

# SELF-EMPLOYED BUSINESS INCOME AND EXPENSES

## SCHEDULE C

Tax Year \_\_\_\_\_

**Prepare a separate worksheet for each business. Please, do not duplicate these expenses on any other worksheet**

Principal Business or Profession _____	Employer ID# _____
Business Name _____	
Business Address (if different from return) _____	

### Income

### Cost of Goods Sold

Regular Income		BEGINNING INVENTORY	
Other Income:		PURCHASES	
		COST OF LABOR	
		MATERIALS & SUPPLIES	
		OTHER COSTS	
		ENDING INVENTORY	

### ***BUSINESS EXPENSES***

ADVERTISING		DUES & PUBLICATIONS	
BAD DEBTS		PROF. SKILLS EDUCATION (SEMINARS, ETC.)	
CAR/TRUCK EXPENSES – See Worksheet		GIFTS FOR BUSINESS	
COMMISSIONS / FEES PAID		SMALL TOOLS & EQUIPMENT (Under \$200)	
EMPLOYEE BENEFITS		SHIPPING	
INSURANCE (Liability/Office/Equipment)		SUB CONTRACTOR FEES	
INTEREST (FINANCIAL INST)		TELEPHONE FOR BUSINESS	
INTEREST (OTHER)		CELLULAR PHONE	
LEGAL FEES/TAX PREP		INTERNET SERVICES / WEBPAGE	
OFFICE SUPPLIES & POSTAGE		OTHER: Make List	
RENT (Machinery, Equipment)			
RENT (Other)			
REPAIRS / MAINTENANCE			
TAXES & LICENSES			
TRAVEL: Out-of-town Overnight			
Transportation			
Lodging			
Meals (Bring List of Location & # days)			
BUSINESS ENTERTAINMENT			
UTILITIES			
WAGES PAID (Bring Form 940)		Self-Employed Health Insurance	

### Business Equipment Purchased During Year

Description      Date Purchased      Cost

			Purchase Date	
			Make & Model	
			Total Mileage for Year	
			Miles Used For Business	
			Parking and Tolls on Business	

### Business Automobile (Short Method)

(Call for Long, Itemized Method worksheet)

**Office in Home** (Must be principle place of business)      Long Method – Make list all expenses paid for car during the year. Also, original cost of vehicle.

Total square footage of home/apt.		Mortgage interest		Utilities	
Square footage of office / storage		Real Estate Tax		Insurance	
Purchase Price of Home *		Rent		Repairs/Maintenance	