

Visitor/Post-Doc/Temporary Employee Request Form
Energy Resources Engineering Department

Requesting Faculty: _____ Date: _____

Name of Visitor: _____

Home Institution & Position: _____

C.V. attached? _____

Proposed Stanford Status: _____

Proposed Dates - From: _____ To: _____

Stanford Funding Required? _____ If yes, include preliminary budget and funding source.

Office Space Required? _____ Proposed Room Number: _____

Stanford Sponsored Visa Required? _____ Type: _____

Current status of dialog: Exploratory/Tentative/Definite/Confirmed:

Purpose, including benefit to Department:

Stanford Status

Visiting Student Researcher (VSR): Persons who have not yet obtained a PhD to engage in research on Stanford campus.

Visiting Scholar: Scholar established in his/her field (must hold a PhD) from an outside institution or organization.

Visiting Lecturer/Professor: Individual with an academic position at another college or university, on leave from that institution during the visiting appointment.

Postdoctoral Fellow (PD): Trainee pursuing advanced studies/research beyond the PhD level (must hold a PhD).

Visas:

J-1 Exchange Visitor Visas are typical for visiting appointments. VSR and PD appointment processes may take up to three months, if a visa is required. Other appointments take a minimum of four weeks. Processing time varies according to visa type and visitor category. Proposed visit dates may be altered due to processing requirements.

Approved by Faculty Committee on: _____ Department Approval: _____ Processed by: _____