

Mental Health Information System (MHIS) ITV Information Session 3/8/12 Agenda

Presenters: Jerry Storck & JoAnn Rautio

- What are the changes in Adult Mental Health Reporting?
- Overview of the new web-based MHIS
- Review of Timeline and list of data elements
- Accessing the web-based MHIS through MN-ITS.
- Types of web-based reports that would be useful?



What are the changes in Adult Mental Health Reporting?

- End of CMHRS reporting after July-Dec 2011 services
 - Remove duplicate service reporting for MHCP billed services
 - MHCP billings contain more detailed information for most services
 - More covered services under MHCP and expanded eligibility under health care reform
 - Focus more on outcomes of services provided
 - New federal reporting requirement for tracking changes in clients being served
 - May need changes to county information system (SSIS) for tracking who are being served and expenditures under grant funding from state and counties.

What are the changes in Adult Mental Health Reporting?

- End of POSR reporting after January-June 2012 report*
 - New federal reporting requirement on changes in client outcomes required changes in outcome reporting
 - Decided with the federal requirements to revisit the POSR system- what was being collected, how it was being submitted and the editing and feedback process
 - Decided to phase out POSR and replace with web-based MHIS for providers reporting on POSR (ACT, ARMHS, DBT, ICRS & SOS providers initially and IRTS providers in Oct 2012) to start to meet federal reporting requirement. All of providers are MHCP enrolled providers who have access to MN-ITS
 - Phase-in approach will involve reporting on clients who are enrolled in MHCP or are receiving SOS services.

Federal Outcome Measures

The Substance Abuse and Mental Health Services Administration's Center for Mental Health Services (CMHS) require reporting client-level data that will inform the following five National Outcome Measures:

- Access to services/Capacity: Number of Persons Served by Demographic Characteristics
- Stability in Housing (Residential Status)
- 30-Day and 180-Day Readmission to State Hospital
- Adult Employment and Children School Attendance/Education
- Criminal Justice Involvement

Date	Reporting System	Reporting System Event
January 21, 2012	POSR	ARMHS, ACT, ICRS, DBT & Housing with Support Services providers submission of POSR data covering the July-Dec 2011 reporting period
January 31, 2012	CMHRS	Last submission of CMHRS data-covering services provided during July-Dec 2011
Jan-Feb 2012	MHIS	Feedback from providers on types of reports desired on MHIS and any possible reporting issues with data elements.
March-April 2012	MHIS	Field testing of MHIS by interested providers.

Date	Reporting System	Reporting System Event
April 2012	MHIS	Instruction Manual for MHIS issued.
May-June 2012	MHIS	Training on use of MHIS for ARMHS, ACT, ICRS & DBT providers
July 1, 2012	MHIS	ARMHS, ACT, ICRS, DBT & SOS providers start reporting on clients served July 1, 2012 or later using web-based MHIS instead of POSR
July 31, 2012	POSR	ARMHS, ACT, ICRS & DBT providers last submission of POSR data covering the Jan-Jun 2012 reporting period.
September 2012	MHIS	Training on use of MHIS for IRTS providers
October 1, 2012	MHIS	IRTS providers start reporting on clients using web-based MHIS

WHEN TO COMPLETE A STATUS REPORT FOR THE MHIS . . .

'New Client' status report; complete for new clients or returning clients.

'Continuing Client'; complete for continuing (ongoing case) clients at the end of the 6 month reporting period. (ISSUE- Should this be at client's 6 month follow-up?)

Note: For DBT clients, complete the report six months after the client's admission to a certified DBT program, and again in six months if the client continues to receive DBT.

'Completed Treatment' or 'Discontinuance'; for complete treatment or discontinuance clients during the 6 month reporting period, complete status report and select the appropriate Status Code value.

REAL-TIME STATUS REPORTS. . .

Status reports are to be completed in MHIS within 30 days of the date of the status. It is recommended that staff record information needed for a status report within one week of the status.

BATCH STATUS REPORTS...

Batch Upload submit status file within 30 days of the last day of the reporting period (January 30th and July 30th). Batch file final structure will be issued with Final Instruction Manual

Name of Field	Brief Description	Code Value
NPI/UMPI	NPI - National Provider Identifier	NPI -999999999
	UMPI - Unique Minnesota Provider Identifier	UMPI – A99999999
Provider Taxonomy	Taxonomy codes distinguish providers hierarchically, by type, classification, and specialization	999AA9999X
Provider's Zip Code	Location zip code	99999-9999
Provider's Team Code	Alphanumeric identifier for a specific team. The team name and code is setup under the 'Provider Contact' tab and the alphanumeric code is reported.	Not Required – leave blank if not applicable
Payment Source	Identify the public payment source for treatment services:	 Minnesota Health Care Programs (MHCP) client Other Public Funding
PMI Number	Minnesota Health Care Program or Patient Master Index Number (PMIN) A unique identification number that MAXIS assigns to each person who receives public assistance.	Range 00000001 to 00599999
Date of Birth	Date client was born	MM/DD/YYYY

Current Client Status	Indicates the clients status at the	New Client
	time of reporting	Continuing Client
		Client completed treatment
		<u>Discontinuance Codes</u>
		Transferred to same level of service
		Transferred to higher level of service
		Transferred to lower level of service
		Client moved or relocated
		No contact with client
		Client was incarcerated, Jail
		Death - suicide
		Death – not suicide or unknown
		Other specified reasons
Start Date	First date client received	MM/DD/YYYY
	services/treatment from	
	provider in this treatment	
	episode.	
End Date	Date of the client completed	MM/DD/YYYY
	treatment or last day client	
	received services for a	
	discontinuance	9

Current Mental	Indicates which service	•	ARMHS (Adult Rehabilitative Mental Health
Health Program/	or program the client is		Services)
Treatment	receiving from reporting	•	ACT (Assertive Community Treatment)
	provider	•	CSP (Community Support Program Services)
	Select all that apply	•	Crisis Assess, Intervention or Stabilization
		•	Crisis Residential
		•	Day Treatment
		•	Diagnostic Assessment
		•	DBT (Dialectical Behavior Therapy) IOP
		•	DBT Individual Therapy Only
		•	Housing with Supportive Services
		•	ICRS (Intensive Community Recovery Services)
		•	IRTS (Intensive Residential Treatment
			Services)
		•	Medication Management
		•	Outpatient Psychotherapy
		•	Partial Hospitalization
		•	Peer Support Services
		•	Rule 79 Case Management
		•	State-Operated Inpatient
		•	Sub-acute Psychiatric Care
		•	Supported Employment

Gender	Identifies the client's	Male
	gender	• Female
Race	Identifies the client's	American Indian & Alaskan Native
	race	• Asian
	Select all that apply	Black/African American
		Native Hawaiian/Pacific Islander
		• Other
		White
		• Unknown
Hispanic	Identifies whether the	Not of Hispanic Origin
Ethnicity	client is of Hispanic /	Puerto Rican
	Latino ethnicity or not	Mexican
		• Cuban
		Other Hispanic (C/S American or Spanish
		Hispanic Origin (country unknown)
		Unknown
County of	Identifies the county the	AITKIN YELLOW MEDICINE
Residence	client resides	NON-MINNESOTA RESIDENT
		• UNKNOWN

Tribal Enrollment	Identifies the client's tribal	•	Bois Forte
	enrollment	•	Fond-du-Lac
		•	Grand-Portage
		•	Leech Lake
		•	Lower Sioux
		•	Mille-Lacs Band
		•	Prairie Island
		•	Red Lake
		•	Shakopee
		•	Upper Sioux
		•	White Earth
		•	Other
		•	Not Enrolled
		•	Unknown
Reside on	Identifies the reservation the	•	Bois Forte
Reservation	client resides	•	Fond-du-Lac
		•	Grand-Portage
		•	Leech Lake
		•	Lower Sioux
		•	Mille-Lacs Band
		•	Prairie Island
		•	Red Lake
		•	Shakopee
			Upper Sioux
			White Earth
		•	Other
		•	No – Doesn't Reside on Reservation
		•	Unknown

Most recent Diagnostic Assessment Date	Date Diagnostic Assessment was completed	MM/DD/YYYY
Substance Abuse Screening	Outcome of Substance Abuse Screening	Screened -NegativeScreened -PositiveNot Screened
Axis I Clinical Disorders – UP TO 3 DIAGNOSES	Diagnostic Assessment documented code	See DSM IV Axis I list
Axis II Personality Disorders - UP TO 3 DIAGNOSES	Diagnostic Assessment documented code if one exits	See DSM IV Axis I list Leave blank if not applicable
Axis III General Medical Conditions -UP TO 3 CONDITIONS	Diagnostic Assessment documented code if one exits	See DSM IV Axis I list Leave blank if not applicable

Does the client	Identifies if the client has	•	Yes
have minor	children under the age of	•	No
children?	18	•	Unknown
If yes, please	Identifies the age range(s)	•	0-5
check the	of minor children	•	6-11
appropriate age		•	12-17
range(s).		•	Unknown
If yes, please	Identifies whether any of	•	Yes
check if the child	the minor children have	•	No
has Special	special needs	•	Unknown
Needs?			

Veteran/Military	Identifies if the client is veteran	•	No
Status		•	Yes, no combat
		•	Yes, served in combat zone
		•	Yes, combat unknown
		•	Unknown
Is Veteran receiving	Identifies if the Veteran or	•	Yes
VA Mental Health	Military client is receiving	•	No
Services?	service from Veteran Affairs	•	Unknown
	provider		

Education	Identifies if the client is	• Enrolled
Enrollment Status	enrolled and attending an	Not Enrolled
	education program	
Highest Education	Identifies the client's education	Grade 1
Level Completed	level completed	• Grade 2
		• Grade 3
		• Grade 4
		• Grade 5
		• Grade 6
		• Grade 7
		• Grade 8
		• Grade 9
		• Grade 10
		• Grade 11
		Grade 12 / GED
		Voc / Tech School
		College Freshman
		College Sophomore
		College Junior
		College Senior
		Graduate / Professional School

Residential	Identifies the client's living	•	Homeless/Shelter
Status	arrangement at time of	•	Foster care/Foster home
	status	•	Residential care
		•	Crisis residence
		•	Institutional setting
		•	Jail/Correctional facility
		•	Private residence - independent
			living
		•	Private residence - dependent
			living
		•	Other residential status

Employment Status	Identifies the client's employment and not in the labor force status	 Employed full-time (≥ 32 hours/week) Employed part-time (< 32 hours/week) Looking for work / Unemployed
		Not in the Labor Force Homemaker Student Retired Disabled Hospital Patient or Resident of Other institutions Other reported classification (volunteers) Sheltered employment

Number of Arrests	Identifies if the client	00-96 Number of Arrests
in the past 30	has been arrested and	99 Unknown
days?	the number of times in	
	the past 30 days	
Legal Status at	Identifies if the client	Voluntary – self
Start Date	has a legal status at the	Voluntary – others (by guardian,
	start of service	parents, etc.)
		Court Hold
		Emergency Hold
		Civil commitment- MI
		Civil commitment -MI/CD
		Civil Commitment – MI/DD
		Civil Commitment – MI&D
		Civil Commitment-Sexual
		Civil Commitment – Other
		Criminal commitment
		Juvenile court placement
		Provisional Discharge
		Unknown

LOCUS – To be completed by ARMHS, ACT, IRTS, ICRS and SOS inpatient providers				
Name of Field	Brief Description	Code Value		
LOCUS Composite	All dimensional scores are	Range 7 -35		
Score	added up in order to			
	deterring the composite			
	score.			
Date LOCUS	This is the date the latest	MM/DD/YYYY		
assessment was	LOCUS assessment was			
completed	completed and signed by			
	the Mental Health			
	Professional.			

LOCUS – To be completed by ARMHS, ACT, IRTS, ICRS and SOS inpatient providers				
Name of Field	Brief Description	Code Value		
Does Level of	If the level of care/service	YES – LOCUS score matches service		
Care/Service match	being provided is at a	 Numerous Support Services in Community 		
LOCUS score, if no	different level of care from	 Receiving 24 hour supervision in another 		
why?	the LOCUS	program/service		
	recommendation, chose	 Able to use other housing subsidies 		
	the best code value as to	 Client unwilling to accept a higher level of 		
	why the variance was	service		
	made.	 Client wishes to receive a higher level of 		
		service		
		 Needs service level for stabilization 		
		 Strong Support network in the community 		
		Cycle of mental health symptoms allows for		
		variance		
		Completing another treatment program in		
		lieu of this level of care (in-patient)		
		Higher level of care not available		
		 Lower level of care not available 		
		• Legal commitment requires service		
		Transitioning between services		

DBT Reporting- To be completed only by DBT providers			
Name of Field	Brief Description	Code Value	
What age did the	Age client received any type of	01-99	
client receive their mental health service			
first mental health			
service			
Number of years	Total number of years client	1 year or less	
client received DBT	received DBT services	1+ up to 5 years	
services		5+ up to10 years	
		10+ years	
Borderline Symptom	This list is a 23 item client self-	00-92	
List (BSL-23) total	report of symptoms.		
score			
Borderline Symptom	This list is a 11 item client self-	00-44	
List – Supplement	report of behaviors		
total score			
	Previous 6 month	hs Period	
Medical admissions	Number of days the client was an	00-185	
for self-harm injuries	inpatient in a hospital unit.		
- Days			
Medical admissions	Number of episodes the client was	00-185	
for self-harm injuries	an inpatient in a hospital unit.		
- Times			
Emergency room	Number of episodes the client	00-185	
visits for behavioral	presented at an urgent care or		
issues	emergency room.		

Name of Field	Brief Description	Code Value
Number of suicide	Number of episodes of self-	00-185
attempts	inflicted injury with suicidal	
	intent.	
Number of non-	Number of episodes of non-	00-185
suicidal self-	suicidal self-inflicted injuries.	
injuries		
	Previous 30	Days
Average hours per	Average number of hours per	None
week in school	week client participates in	1-7 hours
	educational activity.	8-20 hours
		21-31 hours
		32 + hours
		School break
Average hours per	Average number of hours per	None
week doing	week client participates in	1-7 hours
volunteer work	volunteer work activity.	8-20 hours
		21-31 hours
		32 + hours
Average hours per	Average number of hours per	None
week employed	week client participates in	1-7 hours
	employment work activity.	8-20 hours
		21-31 hours
		32 + hours

PROVIDER CONTACT TAB...

Provider's administrative tab to be completed prior to first status report submission and is then maintained by the provider.

Provider is IDDT certified: Yes or No Team Code: Team Name:

Primary Contact Information

Primary Contact Last Name: Primary Contact First Name:

Telephone number: Telephone extension:

Email address:

Secondary Contact Information

Secondary Contact Last Name: Secondary Contact First Name:

Telephone number: Telephone extension:

Email address:

Batch NPI List

Completed when submitting file with more than one NPI; repeats to allow additional entries.

NPI: Facility Location Taxonomy: Facility Zip Code:

Team Code: Team Name:



Login Here

You must be MHCP-enrolled and MN-ITS registered, and agree to these terms and conditions.

Username:

Password:

Login

MN-ITS requires strong passwords

5010/D.0 Important Notices

- Review the <u>5010/D.0</u> Web page for the latest information about billing, testing issues and resolutions for both MN–ITS Direct Data Entry (DDE) and Batch Submitters. Recently posted messages include information about:
 - o Medicare crossovers
 - o 5010 testing
 - o Submitting batch files
 - o Batch responses
 - o MN-ITS application
- MHCP continues to add messages to the 5010/D.0 page as information is known and will place a link to the page in your MN-ITS mailbox, LINKS folder when adding new information
- . Effective 1/1/12, MHCP no longer processes files submitted in the 4010 format
- . If you submitted files in the 4010 format after 1/1/12, your files were not processed
- · You must test your 5010 transactions before you submit files in production

MN-ITS ("minutes") is a system for providers enrolled with Minnesota Health Care Programs (MHCP) and their affiliated billers.

- Registration
- User Administration
- User Guides
- 5010/D.0 Submitters

What's new?

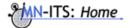
- Review Provider Update MHCP 5010 and Other 2012 Billing Changes to learn about MN-ITS DDE and other 5010 changes
- . MN-ITS user guides have been modified to comply with 5010 field value changes
- Effective October 17, 2011, providers are to fax the MN-ITS Primary Administrator Change Form to (651) 431-7431
- The Washington Publishing Company (WPC) changed its website. Until we update all affected screens, please use or bookmark these
 links for the Claim Status Category Codes and Claim Status Codes
- · See Authorization for new medical review agent information

Sign up to get e-mail notices of Provider Updates, News and changes to your Manual sections.

What can I do here?

- Access <u>applications</u>
- Verify eligibility
- Submit authorization requests

Minnesota Department of Human Services



JRautio@M154215000 | Logout |

Mailbox MN-ITS

Eligibility Request (270) Authorization Request (278) Service Agreement Request (278)

Submit Transactions Submit Interactive Claims (837)

Request Claim Status (276)

User Administration
User Guides
CCDTF Rates
CMH Outcome Measures
Health Information Request
MFPP Forms
Ombudsman Data
Pay for Performance
Provider Lists (Individual PCAs)
Provider Lists
RxPrice Compare Update
Taxonomy/Contract Code Maintenance

MN-ITS

Your access to MN-ITS functions and <u>applications</u> (on the left menu) has been tailored based on the services you provide. Your MN-ITS Administrator may further restrict your views/access. Learn which functions and applications apply to your <u>provider type</u>, and contact your MN-ITS Administrator with questions. These functions listed below represent an exhaustive list and may not appear for each user.

Eligibility Request (270)

Look up subscriber eligibility and coverage and receive an Eligibility Response (271). Verify eligibility for up to 50 recipients at a time by using the Multiple Eligibility Inquiry function.

Authorization Request (278)

Create and submit authorization requests.

Service Agreement Request (278)

Create and submit service agreement requests.

Submit Transactions

Submit and view history for X12 production batch, X12 test batch and miscellaneous (i.e., affilliation data, supplemental payments, etc.) transactions.

Submit Interactive Claims (837)

Submit claims directly to MHCP.

Request Claim Status (276)

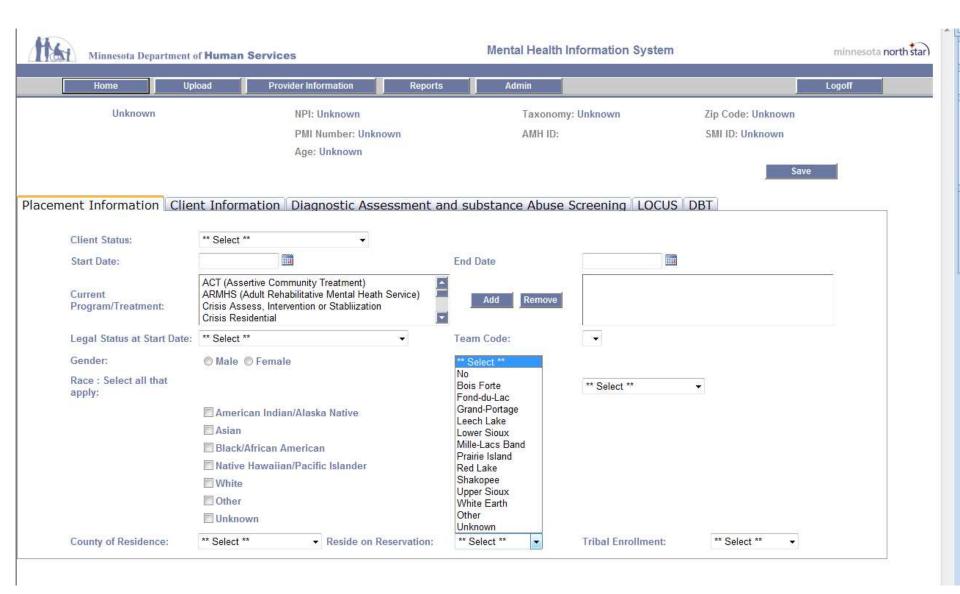
Check the status of a submitted claim.

Batch Submitters

Refer to 5010/D.0

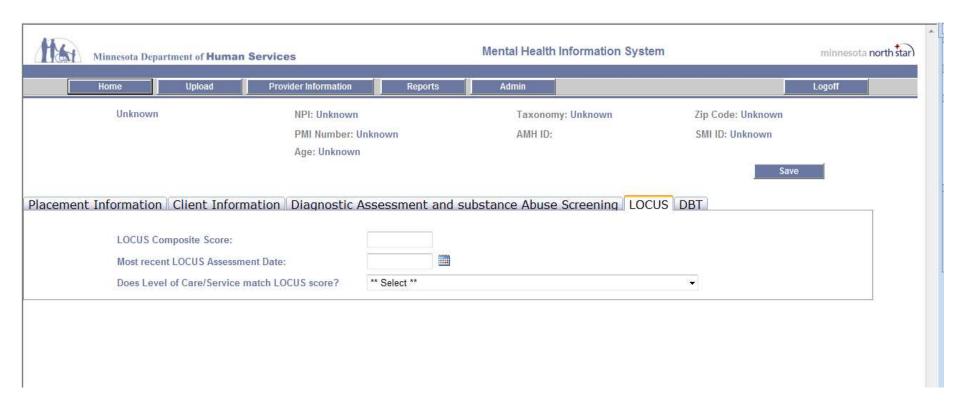
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ducation Enrollment Status: umber of Arrests in the past 30		Highest Education Level Completed: Is Veteran receiving VA Me Health Services?	** Select **	•





Hai	Minnesota Department of Human Services				Mental Health Information System	minnesota north st
	Home	Upload	Provider Information	Reports	Admin	Logoff
	Unknown		NPI: Unknown PMI Number: Unkn Age: Unknown	own	Taxonomy: Unknown AMH ID:	Zip Code: Unknown SMI ID: Unknown Save
aceme	nt Information	Client Inform	ation Diagnostic Asse	essment and subs	tance Abuse Screening LOCUS	DBT
	What age service:	did the client recei	ve their first mental health		Number of years client received DBT services:	*** Select *** •
	Borderline	Symptom List (BSI	I-23) total score:		Borderline Symptom List - Supplementa total:	al
				Previous 6 Month P	eriod	
	Medical a	Medical admissions for self-harm injuries - Days:			Medical admissions for self-harm injurie Times:	9S -
	Number o	f suicide attempts:			Number of non-suicdal self-injuries:	
	Emergeno	y room visits for bel	havioral issues:			
				Previous 30 day	75	
	Average h	ours per week in so	chool:	*** Select *** •	Average hours per week doing voluntee work:	*** Select *** 🔻
	Average h	ours per week emp	oloyed:	*** Select *** •		

Mental Health Information System (MHIS) ITV Information Session 3/8/12

- Types of web-based reports that would be useful?
- Other Questions?
- Check Adult Mental Health Technical Assistance web-site for updates
- http://www.dhs.state.mn.us/MHTA
- Or e-mail <u>dhs.amhis@state.mn.us</u> and include "MHIS" in subject line