

Request for waiver of GRE for applicants to the Master of Science program in Regulatory Affairs

The Regulatory Affairs Program allows applicants to request a waiver of the Graduate Records Examination (GRE) as required by the UGA Graduate School under certain conditions. No waiver request is guaranteed and we encourage each applicant to consider taking the GRE as part of the application process. The GRE is one of the benchmarks we evaluate to ensure that an applicant may successfully handle the rigors of the Regulatory Affairs Program. Yet, for those applicants with significant work experience and other graduate work, we can consider waiving the GRE requirement. Applicants may be granted a waiver of the GRE requirement under the following conditions:

Conditions

1. Candidates who present an official transcript of previous graduate work from an accredited institution reflecting either of the following criteria:
 - a. A minimum of nine credit hours of graduate course work in a related field with a minimum of a 3.0 grade point average; or
 - b. A previously completed graduate degree in a related field.
2. Candidates who hold an undergraduate degree from an accredited institution in a related discipline, and who graduated with an **overall grade point average of 3.0 or better**. Candidates in this category should have a minimum of **5 years** of relevant work experience and clearly demonstrate in their statement of purpose that they possess the perspective, the intellectual capacity and the drive to successfully complete the program.

If a GRE waiver is granted, greater emphasis will be placed on the other components of the application packet in assessing the qualification of the applicant. A candidate's intellectual capabilities can be evaluated using academic transcripts, letters of recommendation, and interviews. Similarly, the candidate's potential for contributing to the learning experience of the group as a whole can be judged from his/her work history, professional responsibilities and other elements of the application.

Under no conditions will a GRE waiver be granted to any candidate who does not hold an undergraduate degree from an accredited institution. All GRE waivers must be recommended to the Graduate School by the Graduate Coordinator of the Regulatory Affairs Program. Applicants who request but are denied a waiver must take the GRE prior to admission to the Graduate School, i.e., such candidates will not be granted provisional admission pending either a satisfactory GRE score or a change in the waiver decision.

This application below and the required supporting materials are a SEPARATE process from the UGA RA Program and Graduate School applications requirements. Thus, you must treat this application and your program application as separate procedures and provide all required information in all both instances.

Allow also a **six to eight week processing time** on your waiver request. **Be sure to include all required documents including transcripts; otherwise there will be delays. Do not assume that because you have transcripts on file with the University that you do not have to submit transcripts.** In order for your waiver to be considered, you must include transcripts.

GRE Waiver Request Form

Overview

The UGA Regulatory Affairs Program will consider GRE waiver requests. Please note that the waiver is not guaranteed, and your request will undergo evaluation by the Graduate Coordinator and the UGA Graduate School whose decisions are final.

Name: _____

UGA Institution ID number (9 digits beginning with 81) (if known): _____

Address: _____ City: _____

State/Country: _____ Postal Code: _____ Email Address: _____

Work Phone: _____ Home Phone: _____ Cell Phone: _____

Eligibility

To qualify for the GRE waiver, you must meet one of the following conditions:

Option 1: Hold a graduate degree (master's degree or a terminal degree such as MD, PhD, JD, DVM, etc) from an accredited school

Degree Earned: Master's Doctorate (e.g., PhD, Ed.D.) Professional (e.g., MD, DVM, JD) Other: _____

Institution attended: _____ Graduate GPA: _____

Degree Field: _____ Year graduated: _____

Entrance Exam Taken (if applicable): GRE GMAT LSAT MCAT Other: _____

Score (breakdown): _____ Date Taken: _____

Entrance Exam Taken (if applicable): GRE GMAT LSAT MCAT Other: _____

Score (breakdown): _____ Date Taken: _____

For this option, you must supply:

- This GRE Waiver Request Form
- Scanned copies of all college/university transcripts
- Summary of your rationale for making this request for the waiver (E.g., "I have a DVM degree.")
- Optional:** If you have taken the GRE in the past, please include those scores even if they have expired.
 Verbal: _____ Quantitative: _____ (Discipline-specific test scores are not necessary.)
- Optional:** Other test score copies (like GMAT, MCAT, LSAT, etc.)

Option 2: At least five years of professional work experience AND an undergraduate degree from an accredited school graduating with at least a 3.0 (B) overall grade point average

Institution attended: _____ Undergraduate GPA: _____

Degree Field: _____ Year graduated: _____

Current Employer: _____ Current Title: _____

Current Supervisor: _____ Supervisor's Phone: _____

Years of full-time professional work experience: _____

Years of management of people, resources, or projects: _____

For this option, you must supply:

- This GRE Waiver Request Form
- Scanned copies of all college/university transcripts
- Current resume
- One-page written request detailing your reasons for requesting the waiver, any coursework taken, current job responsibilities that show relevant experiences, skills and certificates.
- Optional:** If you have taken the GRE in the past, please include those scores even if they have expired.
Verbal: _____ Quantitative: _____ (Discipline-specific test scores are not necessary.)

How to Apply

This form and appropriate information must be sent to the Regulatory Affairs Department. Do **not** send this to the UGA Graduate School. Send your information to Johnna Hodges at:

Email: jhodges@uga.edu,

Fax: 770-357-3806, or

Mail: University of Georgia
Regulatory Affairs Graduate Program
2530 Sever Road
Lawrenceville, Georgia 30043

Reminders:

- **NO provisional admissions will be granted while waiting for an exemption decision. It is recommended that you allow yourself enough time to study for and take the GRE in the event the waiver is not approved.**
- **This application and the required supporting materials are a SEPARATE process from the UGA RA Program and Graduate School applications requirements. Thus, you must treat this application and your program application as separate procedures and provide all required information for both applications.**
- **Submit all supporting materials as PDF (Adobe Acrobat, .pdf) file types. Do not send image files or other non-conventional electronic files.**
- **Approval of this waiver is NOT a guarantee of admission into the UGA Program.**
- **Allow also a six to eight week processing time on your waiver request. Be sure to include all required documents including academic transcripts.**