies. • Supported planning activities by providing approximately 22 mapping and data requests. 	

PROGRAM NO.	TITLE	LEAD STAFF
960	INFORMATION TECHNOLOGY <ul style="list-style-type: none"> • Met with Ada County IT Department for assistance with the analysis of the COMPASS System. • Priced new server to add capacity. • Configured new computer workstations. • Attended GIS training. • Began Information Technology short and long term recommendations. • Scoped virtual office and remote document review functionality. 	JEANNE URLEZAGA
991	SUPPORT SERVICES LABOR <ul style="list-style-type: none"> • Continued preparation of Annual Audit work papers. • Began Annual Audit fieldwork. • Began open enrollment for Cafeteria Plan benefits. • Researched and negotiated lease on Xerox color copier. • Attended regular staff meetings and prepared monthly status reports. • Oversaw general administration and personnel. 	JEANNE URLEZAGA

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Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors

FROM: Patricia A. Nilsson, AICP, Principal Planner

DATE: December 8, 2004

RE: Status Report – Corridor Studies

Action Requested:

None. Information only.

Background:

Staff is currently managing three corridor studies as part of the FY2005 Unified Planning Work Program - Middleton Road Connections for the City of Nampa and separate studies of State Highway 44 and U.S. 20/26 for the Idaho Transportation Department.

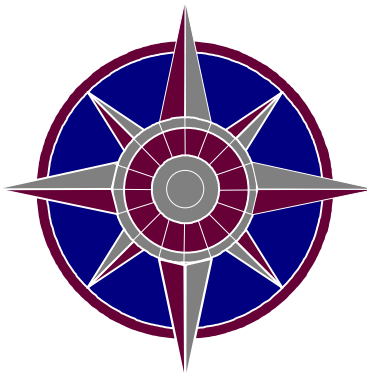
Status:

Middleton Road Connections: A project newsletter was mailed to study area stakeholders and posted on the COMPASS web site. The steering committee met to review the alternative routes and narrowed the segments to two alignments. A public meeting will be held in February at a date to be determined.

State Highway 44 and U.S. 20/26 Corridor Studies: Proposals were received and reviewed by the consultant selection team. Interviews were held on Monday, November 22, after which the consultant selection team rated each team based on 7 evaluation criteria.

Washington Group International was selected as the consultant for the SH 44 Corridor Study, and Parametrix was selected as the consultant for the US 20/26 Corridor Study. Staff is proceeding to contract negotiation with each team.

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Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors
FROM: Jay Witt, P.E., Modeling Principal Planner
DATE: December 3, 2004
RE: Status Report – Current Air Quality Efforts

Action Requested:

None. Information only.

Background:

The information below provides a monthly update on COMPASS' air quality efforts.

Status:

AIR QUALITY MONITORING

- The Idaho Department of Environmental Quality reported Treasure Valley pollutant levels in the moderate range for seven days during November 2004.
 - All of the seven days were moderate due to PM_{2.5} levels.
 - Open (outdoor) burning bans were requested on one of the moderate PM_{2.5} days. Canyon County monitors recorded the highest PM_{2.5} concentration five of the six days.
 - No woodstove/fireplace (wood burning) bans were issued during the month of November.

TREASURE VALLEY

- Staff worked with the Idaho Department of Environmental Quality to establish a public E85 fuel pump in the Valley. "E85" is an alternative fuel composed of 85% ethanol and 15% gasoline. The fuel can be used by flexible fuel vehicles, which can be run on 100% gasoline or E85. The pump was opened on November 5, 2004 at the Stinker Station on 23rd Street and Main Street in Boise.
- Staff participated in a Treasure Valley Clean Cities Coalition Steering Committee meeting on November 30, 2004.



Community Planning Association of Southwest Idaho

MEMORANDUM

TO: Community Planning Association Board of Directors

FROM: Linda Ritter, Assistant Planner

DATE: December 7, 2004

RE: Status Report – Current Transportation Project Information

Action Requested:

None. Information only.

Background:

The information below provides a monthly update on transportation trends, issues, and current project status.

Status:

The following are the most recent monthly statistics compared to the same month a year ago:

Boise Air Terminal	October 2004	October 2003	% Change
Monthly Air Passengers (Inbound and Outbound)	241,163	217,862	10.7%
Monthly Air Freight (Inbound and Outbound) (tons)	3,978	3,915	1.6%

Public Transportation Monthly Ridership	October 2004	October 2003	% Change
ACHD VanPool *	12,676	11,847	7.0%
ValleyRide/BUS**	Unavailable	Unavailable	N/A
Treasure Valley Metro/Transit***	13,117	10,952	19.8%
Total	25,793	22,799	13.1%

*ACHD Vanpool ridership increased due to new routes.

**ValleyRide is in the process of analyzing their data collection system and reevaluating the information collected and setting performance measures and trends.

***Treasure Valley Metro/Transit experienced an increase in ridership in 2004.

STATUS OF PROJECTS ADA COUNTY

I-84, Blacks Creek Rest Area

Daris Bruce, Idaho Transportation Department – 334-8322

This project has been advanced from Preliminary Development (PD) to FY 2005 in the Statewide Transportation Improvement Program. The Idaho Transportation Department District 3 and the consultant are working on finalizing the plans and specifications. The Boise City Public Works Department has verbally approved the District's plan to connect to the city sewer system and an agreement is pending. There are environmental issues to resolve along the sewer alignment. The District has selected Forsgren Associates to design the sanitation sewer hook up.

I-84, Cole Road to Isaac's Canyon, Boise

Daris Bruce, Idaho Transportation Department – 334-8322

The final design of this pavement rehabilitation project is underway. The consultant is finalizing the traffic control for the project. This project is planned for construction in 2005.

I-84, Ten Mile I.C. Access Report

Daris Bruce, Idaho Transportation Department – 334-8322

A demographic review meeting was held with representatives from the Ada County Highway District, City of Meridian, COMPASS and the Idaho Transportation Department. The draft Traffic Forecast Report and environmental scan have been submitted and are being reviewed.

I-84, Orchard Street to Gowen Road Corridor Study

Daris Bruce, Idaho Transportation Department – 334-8322

Air Quality and Water Resource technical studies have been submitted for review.

I-84, Wye to Meridian 4th Lane

Daris Bruce, Idaho Transportation Department – 334-8322

This project was bid as an emergency purchase through supply in order to complete the project before winter. Work start in early November and was completed by the end of November. Traffic impacts consisted of lane closures from 10:00 P.M. to 5:00 A.M.

SH-16, Improvement Study

Daris Bruce, Idaho Transportation Department – 334-8322

Environmental work is the critical path at this time. The public hearings held in October were well attended and in general, the Idaho Transportation Department received positive responses. The Idaho Transportation Department is currently preparing the Finding of No Significant Impacts (FONZI). Environmental work is expected to be complete by the end of the year. Right-of-way plans are being prepared at this time, and acquisition is expected to begin in early 2005. The Design/Study Report has been reviewed and is being revised at this time. Design approval is expected in early 2005.

SH-16, Intersection of Substation Road, Near Emmett
Daris Bruce, Idaho Transportation Department – 334-8322

This is a traffic signal project. Work is proceeding on seepage trench and granular sub-base on the north side. Traffic impacts will consist of lane restrictions with flagging and temporary short term closures of Substation Road.

SH-44, Corridor Preservation, I-84 (west of Middleton) to Eagle
Daris Bruce, Idaho Transportation Department – 334-8322

Consultant interviews were held on November 22, 2004. The Idaho Transportation Department and COMPASS selected Washington Group as the prime consultant.

SH-55, Eagle Rd Infrastructure Improvements, Phase 1, 2, & 3
Daris Bruce, Idaho Transportation Department – 334-8322

Idaho Transportation Department District 3 personnel are preparing the Conceptual Environmental Evaluation and Preliminary Concept Report. District staff and the consultant team are currently negotiating the final scope of work and schedule. Professional agreements are expected to be completed by January 3, 2005.

SH-55, Eagle Road Traffic Study
Daris Bruce, Idaho Transportation Department – 334-8322

The consultant is setting up a stakeholder's workshop which will include all local agencies. This meeting is tentatively scheduled for mid-December 2004. The study is anticipated to be completed by April/May 2005.

US-20/26, Cloverdale Road to Hewlett Packard Main Entrance and US-20/26, Hewlett Packard Main Entrance to Joplin Road
Daris Bruce, Idaho Transportation Department – 334-8322

These are two companion projects. Right-of-Way negotiations are in progress. The plans for this project have been reviewed by the Idaho Transportation Department District 3 for plans, specifications, and engineer's estimate (PS&E). The Utility plans are complete. Environmental re-evaluation is being completed by the District. Anticipated plans, specifications, and engineer's estimate package submittal is scheduled for April 2005.

US 20/26, Corridor Preservation, Caldwell to Boise
Daris Bruce, Idaho Transportation Department – 334-8322

Consultant interviews were held on November 22, 2004. The Idaho Transportation Department and COMPASS selected Parametrix as the prime consultant.

US-20/26, Intersection Meridian Road, near Boise
Daris Bruce, Idaho Transportation Department – 334-8322

This traffic signal project includes a right turn bay for westbound US 20/26 traffic at the intersection of Meridian Road. Construction began October 11, 2004 and the Idaho Transportation Department anticipates completion by mid-December. Traffic impacts will consist of lane restrictions and flagging weekdays between the hours of 9:00AM and 4:00 PM.

CANYON COUNTY

I-84, Karcher Interchange, Nampa

Daris Bruce, Idaho Transportation Department – 334-8322

The Idaho Transportation Department District 3 has reviewed the plans, specification, and engineer's estimate package for the West Lateral Irrigation work in anticipation of advertising it this fall. Right-of-way acquisition work continues, with some condemnations anticipated. The Idaho Transportation Department currently anticipates a right-of-way certificate in January 2005, and plan to advertise, award, and start the project in February/March 2005.

SH-55, Marsing Road to Sunnyslope Road

Daris Bruce, Idaho Transportation Department – 334-8322

A historical significance evaluation for the removal of the existing canal structure is being prepared. District staff have reviewed the project for wetland impacts and submitted an updated wetland determination to the US Army Corps of Engineers. There are no significant impacts or changes to the project due to the new wetland determination.

Nampa Traffic Circulation

Paul Raymond, City of Nampa - 468-4422

The City of Nampa is continuing the process of upgrading and coordinating the traffic signals in and around the downtown area.

Roads to be rebuilt 2003-2004

Casey Bequeath, Canyon Highway District #4- 454-8135

Road

D&S Purple Sage Ranchettes – Ranch Road extension	.13 miles	
Middle Road, from Pride Lane to District Line	.50 miles	
Apricot Lane, from Pride Lane to Chicken Dinner Road	.50 miles	
Symms Road, from Chicken Dinner Road to the first corner	.50 miles	
Chicken Dinner Road, from Lowell Road to Symms Road	1.00 miles	
Foothill Road, from Blessinger Road to Kingsbury Road	1.00 miles	
Galloway Road, from Middleton Road to Cemetery Road	1.00 miles	
Lansing Lane, from State Highway 44 to Purple Sage Road	2.25 miles	
Can-Ada Road, from U.S. 20/26 to Ustick Road	2.00 miles	
Kimpton Acres Subdivision, from Cemetery Road to Purple Sage Road	<u>1.59 miles</u>	overlay
Total	10.47 miles	

Bridgework

Pride Lane	Mora Canal, 2 nd bridge south of Highway 55
Orchard Avenue	Phyllis Canal, east of Lake Avenue
Homedale Road	Deer Flat Caldwell Canal, west of 10 th Avenue
KCID Road	Box south of Linden Road
Midland Road	Mason Creek, 42' south of Linden Road

DEMOGRAPHIC ADVISORY COMMITTEE									
Attendance List of Members									
Member Agency/Name	May '04	June '04 Skip Mtg.	July '04	Aug '04	Sept '04 No Mtg.	Oct '04	Nov '04 No Mtg.	Dec. '04 No. Mtg.	TOTAL
General Membership									
Ada County/ <i>J. Cecil</i>				1		1			2
Ada Citizen/ <i>J. Barrett</i>	1								1
Ada Chamber/ <i>J. Grunke</i>				1		1			2
Ada Dev.-R.E./ <i>M. Wardle</i>	1			1		1			3
ACHD/ <i>K. Levihn</i>	1		1	1					3
City of Boise/ <i>H. Simmons</i>	1		1	1					3
City of Eagle/ <i>N. Baird Spencer</i>	1		1	1					3
City of Garden City/ <i>B. Nejad</i>									0
City of Kuna/ <i>M. Halstead</i>			1			1			2
City of Meridian/ <i>A. Canning</i>			1	1					2
City of Star/ <i>D. Stegenga</i>	1		1	1		1			4
Canyon County/ <i>L. Jensen</i>									0
Canyon Citizen/ <i>D. Wallace</i>	1					1			2
Canyon Chamber/ <i>G. Vezzoso</i>	1		1			1			3
Canyon Dev-R.E./ <i>Vacant</i>									0
ACCHD/ <i>V. Isaccson</i>									0
City of Caldwell/ <i>S. Hasson</i>									0
City of Middleton/ <i>M. Berent</i>	1			1					2
City of Nampa/ <i>N. Holm</i>									0
ValleyRide/ <i>K. Fairless</i>	1		1	1					3
BSU/ <i>Vacant</i>									0
Public Utility/ <i>K. Sikes (ID Power)</i>	1		1	1		1			4
DEQ/ <i>J. Garcia</i>			1			1			2
COMPASS	1		1	1		1			4

T:\900supsvs\board\Committee Attendance\AttendanceLists.xls

REGIONAL TECHNICAL ADVISORY COMMITTEE

Attendance List of Members

<u>Member Agency</u>	May '04	June Special Mtg	June '04	July '04	Aug '04	Sept '04	Oct '04	Nov '04 No Mtg.	Dec '04	TOTAL
General Membership										
Ada County	1		1		1	1	1		1	6
Ada County Highway District	1	1	1	1	1	1	1		1	8
City of Boise	1	1	1	1	1	1	1			7
City of Eagle	1	1	1		1				1	5
City of Garden City										0
City of Kuna			1	1		1				3
City of Meridian	1	1	1	1	1	1	1		1	8
City of Star	1	1	1	1	1	1			1	7
Canyon County		1	1		1	1	1		1	6
ACCHD	1	1	1	1	1	1	1		1	8
City of Caldwell			1							1
City of Middleton	1	1	1	1		1	1		1	7
City of Nampa	1	1		1		1	1		1	6
Special Membership										
BSU										0
CCDC									1	1
ITD	1		1	1	1	1	1		1	7
Independent School Dist. of Boise		1		1	1	1				4
Joint School Dist. #2	1								1	2
ValleyRide		1		1						2
Ex-Officio										
Central District Health										0
COMPASS	1	1	1	1	1		1		1	7
Idaho Dept. of Environmental Quality	1	1	1							3

TRANSPORTATION MODEL ADVISORY COMMITTEE

Attendance List of Members

Member Agency/Name	May '04	June '04	July '04 Skip Mtg	Aug '04	Sept '04 Skip Mtg	Oct '04	Nov '04 No Mtg.	Dec '04	TOTAL
General Membership									
Ada County/ <i>Vacant</i>									0
ACHD/ <i>K. Kemmer, Chair</i>	1	1		1		1		1	5
<i>J. Rosenlund</i>	1	1		1		1		1	5
City of Boise/ <i>K. Lacey</i>	1			1		1		1	4
DEQ/ <i>J. Garcia</i>		1						1	2
ITD/ <i>D. Coonce</i>		1		1				1	3
ITD/ <i>G. Sanderson</i>	1	1				1		1	4
Canyon Hwy Dist #4/ <i>C. Bequeath</i>	1							1	2
Canyon Cnty Dev Serv/ <i>L. Jensen</i>		1						1	2
City of Nampa/ <i>P. Raymond</i>									0
Nampa Hwy Dist#4/ <i>J. Buffington</i>								1	1
CC Small Cities Rep/ <i>V. Brewer</i>	1	1		1		1		1	5
COMPASS	1	1		1		1		1	5
ValleyRide/ <i>K. Fairless</i>						1			1
Appointed Transportation/Land Use/Air Quality Professionals									
Fehr & Peers/ <i>R. Miliam or S. Jones</i>				1		1		1	3
Keller Assoc./ <i>T. Reynen</i>	1	1		1				1	4
Pline Engineering/ <i>J. Pline</i>		1		1				1	3
Washington Group/ <i>D. Szplett</i>	1	1		1		1		1	5