

Instruction: A plaintiff requesting a default judgment must provide to the Clerk in writing the last known mailing address of the defendant. This notice must be filed at or before the time the default judgment is signed. The clerk must immediately mail written notice of the default judgment to the defendant at the address provided. **Rule 503.1** Before entering a default judgment against an individual defendant, the plaintiff must also file with the court a Military Status Affidavit.

NO. _____

_____	§	IN THE JUSTICE COURT OF
_____	§	HARRIS COUNTY, TEXAS
PLAINTIFF(S)	§	PRECINCT ___ PLACE ___
VS.	§	_____
_____	§	_____
_____	§	_____
DEFENDANT(S)	§	

NOTICE OF DEFENDANT’S LAST KNOWN MAILING ADDRESS

The undersigned certifies that the last known mailing address of the defendant against whom a default judgment is taken in this case is:

Defendant’s name: _____.

Defendant’s last known mailing address:

_____.

Submitted on _____.

(Signature of Plaintiff or Plaintiff’s Attorney of Record

Printed Name: _____

Address: _____

Telephone: _____

Fax: _____

E-Mail: _____