

# General Vanier Elementary School

## Minutes of the Meeting of the Governing Board

**Date:** Monday, October 7, 2013

**Time:** 7:15 p.m.

**Place:** General Vanier Elementary School, Teacher's Lounge.

1. **Adoption of Agenda** : Motioned by Giovanna, seconded by Gina, All in favor.

### 2. Attendance

**Parents:** Bob Reda, Laura Marra, Gina Pesce, Giovanna Valcelli, Jason Trudeau

**Staff:** Maria Iacono, Enza De Marco, Rosa Siggia, Joanne Di Tomaso

**Community Representative:** Rocco Speranza

**Principal:** Sylvia Serchuk

3. **Adoption of Minutes of September 10, 2013:** Motioned by Maria, seconded by Joanne. All in favor.

4. **Adoption of the Rules of Internal Management:** Motioned by Jason, seconded by Enza. All in favor.

### 5. New Business

5.1 **Appointment of new GB member**, Bob Reda, to replace P.Marcovecchio for 1-year-balance of term.  
Motioned by Maria, seconded by Laura. All in favor

#### 5.2 Establish an Action Plan for 2013-2014

After reviewing the Action plan document it is understood that the action plan can be modified over the course of the school year. Motioned by Giovanna, seconded by Rosa. All in favor.

#### 5.3 Extra-curricular activities review

All agreed that it would be beneficial to have the list of all the activities sent out to parents at the same time as to facilitate parent's decision-making process. New activities to come after Holiday break.

#### 5.4 Field trips approval (including end of cycle overnights), update on costs of upcoming approved fieldtrips.

- Kindergarten field trip to the Botanical Gardens paid by SMS funds.
- November 27, 2013 Cycle 3 students: Volleyball play day at Laurier McDonald. \$30 cost for fee/registration. Return to school for 14:30. Need permission slips.

Motioned by Laura, seconded by Maria. All in favor.

5.5 **GB rollover** -GB has a rollover from last year plus \$250 allocated for this year.

#### 5.6 Selection of Charitable Organizations to support

The GB selected the following Charitable Organizations to support during the 2013-2014 school year through Dress-Down Days. Motioned by Bob, Seconded by Gina. All in favour.

October- Cents of Hope (GB selection)

November- Ronald McDonald House (parent selection)

December- Spirit of Giving/ Christmas Baskets (parent selection)

January- Cancer Society of Canada (student selection)

February- The Leukemia and Lymphoma Society of Canada (GB selection)

March- TBA- (student selection)

Apr- Tiny Survivors (parent selection)

May- TBA- (student selection)

June- Free the children (GB selection)

In addition, there will be donation boxes distributed to the children to take home during Halloween. Those donations will go to Montreal Children's Hospital (parent selection)

In February, we will also participate in the Huggies Valentine's Day toy basket and card drive for Montreal Children's hospital.

### 6 Business Arising

### 6.1 Appointment Community Rep

- Rocco Speranza volunteered to community rep. All in favor.

### 6.2 Review of points/motions from 2012-2013

- Laura will e-mail summary of points from 2012-2013

### 6.3 Feedback on events that occurred since start of school year.

- **Movies in the park** had a great turn out but movie wasn't appropriate for young children as it was too long. It was great publicity for the school and agreed it was good for the school.
- Look at the community and ways we can work with the community and help advertise school. Giovanna will look at ways to work with St. Leonard.
- **No more worries** was good. Students and parents enjoyed.
- **Welcome day** was good and the children loved the corn, but no butter next year. Welcoming committee was, however, not assembled as it should have been before the activity began.
- **General Assembly** went well. Next year it would be best to have the parents keep the children at home or ensure that they are with the parents at all times. Some children were causing distractions this year.

### 6.4 GB Wish List; PPO Wish List-

- Various items on wish list, money collected through fundraising activities to be dedicated to:
  - Pedagogical Materials
  - Specialized Mind and Body Activities
  - Community Breakfast in December. \$500 budget
  - Grade 6 graduation
  - December Raffle max \$500 budget
  - Classroom lockdown kit
  - Refreshments for hosting events (\$50/events)
  - Note: if funds are not indicated they are TBA
  - List can be modified over the year.

Motioned by Gina, Seconded by Bob All in favor.

### 6.5 GB Website maintenance:

**The following items were suggested to update the website:**

- correct Code Green update form,
- add the student handbook,
- add the school crest.

### 6.6 New Hot lunch provider, feedback on

- 2 burnt pasta dishes
- Portions are small for older children, as it is the same size for all ages. Pizza was especially small for cycle 3 students.
- Quality of vegetables questionable.
- Missing lunches
- Communication was better with previous supplier.
- Wait to see if provider takes action based on feedback provided by school before deciding further action.

6.7 **Banner, found** – the school Banner was found rolled up in a tube. It was already put to use during Welcome day.

## 7. Ongoing concerns/projects:

### 7.1 Safety on Viterbe street (including school bus stop and car parking)

- Parents need to take notes of incidences
- On duty staff to keep log of incidences
- Once enough incidences/facts are recorded , we can attend city all meeting and re-propose solutions

### 7.2 Security (including fire drills, lockdown kits)

- 2 fire drills already conducted
- A fire drill to be done at lunch

### 7.3 School-yard Beautification project

- Committee looking into creating:

- Flower and vegetable garden
- Outdoor classroom
- Extension of grass in yard
- Application for the Grant to be submitted by October 27.
- Fencing: buildings and grounds department of EMSB should be responsible.

7.4 **Fund 3 balance and fundraising** ( including Cdn Tire Money collection idea )

- Fund 3: Accounts will be matched to PPO reported expenditures/receipts. Year-end balance was around \$4000.
- Indoor Golf: Bob offering his facilities free of charge, all profits to go to school. Max 54 people, to take place October 25th from 6:00pm to 10:00pm. *Motioned by Jason Seconded by Enza All in favor.*
- Maxi bagging Money raised to go, for the most part, to Graduation. To take place November 2 and 3. Only Grade 6 to take part, if not enough available Grade 5 to help. Re-verify of Maxi will match funds collected.
- Ford Canada gives \$20 to test drive a car, could combine with another school event.
- Poker Tournament in April or May. Looking at possible locations. Cost is \$275 per table (includes table, chips, dealer). Look for table sponsors to offset the cost. Charge \$75 per player (include food). Prize structure and additional buy-ins to be looked at. Goal of \$8000.

8. **Reports**

8.1 **Principal** – nothing additional to report.

8.2 **Teachers**- Looking at money for teacher’s convention on November 22. Specialist teachers were not given money from Fund 3 last year. Cost would be \$75 per teacher (total \$1200). Money to be used to buy teaching tools and other pedagogical supplies.

8.3 **Regional Delegate**-Meeting to be held October 17, follow up next meeting.

8.4 **Staff Representative**- No staff rep.

8.5 **PPO**

- Look at resale of unused new clothes or used in very good condition (school uniform) to be held on Parent/Teacher night.
- Tuesday Treats approved until November 5 (to include soups, cookies, etc) Must be within nutritional guidelines. PPO will advise GB 1 month in advance. *Motioned by Bob, Seconded by Enza All in favor.*
- November 13 and 14 French book sale and bake sale. *Motioned by Joanne Seconded by Enza All in favor*
- Movie Night on either November 1, 8 or 29.( preferably on the 29<sup>th</sup> ) *Motioned by Maria, Seconded by Giovanna. All in favor*

8.6 **Daycare**

- Atrium skate day will be held on November 14 not 15, as previously reported.
- October 31<sup>st</sup> is a Halloween Party.
- Daycare activities: yoga, photo, abstract painting and green club. Take place in the morning and lunches.

9. **Question Period** No questions

10. **Correspondence**

- Laura has sent all by e-mail.

11. **Varia**

- Rocco will look into paint for school crest in main entrance.

12. **Meeting Adjourned:** 9:55 pm. Next meeting planned for November 7, 2013.

**Respectfully Submitted:** Jason Trudeau, Secretary

**Principal:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Chairperson:** \_\_\_\_\_ **Date:** \_\_\_\_\_