

# YMCA of Simcoe/Muskoka Volunteer Application Form

**Program Preference (Please rank your top 5 in order of preference)**

<input type="checkbox"/> Administrative Work	<input type="checkbox"/> Advisory Committee
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Aquatics
<input type="checkbox"/> Child Care – Location _____	<input type="checkbox"/> Group Fitness - Adult
<input type="checkbox"/> Youth Leadership Development	<input type="checkbox"/> Group Fitness - Youth
<input type="checkbox"/> Employment and Youth Services	<input type="checkbox"/> Individual Conditioning
<input type="checkbox"/> Newcomer Services	<input type="checkbox"/> Maintenance / Cleaning
<input type="checkbox"/> Holiday/PA Day/Summer Day Camps	<input type="checkbox"/> Membership Greeter
<input type="checkbox"/> Residential Camp	<input type="checkbox"/> Program – Specific _____
<input type="checkbox"/> Special Events	

**Location Choice:**

<input type="checkbox"/> <b>Barrie YMCA</b> 22 Grove Street West	<input type="checkbox"/> <b>Parry Sound YMCA</b> 36 Smith Cres.	<input type="checkbox"/> <b>YMCA Newcomer Services</b> 320 Bayfield Street, Barrie
<input type="checkbox"/> <b>Facility Development &amp; New Initiatives</b> 22 Grove Street West	<input type="checkbox"/> <b>Wasaga Beach YMCA</b> 1-1724 Mosley Street	<input type="checkbox"/> <b>YMCA Employment Services</b> 334 King Street, Midland
<input type="checkbox"/> <b>Finance &amp; Administration</b> 22 Grove Street West	<input type="checkbox"/> <b>YMCA Geneva Park</b> RR #6, Rama Road, Orillia	<input type="checkbox"/> <b>YMCA Youth Services</b> 24 Dunlop Street East, Barrie
<input type="checkbox"/> <b>Fundraising/Special Events</b> 22 Grove Street West	<input type="checkbox"/> <b>Family Camping</b> RR #6, Rama Road, Orillia	<input type="checkbox"/> <b>YMCA Youth Services</b> 252 Peter Street North, Barrie
<input type="checkbox"/> <b>Collingwood YMCA</b> 200 Hume Street	<input type="checkbox"/> <b>Leadership Development</b> RR #6, Rama Road, Orillia	<input type="checkbox"/> <b>Child &amp; Family Development</b> 50+ YMCA locations throughout the County of Simcoe, Districts of Muskoka & Parry Sound
<input type="checkbox"/> <b>Innisfil YMCA</b> 7315 Yonge Street	<input type="checkbox"/> <b>Outdoor Education</b> RR #6, Rama Road, Orillia	
<input type="checkbox"/> <b>Midland YMCA</b> 560 Little Lake Park Rd.	<input type="checkbox"/> <b>International Initiatives</b> c/o Geneva Park, Orillia	
<input type="checkbox"/> <b>Orillia YMCA</b> 300 Peter Street North	<input type="checkbox"/> <b>YMCA Camp Kitchikewana</b> c/o Geneva Park, Orillia (Summer – Beausoleil Island)	

**References: Name (Minimum 2)**

**Phone Number**

**Relationship**

_____	_____	_____
_____	_____	_____
_____	_____	_____

1. I hereby authorize the YMCA of Simcoe/Muskoka to contact my references as required.
2. I understand that any volunteer work will be contingent upon a successful police record search and acknowledgement that I have read the YMCA Human Resources, Policies & Procedures.
3. The above information is correct to the best of my knowledge.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Section 2: To be completed at Interview with Supervisor

### Expectations of Volunteers:

1. Be on time
2. Be in uniform or proper work attire
3. Treat everyone with respect
4. Quality and accurate work are performed
5. Be professional in dealing with all people you encounter

### Oath of Confidentiality

*I am aware that confidentiality is to be adhered to at all times with respect to any information acquired by myself through my employment/volunteering with the YMCA.*

#### **This confidentiality applies to all matters relating to:**

1. The members and families of all YMCA programs and activities.
2. The staff of the YMCA of Simcoe/Muskoka.
3. The volunteers of the YMCA of Simcoe/Muskoka.
4. Activities and programs delivered by the YMCA of Simcoe/Muskoka.
5. All information relating to the affairs of the YMCA.

*My signature below indicates my understanding of and adherence to this oath.*

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*To ensure the safety and well-being of YMCA members and participants, the volunteers and staff of the YMCA of Simcoe/Muskoka require Police Reference Checks (PRC) before beginning work with the YMCA.  
**Please attach a police reference check to this form and then submit for application. For reimbursement of PRC fee, please attach a receipt.***

## YMCA Values for Staff and Volunteers:

### ***Caring***

Commit to building relationships and demonstrate compassion towards the needs of others

### ***Honesty***

Promote integrity and trustworthiness

### ***Inclusiveness***

Welcome and foster a sense of belonging for all

### ***Respect***

Treat all persons with dignity and acceptance

### ***Responsibility***

Achieve our mission with fiscal viability

Volunteer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Office Use Only

***Please send a copy of this Application and Police Reference Check to the Admin Office for data input.***

Service Area: \_\_\_\_\_ Adult (18+) ☐ or Youth ☐

Date received by Supervisor: \_\_\_\_\_

Date Applicant contacted: \_\_\_\_\_

Interviewed by: \_\_\_\_\_

Date: \_\_\_\_\_

Police Reference Check: Attached ☐; Date of PRC: \_\_\_\_\_

**YMCA Privacy Statement:** “The YMCA strives to ensure that volunteers and staff conduct their relationships with each other, participants and all other Association contacts with integrity, good judgment and fairness. The YMCA respects the right of individuals to the protection of their personal information. The YMCA is committed to maintaining the confidentiality, privacy and accuracy of personal information it collects, uses and discloses about its participants, members, donors, parents/guardians, staff and volunteers”

(Rev. June/09)

**Additional sheets:**

- Interview form/questions
- Reference info questions
- PRC information
- Welcome letter to the YMCA stating: start date, position requested , supervisor, duties, training required prior to volunteering