

ALPINE SCHOOL DISTRICT

Certified Extended Contract

NAME _____ DATE _____

SOCIAL SECURITY NUMBER _____ PRESENT TEACHING FTE _____

POSITION _____ SCHOOL (Location) _____

EXTRA SERVICE: (Number of Days) _____ Number of Hours _____

RATE: Daily _____ Hourly _____

TOTAL EXTENDED CONTRACT AMOUNT: _____

(Rate is based on present schedule. In the event a salary schedule change is effected for the term of the contract, the rate and total amount will be changed to reflect the negotiated change.)

ACCOUNT NUMBER: _____

TERM OF THIS CONTRACT: _____

The following provisions apply to this extended contract:

1. This contract does not alter the basic contract in any way.
2. This contract may be terminated as follows:
 - a. **Automatic Termination** - The contract is to automatically terminate at the conclusion of the contract term.
 - b. **Voluntary Termination** - The extended contract may be terminated at any time by mutual agreement between the educator, the principal/supervisor and the Administrator of Personnel.
 - c. **Involuntary Termination** - An educator may be involuntarily terminated during the term of the extended contract if:
 - i. There is evidence that the immediate supervisor made a sincere effort to help the educator remediate the unsatisfactory performance except in cases of extreme or serious problems or emergency; or
 - ii. Reasonable advanced written notice of planned termination is given to the educator. A minimum of 20 working days written notice is recommended. In case of extreme or serious problems, no advance notice is required.
3. It is understood and agreed that nothing herein shall be construed to entitle an educator to an extended contract beyond the terms described above. Any employee, signing an extended contract, pursuant to the policies and procedures of the Alpine School District, shall not have an expectation of continued employment under an extended contract beyond the term described above. It is also

understood that the initiation and termination of all contractual agreements must be approved by the Board of Education.

4. In the event an educator terminates his basic contract, this contract becomes invalid.
5. The additional compensation earned through this extended contract and career ladder monies will be in addition to the basic contract amount listed on the salary schedule. This additional compensation is excluded from the computation of any early retirement stipend benefit. See Policy #4022, Item 1.2.
6. Workers' Compensation for extended year contracts: The amount of Workers' Compensation paid for these wages is generally $\frac{2}{3}$ of the average weekly wage. There is generally no sick leave for these wages, so the employee receives nothing additional. If the additional money has already been earned or is earned on a performance basis (i.e., career ladder master teacher), no Workers' Compensation is paid and no dock is charged.
7. Employees of the School District will be given retirement credit for extended contracts where social security is applicable. This generally applies to all extended contract monies.
8. Payment for extended contracts:

As a general rule, extended year contracts are allocated $\frac{1}{12}$ per month in a similar manner as the annual contract. If payments are missed, or are turned in after the September T&A cut-off, retroactive pay will be given based from the time service is rendered, and the remainder allocated evenly over the remaining checks.

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|-------------------------------------|---------------|
| _____ Employee | _____ Date |
| _____ Principal/Supervisor | _____ Date |
| _____ Division Head | _____ Date |
| _____ Administrator of Personnel | _____ Date |

Please make copies of this document if you desire to give one to the educator or retain a copy in the school. The Personnel Department will process the original with payroll; it will then be filed in the educator's personnel file.

June 2002
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