

PEMBINA TRAILS SCHOOL DIVISION

THESE MINUTES WERE APPROVED BY THE
BOARD OF TRUSTEES AT THE SEPTEMBER
13, 2012 BOARD MEETING.

June 29, 2012

MINUTES OF THE REGULAR MEETING OF THE BOARD, held in the Administration Office, 181 Henlow Bay, Winnipeg, Manitoba, on -

THURSDAY, June 28, 2012 AT 8:00 P.M.

PRESENT: Trustees:

D. Zuk, Chair, S. Clayton, L. Goodridge, J. Field, J. Fisher, D. Johnson,
T. Johnson, G. Melnyk, G. Watson.

Administration:

L. Lussier, Superintendent of Education,
N. Eliuk, Assistant Superintendent, Divisional Support Services,
T. Fransen, Assistant Superintendent, Human Resources and Policy,
C.M. Stahlke, Secretary-Treasurer.

REGRETS: M. Fillion, G. Bruce.

AGENDA APPROVAL:

1. Moved by G. Melnyk, seconded by S. Clayton,
THAT the Agenda be approved as amended.

CARRIED 6 / 146 / 12

MINUTES:

1. Moved by T. Johnson , seconded by J. Fisher,
THAT the Minutes of the Regular Meeting of the
Board held on June 14, 2012 be approved as
circulated.

CARRIED 6 / 147 / 12

INFORMATIONAL REPORTS:

1. Standing Committee Reports:

- a) Report of the Committee Meeting of the Whole held on June 14, 2012;
- b) Committee Report of the Negotiations (PTANTE) Committee Meeting held on April 27, 2012;
- c) Committee Report of the Negotiations (PTANTE) Committee Meeting held on May 9, 2012;
- d) Committee Report of the Finance and Planning Committee Meeting held on June 11, 2012;
- e) Committee Report of the Human Resources and Policy Committee Meeting held on June 12, 2012;
- f) Committee Report of the Communications and Community Relations Committee Meeting held on June 18, 2012;
- g) Committee Report of the Negotiations (EAPT) Joint Ad Hoc Committee Meeting held on June 18, 2012;
- h) Committee Report of the Education Committee Meeting held on June 19, 2012.

2. Special Committee Reports:

- a) Minutes of the Pembina Trails School Division Educational Support Fund Corporate Board Meeting held on June 14, 2012.

3. Other Reports:

- a) Commendation Report dated June 28, 2012;
- b) Bereavement Report dated June 28, 2012;
- c) Teacher contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 28, 2012;
- d) Teacher contract alterations as listed in the Contract Alterations Report dated June 28, 2012, 2012;
- e) Minutes of the Winnipeg Technical College Governing Board Meeting held on May 9, 2012.

Moved by D. Johnson, seconded by S. Clayton,

THAT the Standing Committee Reports, Special Committee Report, and Other Reports be received as information and,

THAT teacher contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 28, 2012, be ratified and,

THAT teacher contract alterations, as listed in the Contract Alterations Report dated June 28, 2012 be approved.

BUSINESS FROM PREVIOUS COMMITTEE OF THE WHOLE:

1. South Pointe School Site

Moved by G. Melnyk, seconded by S. Clayton,

THAT the Board approve the acquisition of the 8.8 acre site designated in South Pointe (East) subject to price and approval by the Public Schools Finance Board.

CARRIED 6 / 149 / 12

2. Delegation re, Board Resolution No. 1/24/12 passed on January 26, 2012

Moved by D. Johnson, seconded by L. Goodridge,

THAT the appeal of the Delegation heard on June 14, 2012 with respect to Board Resolution 1/24/12 made on January 26, 2012, and subsequent actions, be granted.

CARRIED 6 / 150 / 12

3. Non-Unionized Compensation Package - Directors: Non-Instructional; Directors: Instructional and the Facilitator of Inform Net, Mid-Management: Finance, Adult Crossing Guards, Grounds Crew, Early Childhood and Immigrant Worker.

Moved by D. Johnson, seconded by T. Johnson,

THAT the Salary Schedules and Attendant Items document for the Adult Crossing Guards, as submitted, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

THAT the Salary Schedules and Attendant Items document for the Grounds Crew, as submitted, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

THAT the Salary Schedules and Attendant Items document for the Early Childhood Development Worker, as amended, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

THAT the Salary Schedules and Attendant Items document for the Immigrant Worker, as amended, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

BUSINESS FROM PREVIOUS COMMITTEE OF THE WHOLE, cont'd

THAT the Salary Schedules and Attendant Items document for the Directors: Non-Instructional, as amended, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

THAT the Salary Schedules and Attendant Items document for the Directors: Instructional, as amended, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

THAT the Salary Schedules and Attendant Items document for Mid-Management: Finance, as amended, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

CARRIED 6/ 151/12

CORRESPONDENCE FOR DISCUSSION:

1. Winnipeg Mennonite Elementary & Middle Schools re, Shared Services Agreement

Moved by J. Field, seconded by L. Goodridge,

THAT the Shared Services Agreement between the Pembina Trails School Division and the Winnipeg Mennonite Elementary & Middle Schools with respect to the provision of Clinician Services for the 2012-13 school year be ratified.

CARRIED 6/ 152/ 12

2. Correspondence from C. Friesen, MLA Morden-Winkler

Moved by D. Johnson, seconded by J. Fisher,

THAT the letter from C. Friesen, MLA Morden-Winkler be received as information.

CARRIED 6/ 153/ 12

Moved by D. Johnson, seconded by J. Fisher,

THAT the letter from C. Friesen, MLA Morden-Winkler be referred to Committee of the Whole.

CARRIED 6/154/12

CORRESPONDENCE FOR DISCUSSION, cont'd

3. Localized Improvement Fund for Tomorrow, Fort Richmond Collegiate and Acadia Junior High

Moved by J. Field, seconded by S. Clayton,

THAT the Board send a letter in support of the LIFT grant application.

CARRIED 6/155/12

J. Field said that this grant application has been prepared by a community group.

STANDING AND/OR ADVISORY COMMITTEE REPORTS:

BUILDINGS, PROPERTY AND TRANSPORTATION COMMITTEE:

1. Checkerberry House Day Care space

Moved by G. Melnyk, seconded by J. Field,

THAT the Board approve the Checkerberry House's request for the use of the kindergarten room in École Tuxedo Park to accommodate 10 additional children in their after school program during the 2012-13 school year, and that appropriate adjustments be made to their fees and lease agreement.

CARRIED 6 /156 /12

2. Committee Report of the Buildings, Property and Transportation Committee Meeting held on June 20, 2012

The Assistant Superintendent, Divisional Support Services, circulated a site plan of Bridgwater Trails showing the location of the 10 acre school site which borders Bridgwater Trails and South Pointe (West).

3. Waverley West School Sites

Moved by G. Melnyk, seconded by S. Clayton,

THAT Administration advise MHRC that the new proposed five acre school site adjacent to the five acre Ladco site is acceptable to the Division.

CARRIED 6/157/12

BUILDINGS, PROPERTY AND TRANSPORTATION COMMITTEE, cont'd

G. Melnyk reported that Facilities and Operations have developed special event parking procedures.

Moved by G. Melnyk, seconded by S. Clayton,

THAT the Committee Report of the Buildings, Property and Transportation Committee Meeting be received as corrected.

CARRIED 6/158/12

Correction: Page 1 – Committee Report of the Buildings, Property and Transportation Committee Meeting – Checkerberry House (day care) Request.

1. The date “23012” was corrected to “2012”.

L. Goodridge raised the issue of potential conflicts with other policies. The Assistant Superintendent, Divisional Support Services, said this is an administrative practice and not a policy. He anticipated no conflicts. J. Fisher asked about residents in the area and if the community would have a concern. The Assistant Superintendent, Divisional Support Services, said he does not anticipate community concerns.

EDUCATION COMMITTEE:

1. “More Ways to Succeed in High School” Document

Moved by S. Clayton, seconded by J. Fisher,

THAT the Pembina Trails School Division produce a document similar to Ontario’s “More Ways to Succeed in High School” for parents.

CARRIED 6/159/12

S. Clayton said that the Committee reviewed the document and thought it showed promise and should be referred to Administration for consideration of size and scope and how to use the document.

Moved by L. Goodridge, seconded by J. Fisher,

THAT the “More Ways to Succeed in High School” Document be referred to Administration for study and recommendation to the Board.

CARRIED 6/160/12

COMMUNICATIONS AND COMMUNITY RELATIONS COMMITTEE

1. Recap of the Community Luncheon

Moved by L. Goodridge, seconded by G. Watson,

THAT the Division hold 3 Community Luncheons (1 per each Ward) during the spring of 2013.

CARRIED 6/161/12

L. Goodridge said that the recap of the luncheon had been reviewed by Committee.

There was a discussion as to the value of the luncheons to the community. S. Clayton asked that the Committee discuss as to how the luncheons are structured to make them more beneficial to the participants.

2. Council of Presidents

Moved by L. Goodridge, seconded by D. Johnson,

THAT, commencing with the 2012-13 school year, one meeting of the Council of Presidents be held annually during the month of October.

CARRIED 6/162/12

L. Goodridge mentioned there has been a lengthy consultation process and based on responses received, this recommendation came forth.

3. Distribution of Sou'wester Newspaper

Moved by L. Goodridge, seconded by G. Watson,

THAT the Board request Canstar to change the distribution area of the Sou'wester to include all of Charleswood and Tuxedo areas and cease distributing the Metro in those areas.

CARRIED 6/163/12

HUMAN RESOURCES AND POLICY COMMITTEE:

1. Policy GBGBA and Regulation GBGBA-R – Employee Violent Prevention and Incident Reporting

Moved by G. Watson, seconded by J. Field,

THAT Policy GBGBA and Regulation GBGB-R – Employee Violent Prevention and Incident Reporting, as amended, be given first reading.

CARRIED 6/164/12

PEMBINA TRAILS SCHOOL DIVISION EDUCATIONAL SUPPORT FUND INC.:

1. S. I. 603635, Fort Richmond Collegiate re, Request for Financial Assistance to Participate in the Japan Super Science Fair 2011, November 9-18, Japan.
2. S. I. 704208, Fort Richmond Collegiate re, Request for Financial Assistance to Participate in the Australia Student Science Fair 2012, June 20-July 2, 2012, Adelaide, Australia.
3. S. I. 703501, Fort Richmond Collegiate re, Request for Financial Assistance to Participate in the Australia Student Science Fair 2012, June 20-July 2, 2012, Adelaide, Australia.
4. S.I. 606950, Fort Richmond Collegiate re, Request for Financial Assistance to Participate in the Australia Student Science Fair 2012, June 20-July 2, 2012, Adelaide, Australia.

Moved by J. Fisher, seconded by J. Field,

THAT financial awards from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
S.I. #603635	\$150	Japan Super Science Fair 2011 November 9-18, Japan
S.I. #704208	\$150	Australia Student Science Fair June 20-July 2, 2012, Adelaide, Australia
S.I. #603635	\$150	Australia Student Science Fair June 20-July 2, 2012, Adelaide, Australia

ADMINISTRATIVE REPORTS, cont'd

7. Kindergarten to Grade 3 (20K3) Class Size Initiative Update

The Assistant Superintendent, Human Resources and Policy, reviewed the information from Manitoba Education funding and the Division's report.

Moved by J. Field, seconded by S. Clayton,

THAT the Kindergarten to Grade 3 (20K3) Class Size Initiative Report be received as information.

CARRIED 6/173/12

8. Letter of Agreement and Collateral Agreement, Pembina Trails Teachers' Association Dental Plan Rate Change

Moved by G. Watson, seconded by J. Field,

THAT the Letter of Agreement and updated Collateral Agreement between the Pembina Trails School Division and the Pembina Trails Teachers' Association with respect to the Dental Plan dated June 28, 2012 be ratified.

CARRIED 6/174/12

QUESTIONS FROM TRUSTEES:

T. Johnson asked if there is a benefit in creating a template for schools reporting on progress towards the 3 Expectations for Student Learning. The Superintendent said that the Division needs to tighten up the reporting and format working with the Administration.

QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE:

A member of the public asked how Professional Development is aligned with the 3 Expectations for Student Learning, and asked that this information be shared. The Superintendent stated that the will consider the request.

CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST:

1. Moved by J. Fisher, seconded by S. Clayton,

THAT the Correspondence for Information Distribution List dated June 22, 2012, be received as information.

CARRIED 6/175 / 12

REQUIREMENT FOR A COMMITTEE OF THE WHOLE:

1. Moved by J. Fisher, seconded by D. Johnson,

THAT the Board move into Committee Meeting of the Whole and;

CARRIED 6/176 / 12

The meeting adjourned at 9:25 P.M.

The meeting reconvened at 10:38 P.M.

BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE, cont'd

3. Non-Unionized Compensation Package - Mid-Management: Facilities and Operations, Senior Support Group

Moved by D. Johnson, seconded by S. Clayton,

THAT the Salary Schedules and Attendant Items document for Mid-Management: Facilities and Operations, as amended, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

THAT the Salary Schedules and Attendant Items document for the Senior Support Group, as amended, for the period July 1, 2012 through June 30, 2015 and dated June 28, 2012, be approved.

CARRIED 6/177/12

The meeting adjourned at 10:39 P.M.

Pembina Trails School Division Board of Trustees - Correspondence For Information Distribution List <i>(Distribution will be each Friday during the school year)</i>				
Distribution Date	Document Date	Document Number	Sender	Summary of Content
June 22/12	June 4/12	1	Manitoba School Boards Association	Executive Highlights
June 22/12	June 8/12	2	Manitoba Association of Parent Councils	Membership
June 22/12	June 8/12	3	Minister of Local Government	Letter Acknowledgement
June 22/12	June 8/12	4	Pembina Trails Teachers' Association	Member Fee
June 22/12	June 14/12	5	Pembina Trails Teachers' Association	Thank You Letter
June 22/12	June 15/12	6	The Public Schools Finance Board	Bridgwater Lakes School Sites
June 22/12	June 20/12	7	The Association for Supervision and Curriculum Development Manitoba	Educating Students in a Changing World
June 22/12	June 21/12	8	D. Wiwchar	Thank You Card