

# PRIDE Environmental Education Contract Program

## APPLICATION

**Application Due October 4, 2013**

### INSTRUCTIONS

Please type your information into the blank spaces provided.

After completing your application form, please click the "Print Form" button below to print a copy for your records. (You will not have the option to save your completed form.)

Then, please click the "Submit by E-mail" button below to officially submit your application. You will have the opportunity to attach your photos and documents before sending the e-mail.

When PRIDE receives your application via e-mail, we will send you a confirmation e-mail. If you do not receive it by the next business day, call us at 888-577-4339.



### TERMS AND CONDITIONS

By clicking "Submit by E-mail," you are indicating you agree with the terms and conditions of the contract application. Your e-mail submission will serve as your signature showing you agree with the terms and conditions. To review terms and conditions, click the attachment (paperclip) icon in your Adobe Reader and open the Terms and Conditions PDF, or use the link below:

<http://kypride.org/wp-content/uploads/2013/09/TERMS-CONDITIONS-Env-Ed-Contracts-2013.pdf>

If you prefer, please print your application form and mail or fax it to:

PRIDE, Inc.

The Center for Rural Development

2292 S. Hwy. 27

Somerset, KY 42501

Fax: 606-677-6055

**For assistance, please call, toll free, 1-888-K-PRIDE-Y**

# PRIDE Environmental Educational Contract Program Application

## 1. Applicant's Contact Information:

Name of School/Non-Profit Organization:

County:  School District (if applicant is a school):

**School Superintendent/Exec. Director First Name:**  **Last Name:**

Street Address:  City: , KY Zip:

E-mail Address:

Phone Number:  Fax Number:

Signature\*: \_\_\_\_\_

**School Principal First Name** (if applicant is a school):  **Last Name:**

Street Address:  City: , KY Zip:

E-mail Address:

Phone Number:  Fax Number:

Signature\*: \_\_\_\_\_

**Primary Contact First Name:**  **Last Name:**

Street Address:  City: , KY Zip:

E-mail Address:

Phone Number:  Fax Number:

Signature\*: \_\_\_\_\_

**Secondary Contact First Name:**  **Last Name:**

Street Address:  City: , KY Zip:

E-mail Address:

Phone Number:  Fax Number:

Signature\*: \_\_\_\_\_

**Board of Education Financial Officer First Name:**  **Last Name:**

Street Address:  City: , KY Zip:

E-mail Address:

Phone Number:  Fax Number:

Signature\*: \_\_\_\_\_

2. **Purpose Statement:** On a separate page\*\*, provide a one-sentence statement describing the primary purpose of the project, in terms of the activity and its ultimate outcome.

3. **Environmental Education Component:** Use a separate page\*\* to explain your project and its expected benefit for the target audience (students, teachers or citizens). Describe key roles of each partner organization, educational goals and methods to be used to achieve these goals as well as a detailed description of how progress will be measured. As the project progresses you will be asked to demonstrate evidence that the participants have been impacted by the project by proof of increased knowledge (i.e. pre- or post-exam), or taken an action as a result (i.e. participated in a Spring Cleanup activity). Describe how cross-curricular studies will be used to implement this project or how they will be used upon completion of the project. (One page limit)

4. **Recycling Projects:** Are you requesting funds for a recycling project?  Yes  No

If the answer is no, proceed to question #5. If the answer is yes, please provide the following information on a separate page\*\*:

- A) Explain how you will either expand a current recycling program or establish a new recycling program
- B) Explain who will be responsible for collecting/emptying the recycling items and how often items will be collected
- C) Include a map to show the locations of the recycling containers
- D) A letter of support and pickup schedule from the company that will collect the recycling materials

5. **Timeline:** Include a general timeline\*\* for the proposed Contract activities. The timeline should include target dates required for implementation of the project.

6. **Budget:** Complete the attached budget (Page 4). A sample budget is in the Terms and Conditions to help you with the preparation of your budget. Please remember, if an item is not included in your budget, it will not be a reimbursable expenditure.

7. How many students will benefit from the project during the Contract period?

8. Provide detailed driving directions to the site location of the proposed project:

9. **Photographs:** Provide and label site photos\*\*. If you do not include site photos, please give an explanation.

10. On a separate page\*\*, please provide any pertinent information you feel will help justify funding your request.

11. On a separate page\*\*, please list all previous PRIDE Environmental Education Contract Activities and the corresponding school year.

12. Did you participate in the 2013 PRIDE Spring Cleanup?  Yes  No

13. Do you have an active PRIDE Club?  Yes  No

14. Do you currently have a school-wide recycling program?  Yes  No

15. If you are a non-profit organization, please include a federal taxpayer ID number and attach a copy\*\* of the Non-Profit Status Notification from the IRS.

Federal Taxpayer ID Number:

16. Total Project Cost: \$

\*\* Attach requested items to the e-mail that will be generated when you click the "Submit via E-mail" button.

## Budget Form

*Please note: Contract applications with incomplete budgets will not be considered for funding.*

### Contract (Federal) Dollars

Brief Description of Expenditures	Estimated Cost
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
<b>Total Contract Funds Requested</b>	\$ <input type="text"/>

### Match Resources

Brief Description of Expenditures	Estimated Cost
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
	\$ <input type="text"/>
<b>Total Match Dollars</b>	\$ <input type="text"/>

Return to Page 1 of this form to print and submit your completed application.