



To: All Exhibitors  
From: Exhibitor Services  
Subject: Pre-Promotion Postcard Order

Enclosed are 5 pre-promotion postcard announcements for you to mail to your customers/buyers. Be sure to put your booth number on the back of the card for your customers.

Please mail these postcard announcements to your prospective customers/buyers as this will help promote attendance.

We will supply a **MAXIMUM OF 500 CARDS FREE OF CHARGE**. Please complete the form below indicating how many postcards you will need and fax order to our office at 1.630.241.9870, all orders will be shipped UPS ground only.

***(DO NOT PLACE ORDER LESS THAN 14 DAYS BEFORE SHOW BEGINS)***

EXHIBITOR CO. NAME \_\_\_\_\_

STREET ADDRESS, (No PO Box#!) \_\_\_\_\_

IS THIS A RESIDENTIAL ADDRESS?    ☐ YES    ☐ NO

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

NUMBER OF POSTCARDS \_\_\_\_\_ (Not to exceed 500)