

Letter of Authority

To be signed by client and completed by bank.

Private and Confidential

To Bank: _____

Address: _____

Please complete this form fully and send it directly to THE GUARANTEE TEAM at the address overleaf and discuss the information provided with them if necessary.

Signature of Client  _____

For and on behalf of: _____

The following sections are to be completed by your bankers

A. In what name is the Account?

B. What are the authorised limits in respect of?

1. Overdraft: _____

2. Term Loan: _____

3. Guarantees: _____

When is next Review Date? _____

Has the Bank granted all the facilities applied for in the last three years?

Yes No

Is the bank fully satisfied with the account holders operation of these accounts?

Yes No

C. Please list fully the security held (including indemnities) against these facilities (use separate schedule if necessary):

D. What is the present balance on the Account(s)?

(a) Current A/C(s): _____

(b) Deposit A/C(s): _____

(c) Term Loan A/C(s): _____

(d) Undischarged _____

Guarantees:

E. What were the maximum and minimum monthly balances on the account in the last calendar year and the current year to date? Where the client operates more than one account (current, deposit, loan) please let us have details separately for each.

Please indicate clearly whether balances are debit or credit, and the currency used.

	Year _____		Year _____	
	Maximum	Minimum	Maximum	Minimum
January	_____	_____	_____	_____
February	_____	_____	_____	_____
March	_____	_____	_____	_____
April	_____	_____	_____	_____
May	_____	_____	_____	_____
June	_____	_____	_____	_____
July	_____	_____	_____	_____
August	_____	_____	_____	_____
September	_____	_____	_____	_____
October	_____	_____	_____	_____
November	_____	_____	_____	_____
December	_____	_____	_____	_____

F. What was the turnover i.e. total of Bank Lodgements for:

1. Last Calendar Year? _____
2. Current Year to Date? _____

Signed

 _____
 Authorised bank official

Telephone: _____ Fax: _____
 Email: _____
 Date: _____

Bank Stamp _____

Allianz, Allianz House, Elmpark, Merrion Road, Dublin 4
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