

Free School Meal Application Form

Please note: Free School Meals are only allowed if Parents or Carers are in receipt of:

- Income Support
- Income Based Job Seekers Allowance
- Income Related Employment Support Allowance
- Child Tax Credit (Providing your Annual Income Is Less Than £16,190 and you're also not entitled to Working Tax Credit)
- Working Tax Credit run-on – paid for 4 weeks after you stop qualifying for Working Tax Credit
- Guarantee Element Of State Pension Credit
- Universal Credit
- Support Under Part Vi Of The Immigration & Asylum Act 1999

If you receive any element of Working Tax Credit you are **NOT** eligible to claim Free School Meals

Free School Meals are NOT available to pupils of Parents/Carers who receive Working Tax Credits

| Name of parent/carer claiming qualifying benefit | | | | | | | | | |
|---|-----------|--|--|--|-------------------|--|--|--|--|
| Mr/Mrs/Miss/Ms | Forenames | | | | Surname | | | | |
| | | | | | | | | | |
| Date of Birth of parent/carer: | | | | | | | | | |
| National Insurance Number of parent/carer: | | | | | | | | | |
| Home Address: | | | | | | | | | |
| Postcode: | | | | | Telephone Number: | | | | |
| Relationship to Pupil: (Mother, Father, Guardian etc.): | | | | | | | | | |

ONLY ONE APPLICATION IS REQUIRED PER FAMILY

Section A

Please give details of ALL dependent children living at home and who are attending primary or secondary school including any younger children due to start school during the next term. However, it should be noted that pupils are only eligible to receive a free meal when they are required to attend for a full school day.

| Forenames (Children) | Surname | Date of Birth | | | | | | Name of School |
|----------------------|---------|---------------|--|--|--|--|--|----------------|
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Applicants will not be accepted without RECENT proof of benefit

Section B

I authorise the Department of Work and Pensions to confirm if necessary by telephone/fax, my entitlement to Income Support or Income Based Job Seekers Allowance or Income Related Employment Support Allowance.

I authorise the Local Authority to confirm with the Department for Children, Schools & Families (free school meal eligibility checking service) my entitlement to Income Support, Income Based Job Seekers Allowance or Income Related Employment Support Allowance, Child Tax Credit & Support under Part VI of the Immigration and Asylum Act 1999.

I certify that the information given on this application form is to the best of my knowledge and belief correct.

I WILL NOTIFY THE WELLINGTON ACADEMY IMMEDIATELY OF ANY CHANGES OR IF MY BENEFIT CEASES.

| | |
|--------------------------------|--------------|
| Signature of applicant: | Date: |
|--------------------------------|--------------|

If you do not have any documentary evidence of Income Support or Income Based Job Seekers Allowance or Income Related Employment Support Allowance, you may request the Department for Work and Pensions Office to complete section C.

Section C

To be completed by the Department for Work & Pensions Office.

I certify this applicant is currently in receipt of:-

Please Tick

| | |
|---|--|
| Income Support: | |
| Income Based Job Seekers Allowance: | |
| Income Related Employment support Allowance: | |

| | |
|---------------------------|--|
| Signature: | |
| Date | |
| NI of Parent/Carer | |

DEPT FOR WORK & PENSIONS STAMP:

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If you are applying under the Child Tax Credit Criteria we require your most recent TC602 Tax Credit Award Notice as issued by HM Revenue and Customs.
If you are applying under the Guaranteed State Pension Credit Criteria we require your most recent M100 Pension Credit Award Notice as issued by HM Revenue and Customs.
If you are applying under Part VI of The Immigrations and Asylum Act 1999 Criteria we require your letter from The National Asylum Support Service (NASS) confirming you are supported
The completed form should be returned to: **Samantha Chalke** at The Wellington Academy.

| | |
|---------------------|-----------------|
| From: | To: |
| Parent notified | School notified |
| Entered into system | |