



**JIM PETRO**  
**AUDITOR OF STATE**  

---

STATE OF OHIO



**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**TABLE OF CONTENTS**

<b>TITLE</b>	<b>PAGE</b>
Report of Independent Accountants .....	1
Combined Balance Sheet – All Fund Types and Account Groups .....	4
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances – All Governmental and Similar Fiduciary Fund Types .....	8
Combined Statement of Revenues, Expenditures, and Changes in Fund Balances – Budget and Actual Comparison (Non-GAAP Budgetary Basis) – All Governmental and Similar Fiduciary Fund Types .....	10
Combined Statement of Revenues, Expenses, and Changes in Retained Earnings - Proprietary Fund Type .....	14
Combined Statement of Cash Flows – Proprietary Fund Type .....	15
Notes to the General-Purpose Financial Statements .....	17
Schedule of Federal Awards Expenditures .....	40
Notes to the Schedule of Federal Awards Expenditures .....	42
Report of Independent Accountants on Compliance and on Internal Control Required by <i>Government Auditing Standards</i> .....	43
Report of Independent Accountants on Compliance with Requirements Applicable to Major Federal Programs and Internal Control Over Compliance in Accordance with OMB Circular A-133 .....	45
Schedule of Findings .....	47
Corrective Action Plan .....	49

**This page intentionally left blank.**



**STATE OF OHIO  
OFFICE OF THE AUDITOR**

JIM PETRO, AUDITOR OF STATE

One Government Center  
Room 1420  
Toledo, Ohio 43604-2246  
Telephone 419-245-2811  
800-443-9276  
Facsimile 419-245-2484  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

**REPORT OF INDEPENDENT ACCOUNTANTS**

Bryan City School District  
Williams County  
1350 Fountain Grove Drive  
Bryan, Ohio 43506-8733

To the Board of Education:

We have audited the accompanying general-purpose financial statements of Bryan City School District (the District) as of and for the year ended June 30, 2001, as listed in the table of contents. These general-purpose financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the District as of June 30, 2001, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2001, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

We performed our audit to form an opinion on the general-purpose financial statements of the District, taken as a whole. The accompanying schedule of federal awards expenditures is presented for additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the general-purpose financial statements. We subjected this information to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, it is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

**Jim Petro**  
Auditor of State

December 19, 2001

**This page intentionally left blank.**

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
AS OF JUNE 30, 2001**

	<b>Governmental Fund Types</b>			
	<b>General</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Capital Projects</b>
<b>ASSETS AND OTHER DEBITS:</b>				
<b>Assets:</b>				
Equity in Pooled Cash and Cash Equivalents	\$1,386,305	\$237,333	\$1,482,659	\$45,330
Cash and Cash Equivalents:				
With Fiscal Agents		1,802		
Receivables:				
Taxes	7,751,841		379,637	
Accounts	15,727			
Intergovernmental				
Materials and Supplies Inventory				
Fixed Assets				
Accumulated Depreciation				
Restricted Assets:				
Equity in Pooled Cash and Cash Equivalents	151,316			
<b>Other Debits:</b>				
Amount Available in Debt Service Fund for				
Retirement of Long Term Obligations				
Amount to be Provided From General Government				
Resources				
<b>Total Assets and Other Debits</b>	<b>\$9,305,189</b>	<b>\$239,135</b>	<b>\$1,862,296</b>	<b>\$45,330</b>



Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Totals (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Trust and Agency			
\$123,079	\$30,943			\$3,305,649
				1,802
				8,131,478
				15,727
14,244				14,244
17,864				17,864
284,505		\$19,322,612		19,607,117
(214,344)				(214,344)
				151,316
			\$1,482,659	1,482,659
			3,013,495	3,013,495
<b>\$225,348</b>	<b>\$30,943</b>	<b>\$19,322,612</b>	<b>\$4,496,154</b>	<b>\$35,527,007</b>

(Continued)

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**COMBINED BALANCE SHEET  
ALL FUND TYPES AND ACCOUNT GROUPS  
AS OF JUNE 30, 2001  
(Continued)**

	<b>Governmental Fund Types</b>			
	<b>General</b>	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Capital Projects</b>
<b>LIABILITIES, FUND EQUITY AND OTHER CREDITS</b>				
<b>Liabilities:</b>				
Accounts Payable	\$3,473			
Accrued Wages and Benefits	1,036,783	\$40,072		
Compensated Absences Payable	54,526			
Intergovernmental Payable	243,166			
Deferred Revenue	7,391,988		\$360,185	
Due to Students				
General Obligation Bonds Payable				
Total Liabilities	8,729,936	40,072	360,185	
<b>Fund Equity and Other Credits:</b>				
Investment in General Fixed Assets				
Retained Earnings:				
Unreserved				
Fund Balances:				
Reserved:				
Reserved for Encumbrances	185,352	14,606		\$36,127
Reserved for Debt Service Principal			1,482,659	
Reserved for Property Taxes	359,853		19,452	
Reserved for Budget Stabilization	151,316			
Unreserved:				
Unreserved, Undesignated	(121,268)	184,457		9,203
Total Fund Equity and Other Credits	575,253	199,063	1,502,111	45,330
<b>Total Liabilities, Fund Equity and Other Credits</b>	<b>\$9,305,189</b>	<b>\$239,135</b>	<b>\$1,862,296</b>	<b>\$45,330</b>

*The notes to the general-purpose financial statements are an integral part of this statement.*

Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Totals (Memorandum Only)
		General Fixed Assets	General Long-Term Obligations	
Enterprise	Trust and Agency			
				\$3,473
\$21,951				1,098,806
24,054			\$1,784,331	1,862,911
33,710			86,823	363,699
9,115				7,761,288
	\$30,847			30,847
			2,625,000	2,625,000
88,830	30,847		4,496,154	13,746,024
		\$19,322,612		19,322,612
136,518				136,518
	96			236,181
				1,482,659
				379,305
				151,316
				72,392
136,518	96	19,322,612		21,780,983
<b>\$225,348</b>	<b>\$30,943</b>	<b>\$19,322,612</b>	<b>\$4,496,154</b>	<b>\$35,527,007</b>

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
ALL GOVERNMENTAL AND SIMILAR FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2001**

	<b>Governmental Fund Types</b>	
	<b>General</b>	<b>Special Revenue</b>
<b>Revenues:</b>		
Intergovernmental	\$5,455,562	\$555,966
Interest	223,716	4,431
Tuition and Fees	27,068	
Rent	8,390	
Extracurricular Activities		370,175
Gifts and Donations		13,957
Property and Other Local Taxes	8,175,485	
Miscellaneous	48,299	
<b>Total Revenues</b>	<b>13,938,520</b>	<b>944,529</b>
<b>Expenditures:</b>		
Instruction:		
Regular	7,308,760	95,499
Special	1,071,137	305,820
Vocational	124,095	
Adult/Continuing		18,490
Other	83,223	
Support services:		
Pupils	844,449	107,197
Instructional Staff	626,469	19,278
Board of Education	23,863	
Administration	1,353,411	23,756
Fiscal	351,768	
Business	62,109	
Operation and Maintenance of Plant	1,319,221	700
Pupil Transportation	443,643	
Central	48,508	17,323
Non-Instructional Services		751
Extracurricular activities	208,908	383,780
Capital Outlay	139,939	
Debt Service		
Debt Service - Principal		
Debt Service - Interest		
<b>Total Expenditures</b>	<b>14,009,503</b>	<b>972,594</b>
Excess of Revenues Under Expenditures	(70,983)	(28,065)
Fund Balance at Beginning of Year	646,236	227,128
<b>Fund Balance at End of Year</b>	<b>\$575,253</b>	<b>\$199,063</b>

*The notes to the general-purpose financial statements are an integral part of this statement.*

Governmental Fund Types		Fiduciary Fund Type	
Debt Service	Capital Projects	Expendable Trust	Totals (Memorandum Only)
\$44,908	\$110,643		\$6,167,079
			228,147
			27,068
			8,390
			370,175
			13,957
480,975			8,656,460
			48,299
525,883	110,643		15,519,575
			7,404,259
			1,376,957
			124,095
			18,490
			83,223
	65,313		1,016,959
			645,747
			23,863
			1,377,167
14,070			365,838
			62,109
			1,319,921
			443,643
			65,831
			751
		\$1,284	593,972
	93,395		233,334
375,000			375,000
172,312			172,312
561,382	158,708	1,284	15,703,471
(35,499)	(48,065)	(1,284)	(183,896)
1,537,610	93,395	1,380	2,505,749
<b>\$1,502,111</b>	<b>\$45,330</b>	<b>\$96</b>	<b>\$2,321,853</b>

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL COMPARISON (NON-GAAP BUDGETARY BASIS)  
ALL GOVERNMENTAL AND SIMILAR FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2001**

	<b>General</b>		<b>Variance:</b>
	<b>Budget</b>	<b>Actual</b>	<b>Favorable (Unfavorable)</b>
<b>Revenues:</b>			
Intergovernmental	\$5,455,000	\$5,456,562	\$1,562
Interest	209,600	223,716	14,116
Tuition and Fees	19,408	19,353	(55)
Rent	9,700	8,390	(1,310)
Extracurricular Activities			
Gifts and Donations			
Property and Other Local Taxes	8,148,420	8,148,395	(25)
Miscellaneous	45,000	40,808	(4,192)
Total Revenues	13,887,128	13,897,224	10,096
<b>Expenditures:</b>			
Current:			
Instruction:			
Regular	7,226,098	7,202,809	23,289
Special	1,061,799	1,058,592	3,207
Vocational	130,210	121,131	9,079
Adult/Continuing			
Other	95,500	95,307	193
Support services:			
Pupils	835,484	832,891	2,593
Instructional Staff	625,415	615,468	9,947
Board of Education	27,766	26,241	1,525
Administration	1,392,942	1,369,585	23,357
Fiscal	367,447	356,551	10,896
Business	67,669	62,629	5,040
Operation and Maintenance of Plant	1,400,305	1,375,537	24,768
Pupil Transportation	476,870	471,833	5,037
Central	69,405	52,150	17,255
Non-Instructional Services			
Extracurricular activities	213,360	209,250	4,110
Capital Outlay	191,025	180,238	10,787
Debt Service			
Debt Service - Principal			
Debt Service - Interest			
Total Expenditures	14,181,295	14,030,212	151,083
Excess of Revenues Under Expenditures	(294,167)	(132,988)	161,179
Fund Balances at Beginning of Year	1,119,729	1,119,729	
Prior Year Encumbrances Appropriated	362,055	362,055	
<b>Fund Balance at end of Year</b>	<b>\$1,187,617</b>	<b>\$1,348,796</b>	<b>\$161,179</b>

Special Revenue			Debt Service		
Budget	Actual	Variance: Favorable (Unfavorable)	Budget	Actual	Variance: Favorable (Unfavorable)
\$568,594	\$548,046	(\$20,548)	\$44,800	\$44,908	\$108
4,605	4,431	(174)			
369,753	370,175	422			
14,000	13,957	(43)			
			507,200	506,917	(283)
956,952	936,609	(20,343)	552,000	551,825	(175)
112,856	93,157	19,699			
326,524	304,261	22,263			
29,000	19,455	9,545			
125,430	106,631	18,799			
10,762	10,762				
25,106	23,313	1,793			
			15,100	14,070	1,030
798	748	50			
17,909	17,323	586			
751	751				
405,636	399,868	5,768			
			375,000	375,000	
			172,320	172,312	8
1,054,772	976,269	78,503	562,420	561,382	1,038
(97,820)	(39,660)	58,160	(10,420)	(9,557)	863
201,093	201,093		1,492,216	1,492,216	
61,293	61,293				
<b>\$164,566</b>	<b>\$222,726</b>	<b>\$58,160</b>	<b>\$1,481,796</b>	<b>\$1,482,659</b>	<b>\$863</b>

(Continued)

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES - BUDGET AND ACTUAL COMPARISON (NON-GAAP BUDGETARY BASIS)  
ALL GOVERNMENTAL AND SIMILAR FIDUCIARY FUND TYPES  
FOR THE YEAR ENDED JUNE 30, 2001  
(Continued)**

	<b>Capital Projects</b>		
	<b>Budget</b>	<b>Actual</b>	<b>Variance: Favorable (Unfavorable)</b>
<b>Revenues:</b>			
Intergovernmental	\$111,500	\$110,643	(\$857)
Interest			
Tuition and Fees			
Rent			
Extracurricular Activities			
Gifts and Donations			
Property and Other Local Taxes			
Miscellaneous			
<b>Total Revenues</b>	<b>111,500</b>	<b>110,643</b>	<b>(857)</b>
<b>Expenditures:</b>			
Current:			
Instruction:			
Regular			
Special			
Vocational			
Adult/Continuing			
Other			
Support services:			
Pupils	105,574	101,440	4,134
Instructional Staff			
Board of Education			
Administration			
Fiscal			
Business			
Operation and Maintenance of Plant			
Pupil Transportation			
Central			
Non-Instructional Services			
Extracurricular activities			
Capital Outlay	97,136	97,136	
Debt Service			
Debt Service - Principal			
Debt Service - Interest			
<b>Total Expenditures</b>	<b>202,710</b>	<b>198,576</b>	<b>4,134</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>(91,210)</b>	<b>(87,933)</b>	<b>3,277</b>
Fund Balances at Beginning of Year	4,000	4,000	
Prior Year Encumbrances Appropriated	93,136	93,136	
<b>Fund Balance at end of Year</b>	<b>\$5,926</b>	<b>\$9,203</b>	<b>\$3,277</b>

*The notes to the general-purpose financial statements are an integral part of this statement.*



Expendable Trust			Totals (Memorandum Only)		
Budget	Actual	Variance: Favorable (Unfavorable)	Budget	Actual	Variance: Favorable (Unfavorable)
			\$6,179,894	\$6,160,159	(\$19,735)
			214,205	228,147	13,942
			19,408	19,353	(55)
			9,700	8,390	(1,310)
			369,753	370,175	422
			14,000	13,957	(43)
			8,655,620	8,655,312	(308)
			45,000	40,808	(4,192)
			15,507,580	15,496,301	(11,279)
			7,338,954	7,295,966	42,988
			1,388,323	1,362,853	25,470
			130,210	121,131	9,079
			29,000	19,455	9,545
			95,500	95,307	193
			1,066,488	1,040,962	25,526
			636,177	626,230	9,947
			27,766	26,241	1,525
			1,418,048	1,392,898	25,150
			382,547	370,621	11,926
			67,669	62,629	5,040
			1,401,103	1,376,285	24,818
			476,870	471,833	5,037
			87,314	69,473	17,841
			751	751	
\$1,380	\$1,380		620,376	610,498	9,878
			288,161	277,374	10,787
			375,000	375,000	
			172,320	172,312	8
1,380	1,380		16,002,577	15,767,819	234,758
(1,380)	(1,380)		(494,997)	(271,518)	223,479
1,380	1,380		2,818,418	2,818,418	
			516,484	516,484	
			<b>\$2,839,905</b>	<b>\$3,063,384</b>	<b>\$223,479</b>

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**COMBINED STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN RETAINED EARNINGS  
PROPRIETARY FUND TYPE  
FOR THE YEAR ENDED JUNE 30, 2001**

	<u><b>Proprietary Fund Type</b></u>
	<u><b>Enterprise</b></u>
<b>Operating Revenues:</b>	
Sales	\$491,056
Other Revenues	14,415
	<u>505,471</u>
<b>Operating Expenses</b>	
Salaries	192,672
Fringe Benefits	67,755
Purchased Services	2,540
Materials and Supplies	442,707
Depreciation	18,575
	<u>724,249</u>
Operating Loss	(218,778)
<b>Non-Operating Revenues and Expenses</b>	
Federal Donated Commodities	54,591
Interest	3,054
Federal and State Subsidies	119,642
	<u>177,287</u>
Total Non-Operating Revenues and Expenses	<u>177,287</u>
Net Loss	(41,491)
Retained Earnings at Beginning of Year	178,009
<b>Retained Earnings at End of Year</b>	<u><u><b>\$136,518</b></u></u>

*The notes to the general-purpose financial statements are an integral part of this statement.*

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**COMBINED STATEMENT OF CASH FLOWS  
PROPRIETARY FUND TYPE  
FOR THE YEAR ENDED JUNE 30, 2001**

	<u>Proprietary Fund Type</u>
	<u>Enterprise</u>
<b>Decrease in Cash and Cash Equivalents</b>	
<u>Cash Flows from Operating Activities:</u>	
Cash Received from Sales	\$491,056
Other Cash Receipts	14,415
Cash Payments to Suppliers for Goods and Service	(381,932)
Cash Payments for Contract Services	(2,540)
Cash Payments for Employee Services	(186,901)
Cash Payments for Employee Benefits	(64,323)
Net Cash Used by Operating Activities	(130,225)
<u>Cash Flows from Noncapital Financing Activities:</u>	
Operating Grants Received	120,702
Net Cash Provided by Noncapital Financing Activities	120,702
<u>Cash Flows from Investing Activities:</u>	
Interest Received	3,054
Net Cash Provided by Investing Activities	3,054
<u>Cash Flows from Capital and Related Financing Activities:</u>	
Payments for Capital Acquisitions	(17,652)
Net Cash Used by Capital and Related Financing Activities	(17,652)
Net Decrease in Cash and Cash Equivalents	(24,121)
Cash and Cash Equivalents at Beginning of Year	147,200
<b>Cash and Cash Equivalents at End of Year</b>	<b><u>\$123,079</u></b>

(Continued)

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**COMBINED STATEMENT OF CASH FLOWS  
PROPRIETARY FUND TYPE  
FOR THE YEAR ENDED JUNE 30, 2001  
(Continued)**

	<u>Proprietary Fund Type</u>
	<u>Enterprise</u>
<b>Reconciliation of Operating Loss to Net Cash Used by Operating Activities:</b>	
Operating Loss	(\$218,778)
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities:	
Depreciation	18,575
Donated Commodities Used During the Year	54,591
Adjustments to Capital Outlay	(1,801)
Decrease in Assets:	
Material and Supplies Inventory	7,776
Increase in Liabilities:	
Compensated Absences Payable	1,679
Intergovernmental Payable	1,657
Deferred Revenue	209
Accrued Wages and Benefits	5,867
	<u>88,553</u>
Total Adjustments	<u>88,553</u>
<b>Net Cash Used by Operating Activities</b>	<b><u><u>(\$130,225)</u></u></b>

The Food Service Fund consumed donated commodities with a value of \$54,591.  
The use of these commodities is reflected as an operating expense.

*The notes to the general-purpose financial statements are an integral part of this statement.*

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001**

**NOTE 1 - DESCRIPTION OF THE SCHOOL DISTRICT AND REPORTING ENTITY**

Bryan City School District is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. Bryan City School District is a city district as defined by § 3311.22 of the Ohio Revised Code. The District operates under an elected Board of Education (5 members) and is responsible for the provision of public education to residents of the District. The Board oversees the operations of the District's seven instructional/support facilities.

**The Reporting Entity**

The reporting entity is comprised of the primary government, component units, and other organizations that are included to insure that the financial statements of the District are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the District. This includes general operations, food service, and student related activities of the District.

Component units are legally separate organizations for which the District is financially accountable. The District is financially accountable for an organization if the District appoints a voting majority of the organization's governing board and (1) the District is able to significantly influence the programs or services performed or provided by the organization; or (2) the District is legally entitled to or can otherwise access the organization's resources; the District is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the District is obligated for the debt of the organization. Component units may also include organizations that are fiscally dependent on the District in that the District approves the budget, the issuance of debt, or the levying of taxes. The District does not have any component units.

The District is associated with organizations, which are defined as jointly governed organizations and group purchasing pools. These organizations include the Northwest Ohio Computer Association, the Northern Buckeye Education Council, the Four County Career Center, Cisco Academy of Northwest Ohio, the Northwestern Ohio Educational Research Council, Inc., the Northern Buckeye Education Council's Employee Insurance Benefits Program, and the Northern Buckeye Education Council Workers' Compensation Group Rating Plan. These organizations are presented in Notes 15 and 16 to the general-purpose financial statements.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District also applies Financial Accounting Standards Board (FASB) statements and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements. The more significant of the District's accounting policies are described below.

**A. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental fund types are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included on the balance sheet. Operating statements of these funds present increases (i.e.,

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The enterprise funds are accounted for using a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities associated with the operation of this fund are included on the balance sheet. Fund equity (i.e., net total assets) is segregated into contributed capital and retained earnings components. The enterprise funds' operating statement presents increases (e.g., revenues) and decreases (e.g., expenses) in net total assets.

The Agency funds are custodial in nature and do not present results of operations or have a measurement focus.

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made.

The modified accrual basis of accounting is followed for the governmental fund types, expendable trust, and agency funds. The full accrual basis of accounting is followed by the enterprise funds.

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means expected to be received within sixty days of fiscal year end.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, income taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from income taxes is recognized in the period in which the income is earned. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered both measurable and available at fiscal year end: property taxes available as an advance, grants, interest, tuition, and student fees.

Deferred revenues arise when assets are recognized before revenue recognition criteria has been satisfied. Delinquent property taxes and property taxes for which there is an enforceable legal claim as of June 30, 2001, but which were levied to finance fiscal year 2002 operations, are recorded as deferred revenue. Grants and entitlements received before the eligibility requirements are met and receivables that are not collected within the available period are also recorded as deferred revenue. On the modified accrual basis, revenues that are not collected within the available period are recorded as deferred revenue.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

On the accrual basis of accounting, expenses are recognized at the time they are incurred. The fair value of donated commodities used during the year is reported on the operating statement as an expense with a like amount reported as donated commodities revenue. Unused donated commodities are reported as deferred revenue.

The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds.

**B. Fund Accounting**

The District maintains its accounting in accordance with the principles of "fund" accounting. Fund accounting is a concept developed to meet the needs of governmental entities in which legal or other restraints require the recording of specific receipts and disbursements. The transactions of each fund are reflected in a self-balancing group of accounts, an accounting entity, which stands separate from the activities reporting in other funds. The restrictions associated with each class of funds are as follows:

**1. Governmental Funds**

The funds through which most Board of Education functions are typically financed.

General Fund - The fund used to account for all financial resources except those required to be segregated and accounted for in other funds. The General Fund is the general operating fund of the District.

Special Revenue Funds - The funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to disbursements for specified purposes.

Debt Service Funds - The funds used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. According to the governmental accounting principles, the Debt Service Fund accounts for the payment of long-term debt for Governmental Funds only. Under Ohio law, the Debt Service Fund might also be used to account for the payment of debt for Proprietary Funds and the short-term debt of both Governmental and Proprietary Funds.

Capital Projects Funds - The funds used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds and Nonexpendable Trust Funds).

**2. Fiduciary Funds**

The funds used to account for assets not owned by the Board, but held for a separate entity.

Trust Funds - The funds used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These may include Expendable Trust Funds and Nonexpendable Trust Funds.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

Agency Funds - The funds used to account for assets held by the District as an agent.

**3. Proprietary Funds**

The funds used to account for Board activities that are similar to business operations in the private sector.

Enterprise Funds - The funds used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

**4. Account Groups**

General Fixed Assets - Fixed assets acquired or constructed for general governmental services are recorded as expenditures in the fund making the expenditures and capitalized at cost in the General Fixed Assets Account Group.

General Long-Term Obligations - This group of accounts is established to account for all long-term obligations of the District except those accounted for in the Proprietary Funds.

**C. Budgetary Accounting**

Budgets are adopted on a cash basis.

The District is required by State statute to adopt an annual appropriation budget for all funds. The specific timetable is as follows:

1. Prior to January 15, the Treasurer submits to the Board of Education a proposed operating budget for the fiscal year commencing the following July 1. The budget includes proposed expenditures and the means of financing for all funds. A public hearing is publicized and conducted to obtain taxpayers' comments. The purpose of this Budget document is to reflect the need for existing (or increased) tax rates.
2. By no later than January 20, the Board adopted budget is filed with the County Budget Commission for rate determination.
3. Prior to April 1, the Board of Education accepts, by formal resolution, the tax rates as determined by the Budget Commission and receives the Commission's Certificate of Estimated Resources, which states the projected revenue of each fund. The annual appropriation measure (the true operating budget) is then developed at the fund, function, and object level of expenditures, which are the legal levels of budgetary control.
4. By July 1, the annual appropriation measure for all funds is legally enacted by the Board of Education. After a public hearing is held the appropriation measure, by law, may not exceed the Certificate of Estimated Resources. The Certificate may be amended to include actual unencumbered balances at the June 30 fiscal year end or if projected increases or decreases in revenue are identified by the District during the year.



**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

5. The District maintains budgetary control by not permitting expenditures to exceed appropriations within each fund, function, and object without approval of the Board of Education. The Board permits management to make discretionary budgetary adjustments within each fund, which are approved by the Board on a monthly basis. Any adjustments that alter the total fund appropriation require specific action of the Board.
6. Unencumbered appropriations lapse at year end. Encumbered appropriations are carried forward to the succeeding fiscal year and need not be reappropriated. Expenditures plus encumbrances may not legally exceed budgeted appropriations at the fund level.

The District's budget (budget basis) for all funds accounts for certain transactions on a basis, which differs from generally accepted accounting principles (GAAP basis). The major differences between the budget basis and the GAAP basis are that:

1. Revenues are recorded when received in cash for budget purposes as opposed to when susceptible to accrual for GAAP purposes.
2. Expenditures and expenses are recorded when paid in cash or encumbered for budget purposes as opposed to when the liability is incurred for GAAP purposes.

An analysis of the difference between GAAP and budgetary basis for all governmental fund types and expendable trust funds for the year ended June 30, 2001, follows:

	Excess of Revenues and Other Financing Sources Over/(Under) Expenditures				
	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust
Budget Basis	(\$132,988)	(\$39,660)	(\$9,557)	(\$87,933)	(\$1,380)
Revenue Accruals	41,296	7,919	(25,942)		
Expenditure Accruals	(168,116)	(10,932)		3,741	
Encumbrances	188,825	14,608		36,127	96
GAAP Basis	<u>(\$70,983)</u>	<u>(\$28,065)</u>	<u>(\$35,499)</u>	<u>(\$48,065)</u>	<u>(\$1,284)</u>

**D. Encumbrances**

The District is required to use the encumbrance method of accounting. Under this system, purchase orders, contracts, and other commitments for the expenditure of funds are recorded in order to reserve the portion of the applicable appropriation. At the close of each fiscal year, the unencumbered balance of each appropriation reverts to the respective fund from which it was appropriated and becomes subject to future appropriations. The encumbered appropriation balance is carried forward to the succeeding fiscal year and need not be reappropriated.

**E. Cash and Investments**

To improve cash management, cash received by the District is pooled. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained through the District's records. Each fund's interest in the pool is presented as "equity in pooled cash and cash equivalents" on the combined balance sheet.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

During fiscal year 2001, investments were limited to STAR Ohio.

The District has invested funds in the State Treasury Asset Reserve of Ohio (STAR Ohio) during fiscal year 2001. STAR Ohio is an investment pool managed by the State Treasurer's Office, which allows governments within the State to pool their funds for investment purposes. STAR Ohio is not registered with the SEC as an investment company, but does operate in a manner consistent with Rule 2a7 of the Investment Company Act of 1940. Investments in STAR Ohio are valued at STAR Ohio's share price, which is the price the investment could be sold for on June 30, 2001.

Following Ohio statutes, the Board of Education has, by resolution, specified the funds to receive an allocation of interest earnings. Interest revenue credited to the general fund and the food service fund during fiscal year 2001 amounted to \$223,716 and \$3,054, respectively.

For purposes of the combined statement of cash flows, investments of the cash management pool and investments with original maturities of three months or less at the time they are purchased by the District are considered to be cash equivalents. For the purpose of reporting cash flows, cash and cash equivalents are defined as equity in pooled cash and cash equivalents as these amounts are available for immediate withdrawal.

**F. Inventory**

Inventories are valued at the lower of cost (first in, first out) or market, and are determined by physical count. Inventory in Governmental Funds consists of expendable supplies held for consumption. The cost has been recorded as an expenditure at the time individual inventory items were purchased. Reported inventories in these funds are equally offset by a fund balance reserve, which indicates they are unavailable for appropriation. Inventories of proprietary funds consist of donated food, purchased food, and school supplies held for resale and are expensed when used.

**G. Property, Plant and Equipment**

**1. General Fixed Assets Account Group**

General fixed assets are capitalized at cost (or estimated historical cost) and updated for the cost of additions and retirements during the year in the General Fixed Assets Account Group. Contributed fixed assets are recorded at their fair market values as of the date donated. The District follows the policy of not capitalizing assets with a cost of less than \$500. No depreciation is recognized for assets in the General Fixed Assets Account Group.

Public Domain ("infrastructure") general fixed assets consisting of curbs, gutters, sidewalks, drainage systems and lighting systems are not capitalized, as these assets are immovable and of value only to the government. The District does not have any infrastructure.

**2. Proprietary Funds**

Property plant and equipment reflected in the Proprietary Funds are stated at historical cost (or estimated historical cost) and updated for the cost of additions and retirements during the year. Contributed fixed assets are recorded at their fair market values as of the date donated. Depreciation has been provided for furniture, fixtures, and equipment on a straight-line basis over an estimated useful life of five to twenty years.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

**H. Intergovernmental Revenues**

In Governmental Funds, entitlements and non-reimbursable grants are recorded as receivables and revenues when measurable and available. Reimbursement type grants are recorded as receivables and revenues when the related expenditures are incurred. Other than commodities, grants for Proprietary Fund operations are recognized as revenue when measurable and earned. This District currently participates in various state and federal programs, categorized as follows:

**Entitlements**

General Fund

State Foundation Program

**Non-Reimbursable Grants**

Special Revenue Funds

Auxiliary Services  
Teacher Development  
Management Information Systems  
Drug Free Grant  
Title I  
Title VI  
Title VI-B  
Textbook /Instructional Materials Subsidy  
Eisenhower Grant  
Preschool Disability Grant  
Ohio Reads Grant  
Safe Schools Help Line  
Learn and Serve Grant  
State Improvement Grant  
Title VIR

Capital Projects

SchoolNet

**Reimbursable Grants**

General Fund

Driver Education Reimbursement  
School Bus Reimbursement  
Vocational Education

Enterprise Fund

National School Lunch Program  
Government Donated Commodities

**I. Interfund Transactions**

During the course of normal operations, the District has numerous transactions between funds. The most significant include:

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

1. Transfers of resources from one fund to another fund through which resources are to be expended are recorded as operating transfers.
2. Reimbursements from one fund to another are treated as expenditures/expenses in the reimbursing fund and a reduction in expenditures/expenses in the reimbursed fund.
3. Short-term interfund loans are reflected as interfund receivables and interfund payables.

**J. Restricted Assets**

Restricted assets in the general fund represent cash and cash equivalents whose use is limited by legal requirements. Restricted assets include amounts required by statute to be set-aside by the District to create a reserve for budget stabilization. See Note 17 for the calculation of the year-end restricted asset balance and the corresponding fund balance reserve.

**K. Fund Balance Reserves**

The District reserves those portions of fund equity which are legally segregated for a specific future use or which do not represent available expendable resources and therefore are not available for appropriation or expenditure. Unreserved fund balance indicates that portion of fund equity which is available for appropriation in future periods. Fund equity reserves have been established for encumbrances, property taxes, debt service principal, and budget stabilization.

The reserve for property taxes represents taxes recognized as revenue under generally accepted accounting principles but not available for appropriation under State statute. The reserve for budget stabilization represents money required to be set-aside by statute to protect against cyclical changes in revenues and expenditures.

**L. Concentration of Credit Risk**

Financial instruments, which potentially subject the District to concentrations of credit risk, consist primarily of taxes receivable.

**M. Compensated Absences**

The District has adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 16, "Accounting for Compensated Absences". In conformity with GASB Statement No. 16, the District accrues vacation as earned by its employees if the leave is attributable to past service and it is probable that the District will compensate the employees for the benefits through paid time or some other means, such as cash payments at termination or retirement. Likewise, the District accrues for sick pay benefits as earned by those employees who currently are eligible to receive termination payments as well as other employees who are expected to become eligible in the future. These compensated absences are measured using the rates in effect at June 30, 2001.

For governmental funds, the District provides a liability for unpaid accumulated sick leave and vacation time for eligible employees in the period the employees become eligible to receive payment. The current portion of unpaid compensated absences is the amount to be paid using expendable available resources and is reported as an accrued liability in the fund from which the individuals who have accumulated the unpaid compensated absences are paid. The balance of the liability is reported in the General Long-Term Obligations Account Group. In proprietary funds, compensated absences

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

are expensed when earned. The entire amount of unpaid compensated absences is reported as a fund liability.

**N. Accrued Liabilities and Long-Term Obligations**

In general, governmental fund payables and accrued liabilities are reported as obligations of the funds regardless of whether they will be liquidated with current resources. However, claims and judgements, compensated absences, contractually required pension obligations, and special termination benefits that will be paid from governmental funds are reported as a liability in the general long-term obligations account group to the extent that they will not be paid with current available expendable financial resources. Payments made more than two months after fiscal year-end are considered not to have used current available financial resources. Bonds, capital leases, and long-term loans are reported as a liability of the general long-term obligations account group until due.

Long-term debt and other obligations financed by proprietary funds are reported as liabilities in the appropriate proprietary funds.

**O. Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**P. Pass-Through Grants**

The Eisenhower and Handicapped Preschool special revenue funds are pass-through grants in which the Northwest Ohio Educational Service Center is the primary recipient. In accordance with GASB Statement 24 "Accounting and Financial Reporting for Certain Grants and Other Financial Assistance" the secondary recipients should report monies spent on their behalf by the primary recipient as revenue and operating expenses.

**Q. Total Columns on Financial Statements**

Total columns on the financial statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. This information is not comparable to a consolidation. Interfund-type eliminations have not been made in the combining of the data.

**NOTE 3 - CHANGE IN ACCOUNTING PRINCIPLES**

For fiscal year 2001, the District has implemented Governmental Accounting Standards Board (GASB) Statement No. 33, "Accounting and Financial Reporting for Nonexchange Transactions" and Statement No. 36, "Recipient Reporting for Certain Shared Nonexchange Revenues". These statements establish accounting and financial reporting standards for nonexchange transactions involving financial or capital resources. The timing for the recognition of assets, liabilities, and expenditures/expenses resulting from nonexchange transactions will be the same whether the accrual or the modified accrual basis of accounting is required. However, for revenue recognition to occur on the modified accrual basis, the criteria established for accrual basis revenue recognition must be met and the revenues must be available. For the District, the implementation of these statements had no effect on fund balances/retained earnings as previously reported for the fiscal year ended June 30, 2000.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

**NOTE 4 - EQUITY IN POOLED CASH AND INVESTMENTS**

State statutes classify monies held by the District into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the District treasury, in commercial accounts payable or withdrawal on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Board of Education has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies, which are not needed for immediate use but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit, or by savings or deposit accounts including passbook accounts.

Protection of the District's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the treasurer by the financial institution, or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;
3. Written repurchase agreements in the securities listed above provided that the market value of any securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and to be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in division (1) or (2) and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made through eligible institutions and,
6. The State Treasurer's investment pool (STAR Ohio).
7. Certain bankers' acceptances and commercial paper notes for a period not to exceed one hundred eighty days in an amount not to exceed twenty-five percent of the interim moneys available for investment at any one time.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

Investments in stripped principal or interest obligations, reverse purchase agreements, and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage, and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the District, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the treasurer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

At year end, the District had \$1,802 held at the Northwest Ohio Educational Service Center. This amount is included in the balance sheet as "Cash and Cash Equivalents with Fiscal Agents".

The following information classifies deposits and investments by categories of risk as defined in GASB Statement 3, "Deposits with Financial Institutions, Investments (including Repurchase Agreements) and Reverse Repurchase Agreements".

**A. Deposits**

At year end, the carrying amount of the District's deposits was \$36,788 and the bank balance was \$223,344. Of the bank balance:

1. \$143,624 was covered by Federal Depository Insurance; and
2. \$79,720 was collateralized by securities specifically pledged by the financial institution in the name of the District.

**B. Investments**

The District's investments are required to be categorized to give an indication of the level of risk assumed by the District at year end. Category 1 includes investments that are insured and registered, or for which the securities are held by the District or its agent in the District's name. Category 2 includes uninsured and unregistered investments for which the securities are held by the counterparty's trust department or agent in the District's name. Category 3 includes uninsured and unregistered investments for which the securities are held by the counterparty or by its trust department or agent but not in the District's name.

Investments as of June 30, 2001, were as follows:

	Carrying Value	Fair Value
STAR Ohio	<u>\$3,420,177</u>	<u>\$3,420,177</u>

The State Treasurer's Investment Pool (STAR Ohio) is not a categorized investment because it is not evidenced by securities that exist in physical or book entry form.

The classification of cash and cash equivalents, and investments on the combined financial statements is based on criteria set forth in GASB Statement No. 9, "Reporting Cash Flows of Proprietary and Nonexpendable Trust Funds and Governmental Entities That Use Proprietary Fund Accounting."

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

A reconciliation between the classifications of cash and cash equivalents and investments on the combined financial statements and the classifications of deposits and investments presented above per GASB Statement No. 3 is as follows:

	Cash and Cash Equivalents	Investments
GASB Statement 9	\$3,458,767	
Cash with Fiscal Agents	(1,802)	
Investments:		
Star Ohio	(3,420,177)	\$3,420,177
GASB Statement 3	<u>\$36,788</u>	<u>\$3,420,177</u>

**NOTE 5 - RESTATEMENT OF FUND BALANCES**

In the prior year, the District incorrectly included personal property taxes received by the County Auditor and available for advance as taxes revenue. In the current year, the District correctly excluded those amounts from taxes revenue. Consequently, the General Fund opening fund balance has been restated, as follows:

	General
Fund Balances originally stated, June 30, 2000	\$1,153,265
Prior period adjustment	(507,029)
Restated Fund Balances, July 1, 2000	<u>\$646,236</u>
Excess of Revenues and Other Financing Sources Under Disbursements and Other Financing Uses originally stated, for the period July 1, through June 30, 2000	(\$666,978)
Prior period adjustment	(507,029)
Restated Excess of Revenues and Other Financing Sources Under Disbursements and Other Financing Uses, for the period July 1 through June 30, 2000	<u>(\$1,174,007)</u>

**NOTE 6 - PROPERTY TAXES**

Property taxes include amounts levied against real, public utility, and tangible property located within the District. All property is required to be reappraised every six years with a triennial update.

Real property taxes, excluding public utility property, are assessed at 35 percent of appraised market value. Pertinent real property tax dates are:

Collection Dates	January and July of the current year
Lien Date	January 1 of the year preceding the collection year
Levy Date	October 1 of the year preceding the collection year



**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

Tangible personal property used in business (except for public utilities) is currently assessed for ad valorem taxation purposes at 25 percent of its true value.

The taxes are based on assessed values determined at the close of the most recent fiscal year of the taxpayer that ended on or before March 31 of the current calendar year. Pertinent tangible personal property tax dates are:

Collection Dates	April and September of the current year
Lien Date	January 1 of the current year
Levy Date	October 1 of the year preceding the collection year

Most public utility tangible personal property currently is assessed at 35 percent of its true value. Pertinent public utility tangible personal property tax dates are:

Collection Dates	January and July of the current year
Lien Date	December 31 of the second year preceding the collection year
Levy Date	October 1 of the year preceding the collection year

The County Treasurer collects real estate property taxes on behalf of all taxing districts within the County. The County Auditor periodically remits to the District its portion of the taxes collected with final settlement in March and September.

The County Treasurer collects personal property taxes on behalf of all taxing districts within the County. The County Auditor periodically remits to the District its portion of the taxes collected with final settlement in May and October.

Taxes receivable represent current and delinquent real property, tangible personal property, and public utility property taxes, which are measurable at June 30, 2001. These taxes are intended to finance the next fiscal year's operations, and are therefore offset by a credit to deferred revenue, except for the portion of real taxes which is available to advance as of June 30, 2001.

The assessed values of properties upon which property tax revenues were based are as follows:

	<u>Amount</u>
Agricultural/Residential	\$154,447,380
Commercial/Industrial	52,590,300
Public Utility	12,887,330
General Personal Property	65,648,250
Total valuation	<u><u>\$285,573,260</u></u>

**NOTE 7 - FIXED ASSETS**

A summary of changes in the General Fixed Assets Account Group is as follows:

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

<u>Asset Category</u>	<u>Balance at 7/1/00</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance at 6/30/01</u>
Land/Improvements	\$380,681		(\$4,191)	\$376,490
Buildings/Improvements	14,112,052	\$138,140		14,250,192
Furniture and Equipment	3,574,546	352,731	(138,924)	3,788,353
Vehicles	864,118	102,092	(58,633)	907,577
Totals	<u>\$18,931,397</u>	<u>\$592,963</u>	<u>(\$201,747)</u>	<u>\$19,322,612</u>

A summary of changes in the Enterprise Fund fixed assets is as follows:

<u>Asset Category</u>	<u>Balance at 6/30/01</u>
Furniture and Equipment	\$284,505
Less: Accumulated Depreciation	(214,344)
Totals	<u>\$70,161</u>

**NOTE 8 - RECEIVABLES**

Receivables, at June 30, 2001, consisted of taxes, accounts (billings for user charged services), and intergovernmental receivables arising from grants, entitlements, and shared revenues. All receivables are considered collectable in full due to the ability to foreclose for the non-payment of taxes, the stable condition of State programs, and the current year guarantee of federal funds.

**NOTE 9 - LONG-TERM OBLIGATIONS**

During the year ended June 30, 2001, the following changes occurred in obligations reported in the General Long-Term Obligations Account Group:

	<u>Balance at July 1, 2000</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance at June 30, 2001</u>
General Obligation Bonds	\$3,000,000		\$375,000	\$2,625,000
Intergovernmental Payable	76,390	\$10,433		86,823
Compensated Absences	1,744,249	40,082		1,784,331
Total Long-Term Obligations	<u>\$4,820,639</u>	<u>\$50,515</u>	<u>\$375,000</u>	<u>\$4,496,154</u>

Debt outstanding at June 30, 2001, consisted of General Obligation Bonds totaling \$2,625,000 (interest rate at June 30, 2001, was 6 percent). The bonds were issued in March 1987 and will mature in December 2007.

Total expenditures for interest for the above debt for the period ended June 30, 2001, was \$172,312.

The scheduled payments of principal and interest on debt outstanding at June 30, 2001, are as follows:

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

Fiscal Year Ending June 30	Principal	Interest	Total
2002	\$375,000	\$149,625	\$524,625
2003	375,000	126,563	501,563
2004	375,000	103,125	478,125
2005	375,000	79,406	454,406
2006	375,000	56,250	431,250
thereafter	750,000	45,000	795,000
Total	<u>\$2,625,000</u>	<u>\$559,969</u>	<u>\$3,184,969</u>

**NOTE 10 - COMPENSATED ABSENCES**

Employees earn vacation at rates specified under State of Ohio law and based on credited service. Clerical, Technical, and Maintenance and Operation employees with one or more years of service are entitled to vacation ranging from 10 to 20 days. Certain employees are permitted to carry over vacation leave earned in the current year into the next year.

All employees are entitled to a sick leave credit equal to one and one-quarter days for each month of service (earned on a pro rata basis for less than full-time employees). This sick leave will either be absorbed by time off due to illness or injury or, within certain limitations, be paid to the employee upon retirement. The amount paid to an employee upon retirement is limited to thirty percent of the accumulated sick leave for all certificated and certain non-certificated employees up to a maximum of 73 days, and twenty-five percent of the accumulated sick leave for all other non-certificated employees, to a maximum of 40 days.

At June 30, 2001, the current amount of unpaid compensated absences in all funds, except for the proprietary funds, and the balance of the liability in the General Long-Term Obligations Account Group were \$54,526 and \$1,784,331, respectively. The liability for compensated absences in the proprietary funds at June 30, 2001, was \$24,054.

**NOTE 11 - PENSION AND RETIREMENT PLANS**

**A. School Employees Retirement System**

The District contributes to the School Employees Retirement System (SERS), a cost-sharing multiple-employer defined benefit pension plan. SERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Authority to establish and amend benefits is provided by state statute per Chapter 3309 of the Ohio Revised Code. The School Employees Retirement System issues a publicly available, stand-alone financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the SERS, 45 North Fourth Street, Columbus, Ohio 43215 or by calling (614) 222-5853.

Plan members are required to contribute 9 percent of their annual covered salary and the District is required to contribute at an actuarially determined rate. The current rate is 14 percent of the annual covered payroll. The contribution requirements of plan members and employers are established and may be amended, up to statutory maximum amounts, by the SERS' Retirement Board. The District's contributions for pension obligations to SERS for the fiscal years ended June 30, 2001, 2000, and 1999 were \$252,687, \$235,174, and \$209,072, respectively, 54 percent has been contributed for fiscal year 2001 and 100 percent for fiscal years 2000 and 1999. \$115,488 representing unpaid contributions for fiscal year 2001 is recorded as a liability within the respective funds and the general long-term obligations account group.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

**B. State Teachers Retirement System**

The District participates in the State Teachers Retirement System of Ohio (STRS) a cost-sharing, multiple employer public employee retirement system administered by the State Teachers Retirement Board. STRS provides basic retirement benefits, disability, survivor, and health care benefits based on eligible service credit to members and beneficiaries. Benefits are established by Chapter 3307 of the Ohio Revised Code. STRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the STRS, 275 East Broad Street, Columbus, Ohio 43215-3771, or by calling (614) 227-4090.

Plan members are required to contribute 9.3 percent of their annual covered salary and the District is required to contribute 14 percent; 10.5 percent was the portion used to fund pension obligations. Contribution rates are established by the State Teachers Retirement Board, upon recommendations of its consulting actuary, not to exceed statutory maximum rates of 10 percent for members and 14 percent for employers. The District's contributions for pension obligations to STRS for the fiscal years ended June 30, 2001, 2000, and 1999 were \$1,201,181, \$1,169,862, and \$1,050,736, respectively, 84 percent has been contributed for fiscal year 2001 and 100 percent for fiscal years 2000 and 1999. \$188,084 representing unpaid contribution for fiscal year 2001 is recorded as a liability within the respective funds.

**NOTE 12 - POSTEMPLOYMENT BENEFITS**

The State Teachers Retirement System (STRS) provides comprehensive health care benefits to retirees and their dependents. Coverage includes hospitalization, physician fees, prescription drugs and reimbursement of monthly Medicare premiums. All benefit recipients and sponsored dependents are eligible for health care coverage. Pursuant to the Ohio Revised Code, the State Teachers Retirement Board has discretionary authority over how much, if any, of the health care costs will be absorbed by STRS. Most benefit recipients pay a portion of health care costs in the form of a monthly premium.

The Ohio Revised Code grants authority to STRS to provide health care coverage to benefit recipients, spouses and dependents. By Ohio law, the cost of the coverage paid from STRS funds shall be included in the employer contribution rate, currently at 14 percent of covered payroll.

The Retirement Board allocates employer contributions to the Health Care Reserve Fund from which health care benefits are paid. For the fiscal year ended June 30, 2000, the board allocated employer contributions equal to 8 percent of covered payroll to Health Care Reserve Fund. The balance in the Health Care Reserve Fund was \$3.419 billion on June 30, 2000. The Health Care Reserve Fund allocation for the year ended June 30, 2001, and after will be 4.5 percent of covered payroll.

For the year ended June 30, 2000, net health care costs paid by STRS were \$283,137,000. There were 99,011 eligible benefit recipients.

The Ohio Revised Code gives SERS the discretionary authority to provide postretirement health care to retirees and their dependents. Coverage is made available to service retirees with ten or more years of qualifying service credit, disability and survivor benefit recipients. Members retiring on or after August 1, 1989, with less than twenty-five years of service credit must pay a portion of their premium for health care. The portion is based on years of service up to a maximum of 75 percent of the premium.

After the allocation for the basic benefits, the remainder of the employer's 14 percent contribution is allocated to providing health care benefits. At June 30, 2000, the allocation rate is 8.45 percent. In addition,

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

SERS levies a surcharge to fund health care benefits equal to 14 percent of the difference between a minimum pay and the member's pay, pro-rated for partial service credit. For fiscal 2000, the minimum pay has been established as \$12,400. The surcharge, added to the unallocated portion of the 14 percent employer contribution rate, provides for maintenance of the asset target level for the health care fund.

Health care benefits are financed on a pay-as-you-go basis. The target level for the health care reserve is 150 percent of annual health care expenses. Expenses for health care at June 30, 2000, were \$140,696,340 and the target level was \$211 million. At June 30, 2000, the Retirement System's net assets available for payment of health care benefits were \$252.3 million. The number of participants currently receiving health care benefits is approximately 50,000.

The portion of District contributions that were used to fund postemployment benefits can be determined by multiplying actual employer contributions times .6036, then adding the surcharge due as of June 30, 2001, as certified to the District by SERS.

For the District, the amount to fund postemployment benefits, including the surcharge equaled \$192,428 during the 2001 fiscal year.

**NOTE 13 - INSURANCE**

**A. Comprehensive**

The District maintains comprehensive insurance coverage with private carriers for liability, real property, building contents, and vehicles. Vehicle policies include liability coverage for bodily injury and property damage. In addition, real property contents are 100 percent co-insured.

Settled claims have not exceeded this commercial coverage in any of the past three years, and there has been no significant reduction in insurance coverage from last year.

**B. Employee Insurance Benefits Program**

The District participates in the Northern Buckeye Education Council Employee Insurance Benefits Program (the Program), a public entity shared risk pool consisting of school districts within Defiance, Fulton, Henry, and Williams Counties and other eligible governmental entities. The District pays monthly premiums to the Northern Buckeye Education Council (NBEC) for the benefits offered to its employees, which includes health, dental and life insurance. NBEC is responsible for the management and operations of the program. The agreement for the Program provides for additional assessments to participants if the premiums are insufficient to pay the program costs for the fiscal year. Upon withdrawal from the Program, a participant is responsible for any claims not processed and paid and any related administrative costs.

**C. Workers' Compensation Group Program**

The District participates in the Northern Buckeye Education Council Workers' Compensation Group Rating Plan (the Plan), an insurance purchasing pool (Note 14). The Plan is intended to reduce premiums for the participants. The workers' compensation experience of the participating school districts is calculated as one experience and a common premium rate is applied to all school districts in the Plan. Each participant pays its workers' compensation premium to the State based on the rate for the Plan rather than its individual rate.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

Participation in the Plan is limited to educational entities that can meet the Plan's selection criteria. Each participant must apply annually. The Plan provides the participants with a centralized program for the processing, analysis and management of workers' compensation claims and a risk management program to assist in developing safer work environments. Each participant must pay its premiums, enrollment or other fees, and perform its obligations in accordance with the terms of the agreement.

**NOTE 14 - ENTERPRISE FUNDS SEGMENT INFORMATION**

The District maintains three Enterprise Funds, which provide lunchroom/cafeteria services, uniform school supply services, and high school concession services. Segment information for the year ended June 30, 2001, was as follows:

	Food Service	Uniform School Supplies	Bryan High School Concessions	Total Enterprise Funds
Operating Revenues	\$411,348	\$79,708	\$14,415	\$505,471
Depreciation Expense	18,575			18,575
Operating Loss	(192,371)	(26,365)	(42)	(218,778)
Donated Commodities	54,591			54,591
Grants	119,642			119,642
Interest	3,054			3,054
Net Loss	(15,084)	(26,365)	(42)	(41,491)
Net Working Capital	53,198	11,919	1,240	66,357
Total Assets	212,189	11,919	1,240	225,348
Total Liabilities	88,830			88,830
Total Equity	123,359	11,919	1,240	136,518

**NOTE 15- JOINTLY GOVERNED ORGANIZATIONS**

**A. Northwest Ohio Computer Association**

The District is a participant in the Northwest Ohio Computer Association (NWOCA). NWOCA is an association of public school districts within the boundaries of Defiance, Fulton, Henry, and Williams Counties. The organization was formed for the purpose of applying modern technology with the aid of computers and other electronic equipment to administrative and instructional functions among member school districts. NWOCA is governed by the Northern Buckeye Education Council and its participating members. Financial information can be obtained from Cindy Siler, who serves as Treasurer, at 22-900 State Route 34, Archbold, Ohio 43502.

**B. Northern Buckeye Education Council**

The Northern Buckeye Education Council (NBEC) was established in 1979 to foster cooperation among various educational entities located in Defiance, Fulton, Henry, and Williams counties. NBEC is organized under Ohio laws as a regional council of governments pursuant to a written agreement entered into by its member educational entities and bylaws adopted by the representatives of the member educational entities. NBEC is governed by an elected Board consisting of two representatives from each of the four counties, in which the member educational entities are located. The Board is elected from an Assembly consisting of a representative from each participating

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

educational entity. To obtain financial information write to the Northern Buckeye Education Council, Cindy Siler, who serves as Treasurer, at 22-900 State Route 34, Archbold, Ohio 43502.

**C. Four County Career Center**

The Four County Career Center is a distinct political subdivision of the State of Ohio operated under the direction of a Board consisting of one representative from each of the educational service centers from the counties of Defiance, Fulton, Henry, and Williams; one representative from each of the city school districts; one representative from each of the exempted village school districts; and one additional representative from Fulton County educational service center. The Four County Career Center possesses its own budgeting and taxing authority. To obtain financial information write to the Four County Career Center, at Route 1, Box 245A, Archbold, Ohio 43502.

**D. Cisco Academy of Northwest Ohio**

The Cisco Academy of Northwest Ohio (the Academy) was established July 1, 1998, to foster cooperation toward joint training and other joint activities of mutual interest among certain educational entities located in Northwest Ohio. The Academy is organized under Ohio laws as a regional council of governments pursuant to a written agreement entered into by its member educational entities and bylaws adopted by representatives of the member educational entities. The Academy is governed by a management council consisting of a representative appointed from each participating member educational entity. The Board of Education of the Four County Career Center has been designated fiscal agent for the Academy. Financial information can be obtained from the treasurer of the Four County Career Center, at 22-900 State Route 34, Archbold, Ohio 43502.

**E. Northwestern Ohio Educational Research Council, Inc.**

The Northwestern Ohio Educational Research Council, Inc. (NOERC) is a jointly governed organization formed to bring educational entities into a better understanding of their common educational problems, facilitate and conduct practical educational research, coordinate educational research among members, provide a means for evaluating and disseminating the results of research, serve as a repository for research and legislative materials, and provide opportunities for training. The NOERC serves a twenty-five county area in Northwest Ohio. The Board of Directors consists of superintendents from two educational service centers, two exempted village school districts, five local school districts, and five city school districts, as well as representatives from two private or parochial schools and three institutions of higher education. Each active member is entitled to one vote on all issues addressed by the Board of Directors. Financial information can be obtained from the Northwestern Ohio Educational Research Council, Inc., Box 456, Ashland, Ohio 44805.

**NOTE 16 - GROUP PURCHASING POOLS**

**A. Northern Buckeye Education Council's Employee Insurance Benefits Program**

The Northern Buckeye Education Council's Employee Insurance Benefits Program includes health, dental, and life, and vision insurance plans. The health and dental plans are risk-sharing pools among approximately 30 members, and the life insurance plan is a group purchasing pool among 29 members. The purpose of the plans is for its members to pool funds or resources to purchase commercial insurance products and enhance the wellness opportunities for employees.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

Each member pays a monthly premium amount, which is established annually by the Council, to the treasurer to comply with the terms of any contract with any third-party claims administrator or insurance company. The insurance group is governed by a council consisting of two representatives from each of the four counties, in which the member school districts are located. The degree of control exercised by any participating member is limited to its representation on the council.

In fiscal year 2001, the Bryan City School District contributed a total of \$1,051,864 for all four plans. Financial information can be obtained from Cindy Siler, who serves as Treasurer, at 22-900 State Route 34, Archbold, Ohio 43502.

**B. Northern Buckeye Education Council's Worker's Compensation Group Rating Plan**

The District participates in a group rating plan for worker's compensation as established under §4123.29 of the Ohio Revised Code. The Northern Buckeye Education Council's Worker's Compensation Group Rating Plan (WCGRP) was established through the Northern Buckeye Education Council (NBEC) as a group purchasing pool.

The WCGRP's business and affairs are conducted by a three member board of directors consisting of two Assembly representatives for each of the counties of Defiance, Fulton, Henry, and Williams and the representative of the member serving as fiscal agent for NBEC. The Executive Director of the Council shall coordinate the management and administration of the program. Each year, the participating members pay an enrollment fee to WCGRP to cover the costs of administering the program.

**NOTE 17 - SET-ASIDE CALCULATIONS AND FUND RESERVES**

The District is required by State statute to annually set aside in the general fund an amount based on a statutory formula for the purchase of textbooks and other instructional materials and an equal amount for the acquisition and construction of capital improvements. Amounts not spent by year-end or offset by similarly restricted resources received during the year must be held in cash at year-end and carried forward to be used for the same purposes in future years. In prior years, the District was also required to set aside money for budget stabilization. For fiscal year 2001, only the unspent portion of certain workers' compensation refunds is required to be set aside at fiscal year end.

The following cash basis information describes the change in the year-end set-aside amounts for textbooks, capital acquisition, and budget stabilization. Disclosure of this information is required by State statute.

	Textbooks	Capital Acquisition	Budget Stabilization	Totals
Set-aside Cash Balance as of June 30, 2000	(\$310,298)		\$151,316	(\$158,982)
Current Year Set-aside Requirement	316,908	\$316,908		633,816
Qualifying Disbursements	(251,798)	(373,516)		(625,314)
Total	<u>(\$245,188)</u>	<u>(\$56,608)</u>	<u>\$151,316</u>	<u>(150,480)</u>
Cash Balance Carried Forward to FY 2002	<u>(\$245,188)</u>		<u>\$151,316</u>	<u>(\$93,872)</u>
Amount restricted for Budget Stabilization				<u>151,316</u>
Total Restricted Assets				<u>\$151,316</u>



**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE GENERAL-PURPOSE FINANCIAL STATEMENTS  
JUNE 30, 2001  
(Continued)**

The District had offsets and qualifying disbursements during the year that reduced the set-aside amounts below zero. The negative amounts may be used to offset future year textbook set-aside requirements, however may not be used to reduce future capital set-aside requirements.

**NOTE 18 – SCHOOL FUNDING DECISION**

On September 6, 2001, the Ohio Supreme Court issued its latest opinion regarding the State's school funding plan. The decision identified aspects of the current plan that require modification if the plan is to be considered constitutional, including:

- A change in the districts that are used as the basis for determining the base cost support amount. Any change in the amount of funds distributed to districts as a result of this change must be retroactive to July 2, 2001, although a time line for distribution is not specified.
- Fully funding parity aid no later than the beginning of fiscal year 2004, rather than in fiscal year 2006.

The Supreme Court relinquished jurisdiction over the case based on anticipated compliance with its order.

In general, it is expected that the decision would result in an increase in State funding for most Ohio districts. However, as of December 19, 2001, the Ohio General Assembly is still analyzing the impact this Supreme Court decision will have on funding for individual districts. Further, the State of Ohio, in a motion filed September 17, 2001, asked the Court to reconsider and clarify the parts of the decision changing the districts that are used as the basis for determining the base cost support amount and the requirement that changes be made retroactive to July 1, 2001.

On November 2, 2001, the Court granted this motion for reconsideration. The Court may re-examine and redetermine any issue upon such reconsideration.

As of the date of this report, the District is unable to determine what effect, if any, this decision and the reconsideration will have on its future State funding and on its financial operations.

**NOTE 19 - COMPLIANCE**

The District did not file its final expenditure report for the fiscal year 2000 Title I Grant, as required by the grant agreement.

**This page intentionally left blank.**

**This page intentionally left blank.**

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**SCHEDULE OF FEDERAL AWARDS EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2001**

<b>FEDERAL GRANTOR</b> <i>Pass Through Grantor</i> Program Title	Pass Through Entity Number	Federal CFDA Number
<b>U.S. DEPARTMENT OF AGRICULTURE</b>		
<i>Passed Through Ohio Department of Education:</i>		
<u>Nutrition Cluster:</u>		
Food Distribution Program		10.550
National School Lunch Program		10.555
<b>Total U.S. Department of Agriculture - Nutrition Cluster</b>		
<b>U.S. DEPARTMENT OF EDUCATION</b>		
<i>Passed Through Ohio Department of Education:</i>		
<u>Special Education Cluster:</u>		
Special Education Grants to States (IDEA Part B)	043679 6B-SF 00P	84.027
	043679 6B-SF 01P	
Total Special Education Grants to States		
Special Education Preschool Grants (IDEA Preschool)	043679-SV-S1-01P	84.173
Total Special Education Cluster		
Grants to Local Educational Agencies (ESEA Title 1)	043679-C1-S1-00	84.010
	043679-C1-S1-01	
Total Grants to Local Educational Agencies		
Innovative Educational Program Strategies	043679-C2-S1-01	84.298
Drug-Free Schools Grant	043679-DR-S1-01	84.186
	043679-DR-S1-01	
Total Drug-Free Schools Grant		
Eisenhower Title II Grant	043679-MS-S1-01	84.281
State Improvement Grant	043679 ST-S1-00P	84.323
Class Reduction Grant	043679-CR-S1-00	84.340
	043679-CR-S1-01	
Total Class Reduction Grant		
<b>Total U.S. Department of Education</b>		
<b>Totals</b>		

*The accompanying notes are an integral part of this schedule.*

<u>Receipts</u>	<u>Noncash Receipts</u>	<u>Disbursements</u>	<u>Noncash Disbursements</u>
\$115,622	\$54,801	\$115,622	\$54,591
<b>115,622</b>	<b>54,801</b>	<b>115,622</b>	<b>54,591</b>
7,339		7,339	
118,749		116,112	
126,088		123,451	
18,238		18,238	
144,326		141,689	
		34,070	
145,722		127,564	
145,722		161,634	
11,794		11,794	
		1,710	
8,418		8,017	
8,418		9,727	
7,008		7,008	
50,000		52,294	
13,348		13,348	
32,206		26,846	
45,554		40,194	
<b>412,822</b>		<b>424,340</b>	
<b>\$528,444</b>	<b>\$54,801</b>	<b>\$539,962</b>	<b>\$54,591</b>

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**NOTES TO THE SCHEDULE OF FEDERAL AWARDS EXPENDITURES  
JUNE 30, 2001**

**NOTE A - SIGNIFICANT ACCOUNTING POLICIES**

The accompanying Schedule of Federal Awards Expenditures (the Schedule) summarizes activity of the District's federal award programs. The schedule has been prepared on the cash basis of accounting.

**NOTE B - FOOD DISTRIBUTION**

Non-monetary assistance, such as food received from the U.S. Department of Agriculture, is reported in the Schedule at the fair market value of the commodities received and consumed. Cash receipts from the U.S. Department of Agriculture are commingled with state grants. It is assumed federal monies are expended first. At June 30, 2001, the District had no significant food commodities in inventory.



**STATE OF OHIO  
OFFICE OF THE AUDITOR**

JIM PETRO, AUDITOR OF STATE

One Government Center  
Room 1420  
Toledo, Ohio 43604-2246  
Telephone 419-245-2811  
800-443-9276  
Facsimile 419-245-2484  
[www.auditor.state.oh.us](http://www.auditor.state.oh.us)

**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE AND ON INTERNAL CONTROL  
REQUIRED BY GOVERNMENT AUDITING STANDARDS**

Bryan City School District  
Williams County  
1350 Fountain Grove Drive  
Bryan, Ohio 43506-8733

To the Board of Education:

We have audited the financial statements of Bryan City School District (the District) as of and for the year ended June 30, 2001, and have issued our report thereon dated December 19, 2001. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

**Compliance**

As part of obtaining reasonable assurance about whether District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance that we have reported to management of the District in a separate letter dated December 19, 2001.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that do not require inclusion in this report, that we have reported to management of the District in a separate letter dated December 19, 2001.

This report is intended for the information and use of the audit committee, management, the Board of Education, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

**Jim Petro**  
Auditor of State

December 19, 2001





STATE OF OHIO  
OFFICE OF THE AUDITOR

JIM PETRO, AUDITOR OF STATE

One Government Center  
Room 1420  
Toledo, Ohio 43604-2246  
Telephone 419-245-2811  
800-443-9276  
Facsimile 419-245-2484  
www.auditor.state.oh.us

**REPORT OF INDEPENDENT ACCOUNTANTS ON COMPLIANCE WITH REQUIREMENTS  
APPLICABLE TO MAJOR FEDERAL PROGRAMS AND INTERNAL CONTROL OVER  
COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133**

Bryan City School District  
Williams County  
1350 Fountain Grove Drive  
Bryan, Ohio 43506-8733

To the Board of Education:

**Compliance**

We have audited the compliance of Bryan City School District (the District) with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133, Compliance Supplement* that are applicable to the major federal program for the year ended June 30, 2001. The District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings. Compliance with the requirements of laws, regulations, contracts and grants applicable to the major federal program is the responsibility of the District's management. Our responsibility is to express an opinion on the District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance occurred with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the District's compliance with those requirements.

In our opinion, the District complied, in all material respects, with the requirements referred to above that are applicable to the major federal program for the year ended June 30, 2001. However, the results of our auditing procedures disclosed an instance of noncompliance with those requirements that is required to be reported in accordance with OMB Circular A-133 and which is described in the accompanying schedule of findings as item 2001-10186-001.

### **Internal Control Over Compliance**

The management of the District is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended for the information and use of the audit committee, management, the Board of Education, federal awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.

**Jim Petro**  
Auditor of State

December 19, 2001

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**SCHEDULE OF FINDINGS  
OMB CIRCULAR A -133 § .505  
JUNE 30, 2001**

**1. SUMMARY OF AUDITOR'S RESULTS**

<b>(d)(1)(i)</b>	<b>Type of Financial Statement Opinion</b>	Unqualified
<b>(d)(1)(ii)</b>	<b>Were there any material control weakness conditions reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(ii)</b>	<b>Were there any other reportable control weakness conditions reported at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iii)</b>	<b>Was there any reported material noncompliance at the financial statement level (GAGAS)?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any material internal control weakness conditions reported for major federal programs?</b>	No
<b>(d)(1)(iv)</b>	<b>Were there any other reportable internal control weakness conditions reported for major federal programs?</b>	No
<b>(d)(1)(v)</b>	<b>Type of Major Programs' Compliance Opinion</b>	Unqualified
<b>(d)(1)(vi)</b>	<b>Are there any reportable findings under § .510?</b>	Yes
<b>(d)(1)(vii)</b>	<b>Major Programs (list):</b>	Title I - CFDA 84.010
<b>(d)(1)(viii)</b>	<b>Dollar Threshold: Type A/B Programs</b>	Type A: > \$ 300,000 Type B: all others
<b>(d)(1)(ix)</b>	<b>Low Risk Auditee?</b>	Yes

**2. FINDINGS RELATED TO THE FINANCIAL STATEMENTS  
REQUIRED TO BE REPORTED IN ACCORDANCE WITH GAGAS**

None.

**3. FINDINGS FOR FEDERAL AWARDS**

**1. Federal Reporting Requirements**

<b>Finding Number</b>	2001-10186-001
<b>CFDA Title and Number</b>	84.010 Title I - Grants to Local Educational Agencies
<b>Federal Award Number / Year</b>	043679-C1-S1-00
<b>Federal Agency</b>	U.S. Department of Education
<b>Pass-Through Agency</b>	Ohio Department of Education

### **Noncompliance Finding**

*Condition:* The District did not complete or submit a final expenditure report to the Ohio Department of Education for its fiscal year 2000 Title I grant.

*Criteria:* 34 C.F.R. Section 80.20 Part (b)(1) requires a school district receiving Title I grant funds to make an accurate, current, and complete disclosure of the financial results of financially assisted activities in accordance with the financial reporting requirements of the grant. Final expenditure report instructions within the grant agreement state, "The final expenditure report should be submitted for each project immediately after all financial obligations have been liquidated. The report is due no later than 60 days after the end of the project period."

*Effect:* Final expenditure report instructions within the grant agreement state, "Failure to submit reports in a timely manner may result in a temporary suspension of the flow of federal funds for the grant until said project is closed. Final expenditure reports for delinquent projects not filed prior to deobligation of the grant by the USDOE may jeopardize additional funds due that project."

*Cause:* The report was not filed due to management oversight.

*Recommendation:* We recommend that the Treasurer maintain tickler files and monitor federal financial reporting due dates to ensure that all required federal reports are filed in a timely manner.

**BRYAN CITY SCHOOL DISTRICT  
WILLIAMS COUNTY**

**CORRECTIVE ACTION PLAN  
OMB CIRCULAR A -133 § .315 (c)  
JUNE 30, 2001**

Finding Number	Planned Corrective Action	Anticipated Completion Date	Responsible Contact Person
2001-10186-001	<p>The final expenditure report for the fiscal year 2000 Title I Grant was filed with the State Department of Education on November 6, 2001.</p> <p>The treasurer has noted federal financial reporting due dates in her calendar to serve as a reminder for future reports due.</p>	November 6, 2001	Jane Schroeder, Treasurer





**STATE OF OHIO  
OFFICE OF THE AUDITOR**

JIM PETRO, AUDITOR OF STATE

88 East Broad Street  
P.O. Box 1140  
Columbus, Ohio 43216-1140

Telephone 614-466-4514  
800-282-0370

Facsimile 614-466-4490

**BRYAN CITY SCHOOL DISTRICT**

**WILLIAMS COUNTY**

**CLERK'S CERTIFICATION**

**This is a true and correct copy of the report which is required to be filed in the Office of the Auditor of State pursuant to Section 117.26, Revised Code, and which is filed in Columbus, Ohio.**

*Susan Bablitt*

**CLERK OF THE BUREAU**

**CERTIFIED  
JANUARY 8, 2002**