

The Ravenna Township Board of Trustees met in Regular Session at the Ravenna Township Trustee's Meeting Room, 6115 Spring Street, Ravenna, Ohio, on December 10, 2013. The meeting was called to order at 7:03 P.M. by Chairman Vince Coia. Roll call showed the following present: Trustees Hank T. Gibson and Vince Coia; Fiscal Officer Kelly Rich; Department Heads Steve Bosso and Jim DiPaola and Darrell Stephens.

A motion by Vince Coia, seconded by Hank T. Gibson to approve the minutes of the November 25, 2013 regular meeting. R/C: Mr. Coia, yes; Mr. Gibson, yes, yes. Motion passed.

A motion by Vince Coia, seconded by Hank T. Gibson to approve payroll (December 13, 2013) in the amount of \$50,057.43, and vouchers in the amount of \$29,638.65 of December 10, 2013. Roll call: Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

OLD BUSINESS:

There was no old business brought before the Board.

DEPARTMENTAL REPORTS

ROAD DEPARTMENT

Due to inclement weather at the end of the this calendar year Darrell asked the Board to consider amending resolution #11-86 "Implementing Compensatory Hours For The Road Department" it currently states "any hours banked in the compensatory bank will be taken within the year they are earned, under no circumstances will these hours be cashed out or rolled into the New Year"

The Board makes the following amendment to original resolution #11-86 of March 1, 2011.

A motion by Vince Coia seconded by Hank T. Gibson to allow compensatory hours to be rolled from current year to the New Year, although under no circumstances will these hours be cashed out unless employee resigns or is terminated. Roll call: Mr. Gibson, yes; Mr. Coia, yes. Motion passed

FIRE DEPARTMENT

Fire Chief Bosso advised the Board that he has amended the previous grant to replace outdated gear and that he will coordinate with the Fiscal Officer after the year end procedures to obtain the funds.

A motion by Vince Coia seconded by Hank T. Gibson to approve a Then & Now PO in the amount of \$2,000.00 to Klaben Ford for repairs to #2417 the utility truck. Roll call: Mr. Gibson, yes; Mr. Coia, yes. Motion passed

ZONING DEPARTMENT

Jim Advised the Board of the following:

- The next group of structures slated for demolition is under contract and any asbestos removal will be performed.
- The Title Search 3286 St. Rt. 59 has been received The Prosecutor's has been requested to obtain the Administrative Warrant to inspect the property. The Property's owner was given till December 9, 2013 to submit to a voluntary inspect. The property did not get back to the Zoning Office by December 9, 2013.
- The November 2013 report is attached. The only permit that was issued was a no charge because the owner is over 65 years of age.

NEW BUSINESS

TRUSTEES

A motion by Vince Coia seconded by Hank T. Gibson to schedule the end of the year meeting for December 23, 2013 at 5:30 at the Administration building and cancel the December 24, 2013 meeting due to Christmas Eve. Roll call: Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to authorize the purchase of refreshments for the Fire/Township Santa visit on December 14, 2013 at the Fire Department. Roll call: Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

FICAL OFFICER

A motion by Hank T. Gibson seconded by Vince Coia to approve the November 2013 bank reconciliation as submitted by the Fiscal Officer. Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to approve and open a PO to VSP for 2014 vision experiences in the amount of \$2,800.00. Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Hank T. Gibson seconded by Vince Coia to approve and open a PO to City of Ravenna for \$2,500.00 for the remaining 2013 dispatching fees; currently we are at 1221 calls as of November 30, 2013. Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to approve and open a PO in the amount of \$3,075.00 to Dave Yost for 2014 UAN software fees. Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by Vince Coia seconded by Hank T. Gibson to approve and open a PO to Cintas in the amount of \$250.00 for January's monthly fees. Mr. Gibson, yes; Mr. Coia, yes. Motion passed.

A motion by seconded by Vince Coia Seconded by Hank T. Gibson to authorize the 5th amendment to increase revenue and appropriation's for fund #2281 in the amount of \$4,475.00. Income from the sale of the #2416 at the Edinburg Auction.

A motion by Vince Coia and seconded by Hank T. Gibson to adjourn the meeting at 8:00 P.M. Roll call: Mr. Coia, yes; Mr. Gibson, yes. The motion passed.

ATTEST:

CHAIRMAN

TRUSTEE

FISCAL OFFICER

TRUSTEE