

**NYC EPI SCHOLARS PROGRAM  
ACADEMIC REFERENCE FORM**

**Applicant Name (Last, First):**

**Applicant Email:**

**Applicant Phone:**

**REFERENCE:**

The NYC Epi Scholars Program is a unique internship opportunity at the New York City Department of Health and Mental Hygiene (DOHMH). Participants of this internship will be able to conduct substantive research on health disparities with top agency researchers and experts. The program seeks to recruit top graduate epidemiology students for a 10-12 week paid internship in New York City.

In an effort to provide the strongest possible coordinated mentorship for the student, the NYC Epi Scholars Program requires each applicant to designate an academic mentor/advisor to periodically discuss the student's progress. Please evaluate not only the student's academic ability, but also her or his maturity and commitment to health disparities research.

**REFERENCE INFORMATION**

Name

Address

Title

Institution

Email

Department

Telephone

1. How long and in what capacity have you known the applicant?

2. In comparison with other students you have known, please rate the applicant on the following characteristics:

	Excellent	Good	Average	Poor	Unknown
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verbal Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Analytical Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Synthesize Material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to Acquire New Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal Relationships	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity & Dependability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Demeanor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. I  would  would not select the applicant to work on a research project under my direction.

4. **Please attach a letter of reference on official letterhead.** You may submit a signed letter(PDF format) via email with this form or return it to the applicant in a sealed envelope with your signature over the seal for submission or mail it directly to the Epi Scholars Program.

Signature: \_\_\_\_\_

Date \_\_\_\_\_

