



*American Water Works Association New Jersey Section*

**Committee Goals and Budget Request**

**Budget Year 7/1/\_\_\_\_ to 6/30/\_\_\_\_**

Committee Name: \_\_\_\_\_

Committee Chair: \_\_\_\_\_

Trustee Liaison: \_\_\_\_\_

Form Completed By: \_\_\_\_\_ Date: \_\_\_\_\_

**A. Committee Goals Based on Strategic Plan**

(Refer to Strategic Plan for overall objective and goals)

1. \_\_\_\_\_

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**B. Planned Activities/Tasks for Budget Year**

Task	Estimated Completion
1.	
2.	
3.	
4.	
5.	
6.	

7.	
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**C. Committee Budget**

Please provide an itemized budget (income, if applicable, and expenses) needed to support the planned activities proposed in Part B of this form.

Planned Goal # (from Part B)	Income (\$)	Expenses (\$)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
<b>Totals</b>	\$	\$

**Comments** (if necessary) to support your committee’s budget request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**D. Expected Meeting Schedule** (dates or frequency):

**Roster for \_\_\_\_\_ Committee**

<b>Name</b>	<b>Company</b>	<b>Address</b>	<b>Phone #</b>	<b>Fax #</b>	<b>E-mail</b>

Date Prepared: \_\_\_\_\_