



ACHIEVEMENTS WORTH PURSUING



UNDERGRADUATE APPLICATION

FRESHMAN CHECKLIST

- ☐ Application for Admission
- ☐ Official high school transcript
- ☐ Official copy of SAT I or ACT scores
- ☐ Letters of recommendation (optional)
- ☐ Personal Essay
- ☐ Application fee: \$50.00

TRANSFER CHECKLIST

- ☐ Application for Admission
- ☐ Official transcripts from all colleges attended
- ☐ Personal Essay
- ☐ Application fee: \$50.00

To apply online, visit www.njcu.edu.



Worth it.

Processing Fee for Paper Applications

- \$50.00 (non-refundable)
- Payable by check or money order to New Jersey City University
- Please print the student's name and date of birth on the check

Application Deadlines

Fall Semester (September) — April 1

Spring Semester (January) — November 1

Send all application materials to:

Office of Undergraduate Admissions
Hepburn Hall, Room 207

New Jersey City University
2039 Kennedy Boulevard
Jersey City, N.J. 07305

Freshmen

To qualify as a full-time or part-time freshman, you must have either graduated from high school, earned a G.E.D. diploma, or attended college and earned fewer than 12 college level credits.

In order to complete your application, please send:

- An official high school transcript showing 16 units of college preparatory subjects. The transcript should include a minimum of four units of English, three units of mathematics, two units of social studies, two units of laboratory science, and five units of electives in any of these subjects. If you took the General Equivalency Diploma (GED) exam instead, please submit a copy of this diploma.
- Official SAT or ACT scores if you have been out of high school fewer than five years.
- An essay explaining your aspirations and motivations for attending New Jersey City University.

Although not required, you may also submit:

- Two letters of recommendation from your high school guidance counselor, teachers, or principal regarding your character and readiness to undertake college-level work.

Transfer Students

If you have graduated from high school and have completed at least 12 credits of college or university work, you may apply as a transfer student.

In order to complete your application, please send:

- An official transcript from all colleges and universities you have attended. If you are still attending a college or university, request that an updated transcript be forwarded immediately and that the final transcript be sent at the end of the current semester.
- Transfer credits for courses applicable toward NJCU degree requirements will be granted only for courses in which you earned a "C" grade or better.

If you hold an A.A. or A.S. degree from a New Jersey community college or four-year college and have earned a cumulative grade point average of at least 2.0 (on a 4.0 scale), you may be able to transfer a block of credits, thereby satisfying NJCU's general studies requirements, including the All University Requirements. All degree credits completed toward the associate degree will count toward the requirements for a bachelor's degree at New Jersey City University.

Re-admit Students

Students who have attended NJCU within the last three semesters are not required to reapply for admission. For assistance, please call the Office of Undergraduate Admissions.

If you have graduated from high school and have completed at least 12 credits of college or university work (courses 100 level or higher), you may apply as a transfer student.

Part-Time Students

For part-time admission or non-degree study, you must submit an official high school transcript or GED diploma along with your application.

If you have already completed 12 or more credits of college or university work, submit your official college transcripts rather than your high school records.

International Students

In addition to your admissions application send the following

- Official International Academic Credentials Evaluation (ex. Through World Education Services, Inc.) of all secondary and post-secondary work completed.
- Official SAT or ACT scores if you have been out of high school fewer than five years.
- If the language of instruction is not English, you must submit scores from the Test of English as a Foreign Language (TOEFL).

Opportunity Scholarship Program/EOF

The Opportunity Scholarship Program (OSP) at New Jersey City University is the University's Educational Opportunity Fund program.

OSP provides support, services, and resources, such as dedicated advisement, tutoring, and counseling, as well as scholarship funds, for students who meet their eligibility requirements.

To qualify as an OSP/EOF student at NJCU, you must be a United States citizen or permanent resident in possession of a green card. In addition, you must have been a resident of New Jersey for at least one year prior to receiving an OSP/EOF grant, have a high school or GED diploma, and demonstrate, through an OSP interview, that you have the motivation to complete a university program of study. You must also meet the financial eligibility requirements as outlined on the OSP website (www.njcu.edu/dept/osp) and agree to participate in a six-week, pre-college, intensive academic program.

NJCU Contact Information

Office of Undergraduate Admissions

201-200-3234

admissions@njcu.edu

Office of Financial Aid

201-200-3173

Opportunity Scholarship Program

201-200-3355



EDUCATIONAL OPPORTUNITY FUND/OPPORTUNITY SCHOLARSHIP PROGRAM

The Opportunity Scholarship Program (OSP) is the Educational Opportunity Fund (EOF) program at New Jersey City University.

22. As an incoming freshman, I am interested in the EOF/OSP program. ☐ Yes ☐ No

23. I received EOF at my prior college. ☐ Yes ☐ No If Yes, Name of School _____

For more information about the OSP program, please visit www.njcu.edu and click on Quick Links, then Opportunity Scholarship Program.

For more information about the EOF Eligibility Criteria, please visit the State of New Jersey Commission on Higher Education website at www.nj.gov/highereducation/EOF/.

HIGH SCHOOL INFORMATION

24. If you earned a GED instead of a high school diploma, check here. ☐

(If you earned a GED, you will need to provide an official copy of your GED testing results.) State _____ Date earned _____

25. List the full name of the high school where you currently attend or graduated. _____ City _____ State _____ Country _____

26. Graduation Date (Month/Year) _____ **27. Guidance Counselor Name** _____ **Phone Number** _____

TRANSFER STUDENTS (Students with less than 12 college-level credits must send a high school transcript.)

28. List all colleges or universities previously attended (list most recent school attended first) whether or not credit was earned or desired for transfer. Failure to list all institutions attended may result in cancellation of your admission. NJCU must receive official transcripts of all previous academic work directly from the colleges and universities. Students with less than 12 college credits must also send high school transcripts.

a. Name of Institution #1 _____ City _____ State _____ From (Mo/Yr) To (Mo/Yr) _____

b. Name of Institution #2 _____ City _____ State _____ From (Mo/Yr) To (Mo/Yr) _____

c. Name of Institution #3 _____ City _____ State _____ From (Mo/Yr) To (Mo/Yr) _____

Degree Earned ☐ A.A. ☐ A.S. ☐ A.A.S. ☐ B.A. ☐ B.S. ☐ M.A. ☐ M.S. **Currently Attending?** ☐ Yes ☐ No
(Use additional sheets if necessary.)

29. Did either of your parents graduate from college? ☐ Yes ☐ No **30. Have any other family members ever attended college?** ☐ Yes ☐ No
If yes, please list below:

Name _____ Relationship _____ College or University _____ Dates of Attendance _____

Name _____ Relationship _____ College or University _____ Dates of Attendance _____

Name _____ Relationship _____ College or University _____ Dates of Attendance _____

31. How did you hear about NJCU?

ESSAY

32. The Admissions Office requires that you write an essay (minimum 250 words) explaining your aspirations and motivation for attending New Jersey City University. Take this opportunity to tell us more about yourself and your interests as well. You are expected to prepare this essay thoughtfully and carefully.

SIGNATURE

APPLICANTS: I certify that the information on this application is complete and correct. If it is not, I understand that cancellation of my application or dismissal following admission may result. I agree to abide by the rules and regulations of New Jersey City University. I understand that all transcripts, evaluations, and documents submitted with this application become the property of New Jersey City University, and will not be returned. I authorize New Jersey City University to request application document materials and share information with current and previous institutions.

33. Signature of Applicant _____ **Date** _____

CHECK LIST

- ☐ Have you included the \$50.00 application fee or a fee waiver from your guidance counselor with the application?
- ☐ Have you written and attached a carefully prepared essay?
- ☐ Have you made arrangements with your school to forward official transcripts to NJCU?
- ☐ If you are applying as a freshman, have you made arrangements to have your test scores forwarded to NJCU?

ADMISSIONS OFFICE USE ONLY

Application Method ☐ ID ☐ OS ☐ AP ☐ OH ☐ TR Application Date_____

Payment Method ☐ Cash ☐ Check ☐ Money Order ☐ Waived

High School Rank	Class Size	GPA	ACT Composite Score
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SAT Critical Reading Score	SAT Math Score	SAT Writing Score	Date
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College 1	Hours Attempted	Hours Earned	GPA	Degree Received	Date
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College 1	Hours Attempted	Hours Earned	GPA	Degree Received	Date
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College 1	Hours Attempted	Hours Earned	GPA	Degree Received	Date
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Admissions Office Action	Decision	Term	<input type="checkbox"/> FT <input type="checkbox"/> PT	Admissions Officer Signature	Date
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Comments: (attach separate sheet if necessary)

If you are interested in on-campus housing, please complete this form.

Office of Residence Life Information Request Form

Name Last	First	Middle	Previous Name (if any)
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Address Street/P.O. Box and Apartment Number

City	State	Zip Code	County	Country (if not U.S.A.)
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Cell Phone Number	Home Phone Number	U.S. Social Security Number	Major Desired
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High School Attended	Graduation Date (Month/Year)
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Please submit to your guidance counselor.

HIGH SCHOOL TRANSCRIPT RELEASE AUTHORIZATION FORM

Please type or complete in blue or black ink. See page 1 for application instructions.

APPLICANT'S PERSONAL DATA

Name Last	First	Middle	Previous Name (if any)	
Address Street/P.O. Box and Apartment Number				
City	State	Zip Code	County	Country (if not U.S.A.)
High School				
High School Address				
City	State	Zip Code	County	Country (if not U.S.A.)
Student ID or U.S. Social Security Number		Graduation Date (Month/Year)		

Please send my high school transcript to the Office of Undergraduate Admissions at New Jersey City University.

Student's Signature	Date
Parent's/Guardian's Signature (required if student is under 18 years of age)	Date

The above student is applying to **New Jersey City University** and is required to forward an official transcript to complete the application requirement. Please send an official transcript to:

Office of Undergraduate Admissions
Hepburn Hall, Room 207
New Jersey City University
2039 Kennedy Boulevard
Jersey City, NJ 07305-1597

If you are interested in participating in athletics, please complete this form and submit it with your application.

Athletic Interest Survey

Name Last	First	Middle	Previous Name (if any)	
Address Street/P.O. Box and Apartment Number				
City	State	Zip Code	County	Country (if not U.S.A.)
()	()			
Cell Phone Number	Home Phone Number	U.S. Social Security Number	Major Desired	
High School Attended		Graduation Date (Month/Year)		

Men ☐ Baseball ☐ Basketball ☐ Cross Country ☐ Golf ☐ Soccer ☐ Volleyball
Women ☐ Basketball ☐ Bowling ☐ Cross Country ☐ Soccer ☐ Softball ☐ Volleyball

BACCALAUREATE DEGREE PROGRAMS

WILLIAM J. MAXWELL COLLEGE OF ARTS AND SCIENCES

ART DEPARTMENT

- Art History B.A.
- Art Teaching Certification (K-12) B.A.
- Art Therapy B.A.
- Digital Design & Illustration B.A., B.F.A.
- Graphic Design B.A., B.F.A.
- Illustration B.A., B.F.A.
- Ceramics B.A., B.F.A.
- Jewelry & Metalsmithing B.A., B.F.A.
- Painting/Drawing B.A., B.F.A.
- Photography B.A., B.F.A.
- Printmaking B.A., B.F.A.
- Sculpture B.A., B.F.A.

BIOLOGY DEPARTMENT

- Allied Health Technology—Respiratory Care (joint degree with UMDNJ) B.S.
- Allied Health Technology—Respiratory Therapy (joint degree with UMDNJ) B.S.
- Biology—General B.S., B.A.
- Biology—Pre-dental (dual degree with UMDNJ-NJ Dental School) B.S., B.A.
- Biology—Teaching Certification (K-12) B.S., B.A.
- Clinical Laboratory Science—Cytotechnology (joint degree with UMDNJ) B.S.
- Clinical Laboratory Science—Medical Laboratory Science (joint degree with UMDNJ) B.S.
- Clinical Laboratory Science—Medical Laboratory Science (affiliation with Jersey Shore Medical Center) B.S.
- Medical Imaging Science—Cardiac Sonography (joint degree with UMDNJ) B.S.
- Medical Imaging Science—Diagnostic Medical Sonography (joint degree with UMDNJ) B.S.
- Medical Imaging Science—Nuclear Medicine Technology (joint degree with UMDNJ) B.S.
- Medical Imaging Science—Vascular Sonography (joint degree with UMDNJ) B.S.

CHEMISTRY DEPARTMENT

- Chemistry B.A., B.S.
- Chemistry-Secondary Education (Physical Science) Teaching Certification B.A., B.S.

COMPUTER SCIENCE DEPARTMENT

- Computer Science B.S.

ECONOMICS DEPARTMENT

- Economics B.A.
- Economics-Secondary Education (Social Studies) Teaching Certification B.A.

ENGLISH DEPARTMENT

- Creative Writing B.A.
- Journalism B.A.
- Literature B.A.
- Secondary Education (English) Teaching Certification B.A.

GEOSCIENCE/GEOGRAPHY DEPARTMENT

- Environmental Science B.A., B.S.
- Geology B.A., B.S.
- Geoscience-Elementary or Early Childhood Education Teaching Certification B.A.
- Secondary Education (Earth Science) Teaching Certification B.A., B.S.

HISTORY DEPARTMENT

- History B.A.
- History-Secondary Education (Social Studies) Teaching Certification B.A.

MATHEMATICS DEPARTMENT

- Mathematics B.A.
- Mathematics-Secondary Education (Math) Teaching Certification B.A.

MEDIA ARTS DEPARTMENT

- Media Arts B.A.

MODERN LANGUAGES DEPARTMENT

- Spanish B.A.
- Spanish-Secondary Education (Modern Languages) Teaching Certification B.A.

MUSIC DEPARTMENT

- Music B.A.
- Music Business B.A.
- Music Teaching Certification (K-12) B.A.
- Musical Theatre B.A.
- Performance: Classical-Instrumental, other than piano B.M.
- Performance: Classical-Instrumental, piano B.M.
- Performance: Classical-Voice B.M.
- Performance: Jazz Studies B.M.

PHILOSOPHY AND RELIGION DEPARTMENT

- Philosophy B.A.

PHYSICS DEPARTMENT

- Applied Physics B.A., B.S.
- Applied Physics-Secondary Education (Physical Science) Teaching Certification B.A.
- Applied Physics/Electrical Engineering. Dual Degree with NJIT:
B.S. - NJCU (Applied Physics)
B.S. - NJIT (Electrical Engineering)
- Physics-Engineering Prep (two-year program)

POLITICAL SCIENCE DEPARTMENT

- Political Science B.A.
- Political Science-Secondary Education (Social Studies) Teaching Certification B.A.

PSYCHOLOGY DEPARTMENT

- Psychology B.A.

SOCIOLOGY AND ANTHROPOLOGY DEPARTMENT

- Crime and Social Behavior B.A.
- Family, Health, and Youth Services B.A.
- Human Services in Aging B.A.
- Liberal Arts/Graduate School Preparation B.A.

WOMEN'S AND GENDER STUDIES DEPARTMENT

- Women's and Gender Studies B.A.

COLLEGE OF PROFESSIONAL STUDIES

BUSINESS ADMINISTRATION DEPARTMENT

- Accounting B.S.
- Accounting Combined B.S./M.S.
- Business Administration B.S.
International Business (Specialization)
Travel and Tourism Management (Specialization)
- Finance B.S.
- Management B.S.
- Marketing B.S.

CRIMINAL JUSTICE DEPARTMENT

- Criminal Justice B.S.

FIRE SCIENCE DEPARTMENT

- Fire Science B.S.

HEALTH SCIENCES DEPARTMENT

- Health Sciences Community Health B.S.
- Health Sciences with Teacher of Health Education Certification B.S.
- Driver Education Certification (Non-degree)

NURSING DEPARTMENT

- Registered Nurse to B.S.N. (R.N.-B.S.N.)
- Accelerated Nursing B.S.N. (Bachelor's Degree Required)

PROFESSIONAL SECURITY DEPARTMENT

- National Security Studies B.S.

DEBORAH CANNON PARTRIDGE WOLFE COLLEGE OF EDUCATION

EARLY CHILDHOOD EDUCATION DEPARTMENT EARLY CHILDHOOD/SPECIAL EDUCATION

Early Childhood Education as a second major must be taken with one of these majors from the College of Arts and Sciences:

Art	Geoscience	Philosophy	Spanish
Biology	History	Physics	Women's and
Chemistry	Math	Political Science	Gender Studies
Economics	Media Arts	Psychology	
English	Music	Sociology	

ELEMENTARY AND SECONDARY EDUCATION DEPARTMENT ELEMENTARY EDUCATION WITH MIDDLE SCHOOL ENDORSEMENT

Elementary Education as a second major must be taken with one of these majors from the College of Arts and Sciences:

Art	Economics	History	Physics
Biology	English	Math	Political Science
Chemistry	Geoscience	Music	Spanish

SPECIAL EDUCATION DEPARTMENT ELEMENTARY AND SPECIAL EDUCATION

Elementary and Special Education as a second major must be taken with one of these majors from the William J. Maxwell College of Arts and Sciences:

Biology	English	Math	Political Science
Chemistry	Geoscience	Physics	Spanish
Economics	History		

DEGREES OFFERED

B.S.: Bachelor of Science

B.A.: Bachelor of Art

B.F.A.: Bachelor of Fine Arts

B.M.: Bachelor of Music

B.S.N.: Bachelor of Science in Nursing



Office of Undergraduate Admissions

Hepburn Hall, Room 207
2039 Kennedy Boulevard
Jersey City, NJ 07305-1597
(201) 200-3234
(888) 441-NJCU (toll-free)



Visiting the NJCU Campus

OPEN HOUSE – Prospective students and their families are welcome to attend NJCU Open House events. For Open House dates please visit njcu.edu.

CAMPUS TOURS – Prospective students and their families are encouraged to take a tour of NJCU and meet with an admissions counselor. To schedule a tour, please call the Office of Undergraduate Admissions at (201) 200-3234 or e-mail Admissions@njcu.edu.

 www.facebook.com/NJCUAdmissions

 www.twitter.com/NJCUAdmissions