

HAWAII ASSOCIATION OF INDEPENDENT SCHOOLS
Common Teacher Reference Report – Grades 2-12

PARENTS: Please read and sign the release statement below. I understand the information on the Teacher Reference Report is confidential and will not be shared beyond the Admission Committee.

TEACHER: Thank you for completing this Teacher Reference Report. Your assessment of the applicant is a valuable, necessary component of a good admissions decision. Please add any information which may add to our knowledge of the applicant. This report does NOT become part of the student's permanent file.

Parent or Guardian _____
Date

Applicant's Name _____ Grade Applying _____
Last First Middle

Class Level: Accelerated _____ High _____ Average _____ Low _____ Heterogeneous _____

Subject and/or Grade _____ Self-contained Yes No

Please check (✓) the appropriate rating. N/A (not applicable) may be used in areas where there is insufficient information.

Academic Qualities

Motivation (effort, drive)	•	•	
	rare	moderate	maximum
Ability to work alone	•	•	
	needs help frequently	needs help occasionally	works well
Homestudy habits	•	•	
	never completes assignments	completes assignments	does more than expected
Participation in discussion	•	•	
	contributes when called on	volunteers occasionally	joins in readily
Ability to express ideas orally	•	•	
	has some difficulty	good	exceptionally good
Use of time	•	•	
	poor	average	excellent
Organization of work	•	•	
	poor	average	excellent
Follows direction	•	•	
	needs much explanation	needs occasional help	responds quickly

Personal Qualities

Leadership potential	•	•	
	a follower	occasionally seeks opportunities	natural leader
Classroom conduct	•	•	
	poor	average	excellent
Cooperates with adults	•	•	
	rarely	usually	always
Personal/social adjustment	•	•	
	relates poorly with others	fluctuating relationships with peers; generally happy person	healthy self image; healthy peer relationships
Ability to work in a group	•	•	
	rarely	usually	always
Consideration of others	•	•	
	rarely	usually	always
Takes initiative	•	•	
	rarely	usually	always
Fulfills responsibilities	•	•	
	rarely	usually	always
Uses suggestions or corrections	•	•	
	rarely	usually	always

We appreciate additional observations about this applicant. _____

Print or Type Name _____ Teacher's Signature _____

School _____ School Phone # _____ Date _____



**HAWAII BAPTIST ACADEMY
ENGLISH/LANGUAGE ARTS or
SELF-CONTAINED CLASSROOM
TEACHER REFERENCE REPORT**

3A

TO THE PARENT/GUARDIAN:

Please give this Teacher Reference Report to your child's current teacher in December.

For students applying to grades 7-12, two Reference Reports are required:

- One from a current English/Language Arts teacher.
- One from a current Math teacher, or if your child has one teacher, give the second form to your child's previous year's teacher.

Please provide a stamped envelope addressed to: Director of Admissions (Gr. 7-12)
Hawaii Baptist Academy
2429 Pali Highway
Honolulu, HI 96817

Ph: (808) 595-7585 or 595-6301
Fax: (808) 564-0332

TO THE TEACHER:

We appreciate your willingness to complete the Teacher Reference Report for this student, who is an applicant for admission to Hawaii Baptist Academy. We regard your professional evaluation of this child as a part of the criteria used in considering his/her application. **Any information you supply will be held in strict confidence.** Your evaluation of the student should be made after December 1st and mailed directly to Hawaii Baptist Academy.

- **Grades 7-12: Submit by February 10.**
- If you receive this form after the above deadline, please submit within 7 days.