

ZACHARY COMMUNITY SCHOOL BOARD

TEACHER EVALUATION

Teacher: _____ Evaluator: _____
 Social Security#: _____ Position: _____
 Subject/Grade: _____ Date: _____
 Years in Position 0-3 _____ 4+ _____ Location _____

Directions: The evaluator is to indicate the appropriate rating of each major topic by placing a circle around the S, NI, or U. The evaluator shall then mark each item under the major headings using (S) to denote satisfactory performance, (NI) to denote needs improvement, and (U) to denote unsatisfactory performance.

I. PERFORMANCE RESPONSIBILITIES

A. PLANNING..... S NI U
 Plans effectively for instruction _____
 Develops clear and concise written objectives _____
 Identifies and plans for individual differences _____
 Plans for the substitute teacher _____
 Utilizes the state and local curriculum guides _____

B. MANAGEMENT..... S NI U
 Maintains an environment conducive to learning _____
 Takes appropriate precautions to protect students, equipment, materials and facilities _____
 Performs duty assignment _____
 Maximizes the amount of time available for instruction _____
 Maintains accurate, complete and correct records _____
 Manages learner behavior to provide productive learning opportunities _____

C. INSTRUCTION..... S NI U
 Delivers instruction effectively _____
 Produces evidence of student academic growth under his/her instruction _____
 Employs a variety of methods and techniques _____
 Integrates technology into instruction _____
 Presents appropriate content _____
 Utilizes knowledge of subject matter and child growth and development _____
 Provides opportunities for student involvement in the teaming process _____
 Reteaches when necessary _____
 Gives positive feedback throughout the lesson _____
 Assesses student progress _____
 Evaluates strengths and weakness of individual students _____
 Measures student's growth using established goals and objectives _____
 Uses a variety of evaluation tools to test for understanding and application of subject matter _____
 Informs students and/or parents of student progress _____

D. SCHOOL IMPROVEMENT..... S NI U
 Takes an active role in building-level decision making _____
 Participates in grade level and subject area curriculum planning and evaluation _____
 Serves on task forces and decision making committees, when appropriate _____
 Implements school improvement plan _____
 Creates partnerships with parents/caregivers and colleagues _____

Provides clear and timely information to parents/caregivers and colleagues regarding classroom expectations, student progress, and ways they can assist learning
Encourages parents/caregivers to become active partners in their children's education and to become involved in school and classroom
Seeks community involvement in instructional program

S NI U

E. PERSONAL TRAITS.....

S NI U

Exhibits:

- Poise, self-confidence, enthusiasm and optimism
- Punctuality
- Dependability
- Flexibility
- Acceptable speech and grammar
- Effective communication with students, parents, and other adults
- Discreet handling of confidential information
- Unbiased attitude regarding race, sex, creed, religion, or disability
- Use of suggestions for improvement

TEACHER'S PERFORMANCE AT THIS TIME IS:

Satisfactory _____ Needs Improvement _____ Unsatisfactory _____

PROGRESS TOWARD ACHIEVEMENT OF THE PROFESSIONAL GROWTH PLAN

Is Minimal _____ Is Satisfactory _____ Has reached completion _____

EVALUATOR'S NARRATIVE COMMENTS: (Attach supplemental sheet if necessary)

EVALUATOR'S SIGNATURE: _____ DATE: _____

TEACHER'S COMMENTS: (Attach supplemental sheet if necessary):

TEACHER'S SIGNATURE: _____ DATE: _____

My signature indicates that I have read the results of the evaluation, but does not indicate agreement or disagreement with the results.