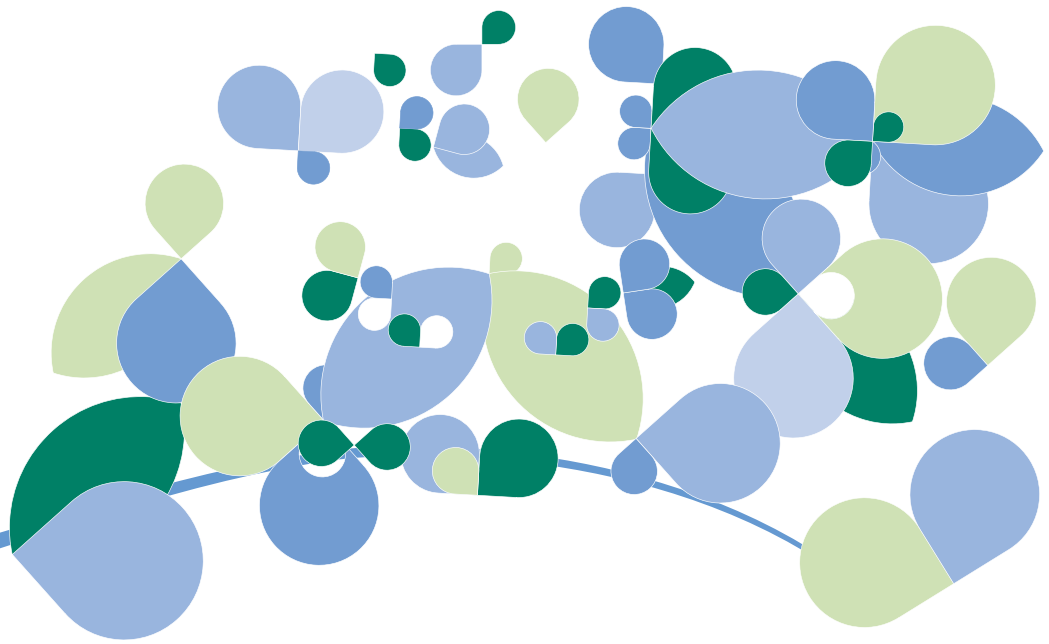


Sage Pastel Payroll & HR

Payslips

Order Form
Approved Payslips



NOTE: If you wish to collect/order your payslips from one of our Authorised Stationery Distributors, please refer to our Approved Stationery Distributor List and contact your nearest distributor to obtain their Stationery Order Form. Details can be found on www.pastelpayroll.co.za.

Please select the applicable branch:

Kindly fax or e-mail the completed Payslip Order Form through to your preferred branch.

- | | | | |
|--|----------------------|----------------------|--|
| <input type="checkbox"/> Johannesburg: | Tel: +27 11 304 4260 | Fax: +27 11 304 4221 | E-mail: stationery@pastelpayroll.co.za |
| <input type="checkbox"/> Cape Town: | Tel: +27 21 522 7400 | Fax: +27 21 522 7401 | E-mail: ctsales@pastelpayroll.co.za |
| <input type="checkbox"/> Durban: | Tel: +27 31 537 7100 | Fax: +27 31 537 7101 | E-mail: dbnsales@pastelpayroll.co.za |
| <input type="checkbox"/> Pretoria: | Tel: +27 12 644 2409 | Fax: +27 12 644 2457 | E-mail: ptasales@pastelpayroll.co.za |

Please complete your details:

Account Number / Product Serial Number: _____

VAT Number: _____

Company Name: _____ Contact Person: _____

Physical Address: _____ Postal Code: _____

Postal Address: _____ Postal Code: _____

Telephone: _____ Facsimile: _____

Cell Phone: _____ E-mail Address: _____

Sage Pastel Payroll & HR Payslip Price List (All Prices Include VAT)*

	Quantity	Reference	Price per box	Units	Total
1. Sage Pastel MicroPay:					
P2 Laser Confidential Payslip	250 Units	PAS105/1	R330.00		R
P4 Laser Classic Payslip	250 Units	PAS105/9	R330.00		R

Delivery methods (All Prices Include VAT)*:

	Price	Units	Total
<input type="checkbox"/> Courier Services (Physical Address Only):			
R100.00 for first box of 250 units	R100.00		R
R50.00 for every box of 250 units thereafter	R50.00		R
<input type="checkbox"/> Collect from a Sage Pastel Payroll & HR Branch:	n/a		

Total Cost (Including VAT):

Payslips R _____
Delivery charges as above (if applicable) R _____
Total (Including VAT) R _____

Payment Details

Payment Option 1: Deposit/Transfer (Please attach proof of payment together with your booking form)

Account Details: Pastel Payroll
ABSA Sandton Business Banking Services
Branch Code: 632005
Acc No: 406 336 0120

Payment Option 2: Credit Card

To pay via Credit Card, please visit www.pastelpayroll.co.za and click on the "Pay Online" link at the top of the homepage as shown in the screen shot:



For Office Use Only

Rep Code: _____
Processed By: _____
Reference Number: _____
Payment Allocated Date: _____

* E & OE. Prices are subject to change without prior notice.

Stationery returns will not be accepted if stock was invoiced more than 30 days ago or if boxes are damaged, opened or in any way different from when you received your stationery order.