



ROSE HILL SCHOOL

Coniston Avenue, Tunbridge Wells, Kent TN4 9SY

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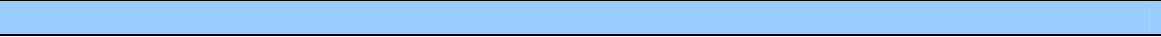
APPLICATION FORM

Please complete in BLACK ink.

POST APPLIED FOR:			
DATE OF APPLICATION:			
PERSONAL DETAILS			
Title :		Surname :	
Fore name (s):		Former Surname (if applicable):	
Address:		National Insurance No :	
		Teacher Ref No :	
		Daytime Tel No :	
		Evening Tel No :	
Post code :		Mobile Tel No :	
E-mail:		Do you have QTS?	Yes/No
If you have been at this address for less than 5 years please provide details of previous addresses covering this period on a separate sheet.			
Please indicate whether you have any family or close relationships with existing employees/employment at Rose Hill School or children attending the School YES/NO If YES, give details:			
ACADEMIC & PROFESSIONAL QUALIFICATIONS (chronological order)			
Names & Addresses of Schools/Colleges	From (Mth/Yr)	To (Mth/Yr)	Qualifications Obtained

PERSONAL DEVELOPMENT Please list any training course/s/seminars attended to develop your skills.

Course Title	Date	Details of Course



DETAILS OF PRESENT OR MOST RECENT EMPLOYER

From	To	Position/Job title
Name and Address		Main duties

Salary £	Responsible to	Reason for leaving (if applicable)



DETAILS OF PREVIOUS EMPLOYERS (in reverse order)		
From	To	Position/ Job Title
Name and Address		Main duties
Responsible to		Reason for leaving

From	To	Position/ Job Title
Name and Address		Main duties
Responsible to		Reason for leaving

From	To	Position/ Job Title
Name and Address		Main duties
Responsible to		Reason for leaving

From	To	Position/Job Title
Name and Address		Main duties
Responsible to		Reason for leaving

GAPS IN EMPLOYMENT

Please account for any gaps in employment:

FROM	TO	REASON

LEISURE INTEREST AND HOBBIES

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HEALTH	
Please note that the successful applicant will be required to make a declaration that he/she is medically fit for the post and, if necessary, may be asked to undergo a medical examination. How many days' sick leave have you taken in the last two years?	
Do you have any medical condition that is likely to restrict your ability to undertake this job?	Yes/No
If yes, please give details and state any adjustments that you might need in the job to overcome this restriction	
Please provide details of two individuals who we can contact to obtain a reference. One should be your current or most recent employer. Where you are not currently working with children but have done so in the past, one reference must be from the employer by whom you were most recently employed in work with children. Please note that references will not be accepted from relatives or from referees writing solely in the capacity of friends.	
Referee 1	
Name	
Address	
Post Code	
Tel No	
Fax No	
E-mail	
In what capacity known?	
Referee 2	
Name	
Address	
Post code	
Tel No	
Fax No	
E-mail	
In what capacity known?	
Please note that we will contact these referees if you are short-listed for the post and seek references before interview	
Do you require a permit to work in the UK?	Yes/No
If yes, do you have a current permit to work?	Yes/No
If yes, please provide the original along with originals of any other evidence that you are eligible to work in the UK	

PERSONAL STATEMENT

Using Section 6 (Personal Specification) of the Job Description sent to you in your application information, please demonstrate, using examples, your suitability for this position. Begin by giving your reasons for applying for this position.

Reasons for applying:

Personal Statement:

Please continue on a separate sheet if necessary.

PERSONAL DECLARATIONS

The position for which you are applying involves contact with children and is exempt from the Rehabilitation of Offenders Act 1974 and all subsequent amendments (England and Wales). For these positions you are not entitled to withhold information about police cautions, "bind-overs", or any criminal convictions including any that would otherwise be considered "spent" under the Act. Have you ever been convicted of any offence or "bound-over" or given a caution?
YES/ NO

If yes, please give details on a separate sheet and attach it to this form in a sealed envelope marked "Confidential Disclosure".

I understand that if my application is successful I will be required to obtain a CRB Disclosure at the appropriate level.

Declaration – please read carefully

For the purposes of the Data Protection Act 1998, I consent to the information contained in this form, and any information received by or on behalf of Rose Hill School relating to the subject matter of this form, being processed by them in administering the recruitment process.

I declare that the information I have given on this form is complete and accurate and that I am not banned or disqualified from working with children nor subject to any sanctions or conditions on my employment imposed by The Independent Safeguarding Authority, the Secretary of State or a regulatory body. I understand that to knowingly give false information, or to omit any relevant information, could result in the withdrawal of any offer of appointment, or my dismissal at any time in the future, and possible criminal prosecution.

Signed: Date:

Print name

All candidates applying for employment via e-mail will be required to sign and date this form if invited to attend an interview.