



# APPLICATION FOR CERTIFICATE OF FITNESS

Alaska Department of Labor & Workforce Development  
 Mechanical Inspection  
 3301 Eagle Street #302  
 Anchorage, Alaska 99503-4149

Anchorage (907) 269-4925  
 Anchorage Fax (907) 269-4932  
 Fairbanks (907) 451-2894

Sitka (907) 747-6380  
 Juneau (907) 465-4871

## REQUIRED APPLICANT INFORMATION (PLEASE PRINT)

Certificate of Fitness Number	Drivers License Number	
Name (Last, First, MI)	Phone Number ( )	Social Security Number
Address	Date of Birth (month/ day/ year)	
City /State/Zip	Weight	Height (feet, inches)

## TYPE OF APPLICATION (CHOOSE ONE)

Initial	Renewal	Training Provider's Information
<input type="checkbox"/>	<input type="checkbox"/> Asbestos Abatement \$100-1Yr Lic.	Provider
<input type="checkbox"/>	<input type="checkbox"/> Hazardous Paint Handlers \$100-3yr Lic.	Location
<input type="checkbox"/>	<input type="checkbox"/> Duplicate \$25.00 Lic.	Course Date(s)

**NOTE-HAZARDOUS PAINTER APPLICATIONS ARE DUE WITHIN 90 DAYS OF COURSE COMPLETION**

**Current COF Expiration Date** \_\_\_ / \_\_\_ / \_\_\_

## PREVIOUS LICENSES

Do you now hold, or have you ever held an equivalent license in any other state, borough, parish, municipality or other political subdivision? YES or NO. Did you obtain this license by testing? YES or NO

License Type License Number

## SIGNATURE BLOCK

Signature \_\_\_\_\_ City \_\_\_\_\_ Date \_\_\_\_\_

IF A DISAPPROVED OR PENDING APPLICATION HAS NO ACTION FOR ONE YEAR, REGARDLESS OF THE REASON, THE FILE WILL BE DESTROYED AND THE APPLICANT MUST REAPPLY AND PAY FEES.

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### OFFICIAL STATE USE ONLY

APPROVED  DENIED  INCOMPLETE  PENDING

Approved By Title Date

**ALL APPLICATIONS MUST BE COMPLETED, SIGNED AND DATED**

**INSTRUCTIONS FOR STATE OF ALASKA  
CERTIFICATE OF FITNESS**

**ASBESTOS ABATEMENT CERTIFICATE OF FITNESS**

**LICENSE FEE:** \$100.00 Initial /Renewal 1 year license

Asbestos Abatement requires forty (40) hours initial training and eight (8) hours of renewal training. Contact a state approved Asbestos Abatement training provider for dates and times of classes. Once you have successfully completed the training you must complete, sign, and date an application and pay the required license fee at the Anchorage Mechanical Inspection office, or mail it to: Mechanical Inspection, 3301 Eagle Street, Suite 302, Anchorage, Alaska 99503-4149. If an application is mailed **you must enclose a head and shoulders photo of yourself (photo must be no smaller than 2"x 2" in size). Polaroid photos are acceptable. Photo must have applicant's name on it.** All applications are approved in the Anchorage office.

- **WORK MAY NOT BE PERFORMED WITH AN EXPIRED LICENSE**

**Renewal:** Card holders may take the 8 hour renewal class within one year of expiration of the previously issued certificate. License will be issued for (1) year from the last day of training, applicants are required to retake the initial forty (40) hours (only if previous license is expired more than a year)

**\*\*ASBESTOS LICENSE WILL EXPIRE ONE YEAR FROM THE LAST DAY OF TRAINING\*\***

**HAZARDOUS PAINT HANDLERS CERTIFICATE OF FITNESS / LICENSE FEE:** \$100.00 Initial / Renewal 3 year license

Hazardous Paint Handlers require sixteen (16) hours of initial training conducted by an approved Hazardous Paint training provider. Contact an approved Hazardous Paint training provider for dates and times of classes. Once you have completed the training, you must complete, sign, and date an application and pay the required license fee at the Anchorage Mechanical Inspection office; or mail it to: Mechanical Inspection, 3301 Eagle Street, Suite 302, Anchorage, Alaska 99503-4149. If application is mailed, **you must enclose a head and shoulders photo of yourself (photo must be no smaller than 2"x 2" in size). Polaroid photos are acceptable. Photo must have applicant's name on it.** All applications are approved in the Anchorage office.

- **WORK MAY NOT BE PERFORMED WITH AN EXPIRED LICENSE**

**Renewal:** requires at least an 8-hour refresher course conducted by an approved training provider. Contact an approved Hazardous Paint training provider for dates and times of classes. After completing the training, you must complete, sign, and date an application and pay the required license fee at the Mechanical Inspection office or mail it to: Mechanical Inspection, 3301 Eagle Street, Suite 302, Anchorage, AK 99503-4149. Payment, photo, and application must be received in the Mechanical Inspection office within 90 calendar days from the last date of training. If paperwork is not received within the 90 day timeframe, applicants are required to retake the initial sixteen (16) hours **or** retake the eight (8) hours of refresher training depending on which training class was taken.

**EXPLOSIVES HANDLERS CERTIFICATE OF FITNESS**

**LICENSE FEE:** \$150.00 Initial / Renewal 3 year license

Explosive Handlers (Initial) – requires an application to be completed, **an initial 32 hour training course**, provide (1) set of fingerprint cards and a \$51.50 fee to be paid at the time of application for the State required background check; a notarized employment verification form showing a minimum of six (6) months experience in the State of Alaska as a driller, chucktender, or powderman's helper (**DO NOT INCLUDE MILITARY ORDINANCE WORK**). An application by mail will require a photo, head and shoulders, approximately 2 X 2. Contact the Anchorage Mechanical Inspection office at (907) 269-4925 to schedule an exam. You must be approved and scheduled prior to testing date and exams may also be taken in other selected Alaska communities. The exam may only be taken twice within a six-month period. A passing score requires a 75 percent or greater. Once a successful background check has been completed, the required exam is successfully taken, and a certificate is submitted for training course a license will be issued after the \$150.00 fee is paid.

**Renewal:** You must complete your renewal application, submit the \$51.50 fee, and provide (1) one set of fingerprint cards for the State required background check and submit a certificate for the State approved eight (8) hour training course. These may be presented by mail or in person, to the Anchorage Mechanical Inspection office and provide proof of having completed, within 18 months the 8 hour refresher course. **PLEASE BEGIN THE RENEWAL PROCESS 90 DAYS PRIOR TO THE EXPIRATION OF YOUR CURRENT CARD**

**\*\*All mail in applications must include a head and shoulders photo of yourself (photo must be no smaller than 2x 2 in size). Polaroid photos are acceptable. Photo must have applicant's name on it.**

- **WORK MAY NOT BE PERFORMED WITH AN EXPIRED LICENSE.**

**\*\*\*Effective January 1, 2009 - Training courses are required under 8 AAC 62.059\*\*\***