

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name and Address) Telephone Number BAR NUMBER: ATTORNEY FOR (Name):	FOR COURT USE ONLY
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SUPERIOR COURT OF CALIFORNIA, COUNTY OF VENTURA

800 SOUTH VICTORIA AVE. VENTURA, CA 93009

3855 – F ALAMO ST. SIMI VALLEY, CA 93063-2110

NOTICE OF APPEAL PARKING

CASE NUMBER: _____

Name of Contester

Issuing Agency

in the above entitled action hereby appeal(s) to the Superior Court of California, County of Ventura from the final Administrative Decision on parking citation number _____ issued on _____.

That hearing was: Personal conference
 Decision rendered by mail

Date you received notice of agency’s final decision: _____

Date (Signature of Contester)

A hearing will be heard at Ventura Superior Court on the date and at the time in the box below.

DATE	TIME	COURTROOM #

NOTICE TO CONTESTER

This Notice of Appeal must be filed within 30 days after the mailing of the final decision of the issuing agency. A copy of the parking citation must be provided.

This notice must be served on the Issuing Agency. Proof of service must be filed with the Court at least 10 days prior to the hearing date. The court will not proceed on your appeal unless service has been made.

**PROOF OF SERVICE
OF NOTICE OF APPEAL (PARKING / STANDING CITATION)**

Name of Contester

Issuing Agency

Superior Court Case Number

Parking Citation Number

**MANNER OF SERVICE
(Check Proper Box)**

BY MAIL

By mailing copies to the _____ (Issuing Agency), with postage fully prepaid, by first class mail as follows:

Date of Mailing: _____

Place of Deposit: _____ (city or postal area), County of Ventura, State of California, at the address as indicated on the bottom portion of this document.

AND FURTHER: My business / residence address is:

And at the time of mailing, I was employed or resided in the County where said mailing occurred.

Executed on: _____ at _____, California.

PERSONAL SERVICE

On _____ I personally delivered to and left copies with the party served at the address as indicated on the bottom portion of this document.

ADDRESS WHERE SERVED:

I DECLARE UNDER PENALTY OF PERJURY THAT
THE FOREGOING IS TRUE AND CORRECT

Contestant / Declarant

DATE