

**2013-14**

***Speech  
Rule Book***



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## *Important Changes in Terms and Conditions*

The IHSA Speech Advisory Committee met on April 10, 2013 at the IHSA Office, Bloomington. The report of the Committee was later submitted to the Board of Directors for its consideration.

Changes in the Terms and Conditions which were adopted by the Board are printed with screened background. Note them carefully!

## *Judge Selection Process*

### **Individual Events:**

Judges are recommended by the State Tournament Committee and appointed by the IHSA. Input as to potential hired judges can be made to the IHSA office.

Once a list of prospective judges is compiled, the committee meets and determines those individuals who are to be contacted as hired judges for the State Final. In addition, the committee prepares a list of ten to fifteen coaches for consideration in each of the events to provide guidance to the sub-committee which will contact coach judges upon completion of the Sectional contests.

Contact is made by the IHSA and IHSA representatives to persons selected as hired judges. On Sunday and Monday, following the completion of the Sectional, the judge assignment sub-committee contacts coaches

by telephone to complete the roster of judges for the State Final. Coach judges serve to provide multiple judges in each round of competition. The Committee makes every effort to select representative coaches from the various parts of the state. Effort is also made to avoid using an individual to judge the same event(s) in the State Finals as he/she may have judged in a Regional or Sectional.

### **Drama/Group Interpretation:**

Judges are recommended by the State Tournament Committee and appointed by the IHSA Office. The Committee meets and provides the IHSA with a prioritized list of prospective judges. IHSA then contacts the recommended judges and confirms judge panels for the State Finals. The committee seeks to maintain a geographic distribution of judges and strives to secure judges who

represent various philosophies and who did not judge at the State Finals during the preceding year. Judges for the State Finals cannot judge at the Sectionals in the same event.

### **Debate:**

Judges for the State Final Debate Tournament are reviewed by the State Tournament Committee. One member of the Committee is delegated the responsibility of assigning and contacting all judges. The process includes input from coaches and individual members of the Committee. Minimum standards for judge qualification are included in the Rules Book. At the State Final, a strike system is implemented to insure that judges are not assigned to objecting coaches' teams.

## *Meet the Speech Advisory Committee*



**JOHN GOCZY**  
Coach  
Chicago (Marist)  
Term Expires 2015  
Division 1



**MARK MARANTO**  
Coach  
Glenview (Glenbrook South)  
Term Expires 2015  
Division 2



**TOM WITTING**  
Activities Director  
Burbank (Reavis)  
Term Expires 2015  
Division 3



**BETH SUMMERS**  
Principal  
Freeport (H.S.)  
Term Expires 2016  
Division 4



**MARK ADAMS**  
Coach  
Normal (University)  
Term Expires 2016  
Division 5



**KEN CARTER**  
Coach  
Chatham (Glenwood)  
Term Expires 2016  
Division 6



**AMY McQUIGGAN**  
Coach  
Granite City  
Term Expires 2015  
Division 7

## *Background Information Regarding IHSA Administration of the State Speech Contest Series*

### **IHSA State Speech Advisory Committee**

In Speech, as in all other activities for which the Association conducts a state contest, IHSA appoints a committee of individuals to serve as advisors to the staff and Board of Directors. This Committee is comprised of six (6) persons, each appointed for a three-year term. Three members are active coaches/directors—one each representing the special areas of Individual Events, Debate and Drama/Group Interpretation. The fourth is a principal of a member school. The fifth is an activities director of a member school. Representatives are selected by the Association in consultation with the leadership of the Illinois Speech and Theatre Association. In addition to requiring committee members to be active coaches with the recommendation of ISTA, geographic representation and school size are also considered so a balanced view of the overall state speech program can be maintained. A general effort is made to appoint no more than one individual from any given member school to any of the IHSA advisory committees in the same school year.

The IHSA Speech Advisory Committee meets annually to review the Association's state contest programs in speech and recommend changes to the Board of Directors. Input to the committee is obtained

through letters from participating schools, occasional surveys, meetings with coaches and/or directors at state final contests and suggestions offered by contest managers or coaches through meetings held at the various Regional and/or Sectional contest sites. Any individual who submits a suggestion to the IHSA Office in writing and requests it be considered by the contest advisory committee may be assured the matter will be brought before the committee at its annual meeting. If you call the IHSA Office with a complaint or suggestion relative to speech contest rules, you will be invited to submit your thought to the Advisory Committee in writing.

### **Tournament Committees**

#### **Regional and Sectional**

Under the provisions of the Speech Contest Terms and Conditions, a Speech Tournament Committee is to be appointed at each Regional and Sectional contest.

Regional Tournament Committees for Individual Events and Sectional Tournament Committees for Drama/Group Interpretation, consisting of three (3) coaches from three (3) different schools assigned to the contest center, will be appointed by each contest manager. Individuals who would like to volunteer for committee appointment should call the manager and indicate willingness to serve.

The contest committees for Sectional contests in Individual Events are comprised of the managers of the subordinate Regional contests and the Sectional manager. Duties of these committees are generally described in the Terms and Conditions for each speech activity. However, the primary purpose of each committee is to provide guidance for the local contest manager in selection of judges and contest organization and to provide advice to the managers in resolving questions, conflicts and rules interpretation issues on contest day. It is essential that the committee be formed and meet prior to the selection/hiring of any judges. All committee members must have input into the judge selection process.

#### **State Final**

The IHSA Office appoints a State Final Contest Committee and Chairperson for each area of speech competition.

#### **Selection as Contest Host**

Persons interested in having a Regional or Sectional contest assigned to their school need to complete the Facilities Survey and the Host Availability Survey in the Schools Center on the IHSA web site at [www.ihsa.org](http://www.ihsa.org).



## Instructions for Submitting List of Participants

Schools should complete their online *List of Participants* to enter their team or individual(s) and coaches. IHSA will provide this data to your regional/sectional manager. Any changes to the original entry must be made online prior to the List of Participants deadline.

### **NEW INSTRUCTIONS TO COMPLETE THE ONLINE LIST OF PARTICIPANTS**

**Go to [www.ihsa.org](http://www.ihsa.org)** – Click on “Schools & Officials Center login” – Enter your “User ID” (5 digits, a letter followed by 4 numbers) and the password issued to you by your school. All of this information was emailed to you by your school. Coaches must have a valid email on file in the School’s Center to be issued a password.

**PASSWORDS ARE NOW ASSIGNED TO EVERY COACH.** Click on “List of Participants” for your activity – Type in requested information and save your page(s) as you proceed. The deadlines for submitting the List of Participants are as follows:

**Individual Events-** Monday, February 3, 2014 **by noon** (Take a copy to the Regional Entry Meeting)

**Drama/Group Interpretation-** Monday, March 3, 2014 - Performance title and author only

Monday, March 10, 2014 - Entire final cast list due (Print a copy for your records)

**Debate-** Wednesday, March 5, 2014 (Print a copy for your records)

**Confirmation of receipt of Online List of Participants:** Once you have completed the Online List of Participants, the link will say completed (if you checked the box indicating you are finished with the report when completing the Online List of Participants). If it doesn’t indicate “Completed”, then you must go back into your schools List of Participants and check the button on the Online List of Participants indicating you are finished. (If you experience any problems, please call the IHSA Office at 309-663-6377 and ask for Carol Carr).

### **LIST OF PARTICIPANTS DEADLINES:**

**Individual Events- February 3, 2014, by noon\***

**Drama/Group Interpretation- March 3, 2014 (Performance title and author only)**

**March 10, 2014 (Entire final cast list due)**

**Debate- March 5, 2014**

# Terms and Conditions Changes for 2013-14

## Board Approved Terms and Conditions Changes for Individual Events for 2013-14

### 1. Item VIII- Event Rules Extemporaneous Speaking (Pull-out section)

**Recommendation:** Clarifying Laptop use in Extemporaneous Speaking.

Presentation: (Add the following in parenthesis in the T & C's after cell phones or smart phones are prohibited from being used while preparing or before speaking at IHSA tournaments.) See Laptop Use in Extemporaneous Speaking document in Rules Book/online.

**Rationale:** To clarify the rules of laptop use in Extemporaneous Speaking.

### 2. Item VIII-E-4 – Special Rules and Limitations (re-number the remaining items)

**Recommendation:** The penalty for accessing the internet or using a contraband device for Extemporaneous Speaking will be disqualification from the tournament.

**Rationale:** To clarify that the penalty will be disqualification and not that the contestant's ranking in the round be changed to last.

### 3. Item VIII-E-10 – Alternate Qualifier Advancement

**Recommendation:** Reword the rule to the following:

- a. In the event a qualified student is, for any reason, unable to advance to the succeeding contest, and provided the IHSA Office is notified by the principal of the qualifier's school at least one day prior to the succeeding contest, the highest-placing contestant from the qualifier's last qualifying contest in the same event that has not yet been offered the opportunity to advance shall be designated as the alternate(s), their coach shall be notified, and they shall be permitted to advance.
- b. Any alternate qualifier(s) shall be treated from that point forward as qualified contestants, and if they are, for any reason, unable to advance to the succeeding contest, the process shall be repeated with the next highest-placing contestant until an alternate qualifier who is able to advance is found, all contestants at the qualifier's last qualifying contest have been offered the chance to advance, or it is now less than one day before the succeeding contest.
- c. If a contestant is involved in a tie in a final round that was broken by judges' preference for the purposes of sweepstakes tabulation would become an alternate qualifier, all other contestants involved in the tie that was broken by judges' preference must also be treated as alternate qualifiers.
- d. The IHSA Office may, at its discretion, permit alternate qualifier advancement less than one day prior to the succeeding contest, but there is no requirement to do so.
- e. In any situation where the student that is unable to advance would have advanced in a position other than the last qualifying place, the places of qualifying student who placed below them

but who will advance to the succeeding contest will be adjusted up one place for the purposes of scheduling the succeeding contest so that no places are skipped.

**Rationale:** The current rule does not precisely reflect tournament practice, in which should a 5<sup>th</sup> place student going from Regional to Sectional or a 4<sup>th</sup> place student going from Sectional to State be unavailable, an opportunity is afforded to the next student down in the final placements at the previous level to compete at the next level. So, if the 2<sup>nd</sup> place Prose Reader drops after Regionals, and the 5<sup>th</sup> place student is unable to compete at Sectionals, the 6<sup>th</sup> place student is offered the opportunity. There is no specific portion of the rules right now that permits this. The new wording attempts to address this along with adjusting the seeding for the purposes of scheduling if the drop happens somewhere other than the last qualifying position. The current language also does not rule on a situation in which you need to advance an alternate qualifier who was part of a tie that could be broken on judges' preference for sweepstakes, but that should *not* be broken for advancement, even alternate qualifier advancement.

### 4. Item VI-G-2 and 3 – Performance Order

**Recommendation:** Performance order in each event shall be made by the IHSA Office.

**Rationale:** To match the wording for Sectional and State. For years, a formula has been used to generate performance orders at Sectionals. While it has random elements, it is based on placement at the Regional tournament to balance the overall "strength" of preliminary round sections at the sectional tournament.

### 5. Item VIII-Event Rules- Radio Speaking-Material

**Recommendation:** Reword the following passage: "No new articles or items may be added except transition sentences, introductions and conclusions" to the following: "No new content may be added except transition sentences, introductions and conclusions. Contestants may enter the preparation room with pre-prepared outside content as long as it is limited exclusively to transition sentences, introductions, or conclusions. Contestants may prepare content for their newscast in the preparation room before their preparation begins as long as the content that they prepare is limited exclusively to transition sentences, introductions, or conclusions."

**Rationale:** A question came up during the state series about whether Radio Speaking contestant could carry introduction, conclusion, and transitional content into the preparation room with them, whether written on a folder, printed on a sheet of paper, or otherwise pre-prepared, and use it in their newscast. This will clarify the rules to avoid confusion.

### 6. Item VIII-E-8- Use of Inappropriate Material

**Recommendation:** Change the third sentence to read:

"In either case, judges shall explain their opinions and actions in written critiques, and the judge/contest manager shall forward a copy of the critiques to the IHSA Office."

Add this sentence after that:

"Contest officials shall submit a Special Report to the IHSA."

**Rationale:** By the contest officials submitting a Special Report the administrator of the offending school will be notified of the inappropriate material.

### 7. Performance in the Round- 6-b- Entry Limit

**Recommendation:** Reword to the following:

"Substitutions and/or additions for personnel may be made provided the IHSA office and the local contest manager are notified in writing at least one (1) day prior to the contest. Exceptions may be permitted only in cases of illness or other extenuating circumstances and provided the principal attests in writing that the substitute is eligible." Note: A student who competed in the Regional/Sectional Individual Events contest and does not advance in an individual event at any level cannot be substituted/added to a PIR cast. The penalty will be disqualification of a school if they violate this rule.

**Rationale:** To clarify that the IHSA needs to be notified in writing for an addition/substitution and a student who competed in an Individual Event and did not advance to the next level cannot be added to a PIR cast for any reason.

### Item VIII- Event Rules Radio-Presentation (Pull-out section)

**Recommendation:** Add the sentence that is highlighted to the end of this section: "Each competitor shall have the option of requesting a microphone check prior to beginning his or her performance. If requested, such an opportunity shall be granted. Timing shall begin with the first word spoken by a competitor (not including the microphone check prior to the performance). A 'countdown' does not count as part of a microphone check and should not be used. All words spoken after timing begins will be considered to have gone out 'on the air' as part of the newscast."

**Rationale:** To better emulate live broadcasting, countdowns should not be used.

## Board Approved Terms and Conditions Changes for Drama/Group Interpretation for 2013-14

### Item VIII-C-4- Drama Time Limit

**Recommendation:** The time limit for Drama is 40 minutes. In Drama, if a timer's watch reads 40:30.00 or less, it is not considered a time violation. For each full 30 seconds of overtime, the contestants' ranking from each judge will be lowered by one ranking. If both timers' watches confirm that a performance ran more than 40:30.01 minutes from the initial cue to the final performance element, the play shall be penalized one (1) rank per judge for



## Terms and Conditions Changes for 2013-14

each thirty (30) seconds of overtime. For example at 40:30.01, a performance is lowered one ranking from each judge. At 41:00.01, the performance would be lowered two rankings from each judge. This reduction is mandatory and will be administered by the contest management. The other performances' rankings will not be affected. At the State Final Contest only, no penalty will be assessed until one (1) minute beyond the specified time limit. For example, In Drama, if a timer's watch reads 41:00.00 or less, it is not considered a time violation. For each full 30 seconds of overtime, the contestants' ranking from each judge will be lowered by one ranking. For example if both timers' watches read at 41:00.01, a performance is lowered one ranking from each judge. At 41:30.01, the performance would be lowered two rankings from each judge. This reduction is mandatory and will be administered by the contest management. The other performances' rankings will not be affected.

**Rationale:** The rule as stated has been questioned and misinterpreted. The restatement clarifies and avoids confusion.

### Item VIII-D-4- Group Interpretation Time Limit

**Recommendation:** The time limit for group Interpretation is 30 minutes. In Group Interpretation, if a timer's watch reads 30:30.00 or less, it is not considered a time violation. For each full 30 seconds of overtime, the contestants' ranking from each judge will be lowered by one ranking. If both timers' watches confirm that a performance ran more than 30:30.01 minutes from the initial cue to the final performance element, the performance shall be penalized. For example at 30:30.01, a performance is lowered one ranking from each judge. At 31:00.01, the performance would be lowered two rankings from each judge. This reduction is mandatory and will be administered by the contest management. The other performances' rankings will not be affected.

**Rationale:** The rule as stated has been questioned and misinterpreted. The restatement clarifies and avoids confusion.

### Item VIII-D-5 (renumber to make this number 5) – Time Limit for Unload, Setup, Strike, and Reload

**Recommendation:** Make this paragraph #5 and renumber accordingly. "Groups will be allowed five (5) minutes to move their set from the backstage entrance to the strike line. Set pieces are only allowed behind the designated strike line as determined by the contest management. Any group exceeding this time limit shall automatically be dropped one (1) rank per judge per 30 seconds overtime. The time limit for Group Interpretation Set & Strike is a total combined 5 minutes. Group Interpretation setup and takedown must be done in 5 minutes total. For setup, once the director requests the clock to be stopped, it cannot be restarted.

**Rationale:** This rule clarification is made to insure that the contest may run efficiently. Directors sometimes stall the set-up which can back up an already tight schedule.

### Item VIII-D-7c- Group Interpretation Focus

**Recommendation:** Focus should be primarily off-stage. On-stage focus should be used sparingly and with purpose although mixed focus (a combination of off-stage and on-stage focus) is allowed.

**Rationale:** Focus is one of the main elements of Group Interpretation. Off stage focus differentiates a Group Interpretation from a Dramatic Play. Off stage focus needs to be stressed to keep the event the way it was intended.

### Item VIII-D-7-g

**Recommendation:** Replace the last sentence of the section with the following:

"Group Interpretation sets should be universal, able to be used for any show. Explicit sets are prohibited; painting with specific designs is included in this definition. (For example, if the show being performed is about a man-eating plant, the set could not be painted with vines.)"

**Rationale:** This rule needs clarification to avoid any liberties being taken with the rules. The universal rule prohibits sets from becoming too specific and levels the playing ground for the event.

### Item X-C- All Contest Casts/Tech Crews Awards

#### Recommendation: Add Tech Crews to the All Contest Casts Awards

Judges at Sectional contests shall each nominate individual students for All-Contest Cast consideration in both the drama and group interpretation events. There shall be no maximum on any judge nominations. At the sectional contest, any student whose name is contained on at least **three (3)** ballots shall be named to the All-Contest Cast for his or her particular event.

At the State Final, judges in each event shall nominate a minimum of ten (10) students for All-State Cast consideration. There is no maximum on any judges' nominations. Any student whose name appears on a minimum of four (4) nomination ballots shall be named to the All-State Cast. Judges at the Sectional contests shall nominate individual students for excellence in running lights or sound for the All-Contest Lighting/Sound Award in Drama. There shall be no maximum on any judge nominations. At the Sectional contest, any student whose name is contained on at least three (3) ballots shall be named to the All-Contest Lighting/Sound Tech Award.

Judges at the State contests shall each nominate individual students for excellence in running lights or sound for All-Contest Lighting/Sound Tech in Drama. There shall be no maximum on any judge nominations. At the state contest, any student whose name is contained on at least four (4) ballots shall be named to the All-

Contest Lighting/Sound Tech Award.

**Rationale:** The Technical students of lighting and sound are expected to run these vital aspects of the performance of a play on totally new equipment each time the play performs. Directors are not allowed to place hands on any equipment, thus the students are responsible for the excellence of the show. These students should be rewarded as the actors are for their outstanding performance. The students would receive the same type of medal as the actor.

### Item X – Technical Performance Award

**Recommendation:** Pilot a Technical Performance Award as follows:

#### TECHNICAL PERFORMANCE AWARD

This award is being piloted this year to recognize the fine technical crews who conduct the "pre-show" that make this contest possible. The criteria for the award is based on the conditions in which the technical crew and directors unload the set and place in storage, set up the scenery and technical elements, and strike and reload in the allotted times.

The processes will be viewed and evaluated by university personnel and the IHSA Theatre Manager. They will be looking for the following qualities:

- Teamwork in a timely manner
- Efficiency in setting up with accuracy
- Congenial relationship with each other and the theatre personnel
- Harmonious in respecting the safety of each other and the facility

Awards will be given based on the size of the set. Categories will be determined and each category will be given recognition. (When possible the awards will be given to Small, Medium and Large. When size determination is not possible, it will be given to the three most effective set-ups, keeping in mind that size does not determine excellence.)

**Rationale:** The students who work behind the scenes in Drama need to be recognized. One only has to view a 20 minute set-up time to realize the cooperative teamwork, caution, careful planning and practice it takes to realize the set-up of a contest play. Equally important is the safety of these students in the "performance" of a potentially dangerous task. The award was piloted with certificates this year. It was obvious that the students were aware of the chance of recognition for their set-ups. The University staff and the IHSA staff noticed the politeness and gratitude of students during set up times. The recognition was well received at the awards assembly. It was a pleasure to watch the technical students come to the state for the award and the applause. The staff at the University and the IHSA staff that is ALREADY working in the theatre handled the winning sets. No judge costs are needed. Three smaller plaques would be the only cost of the award.

## Terms and Conditions Changes for 2013-14

### Board Approved Terms and Conditions Changes for Debate for 2013-14

#### Item VIII-B-4-c- Lincoln-Douglas Debate Competition

**Recommendation:** Eliminate 4-c which states that "Judges shall not reveal decisions to anyone prior to the announcement of results by the contest manager."

**Rationale:** To align with 6-c- which states "Judges are not prohibited from oral critiques and/or disclosure of their decision to the debaters."

#### Item VIII-D-3-a- Public Forum Debate Timing Schedule

**Recommendation:** Change the following:

"Final Focus- Second Speaker- Team A- 2 minutes"

"Final Focus- Second Speaker- Team B- 2 minutes"

**Rationale:** At least 4 years ago, the final focus went from 1 minute to 2 minutes and needs to be reflected in the terms and conditions.

#### Item VIII-D-4-5- Public Forum Rules of Competition

**Recommendation:** Reword to the following: "Final Focus Speeches should present voting issues to the judge."

**Rationale:** This was changed at least 4 years ago and needs to be reflected in the terms and conditions.

#### Item VIII-D-5- Public Forum Matching of Teams and Drawing Procedures

**Recommendation:** Eliminate "It will be attempted to allow each team to debate each side of the questions three (3) times in the preliminary rounds."

**Rationale:** This has never been true of Public Forum (it is of LD). Because of the coin flip, we have no control over how many times each team will debate each side of the question; therefore, that section should be eliminated.

#### Item VIII-D-8-e- Public Forum Judging

**Recommendation:** Eliminate "On the ballot, the judges should rank each debater 1-4 (No Ties)." Leave "The judge should rate each speaker on a scale of 11-30. The judge needs to write a brief reason for his/her decision."

**Rationale:** We do not rank in Public Forum- we only give speaker points (ranks are only give in Policy).

#### Item VIII-C-Congressional Debate Competition Rules

**Recommendation:** Revise the Congressional Debate Competition Rules to follow the National Forensic League standards.

**Rationale:** This is the current practice used in the National Forensic League which is the standard used in the Debate circuit for Illinois Debate teams.



# 2013-2014 Individual Events Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2013-2014 IHSA Individual Events Tournament Series.

## I. SCHOOL CLASSIFICATION

Competition in the IHSA Individual Events Tournament Series will be held for all member schools without classification.

## II. DATES AND SITES

A. The state shall be divided into Regionals and Sectionals. The number of competing schools, travel distance, geographical location and the number of entries shall be primary factors in the determination of number and boundary lines for these Regionals and Sectionals.

### B. Dates for contests are:

Regional February 8, 2014  
Sectional February 15, 2014  
State Final February 21-22, 2014

C. Sites for Regional and Sectional contests shall be posted on the IHSA website. The State Final Contest will be held at **the Peoria Civic Center in Peoria, IL**.

## III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURES, ELIGIBILITY, AND ON-LINE LIST OF PARTICIPANTS

The policy for Original Entry Deadlines, Late Entries, and Late Withdrawals shall be the policies and procedures regarding entry for all IHSA-sponsored sport/activities included in the 2013-2014 Entry Policies and Procedures which can be found in the Schools Center on the IHSA website.

### A. On-line Entries

All member schools must enter their school into the state series competition through the IHSA School Center on the IHSA Website at [www.ihsa.org](http://www.ihsa.org). The deadline for entry is November 1, 2013. The 2013-14 Entry Policies and Procedures outlining the online entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

Competing schools are responsible for Event Fees as described in Section IV.

Event Fees- Regional: \$10 per event  
Event Fees- Sectional: \$10 per event  
Event Fees- State Final: \$10 per event  
(Event Fees-Performance in the Round: \$20 per performance group per level)

### B. Late Entries

Any attempt to enter a sport or activity on-line after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrative officer in charge of that sport/activity and request late entry. The penalty for late entry shall be a payment of \$100.00.

### C. Breach of Contract By-law 6.041 (Withdrawal Procedure)

1. To withdraw without penalty, the school principal must notify the IHSA office, in writing, of a school's team withdrawal from the Speech Individual Events State Series prior to the **Regional Entry Meeting** (date Monday, February 3, 2014).

2. Withdrawal after the **Regional Entry Meeting** will result in a school being liable for payment of its Event Fees (\$10.00 per IE event originally entered - \$20.00 per PIR originally entered) plus a \$100.00 late withdrawal penalty.

3. If a school withdraws one or more entries after the **Regional Entry Meeting**, the school shall be liable for all event fees (ie- \$10/PIR-\$20) for each category(s) withdrawn and shall be assessed additional penalties in the amount of \$25.00 per event withdrawn.

4. If a school does not officially withdraw and/or does not show up for competition at any level of the state series, the school will be assessed the penalties in "2" and "3" above and if applicable, the school may be charged for any additional financial loss sustained by the offended schools or the Association as a result of such breach (*Judges' fees if applicable*). **The school shall also be considered in Breach of Contract under the terms of the IHSA By-law 6.040, and the matter shall be reported to the IHSA Board of Directors for disposition.**

### D. Eligibility

All member schools in good standing may enter an individual(s) or a team under the provisions of IHSA By-law 4.071. The principal is the official representative of his/her school in all interscholastic activities, and the responsibility for seeing that all students from his/her school entered in Speech contests are eligible under the rules shall rest with the principal. All correspondence with the IHSA Office must be conducted through the principal.

In each contest in which a school is represented, the principal shall have present an adult, preferably a member of the faculty, who shall supervise and be responsible for the conduct of the participants and other persons from the school. A school's failure to comply with this provision shall result in disqualification of its contestants.

### E. On-Line List of Participants

**Each school must complete the On-Line List of Participants by the deadline of noon on February 3, 2014.** This entry form must also be printed and taken to the Regional Entry Meeting on February 3, 2014. If a school does not submit the On-line List of Participants by the deadline, coaches and/or participants from the school are subject to penalties which could include, but not be limited to being ruled ineligible to compete in the State Series **and/or charged \$100.00.** **Confirmation of receipt of Online List of Participants:** Schools should login to their School Center site on the IHSA website and go to the Activity Tracker. The Activity Tracker will show "Completed", if you have checked the button indicating you have finished with your report. If it doesn't indicate "Completed", then you must go back into your schools List of Participants and check the button on the Online List of Participants indicating you are finished with your report.

## IV. HOST FINANCIAL ARRANGEMENTS

A. **Event Fees-Regional:** For each individual event in which a school has participants in the Regional Contest, an EVENT FEE of ten (\$10) dollars per event shall be paid to the Regional host school at the Regional Entry Meeting. No contestant from a school will be permitted to participate in the Regional contest if EVENT FEES (\$10 per event entered to regional managers) are not paid.

B. **Event Fees- Sectional:** For each individual event in which a school advances an entry from Regional to Sectional competition, an EVENT FEE of ten (\$10) dollars shall be paid to the Sectional host school.

C. **Event Fees- State Final:** For each individual event in which a school advances an entry from Sectional to State Final competition, an EVENT FEE of ten (\$10) dollars shall be paid to the Peoria Civic Center.

D. **Event Fees- Performance in the Round:** At all levels of competition, each school entered in Performance in the Round shall pay an EVENT FEE of twenty (\$20) to the host school for Regional and Sectional competition and to the Peoria Civic Center for the State Final competition.

### E. Judges Compensation:

Judges fees shall be paid as follows:

Regional \$20.00 per round  
Sectional \$20.00 per round  
State Final \$25.00 per round

Each group of performances for which a judge completes a ballot is considered a "round".

Any judge who drives more than 70 miles round trip to the site of a Regional, Sectional, or State Final Contest shall be reimbursed a travel allowance of \$.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office, upon the judges' submission of a travel report form to be provided by the IHSA through the contest managers.

## **V. TOURNAMENT ASSIGNMENTS AND REGIONAL ENTRY MEETING**

### **A. Regional and Sectional Assignments**

Regional and Sectional Assignments can be found on-line at [www.ihsa.org](http://www.ihsa.org) after Nov. 1.

### **B. Regional Entry Meeting**

1. An entry meeting shall be held at each Regional site on Monday, February 3, 2014.

2. The online List of Participants (Regional Entry Form), together with event fees of \$10.00 for each Regional event entered, must be delivered to the Regional manager at the Regional Meeting to be held on Monday, February 3, 2014. Checks for event fees should be made payable to the host school.

3. Guidelines for Conducting Regional Entry Meeting:

a. The Regional Entry Meeting shall not be held during the regular school day.

b. It is required for the coach or another official school representative to attend the Regional Entry Meeting, except under the following conditions:

1) Host schools can make arrangements to receive telephone calls from participating schools on the day of the Entry Meeting.

2) In the event that illness, severe weather conditions or other emergency will prevent a school's representative from attending the Entry Meeting, notice MUST BE GIVEN to the contest manager by telephone on the day of the meeting.

3) If a school notifies the host school it will not be represented at the entry meeting, it must also verbally report all its entries to the manager and must accept whatever judging assignments the manager determines at the entry meeting. It will be responsible for payment of fees for all contestants entered by the telephone call to the manager on the date of the entry meeting. Proof of Publication should be faxed to the manager.

c. If the coach or other school representative fails to comply with these provisions, the individuals entered from that school may not be permitted to participate in the Regional contest.

4. The Regional Entry Meeting will provide opportunity to all schools to finalize their Regional entries. Please note the following limitations:

a. Each school shall complete the List of Participants by noon on the Monday of the Regional Entry Meeting, containing the names of students who will participate along with other pertinent information. In addition, each school shall submit a copy of the form at the regional meeting.

b. A copy of proof of publication, which could include: original published source, or copy of published copyright page or internet validity (see Article VIII-A-5) must be presented at the Regional meeting for all interpretive events: Dramatic Duet Acting, Dramatic Interpretation, Humorous Duet Acting, Humorous Interpretation, Prose and Poetry Reading. The Regional Committee will review proof of publication. WITHOUT PROOF OF PUBLICATION THE CONTESTANT MAY NOT BE ALLOWED TO COMPETE.

c. Schools are permitted one entry in each Individual Event.

d. Individual students may not participate in more than two (2) Individual Events. Individuals entered in Performance in the Round may not be entered in any other event. Violation shall result in the school's disqualification in all the events in which the student participated. If the student or school wins any awards in, or as a result of, the events in which the violating student participates, such awards must be surrendered to the IHSA Office.

e. No individual student may perform any part of a given piece of literature in any Individual Event, in more than one year during his/her high school career. In addition, no student may perform any part of any given piece of literature in more than one Individual Event during any given year.

f. Substitutions and changes in Regional entries may be made until the completion of the Regional Entry Meeting. Following the Regional meeting, substitutions for personnel and changes in titles of selections for the Regional Contest may be made provided (1) the manager is notified prior to the start of the contest, and (2) the principal attests in writing that the substitute and/or material are approved and eligible. (3) Proof of publication must be verified by the contest committee.

g. Substitution for qualifiers for Sectional and/or State Final contests shall not be permitted. If a qualifier cannot or does not advance, the alternate qualifier advancement provisions of Article VIII-E-9 shall be followed.

## **VI. TOURNAMENT STRUCTURES AND TIME SCHEDULES**

### **A. Events Dependent upon Entries**

1. Individual Events competition shall be held at the Regional contests in all events in which there are at least two entries.

2. At Sectional and State Final contests there shall be competition in all events for which entries have been made.

### **B. Contest Management**

1. Designation of manager: In all cases in which a member school is selected as a contest site, the principal of the high school shall automatically assume entire responsibility for the contest. The principal may delegate the authority to manage the contest to another staff member. If the site is not located in a member school, then the IHSA Board of Directors shall appoint a local manager with like responsibilities.

2. Contest Managers Meeting: A meeting in December shall be held at the IHSA office for all contest managers. The subject of the meeting will consist of contest management. Managers will receive information from the IHSA confirming the date and time of the meeting.

3. Contest Committee: Regional contest committees, consisting of three (3) coaches from three (3) different schools assigned to the contest site, will be appointed by each contest manager. Sectional contest committees will be comprised of the managers of the three (3) subsidiary Regional contests and the Sectional manager.

Participating schools shall be notified of the names of Committee members by the host site at least five (5) days prior to the date of the contest.

4. The functions of the Contest Committee shall be:

a. to aid the manager in planning, organizing and administering the contest;

b. to interpret the rules when necessary; and

c. to serve as a panel to select contest judges.

All Committee members must be consulted about potential judges prior to the selection/hiring of any person(s). Written consensus of the Committee shall be required for each judge employed and shall be obtained by the contest manager prior to contracting the judge.

Contest Committees shall not have authority to screen or edit radio scripts, extemp topics or impromptu topics. These materials must be used as provided by the IHSA Office. *Any direction to update extemp topics must come solely from the IHSA office.*

A Contest Committee composed of six sectional managers, six at-large representatives (one from each sectional), and a representative of the Speech Advisory Committee will be appointed by the IHSA Office to assist the State Final manager.

5. Authority of Contest Managers and Contest Committee:

a. Regional and Sectional Contests

The Contest manager shall be authorized to conduct the contest under the provisions of these Terms and Conditions. If a situation develops in which there is an apparent unfairness to a contestant, and which is determined to be the result of an administrative

or judge's error, the manager shall consult with his Contest Committee and determine the manner in which the situation shall be resolved. However, managers shall not have the authority to advance students affected by any unfairness to the succeeding contest. Resolution of such matters must be within the framework of each individual contest. In addition, the manager shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to apply penalties for violations of contest rules. In all cases, the manager shall consult with the Contest Committee prior to making a decision in any such matter. Decisions of the Contest Manager in all cases herein described shall be final.

The authority and responsibility of the contest manager and his/her contest committee shall end when results are announced at the contest awards assembly. Any question relative to contest rules or any aspect of the contest which arises following the announcement of results shall be referred directly by the principal of the school involved to the IHSA Office. The IHSA Office will give consideration to questions relative to administrative and/or clerical matters only, and will do so only through the end of the first Monday following the completion of the contest involved. In compliance with IHSA By-law 6.033, protests or challenges relative to the decision of any judge will not be considered.

**b. State Final Contest.**

The State Final Committee shall be authorized to conduct the contest under the provisions of these Terms and Conditions. If a situation develops in which there is an apparent unfairness to a contestant, and which is determined to be the result of an administrative or judge's error, the Committee shall determine the manner in which the situation shall be resolved.

In addition, the Committee shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to recommend applied penalties for violations of contest rules. Decisions of the Contest Committee Chairperson in all cases herein described shall be final.

**C. Approval of Material**

1. Material which is inappropriate for public performance by high school students will not be tolerated. The principal is required to see and approve both the selection and performance of all material, including substitute material, to be used by contestants from the member school in the contest series.

2. IHSA By-law 6.010 will be applied in the event contestants utilize material which, upon investigation by the IHSA Executive Director, is determined to be inappropriate. By-law 6.010 states:

Any violation of the Constitution and/or By-laws, Terms and Conditions, IHSA Policies and Guidelines, and/or other rules of the Association, shall be reported to the Executive Director, who shall have authority to investigate

all alleged violations. The findings of the investigation shall be made known to the school (or schools), person (or persons), alleged to have committed the violation. The Executive Director shall then have full authority to invoke penalties against such school or persons found to have committed violations. Penalties shall include, but not be limited to, written warning or reprimand, requisite affirmation corrective action... up to and including suspension and/or expulsion. Failure to take the corrective action required by any penalty shall be the basis for further action up to and including suspension and/or expulsion.

Note that these provisions include possible penalties against the school or individual persons found to have committed violations. This means that competitors, coaches, directors, and/or principals may be penalized directly for the use of inappropriate material in the IHSA Speech Contests.

A performance (language or action) which is a literal, symbolic or colloquial expression describing or naming anything which is profane and/or vulgar, whether or not suited to a specific character being portrayed, IS ALWAYS CONSIDERED INAPPROPRIATE!

**D. Sectional and State Final:**

The Report of Winners will be completed by the Regional and Sectional Managers and shall be the official entry form for these contests. Entry fees for qualifiers shall be paid upon arrival at the Sectional and State Final sites. Qualifiers for whom fees are not paid as prescribed shall not be permitted to participate.

**E. Regional/Sectional Time Schedule**

Following is a suggested time schedule for Regional and Sectional contests. Local managers, with the majority approval of their contest committees, may alter this schedule in the event the number of contestants entered does not require both Preliminary and Final Rounds in all events, or if necessary to meet judging needs during the contest day.

|           |   |
|-----------|---|
| 7:30-8:00 | Registration  |
| 7:45      | Radio and Extemp Prep. for Round I, Sec. A  |
| 8:00      | Judges Meeting<br>Coaches Meeting   |
| 8:30      | Round I, Section A (All Events)   |
| 9:00      | Radio and Extemp Prep. for Round I, Sec. B  |
| 9:45      | Round I, Section B (All Events)   |
| 10:30     | Radio and Extemp Prep. for Round II, Sec. A   |
| 11:15     | Round II, Section A (All Events)  |
| 11:45     | Radio and Extemp Prep. for Round II, Sec. B   |
| 12:30     | Round II, Section B (All Events)<br>LUNCH   |
| 2:00      | Posting of Finals   |
| 2:30      | FINALS: Dramatic Duet Acting, Humorous Interpretation, Impromptu Speaking, Oratorical |

|      |  |
|------|--|
|      | Declamation, Oratory, Original Comedy, Prose Reading.  |
| 3:15 | Radio and Extemp Prep. for Finals  |
| 4:00 | FINALS: Dramatic Interpretation, Extemporaneous Speaking, Humorous Duet Acting, Informative Speaking, Poetry Reading, Radio Speaking, Special Occasion Speaking. |
| 5:30 | Awards   |

**F. State Final Time Schedule**

The State Final time schedule shall be as follows:

**Friday**

|                 |  |
|-----------------|--|
| 12:00-1:00 p.m. | Registration                               |
| 12:45           | Radio and Extemp Prep. for Round I, Sec. A |
| 1:30            | Round I, Sec. A                            |
| 2:15            | Radio and Extemp Prep. for Round I, Sec. B |
| 3:00            | Round I, Sec. B                            |
| 3:45            | Radio and Extemp Prep. for Round I, Sec. C |
| 4:30            | Round I, Sec. C                            |

**Saturday**

|       |  |
|-------|--|
| 7:45  | Radio and Extemp Prep. for Round II, Sec. A  |
| 8:30  | Round II, Section A  |
| 9:00  | Radio and Extemp Prep. for Round II, Sec. B  |
| 9:45  | Round II, Section B  |
| 10:15 | Radio and Extemp Prep. for Round II, Sec. C  |
| 11:00 | Round II, Sec. C   |
| 1:30  | FINALS: Dramatic Duet Acting, Humorous Interpretation, Impromptu Speaking, Oratorical Declamation, Oratory, Original Comedy, Prose Reading.                      |
| 2:15  | Radio and Extemp Prep. for Finals  |
| 3:00  | FINALS: Dramatic Interpretation, Extemporaneous Speaking, Humorous Duet Acting, Informative Speaking, Poetry Reading, Radio Speaking, Special Occasion Speaking. |
| 5:30  | AWARDS ASSEMBLY  |

**G. Performance Order**

1. Regional: The order of appearance of competitors shall be established by the IHSA in conjunction with the local contest manager in consultation with the contest committee, and under the following stipulations:

a. The assignment of competitors to Preliminary Round I and their order of performance shall be established randomly except when adjustments are necessary to permit students to participate in two events and to separate identical selections. Assignment of contestants and speaking order for Preliminary Round II shall also be random with the further limitation that no more than one-half the contestants may be drawn to compete against the same contestants they competed against in Preliminary Round I.

b. Order of performance for all Final Rounds shall be established by the contest manager randomly. With the advice of the contest committee, the contest manager may alter the drawn schedule for those students who have conflicting double entries or if necessary to separate identical selections.

c. Students shall participate in two preliminary rounds of competition if there are eight (8) or more contestants entered in an event. In such cases, the competitors shall be divided into two groups randomly by the contest manager. Groups may be revised randomly by the contest manager for each preliminary round. The top six (6) contestants, plus ties, after two Preliminary Rounds, will be advanced to the finals.

d. In the event there are seven (7) or fewer contestants competing in an event, only a final round will be conducted. In such cases, team points will be awarded only to the top six (6) ranked performers.

e. Contest managers shall post ALL PRELIMINARY ROUND RESULTS in a designated area so that COACHES ONLY may check cumulative judging tallies prior to the public posting of the contestants advancing to the final round. Managers shall also post all performers' times in the coaches' lounge immediately following each round of competition.

2. Sectional: Performance order in each event shall be made by the IHSA Office.

ALL EVENTS: Speaking order for the final round of competition shall be established randomly conducted following the completion of the second preliminary round by the contest manager and the contest committee. With review of the contest committee, the contest manager may adjust the schedule for those students who have conflicting double entries or if necessary to separate identical selections.

3. State Final: Performance order in each event shall be made by the IHSA Office.

#### H. Programs:

Identification of Competing Schools: Every school will be identified in the Regional, Sectional and State Final program under the Competitor Roster. Each performer will be identified in the program under their event by their first and last name and material title if applicable.

#### I. Timekeeping

1. Time will be kept at all contests for all events. Contest managers will arrange to have two (2) timers in every round for all events in all contests. To accommodate this requirement, managers are authorized to give timekeeping assignments as needed to participating schools. Timers will be seated out of the judges/spectators' sight but in full view of the performers. Timing devices other than those used by the appointed timekeepers are unofficial. Further timing instructions can be found in Article VIII-D.

#### VII. ADVANCEMENT OF WINNERS

A. The winners of first, second, third and fourth places in each Individual Event shall be advanced from Regional to Sectional. Winners of first, second and third places in each Individual Event shall be advanced from Sectional to the State Final.

B. In the event there is a tie for a place which qualifies for advancement, all tied contestants shall be advanced. (For example: if in the Regional Contest, two contestants are tied for 2nd place, the tie involves the 2nd and 3rd places. The next place awarded shall be 4th place and four (4) contestants would advance. However, if there is a two-way tie for fourth place, then five (5) contestants 1st, 2nd, 3rd, and the two tied for 4th would advance.)

C. Substitution of selections by an advancing Individual Event contestant may be made prior to any contest, provided the material is approved by the school's principal and the manager of the contest is notified at least three (3) days prior to the contest.

#### D. Determination of Winners:

1. Tabulation procedure: Following the completion of each preliminary and final round, ballots and critique forms from each judge shall be returned to contest headquarters. Contest managers shall cross check ballot cards with critique forms to insure the accuracy of rankings and identify to whom rankings are assigned. In the event any error or other question is identified, the judge(s) involved shall be contacted immediately to resolve the matter.

To insure equality in ranking between different sections of an event, in no case, except for overtime penalties, shall a contestant rank lower than the smallest number in any section of the event for the round. In other words, if Section A has 5 contestants and Section B has 6 contestants, personnel in the Tab Room should record any rank of 6 given by any judge as a rank of 5, since that is the smallest number of contestants in any section of the event for the round. This is to be done exclusively in the Tab Room. Judges are to traditionally rank all contestants and any adjustment of ranks under this provision are to be made by the Tab Room personnel.

2. Advancement from Preliminaries to Finals: Following completion of both preliminary rounds of competition at the Regional and Sectional contests, the ranks received from both (at the Regionals), or all four (at the Sectionals) preliminary round judges by each contestant shall be tallied. The six (6) contestants with the lowest cumulative totals of preliminary round rankings shall be advanced to the finals. In the event of a tie for the last qualifying position, all tied contestants shall also advance to the finals.

At the State Final, following completion of the preliminary rounds, the six (6) rankings received by each contestant shall be reviewed. The highest and lowest rankings for each contestant shall be discarded and the intermediate four rankings tallied. The six (6) contestants with the lowest cumulative totals of the intermediate rankings shall be advanced to the finals in each event. In the event of a tie for the last qualifying position, all tied contestants shall also advance to the finals.

#### 3. Individual winners:

a. Regional and Sectional: After the final round for each event, the three Judges' rankings shall be tabulated and a summation made of the rankings received by each finalist. The entry whose total of rankings is lowest is the winner; the entry with the second lowest total is second, etc.

b. State Final: With five judges being used, the highest and lowest rankings for each contestant shall not be considered in determining final standing. The contestant with the lowest total of intermediate rankings is the winner; the contestant with the second lowest total is second, etc.

#### 4. Resolution of Ties:

a. Ties affecting Advancement from Preliminaries to Finals: At all contests (Regional, Sectional and State Final) contestants tied for the last position which qualifies for advancement from preliminaries to finals shall be advanced without the tie being broken.

b. Ties Affecting Awards and/or Team Scoring: At Regional and Sectional contests, ties for places for which awards are presented shall be broken by separating the tied competitors from all other contestants and assigning them relative rankings on the basis of judges' decisions, as though they were the only competitors. The contestant whose total of relative rankings is lowest is the winner. If there is still a tie, duplicate awards will be provided and the team points for the tied places will be added and equally divided among the teams of the tied contestants. At the State Final Contest, the tied competitors shall be separated from all other competitors and assigned relative rankings. If there is still a tie, then the ranks assigned by all five (5) judges will be considered, and the contestant with the lowest total of five rankings will be declared the winner.

Example: Three (3) contestants tied for fourth place at the Regional. The tie is unbreakable, so the points for fourth, fifth and sixth places (3, 2 and 1 respectively,) are added and divided by three. Each school is then awarded two (2) points for its contestant's finish.

5. School winners: Points shall be awarded on the basis of the following scale for each Individual Event: 1st 6 points; 2nd 5 points; 3rd 4 points; 4th 3 points; 5th 2 points; 6th and all other finalists 1 point. This point scale shall be followed at all contests, except as specified in Art. VI-G-1-d.



**VIII. TOURNAMENT RULES****A. Material:**

1. Material which is inappropriate for public performance by high school students will not be tolerated. The principal is required to see and approve both the selection and performance of all material including substitute material, to be used by contestants from the member school in the contest series.

2. IHSA By-law 6.010 will be applied in the event contestants utilize material which, upon investigation by the Executive Director, is determined to be inappropriate. By-law 6.010 states:

Any violation of the Constitution and/or By-laws, Terms and Conditions, IHSA Policies and Guidelines, and/or other rules of the Association, shall be reported to the Executive Director, who shall have authority to investigate all alleged violations. The findings of the investigation shall be made known to the school (or schools), person (or persons), alleged to have committed the violation. The Executive Director shall then have full authority to invoke penalties against such school or persons found to have committed violations. Penalties shall include, but not be limited to, written warning or reprimand, requisite affirmation, and corrective action up to and including suspension and/or expulsion. Failure to take the corrective action required by any penalty shall be the basis for further action up to and including suspension and/or expulsion.

Note that these provisions include possible penalties against the school or individual persons found to have committed violations. This means that competitors, coaches, directors, and/or principals may be penalized directly for the use of inappropriate material in the IHSA Speech Contests.

A performance (language or action) which is a literal, symbolic or colloquial expression describing or naming anything which is profane and/or vulgar, whether or not suited to a specific character being portrayed, IS ALWAYS CONSIDERED INAPPROPRIATE!

3. Not more than 150 words of any Oration, Informative Speaking, Original Comedy or Special Occasion Speech may be direct quotation.

4. In Oratory, Informative Speaking, Original Comedy and Special Occasion Speaking, the content, style and thought of the selection must be solely the product of the contestant.

5. The Internet may be used as a source for printed published material as long as the following provisions are met:

a. It must be copyrighted and available to all (equal access).

b. It must NOT be a product of any person(s) associated with the competing school, coach(s), or student(s).

c. It must NOT have been posted solely for a student's use in competitive speech activities.

d. It may NOT be transcribed from an audio or video source; it must be available in its original written form.

e. In addition, it is recommended that all internet sites be evaluated for authenticity.

6. If you are entering Impromptu please submit a list of suggested topics in each category (Quotations, Proverbs, Words and Phrases). Please send your topics to the IHSA office no later than November 1, 2013. Earlier topics will be accepted.

**B. Properties:**

A property shall be defined as any item, except a manuscript, including the contestant's apparel and accessories, which is used for effect during the presentation.

**C. Royalties:**

The Association assumes no responsibilities for the payment of royalties or other fees connected with the performance of any material in the Speech Contest Series.

**D. Timekeeping**

1. Time will be kept at all contests for all events. Contest managers will arrange to have two (2) timers in every round for all events in all contests. To accommodate this requirement, managers are authorized to give timekeeping assignments as needed to participating schools. Timers will be seated out of the judges/spectators' sight but in full view of the performers. Timing devices other than those used by the appointed timekeepers are unofficial.

2. In all events except Impromptu, Extemporaneous Speaking, and Radio Speaking, when a timer's watch is read to determine time, a reading of 8:30.00 or less, will not be considered a time violation. If a watch reads 8:30.01 or greater on a digital watch or is a tic past 8:30 on a sweep-hand watch, the time will be considered to be 8:31. If both timers confirm the overtime, penalties will be assessed. In Impromptu, Extemporaneous Speaking, and Radio Speaking the same time concept applies per their specific time limitations.

3. In all events except Radio Speaking, both timers designated by the manager shall raise their hands above their heads upon expiration of the allotted time, to let the performer know the time limit has been reached. Both timers shall keep the hands raised above their heads until the performer concludes. When the speaker concludes his/her presentation, both timers shall record the total elapsed time shown on their individual watches on an official time sheet. Times shall not be announced to competitors, judges or audiences, except in Radio Speaking. Judges shall be instructed not to take time into consideration in their rankings. The timers must deliver their time sheets to the contest headquarters at the conclusion of each Section. All penalties for time violations shall be assessed by the contest management. Timers must use stopwatches.

**4. Penalties for Violation**

a. Regional, Sectional and State Final Prelims: For each full thirty (30) seconds of overtime, as defined in 2. above, the contestant's ranking from each judge shall be lowered by one (1) place. This reduction in ranking shall be mandatory and shall be administered by the contest management. This rule supercedes Article VII-D-1. Thus a contestants ranking may exceed the least number of contestants in a round of that event. For example: Contestant A is ranked 2, 3, 1 by three judges, but is overtime by forty-five (45) seconds. Contestant B is ranked 3, 1, 2 and Contestant C is ranked 1, 4, 3. The manager shall then adjust the rankings for contestant A to 3, 4, 2 before the tabulation of rankings is made. No change is made in the rankings of Contestant B or Contestant C.

Thus final results become:

A-3, 4, 2 = 9

B-3, 1, 2 = 6

C-1, 4, 3 = 8

b. State Final Rounds: In the final rounds of the State Final Contest only, no penalty for time violations will be assessed in any event except Radio Speaking, until one (1) minute beyond the specified time limit. For example, if the time limit is eight (8) minutes, no penalty will be assessed until the speaker has exceeded nine (9) minutes as verified by two (2) stopwatches.

5. In Extemporaneous Speaking and Impromptu Speaking, time cards shall be used to inform the speakers of the amount of time remaining. These cards should be visible to the speaker at all times.

a. In Radio and Extemporaneous Speaking, the prep room monitor will inform speakers of the allowable prep time and dismiss the speakers accordingly. In Impromptu Speaking, the timer will give the speaker oral prep time signals in thirty (30) second intervals in the competition room. At two (2) minutes the prep time ends and the Impromptu timer will direct the competing student to begin their speech.

6. In Radio Speaking, the timers shall be seated in such a way that they are visible to the speaker. Timers shall use stopwatches which will be the only official timing devices. If possible, the local management should provide a wall clock with a sweep second hand placed within view of the contestants. Contestants may also use their own timing devices. One of the timekeepers shall use time cards to notify the speaker when the following time remains: two (2) minutes, one (1) minute, thirty (30) seconds and fifteen (15) seconds. Thereafter, he will notify the speaker by means of upraised fingers, when ten (10) seconds are left, and finally, when only five (5) seconds remain in the five (5) minutes time limit. After each presentation, the timers shall inform the judges of the exact time of the performance; and after the final presentation, the timers shall each deliver cards to the contest management showing the exact time consumed by each speaker. For Radio Speaking, if both timers show a violation of the

time limit, the contestant shall be ranked last in that round by the contest management.

NOTE: The term “ranked last” shall mean given a rank on each individual judge’s ballot equal to the number representing the number of contestants in the round. In other words, if there are six (6) contestants in the round, ‘ranked last’ means being given the rank of six (6) on each judge’s ballot. Other contestants in the round who do not violate the time limits will have their ranks from each judge adjusted upward as appropriate.

### E. Special Rules and Limitations:

1. These Terms and Conditions have been established under the authority of Article 1.450 of the IHSA Constitution. Violation is subject to penalty by the IHSA Board of Directors under the provisions of IHSA By-laws and any special provisions contained herein.

2. Protests and challenges of a performance’s compliance with the rules may be filed in writing with the contest manager by any coach or judge. Other persons wishing to file such a protest or challenge, shall do so through a coach or judge at the contest.

3. General Penalty for Violations by Contestants: Unless otherwise specified in the rules, the penalty for rules violations in any round of competition throughout the entire contest series shall be that the contestant’s ranking in the round where the violation occurs be changed to last (see VII-D) and the ranks of other contestants will be adjusted as necessary.

For example: In Preliminary Round II of Humorous Duet Acting, a student from Duet A stands on the table during the duet’s performance. The penalty is that the duet is to be ranked last in the round. Thus, the final results for Preliminary Round II will be adjusted as follows:

Duet A was 2nd becomes 6th  
Duet B was 1st remains 1st  
Duet C was 3rd becomes 2nd  
Duet D was 5th becomes 4th  
Duet E was 6th becomes 5th  
Duet F was 4th becomes 3rd

4. The penalty for accessing the internet or using a contraband device for Extemporaneous Speaking will be disqualification from the tournament.

5. Tardiness, Absence, Performance Out of Order: Contestants must be present when called upon in accordance with the schedule prepared by the contest manager and printed in the program. In the event a contestant cannot, for any reason, comply with the printed schedule, he must personally consult the contest manager to be excused. Only if the manager or a member of the contest committee gives the student written permission may any contestant perform out of the order printed in the program. Contestants failing to comply with the printed schedule without written excuse shall be disqualified.

6. Manuscripts: For all Individual Events except Radio Speaking, Extemporaneous and Impromptu Speaking, coaches must be able

to produce in a reasonable amount of time, as determined by the contest management, a typed manuscript or copy of selections to be performed by their students for presentation to the contest manager if requested. Manuscripts must contain identification of sources of quotes. The actual source of non-original cuttings should also be identified on the manuscript. Failure to produce such copy shall result in disqualification of the contestant from the contest.

### 7. Failure to Present Original Selections:

a. Quoted Material: If it is discovered that a contestant has included more than 150 words of direct quotation in his selection, he/she shall be disqualified. In the event of late discovery of a violation of this rule, procedure as outlined in Art. VIII-E-8 below shall be followed.

b. Originality of Material: In all cases where originality of material is questioned, the local contest committee shall be responsible for examining the material and ruling on its eligibility. If a judge suspects that a speech is not original, he should so inform the contest committee and the committee will investigate.

8. Use of Inappropriate Material: If, in the opinion of any contest judge, material which is performed for his/her adjudication is inappropriate for public performance by a high school student, he/she may rank the performance down. If, in the opinion of a majority of the judges, a performance is persistently inappropriate or is flagrantly profane or vulgar, the judges may stop the performance and disqualify the contestant or group from the contest. In either case, judges shall explain their opinions and actions in written critiques, and the judge/contest manager shall forward a copy of the critiques to the IHSA Office. Contest officials shall submit a Special Report to the IHSA. In addition, any report of the use of inappropriate material shall be investigated by the IHSA Executive Director, who shall investigate the allegation and take action if warranted under the provision of IHSA By-law 6.010 and the procedures stated in Art. VI-C and VIII-A of these Terms and Conditions.

9. Late Discovery of Violations: If a violation is not discovered until after the close of the contest in which the violation occurred, the following procedure shall be followed:

a. The contestant, group or school shall be disqualified and advancement to the next succeeding contest shall be denied if the violation is reported to the IHSA Office prior to the next contest. If the violation is not reported until after the next contest, no action shall be taken and the matter shall be considered closed.

b. The rankings of the other contestants in the event shall be revised upward.

c. If the violation is reported to the IHSA Office prior to the next succeeding contest, the winners shall be advanced on the basis of the revised rankings.

d. If the disqualified individual, group or school has won any awards, such

awards shall be returned to the IHSA Office. An attempt will then be made to redistribute these awards on the basis of the revised rankings mentioned above.

### 10. Alternate Qualifier Advancement

a. In the event a qualified student is, for any reason, unable to advance to the succeeding contest, and provided the IHSA Office is notified by the principal of the qualifier’s school at least one day prior to the succeeding contest, the highest-placing contestant from the qualifier’s last qualifying contest in the same event that has not yet been offered the opportunity to advance shall be designated as the alternate(s), their coach shall be notified, and they shall be permitted to advance.

b. Any alternate qualifier(s) shall be treated from that point forward as qualified contestants, and if they are, for any reason, unable to advance to the succeeding contest, the process shall be repeated with the next highest-placing contestant until an alternate qualifier who is able to advance is found, all contestants at the qualifier’s last qualifying contest have been offered the chance to advance, or it is now less than one day before the succeeding contest.

c. If a contestant is involved in a tie in a final round that was broken by judges’ preference for the purposes of sweepstakes tabulation would become an alternate qualifier, all other contestants involved in the tie that was broken by judges’ preference must also be treated as alternate qualifiers.

d. The IHSA Office may, at its discretion, permit alternate qualifier advancement less than one day prior to the succeeding contest, but there is no requirement to do so.

e. In any situation where the student that is unable to advance would have advanced in a position other than the last qualifying place, the places of qualifying student who placed below them but who will advance to the succeeding contest will be adjusted up one place for the purposes of scheduling the succeeding contest so that no places are skipped.

## IX. TOURNAMENT POLICIES

### A. Damage to Property or Equipment

If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

### B. Media Policies

#### 1. Media Personnel

a. Any media person wishing to take photographs will contact the Regional, Sectional, or State Final manager to verify arrangements to take photos at the tournaments. Photographers are welcome to take photos in the commons area. IHSA Regional/Sectional Site Managers names and information can be found

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on the IHSA website or by contacting the IHSA Office.

b. Photography is NOT allowed in rooms while rounds are taking place, however, reporters are invited and encouraged to sit in on rounds as spectators.

c. At all levels of IHSA competition, a media area may be set aside for photographs. All participating students will be invited and encouraged to make themselves available during the tournament for the Official IHSA Photographer as well as other local media outlets.

d. Results from each level of the tournament can be obtained by logging into the IHSA website and choosing the appropriate activity. Results will be posted for Regionals and Sectionals as soon as the tournament concludes. State Final results will be posted as soon as possible following the tournaments.

### 2. Managers

a. May arrange a room for photographers and students to gather for photo opportunities.

b. Will post any information for all participating students to have the opportunity to meet with area media.

c. Will cooperate fully with media personnel to arrange photo opportunities and ensure coverage of all levels of the tournament.

### C. Tobacco Products:

No coach, student or any other person connected with a school shall be permitted to use tobacco products during the contest, either during preparation times or performances.

### D. Use of Inhalers:

A student with asthma may possess and use his/her medication during an IHSA competition, while under the supervision of school personnel, provided the school meets the outlined procedures of self administration in the Illinois school code.

### E. Alcoholic Beverages and IHSA State Series Events:

The possession, distribution, sale and/or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted.

### F. Special Report Forms and SAWA Reports

Special report forms have been developed to facilitate schools reporting any matter concerning high school programs that merit the attention of the high school principal. These forms can be used for reporting any incidents or problems with a competitor, coach, director or spectator. The forms may also be used to report errors in applying rules or any phase of judging in which a judge should immediately attempt to improve. The SAWA Report form should be used for reporting any instances where a coach, director, participant, judge or spectator has done an exemplary job of Sporting A Winning Attitude. These forms can be found on the IHSA website at [www.ihsa.org](http://www.ihsa.org).

### G. Responsibility for Theft or Other Losses

The IHSA will not be responsible for loss or theft of any personal or school property during the course of a contest.

### H. Prayer at IHSA State Series Contest:

Prayer at an IHSA state series contest that takes place over the public address system is prohibited.

## X. AWARDS

**A. Regional and Sectional:** Medals shall be given to first, second, third and fourth place winners at Regionals, and to first, second and third place winners at Sectionals. A plaque shall be given to the school winning first place.

**B. State Final:** The finalists in each of the Individual Events shall receive medallions. Trophies and team medallions shall be given to the schools winning first, second and third places.

**C.** In case of a tie between two or more schools, an award for the highest place tied shall be given to each of those schools if awards are provided for that place.

## XI. JUDGING

**A.** In accordance with Art. VI-B-4-c, Regional and Sectional managers shall appoint judges after consultation with the entire Contest Committee.

**B. Selection:** Local managers, in conjunction with their contest committees, are urged to select judges from the list of preferred judges supplied by the IHSA Office and to employ those who are located as near the contest center as possible. Also, coaches from participating schools must be available throughout each contest for judging assignments. Judges for the State Final will be selected by the State Contest Committee. Tournament workers and Contest Committee personnel, assigned to work with the tabulation of results, should not be used as judges, except in emergency situations and with the approval of the Contest Committee.

### C. Duties:

1. It shall be the duty of each judge to rank all contestants in each round in the order of the excellence of their performances. Judges may not award the same ranking to more than one (1) individual or group in a given section.

2. A judge shall confer with no one prior to the submission of his ballot to the contest manager. A judge shall not change or revise his ballot after it has been signed and placed in the hands of the contest manager. Judges shall not reveal their decisions to anyone prior to the announcement of results by the contest manager. No one may question a judge's ballot or confer with a judge concerning his decisions unless it is necessary to do so because the ballot is not intelligible or the decisions or rankings were not made in conformity with the rules.

3. In all events, at all contests, each judge shall prepare brief written critiques of the work of each contestant. All critiques shall specify major reasons for ranking. These critiques shall then be made available at the end of the contest to the coach of each competing school.

4. The same judge shall rank all contestants within an event during a given round.

### D. Number:

1. In the Regional contests, one (1) judge shall be used in each preliminary group. In the Sectional contests, two (2) judges shall be used in each preliminary group. Three (3) judges shall be used in the final round of each event at both contests.

2. In the State Final, three (3) judges shall be used in the preliminary rounds of each event. Five (5) judges, preferably two (2) hired and three (3) coaches selected by the State Tournament Contest Committee shall be used in the final round of each event.

3. The number of hired judges shall be determined by the contest manager within the framework of the budget for the contest approved by the IHSA Office. All others are to be coaches supplied by the participating schools and assigned by the contest manager. Each school with an entry at the State Tournament must provide at least one coach to serve as a judge at the tournament.

### E. Judges Compensation:

Judges fees shall be paid as follows:

|             |                   |
|-------------|-------------------|
| Regional    | \$20.00 per round |
| Sectional   | \$20.00 per round |
| State Final | \$25.00 per round |

Each group of performances for which a judge completes a ballot is considered a "round."

Any judge who drives more than 70 miles round trip to the site of a Regional, Sectional, or State Final Contest shall be reimbursed a travel allowance of \$.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office, upon the judges' submission of a travel report form to be provided by the IHSA through the contest managers.



## Dramatic/Humorous Duet Acting (DDA/HDA)

**Definition:** Dramatic and Humorous Duet Acting are the presentations of dramatic or humorous selections by two individuals.

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**Purpose:** The purpose of these events is to give students the opportunity of developing their characterization and acting skills in a confined setting.

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**Material:** Material must come from a single printed, published source and must meet high standards for good literature. Cuttings from plays, verse plays, teleplays, screenplays or other works may be presented. Excluding the introduction, a cutting may include the portrayal of no more than two characters. Material in which an author assigns multiple characters to one actor is acceptable. Combining the lines of two or more characters to create one composite character is prohibited. Assigning a line from the text to a given character for the purpose of transition or continuity is not to be considered the creation of a "composite" character. A transition is considered part of the cutting and may not include portrayal of additional characters. Material other than the author's work must be limited to 15%.

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**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

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**Time Limit:** 8 minutes

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**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

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**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

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**Use of Script, Props, and Visual Aids During Performance:** A table and/or two stools or two chairs will be the only properties permitted. Performers are not allowed to stand on the tables and chairs at any time for liability reasons. A script may not be held. No lights, staging, costumes, makeup, sound effects, etc., will be permitted.

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**Presentation:** Characters may direct dialogue to off stage characters or to silent characters and /or audience. All performances must include an introduction which will name: the author(s) and the title of the material.

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**Standards for Excellence:** The material should provide opportunity for the actors to develop an understandable scene with clear character relationships. The characterization should be believable and consistent with the author's intent. The movement should flow naturally from the characters, giving proper focus on action and reaction. The scene should grow with character insight, plot or mood intensification and thematic statement.

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## Dramatic/Humorous Interpretation (DI/HI)

**Definition:** Dramatic and Humorous Interpretation are the oral presentation of literature.

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**Purpose:** The purpose of these events is to increase the student's understanding of communication of ideas through performance and to encourage the application of theories of oral interpretation.

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**Material:** Material must be from a printed published source and may be from plays, verse plays, teleplays, screenplays or other works. One character plays, monologues and soliloquies will be allowed. Though the performer may select to do multiple monologues, the presentation will be limited to a single work. Material other than the author's work must be limited to 15%.

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**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

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**Time Limit:** 8 minutes

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**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

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**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

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**Use of Script, Props, and Visual Aids During Performance:** No properties of any kind may be used in presenting the readings and the script must not be held.

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**Presentation:** Although body language is not prohibited, it should be used with restraint. All performances must include an introduction which will name: the author(s) and the title of the material.

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**Standards for Excellence:** An understanding of the literature being presented shall be demonstrated by the contestant's communication of the intent of the author, the relationship of the cutting to the work as a whole, and the specific meanings of the passages presented. The selection should be such that the performer can respond emotionally to the thought and mood; the literature should be more than superficial in characterization or development of theme. The delivery should be such that techniques of presentation are not obvious. The performer's voice should reveal the meaning of the selection, as should any bodily movement; the total effect should be real and genuine, rather than artificial and mechanical. Attention should be paid to good pronunciation and articulation, adequate volume, and acceptable vocal quality.

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## Prose Reading (PR)

**Definition:** Prose Reading is the oral interpretation of prose literature.

**Purpose:** The purpose of Prose Reading is to acquaint students with the genre and the application of the principles of oral interpretation.

**Material:** Material must be prose literature. Sources of material include cuttings from novels, short stories, biographies, nonfiction, letters and diaries. The cuttings must contain less than 50% dialogue. Each contestant will prepare one (1) selection. Selections for this event may be chosen from any source deemed appropriate but must come from printed, published sources. Compilations are permissible. The material should be in keeping with acceptable standards for good literature.

**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

**Time Limit:** 8 minutes

**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

**Use of Script, Props, and Visual Aids During Performance:** The script will be held. No properties or visual aids will be allowed.

**Presentation:** Although body language is not prohibited, it should be used with restraint. All performances must include an introduction which will name: the author(s) and the title of the material.

**Standards for Excellence:** The material should be a logical cutting to give the interpretation intended by the author and should give the listener the impression that the presentation is total and complete. The delivery should indicate the reader's familiarity with the material. The contestant should gain eye contact with the audience; his/her voice should be clear and direct and the volume adequate; the total presentation should be natural and interesting.

## Poetry Reading (PT)

**Definition:** Poetry Reading is the oral interpretation of poetry.

**Purpose:** The purpose of Poetry Reading shall be to acquaint students with the genre and the application of the principles of oral interpretation.

**Material:** Each contestant will prepare one (1) program of one (1) or more poem(s). Selections for this event may be chosen from any source deemed appropriate but must come from printed, published sources. Compilations of poems are permissible. The material should be in keeping with acceptable standards for good literature.

**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

**Time Limit:** 8 minutes

**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

**Use of Script, Props, and Visual Aids During Performance:** The script will be held. No properties or visual aids will be allowed.

**Presentation:** Although body language is not prohibited, it should be used with restraint. All performances must include a required introduction which will name: the author(s) and the title of the program and/or the poem(s).

**Standards for Excellence:** The material performed should convey the theme selected. The delivery should be such that the reader conveys the thought of the verse through vocal expression; rhythm should be apparent but not obvious and distracting; tone quality should enhance meaning. The reader should be natural and interesting.

## Oratorical Declamation (OD)

**Definition:** Oratorical Declamation is the oral presentation of persuasive or inspirational material of literary merit, such as editorials, essays, speeches, etc., originally prepared by another person.

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**Purpose:** The purpose of Oratorical Declamation is to acquaint students with notable examples of persuasive or inspirational literature and give them opportunity to develop skills of interpretation and delivery through the preparation and oral presentation of such examples.

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**Material:** Material must come from printed published sources. It is recommended that the material be pertinent to current problems.

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**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

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**Time Limit:** 8 minutes

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**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

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**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

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**Use of Script, Props, and Visual Aids During Performance:** None.

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**Presentation:** The speech shall be presented from memory.

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**Standards for Excellence:** The material should be a logical cutting to give the interpretation intended by the author. The delivery should indicate the speaker's familiarity with the material and should gain direct eye contact with the audience; the speaker's voice should be clear and direct and the volume adequate. If cut, the organization should be clear and focused upon the purpose of the author's original material.

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## Oratory (O)

**Definition:** Oratory is the oral presentation of the work of the student and is designed to persuade.

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**Purpose:** The purpose of Oratory is to guide students in research, organization, and development of a sense of a literary style in a speech designed to express their personal convictions.

---

**Material:** The content, format, style and thought of the material must be the product of the contestant. No more than 150 words in the speech may be direct quotation.

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**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

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**Time Limit:** 8 minutes

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**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

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**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. there is no penalty for speaking less than eight (8) minutes.

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**Use of Script and Props During Performance:** Notes or manuscripts may be used.

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**Presentation:** Students may use notes or manuscripts or speak from memory. An introduction, if used, will be included in presentation time.

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**Standards for Excellence:** The subject of the speech should be of current interest and have a purpose. The material should show preparation, knowledge and clear thinking. The organization should demonstrate a clear, logical development of ideas. The style should demonstrate an effective choice of words and phrases. The delivery should be clear, sincere and interesting and the speaker's appearance effective without being distracting.

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## Original Comedy (OC)

**Definition:** Original Comedy is the oral presentation of the work of the student and designed to entertain.

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**Purpose:** The purpose of Original Comedy is to enable students to employ their creative skills in the writing and presentation of humorous material.

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**Material:** The content, format, style and thought of the material must be the product of the contestant. There shall be no restriction on form. It may be dialogue, monologue or a combination of both. Not more than 150 words of the speech may be direct quotation.

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**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

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**Time Limit:** 8 minutes

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**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

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**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

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**Use of Script, Props, and Visual Aids During Performance:** Notes or manuscript may be used. No properties, visual aids or costumes shall be used.

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**Presentation:** Students may use notes or manuscripts or speak from memory. An introduction, if used, will be included in presentation time.

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**Standards for Excellence:** The material should be one of general interest and not offensive to any audience; should be organized around some unifying idea and should be entertaining. The delivery should be lively and clear; the voice should be pleasing and the volume adequate; the speaker's appearance should provide no distraction.

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## Special Occasion Speaking (SOS)

**Definition:** Special Occasion Speaking is a speech which is the original work of the student and, in which, the student is himself or herself at his or her current age speaking in a realistic situation for the purpose of entertaining an audience. It is a public speaking event.

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**Purpose:** The purpose of Special Occasion Speaking is to provide an opportunity for contestants to present a practical message in an entertaining manner under simulated "real life" conditions.

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**Material:** The content, format, style, and thought of the material must be solely the product of the contestant. Not more than 150 words of the speech may be direct quotation.

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**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

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**Time Limit:** 8 minutes

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**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

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**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc or 1 tic past 8:30, 9:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

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**Use of Script and Props During Performance:** Notes or manuscripts may be used.

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**Presentation:** Students may either use notes or manuscripts or speak from memory. An introduction, if used, will be included in presentation time.

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**Standards for Excellence:** The material for the speech should be organized to suit the subject, purpose, and occasion and to entertain. Though Special Occasion Speaking is a speech to entertain, the entertaining elements should supplement, not replace, the speech structure. Thus, if the entertaining elements were removed from the speech, there would still be a clear speech structure. In a public speaking event, characterization is used as an example, when done by the speaker. It should not be a primary element in the speech. The delivery of the speech should demonstrate the poise and audience contact of the speaker. Pronunciation, articulation, and volume should be adequate; the speaker's voice should be pleasant; the speaker's appearance should provide no distractions.

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## Extemporaneous Speaking (ES)

**Definition:** Extemporaneous Speaking is an event in which a student is given forty-five minutes to prepare an original speech indicating his/her knowledge of current events concerning an assigned topic.

**Purpose:** The purpose of Extemporaneous Speaking is to encourage a student to gain a broad knowledge of current events and to develop the ability to analyze the significance of such events and prepare, in a short period of time, a meaningful speech which can be delivered in a skillful manner.

**Material:** Topics shall concern events which have been of state, national or international importance at any time between the beginning of the current school year and the date of the contest. They shall be worded in the form of question, which does not elicit blanket yes or no responses.

**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

**Time Limit:** 6 minutes

**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

**Time Limit Penalty:** For each full thirty (30) seconds of overtime (6:30.01, 7:00.01, etc or 1 tic past 6:30, 7:00, etc on a sweep hand) the contestant's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other contestants' ranks will not be affected. There is no penalty for speaking less than six (6) minutes.

**Use of Script, Props, and Visual Aids During Performance:** Only notes made during the preparation period are allowed.

**Presentation:** Drawing of topics: contestants shall draw topics according to their order of speaking at intervals to provide each contestant 45 minutes of preparation time., Contest managers shall publish and /or post specific preparation and performance times for each contestant in each round. The contestant shall draw three topics and, within one minute, choose the one on which to speak. The choice shall be recorded by the monitor of the drawing. There will be a separate set of questions for each round. The topic chosen and spoken on will be presented to the judge. Contestants will speak on a different topic in each round. A monitor shall be present during the presentation time to assure that there is no consultation and that only the allowable materials are used. After drawing his or her topic, a contestant may not confer with anyone nor may he or she leave the preparation room without the authorization of the room monitor. The speaker may use an annotated bibliography in addition, consult books, magazines, newspapers and summary notes (not to be construed as a prepared speech outline). Past speeches and/or prepared speech outlines may not be used. Students must provide their own preparatory materials. Computers or other electronic devices may not be used to receive information from any source inside or outside of the room in which the competition occurs. Internet access, use of e-mail, instant messaging, or other methods of receiving information from sources inside or outside of the competition room are prohibited. Electronic retrieval devices are defined as laptop computers, netbooks, iPads, or other portable electronic retrieval equipment. Cell phones or smart phones are prohibited from being used while preparing or before speaking at IHSA tournaments. (See Laptop Use in Extemporaneous speaking document in Rules Book/online) In all contests, the competitor shall begin forty-five minutes after the first contestant has drawn his or her topic. NOTE: Extemporaneous Speaking competition is open to spectators, including all participants.

**Standards for Excellence:** The organization of the speech should be such that the introduction gains attention and previews the main points which are clear and in logical order. The conclusion should be satisfactory. The development of the speech should be such that the speaker does not deviate from his topic, progresses with his topic, and demonstrates a reasonable analysis. The information used by the speaker should be accurate, pertinent and demonstrate a thorough knowledge of the topic. In delivery, the speaker should be poised, hold attention, use language effectively, have a pleasing voice, and demonstrate true extemporaneous style.

## Impromptu Speaking (IS)

**Definition:** Impromptu Speaking is an event in which a student is given two (2) minutes to prepare and six (6) minutes to deliver an original limited preparation speech.

**Purpose:** The purpose of Impromptu Speaking is to utilize creativity and logic to organize and deliver a meaningful speech in a skillful manner.

**Material:** Topics shall be chosen from the following categories: Quotations, Words, Phrases and Proverbs. Categories will vary from round to round. Topics will vary from section to section. In a given round, all students within the same section will speak on a topic of their choice from a selection of three topics. Judges shall see the three topics that the students may select. Topics for each round shall be from the same genre: Quotations, Words, Phrases and Proverbs.

**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

**Time Limit:** Two (2) minutes of mandatory prep time will be given in the performance room and six (6) minutes of speaking time will be allowed.

**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

**Time Limit Penalty:** For each full thirty (30) seconds of overtime (6:30.01, 7:00.01, etc or 1 tic past 6:30, 7:00, etc on a sweep hand) the speaker's ranking from each judge will be lowered by one (1) place. This reduction is mandatory and will be administered by the contest management. The other speakers' ranks will not be affected. There is no penalty for speaking less than six (6) minutes.

**Use of Script, Props, Visual aids During Performance:** Only one (1) note card of any size/type made during the prep time may be used.

**Presentation:** All scheduled Impromptu Speakers will begin in the performing room. The room chair will welcome the speakers and take roll. The speakers will then be dismissed to the hallway. The first scheduled speaker will remain in the competition room. At an appropriate time before each student speaks, the room chair shall give the three impromptu topics to the speaker. The speaker shall select a topic in which to speak and then return the topics to the room chair. After receiving the topics, the student may not leave the room (unless there is an emergency) or consult with anyone during his/her allotted prep time. Preparation materials are limited to a stop watch, writing implement and one (1) note card of any size/type that may be used during delivery. No other material shall be allowed in the Impromptu prep room other than stated above; this includes cell phone devices which could be used as time pieces. Students may not consult published books, magazines, newspapers, journals, articles, speeches, handbooks, briefs, or outlines. No electronic retrieval device may be used. During the preparation period, the contestant shall not receive advice, information or suggestions from anyone. The speaker may not enter the room until their scheduled speaking time and must remain after they have finished speaking unless they are double entered and ask permission to leave to perform in another round. Students who leave the room due to double entries must not share the topic or genre with other students. Compromising the confidentiality of the topic(s) may result in disqualification. The other speakers shall proceed in like manner, in the order of speaking. Spectators must remain in the room until all contestants have finished speaking. The same three topics shall be used by each section. A different category will be used for each round. Immediately upon opening the envelope and reading the topics, prep time has begun and the student shall have **two minutes** to prepare a speech without consultation and without references to prepared notes in the Impromptu competition room. Students may not enter the competition room until the room chair directs them to enter. Cell phones or smart phones are prohibited from being used for all limited prep events at IHSA tournaments.

**Standards for Excellence:** The organization of the speech should be such that the introduction gains attention and previews the main points which are clear and in logical order. The conclusion should be satisfactory. Speakers should demonstrate reasonable creativity in analysis, logic, and exposition of the topic and literary devices. In delivery, the speaker should be poised, hold attention, use language effectively, and demonstrate variety in mechanics.

## Radio Speaking (RS)

**Definition:** Radio Speaking is the presentation of a newscast, including a commercial.

**Purpose:** The purpose of Radio Speaking is to encourage concentration on delivery and style.

**Material:** A script approximately fifteen (15) minutes in length will be supplied by the IHSA office. From this, the contestant will prepare a newscast by deleting any parts or items. No new content may be added except transition sentences, introductions and conclusions. Contestants may enter the preparation room with pre-prepared outside content as long as it is limited exclusively to transition sentences, introductions, or conclusions. Contestants may prepare content for their newscast in the preparation room before their preparation begins as long as the content that they prepare is limited exclusively to transition sentences, introductions, or conclusions. However, the use of creative transitions, commentary and colorful verbs in sports, weather and the commercial is allowed to enhance the performance. The newscast will include a commercial advertising some well-known product or service. A prepared commercial supplied by the IHSA office will be given to each contestant and must be used. A different script and commercial will be supplied for each round.

**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

**Time Limit:** 4:50 to 5:05 with the contestant expected to finish at 5:00

**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

**Time Limit Penalty:** If the contestant does not finish within the time allowed, 4:50 to 5:05, he/she will be ranked last in the round and the other contestants' ranks will be adjusted.

**Use of Script, Props, Visual Aids During Performance:** The contestant will read from the script developed during the preparation period. The student may not utilize any electronic or mechanical device in his or her performance other than the microphone provided by the management and a timing device.

**Presentation:** Different Scripts and additional preparations periods will be provided prior to each preliminary round and the final rounds at all levels of competition. Contest managers shall publish and/or post specific preparation and performance times for each contestant in each round. During the preparation period, the contestant shall not receive advice, information or suggestions from anyone. The local manager shall provide one fairly large room for the preparation period and all contestants at a given contest shall use this same room. A supervisor shall be in charge of the room, and it shall be his or her duty to see that all the rules regarding the preparation period are observed. The preparation period shall begin approximately forty-five (45) minutes before the contest is scheduled to begin. The contestants will speak into a standard public address microphone, preferably while seated at a table. The speaker units must be arranged so that the speaker's voice will be clearly audible to the judge or the audience. Contestant should perform in an adjoining room or behind a screen. Each competitor shall have the option of requesting a microphone check prior to beginning his or her performance. If requested, such an opportunity shall be granted. Timing shall begin with the first word spoken by a competitor (not including the microphone check prior to the performance). A 'countdown' does not count as part of a microphone check and should not be used. All words spoken after timing begins will be considered to have gone out 'on the air' as part of the newscast. Cell phones or smart phones are prohibited from being used for all limited prep events at IHSA tournaments.

**Standards for Excellence:** The organization of material should be logical; transitions should be smooth. The delivery should include a clear, pleasant and confident voice; the rate should be understandable and varied; news items should be separated by pauses and changes in pitch; correct emphasis and phrasing of thought should be apparent. The time limit is 4:50 to 5:05 with the student expected to finish at 5:00 minutes.

## Informative Speaking (INFO)

**Definition:** Informative Speaking is the original expository oral presentation of the student.

**Purpose:** The purpose of Informative Speaking is to guide students in research, organization and the development of a sense of literary style in speech designed to express their own interests.

**Material:** The content, format, style and thoughts of the material must be the original product of the student. No more than 150 words in the speech may be direct quotation. A fabricated topic/subject may not be used. A student may not use any portion of his/her original oratory if double entered at the tournament.

**Appropriateness of Material:** See Art, VIII-A-1-2 of the Individual Events Terms and Conditions.

**Time Limit:** 8 minutes

**Timekeeping Procedures:** See ART VIII-D of the Individual Events Terms and Conditions.

**Time Limit Penalty:** For each full thirty (30) seconds of overtime (8:30.01, 9:00.01, etc. past 8:30, 9:00, etc. on a sweep hand) the speakers' ranking from each judge will be lowered by one (1) rank. This reduction is mandatory and will be administered by tournament management. The other speakers' ranks will not be affected. There is no penalty for speaking less than eight (8) minutes.

**Use of Script, Props, and Visual Aids during Performance:** Notes or manuscript may be used. Visual aids may not be included in the presentation.

**Presentation:** Students may use notes, manuscripts or speak from memory. An introduction, if used, will be included in presentation time.

**Standard for Excellence:** The student should describe, clarify, illustrate or define an object, idea, concept or process. The topic of the speech should be of current interest and have a purpose. The material should show preparation, knowledge and clear thought. The organization should demonstrate clear, logical development of idea. The style should demonstrate an effective choice of words and phrases. The delivery should be clear, sincere and interesting and the speaker's appearance should be effective without being distracting.



## Laptop Use in Extemporaneous Speaking

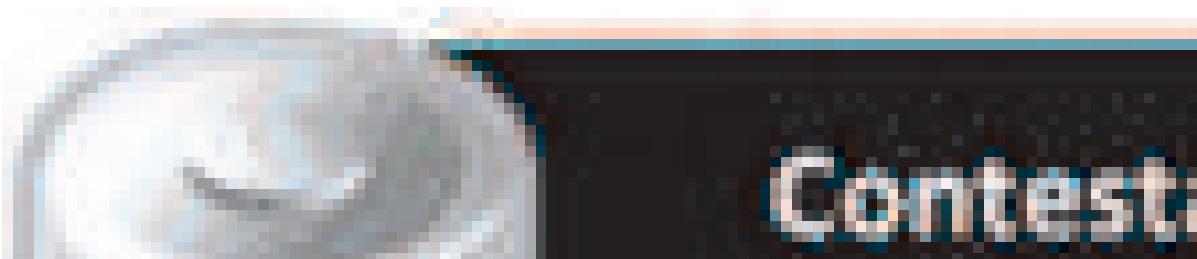
- a. Extemporaneous Speaking contestants may make use of electronic storage/retrieval devices to store and to retrieve their subject files in the IHSA Individual Events Series. Students can retrieve extemporaneous files to read, but cannot write speeches or organize their thoughts on the computers. **This rule in no way prevents students from still utilizing traditional paper copy files to enable the competitor to successfully compete in Extemporaneous Speaking. The IHSA takes no position on which form of file storage is preferable for use by any given student.**
- i. Electronic retrieval devices are defined as laptop computers, netbooks, iPads, or other portable electronic retrieval equipment. Secondary devices such as flash drives or external hard drives are allowed as well. **Cell phones or smart phones are prohibited from being used while preparing or before speaking.**
- ii. **Source Materials:** Students may consult published books, periodical articles, newspaper articles, think tank articles, government reports or journal articles saved on their electronic retrieval device **or present in hard copy form** provided:
  - 1. There are no notations made within or on the saved article other than citation information.
  - 2. Any highlighting or underlining of the articles is done in only one color within each article. Bolding, italicizing, or any other manipulation of the original text of sources (other than highlighting or underlining as previously stipulated) is prohibited.
- iii. No other source materials will be allowed in the Extemporaneous prep room other than stated above. Pre-written Extemporaneous speeches, past speeches, handbooks, briefs, notes or outlines are prohibited from the prep room, **whether stored electronically or present in hard copy form.**
- iv. **Power Source:** Power plugs or outlets may not be used in the prep room at any time. All computers used in the prep room must be battery operated at all times.
- v. Competitors are responsible for making certain their electronic retrieval devices are fully charged at the start of each competition day and for proper power management ensuring that their device remains functional throughout the competition day. Contestants may not use external power sources in the prep room, such as wall outlets and/or extension cords.



## Laptop Use in Extemporaneous Speaking, Continued

- vi. **Internet:** Extemporaneous Speaking contestants shall not access the Internet or communicate electronically with any other individual while in the prep room. All computers must comply with the following provisions:
    - 1. Computers equipped with removable wireless cards must have the cards removed before the beginning of any round of competition. It is the responsibility of the contestant to disengage the equipment.
    - 2. Computers with built-in wireless capability may be used only if the wireless capability is disabled. It is the responsibility of the contestant to disable the equipment.
    - 3. Wired connections (Ethernet or phone) during rounds of competition are not permitted.
    - 4. Computers or other electronic devices may not be used to receive information from any source (coaches or assistants included) inside or outside of the room in which the competition occurs. Internet access, use of e-mail, instant messaging, or other means of receiving information from sources inside or outside of the competition room are prohibited.
    - 5. **Penalty:** Contestants found to have violated provisions 1 through 3 above will be ranked last in the round. Contestants found to have violated provision 4 (above) will be disqualified from the tournament.
  - vii. **Liability:** Extemporaneous Speaking competitors accept full responsibility for the safety and security of their electronic retrieval devices throughout the entire course of all IHSA Tournaments. The IHSA and host schools do not assume any liability for the computers. Students are welcome to use Kensington locks or other such devices to secure their computers in the prep room. Students, parents, and coaches should be aware that the students are bringing and using the computers at their own risk. The IHSA or host schools are not responsible for lost, stolen, or broken computers.
  - viii. **File Monitoring:** The IHSA retains the right to view and search any electronic retrieval devices to ensure compliance with any and all rules at any IHSA tournament. Once competition begins, the history on the computer should not be deleted.
  - ix. Devices should be muted in the prep room. Contestants should not play games or engage in other distracting activities on their electronic devices in the prep room. Tournament officials may ask a student to power-off the device if it becomes distracting.
  - x. For invitational level competition, students from the same school may share computers during preparation. However, communication among contestants during preparation time is strictly prohibited.
- b. **Penalty:** If a speaker uses a contraband device, s/he will receive last in the round and may be disqualified from the tournament.

(Rules adapted for use by the IHSA from the National Forensic League rulebook.)



# 2013-2014 PERFORMANCE IN THE ROUND

## *IHSA Speech Contest “Special Event”*

The purpose of Performance in the Round is to provide students with opportunities for expanded performance at the Individual Events State Series.

### **THE RULES FOR PERFORMANCE IN THE ROUND:**

#### **1. DEFINITION OF THE EVENT:**

Performance in the Round will involve three or more students performing original or scripted literature. Performance may be humorous or dramatic in nature and will be staged in the round with the audience in an arena arrangement and the performance space in the center of the area. (The audience will be placed around the performance space at an appropriate distance as allowed by the performance area from the circle allowing for adequate movement.)

#### **2. SPECIFIC RULES & GUIDELINES:**

a. The actual performance space shall be in a 16 foot diameter taped circular area. This may be in a classroom, study hall, cafeteria, gymnasium, or on a stage, etc. Except for music, all performance elements, including off stage dialogue, must be within the 16-foot circle.

b. No auxiliary/supplemental lighting cues shall be used. Facility lighting will remain on at all times.

c. No scenery may be used.

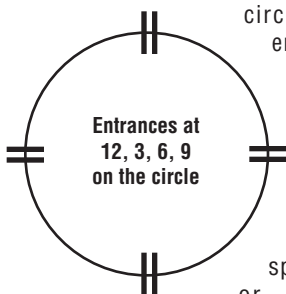
d. Performance groups may only use 10 standard chairs (not folding ones) and 2 tables which will be provided by the host school. The tables should be standard; it is suggested that the table be approximately 30" x 40". Schools will not be allowed to bring additional tables, chairs, stools, set pieces, etc.

e. Only personal hand props and costumes may be used. Footwear must be worn.

f. Live or electronic music/sound may be used. If used, music should enhance the performance, not dominate the performance. Character or characters performing solo or ensemble singing initiated within the performance circle must resolve

itself upon leaving the circle. Solo or ensemble singing initiated while outside of the circle should support contextual mood and not represent a specific character or characters

intensions and must resolve itself upon entering the performance circle.



g. After the physical set-up, the circle is cleared. The actual performance begins as soon as the title of the performance, author, and name of the school performing is announced. Timers shall start the clock with the first identified audio and or visual element inside or outside of the performance circle.

h. Performers may enter and leave the performance space aisles as dictated by the director and/or script.

i. Entrance and exit for Regional, Sectional, and State Final: See Illustration.

Judges seating positions must be approved by the committee the day of the performance.

Judges need to be positioned an equal distance apart from one another around the circle, as reasonably possible. Avoid sitting judges directly beside aisle.

j. Performers are not allowed to stand on tables and chairs at any time for liability reasons.

k. General Penalty for Violations by Contestants: Unless otherwise specified in the rules, the penalty for rules violations in any round of competition throughout the entire contest series shall be that the contestant's ranking in the round where the violation occurs be changed to last and the ranks of other contestants will be adjusted as necessary.

#### **3. STANDARDS FOR EXCELLENCE:**

a. The material should provide an opportunity for the performers to develop an understandable sequence, with coherence and clarity.

b. The movement should flow naturally from the performers, giving proper focus to action and reaction. The performance should use space effectively to provide for optimum visual effects.

**4. MATERIAL:** Material performed in Performance in the Round may include original or published materials. Excerpts, full length works, adaptations, and compilations are permissible. Material must conform to the IHSA rules for appropriateness (See Article VIII-A of the IHSA Speech Rules Book).

**5. TIME LIMIT:** Performances shall not exceed 15 minutes in length from the initial performance element to the final performance element.

a. Two timers shall keep time and follow the same procedures as are used in the regular Individual Events. (See Article VIII-D of the IHSA Speech Rules Book.)

b. In addition to the actual performance time, each group performing will have an additional 30 seconds to “set up” and an additional 30 seconds to “take down” their materials.

c. The time limit for a PIR performance is fifteen (15) minutes. When a timer's watch is read to determine time, a reading of 15:30.00 or less will not be considered a time violation. If a watch reads 15:30.01 or greater on a digital watch, or is a tic past 15:30 on a sweep-hand watch, the time will be considered to be 15:30.01. If both timers watches confirm that a performance ran more than 15:30.01 minutes from the initial cue to the final performance element, the performance shall be penalized one (1) rank per judge for each full thirty (30) seconds of overtime.

**6. ENTRY LIMIT:** A school may only have one entry for Performance in the Round at the Regional Contest. Individuals entered in Performance in the Round may NOT be entered in any other event at the same tournament. Substitutions and changes in entries are permitted with the following limitations:

a. After the Regional Entry meeting, changes with any original entries may be made by notifying the IHSA office and the contest manager in writing.

b. Substitutions and/or additions for personnel may be made provided the IHSA office and the local contest manager are notified in writing at least one (1) day prior to the contest. Exceptions may be permitted only in cases of illness or other extenuating circumstances and provided the principal attests in writing that the substitute is eligible. Note: A student who competed in the Regional/Sectional Individual Events contest and does not advance in an individual event at any level cannot be substituted/added to a PIR cast. The penalty will be disqualification of a school if they violate this rule.

**7. JUDGING:** Each Performance in the Round will perform only once, and a panel of three judges shall be used to determine the winners.

a. At the Regional & Sectional Tournaments, the three judges' rankings shall be tabulated and a summation made of the rankings. The entry whose total of rankings is lowest is the winner; the entry with the second lowest total is second, etc.

b. The top four finishers in each Regional shall advance to the Sectional. The top three in each Sectional shall advance to the State Tournament.

c. At the State Tournament, the 18 qualifiers from the six Sectionals will be divided into two sections of nine performances each. Entries in each section will perform once and be ranked by a panel of three judges. The three performances in each section with the lowest cumulative rankings will advance to the finals along with any performance whose

total of rankings is lower than the total of rankings for the third place performance in the opposite preliminary group. The final round will be conducted during the Saturday morning of the State Tournament. The finals will be judged by a panel of five judges; each judge will rank the performances first through 6th (no ties). The high and low rankings will be discarded, and the remaining ranks will be added. The performance group with the lowest cumulative rankings is first; second lowest is second, and so on. At the State Finals if a tie occurs, the tied competitors shall be separated from all other competitors and assigned relative rankings. If there is still a tie, then the ranks assigned by all five (5) judges will be considered, and the contestant with the lowest total of five rankings will be declared the winner.

**8. TIES:** In the event of a tie for advancement to the next contest or to the Finals of the State Finals, all tied entries shall advance.

**9. TEAM POINTS:** Team points will not be tabulated for this event.

**10. AWARDS:** At Regionals and Sectionals the first place teams will receive a plaque.

State Final: Medallions will be awarded to the team members of the first place team. Plaques will be awarded for first, second and third place performances.

**11. EVENT FEES:** There will be an event fee of \$20.00 per performance group entered at the Regional, Sectional, and State Contests.

**12. JUDGES FEES:** Judges fees shall be paid at \$10.00 per performance judged for Regional, Sectional and State Final competition.

Any judge who drives more than 70 miles round trip to the site of a Regional, Sectional, or State Final Contest shall be reimbursed a travel allowance of \$.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office, upon the judges' submission of a travel report form to be provided by the IHSA through the contest managers.



## Illinois High School Association Judges Top 15 List

\_\_\_ Regional

\_\_\_ Sectional

Site:

\_\_\_ State

Rank order your selection of the top 15 I.E. judges - these names will be confidentially secured and used when selecting our top state series judges. Copies of critique sheets may be included. Please report any concerns with judges to the IHSA.

| <u>Judge Name</u> | JUDGE | <u>Contact Info.</u> | RANK | <u>1 through 15)</u> |
|-------------------|-------|----------------------|------|----------------------|
| _____             |       | _____                |      | _____                |
| _____             |       | _____                |      | _____                |
| _____             |       | _____                |      | _____                |
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| _____             |       | _____                |      | _____                |
| _____             |       | _____                |      | _____                |
| _____             |       | _____                |      | _____                |

Tournament Management  
(Regional/Sectional Committee)

Rating \_\_\_\_\_

Please return this form to:  
**Susie Knoblauch. IHSA. 2715 McGraw Drive, Bloomington, IL 61704**  
**Fax: 309-663-7479**

# 2013-2014 Drama/Group Interpretation Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2013-2014 IHSA Drama/Group Interpretation Tournament Series.

## I. SCHOOL CLASSIFICATION

Competition in the IHSA 2013-2014 Drama/Group Interpretation Tournament Series will be held for all member schools without classification.

## II. DATES AND SITES

A. The state shall be divided into six (6) Sectionals. The number of competing schools, travel distance, geographical location and the number of entries shall be primary factors in the determination of number and boundary lines for these Sectionals.

### B. Dates for the contests are:

Sectional March 21-22, 2014  
State Final March 28-29, 2014

C. Sites for Sectional contests shall be posted on the IHSA website at [www.ihsa.org](http://www.ihsa.org).

D. The State Final Drama/Group Interpretation Contest site is Sangamon Auditorium at the University of Illinois in Springfield.

## III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURES, ELIGIBILITY, AND ON-LINE LIST OF PARTICIPANTS

The policies for Original Entry Deadlines, Late Entries and Late Withdrawals shall be the policies and procedures regarding entries for all IHSA-sponsored activities, included in the 2013-2014 Entry Policies and Procedures which can be found in the Schools Center on the IHSA website.

### A. On-line Entries

All member schools must enter their school into the state series competition through the IHSA Schools Center on the IHSA Website at [www.ihsa.org](http://www.ihsa.org). **The deadline for entry is November 1, 2013.** The 2013-14 Entry Policies and Procedures outlining the online entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

Competing schools are responsible for Event Fees as described in Section IV. **Checks for Event Fees should be made payable to the host school for Sectionals and to the University of Illinois at Springfield for the State Final.**

### B. Late Entries

Any attempt to enter a sport or activity on-line after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrative officer in charge of that sport/activity. The penalty for late entry shall be a payment of \$100.00.

### C. Breach of Contract By-law 6.041 (Withdrawal Procedure)

1. To withdraw without penalty, the school principal must notify the IHSA office, in writing, of the school's team withdrawal from Drama Group Interpretation State Series prior to **December 1**.

2. Withdrawal after **December 1** but before **March 3, 2014** will result in a school being liable for payment of a \$100.00 late withdrawal penalty.

3. If a school withdraws one or both entries after **March 3, 2014**, the school shall be liable for all event fees (\$75 for Drama and/or \$75 for Group Interpretation) for each events withdrawn and shall be assessed an additional penalty in the amount of \$100.

4. If a school does not officially withdraw and/or does not show up for competition at any level of the state series, the school will be assessed the penalties in "2" and "3" above and if applicable, the school may be charged for any additional financial loss sustained by the offended schools or the Association as a result of such breach (*Judges' fees if applicable*). **The school shall also be considered in Breach of Contract under the terms of the IHSA By-law 6.040, and the matter shall be reported to the IHSA Board of Directors for disposition.**

### D. Eligibility

All member schools in good standing may enter 1 (one) team in Drama and 1 (one) team in Group Interpretation under the provisions of IHSA By-law 4.071. The principal is the official representative of his/her school in all interscholastic activities, and the responsibility for seeing that all students from his/her school entered in Drama/Group Interpretation contests are eligible under the rules shall rest with the principal. All correspondence with the IHSA Office must be conducted through the principal.

In each contest in which a school is represented, the principal shall have present, an adult, preferably a member of the faculty, who shall supervise and be responsible for the conduct of the participants and other persons from the school. A school's failure to comply with this provision shall result in disqualification of its contestants.

### E. On-line List of Participants

#### 1. List of Participants Deadline

Each school must complete the **On-line List of Participants by the deadline date of March 3, 2014**. The deadline date of March 3, 2014 (standardized date of the first Monday of week 35) shall only include the performance title and author, not the entire cast list. **The entire final cast list shall be due online March 10, 2014** (standardized date of the first Monday of week 36) prior to sectional competition. It is no longer necessary for the Principal to sign the form. If a school does not submit the On-line List of Participants by the deadline, coaches and/or participants from the school are subject to penalties which could include, but not be limited to being ruled ineligible to compete in the State Series **and/or charged \$100.00. Confirmation of receipt of On-line List of Participants:** Schools should login to their School Center site on the IHSA website and go to the Activity Tracker. The Activity Tracker will show

"Completed", if you have checked the button indicating you have finished with your report. If it doesn't indicate "Completed", then you must go back into your schools List of Participants and check the button on the Online List of Participants indicating you are finished with your report.

Note: All participants must be eligible students under the provisions of IHSA By-law 4.071. (This includes all cast and crew members.)

Note: It is **recommended** that each sectional site conduct a sectional meeting prior to the contest to allow competing schools an opportunity to view the performance spaces and address any questions or issues prior to the contest. This meeting shall not be held during the regular school day.

#### 2. Entry Limitations

a. Schools are permitted one entry in Dramatics and one in Group Interpretation at the Sectional Contests.

b. Individual students may participate in both Drama and Group Interpretation.

c. No individual or school may perform any of the same lines from a given piece of literature in the Drama and/or Group Interpretation competition more than once in any five (5) year period.

d. No school may perform any part of the same piece of literature in Dramatics and/or Group Interpretation in the current year.

e. Substitutions and changes in entries are permitted with the following limitations:

1) Changes in Original Entries may be made prior to the final date for acceptance of Original Entries, by notifying the IHSA Office in writing.

2) Substitutions and/or additions for personnel in Dramatics and Group Interpretation at any contest may be made provided the local contest manager and the IHSA office are notified at least one (1) day prior to the contest. Exceptions may be permitted only in cases of illness or other extenuating circumstances and provided the principal attests in writing that the substitute is eligible.

#### 3. Approval of Material

The principal is required to see and approve both the selection and performance of all material including substitute material, to be used by contestants from the member school in the contest series.

## IV. HOST FINANCIAL ARRANGEMENTS

A. Schools will be required to pay event fees for all entries listed on the Assignment page which can be found on the IHSA website at [www.ihsa.org](http://www.ihsa.org) after December 1. No contestant from a school will be permitted to compete if such fees are not paid. **Checks for event fees should be made payable to the host school for Sectionals and to the University of Illinois at Springfield for the State Final.** Event fees shall be:

|                      | Sectional | State   |
|----------------------|-----------|---------|
| Dramatics            | \$75.00   | \$75.00 |
| Group Interpretation | \$75.00   | \$75.00 |

B. **Special Costs:** If the properties and equipment for any Dramatics entry are not readily available at the host school, then the school desiring such items must assume responsibilities both for securing and transporting them.



**C. Judges Fees:** Judges Fees shall be:

|                      |                                |
|----------------------|--------------------------------|
| Sectional            |                                |
| Dramatics            | \$20.00 per play judged        |
| Group Interpretation | \$15.00 per performance judged |
| State Final          |                                |
| Dramatics            | \$20.00 per play judged        |
| Group Interpretation | \$15.00 per performance judged |

Any judge who drives more than 70 miles round trip to the site of any contest in the IHSA State series shall be reimbursed a travel allowance of \$.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office upon the judges' submission of a travel report form to be provided by the IHSA through the contest managers.

**V. TOURNAMENT ASSIGNMENTS**

Sectional Assignments can be found on-line at [www.ihsa.org](http://www.ihsa.org) after Dec. 1.

**VI. TOURNAMENT STRUCTURE AND TIME SCHEDULES**

**A. Contest Management**

In all cases in which a member school is selected as a contest site, the principal of the high school shall assume responsibility for the contest. The principal may, however, delegate the authority to manage the contest to another staff member. In case the site is not located in a member school, then the IHSA Board of Directors shall appoint a local manager. Contest managers shall be responsible for all aspects of contest administration.

**B. Contest Committee**

Sectional Managers shall appoint a Contest Committee to be comprised of three (3) directors from three (3) different schools assigned to the contest site while striving to have a balanced representation of Drama and Group Interpretation directors. Participating schools shall be notified of the names of committee members at least five (5) days prior to the date of the contest.

The functions of the Contest Committee shall be:

1. to aid the manager in planning, organizing and administering the contest;
2. to interpret the rules when necessary; and
3. to serve as a panel to select contest judges.

All Sectional and State Final Committee members must be consulted about potential judges prior to the selection/hiring of any person. Written consensus of the committee shall be required for each judge employed.

For the State Final a Contest Committee composed of selected Drama and/or Group Interpretation coaches and a representative from the IHSA Speech Advisory Committee will be appointed by the IHSA Office to assist the Host manager for the State Final.

**C. Authority of Contest Manager and Contest Committee**

1. Sectional Contests.  
The contest manager shall be authorized

to conduct the contest under the provisions of these Terms and Conditions. However, if a situation develops in which there is an apparent unfairness to a Drama/Group Interpretation Entry, and which is determined to be the result of an administrative or judge's error, the manager shall consult with his/her Contest Committee and determine the manner in which the situation shall be resolved. However, managers shall not have the authority to advance the Drama/Group Interpretation entry affected by an unfairness to the state contest. In addition, the manager shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to apply penalties for violations of contest rules. In all cases, he/she shall consult with the contest advisory committee prior to making a decision in any such matter. Decisions of the contest manager in all cases herein described shall be final.

The authority and responsibility of the contest manager and his/her contest committee shall end when results are announced at the contest awards assembly. Any question relative to contest rules or any aspect of the contest which arises following the announcement of results shall be referred directly by the principal of the school involved to the IHSA Office. The IHSA Office will give consideration to questions relative to administrative and/or clerical matters only, and will do so only, through the end of the first Monday following the completion of the contest involved. In compliance with IHSA By-law 6.033, protests or challenges relative to the decision of any judge will not be considered.

**2. State Final Contest.**

The State Final Contest Committee shall be authorized to conduct the contest under the provisions of these Terms and Conditions. If a situation develops in which there is an apparent unfairness to a Drama/Group Interpretation Entry, and which is determined to be the result of an administrative or judge's error, the Committee shall determine the manner in which the situation shall be resolved.

In addition, the Contest Committee shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to apply penalties for violations of contest rules. Decisions of the Contest Committee in all cases herein described shall be final.

**D. Programs**

1. Sectional: The order of performance for Dramatics and Group Interpretation shall be established by the local contest manager in consultation with the contest committee using a blind draw, except where adjustments are necessary to accommodate Friday night performances, to permit students to participate in two events and/or to separate identical selections. Competition shall begin on Friday evening, with schools being given opportunity to volunteer for a Friday evening performance time. If volunteers are not secured, the local manager and Contest Committee shall randomly assign schools for Friday evening performances.

**2. State Final**

a. Dramatics: Performance order in Dramatics shall be made randomly by the IHSA office. An attempt will be made to separate duplicate entries. Adjustments for double entries will be made as necessary.

Groups will then perform under the following time schedule in accordance with a performance order established by the IHSA Office:

|           |            |           |            |
|-----------|------------|-----------|------------|
| Friday:   | 8:30 a.m.  | 1:30 p.m. | 6:30 p.m.  |
|           | 9:45 a.m.  | 2:45 p.m. | 7:45 p.m.  |
|           | 11:00 a.m. | 4:00 p.m. | 9:00 p.m.  |
| Saturday: | 8:30 a.m.  | 9:45 a.m. | 11:00 a.m. |

**b. Group Interpretation:**

Performance order in Group Interpretation shall be made by the IHSA office. An attempt will be made to separate duplicate entries. Adjustments for double entries will be made as necessary. Groups will then perform under the following time schedule.

|         |            |           |
|---------|------------|-----------|
| Friday: | PRELIM A   | PRELIM B  |
|         | 8:00 a.m.  | 2:45 p.m. |
|         | 8:40 a.m.  | 3:25 p.m. |
|         | 9:20 a.m.  | 4:05 p.m. |
|         | 10:00 a.m. | 4:45 p.m. |
|         | 10:40 a.m. | 5:25 p.m. |
|         | LUNCH      | DINNER    |
|         | 11:50 p.m. | 6:40 p.m. |
|         | 12:30 p.m. | 7:20 p.m. |
|         | 1:10 p.m.  | 8:00 p.m. |
|         | 1:50 p.m.  | 8:40 p.m. |

Post Finalists – Directly after the last performance

|           |            |                       |
|-----------|------------|-----------------------|
| Saturday: | 8:30 a.m.  | 11:50 a.m.            |
|           | 9:20 a.m.  | 11:00 a.m.            |
|           | 10:10 a.m. | 12:40 p.m.            |
|           |            | (1:30 p.m. if needed) |

**E. The Report of Sectional Winners will be completed online by the Sectional Manager.** This shall be the official entry form for the State Final. Event fees for qualifying Dramatics and/or Group Interpretation groups shall be paid upon arrival at the Sectional and State Final sites. Qualifying groups for whom fees are not paid as prescribed shall not be permitted to participate.

**F. Royalties**

The Association assumes no responsibilities for the payment of royalties or other fees connected with the performance of any material in the Dramatic/Group Interpretation contest series.

**G. Timekeeping**

1. Two (2) timers, using stopwatches, shall be required. No time signal shall be given by either timekeeper.

2. The director of each Group Interpretation shall describe to the timers and a representative of the Contest Manager, prior to the start of the performance, the precise moments of the initial cue and the final performance element. Timers shall use these suggestions as guidelines to start and stop watches. However, timing of the production will begin with the first performance element and conclude with the final performance element.

3. In Drama prior to the start of the performance the director shall describe to the timers and a representative of the Contest Committee a precise moment of the initial cue and the final performance element. However, timing of the Drama production will begin with the first performance element and conclude with the final performance element. No element of production or performance, including any stage lighting, house

lighting, or sound, may begin prior to the announcement of the play. Following the last element of production or performance, the stage shall go dark and actors shall exit.

#### **H. Special Rules and Limitations**

1. Tardiness or Absence: If any group is not ready to perform at its scheduled time, the management shall be under no obligation to assign it a later hour and shall not so assign it if it would delay the program.

2. In Dramatics:

a. Performing groups shall have a total maximum of fifteen (15) minutes elapsed time in which to unload their vehicle(s) and store their entire set in a designated storage area. Any group exceeding this time limit shall automatically be dropped one (1) rank per judge per 30 seconds overtime. If needed, groups will be allowed five (5) minutes after the set strike to move their set from the strike area to the designated loading area. Any group exceeding this time limit shall automatically be dropped one (1) rank per judge per 30 seconds overtime.

b. Performing groups shall have a total maximum of twenty (20) minutes elapsed time in which they must both set up and strike the staging and set for performance (e.g. If sixteen (16) minutes are used to set up, then four (4) minutes are available for striking). Set up and strike time shall include any adjustment, addition or removal of lighting instruments. Any group exceeding this time limit shall automatically be dropped one (1) rank per each 30 seconds. Each school may call for a non-timed safety check after its set is up. However, this check should be made only if there is a possibility of a failure in the power source from the host school or if there is the possibility of danger to the general welfare of the cast, crew and audience. The safety check may not be used to move props or readjust lighting or sound levels or anything that has to do with set-up of the play. If a host site has difficulties or a dangerous situation arises, the committee members and host(s) of the contest will decide the necessary course of action.

The clock timing set-up for each performance shall be started when the first movement of any set pieces is made from the designated storage area to which the set was unloaded from the vehicle(s), and stopped at the cue of the director when the crew is off stage (wings or house). If a participant is injured during the set up and/or striking phase of the performance, the clock may be stopped by the manager until the emergency is addressed. After the performance, the clock will start at the cue of the director when the crew is off stage (wings or house) and be stopped when the last set piece is placed into the designated strike area.

Following this non-timed check, the set-up timing watches may be started again to permit the stage crew to make further adjustments within the time limit. No other start or stop of the watch shall be allowed.

#### **VII. ADVANCEMENT OF WINNERS**

##### **A. Advancement of Winners**

1. Dramatics: The winners of first and second places in each Sectional shall advance to the State Final. Ties for advancement will be broken according to Article VII-B-3.

2. Group Interpretation: The winners of first, second and third places in each Sectional shall be advanced to the State Final. Ties for advancement will be broken according to Article VII-B-3.

##### **B. Determination of Winners**

1. Sectional (Dramatics and Group Interpretation): The five (5) judges' rankings for each entry shall be listed by the contest manager. The highest ranking and the lowest ranking shall be discarded for each group, and only the three (3) intermediate rankings for each entry shall be considered in determining its final standing. The entry with the lowest total of intermediate rankings is the winner of the event; the next lowest is second, etc., through the list.

2. State Final

a. Dramatics: The five (5) judges' rankings for each entry shall be listed by the contest manager. The highest ranking and the lowest ranking for each play shall be discarded and only the three (3) intermediate rankings for each entry shall be considered in determining its final standing. The entry with the lowest total of intermediate rankings is the winner of the event; the next to lowest is second, etc., through the list.

b. Group Interpretation: The rankings assigned by all five (5) judges in each preliminary group shall be listed and totaled by the contest manager. The highest ranking and the lowest rankings for each entry shall not be considered in determining its final standing in its preliminary group. The three (3) performances from each preliminary group with the lowest totals of judges' rankings (after high and low are discarded) shall be advanced to the finals, along with any performance whose total of rankings is lower than the total of rankings for the third place performance in the opposite preliminary group.

Following completion of the finals, the five (5) final round judges' rankings for each entry shall be listed by the contest manager. The highest ranking and the lowest ranking shall be discarded for each performance and only the three (3) intermediate rankings for each shall be considered in determining its final standing. The entry with the lowest total of intermediate rankings is the winner of the event; the next to lowest is second, etc., through the list.

3. Ties: If a tie occurs in preliminary and/or final rounds, the tied entries shall be separated from all other entries and assigned relative rankings. If there is still a tie, then the ranks assigned by all five (5) judges will be considered, and the entry with the lowest total of five rankings will be declared the winner.

#### **VIII. TOURNAMENT RULES**

**A. Material:** Material presented by all contesting groups shall be appropriate for public performance by high school students.

1. Material which is inappropriate for public performance by high school students will not be tolerated. The principal is required to see and approve both the selection and performance of all material including substitute material, to be used by contestants from the member school in the contest series.

2. IHSA By-law 6.010 will be applied in the event contestants utilize material which, upon investigation by the Executive Director, is determined to be inappropriate. By-law 6.010 states:

Any violation of the Constitution and/or By-laws, Terms and Conditions, IHSA Policies and Guidelines, and/or other rules of the Association, shall be reported to the Executive Director, who shall have authority to investigate all alleged violations. The findings of the investigation shall be made known to the school (or schools), person (or persons), alleged to have committed violation. The Executive Director shall then have full authority to invoke penalties against such school or persons found to have committed violations. Penalties shall include, but not be limited to, written warning or reprimand or requisite affirmation corrective action. Failure to take the corrective action required by any penalty shall be the basis for further action up to and including suspension and/or expulsion.

Note that these provisions include possible penalties against the school or individual persons found to have committed violations. This means that competitors, coaches, directors, and/or principals may be penalized directly for the use of inappropriate material in the IHSA Contests. A performance (language or action) which is a literal, symbolic or colloquial expression describing or naming anything which is profane and/or vulgar, whether or not suited to a specific character being portrayed, IS ALWAYS CONSIDERED INAPPROPRIATE!

3. Use of Inappropriate Material. If, in the opinion of any contest judge, material which is performed for his/her adjudication is inappropriate for public performance by a high school student, he/she may rank the performance down. Judges shall explain their opinions and actions in written critiques, and the contest manager shall forward a copy of the critiques to the IHSA office.

##### **B. Special Rules and Limitations**

1. The following items are prohibited for use in a Drama and Group Interpretation production:

- fire
- firearms and explosives
- animals
- non-member school students

2. General Penalty for Violations by Contestants: Unless otherwise specified in the rules, the penalty for rules violations in any round of competition throughout the entire contest series shall be that the contestant's ranking in the round where the violation occurs be changed to last and the ranks of other contestants will be adjusted as necessary.

3. All competing schools must be in compliance with all provisions outlined by the host site in the qualifiers manual. Behavior deemed unsafe by a state official will first be given a warning and then penalties may include but not be limited to: warnings, lowering one rank per judge and/or disqualification.

4. Late Discovery of Violations: If a violation, the penalty for which is disqualification, is not discovered until after the close of the contest in which the violation occurred, the following procedure shall be followed:



a. The contestant, group or school shall nevertheless be disqualified and advancement to the next succeeding contest shall be denied if the violation is reported to the IHSA Office prior to the next contest.

b. The rankings of the other contestants in the event shall be revised upward.

c. If the violation is reported to the IHSA Office at least three (3) days prior to the next succeeding contest, the winners shall be advanced on the basis of the revised rankings.

d. If the disqualified individual, group or school has won any awards, such awards shall be returned to the IHSA Office. An attempt will then be made to redistribute these awards on the basis of the revised rankings mentioned above.

### C. Dramatics

1. Definition: Dramatics is an event in which students perform in and run (with adult supervision as necessary) an actual dramatic production, cut to fit within the time limits if necessary.

2. Purpose: The purpose of Dramatics is to give students on-stage experience in acting and other theatre-related skills.

3. Selection: The choice of a presented play shall be from either published one-act plays or cuttings from longer published plays. Published adaptations written for the stage are permitted. Unpublished adaptations and plays that are published solely online are prohibited. Selections may be either serious or comedic in nature. The play shall not be an operetta or other musical presentation; however, background and incidental music will be permitted. Coaches must be able to produce, if requested by the contest committee, the original published script performed. Failure to produce such a copy shall result in disqualification from the contest.

4. Time Limit: **The time limit for Drama is 40 minutes. In Drama, if a timer's watch reads 40:30.00 or less, it is not considered a time violation. For each full 30 seconds of overtime, the contestants' ranking from each judge will be lowered by one ranking.** If both timers' watches confirm that a performance ran more than 40:30.01 minutes from the initial cue to the final performance element, the play shall be penalized one (1) rank per judge for each thirty (30) seconds of overtime. **For example at 40:30.01, a performance is lowered one ranking from each judge. At 41:00.01, the performance would be lowered two rankings from each judge. This reduction is mandatory and will be administered by the contest management. The other performances' rankings will not be affected.** At the State Final Contest only, no penalty will be assessed until one (1) minute beyond the specified time limit. **For example, In Drama, if a timer's watch reads 41:00.00 or less, it is not considered a time violation. For each full 30 seconds of overtime, the contestants' ranking from each judge will be lowered by one ranking. For example if both timers' watches read at 41:00.01, a performance is lowered one ranking from each judge. At 41:30.01, the performance would be lowered two rankings from each judge. This reduction is mandatory and will be administered by the contest management. The other performances' rankings will not be affected.**

5. Standards for Excellence: These standards are to provide the basis for both performance and judging.

a. The judge's written evaluation should clearly identify the major strengths and weaknesses of the performance and specify the reasons for the ranking assigned.

b. Undue emphasis should not be placed on technical elements or judges preferences, likes or dislikes of literature. Acting should be of primary importance and within a supportive or unified concept.

### D. Group Interpretation:

1. Definition: Group Interpretation is an event in which groups of three (3) or more students interpretively present literature.

2. Purpose: The purpose of Group Interpretation is to give students experience in the group performance of literature. The interrelatedness of the narrator(s), the movement of the literature, and character voices control the performance. Group Interpretation encourages students to create an ensemble performance which showcases their interpretive skills and group work without the aid of costumes, make-up, set or props. Successful Group Interp. performances should be based primarily on interpretation. Focus should be primarily off-stage, although mixed focus (a combination of off-stage and on-stage focus) is allowed.

3. Selection: The choice of a group interpretation to be presented for competitors shall be, but is not limited to prose, verse, drama, speeches, diaries, letters, essays, or compilations and original material.

4. Time Limit: **The time limit for group Interpretation is 30 minutes. In Group Interpretation, if a timer's watch reads 30:30.00 or less, it is not considered a time violation. For each full 30 seconds of overtime, the contestants' ranking from each judge will be lowered by one ranking.** If both timers' watches confirm that a performance ran more than 30:30.01 minutes from the initial cue to the final performance element, the performance shall be penalized. **For example at 30:30.01, a performance is lowered one ranking from each judge. At 31:00.01, the performance would be lowered two rankings from each judge. This reduction is mandatory and will be administered by the contest management. The other performances' rankings will not be affected.**

5. Groups will be allowed five (5) minutes to move their set from the backstage entrance to the strike line. Set pieces are only allowed behind the designated strike line as determined by the contest management. Any group exceeding this time limit shall automatically be dropped one (1) rank per judge per 30 seconds overtime. **The time limit for Group Interpretation Set & Strike is a total combined 5 minutes. Group Interpretation setup and takedown must be done in 5 minutes total. For setup, once the director requests the clock to be stopped, it cannot be restarted.** The cast must enter the designated performance space after the production is announced and exit at the conclusion of the presentation.

6. In the Sectional contests, Group Interpretation selections may be presented in a classroom or other appropriate performance spaces.

7. Standards for Excellence: These standards are to provide the basis for both performance and judging. Judges are to evaluate performances within the context of these standards.

a. Gesture and pantomime should be used as justified by interpretation of the text.

b. At the discretion of the performing group, the script may be used.

c. Focus should be primarily off-stage. **On-stage focus should be used sparingly and with purpose** although mixed focus (a combination of off-stage and on-stage focus) is allowed.

d. Uniformed dress is permitted. Costuming is not allowed. Clothing that delineates specific character(s) worn by an individual or the entire cast shall be considered costuming. All Group Interpretation performers must wear shoes.

e. Character makeup is prohibited.

f. Sound effects may be used, but music may be used only as background or to establish mood.

g. Participating schools will provide their own stools, chairs, boxes, platforms, ramps, risers and stairs **only**. These items may be placed on appropriate flooring. Ladders, posts, pillars, and walls are prohibited in Group Interpretation. **Performers are not allowed to stand on chairs or stools.** Performers may stand on safe boxes, platforms, ramps, risers and stairs.

Group Interpretation sets should be universal, able to be used for any show. **Explicit sets are prohibited;** painting with specific designs is included in this definition. (For example, if the show being performed is about a man-eating plant, the set could not be painted with vines.)

h. Props shall be prohibited; creative use of scripts shall not be interpreted as use of props.

i. Undue emphasis should not be placed on technical elements or judges' preferences, likes or dislikes of literature.

## IX. TOURNAMENT POLICIES

### A. Damage to Property or Equipment

If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

### B. Media Policies

#### 1. Media Personnel

a. Any media person wishing to take photographs will contact the Sectional or State Final manager to verify arrangements to set photos at the tournaments. Photographers are welcome to take photos in the commons area. Managers names and information can be found on the IHSA website or by contacting the IHSA Office.

b. Photography is NOT allowed in rooms during performances, however, media is invited and encouraged to sit in on performances.

c. At all levels an area may be set aside for photographs. All participating students will be invited and encouraged to make themselves available during the tournament for the Official IHSA Photographer as well as local outlets.

d. Results from each level of the tournament can be obtained by logging into the IHSA website. Results will be posted for Sectionals as soon as the competition concludes. State Final results will be posted as soon as possible following the tournament.

### 2. Managers

a. May arrange a media area for photographers and students to gather for photo opportunities.

b. Will post any information for all participating students to have the opportunity to meet with area media.

c. Will cooperate fully with media personnel to arrange photo opportunities and ensure coverage of all levels of the tournament.

### C. Tobacco Products:

No coach, student or any other person associated with a school shall be permitted to use tobacco products during the contest, either during rehearsals or performances.

### D. Use of Inhalers:

A student with asthma may possess and use his/her medication during an IHSA competition under the supervision of school personnel, provided the school meets the outlined procedures of self administration in the Illinois School Code.

### E. Alcoholic Beverages and IHSA State Series Events:

1. The possession, distribution, sale and or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted.

### F. Special Report Forms and SAWA

Special report forms have been developed to facilitate schools reporting any matter concerning High School programs that merit the attention of the high school principal. These forms can be used for reporting any incidents or problems with a competitor, coach, director or spectator. The forms may also be used to report errors in applying rules or any phase of judging in which a judge should immediately attempt to improve. The SAWA Report form should be used for reporting any instances where a coach, director, participant, judge or spectator has done an exemplary job of Sporting A Winning Attitude. These forms can be found on the IHSA website at [www.ihsa.org](http://www.ihsa.org).

### G. Responsibility for Theft or other Losses

The IHSA will not be responsible for loss or

theft of any personal or school property during the course of a contest.

### H. Prayer at IHSA State Series Contest:

Prayer at an IHSA state series contest that takes place over the public address system is prohibited.

## X. AWARDS

### A. Sectional

A plaque shall be awarded to the first place winner in both Drama and Group Interpretation.

### B. State Final

Trophies shall be awarded to the schools ranking first, second, and third in both Drama and Group Interpretation. Individual medallions shall be given to the members of the first, second, and third place Play Casts, Group Interpretation Casts, the All State Play Cast and the All State Group Interpretation Cast.

### C. All-Contest Casts/Tech Crews Awards

1. Judges at Sectional contests shall each nominate individual students for All-Contest Cast consideration in both the drama and group interpretation events. There shall be no maximum on any judge nominations. At the sectional contest, any student whose name is contained on at least **three (3)** ballots shall be named to the All-Contest Cast for his or her particular event.

2. At the State Final, judges in each event shall nominate a minimum of ten (10) students for All-State Cast consideration. There is no maximum on any judges' nominations. Any student whose name appears on a minimum of **four (4)** nomination ballots shall be named to the All-State Cast.

3. Judges at the Sectional contests shall nominate individual students for excellence in running lights or sound for the All-Contest Lighting/Sound Award in Drama. There shall be no maximum on any judge nominations. At the Sectional contest, any student whose name is contained on at least **three (3)** ballots shall be named to the All-Contest Lighting/Sound Tech Award.

4. Judges at the State contests shall each nominate individual students for excellence in running lights or sound for All-Contest Lighting/Sound Tech in Drama. There shall be no maximum on any judge nominations. At the state contest, any student whose name is contained on at least **four (4)** ballots shall be named to the All-Contest Lighting/Sound Tech Award.

### D. Sportsmanship/Teamwork Awards

A sportsmanship/teamwork award will be presented to the schools whose director, cast and crew in Drama and Group Interpretation worked best behind the scenes. Adult staff at UIS will be used to make this determination and selection.

### E. Technical Performance Award

This award is being piloted this year to recognize the fine technical crews who conduct the "pre-show" that make this contest possible. The criteria for the award is based on the conditions in which the technical crew and directors unload the set and place in storage, set up the scenery and

technical elements, and strike and reload in the allotted times. The processes will be viewed and evaluated by university personnel and the IHSA Theatre Manager. They will be looking for the following qualities:

- Teamwork in a timely manner
- Efficiency in setting up with accuracy
- Congenial relationship with each other and the theatre personnel
- Harmonious in respecting the safety of each other and the facility

Awards will be given based on the size of the set. Categories will be determined and each category will be given recognition. (When possible the awards will be given to Small, Medium and Large. When size determination is not possible, it will be given to the three most effective set-ups, keeping in mind that size does not determine excellence.

## XI. JUDGING

A. The local manager and the contest committee shall appoint five (5) judges each for Drama and Group Interpretation at the Sectional contests. The State Final Contest Committee shall appoint five (5) judges for Dramatics; two (2) panels of five (5) judges each for Group Interpretation preliminaries and one panel of five (5) judges for Group Interpretation Finals at the State Final contest.

B. Each judge shall rank the performances in the order of their excellence in his or her judgment. Judges may not award the same ranking to more than one group. There shall be no consultation between judges or with anyone else before the judges rank the performances and submit their ballots to the contest manager.

C. Each judge shall prepare a brief written critique of each performance. These shall be distributed to the participating schools following the contest.

D. Undue emphasis should not be placed on technical elements or judges' preferences, likes or dislikes of literature.

E. Judges shall not reveal their decisions to anyone prior to the announcement of results by the contest manager.

### F. Judges Fees:

1. Sectional  
Dramatics: \$20.00 per play judged  
Group Interpretation: \$15.00 per performance judged
2. State Final  
Dramatics: \$20.00 per play judged  
Group Interpretation: \$15.00 per performance judged

Any judge who drives more than 70 miles round trip to the site of any contest in the IHSA State series shall be reimbursed a travel allowance of \$.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office upon the judges' submission of a travel report form to be provided by the IHSA through the contest managers.

# 2013-2014 Debate Terms and Conditions

In accordance with Section 1.450 of the IHSA Constitution, the Board of Directors has approved the Terms and Conditions governing the 2013-2014 IHSA Debate Tournament Series.

## I. SCHOOL CLASSIFICATION

Competition in the IHSA 2013-2014 Debate Tournament Series will be held for all member schools without classification.

## II. DATES AND SITES

**A.** The State Final Debate Tournament will be held at the University of Illinois at Springfield.

**B.** Dates for the tournament shall be March 20-22, 2014.

## III. ON-LINE ENTRIES, WITHDRAWAL PROCEDURES, ELIGIBILITY, AND ON-LINE LIST OF PARTICIPANTS

The policies for Original Entry Deadlines, Late Entries and Late Withdrawals shall be the policies and procedures regarding entries for all IHSA-sponsored activities, included in the 2013-2014 Entry Policies and Procedures which can be found in the Schools Center on the IHSA website.

### A. On-line Entries

All member schools must enter their school into the state series competition through the IHSA Schools Center on the IHSA Website at [www.ihsa.org](http://www.ihsa.org). The deadline for entry is November 1, 2013. The 2013-14 Entry Policies and Procedures outlining the online entry procedures for all IHSA-sponsored tournaments can be found in the Schools Center on the IHSA website.

Competing schools are responsible for Event Fees as described in Section IV. Checks for Event Fees should be made payable to the University of Illinois at Springfield and brought to registration at the tournament.

### B. Late Entries

Any attempt to enter a sport or activity online after the established deadlines will be denied. Schools that wish to enter after the deadline will be considered late. To be considered for late entry, the Principal/Official Representative must contact the IHSA administrator in charge of that activity. The penalty for late entry shall be a payment of \$100.00.

### C. Breach of Contract By-law 6.041 (Withdrawal Procedure)

1. To withdraw without penalty, the school principal must notify the IHSA office, in writing, of the school's team withdrawal from Debate State Finals prior to **March 5, 2014**.

2. Withdrawal after **March 5, 2014** will result in a school being liable for payments of \$100.00 late withdrawal penalty.

3. If a school withdraws one or more entry after **March 5, 2014**, the school shall be liable for all event fees (see terms and conditions Article IV-A) for each debate category withdrawn and shall be assessed additional penalties in the

amount of \$25.00 per event withdrawn.

4. If a school does not officially withdraw and/or does not show up for competition, the school will be assessed the penalties in "2" and "3" above and if applicable, the school may be charged for any additional financial loss sustained by the offended schools or the Association as a result of such breach (*Judges' fees if applicable*). **The school shall also be considered in Breach of Contract under the terms of the IHSA By-law 6.040, and the matter shall be reported to the IHSA Board of Directors for disposition.**

### D. Eligibility

Responsibility of Individual School: The principal is the official school representative in all interscholastic activities and is responsible to see that all students from his/her school entered in competition are eligible under the rules. All correspondence with the IHSA Office should be conducted through the principal.

In each contest in which his/her school is represented, the principal shall have present an adult, preferably a member of the faculty, who shall supervise and be responsible for the conduct of the participants and other persons from the school. Failure to comply with this provision shall result in disqualification of the school's contestants.

### E. On-Line List of Participants

Each school must complete the Online List of Participants by the deadline date of March 5, 2014. If a school does not submit the Online List of Participants by the deadline, coaches and/or participants from the school are subject to penalties which could include, but not be limited to being ruled ineligible to compete in the State Series **and/or charged \$100.00. Confirmation of receipt of Online List of Participants:** Schools should login to their School Center site on the IHSA website and go to the Activity Tracker. The Activity Tracker will show "Completed", if you have checked the button indicating you have finished with your report. If it doesn't indicate "Completed", then you must go back into your schools List of Participants and check the button on the Online List of Participants indicating you are finished with your report.

#### 1. Entry Limitations

a. Schools are allowed to have up to four entries in Policy, Lincoln-Douglas, and Public Forum Debate. All entries will debate both sides of the question. Schools are allowed to have up to ten (10) entries in Congressional Debate.

b. Policy Debaters may participate in only one (1) debate event at the State Finals. Congressional Debaters may double enter in either Lincoln-Douglas or Public Forum Debate.

c. Substitutions and changes in entries are permitted with the following limitations:

1) Changes in Original online entries may be made prior to the deadline for submitting final entries to the contest manager March 5, 2014), by notifying the IHSA Office in writing.

2) Members of participating teams shall be determined prior to the start of competition. No substitutions will be permitted once the Debate contest has begun.

## IV. HOST FINANCIAL ARRANGEMENTS

### A. Event Fees

An Event Fee of \$50.00 per Policy team, \$25.00 per Lincoln-Douglas, \$15.00 per Congressional Debate Entry and \$25 per Public Forum Debate Entry shall be paid to the State Final Contest Manager. No contestant from a school will be permitted to participate in the State Final contest if the Event Fees (\$50.00 per Policy team, \$25.00 per Lincoln-Douglas, \$15.00 per Congressional Debate Entry and \$25 per Public Forum Debate Entry) are not paid. Checks for Event Fees should be made payable to University of Illinois at Springfield and brought to registration at the tournament.

**B. Judges Fees:** Judges hired by the IHSA shall be paid a flat fee of \$200.00 for Policy, Lincoln Douglas, Congressional and Public Forum Debate at the State Final Tournament. However, if a judge is late for a round or misses an assignment, the flat fee will be rescinded and the judge will be paid \$10.00 per round actually judged. Any judge who drives more than 70 miles round trip to the site of the State Final Contest shall be reimbursed a travel allowance of \$.30 per mile in excess of 70 miles round trip. Reimbursement shall be directly from the IHSA office upon the judges' submission of a travel report form to be provided by the IHSA to the contest manager.

## V. TOURNAMENT ASSIGNMENTS

All schools will participate in the state contest at the University of Illinois at Springfield in Springfield, IL.

## VI. TOURNAMENT STRUCTURES AND TIMES SCHEDULES

### A. Contest Management:

1. Tournament Committee: Tournament committees composed of debate coaches and a representative from the IHSA Speech Advisory Committee will be appointed by the IHSA. One member shall be designated to be in charge of each of the four divisions: Policy, Public Forum, Lincoln-Douglas, and Congressional. The tournament committees will assist the State Final Manager.

Participating schools shall refer online to a listing of the State Debate Tournament Committee members. The functions of the Tournament Committee shall be:

a. to aid the manager in planning, organizing and administering the contest;

b. to interpret the rules when necessary; and

c. to serve as a panel to select contest judges.

The State Final Tournament Committee shall be authorized to conduct the contest under the



provisions of these Terms and Conditions and to make final decisions on any issues not specifically covered by the rules. If a situation develops in which there is an apparent unfairness to a contestant, and which is determined to be the result of an administrative or judge's error, the Tournament Committee shall determine the manner in which the situation shall be resolved.

The Tournament Committee shall be responsible to resolve questions of rules interpretation, to arbitrate disputes and to apply penalties for violations of contest rules. Decisions of the Tournament Committee in all cases herein described shall be final.

## B. Time Schedule

The time schedule for the State Final Tournament will be established by the state final tournament committee and will be posted online on the IHSA website.

## VII. ADVANCEMENT OF WINNERS

All contestants will debate five rounds on Thursday and Friday. The highest ranking contestants shall be paired for elimination rounds on Saturday. The winner of the final debate in each event shall be awarded first place and second place shall be awarded runner-up.

## VIII. TOURNAMENT RULES

### A. Policy Debate Competition Rules

#### 1. Definition:

Policy Debate is organized oral argument which, in the setting of interscholastic competition, provides participants an opportunity to display their skills of oral persuasion, logical reasoning, research and application of evidence and extemporaneous delivery before critic judges.

#### 2. Debate Subject:

The topic for debate will be the national policy topic developed by the Discussion and Debate Committee of the National Federation of State High School Associations. By a poll of the coaches of the nation, the following resolution has been selected as the national policy debate topic for 2013-2014:

**Problem area:** Latin America

**Resolution:**

**Resolved:** The United States federal government should substantially increase its economic engagement toward Cuba, Mexico or Venezuela.

#### 3. Time Schedule and Procedures:

a. Tardiness or Absence: No debate shall start unless both members of both teams are present. If any debater is absent, the chairman shall wait five minutes for his/her appearance. If still absent, the team of which the debater is a member shall forfeit the debate to the other team. If members of both teams are absent, the debate shall be annulled and in determining the final ranking of the teams, both shall be charged with the loss of the debate.

If a coach is five (5) minutes late for a round that he/she is to judge, his/her team(s) will forfeit that round.

Note: If the manager is convinced that the tardiness of a debater, debate team, or coach/judge is due to clearly unavoidable causes, the starting time for the debate may be extended, or the debate may be arranged for another hour provided that it does not in any way interfere with or postpone termination of the contest.

b. Each elimination round must start no later than fifteen (15) minutes after it is posted. Coaches will be notified where elimination pairings will be posted and the time of posting will be recorded. If a team is late it will forfeit that round.

c. Individual Round Timing Procedures:

1) In Policy style debating, the questioner controls the time and may interrupt the person being questioned to ask that shorter or more direct answers be given or to inform the person that the answer is insufficient. The questioner should ask relevant questions. The questioner should neither comment on the answer, argue with the opponent nor make speeches. He/she should use the time for questioning only.

2) Time lost through unavoidable interruptions shall be made good to the debater. No debater may be interrupted by an opponent during the course of the debate.

3) A debate twosome shall take no more than eight (8) minutes total elapsed preparation time during a round of debate. The timekeeper should keep a record of elapsed time between speeches and indicate to the debater the time remaining.

4) Speeches in policy debate will be limited to: eight (8) minute constructives, three (3) minute cross-examinations, and five (5) minute rebuttals.

#### 4. Rules of Competition:

a. Debaters and coaches shall not exchange evidence or other materials with contestants from other schools during a contest.

b. Debaters should make all evidence read in their speeches available for perusal by their opponents. Debaters, however, should not be penalized for refusing to let opponents take such evidence back to their desks. If any judge wishes to read evidence following the debate, that evidence may be requested by the judge and should be provided. Judges must not provide such materials to the opposition.

c. Each debater is responsible for the validity of evidence read in the debate. All evidence cards or other evidentiary materials must contain the name of the author, the qualifications, the source, the date, the page number, even if the full citation is not read in the debate.

d. Prompting is not allowed. Prompting does not exclude time notations, but does prohibit all other forms of assistance to a debater during a speech or when involved in a Policy period.

e. New issues shall not be introduced during the rebuttal speeches.

f. The members of either team may switch the order of rebuttals; however, the judge must be so informed before the debate begins.

g. Observers are permitted to attend debates. Flows of the debates may be taken. Electronic (audio/video) recording of the debates shall be prohibited without prior consent of the IHSA.

h. The use of computers, electronic storage and retrieval devices, etc. is allowed in rounds of Policy Debate. Connectivity to any person, machine, device, or server outside the competition room or persons other than the competitors in the round is not allowed. This includes the prohibition of the use of wired or wireless local, or wide, area networks; cell phones; personal digital assistants; Palm, Treo, or Blackberry type devices; etc. The establishment of such a connection will constitute a violation of this rule. Competitors violating this rule will be disqualified from competition.

5. Matching of Teams and Drawing Procedures:

It will be attempted to allow each team to debate each side of the question three (3) times in the preliminary rounds.

a. There will be a random drawing to determine pairings for Rounds 1 and 2. Subsequent preliminary rounds should be power matched, high-low within brackets.

b. If there are at least forty (40) teams in the tournament, debaters advancing to the octa-final round will be paired according to a bracket prepared by the Tournament Committee. If there are at least eighty-five (85) teams, elimination rounds will begin with double octa-finals (top 32). If there are less than 40 teams, elimination rounds will begin with quarterfinals.

c. If in the elimination rounds, teams from the same school are necessarily paired against each other, they may either debate to determine a winner or the coach of the school involved may designate one of the teams as the winner of the round. Elimination brackets will not be altered to prevent such pairings.

d. In the elimination rounds, sides will be determined by a flip of a coin, unless they have met previously. In such cases the debaters will switch sides.

#### 6. Judging:

a. Two (2) judges shall be used for each debate in the preliminaries. As availability permits, three (3) judges should be used in all eliminations except for the final round. Five (5) judges shall be used in the final debate.

b. Judges for Policy debate shall be in the second year removed from an Illinois high school. Judges who competed for an out-of-state high school must be high school graduates. All judges should have judged at a minimum of two tournaments on the current resolution. Each participating school shall provide a coach-judge for each team entered in the State Final. Schools which fail to provide the required number of judges in accordance with their entries shall be subject to disqualification of one Policy team per missing judge. Schools whose judges miss individual rounds shall be assessed a \$30.00 fee for each round missed.

c. Each judge shall complete the ballot indicating the winning team, reason(s) for the decision, and appropriate speaker points for each debater, and a written critique of the debate.

The decision as to who won the round must be turned in to the tournament headquarters within fifteen minutes after the end of the second affirmative rebuttal. The completed ballot must be turned in as soon as possible and prior to the distribution of ballot packages to schools. A judge's decision should be made without consultation with anyone. Judges are not prohibited from oral critiques and/or disclosure of their decision to the debaters. All judges, including those who are school coaches, shall be available for all rounds including all elimination rounds.

d. Each judge shall keep a flow sheet during the debate to assist him/her in completing the ballot and reaching a decision. It is recommended that judges concentrate on the flow sheet during the debate and on the ballot after the debate has been completed.

e. Judges shall not converse with anyone, other than the debaters themselves, prior to submitting their decisions for a given round to the tournament manager.

f. Judges in any round must be at least four years removed from any affiliation with a team in that round. Judges are expected to notify the contest manager of any conflicts of interest prior to the start of competition. Judges may strike themselves from hearing any individual team(s) in the tournament.

g. Schools with teams in elimination rounds must maintain a representative in the tab room area until the rounds have started.

## **B. Lincoln-Douglas Debate Competition Rules**

### **1. Definition:**

Lincoln-Douglas Debate is organized oral argument which, with only one debater arguing on each side of a proposition of value, provides participants an opportunity to display their skills of oral persuasion, logical reasoning, research and application of evidence and extemporaneous delivery before a critic judge.

Lincoln-Douglas Debate is audience-oriented, meaning that people should be able to follow the clash of ideas without taking a flow sheet.

### **2. Debate Subject:**

The topic for the IHSA Lincoln-Douglas debate series will be the March-April topic of the National Forensic League as published in The Rostrum

(<http://www.nflonline.org/Rostrum/Rostrum>). Wording of this topic will be posted online at [www.ihsa.org](http://www.ihsa.org) on the debate menu page.

### **3. Timing Schedule and Procedures:**

a. The order of speakers and time limits for each Lincoln-Douglas debate will be as follows:

|             |                            |
|-------------|----------------------------|
| Affirmative | 6 minute constructive      |
| Negative    | 3 minute cross-examination |
| Negative    | 7 minute constructive      |
| Affirmative | 3 minute cross-examination |
| Affirmative | 4 minute rebuttal          |
| Negative    | 6 minute rebuttal          |
| Affirmative | 3 minute rebuttal          |

### **b. State Final Time Schedule:**

The time schedule for the State Final Tournament will be established by the state final tournament

committee and will be posted on the IHSA website.

c. Tardiness or absence: No debate shall start unless both contestants are present. If any debater is absent, the chairman shall wait five minutes for his/her appearance. If still absent, the absent debater shall forfeit the debate. If both competitors are absent after the five-minute grace period, the debate shall be annulled and in determining the final rankings, both shall be charged with the loss of the debate.

Note: If the tournament manager is convinced that the tardiness of a debater or judge is due to clearly unavoidable causes, the starting time for the debate may be extended, or the debate may be arranged for another hour provided that it does not in any way interfere with or postpone termination of the contest.

d. Elimination Rounds. Each elimination round must start fifteen (15) minutes after it is posted. Coaches will be notified where elimination pairings will be posted and the time of posting will be recorded. If a debater is late he/she will forfeit that round.

A debater may take no more than four (4) minutes total elapsed preparation time during a round of debate. The timekeeper shall keep a record of elapsed time between speeches and indicate to the debater the time remaining after each interval.

### **4. Rules of Competition:**

a. Debaters and coaches shall not exchange evidence or other materials with contestants from other schools during a contest.

b. Each debater is responsible for the validity of evidence read in the debate.

c. A debater shall not receive help from anyone during the debate.

d. New issues shall not be introduced during the rebuttal speeches.

e. If charts are used, they shall not remain on display after the speaker using the charts has finished his/her speech. However, if the opponent wishes the charts displayed, the above rule shall be disregarded.

f. Observers are permitted to attend debates. Electronic (audio and/or video) recording of the debates shall be prohibited without prior consent of the IHSA.

g. The use of computers, electronic storage and retrieval devices, etc. is allowed in rounds of Lincoln-Douglas Debate. Connectivity to any person, machine, device, or server outside the competition room or persons other than the competitors in the round is not allowed. This includes the prohibition of the use of wired or wireless local, or wide, area networks; cell phones; personal digital assistants; Palm, Treo, or Blackberry type devices; etc. The establishment of such a connection will constitute a violation of this rule. Competitors violating this rule will be disqualified from competition.

### **5. Matching of Contestants and Drawing Procedures:**

It will be attempted to allow every debater to debate each side of the question three times in the preliminary rounds. In the elimination rounds, sides will be determined by a flip of a coin unless they have met previously. In such cases the debaters will switch sides.

a. Preliminary rounds 1 and 2 will be randomly paired. Subsequent preliminary rounds should be power matched, high-low within brackets.

b. If there are at least forty (40) contestants, debaters advancing to the octa-final round will be paired according to a bracket prepared by the Tournament Committee. If there are at least eighty-five (85) contestants, elimination rounds will begin with double octa-finals (top 32). If there are less than 40 contestants, elimination rounds will begin with quarterfinals.

If in the elimination rounds, debaters from the same school are necessarily paired against each other, they may either debate to determine a winner or the coach of the school involved may designate one of the competitors as the winner of the round. Elimination round brackets will not be altered to prevent such pairings.

### **6. Judging:**

a. Two (2) judges shall be used for each debate in the preliminaries. As availability permits, three (3) judges should be used in all eliminations except for the final round. Five (5) judges shall be used in the final debate.

b. Each participating school shall provide one (1) judge per (2) students entered as long as the tournament is double flighted. Each participating school shall provide one (1) judge per student entered if the tournament is not flighted.

Schools which fail to provide the required number of judges in accordance with their entries shall be subject to disqualification of one (1) Lincoln-Douglas contestant per missing judge.

Judges for Lincoln-Douglas debate shall be in the second year removed from an Illinois high school. Judges who competed for an out-of-state high school must be high school graduates. All judges should have judged at least two tournaments during the current season.

Schools whose judges miss individual rounds shall be assessed a \$30.00 fee per round missed.

c. Each judge shall complete the ballot indicating the winning debater, reason(s) for the decision, appropriate speaker points for each debater, and a written critique of the debate. The decision as to who won the round, and the completed ballot, must be turned in to the tournament headquarters within fifteen (15) minutes after the end of the second affirmative rebuttal.

Judges are not prohibited from oral critiques and/or disclosure of their decision to the debaters. All judges, including those who are school coaches, shall be available for all rounds including all elimination rounds.

d. Judges shall not converse with anyone, other than the debaters themselves, prior to submitting their decisions for a given round to the tournament manager.

e. Judges are expected to notify the contest manager of any conflicts of interest prior to the start of competition.

### C. Congressional Debate Competition Rules

#### 1. Definition:

Congressional Debate is a simulated congressional activity (debate) modeled after the State or National Congress. Participants research and write bills and/or resolutions that will be debated on the floor of the congressional debate, utilizing the tools of deliberative decision-making such as Parliamentary Procedure and group communication skills.

#### 2. Debate Subject (Legislation):

a. After preliminary entries are received, each school will be assigned to write legislation (bill or resolution) for two of the following areas: foreign affairs, economics, and public welfare. A school should submit one piece of legislation for each area assigned. Schools entered in Congressional Debate will be notified in December to which legislative committees they have been assigned. They may only write for assigned committees. Appropriate legislation must be submitted by January 30. Legislation must follow the IHSA Standard Legislation Template that will be provided in December. All legislation approved for Congressional Debate by the IHSA will be available to schools online in a downloadable file.

b. Only legislation sent from the head coach's e-mail address will be accepted.

c. Only one piece of legislation from each school will be considered for the Preliminary Sessions. Only one piece of legislation from each school will be considered for the Elimination Sessions (Semis and Finals).

d. If a school only submits one piece of legislation, and it is chosen for debate, it will be placed in the Prelims, the Semis, or the Finals, and it will not be debated in more than one session.

e. If a school submits two pieces of legislation, one or both may be chosen. If both are chosen, only one will be placed in the Prelims (to be debated for only one session), and the other will be placed in the Semis or Finals.

f. All identifying school and student information will be taken off of the Semis and Finals Legislation.

g. All legislation assigned to the Prelims, Semis, and Finals will be announced shortly after the January 30 deadline.

h. A Best Legislation award (overall – of all chambers combined) will be issued after votes are tallied in the Preliminary Sessions.

#### 3. State Final Time Schedule:

a. Sessions will begin at the posted times. Debate will not wait for any late participants.

b. Preliminary Sessions may not end early.

1) Semi-final Session: The session will end immediately (prior to the posted end time) when everyone who wishes to speak twice has done so.

2) Final Session: The session will end immediately (prior to the posted end

time) when everyone who wishes to speak twice has done so.

#### 4. Procedures in Preliminary Chambers:

##### a. Committee Sessions:

1) Committee Sessions shall be comprised of a committee of the entire chamber (a Committee of the Whole – all registered participants) deciding upon the agenda (the order in which legislation will be debated) for the Preliminary Session.

2) This Committee of the Whole will meet prior to Session I to set the agenda (selection of bills and the order they will be debated). The agenda must alternate through legislative committees (100s, then 200s, then 300s)

3) Discussions within the committee will be restricted to the issue of debate-ability. ("Is the bill controversial, timely, and well written?" "Are there substantial pro and con arguments concerning the bill?") The merits of the idea contained within a bill should not be discussed within the committee meeting.

4) The bills on the prioritized docket will be considered in the order recommended by the Committee of the Whole.

b. Apportionment: One (1) entry per school will be assigned to a chamber.

##### c. Order of Events:

1) Two judges will be assigned to each chamber. The committee will prepare a seating chart for each chamber.

2) At the beginning of each session, judges will conduct an election for a Presiding Officer (P.O.) for that session.

3) A preliminary session's time will begin once the Presiding Officer has been elected and all of the judges assigned to the chamber by the tab room are present.

4) There is no time limit for debate on each piece of legislation.

5) Debate on each bill will begin with the Presiding Officer's request for a three-minute authorship speech to be given by the actual author. His or her name must be on the legislation in order to qualify as the author. If the author is not present in the chamber, the Presiding Officer will call for a sponsorship speech. A sponsorship speech is a 3 minute speech supporting the intent of the bill and can be given by anyone in the chamber regardless of their school's affiliation. Preference will not be given to a member of the author's school. Following the delivery of the authorship or sponsorship, the Presiding Officer will ask for a speech in opposition to the bill. This speech, and all speeches thereafter, will be three minutes long. This alternating process of three-minute speeches will continue until the bill is placed upon the table, the bill is passed/failed after previous question is called, or time expires within the session. Should a session terminate while a bill is still being debated, previous question will be called and an immediate vote will take place.

6) Following each speech, a two-minute question and answer period will be held. The questioning period will consist of one question asked per person to the speaker. No cross-debate shall be allowed during the

questioning period of the preliminary chambers. The time clock will run continuously for the question and answer period.

7) Precedence, in regard to speaking order, will reset at the end of each preliminary session.

8) Legislation that is debated in one preliminary session may not be debated in another preliminary session of that same chamber.

##### d. General Rules

1) A participant may not speak on both sides of the same legislation or that debater will earn a zero for the second speech given in opposition to the first speech on the same legislation.

2) Voting on all matters in the preliminary sessions will be one vote per person.

3) Abstentions shall not be counted in voting totals.

4) The members of a chamber may not suspend any IHSA Congressional Debate rules.

##### e. Judge Rules:

1) Judges will be responsible for evaluating the participants' speeches for content, logic, evidence, rebuttal, extension, structure, delivery, and their response to questions. Both judges will judge all speeches. In the event that a judge scores a student from his/her own school, that score will not be tabulated and the other judge's score will count twice.

2) No participation or ethos score will be adjudicated or awarded in any session of IHSA Congressional Debate. Participation and ethos ought to be considered, in conjunction with debating and speaking abilities when determining nominations and rankings.

3) The judges, acting in concert, shall be the ultimate authorities on parliamentary procedure and fairness in recognizing speakers. They shall have the power and the responsibility to correct and/or overturn a decision of the Presiding Officer if it violates procedure or fairness.

4) At the end of every session, each judge will nominate two speakers (not the Presiding Officer), not from his/her own school, to be considered for advancement to semis. Judges must not confer when making nominations.

5) Judges will score the presiding officer twice during each session (once per each ½ of the session). Scores will count as two speeches.

6) Judges, of the third preliminary session, will conduct an election for best legislation within that preliminary chamber. Each debater in the chamber will be allowed one vote. The winning legislation must receive a simple majority of the votes cast. If no person earns a simple majority, the legislation that received the lowest vote total will be dropped from consideration and voting will be repeated until there is a clear majority. In the instance that more than one piece of legislation is tied for the lowest vote total, eliminate all legislation that has the lowest vote total before re-voting. Judges will report the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Place Legislation

from their chamber. Tab will use these tallies to calculate which piece of legislation won across all ten Preliminary Chambers. That legislation will win IHSA Best Legislation.

7) Judges, of the third preliminary session, will conduct elections for best Presiding Officer.

Each debater in the chamber will be allowed one vote. The winning candidate must receive a simple majority of the votes cast. If no person earns a simple majority, the candidate who received the lowest vote total will be dropped from consideration and voting will be repeated until there is a clear majority.

5. Procedures regarding the Elimination Rounds:

a. Semi-final Congress

1) Eligibility for the Semifinal Session will be determined in the following manner at the end of Preliminary Session 3: The high point speaker (ties will not be broken, any debater with the highest total in their chamber will advance), any debater with at least one judge nomination, and the winning presiding officer from the chamber will advance.

2) Four Semi-final chambers will be established.

a) Three coaches will be assigned to judge each Semi-final chamber.

b) Coaches will be assigned to preside over the Semi-final chambers.

c) During this session, Direct Questioning will be used. This questioning will consist of two 30-second time periods that will total 1 minute. The Presiding Officer will call on both questioners at the same time; then, the first questioner will engage in cross-debate with the speaker. When 30 seconds expire, the Presiding Officer will tap the gavel, and the first questioner and the speaker will immediately stop speaking; the second questioner will rise and immediately engage in cross-debate with the speaker for 30 seconds.

d) Four participants from each of the Semi-final chambers will advance to the Final Session (Super Congress).

e) Each judge will complete a preferential ballot, which ranks the top eight speakers. Everyone else not ranked will receive a ranking of 9. The lowest ranking (1<sup>st</sup>) is the best ranking. When ranking, judges ought to consider speeches for content, logic, evidence, rebuttal, extension, structure, delivery, and their response to questions, as well as participation, ethos, and quality of questions asked. Both judges will judge all speeches.

f) The top four students who receive the lowest numerical rankings on the preferential ballot will advance. Ties will be broken following this specific order:

Judge Preference

Speech Points

Student Preferential ballot

3) A random number generator will determine precedence in the Semi-final Session.

4) Each participant will have an opportunity to give two speeches. A Debater in the Semi-Final Session may not give more than

two speeches. The session will end immediately when everyone who wishes to speak twice has done so.

5) No authorships will be given during Semis.

b. Final Congress (Super Congress)

1) Sixteen participants will advance to the Final Congress.

2) Five coaches will be assigned to judge the Final Session. Each judge will evaluate all speeches.

3) A coach will be assigned to preside over the Final Session.

4) Each judge will complete a preferential ballot, which ranks the top eight speakers. Everyone else not ranked will receive a ranking of 9. The lowest ranking (1<sup>st</sup>) is the best ranking. When ranking, judges ought to consider speeches for content, logic, evidence, rebuttal, extension, structure, delivery, and their response to questions, as well as participation, ethos, and quality of questions asked.

5) To determine final awards, each of the five judges will complete a preferential ballot where they rank half of the chamber. The State Champion and Runner-up will be decided based upon who has the lowest numerical rankings on this preferential ballot. Ties will be broken by the following criteria in this specific order:

1 Judge Preference

2 Redistribution of the preferential ballots between tied debaters

6) A random number generator will determine precedence in the Final Session.

7) Each participant will have an opportunity to give two speeches. A Debater in the Final Session is not permitted to give more than two speeches. The session will end immediately when everyone who wishes to speak twice has done so.

8) No authorships will be given during Finals.

6. The use of computers, tablets, electronic storage and retrieval devices, etc. are allowed in rounds of Congressional Debate. Connectivity, wireless or otherwise, to any person, machine, device, or server outside the competition room or persons other than the competitors in the round is not allowed. This includes the prohibition of the use of wired or wireless local, or wide, area networks; cell phones; personal digital assistants; Apple, Microsoft, Palm, Treo, or Blackberry type devices; etc. The establishment of such a connection will constitute a violation of this rule. Competitors violating this rule will be disqualified from competition.

## D. Public Forum Debate Competition Rules

1. Definition: Public Forum debate uses current controversial subjects as topics (resolutions) to be debated. Topics are brief, require no plan, and are debatable. Debate teams do not know on which side of the argument they will be speaking. Due to the subject matter of

these topics, much of the research toward building and understanding the topic of a public forum debate case will be conducted using current publications and news sources.

2. Debate Subject: The topic for the IHSA Public Forum debate series will be the March topic of the National Forensic League as published in The Rostrum (<http://www.nflonline.org/Rostrum/Rostrum>). Wording of this topic will be posted online at [www.ihsa.org](http://www.ihsa.org) on the debate menu page.

3. Timing Schedule and Procedures:  
a. Public Forum Debate Timing Schedule

First Speaker – Team A .....4 Minutes

First Speaker – Team B .....4 Minutes

Crossfire (A1&B1).....3 Minutes

Second Speaker – Team A .....4 Minutes

Second Speaker – Team B .....4 Minutes

Crossfire (A2&B2).....3 Minutes

Summary – First Speaker – Team A ... 2 Minutes

Summary – First Speaker – Team B ...2 Minutes

Grand Crossfire .....3 Minutes

Final Focus –

Second Speaker – Team A .....2 Minutes

Final Focus –

Second Speaker – Team B .....2 Minutes

PREPARATION TIME FOR

EACH TEAM.....2 Minutes

b. State Final Time Schedule:

The time schedule for the State Final Tournament will be established by the state final tournament committee and will be posted on the IHSA website.

c. Tardiness or Absence: No debate shall start unless both members of both teams are present. If any debater is absent, the chairman shall wait five minutes for his/her appearance, this allowance being granted specifically for variations in timepieces. If still absent, the team of which the debater is a member shall forfeit the debate to the other team. If members of both teams are absent, the debate shall be annulled and in determining the final ranking of the teams, both shall be charged with the loss of the debate.

If a coach is five (5) minutes late for a round that he/she is to judge, his/her team(s) will forfeit that round.

Note: If the tournament manager is convinced that the tardiness of a debater of judge is due to clearly unavoidable causes, the starting time for the debate may be extended, or the debate may be arranged for another hour provided that it does not in any way interfere with or postpone termination of the contest.

d. Procedure: Prior to the round in the presence of the judge(s), a coin is tossed by one team and called by the other team. The team that wins the flip may choose one of two options: Either the side of the topic they wish to defend (pro or con) or the speaking position they wish to have (begin the debate or end the debate).

1) Once the coin toss winners select their favored option, the other team makes a choice within the remaining options. Once speaking positions and sides has been determined, the debate can begin.



2) Each speaker shall have four minutes for constructive argument, alternating between pro and con. (Please keep in mind that the debate may begin with a con speech.)

3) Following the first two constructive speeches, the two debaters who have just given speeches will participate in a three-minute “crossfire”. (In “crossfire” both debaters “hold the floor”. However, the speaker who spoke first must ask the first question. After that question, either debater may question and/or answer at will.)

4) At the end of the first “crossfire” the four-minute constructive arguments are continued by the students yet to speak.

5) At the conclusion of the last two constructive arguments, another three-minute “crossfire” takes place between the two debaters who just spoke using the crossfire procedure discussed above.

6) Following the four constructive speeches and two “crossfire” segments, the 1<sup>st</sup> speaker for each team will each give a two-minute summary continuing established alternation. The summary speeches should include arguments his or her team is winning and refuting of arguments it is losing.

7) At the conclusion of the summary speeches, all four debaters will participate in a three-minute “Grand Crossfire” in which all four debaters are allowed to cross-examine one another. The speaker who gave the first summary speech must ask the first question.

8) At the conclusion of the “Grand Crossfire”, the second speaker will each give a 1-minute “Final Focus” speech. The “Final Focus” is a persuasive final restatement of why a team has won the debate.

#### 4. Rules of Competition:

a. The first speaker for each position usually has a prewritten case that provides reasons for affirming or negating a topic.

1) After both speakers have stated their cases a cross-fire session occurs. In cross-fire both speakers ask and answer questions in a civil manner.

2) The second speaker for each position generally attempts to refute the points of the opposing side and can also provide additional reasons to vote for their position.

3) The second speakers conduct a cross-fire session in the same manner the first speakers did. The speech that follows is the summary in which the first speakers of both positions summarize their points and the opposing sides points and try to show the judges why their points still stand or why the opposing team's points fall.

4) Following this speech is a grand cross-fire, a cross-fire session that is conducted sitting down and includes all four speakers. The final speech for both sides is a last shot in which the second speaker for each team provides one main reason why the judges should vote for their position on the resolution.

#### 5) Final Focus Speeches should present voting issues to the judge.

b. Debaters and coaches shall not exchange evidence or other materials with contestants from other schools during a contest.

c. Each debater is responsible for the validity of evidence read in the debate.

d. Judges are not prohibited from oral critiques and/or disclosure of their decision to the debaters.

e. A debater shall not receive help from anyone during the debate.

f. The use of computers, electronic storage and retrieval devices, etc. is allowed in rounds of Public Forum Debate. Connectivity to any person, machine, device, or server outside the competition room or persons other than the competitors in the round is not allowed. This includes the prohibition of the use of wired or wireless local, or wide, area networks; cell phones; personal digital assistants; Palm, Treo, or Blackberry type devices; etc. The establishment of such a connection will constitute a violation of this rule. Competitors violating this rule will be disqualified from competition.

#### 5. Matching of Teams and Drawing Procedures:

a. There will be a random drawing to determine pairings for Rounds 1 and 2. Subsequent preliminary rounds should be power matched, high-low within brackets.

b. If there are at least forty (40) teams in the tournament, debaters advancing to the octa-final round will be paired according to a bracket prepared by the Tournament Committee. If there are at least eighty-five (85) teams, elimination rounds will begin with double octa-finals (top 32). If there are less than 40 teams, elimination rounds will begin with quarterfinals.

c. If in the elimination rounds, teams from the same school are necessarily paired against each other, they may either debate to determine a winner or the coach of the school involved may designate one of the teams as the winner of the round. Elimination brackets will not be altered to prevent such pairings.

d. In the elimination rounds, sides will be determined by a flip of a coin, unless they have met previously. In such cases the debaters will switch sides.

6. Advancement and Determination of Winners: The highest-ranking teams will be paired for elimination rounds on Saturday.

7. Ties: Speaker points will break ties.

8. Judging:

a. Two (2) judges shall be used for each debate in the preliminaries. As availability permits, three (3) judges should be used in all eliminations except for the final round. Five (5) judges shall be used in the final debate.

b. Each participating school shall provide one (1) judge per (2) teams entered as long as the tournament is flighted. Each participating school shall provide one (1) judge per team entered if the tournament is not flighted.

c. Schools, which fail to provide the required number of judges in accordance with their entries, shall be subject to disqualification of (1) Public Forum team per missing judge. Judges for Public Forum Debate shall be in the second year removed from an Illinois high school. Judges must not be affiliated with the teams they are judging. Judges who competed for an out-of-state high school must be high school graduates. Schools whose judges miss individual rounds shall be assessed a \$30.00 fee per round missed.

d. Each judge shall complete the ballot indicating the winner debater, reason(s) for the decision, appropriate speaker points for each debater, and a written critique of the debate. The decision as to who won the round, and the completed ballot, must be turned in to the tournament headquarters within fifteen (15) minutes after the end of the last final focus.

e. The judge should rate each speaker on a scale of 11-30. The judge needs to write a brief reason for his/her decision.

f. Judges shall not reveal their decisions to anyone prior to the announcement of results by the contest manager. All judges, including those who are school coaches, shall be available for all rounds including all elimination rounds.

g. Judges shall not converse with anyone, other than the debaters themselves, prior to submitting their decisions for a given round to the tournament manager.

h. Schools with teams in elimination rounds must maintain a representative in the tab room area until the rounds have started.

i. Judges are expected to notify the contest manager of any conflicts of interest prior to the start of competition.

#### E. Special Rules and Limitations:

##### 1. Use of Inappropriate Material:

If, in the opinion of any judge, material which is debated for his/her adjudication is inappropriate for public presentation by a high school student, the judge may rank the team down. If, in the judge's opinion, a debate is persistently inappropriate or is flagrantly profane and vulgar, he/she may stop the debate and disqualify the students or team. In either case, the judge shall explain his/her opinion and action in a written critique and the manager shall forward a copy of the critique to the IHSA Office.

Please Note: Material which is inappropriate for public presentation by high school students will not be tolerated.

IHSA By-law 6.010 will be applied in the event contestants utilize material which, upon investigation by the Executive Director, is determined to be inappropriate. By-law 6.010 states:

Any violation of the IHSA Constitution and/or IHSA By-laws, IHSA Terms and Conditions, IHSA Policies and Guidelines, and/or other rules of the Association, shall be reported to the Executive Director, who shall have authority to investigate all alleged violations. The

findings of the investigation shall be made known to the school (or schools), person (or persons), alleged to have committed violation. The Executive Director shall then have full authority to invoke penalties against such school or persons found to have committed violations. Penalties shall include, but not be limited to, written warning or reprimand, requisite affirmation corrective action... up to and including suspension and/or expulsion. Failure to take the corrective action required by any penalty shall be the basis for further action up to and including suspension and/or expulsion.

Note that these provisions include possible penalties against the school or individual persons found to have committed violations. This means that competitors, coaches, directors, and/or principals/official representatives may be penalized directly for the use of inappropriate material in the IHSA competitions.

A debate (language or action) which includes symbolic or colloquial expression describing or naming anything which is profane and/or vulgar, whether or not suited to a specific case being presented, IS ALWAYS CONSIDERED INAPPROPRIATE!

**2. Violation of Limitation Rule:**

If a student participates in more events than permitted by Art. III-E, his/her school shall be disqualified in all the events in which he/she participated. If the student or his/her school won any awards in, or as a result of, the events in which he/she participated, such awards must be surrendered to the IHSA Office.

**3. Late Discovery of Violations:**

If a violation, the penalty for which is disqualification, is not discovered until after the close of the contest in which the violation occurred, the following procedure shall be followed:

a. The student, team or school shall nevertheless be disqualified and the violation shall be reported to the IHSA office.

b. The rankings of the other contestants in the event shall be revised upward.

c. If the disqualified individual, team or school has won any awards, such awards shall be returned to the IHSA Office. An attempt will then be made to redistribute these awards on the basis of the revised ranking rankings.

**IX. TOURNAMENT POLICIES**

**A. Damage to Property or Equipment**

If contestants or people from any school entered in a state series are found guilty of carelessness or maliciously breaking, damaging or destroying property or equipment belonging to the host school, such school shall be held responsible for costs incurred in replacing or repairing such property or equipment.

**B. Media Policies**

**1. Media Personnel**

a. Any media person wishing to take photographs will contact the State Final manager to verify arrangements to take photos at the tournaments. Photographers are welcome to take photos in the commons area. Managers' names and information can be found on the IHSA website or by contacting the IHSA Office.

b. Photography is NOT allowed in rooms while rounds are taking place, however, media personnel are invited and encouraged to sit in on rounds as spectators.

c. At all levels of IHSA competition, an area may be set aside for photographs. All participating students will be invited and encouraged to make themselves available during the tournament for the Official IHSA Photographer as well as local media outlets.

d. Results from each level of the tournament can be obtained by logging into the IHSA website and choosing the appropriate activity. State Final results will be posted online as soon as possible following the tournament.

**2. Managers**

a. May arrange an area for photographers and students to gather for photo opportunities.

b. Will post any information for all participating students to have the opportunity to meet with area media.

c. Will cooperate fully with media personnel to arrange photo opportunities and ensure coverage of all levels of the tournament.

**C. Tobacco Products:**

No coach, student or any other person connected with a school shall be permitted to use tobacco products during the contest, either during preparation times or competition.

**D. Use of Inhalers:**

A student with asthma may possess and use his/her medication during an IHSA competition under the supervision of school personnel, provided the school meets the outlined procedures of self administration in the Illinois school code.

**E. Alcoholic Beverages and IHSA State Series Events:**

The possession, distribution, sale and or consumption of alcoholic beverages are prohibited at the site and on any affiliated property of any IHSA state series contest. State series hosts are required to make all state series contest sites and any affiliated property, including parking lots, fan accommodation areas, and other school or event venue property, alcohol free zones on the date or dates of any IHSA event being held at the site. Violation of this policy by

an event host will subject the host to a penalty for violation of IHSA By-law 2.020. Such penalty may include but not necessarily be limited to prohibition against subsequent event hosting assignments. Violation of this policy by a non-hosting member school will subject the school to penalty for violation of IHSA By-law 2.020. Patrons of any IHSA state series contest determined to be in violation of this policy will be removed from the premise, and law enforcement officials will be called as warranted.

**F. Special Report Forms and SAWA Forms**

Special report forms have been developed to facilitate schools reporting any matter concerning high school programs that merit the attention of the high school principal. These forms can be used for reporting any incidents or problems with a competitor, coach, director or spectator. The forms may also be used to report errors in applying rules or any phase of judging in which a judge should immediately attempt to improve. The SAWA Report form should be used for reporting any instances where a coach, director, participant, judge or spectator has done an exemplary job of Sporting A Winning Attitude. These forms can be found on the IHSA Web Site at [www.ihsa.org](http://www.ihsa.org).

**G. Responsibility for Theft or Other Losses:** The IHSA will not be responsible for loss or theft of any personal or school property during the course of the contest.

**H. Prayer at IHSA State Series Contest:**

Prayer at an IHSA state series contest that takes place over the public address system is prohibited.

**X. AWARDS**

Trophies shall be awarded to the Policy, Public Forum, Lincoln-Douglas and Congressional Debate teams finishing first and second. In Policy, Lincoln-Douglas, Congressional and Public Forum Debate, medallions shall be given to the top ten (10) ranking speakers in each event after the preliminary rounds and in Policy, Lincoln-Douglas and Public Forum all other contestants who qualify for the octa-final, quarter-final, semi-final or final rounds. In Congressional Debate, all qualifiers for the Super Congress will receive medallions.

**XI. JUDGING**

Refer to the Rules of Competition for each Debate category in Article VIII.

# IHSA Standardized Calendar

IHSA-sponsored State Tournament Series and IHSA Sport Seasons shall be conducted on dates established in accordance with the Associates Standardized Calendar. This calendar shall number the weeks of the year, with week one (No. 1) being the first full week of July (Sunday through Saturday).

## Speech - Individual Events

List of Participants Due On-Line (Mon.)

Regional Entry Mtg. (Mon.)

Regionals (Sat.)

Sectionals (Sat.)

State Final (Fri.-Sat.)

## 2013-2014

Feb. 3

Feb. 3

Feb. 8

Feb. 15

Feb. 21-22

## 2014-2015

Feb. 2

Feb. 2

Feb. 7

Feb. 14

Feb. 20-21

## 2015-16

Feb. 1

Feb. 1

Feb. 6

Feb. 13

Feb. 19-20

## 2016-17

Jan. 30

Jan. 30

Feb. 4

Feb. 11

Feb 17-18

## 2017-18

Jan. 29

Jan. 29

Feb. 3

Feb. 10

Feb. 16-17

## SPEECH - DEBATE

List of Participants Due On-Line (Wed.)

State Final (Thurs.-Sat.)

Mar. 5

Mar. 20-22

Mar. 4

Mar. 19-21

Mar. 2

Mar. 17-19

Mar. 1

Mar. 16-18

Feb. 28

Mar. 15-17

## SPEECH - DRAMA, GROUP INTERPRETATION

NOTE: The week of the state series usually revolves around Easter.

List of Participants Due On-Line

(Performance Title and Author Only) (Mon.)

List of Participants Due On-Line

(Entire Cast List Due) (Mon.)

Sectionals (Fri.-Sat.)

State Final (Fri.-Sat.)

Mar. 3

Mar. 2

Feb. 29

Feb. 27

Feb. 26

Mar. 10

Mar. 21-22

Mar. 28-29

Mar. 9

Mar. 20-21

Mar. 27-28

Mar. 7

Mar. 18-19

Mar. 25-26

Mar. 6

Mar. 17-18

Mar. 24-25

Mar. 5

Mar. 16-17

Mar. 23-24

## Future Standardized Dates

**2014-2015**

Note:  
Easter  
Sunday  
is boxed.

| Wk. | S    | M  | T  | W  | T  | F  | S  |
|-----|------|----|----|----|----|----|----|
| No. | JULY |    |    |    |    |    |    |
| 52  |      |    |    | 1  | 2  | 3  | 4  |
| 1   | 6    | 7  | 8  | 9  | 10 | 11 | 12 |
| 2   | 13   | 14 | 15 | 16 | 17 | 18 | 19 |
| 3   | 20   | 21 | 22 | 23 | 24 | 25 | 26 |
| 4   | 27   | 28 | 29 | 30 | 31 |    |    |

| Wk. | S      | M  | T  | W  | T  | F  | S  |
|-----|--------|----|----|----|----|----|----|
| No. | AUGUST |    |    |    |    |    |    |
| 4   |        |    |    |    |    | 1  | 2  |
| 5   | 3      | 4  | 5  | 6  | 7  | 8  | 9  |
| 6   | 10     | 11 | 12 | 13 | 14 | 15 | 16 |
| 7   | 17     | 18 | 19 | 20 | 21 | 22 | 23 |
| 8   | 24     | 25 | 26 | 27 | 28 | 29 | 30 |
| 9   | 31     |    |    |    |    |    |    |

| Wk. | S         | M  | T  | W  | T  | F  | S  |
|-----|-----------|----|----|----|----|----|----|
| No. | SEPTEMBER |    |    |    |    |    |    |
| 9   |           | 1  | 2  | 3  | 4  | 5  | 6  |
| 10  | 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 11  | 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 12  | 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 13  | 28        | 29 | 30 |    |    |    |    |

| Wk. | S       | M  | T  | W  | T  | F  | S  |
|-----|---------|----|----|----|----|----|----|
| No. | OCTOBER |    |    |    |    |    |    |
| 13  |         |    |    | 1  | 2  | 3  | 4  |
| 14  | 5       | 6  | 7  | 8  | 9  | 10 | 11 |
| 15  | 12      | 13 | 14 | 15 | 16 | 17 | 18 |
| 16  | 19      | 20 | 21 | 22 | 23 | 24 | 25 |
| 17  | 26      | 27 | 28 | 29 | 30 | 31 |    |

| Wk. | S        | M  | T  | W  | T  | F  | S  |
|-----|----------|----|----|----|----|----|----|
| No. | NOVEMBER |    |    |    |    |    |    |
| 17  |          |    |    |    |    | 1  |    |
| 18  | 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 19  | 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 20  | 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 21  | 23       | 24 | 25 | 26 | 27 | 28 | 29 |
| 22  | 30       |    |    |    |    |    |    |

| Wk. | S        | M  | T  | W  | T  | F  | S  |
|-----|----------|----|----|----|----|----|----|
| No. | DECEMBER |    |    |    |    |    |    |
| 22  |          | 1  | 2  | 3  | 4  | 5  | 6  |
| 23  | 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 24  | 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 25  | 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 26  | 28       | 29 | 30 | 31 |    |    |    |

**2015-2016**

Note:  
Easter  
Sunday  
is boxed.

| Wk. | S       | M  | T  | W  | T  | F  | S  |
|-----|---------|----|----|----|----|----|----|
| No. | JANUARY |    |    |    |    |    |    |
| 26  |         |    |    |    |    | 1  | 2  |
| 27  | 3       | 4  | 5  | 6  | 7  | 8  | 9  |
| 28  | 10      | 11 | 12 | 13 | 14 | 15 | 16 |
| 29  | 17      | 18 | 19 | 20 | 21 | 22 | 23 |
| 30  | 24      | 25 | 26 | 27 | 28 | 29 | 30 |
| 31  | 31      |    |    |    |    |    |    |

| Wk. | S        | M  | T  | W  | T  | F  | S  |
|-----|----------|----|----|----|----|----|----|
| No. | FEBRUARY |    |    |    |    |    |    |
| 31  |          | 1  | 2  | 3  | 4  | 5  | 6  |
| 32  | 7        | 8  | 9  | 10 | 11 | 12 | 13 |
| 33  | 14       | 15 | 16 | 17 | 18 | 19 | 20 |
| 34  | 21       | 22 | 23 | 24 | 25 | 26 | 27 |
| 35  | 28       | 29 |    |    |    |    |    |

| Wk. | S     | M  | T  | W  | T  | F  | S  |
|-----|-------|----|----|----|----|----|----|
| No. | MARCH |    |    |    |    |    |    |
| 35  |       | 1  | 2  | 3  | 4  | 5  | 6  |
| 36  | 7     | 8  | 9  | 10 | 11 | 12 | 13 |
| 37  | 14    | 15 | 16 | 17 | 18 | 19 | 20 |
| 38  | 21    | 22 | 23 | 24 | 25 | 26 | 27 |
| 39  | 28    | 29 | 30 | 31 |    |    |    |

| Wk. | S     | M  | T  | W  | T  | F  | S  |
|-----|-------|----|----|----|----|----|----|
| No. | APRIL |    |    |    |    |    |    |
| 39  |       |    |    | 1  | 2  | 3  | 4  |
| 40  | 5     | 6  | 7  | 8  | 9  | 10 | 11 |
| 41  | 12    | 13 | 14 | 15 | 16 | 17 | 18 |
| 42  | 19    | 20 | 21 | 22 | 23 | 24 | 25 |
| 43  | 26    | 27 | 28 | 29 | 30 |    |    |

| Wk. | S   | M  | T  | W  | T  | F  | S  |
|-----|-----|----|----|----|----|----|----|
| No. | MAY |    |    |    |    |    |    |
| 43  |     |    |    |    |    | 1  | 2  |
| 44  | 3   | 4  | 5  | 6  | 7  | 8  | 9  |
| 45  | 10  | 11 | 12 | 13 | 14 | 15 | 16 |
| 46  | 17  | 18 | 19 | 20 | 21 | 22 | 23 |
| 47  | 24  | 25 | 26 | 27 | 28 | 29 | 30 |
| 48  | 31  |    |    |    |    |    |    |

| Wk. | S    | M  | T  | W  | T  | F  | S  |
|-----|------|----|----|----|----|----|----|
| No. | JUNE |    |    |    |    |    |    |
| 48  |      | 1  | 2  | 3  | 4  | 5  | 6  |
| 49  | 7    | 8  | 9  | 10 | 11 | 12 | 13 |
| 50  | 14   | 15 | 16 | 17 | 18 | 19 | 20 |
| 51  | 21   | 22 | 23 | 24 | 25 | 26 | 27 |
| 52  | 28   | 29 | 30 |    |    |    |    |

**2016-2017**

Note:  
Easter  
Sunday  
is boxed.

| Wk. | S    | M  | T  | W  | T  | F  | S  |
|-----|------|----|----|----|----|----|----|
| No. | JULY |    |    |    |    |    |    |
| 52  |      |    |    |    |    | 1  | 2  |
| 1   | 3    | 4  | 5  | 6  | 7  | 8  | 9  |
| 2   | 10   | 11 | 12 | 13 | 14 | 15 | 16 |
| 3   | 17   | 18 | 19 | 20 | 21 | 22 | 23 |
| 4   | 24   | 25 | 26 | 27 | 28 | 29 | 30 |
| 5   | 31   |    |    |    |    |    |    |

| Wk. | S      | M  | T  | W  | T  | F  | S  |
|-----|--------|----|----|----|----|----|----|
| No. | AUGUST |    |    |    |    |    |    |
| 5   |        | 1  | 2  | 3  | 4  | 5  | 6  |
| 6   | 7      | 8  | 9  | 10 | 11 | 12 | 13 |
| 7   | 14     | 15 | 16 | 17 | 18 | 19 | 20 |
| 8   | 21     | 22 | 23 | 24 | 25 | 26 | 27 |
| 9   | 28     | 29 | 30 | 31 |    |    |    |

| Wk. | S         | M  | T  | W  | T  | F  | S  |
|-----|-----------|----|----|----|----|----|----|
| No. | SEPTEMBER |    |    |    |    |    |    |
| 9   |           |    |    | 1  | 2  | 3  | 4  |
| 10  | 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 11  | 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 12  | 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 13  | 26        | 27 | 28 | 29 | 30 |    |    |

| Wk. | S       | M  | T  | W  | T  | F  | S  |
|-----|---------|----|----|----|----|----|----|
| No. | OCTOBER |    |    |    |    |    |    |
| 13  |         |    |    |    |    | 1  |    |
| 14  | 2       | 3  | 4  | 5  | 6  | 7  | 8  |
| 15  | 9       | 10 | 11 | 12 | 13 | 14 | 15 |
| 16  | 16      | 17 | 18 | 19 | 20 | 21 | 22 |
| 17  | 23      | 24 | 25 | 26 | 27 | 28 | 29 |
| 18  | 30      | 31 |    |    |    |    |    |

| Wk. | S        | M  | T  | W  | T  | F  | S  |
|-----|----------|----|----|----|----|----|----|
| No. | NOVEMBER |    |    |    |    |    |    |
| 18  |          |    |    | 1  | 2  | 3  | 4  |
| 19  | 5        | 6  | 7  | 8  | 9  | 10 | 11 |
| 20  | 12       | 13 | 14 | 15 | 16 | 17 | 18 |
| 21  | 19       | 20 | 21 | 22 | 23 | 24 | 25 |
| 22  | 26       | 27 | 28 | 29 | 30 |    |    |

| Wk. | S        | M  | T  | W  | T  | F  | S  |
|-----|----------|----|----|----|----|----|----|
| No. | DECEMBER |    |    |    |    |    |    |
| 22  |          |    |    |    |    | 1  | 2  |
| 23  | 3        | 4  | 5  | 6  | 7  | 8  | 9  |
| 24  | 10       | 11 | 12 | 13 | 14 | 15 | 16 |
| 25  | 17       | 18 | 19 | 20 | 21 | 22 | 23 |
| 26  | 24       | 25 | 26 | 27 | 28 | 29 | 30 |
| 27  | 31       |    |    |    |    |    |    |

**2013-2014 IHSA Request To Purchase  
Additional/Replacement State Series Awards**

- 1.) To ensure an accurate order of replacement awards, please complete the form below.
- 2.) Please fax this completed form to Cheryl Lowery @ 309-663-7479.
- 3.) An invoice containing the following information will be emailed to you. The awards company will not process duplicate orders without an invoice from IHSA and payment.
- 4.) Mail payment and invoice to A & M Products.

- ♦ **This form is to be used only, if your school is purchasing duplicate awards for the following reasons (check one):**

☐ Team Roster exceeds the number  
of allowed medallions per the  
T&C's

☐ Coop School  
☐ Dual Campus  
☐ Lost  
☐ Broken

Sport or Activity: \_\_\_\_\_ Year: \_\_\_\_\_ Qty.: \_\_\_\_\_ Place: \_\_\_\_\_

**Classification**

|        |        |              |
|--------|--------|--------------|
| ___ 1A | ___ 5A | ___ Class A  |
| ___ 2A | ___ 6A | ___ Class AA |
| ___ 3A | ___ 7A |              |
| ___ 4A | ___ 8A |              |

**Gender:**

\_\_\_ Girls \_\_\_ Boys

**Level of Competition:**

\_\_\_ Regional \_\_\_ Sectional \_\_\_ Super-Sectional \_\_\_ State

**Type of Award:**

\_\_\_ Team Plaque \_\_\_ Medal/Medallion  
\_\_\_ Team Trophy \_\_\_ Replacement Trophy Part

**Ind. Event Medals** (indicate Event name): \_\_\_\_\_  
(ie: Pole Vault, Long Jump, Diving, 100-yd. Butterfly, Single, Doubles, 102lb., Speech: IE, etc.)

**Name:**

**Email Address:**

**School:**

**Address:**

**City, ZIP Code:**

**Phone Number:**

**Fax Number:**

- ♦ **Tournament Managers/Hosts** who need to request duplicate awards due to ties at their tournament/meet must complete the form in the Online Manual for Managers and send it directly to the awards company– **Do Not Use This Form.**



**2013-2014 IHSA Request To Purchase  
Additional/Replacement State Series Awards**

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**Extra Medal Pricing for Schools:**

| <b><u>Qty:</u></b> | <b><u>Finish</u></b>             | <b><u>State Medallion</u></b> | <b><u>Reg./Sect Medal</u></b> | <b><u>Shipping</u></b> |
|--------------------|----------------------------------|-------------------------------|-------------------------------|------------------------|
| 1 – 5              | Goldtone (1 <sup>st</sup> )      | \$4.25                        | \$3.75                        | \$6.50                 |
|                    | Nickel Silver (2 <sup>nd</sup> ) | \$4.75                        | \$4.25                        |                        |
|                    | Bronze (3 <sup>rd</sup> )        | \$4.40                        | \$3.95                        |                        |
| 6 – 12             | Goldtone (1 <sup>st</sup> )      | \$4.00                        | \$3.50                        | \$7.00                 |
|                    | Nickel Silver (2 <sup>nd</sup> ) | \$4.50                        | \$4.00                        |                        |
|                    | Bronze (3 <sup>rd</sup> )        | \$4.15                        | \$3.65                        |                        |
| 13 – 24            | Goldtone (1 <sup>st</sup> )      | \$3.75                        | \$3.25                        | \$7.50                 |
|                    | Nickel Silver (2 <sup>nd</sup> ) | \$4.25                        | \$3.75                        |                        |
|                    | Bronze (3 <sup>rd</sup> )        | \$3.90                        | \$3.45                        |                        |
| 25 or<br>more      | Goldtone (1 <sup>st</sup> )      | \$3.50                        | \$3.00                        | \$8.00                 |
|                    | Nickel Silver (2 <sup>nd</sup> ) | \$4.00                        | \$3.50                        |                        |
|                    | Bronze (3 <sup>rd</sup> )        | \$3.65                        | \$3.20                        |                        |

**Extra Plaque/Trophy Pricing for Schools (Shipping included):**

|   |          |
|---|----------|
| Regional Champion Plaque                      | \$48.00  |
| Sectional and Super-Sectional Champion Plaque | \$64.00  |
| Third/Fourth place trophy                     | \$255.00 |
| Champion/Runner-Up                            | \$285.00 |

**Gold top figure Replacement Pricing (\$10.00 shipping per figure)**

**(\$61.00 for oxidized bronze finish pre 2008-09 school year, if available)**

|   |         |
|---|---------|
| <u>Gold</u> State Champion-top figure (#1)      | \$47.00 |
| <u>Gold</u> State Champion-side figure (#1)     | \$47.00 |
| <u>Gold</u> State Runner-Up-top figure (#1)     | \$47.00 |
| <u>Gold</u> State Runner-up-side figures (#1)   | \$47.00 |
| <u>Gold</u> State 3rd/4th Place (#1)-top figure | \$47.00 |

**Gold side figures and lasered plate replacement pricing**

**(\$40.00 for oxidized bronze finish pre 2008-09 school year, if available)**

|   |                                |
|---|--------------------------------|
| State 3 <sup>rd</sup> /4 <sup>th</sup> Place Gold #2 size-side figure | \$27.00, plus \$10.00 shipping |
| Girls Soccer – Gold #3 size 3rd and 4th Place                         | \$27.00, plus @10.00 shipping  |
| Music Lyre – Gold #3 size 3rd Place                                   | \$24.50, plus \$10.00 shipping |
| Badminton Gold shuttlecock and/or riser                               | \$27.00, plus \$10.00 shipping |
| Replacement trophy Plate and lasering charge                          | \$30.00, plus \$10.00 shipping |
| Bat, Tennis, Golf Club Replacement for All Figurine                   | \$ 8.50, includes shipping     |

Orders will be **processed upon Receipt of Full Payment**. Please allow three (3) weeks for delivery. Thank you.