

Maine Welfare Directors' Association
Thursday, October 3, 2013
9:15-9:30 a.m.
Maine Municipal Association
Augusta

Business Meeting Agenda

1. Call to Order/Introductions
2. Approval of Membership Meeting Minutes (October 4, 2012)
3. Treasurer's Report: (March, April, May, June, July) - Linda Fossa
4. Committee reports
 - Membership Committee
 - Professional Development
 - Legislative Committee
5. Other Business/Member Input
6. Adjourn



2013 MMA Convention | October 2 & 3, 2013 | Augusta Civic Center- Augusta, Maine

The Maine Welfare Directors' Association is pleased to promote the 77th MMA Convention. Below is a program of events tailored to MWDA members and their interests; however, all attendees may attend any session. To download a complete program listing, go to www.memun.org – on the home page, click on the MMA Convention Program link. For programming or registration questions, please call MMA at 1-800-452-8786 or email Margaret Noel at mnoel@memun.org.

MWDA sponsored sessions are indicated below in **red**.

Wednesday, October 2:

7:30am: Registration and Breakfast

8:45am: Welcome and Convention Kick-off

KEYNOTE SPEAKER: Capt. Mark Adamshick, U.S. Navy (retired): Moral Leadership, Reconciling Differences and Getting to Yes!

Our special guest is **Capt. Mark Adamshick**, USN (ret.), Ph.D., Chair for the Study of Officership at the Simon Center for the Professional Military Ethic, U.S. Military Academy, West Point.

An essential skill for today's leaders is breaking impasse and getting to yes! This talk will outline the necessity of maintaining public trust and the essentiality of moral behavior and character among our elected and appointed municipal leaders. We explore why seemingly good people sometimes do bad things and suggest a framework for exercising moral leadership and decision-making. ***(This session approved for 1.25 CMA/CAT recertification credits through Maine Revenue Services.)***

10:00 – 10:30am: Break Time with Exhibitors

Civility in City Hall

One of the purest predictors of success for your community is the morale of your citizens and staff. This session highlights the relationship between the cultural environment and your community's future. By extension, as individual behaviors improve, each community becomes a more enjoyable place to live. A surface examination of the human condition in our present culture reveals deterioration in "citizenship" and provides evidence that self-reflection, if it occurs at all, often does not lead to self-improvement. This session will identify evaluation points and action steps designed to move the work environment toward a positive, successful culture.



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Presenter: Michael G. Fann, Director of Loss Control, TML Risk Management Pool. (This appearance sponsored by MMA's Risk Management Services Department.)

- 11:45 – Noon: Break Time with Exhibitors
- Noon – 1:20pm: Annual Awards Luncheon
- 1:20 – 1:30pm: Break Time with Exhibitors
- 1:30 – 2:30pm: Visit the Interactive Wellness Fair!
- 2:30 – 2:45pm: Break Time with Exhibitors
- 2:45 – 4:00pm: General Sessions/Networking/Visit Exhibitors/Visit the Interactive Wellness Fair!
- 4:00 – 5:30pm: Member Appreciation Reception

Thursday, October 3:

- 7:30 – 8:30am: Registration and Breakfast Buffet
- 9:15 – 9:30am: **Business Meeting**
Call to Order/Introductions
Approval of Minutes (presented at the meeting)
Treasurer's Report (presented at the meeting)
Committee Reports
- 9:30 – 10:30am: **Circuit Breaker Changes**
Dennis Diron will be joining us from the Maine Revenue Services to discuss the recent changes with the Circuit Breaker Program, now called the Property Tax Fairness credit. A big concern is how the elderly, and others, that do not have to file a tax return will be able to claim this valuable resource.
Presenter: Dennis Diron, Maine Revenue Services
- 10:30 – 10:45am: Break – Visit the Exhibitors/Visit the Interactive Wellness Fair!
- 10:45 – 11:45am: **Winter Issues**
Kelly at KVCAP will be present to talk about LIHeap and other programs they offer:



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- Low Income Assistance Program (LIAP)
- Energy Crisis Intervention Program (ECIP)
- Telephone Assistance Program (TAP)
- Above Ground Storage Tank Replacement Program (AGSTRP)
- Central Heating Improvement Program (CHIP)
- Department of Energy and Home Energy Assistance Program (DOE/HEAPWthz)

11:45 – Noon: Break Time with Exhibitors

Noon – 1:30pm: **Luncheon and Featured Speaker – Dr. Scott Sheperd – Who’s in Charge of Stress? It Starts With You**

These are stressful times for new and veteran elected officials and for municipal employees in all kinds of jobs. So let’s enjoy light-hearted speaker Dr. Scott Sheperd as he shares the key to dealing with challenging times. His answer? Changing the way you think, a necessary first step before altering behavior, town hall culture – and even how your citizens see you. Dr. Sheperd is eminently qualified, having worked for 35 years with people facing pressure from high-stress jobs to terminal illnesses. A jazz pianist and composer, he holds college degrees in Music, Mass Communication and a PhD in Counseling from the University of Toledo.

1:30 – 2:45pm: **DHHS – Ordinance, Statute & Maximum Changes**
What’s happening with General Assistance after all the Legislative Changes? Dave will be here to give us a “run-down” on some of the confusion with the maximum changes and the many changes on how “do business.”
Presenter: David MacLean, Program Manager, Maine Department of Health and Human Services

3:00 – 4:00pm: Ask the Experts!

These “off the news,” discussion-type sessions will have a casual feel, where attendees meet experts in various fields, hear updates and ask questions.

General Assistance Changes

Each session, the Legislature tinkers with General Assistance programs and funding, and 2013 was no exception. Our panel recaps the recent revisions, takes a look at the future – and takes your questions.

Panelists: Kate Dufour, Senior Legislative Advocate, State & Federal Relations Department, MMA; other speakers, TBD.

The Affordable Care Act – And You!



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The federal Affordable Care Act may have been passed in 2010, but many of its provisions will begin to affect employers in late 2013 and throughout 2014. In this session, representatives from the Health Trust will provide updates on several key provisions, including the Employer Shared Responsibility (Play or Pay) provision that will affect larger employers.

Panelists: Anne Wright, Assistant Director, Maine Municipal Employees Health Trust; Steve Gove, Director, Maine Municipal Employees Health Trust and Deputy Director, MMA.

Public Employee Retirement Trends

Tough financial times and the shifting municipal-revenue picture have some cities and towns taking new looks at their retirement packages.

Panelists: Sandy Matheson, Executive Director, Maine PERS; Stephanie Fecteau, PLD Plan Administrator, Maine PERS; David Barrett, Director of Personnel Services & Labor Relations, MMA.

Overnight Accommodations

Overnight Rooms have been blocked for MMA Convention attendees at the Best Western Plus in Augusta. The rate is \$72.00/night. To reserve your overnight room, please call 207-622-4751 and mention the Maine Municipal Association (MMA) group block. Rooms are available for reservation until September 17, 2013 on a first-come, first-served basis. The Best Western Plus is located within the Civic Center Complex and is within walking distance of the Augusta Civic Center. If requesting tax exemption, you will be asked to provide your tax exemption certificate and municipal payment (municipal credit card or check) at the time of check-in.

Directions to the Augusta Civic Center

Physical Address: 76 Community Drive, Augusta, ME

From the North: Take I-95 south to Exit 112, turn left off exit ramp.

From the South: Take I-95 north to Exit 112A, stay to the right off exit ramp.

Follow road signs to the Augusta Civic Center taking a right onto Community Drive. The Augusta Civic Center is the large brick building straight ahead.

MISSION OBJECTIVE:

Your mission, should you choose to accept it, is to share the MMA Convention experience with as many of your municipal associates and officials as possible.

FILE NOTES:

For 77 years, the MMA has presented its Annual Convention to its members providing quality education, exhibits, member benefit information and networking opportunities. As your member service Association, this is your Convention! Come and enjoy all that the MMA Convention has to offer - you won't be disappointed!

MISSION REQUIREMENTS:

- Your municipality must be a current member of the MMA in good standing for 2013.
- Registrants must be paid conference attendees - elected or appointed officials and/or municipal staff.
- Attendees who work for more than one municipality will be counted toward the municipality that paid for the registration or is indicated on the attendee's registration form.

MISSION COMPLETION:

After the conclusion of the 77th MMA Convention, each municipality that meets or exceeds the minimum registration count in each population category will be entered into a drawing for a 2014 MMA Training Package that includes:

- 2 complimentary registrations to any 2014 MMA sponsored workshop.
- 1 complimentary registration to the 2014 Municipal Technology Conference.
- 1 complimentary registration to the 78th MMA Convention, meals included.

POPULATION SIZE CATEGORIES:

	<u># of Paid Attendees:</u>	
0 - 2,500	2 or more	(One drawing per population size category.)
2,501 - 5,000	4 or more	
5,001 - 10,000	6 or more	
Greater than 10,000	8 or more	



Good Luck! Should you meet this **Mission: Possible**, the MMA will acknowledge your successful mission completion with an entry into this drawing. Winners will be notified post-Convention via de-classified message.

Attendee Registration Form

MMA Convention – Augusta Civic Center – October 2 & 3, 2013

One registrant per form (please photocopy for additional registrations)

BILLING INFORMATION:	NAME BADGE INFORMATION: <small>*Name badge will read as indicated here.</small>
Full Name: _____	First Name: _____
Employer: _____	Last Name: _____
Billing Address: _____	Primary Title: _____ <small>(Please list one)</small>
City, State, Zip: _____	Employer: _____
Phone: _____	
Email: _____	

I plan to attend (choose ONE): ☐ Wed 10/2 ☐ Thur 10/3 ☐ Both Days First Time Attendee? ☐ Yes ☐ No

CONVENTION REGISTRATION FEES (For one or both days)		Cost
<input type="checkbox"/> MMA Members/Affiliate/Patron	Pre-Registration - must be postmarked/received by 9-10-13	\$ 60.00
<input type="checkbox"/> MMA Members/Affiliate/Patron	Registration - after 9-10-13	\$ 75.00
<input type="checkbox"/> Non-member municipality/Gov't/or Non-profit	Pre-Registration - must be postmarked/received by 9-10-13	\$ 120.00
<input type="checkbox"/> Non-member municipality/Gov't/or Non-profit	Registration - after 9-10-13	\$ 135.00
<input type="checkbox"/> Business Representative	Pre-Registration - must be postmarked/received by 9-10-13	\$ 100.00
<input type="checkbox"/> Business Representative	Registration - 9-10-13	\$ 115.00
Registration Fee		\$

WEDNESDAY LUNCHEON-OCT 2	Location	Cost
Awards Luncheon (Buffet)	Civic Center (North Wing)	\$ 15.00
Wednesday Meal		\$

THURSDAY LUNCHEONS-OCT 3	Location	Civic Center Luncheons: <small>Due to ticket demand, there are two luncheon rooms - assigned on a first-come, first-served basis. There will be a live video feed of the presentations in the 2nd luncheon room.</small>	Cost
<input type="checkbox"/> Luncheon & Featured Speaker (Buffet)	Civic Center (North Wing)		\$ 15.00
<input type="checkbox"/> Maine Chapter of American Public Works Association (MCAPWA)	Augusta Elks Lodge		\$ 17.00
<input type="checkbox"/> MTCCA Annual Meeting Luncheon	Civic Center (Cumberland)		\$ 15.00
Thursday Meal			\$

TOTAL (Registration Fee & Meals)	\$
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SPECIAL PROGRAMMING - for Wednesday, October 2 and Thursday, October 3 - PLEASE CHECK ALL THAT APPLY

MMA Building Tour: <input type="checkbox"/> Thursday, October 3 (9:45-10:15 a.m.)	Right-To-Know Training: <input type="checkbox"/> Thursday, October 3 (10:15-11:45 a.m.)	MTCCA Annual Meeting & Networking Day: <input type="checkbox"/> Thursday, October 3
For planning purposes, please select which complimentary activity you plan to attend: <input type="checkbox"/> I plan to attend the complimentary Continental Breakfast on Wednesday 10/2. <input type="checkbox"/> I plan to attend the complimentary Member Appreciation Reception on Wednesday 10/2. <input type="checkbox"/> I plan to attend the complimentary Buffet Breakfast on Thursday 10/3. <input type="checkbox"/> I plan to attend the dessert social on Thursday 10/3.		

Signature: _____ Date: _____

Payment Options: ☐ Send invoice* ☐ Check will be mailed** ☐ Payment Enclosed** PO #: _____
(*You will be invoiced after Convention – **Please send a copy of this registration form with payment)

Fax registration form to: (207) 626-5947 **Mail form to:** Convention Registration, Maine Municipal Association, 60 Community Drive, Augusta, ME 04330

Please make check payable to Maine Municipal Association

Questions/Cancellations: Please call Louise Ridley at MMA, 1-800-452-8786. Notification must be given three business days in advance to obtain a refund. All cancellations are subject to a \$10 processing fee. Registrations may be transferred to another official or employee. Please inform us of any special dietary needs or special requirements you may have due to a disability.

Please keep a copy of this form for your records.