

Agency \_\_\_\_\_  
\_\_\_\_\_

Auditor \_\_\_\_\_  
Date \_\_\_\_\_

## PROOF OF CASH WORKSHEET

Were all deposits/checks recorded in appropriate month's receipts/disbursements journal? Reconcile deposits per cash receipts journal and disbursements per cash disbursements journal for period to credits and debits per monthly bank statement.

Bank Name \_\_\_\_\_ Account # \_\_\_\_\_ Month \_\_\_\_\_

	<u>Receipts</u>	<u>Disbursements</u>
Per Bank Statement	_____	_____
Deposits in Transit		
( - ) Prior month	<u>( - )</u>	
( + ) Current Month	<u>( + )</u>	
Outstanding Checks		
( - ) Prior month		<u>( - )</u>
( + ) Current Month		<u>( + )</u>
Total		
(If totals agree with current month receipts/disbursements journal-stop here)	<u>(receipts)</u>	<u>(disbursements)</u>
+/- any items on bank statement not to be included in escrow book balance computation.	_____	_____
	_____	_____
	_____	_____