Part I: CoC Organizational Structure

HUD-Defined CoC Name:*	CoC Number*
Fort Worth / Arlington / Tarrant County Continuum of Care	TX-601
*HUD-defined CoC names and numbers are available at: www.hud.gov/offices/adm/grants/fundsavail.cfm. If you do not have a HUD-defined CoC name and number, enter the name of your CoC and HUD will assign you a number.	

A: CoC Lead Organization Chart

CoC Lead Organization: Tarrant County Community Development		
CoC Contact Person: Patricia Ward, Director		
Contact Person's Organization Name: Tarrant County Community Development		
Street Address: 1509-B S. University Drive, Suite 276		
City: Fort Worth	**State: TX**	**Zip: 76107**
Phone Number: 817-850-7940	**Fax Number: 817-850-7944**	
Email Address: pward@tarrantcounty.com		

B: CoC Geography Chart

Using the Geographic Area Guide found on HUD's website at http://www.hud.gov/offices/adm/grants/fundsavail.cfm. List the name and the six-digit geographic code number for **every** city and/or county participating within your CoC. Because the geography covered by your CoC will affect your pro rata need amount, it is important to be accurate. Leaving out a jurisdiction will reduce your pro rata need amount. For further clarification, please read the guidance in Section III.C.3.e of this NOFA regarding geographically overlapping CoC systems.

Geographic Area Name	6-digit Code	Geographic Area Name	6-digit Code
Arlington	480222		
Euless	481722		
Fort Worth	481896		
North Richland Hills	483888		
Johnson County	489251		
Parker County	489367		
Tarrant County	489439		

CoC Structure and Decision-Making Processes

C: CoC Groups and Meetings Chart

The purpose of the CoC Groups and Meetings Chart is to help HUD understand the current structure and decision-making processes of your CoC. List the name and role (function served) of each group in the CoC planning process. Under "CoC Primary Decision-Making Group," identify only one group that acts as the primary leadership or decision-making group for the CoC.   Indicate the frequency of meetings and the number of organizations participating in each group.   Under "Other CoC Committees, Sub-Committees, Workgroups, etc." you should include any established group that is part of your CoC's organizational structure *and which is involved in CoC planning* (add rows to the chart as needed). Please limit your description of each group's role to 3 lines or less.

| CoC Planning Groups | Meeting Frequency (check only one column) | | | | Enter the number of organizations/ entities that are members of each CoC planning group listed on this chart. |
	At Least Monthly	At Least Quarterly	At Least Biannually	Annually	
CoC Primary Decision-Making Group (list only one group)					
Name: **Fort Worth/Arlington/Tarrant County CoC Planning Council**	**X**				**21**
Role: The Fort Worth/Arlington/Tarrant County CoC (FWATC CoC) Board of Directors sets agendas for the CoC, establishes priorities, provides guidance in the SHP application process, approves of policy and procedural changes within the CoC and is responsible for the long range planning for the CoC including appointing and implementation of needed sub-committees and workgroups necessary to manage the CoC and SHP application process.					
Other CoC Committees, Sub-Committees, Workgroups, etc.					
Name: **Performance Measures Committee**	**X**				**5**
Role: Established in 2006 to: design comprehensive performance measures standards for SHP recipients; establish a CoC monitoring policy; and, design SHP application evaluation forms and processes. The 2007 CoC funding cycle was the first implementation of these standards and evaluation tools.					
Name: **HMIS Committee**	**X**				**7**
Role: Oversight group to ensure compliance with HUD HMIS standards. Conduct annual customer satisfaction surveys; assist with advancing implementation of the HMIS among all participating CoC agencies; establish performance measure standards for the HMIS provider and agencies receiving McKinney Vento funds; develop needed reporting tools for the CoC, the FWATC Planning Council and Performance Measures Committee related to HMIS participation.					
Name: **Community Project Review Committee (CPRC)**		**X**			**11**
Role: Ad-hoc committee appointed by the FWATC CoC Planning Council to prioritize and make funding recommendations for the SHP application cycle. Committee meets three times per year including a half-day training on the SHP application process.					
Name: **Discharge Planning Policy Committee**		**X**			**6**

Role:	Coordinates with representatives of judicial system, mental and health care, and foster care institutions to prevent the discharge of any client/resident into homelessness or into a McKinney Vento funded program.					
Name:	**Fort Worth Mayor's Advisory Commission on Homelessness**	X				17
Role:	Appointed by the Fort Worth Mayor and City Council, Commission is charged with crafting, implementing the Fort Worth Ten-Year Homeless Plan which represents over 80% of homeless individuals within the FWATC CoC geographic area.					

D: CoC Planning Process Organizations Chart

List the names of all organizations involved in the CoC under the appropriate category. If more than one geographic area is claimed on the 2007 Geography Chart (Chart B), you must indicate which geographic area(s) each organization represents in your CoC planning process. In the last columns, identify no more than two subpopulation(s) whose interests the organization is specifically focused on representing in the CoC planning process. For "Homeless Persons," identify at least 2 homeless or formerly homeless individuals. Do not enter the real names of domestic violence survivors.

	Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any* (no more than 2)	
	STATE GOVERNMENT AGENCIES			
	Texas Workforce Commission	489439		
	Texas Rehabilitation Commission	489439		
	Urban Intertribal Center	489439		
	Texas Department of Human Services	489439		
	Texas Workforce Commission	489439		
	Texas Workforce Commission (Project RIO)	489439		
	Texas Youth Commission	489439	Y	
	LOCAL GOVERNMENT AGENCIES			
	Tarrant County Community Development	489439		
	Tarrant County Department of Human Services	489439		
	Fort Worth Mayor's Advisory Commission on Homelessness	481896		
	Near Northside Partners Council Inc.	489439		
	Tarrant County Veterans Center	489439	VET	
	Metroplex Food Bank	489439		
	Tarrant County Re-Entry Council	489439		
	Tarrant Area Food Bank	489439		
PUBLIC SECTOR	Fort Worth Pregnancy Center	481896		
	PUBLIC HOUSING AGENCIES			
	Fort Worth Housing Authority	481896		
	Arlington Housing Authority	480222		
	SCHOOL SYSTEMS / UNIVERSITIES			
	University of Texas at Arlington	480222		
	Texas Christian University	481896		
	University of North Texas Health Science Center	489439		
	LAW ENFORCEMENT / CORRECTIONS			
	Tarrant County Juvenile Services	489439	Y	
	Fort Worth Police Department	481896		
	Tarrant County Re-Entry Council	489439		
	LOCAL WORKFORCE INVESTMENT ACT (WIA) BOARDS			
	Workforce Solutions for Tarrant County	489439		
	OTHER			
	Fort Worth Day Labor Center	481896		
	Mission Central	480222		
	Mission Arlington	480222		
	North East Emergency Distribution	489439		

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	Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any* (no more than 2)	
	NON-PROFIT ORGANIZATIONS			
	Day Resource Center for the Homeless	489439		
	Arlington Life Shelter	480222		
	Arlington Charities Inc.	480222		
PRIVATE SECTOR	Battered Women's Foundation	489439	DV	
	Goodwill Industries	489439		
	Open Hands Center	489439		
	Buckner Children and Family Services	481896	Y	
	Cornerstone Assistance Network	489439		
	Community Caring Center	489439		
	Double Exposure	489439		
	Texas Inmate Services	489439		
	AIDS Outreach Center	489439	HIV	
	Samaritan House	489439	HIV	SA
	SafeHaven of Tarrant County	489439	DV	
	GRACE (Grapevine Relief and Community Exchange)	489439		
	Children and Family Services	481896		
	P.A.C.T. Inc.	489439		
	Fort Worth Homeless Veterans Program	481896	VET	
	Abode Treatment Center	489439	SA	
	Mental Health Mental Retardation	489439	SMI	SA
	Volunteers of America	489439	SA	
	People that Care Center	489439		
	Project HELP	489439		
	Salvation Army of Tarrant County	489439		
	Wesley Mission Center	489439		
	Women's Center of Tarrant County	489439		
	Pregnancy Lifeline Center	489439		
	SEARCH	489439		
	Dental Health Arlington	480222		
	Presbyterian Night Shelter	481896		
	FAITH-BASED ORGANIZATIONS			
	All Church Home	489439	Y	
	Northside Inter-Church Agency	489439		
	Open Arms Home	489439	DV	
	WestAid Alliance of Churches	489439		
	Beautiful Feet Ministries	481896		
	Bread Basket Ministries	481896		
	Broadway Baptist Center	481896		
	Catholic Charities EATC	489439		
	Christian Community Assistance	489439		
	Christian Assistance Program	489439		
	Christian Community Storehouse	489439		
	Community Enrichment Center	489439		
	Cornerstone Assistance Network	489439		
	Eastside Ministries of Fort Worth	489439		
	First Street Methodist Mission	481896		

	Specific Names of All CoC Organizations	Geographic Area Represented	Subpopulations Represented, if any* (no more than 2)	
	Helping Hands Ministry	489439		
	Cornerstone Christian Women's Job Corps	489439		
	Northside Inter-Church Agency	489439		
	South Central Alliance of Churches	481896		
	Union Gospel Mission	481896		
	YWCA	489439		
	HOMELESS PERSONS			
	Richard Fletcher	481896		
	Fred Habertzettle	481896		
	Richard Vickers	481896		
	OTHER			
	AARP Foundation	489439		
	Wesley Mission Center	489439		
	Mid Cities Pregnancy Center	489439		
	Legal Aid of NorthwestTexas	489439		

*Subpopulations Key: Seriously Mentally Ill (SMI), Substance Abuse (SA), Veterans (VET), HIV/AIDS (HIV), Domestic Violence (DV), and Youth (Y).

E: CoC Governing Structure Chart

HUD is considering establishing standards for the governing process and structure of Continuums of Care. As part of this consideration, HUD is gathering information on existing governing structures and processes in CoCs. Specifically, this chart asks for information about the primary decision-making group that you identified in Chart C: CoC Groups and Meetings Chart. No requirements are in place yet; however, the information that you enter will inform HUD's decisions about how to move forward with standards in the future. **Please note:** a response to each question will earn full credit for this chart.

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1. Is the CoC's primary decision-making body a legally recognized organization (check one)?

☒ Yes, a 501(c)(3)
☐ Yes, a 501(c)(4)
☐ Yes, other – specify: _____
☐ No, not legally recognized

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2. If your CoC were provided with additional administrative funds from HUD, would the primary decision-making body, or an agent designated by it (e.g. a city or non-profit organization), be able to be responsible for activities such as applying for HUD funding and serving as the grantee, providing project oversight, and monitoring? Explain.

Dedicated FWATC CoC administrative funds would allow for the full implementation of the recently developed performance measures process and monitoring. Key tasks that would be accomplished by a dedicated professional CoC staff include: site visits of SHP recipients including standardized interviews with clients; regularly monitoring programs; review monitoring findings and provide or secure technical assistance. The CoC could systematically analyze its projects' APRs to assess and improve client access to mainstream programs. Additionally, there is an extensive need for a development position to identify and secure sources outside McKinney-Vento to provide the much needed supportive services and expanding the leveraging opportunities provided by SHP funding.

3. What percentage of the decision-making body membership represents the private sector, including non-profit providers, homeless or formerly homeless persons, advocates and consumer interests, etc.?	76 %

4a. Indicate how the **members** of the primary decision-making body are selected
    (check all that apply):

☒ Elected   ☐ Assigned/Volunteer
☒ Appointed   ☐ Other – specify: _____

4b. Briefly explain the selection process. (For example, if 5 members are appointed and 6 are elected, explain why this process was established and describe how it works.)

The Board of Directors of the FWATC CoC will be nominated by the Board Nominating Committee from the general Tarrant County Homeless Coalition membership and elected by the Board of Directors. Additionally, four board members are appointed by the Board, one member each from: 1) City of Fort Worth, 2) City of Arlington, 3) Tarrant County, and 4) a local political official or their representative. These four appointed members will be non-voting ex-officio members and are nominated as a representative of the organization from the jurisdiction or interest group for approval through appointment by the voting Board members. Each director shall hold office for three years and will not be limited as to the number of subsequent terms. Terms are staggered. The corporate officers (President, Vice President, Secretary, Treasurer) of the CoC shall be elected annually by the Board of Directors at the January meeting.

5. Indicate how the **leaders** of the primary decision-making body are selected
    (check all that apply):

☒ Elected   ☐ Assigned/Volunteer
☐ Appointed   ☐ Other – specify: _____

F: CoC Project Review and Selection Chart

The CoC solicitation of projects and project selection should be conducted in a fair and impartial manner. Please mark all appropriate boxes to indicate all of the methods and processes the CoC used in the past year to assess project(s) performance, effectiveness, and quality, particularly with respect to the Project Priorities Chart (CoC-Q). This applies to new and renewal projects. Check all that apply:

1. Open Solicitation			
a. Newspapers	☒	d. Outreach to Faith-Based Groups	☒
b. Letters/Emails to CoC Membership	☒	e. Announcements at CoC Meetings	☒
c. Responsive to Public Inquiries	☒	f. Announcements at Other Meetings	☒
2. Objective Rating Measures and Performance Assessment			
a. CoC Rating & Review Committee Exists	☒	j. Assess Spending (fast or slow)	☒
b. Review CoC Monitoring Findings	☐	k. Assess Cost Effectiveness	☒
c. Review HUD Monitoring Findings	☒	l. Assess Provider Organization Experience	☒
d. Review Independent Audit	☒	m. Assess Provider Organization Capacity	☒
e. Review HUD APR for Performance Results	☒	n. Evaluate Project Presentation	☒
f. Review Unexecuted Grants	☐	o. Review CoC Membership Involvement	☒
g. Site Visit(s)	☐	p. Review Match	☒
h. Survey Clients	☐	q. Review All Leveraging Letters (to ensure that they meet HUD requirements)	☒
i. Evaluate Project Readiness	☒		
3. Voting/Decision System			
a. Unbiased Panel / Review Committee	☒	d. One Vote per Organization	☐
b. Consumer Representative Has a Vote	☒	e. Consensus (general agreement)	☐
c. All CoC Members Present Can Vote	☐	f. Voting Members Abstain if Conflict of Interest	☒

G: CoC Written Complaints Chart

Were there any written complaints received by the CoC regarding any CoC matter in the last 12 months?	☐ **Yes**
	☒ **No**
If Yes, briefly describe the complaints and how they were resolved.	

Part II: CoC Housing and Service Needs

H: CoC Services Inventory Chart

Using the format below, list the provider organizations and identify the service components currently being provided within your CoC. Place the name of each provider organization only once in the first column (add rows to the chart as needed), followed by an "X" in the appropriate column(s) corresponding to the service(s) provided by the organization. CoCs will only need to update this chart every other year; as such, the CoC may choose to provide the chart submitted in the 2006 application.

(1) Provider Organizations	(2) Prevention					(3) Outreach			(4) Supportive Services									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Heath Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Betty Ford Center Five Star Kids											X							
The Boys and Girls Clubs of Greater Fort Worth: Smart Moves Program										X	X							
All Church Home									X		X							
Cenikor Foundation											X							
Center Street Counseling Services											X							
Family Assessment, Consultation, and Therapy Services, Inc.											X							
JPS Health Network											X	X	X					
KEYS Learning Center											X				X			
Lena Pope Home, Family Matters Program										X	X	X			X			
Mental Health Mental Retardation of Tarrant County		X	X						X		X	X			X			
Metropolitan Center for Counseling and Psychotherapy											X	X						
The Salvation Army (Adult Rehabilitation Center)											X	X						
The Salvation Army (First Choice Program)											X							
Santa Fe Adolescent Services											X							
Tarrant County Challenge Inc.											X							
Tarrant Community Outreach											X							
Recovery Resource Council		X	X						X		X				X			
Tarrant County Medical Education and Research Foundation											X							
Teen Challenge Fort Worth											X					X		
Volunteers of America		X	X						X	X	X	X				X		X
Adult Education Center										X					X			
Broadway Baptist Center		X	X							X				X	X			
Camp Fire USA First Texas Council- Diamond Hill Station Youth Center															X		X	
Cassata High School/Learning Center										X					X			
Catholic Charities		X	X	X	X				X						X	X		

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Provider Organizations	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Health Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
	(2) Prevention					(3) Outreach			(4) Supportive Services									
Dunbar Area Community School															X			
Even Start Family Literacy Program - Lake Worth ISD															X			
Fort Worth ISD Adult Education Center															X			
Fort Worth Public Library															X			
Goodwill Industries										X					X	X		
H.O.P.E. Literacy Inc.															X			
Mission Arlington		X	X												X	X		X
New Lives School												X			X			
Tarrant County College															X			
Weed and Seed Job Bank															X	X		
AARP Foundation									X							X		
Cornerstone Community Center		X	X							X						X		
Fort Worth Day Labor Center																X		
Fort Worth SER																X		
Fort Worth Housing Authority		X	X													X		
Near Northside Partners Council		X		X											X	X		
Urban Intertribal Center															X	X		
Tarrant County Department of Human Services	X	X	X						X	X						X		X
Texas Workforce Commission Workforce Solutions of Tarrant County															X	X	X	
Vet Center											X	X				X		
Wesley Mission Center		X	X													X		
Women's Center of Tarrant County Inc.																X		
Arlington Charities									X									
Arlington Urban Ministries		X	X			X			X									
Battered Women's Foundation									X						X	X		
Beautiful Feet Ministries													X					
Bread Basket Ministries									X									
Buckner Children and Family Services		X	X						X									
Christian Community Assistance		X	X										X					
Community Caring Center		X	X										X					
Day Resource Center for the Homeless		X	X						X	X	X	X						
Eastside Ministries of Fort Worth									X									
First Street Methodist Mission																	X	
Fort Worth Pregnancy Center									X				X		X			
GRACE (Grapevine Relief and Community Exchange)			X						X				X		X			
Grand Prairie Connection		X	X						X									X
Union Gospel Mission									X									
United Community Centers									X	X								
Westaid Alliance of Churches		X	X						X									

Provider Organizations	Prevention					Outreach			Supportive Services									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Heath Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Women's Choice Resource Center									X									
Area Agency of Aging Tarrant County – Benefits Counseling				X	X								X					
Homeless Veterans Rehabilitation Program						X							X			X		
National Veterans Outreach Program									X						X			
VA Outpatient Clinic Fort Worth													X					
Veterans Services of Tarrant County									X				X					
Ability Resources Incorporated		X	X															
Easter Seals Greater Northwest Texas									X			X			X	X		
Fort Worth Transportation Authority MITS																		X
Handitran																		X
Lighthouse for the Blind															X	X		
Mid-Cities Care Corps									X									X
Texas Department of Protective and Regulatory Services				X												X		
Texas Rehabilitation Commission									X									
United Cerebral Palsy of Tarrant County				X					X							X		
Center of Hope				X					X									
Open Arms Home		X	X						X									
SafeHaven of Tarrant County		X	X	X					X								X	
Abode Treatment Center												X	X					
Community Supervision and Corrections Department of Tarrant County												X			X	X		
P.A.C.T. Inc. (Parents and Children Together)									X							X		
Tarrant County Juvenile Services									X							X		
Texas Inmate Services		X	X						X						X	X		
Texas Youth Commission									X									
Child Study Center												X	X				X	
Community Health Partnership									X				X					
Cook Children's Medical Center												X	X					
Miller Speech and Hearing Clinic												X						
Mission Fort Worth													X					
Tarrant County Public Health Department						X			X				X	X	X			
AIDS Interfaith Network									X				X	X	X			
AIDS Outreach Center		X	X	X	X	X	X		X		X		X	X				X
HELP Health Education Learning Project									X	X			X	X	X			
Department of State Health Services									X				X	X	X			
Planned Parenthood of North Texas									X			X	X	X	X			
Pride Institute									X			X		X				
Samaritan House		X	X						X	X	X		X					
Volunteer Nurse Association													X	X				
Wellness 4 Life Fitness Center										X			X	X				

(1) Provider Organizations	(2) Prevention					(3) Outreach			(4) Supportive Services									
	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Heath Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Arlington Life Shelter									X									
Arlington New Beginnings		X	X															
Arlington Housing Authority		X	X															
Arlington Neighborhood Services		X	X															
Community Enrichment Center		X	X															
Community Action Partners		X	X						X									X
Fort Worth Housing Department		X	X															
Texas Department of Health									X				X					
University of North Texas Health Science Center													X		X			
The Parenting Center									X			X			X			
Riding Unlimited Inc.												X						
Christian Connection		X	X															
N.E.E.D. Center East and N.E.E.D. Center West		X	X															
Salvation Army of Tarrant County		X	X	X					X	X	X	X						
American Red Cross									X									X
Amistades Living at Home/Block Nurse Program									X									
Area Agency on Aging				X					X			X			X			
Bedford Hurst Senior Citizen Center									X									
Cancer Care Services		X	X						X				X		X			
Guardianship Services Inc.															X			
Home Health Services									X				X	X				
Lake Worth Senior Citizens Center									X				X		X			
Mental Health Association—Nursing Home and Assisted Living Ombudsman				X					X				X					
Reading and Radio Resource															X			
Senior Adult Day Program													X	X				
Habitat for Humanity																		
Neighborhood Housing Services of FW and Tarrant Co.		X	X						X									
NSEAM Living at Home/Block Nurse Program		X	X						X									
Housing Assistance Office of Tarrant County		X	X						X									
Housing Authority for the City of Haltom City		X	X						X									
Grapevine Housing Authority		X	X						X									
Saint Francis Village									X									
Tarrant County B'nai B'rith Housing		X	X															
Tarrant County Community Development Division		X	X						X									

| (1) | (2) Prevention | | | | | (3) Outreach | | | (4) Supportive Services | | | | | | | | | |
Provider Organizations	Mortgage Assistance	Rental Assistance	Utilities Assistance	Counseling/Advocacy	Legal Assistance	Street Outreach	Mobile Clinic	Law Enforcement	Case Management	Life Skills	Alcohol & Drug Abuse	Mental Heath Counseling	Healthcare	HIV/AIDS	Education	Employment	Child Care	Transportation
Tarrant County Housing Partnership		X	X						X						X			
Deaf Inc at Westchester Plaza Assisted Living									X									
Baylor All Saints Medical Center at Fort Worth												X	X					
Fort worth ISD Family Resources Center												X			X			
Huguley Memorial Medical Center												X	X					
Mental Health Association of Tarrant County				X					X			X			X			
NAMI Tarrant County				X					X			X			X			
Tarrant County ACCESS									X			X						

CoC Housing Inventory and Unmet Needs

I: CoC Housing Inventory Charts

This section includes three housing inventory charts—for emergency shelter, transitional housing, and permanent housing. Note that the information in these charts should reflect a point-in-time count. For the Permanent Housing Inventory Chart, the beds listed under "new inventory" should indicate beds that became available for occupancy for the first time between February 1, 2006 and January 31, 2007. For complete instructions in filling out this section, see the Instructions section at the beginning of the application.

I: CoC Housing Inventory Charts

Emergency Shelter: Fundamental Components in CoC System – Housing Inventory Chart

Provider Name	Facility Name* *Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code ☒	Target Pop		Year-Round			Total Year-Round Beds	Other Beds	
						A	B	Fam. Units	Fam. Beds	Indiv. Beds		Seas-onal	O/V*
Current Inventory **(Available for Occupancy on or before Jan. 31, 2006)**			Ind.	Fam.									
All Church Home	All Church Home*	PS	16	0	481896	YMF		0	0	16	16	0	0
Arlington Life Shelter	Arlington Life Shelter*	PS	42	47	480222	M		17	47	42	89	0	0
Presbyterian Night Shelter	Presbyterian Night Shelter*	PS	363	0	481896	SMF		0	0	530	530	0	100
Presbyterian Night Shelter	Lowdon-Schutts*	PA	0	54	481896	FC		12	85	0	85	0	0
SafeHaven of Tarrant County	SafeHaven of Tarrant County*	PA	0	0	489439	M	DV	39	150	24	174	0	0
The Salvation Army	Fort Worth*	PA	67	0	481896	SMF		0	0	80	80	0	0
The Salvation Army	Arlington*	PS	0	45	480222	FC		14	52	0	52	0	0
Union Gospel Mission	Men's Center	PA	160	0	481896	M		0	0	180	180	0	0
Union Gospel Mission	Women's Center	PA	32	0	481896	F		0	0	32	32	0	0
Union Gospel Mission	Family Center	PA	0	95	481896	FC		26	130	0	130	0	0
YWCA	YWCA Emergency Assessment Shelter*	PA	1	0	481896	SF		0	0	4	4	0	0
	SUBTOTALS:		681	241	**SUBTOTAL CURRENT INVENTORY:**			108	464	908	1,372	0	100
New Inventory in Place in 2006 **(Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)**			Ind.	Fam.									
	SUBTOTALS:				**SUBTOTAL NEW INVENTORY:**								
Inventory Under Development **(Available for Occupancy after January 31, 2007)**			Anticipated Occupancy Date										

	SUBTOTAL INVENTORY UNDER DEVELOPMENT:								
Unmet Need	UNMET NEED TOTALS:	0	0	0	0	0	0		

Total Year-Round Beds—Individuals		**Total Year-Round Beds—Families**	
1. Total Year-Round Individual Emergency Shelter (ES) Beds:	908	6. Total Year-Round Family Emergency Shelter (ES) Beds:	464
2. Number of DV Year-Round Individual ES Beds:	24	7. Number of DV Year-Round Family ES Beds:	150
3. Subtotal, non-DV Year-Round Individual ES Beds (Line 1 minus Line 2):	884	8. Subtotal, non-DV Year-Round Family ES Beds (Line 6 minus Line 7):	314
4. Total Year-Round Individual ES Beds in HMIS:	681	9. Total Year-Round Family ES Beds in HMIS	241
5. HMIS Coverage—Individual ES Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	77.03%	10. HMIS Coverage—Family ES Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):	76.75 %

*In the column labeled "O/V," enter the number of Overflow and Voucher Beds

2007 HIC Corrected April 1, 2008

I: CoC Housing Inventory Charts

Transitional Housing: Fundamental Components in CoC System – Housing Inventory Chart

Provider Name	Facility Name* *Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code ☒	Target Pop		Year-Round			Total Year-Round Beds
			Ind.	Fam.		A	B	Fam. Units	Fam. Beds	Indiv. Beds	
Current Inventory **(Available for Occupancy on or before January 31, 2006)**			Ind.	Fam.							
All Church Home	Families Together*	PS	0	22	481896	FC		6	22	0	22
All Church Home	Group Home*	PS	12	0	481896	YM		0	0	12	12
Arlington Housing Authority	Arlington Housing Authority SHP*	PS	12	34	480222	M		16	36	12	48
Arlington Life Shelter	Arlington Life Shelter TH*	PS	12	109	480222	M		31	109	12	121
Cenikor	Cenikor Family Center*	N	0	0	481896	SMF		0	0	36	36
Center of Hope	Center of Hope*	PS	1	10	489367	M		8	10	1	11
Community Enrichment Center	Adopt-A-Family*	PA	0	100	489439	FC		35	100	0	100
Presbyterian Night Shelter	Safe Haven TH*	PS	18	0	481896	SMF		0	0	20	20
Presbyterian Night Shelter	Veterans*	PS	36	0	481896	SMF	VET	0	0	36	36
Presbyterian Night Shelter	Salt and Light/First Presbyterian	PS	0	7	481896	FC		4	8	0	8
SafeHaven of Tarrant County	Parkdale*	PA	0	0	481896	FC	DV	12	19	0	19
The Salvation Army	Arlington Family Center*	PS	0	0	480222	M		7	15	1	16
The Salvation Army	Fort Worth Family Center*	PA	0	21	481896	FC		10	27	0	27
The Salvation Army	Simon Housing*	PA	40	0	481896	SMF		0	0	40	40
The Salvation Army	First Choice	PS	0	0	481896	FC		13	32	0	32
Tarrant County	TBLA 114* Day Resource Center	PA	1	0	481896	M		1	2	1	3
Tarrant County	TBLA 114* Cornerstone Assistance Network	PA	0	43	489439	FC		20	43	0	43
Tarrant County	TBLA 114* GRACE	PS	0	22	489439	FC		9	22	0	22

County	Program	Type	Ind.	Fam.	Code	Pop	DV				
Tarrant County	TBLA 114* MHMR	PA	0	0	489439	M		3	7	3	10
Tarrant County	TBLA 114* Open Arms	PA	0	0	489439	FC	DV	1	3	0	3
Tarrant County	TBLA 114* Community Enrichment Center	PA	0	48	489439	FC		18	48	0	48
Tarrant County	TBLA 114* SafeHaven of Tarrant County	PA	0	0	489439	FC	DV	13	36	0	36
Tarrant County	TBLA 114* Resource Recovery Council (fka TCADA)	PA	7	10	489439	M		4	10	7	17
Tarrant County	TBLA 114* YWCA	PA	19	0	481896	SF		0	0	19	19
Tarrant County	TBLA 114* Tarrant County	PA	0	0	489439	M		14	42	1	43
Tarrant County	TBLA 114* Volunteers of America		0	0	481896	SMF		0	0	8	8
Tarrant County	GRACE Nash*	PA	0	12	489439	FC		9	12	0	12
Tarrant County	TBLA 10 Cornerstone Assistance Network*	PA	0	33	489439	FC		10	33	0	33
Tarrant County	CEC/Open Arms*	PA	0	0	489439	FC	DV	4	12	0	12
Tarrant County	Volunteers of America – LIGHT*	PS	1	25	481896	M		17	35	1	36
Texas Inmate Services	Texas Inmate Services TH*	PA	6	5	481896	M		4	6	6	12
YWCA	My Own Place*	PA	13	0	481896	SF		0	0	13	13
	SUBTOTALS:		178	501	**SUBTOTAL CURRENT INVENTORY:**			269	689	229	918
New Inventory in Place in 2006 (Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)			Ind.	Fam.							
	SUBTOTALS:				**SUBTOTAL NEW INVENTORY:**						
Inventory Under Development (Available for Occupancy after January 31, 2007)			Anticipated Occupancy Date								
	SUBTOTAL INVENTORY UNDER DEVELOPMENT:										

Unmet Need			UNMET NEED TOTALS:	0	6	385	391

Total Year-Round Beds—Individuals		Total Year-Round Beds—Families	
1. Total Year-Round Individual Transitional Housing Beds:	229	6. Total Year-Round Family Transitional Housing Beds:	689
2. Number of DV Year-Round Individual TH Beds:	0	7. Number of DV Year-Round Family TH Beds:	51
3. Subtotal, non-DV Year-Round Individual TH Beds (Line 1 minus Line 2):	229	8. Subtotal, non-DV Year-Round Family TH Beds (Line 6 minus Line 7):	638
4. Total Year-Round Individual TH Beds in HMIS:	178	9. Total Year-Round Family TH Beds in HMIS	501
5. HMIS Coverage—Individual TH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	86.46 %	10. HMIS Coverage—Family TH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):	78.52%

2007 HIC Corrected April 1, 2008

I: CoC Housing Inventory Charts

Permanent Supportive Housing*: Fundamental Components in CoC System – Housing Inventory Chart

Provider Name	Facility Name *Place an asterisk after the facility name if it receives HUD McKinney-Vento dollars.	HMIS Part. Code	Number of Year-Round Beds in HMIS		Geo Code ☒	Target Pop.		Year-Round			Total Year-Round Beds
			Ind.	Fam.		A	B	Fam. Units	Fam. Beds	Ind./CH Beds	
Current Inventory **(Available for Occupancy on or before January 31, 2006)**			Ind.	Fam.							
Arlington Housing Authority	AHA S+C*	PS	5	0	480222	M		6	12	17/0	29
Cornerstone Assistance Network	New Life Center*	PA	16	0	481896	SMF		0	0	25/5	25
Fort Worth Housing Authority	FWHA S+C*	PA	322	413	481896	M		151	413	322/111	735
MHMR Tarrant County	Gateway*	PA	25	14	481896	M		6	14	25/22	39
Samaritan House	SRO*	PA	60	0	481896	SMF	HIV	0	0	60/7	60
Samaritan House	Genesis*	PA	23	0	481896	SMF	HIV	0	0	23/3	23
Tarrant County	TBLA 15 Samaritan House*	PA	12	17	481896	M	HIV	7	17	12/3	29
Tarrant County	TBLA 13 MHMR*	PA	9	14	481896	M		6	14	9/5	23
Tarrant County	TBLA 17 VOA Faith*	PS	0	7	481896	FC		17	38	0/0	38
Union Gospel Mission	McFadden Hall	PA	14	0	481896	SF		0	0	16/0	16
SUBTOTALS:			486	465	SUBTOTAL CURRENT INVENTORY:			193	508	509/156	1,017
New Inventory in Place in 2006 **(Available for Occupancy Feb. 1, 2006 – Jan. 31, 2007)**			Ind.	Fam.							
Fort Worth Housing Authority	FWHA S+C*	PA	9	0	481896	SMF				9/7	9
SUBTOTALS:			9	0	SUBTOTAL NEW INVENTORY:					9/7	9
Inventory Under Development **(Available for Occupancy after January 31, 2007)**			Anticipated Occupancy Date								
Presbyterian Night Shelter	Housing Solutions*	PA	April 1, 2007		481896	SMF		0	0	34/34	34
Day Resource Center	Project New Start*	PA	October 1, 2007		481896	SMF		0	0	27/27	27

	SUBTOTAL INVENTORY UNDER DEVELOPMENT:	0	0	61/61	61
Unmet Need	UNMET NEED TOTALS:	221	570	728/162	1,298

Total Year-Round Beds—Individuals		Total Year-Round Beds—Families	
1. Total Year-Round Individual Permanent Housing Beds:	509	6. Total Year-Round Family Permanent Housing Beds:	508
2. Number of DV Year-Round Individual PH Beds:	0	7. Number of DV Year-Round Family PH Beds:	0
3. Subtotal, non-DV Year-Round Individual PH Beds (Line 1 minus Line 2):	509	8. Subtotal, non-DV Year-Round Family PH Beds (Line 6 minus Line 7):	508
4. Total Year-Round Individual PH Beds in HMIS:	486	9. Total Year-Round Family PH Beds in HMIS	465
5. HMIS Coverage—Individual PH Beds (Divide Line 4 by Line 3 and multiply by 100. Round to a whole number):	95.48 %	10. HMIS Coverage—Family PH Beds (Divide Line 9 by Line 8 and multiply by 100. Round to a whole number):	91.53%

2007 HIC Corrected April 1, 2008

J: CoC Housing Inventory Data Sources and Methods Chart

Complete the following charts based on data collection methods and reporting for the Housing Inventory Chart, including Unmet Need determination. The survey must be for a 24-hour point-in-time (PIT) count during the last week of January 2007.

(1) Indicate date on which Housing Inventory count was completed: 01/25/2007	
(2) Identify the method used to complete the Housing Inventory Chart (check one):	
☒	**Housing inventory survey** – CoC conducted a housing inventory survey (via mail, fax, e-mail, web-based, phone or on-site) of homeless programs/providers to update current bed inventories, target populations for programs, beds under development, etc.
☐	**HMIS** – Used HMIS data to complete the Housing Inventory Chart
☐	**HMIS plus housing inventory** – Used HMIS data supplemented by a survey of providers NOT participating in the HMIS
(3) Indicate the percentage of providers completing the housing inventory survey:	
100%	Emergency shelter providers
100%	Transitional housing providers
100%	Permanent supportive housing providers
(4) Indicate steps to ensure data accuracy for 2007 Housing Inventory Chart (check all that apply):	
☒	**Instructions** – Provided written instructions for completing the housing inventory survey.
☐	**Training** – Trained providers on completing the housing inventory survey.
☐	**Updated prior housing inventory information** – Providers submitted updated 2006 housing inventory to reflect 2007 inventory.
☒	**Follow-up** – CoC followed-up with providers to ensure the maximum possible response rate and accuracy of the housing inventory survey.
☒	**Confirmation** – Providers or other independent entity reviewed and confirmed information in 2007 Housing Inventory Chart after it was completed.
☒	**HMIS** – Compared HMIS and housing inventory survey data to check for consistency.
☐	**Other** – specify:
Unmet Need:	
(5) Indicate type of data that was used to determine unmet need (check all that apply):	
☒	**Sheltered count** (point-in-time)
☒	**Unsheltered count** (point-in-time)
☒	**Housing inventory** (number of beds available)
☒	**Local studies or data sources** – specify: Tarrant County Homeless 2007 Survey
☐	**National studies or data sources** – specify:
☒	**Provider opinion through discussions or survey forms**
☐	**Other –** specify:
(6a) Indicate the method(s) used to calculate or determine unmet need (check all that apply):	
☒	**Stakeholder discussion** – CoC stakeholders met and reviewed data to determine CoC's unmet need
☐	**Locally-determined formula** – Used locally-determined formula based on local point-in-time (PIT) count data and housing inventory to calculate unmet need
☒	**Applied statistics** – Used local PIT enumeration data and applied national or other local statistics
☒	**HUD unmet need formula** – Used HUD's unmet need formula*
☐	**Other** – specify:
(6b) If more than one method was used in 6a, please describe how these methods were used.	

*The HUD Unmet Need Guide and Worksheet can be found by going to:
http://www.hud.gov/offices/adm/grants/fundsavail.cfm

CoC Homeless Population and Subpopulations

K: CoC Point-in-Time Homeless Population and Subpopulations Chart

Complete the following chart based on the most recent point-in-time count conducted. Your CoC must have completed a point-in-time count of sheltered and unsheltered homeless persons during the last week in January 2007. Part 1 and Part 2 must be completed using statistically reliable, unduplicated counts or estimates of homeless persons in sheltered and unsheltered locations at a one-day point in time. Please note: this chart is embedded as an Excel spreadsheet within this Word document. **To enter data, double-click anywhere on the chart.** For further instructions for filling out this section, see the Instructions section.

POINT IN TIME COUNT CONDUCTED: 01/25/2007

Indicate date of last point-in-time count: (mm/dd/yyyy)				
Part 1: Homeless Population	**Sheltered**		**Unsheltered**	**Total**
	Emergency	**Transitional**		
1. Number of Households **with** Dependent Children:	74	348	0	422
1a. Total Number of Persons in these Households (adults and children)	227	1099	0	1326
2. Number of Households **without** Dependent Children**	822	527	3	1352
2a. Total Number of Persons in these Households	822	527	203	1552
Total Persons (Add Lines 1a and 2a):	1049	1626	203	2878
Part 2: Homeless Subpopulations below)	**Sheltered**		**Unsheltered**	**Total**
a. Chronically Homeless	392		87	479
b. Severely Mentally Ill	183		15	198
c. Chronic Substance Abuse	407		31	438
d. Veterans	146		33	179
e. Persons with HIV/AIDS	21		1	22
f. Victims of Domestic Violence	188		12	200
g. Unaccompanied Youth (Under 18)	12		0	12

L: CoC Homeless Population and Subpopulations Data Sources & Methods Chart

Complete the following charts based on the most recent point-in-time (PIT) count conducted.

L-1: <u>Sheltered</u> Homeless Population and Subpopulations

(1a) Check method(s) used to count sheltered homeless persons in the CoC (check all that apply):
☒   **Survey** – Providers count the total number of clients residing in their programs during the PIT count.
☐   **HMIS** – CoC used HMIS to complete the PIT sheltered count and subpopulation information.
☐   **Other** – specify:
(1b) If multiple methods are checked, briefly describe how data collected using the methods were combined to produce the count.
(2a) Check the method(s) used to gather the subpopulation information on sheltered homeless persons reported in Part 2: Homeless Subpopulations (check all that apply):
☐   **Point-in-time (PIT) interviews with each adult and unaccompanied youth** – All sheltered adults and unaccompanied youth were interviewed to gather subpopulation information.
☒   **Sample of PIT interviews <u>plus</u> extrapolation** – A sample of sheltered adults and unaccompanied youth were interviewed to gather subpopulation information, and extrapolation techniques were applied to produce the total sheltered homeless population.
☐   **Non-HMIS client-level information -** Providers used individual client records (e.g., case management files) to provide subpopulation data for each adult and unaccompanied youth.
☐   **Provider expertise** – Providers estimated the percentage of clients belonging to each subpopulation based on their knowledge of their client population as a whole.
☐   **HMIS** – CoC used HMIS to gather subpopulation information on sheltered homeless persons.
☐   **Other** –specify:
(2b) If multiple methods are checked, briefly describe how the methods were combined to produce the subpopulation information.
(3) Indicate CoC's steps to ensure data quality of the sheltered count (check all that apply):
☒   **Instructions** – Provided written instructions to providers for completing the sheltered PIT count.
☒   **Training** – Trained providers on completing the sheltered PIT count.
☒   **Remind and Follow-up** – Reminded providers about the count and followed up with providers to ensure the maximum possible response rate and accuracy.
☐   **HMIS** – Used HMIS to verify data collected from providers for the sheltered PIT count.
☒   **Other** –specify: Creation and methodology of survey data collection and data analysis of 2007 Homeless Survey data was conducted by the University of Texas at Arlington Social Sciences staff.
(4) How often will sheltered counts of sheltered homeless people take place in the future?
☐   **Biennial (every two years)**
☒   **Annual**
☐   **Semi-annual**
☐   **Other –** specify:
(5) Month and Year when next count of sheltered homeless persons will occur: __01/2008_____
(6) Indicate the percentage of providers providing populations and subpopulations data collected via survey, interview and/or HMIS:
100%   Emergency shelter providers
100%   Transitional housing providers

*Please refer to 'A Guide to Counting Sheltered Homeless People' for more information on unsheltered enumeration techniques.

L-2: Unsheltered Homeless Population and Subpopulations*

(1) Check the CoC's method(s) used to count unsheltered homeless persons (check all that apply):	
☐	**Public places count** – CoC conducted a point-in-time (PIT) count <u>without</u> client interviews.
☒	**Public places count with interviews** – CoC conducted a PIT count and interviewed unsheltered homeless persons encountered during the public places count: ☐ ALL persons were interviewed **OR** ☒ Sample of persons were interviewed
☐	**Public places count using probability sampling** – High and low probabilities assigned to designated geographic areas based on the number of homeless people expected to be found in each area. The CoC selected a statistically valid sample of each type of area to include in the point-in-time count and extrapolated results to estimate the entire homeless population.
☐	**Service-based count** – Interviewed people using non-shelter services, such as soup kitchens and drop-in centers, and counted those that self-identified as unsheltered homeless persons.
☐	**HMIS** – Used HMIS for the count of unsheltered homeless people homeless people or for subpopulation information.
☐	**Other** – specify:
(2) Indicate the level of coverage of the PIT count of unsheltered homeless people:	
☐	**Complete coverage** – The CoC counted every block of the jurisdiction.
☐	**Known locations** – The CoC counted in areas where unsheltered homeless people are known to congregate or live.
☒	**Combination** – CoC combined complete coverage with known locations by conducting counts for every block <u>in a portion of the jurisdiction</u> (e.g. central city) AND conducting counts in other portions of the jurisdiction where unsheltered persons are known to live.
☐	**Used service-based or probability sampling** (coverage is not applicable)
☐	**Other** –specify:
(3) Indicate community partners involved in PIT unsheltered count (check all that apply):	
☒	**Outreach teams**
☒	**Law Enforcement**
☒	**Service Providers**
☒	**Community volunteers**
☒	**Homeless and/or formerly homeless persons**
☐	**Other** – specify:
(4) Indicate CoC's steps to ensure data quality of the unsheltered count (check all that apply):	
☒	**Training** – Conducted training(s) for PIT enumerators.
☐	**HMIS** – Used HMIS to check for duplicate information.
☐	**Other** – specify:
(5) How often will CoC conduct PIT counts of unsheltered homeless people in the future?	
☒	**Biennial (every two years)**
☐	**Annual**
☐	**Semi-annual**
☐	**Quarterly**
☐	**Other** – specify:
(6) Month and Year when next PIT count of unsheltered homeless persons will occur: _01/2009_____	

*Please refer to 'A Guide to Counting Unsheltered Homeless People' for more information on unsheltered enumeration techniques.

CoC Homeless Management Information System (HMIS)

M: CoC HMIS Charts

CoCs should complete this section in conjunction with the lead agency responsible for the HMIS. All information is to be as of the date of application submission.

M-1: HMIS Lead Organization Information

Organization Name: Tarrant County ACCESS	Contact Person: Steve Braun, Director
Phone: 817-832-2377	Email: ssbraun@tcaccess.org
Organization Type: State/local government ☐ Non-profit/homeless provider ☒ Other ☐	

M-2: List HUD-defined CoC Name(s) and Number(s) for *every* CoC in HMIS Implementation:

HUD-Defined CoC Name*	CoC #	HUD-Defined CoC Name*	CoC #
Fort Worth/Arlington/Tarrant County CoC	TX-601		

   *Find HUD-defined CoC names & numbers at: http://www.hud.gov/offices/adm/grants/fundsavail.cfm

M-3: HMIS Implementation Status

HMIS Data Entry Start Date for your CoC **OR** Anticipated Date Entry Start Date for your CoC (mm/yyyy)	If no data entry date, indicate reason:
	☐ New CoC in 2007
	☐ Still in planning/software selection process
06/2003	☐ Initial implementation

Briefly describe significant challenges/barriers the CoC has experienced in:
1.   HMIS implementation:
2.   HMIS Data and Technical Standards Final Notice requirements:

M-4: CoC Client Records

Calendar Year	Number of Client Records Entered in HMIS / Analytical Database (Duplicated) for **CoC**	Number of Unduplicated Clients Entered in HMIS / Analytical Database for **CoC**
2004	4,119	1,420
2005	14,689	2,873
2006	10,481	8,661

Please provide a brief explanation of the reason(s) for any decreases in the number of records (duplicated or unduplicated) from year to year.
Since 2006, the disparity between the number of duplicated client records compared to unduplicated client records was markedly improved as more agencies regularly use the centralized HMIS system to maintain client records. As the HMIS system matures, the disparity will continue to be minimized. The sharp increase in the number of unduplicated clients entered into the system is due to the implementation of a scan card system, of which 2,103 clients have been issued, by the main emergency shelters as well as the import of over 90% of all Shelter Plus Care households by the housing authorities. This resulted in a significant reduction in redundant data entry, which often resulted in client records entered multiple times with slight data variations that could be miscalculated as a new client record.

M-5: Data Collection/Completeness and Coverage

(a) Indicate the percentage of unduplicated client records with null or missing values on the date that the point-in-time count was conducted.

Universal Data Element	% Null/Missing Values	Universal Data Element	% Null/Missing Values
Name	0.00 %	Gender	0.00 %
Social Security Number	7.90 %	Veteran Status	2.37 %
Date of Birth	0.00 %	Disabling Condition	0.00 %
Ethnicity	4.64 %	Residence Prior to Program Entry	5.62 %
Race	0.05 %	Zip Code of Last Permanent Address	14.70 %

Briefly describe how the CoC ensures that valid program entry and exit dates are being recorded in the HMIS for persons served.

In calendar year 2007, agencies will be asked to produce Service by Organization Reports which detail Client name/ID, Grant, and Type/Unit of service received. These reports will be required on a monthly, quarterly, or annual basis, depending on the particular homeless assistance program. This will serve as a check for identifying duplications, matching with intakes/enrollments, verify services being funded through a variety of grant programs and provide performance measure requirements. The HMIS committee will be conducting a refresher training for all agencies during 2007.

(b) Indicate current OR anticipated HMIS bed coverage of 75% for each housing type.

	75% bed coverage	Anticipate 75% bed coverage	Date anticipate achieving
Emergency Shelter	Y ☒ / N ☐	Y ☐ / N ☐	06/2007
Transitional Housing	Y ☒ / N ☐	Y ☐ / N ☐	
Permanent Supportive Housing	Y ☒ / N ☐	Y ☐ / N ☐	
(c) If CoC has not yet achieved or does not anticipate achieving 75% bed coverage for all beds (including DV beds), please explain why.			

M-6: Training, Data Quality and Implementation of HMIS Data & Technical Standards

For each item listed below, place an "X" in the appropriate box to indicate your response: Yes (**Y**), No (**N**) or Planned/In Progress (**P**). Check *only one column* per item.

	Y	N	P
1. Training Provided:			
Basic computer training	☒	☐	☐
HMIS software training	☒	☐	☐
Privacy / Ethics training	☒	☐	☐
Security Training	☒	☐	☐
System Administrator training	☒	☐	☐
2. CoC Process/Role:			
Is the CoC able to aggregate all data to a central location at least annually?	☒	☐	☐
Does the CoC monitor compliance with HMIS Data & Technical Standards Final Notice?	☒	☐	☐
3. Security—Participating agencies have:			
Unique username and password access?	☒	☐	☐
Secure location?	☒	☐	☐
Locking screen savers?	☒	☐	☐
Virus protection with auto update? XX% Of agencies have virus protection, XX% Auto Updates	☐	☐	☒
Individual or network firewalls? XX% Of agencies have firewalls.	☐	☐	☒
Restrictions on access to HMIS via public forums (e.g. PKI digital certificates or IP filtering)?	☒	☐	☐
4. Security—Agency responsible for centralized HMIS data collection and storage has:			
Procedures for off-site storage of HMIS data?	☒	☐	☐
Disaster recovery plan that has been <u>tested</u>?	☒	☐	☐
5. Privacy Requirements:			
If your state has additional confidentiality provisions, have they been implemented? ☒ Check here if there are no additional state confidentiality provisions.	☐	☐	☐
Is there a "Purpose for data collection" sign at each intake desk for all participating agencies?	☐	☐	☒
Has each participating agency adopted a written privacy policy, including the uses and disclosures of client information?	☒	☐	☐
Does each participating agency have a privacy policy posted on its website (if applicable)?	☒	☐	☐
6. Data Quality—CoC has process to review and improve:			
Client level data quality (i.e. missing birth dates etc.)?	☐	☐	☒
Program level data quality (i.e. data not entered by agency in over 14 days)?	☐	☐	☒
CoC bed coverage (i.e. percent of beds)?	☒	☐	☐
7. Unduplication of Client Records—the CoC:			
Uses only HMIS data to generate unduplicated count?	☐	☐	☒
Uses data integration or data warehouse to generate unduplicated count?	☐	☒	☐
8. *OPTIONAL:* Uses of HMIS Data—CoC uses HMIS data for:			
Point-in-Time Count	☐	☐	☒
Project/Program performance monitoring	☒	☐	☐
Program purposes (e.g. **case management**, bed management, program eligibility screening)	☒	☐	☐
Statewide data aggregation (e.g. data warehouse)	☐	☒	☐

Part III: CoC Strategic Planning

N: CoC 10-Year Plan, Objectives, and Action Steps Chart

Please provide local action steps and measurable achievements for attaining each of the five national HUD objectives listed, as part of the goal to end chronic homelessness and help to move families and individuals to permanent housing. The percentages listed in these national objectives are the national averages. Your CoC should aim for these targets as a minimum. HUD expects all CoCs to be meeting or exceeding these standards, as these standards will be modestly increasing over time. This is to ensure that CoCs continue to work to serve the hardest-to-serve homeless populations.

If your CoC will not be able to meet one or more objectives, please describe barriers in the space provided. You may list additional CoC objectives as needed. Please note that your Continuum will be reporting on your achievements with respect to each of these objectives in the 2008 application.

For further, detailed instructions for filling out this section, see the Instructions section.

N: CoC 10-Year Plan, Objectives, and Action Steps Chart

Objectives to End Chronic Homelessness _and_ Move Families and Individuals to Permanent Housing	2007 Local Action Steps How are you going to do it? List action steps to be completed within the next 12 months.	Lead Person List name and title or organization of one person responsible for accomplishing each action step.	Baseline (Current Level)	Numeric Achievement in 12 months	Numeric Achievement in 5 years	Numeric Achievement in 10 years
1. Create new PH beds for chronically homeless persons.	1. Fully occupy 27 PH beds for the chronically homeless in the Day Resource Center Project New Start Program.	Bruce Frankel, Executive Director, Day Resource Center	163 Beds	224 Beds	288 Beds	386 Beds
	2. Fully occupy the 34 PH beds for the chronically homeless in the Presbyterian Night Shelter Housing Solutions program.	Rebecca Cox, Director, of Program Services, Presbyterian Night Shelter				
	3. Contract consulting services with the Corporation for Supportive Housing through the MACH to draft a strategic funding plan to increase the supply of PSH in Fort Worth.	M. Otis Thornton, Homelessness Coordinator, City of Fort Worth				
2. Increase percentage of homeless persons staying in PH over 6 months to at least 71%.	1. Conduct Supportive Services Gap Conference for all members of the CoC to identify service, funding and program gaps and develop action steps to address the needs in providing supportive services to PH residents.	Cindy Crain and Tammy McGhee, Tarrant County Community Development; M. Otis Thornton, Homelessness Coordinator, City of Fort Worth	74.5%	75%	76%	77.25%
	2. Conduct a roundtable discussion with all PH providers to review statistics on stays of < 6 months and generate strategies to prevent terminations and promote long-term housing.	Susan Cockrell, Fort Worth Housing Authority				

3. Increase percentage of homeless persons moving from TH to PH to at least 61.5%.	1. Develop a quarterly reporting process for vacancy rates of PH programs to monitor housing availability and establish performance measures for PH occupancy.	Tammy McGhee, Supportive Housing Manager, Tarrant County Community Development and CoC Performance Measures Committee	61.4%	61.75%	62.75%	64%
	2. Coordinate all agencies to add all eligible and appropriate TH clients on to local Housing Authority Housing Choice Voucher waiting lists when open.	Tim Jones, Housing Manager, Arlington Housing Authority; Susan Cockrell, Fort Worth Housing Authority; Joyce Beasley, Tarrant County Housing Office				
	3. Build / link to interne-accessible affordable housing inventory list and train housing specialists, case workers and agency staff to access and update housing inventory.	Tammy McGhee, Supportive Housing Manager, Tarrant County Community Development; Steve Braun, Director, TC ACCESS;				
4. Increase percentage of homeless persons employed at exit to at least 18%.	1. Establish employment data entry and update protocol among all CoC agencies to ensure accurate documentation of client employment status.	Tony Guinn, Cindy Crain, Co-Chairs HMIS Committee; Steve Braun, Director, TC ACCESS; Debby Kratky, Workforce Solutions for Tarrant County	31.5%	35%	35.75%	37%

	2. Develop employment training module for ES case managers within CoC Agencies.	Tammy McGhee, Supportive Housing Manager, Tarrant County Community Development; Gerald Smith, Director, Tarrant County Human Services; Debby Kratky, Workforce Solutions for Tarrant County				
	3. Complete periodic DOL wage report databases surveys of employment targeted homeless individuals to determine income reported within the "wages by quarter" system as an aggressive method to ensure recording of success by applicant in securing income when applicant's do not resurface within the HMIS system because of successes in moving away from mainstream homelessness and making strides toward self-sufficiency.	Gerald Smith, Director, Tarrant County Department of Human Services				
5. Ensure that the CoC has a functional HMIS system.	1. Implement Memorandum of Understandings between the HMIS Provider and the FWATC CoC detailing performance, technical, and reporting expectations.	Tony Guinn, Cindy Crain, Co-Chairs HMIS Committee; Steve Braun, Director TC ACCESS	81.82% Bed Cover-age	85% Bed Cover-age	100% Bed Cover-age	100% Bed Cover-age
	2. Implement Memorandum of Understandings between SHP recipients and the FWATC CoC detailing performance, data quality, and quarterly reporting requirements.	Tony Guinn, Cindy Crain, Co-Chairs HMIS Committee				
	3. Implement daily use of HMIS ID scan card system at all Emergency Shelters.	Steve Braun, Director TC ACCESS				

	4. Establish a centralized enrollment location for HMIS ID scan cards.	Steve Braun, Director TC ACCESS; Bruce Frankel, Day Resource Center			
	5. Complete periodic reviews of State of Texas federal benefits report databases to survey individual access to mainstream benefits as an aggressive method to ensure recording of success by applicant in securing mainstream benefits when applicant's do not resurface within the HMIS system because of successes in moving away from mainstream homelessness as they make strides toward self-sufficiency.	Gerald Smith, Director, Tarrant County Department of Human Services			

O: CoC Discharge Planning Policy Chart

For each category of publicly funded institution or system of care in your CoC, check a box to indicate the level of development of a discharge planning policy. Check **only one** box per category. Use the space provided to describe the discharge planning policy for each category, or the status of development. For detailed instructions for filling out this section, see the Instructions section.

Publicly Funded Institution(s) or System(s) of Care in CoC Geographic Area	None	Initial Discussion	Protocol in Development	Formal Protocol Finalized	Formal Protocol Implemented
Foster Care	☐	☐	☐	☐	☒
Health Care	☐	☐	☒	☐	☐
Mental Health	☐	☐	☒	☐	☐
Corrections	☐	☐	☒	☐	☐

Foster Care:

All Church Home (ACH) and Child Protective Services have agreed to provide guidance in the licensing standards about aftercare plans. All youth who discharge from an ACH residential program must have an aftercare plan that identifies a permanent living setting.

Health Care:

The CoC Discharge Planning Policy Committee engaged the medical and mental health community into a dialogue around not releasing persons into homelessness. Best practices from other cities are being reviewed by officials within the CoC leadership and major healthcare providers in Tarrant County.

Mental Health:

The CoC Discharge Planning Policy Committee engaged the medical and mental health community into a dialogue around not releasing persons into homelessness. Best practices from other cities are being reviewed by officials within the CoC leadership and major healthcare providers in Tarrant County.

Corrections:*

The CoC has engaged organizations within the criminal justice system, including parole, probation, and the District Attorney's office. The CoC Discharge Planning Policy Committee merged with the Tarrant County Re-entry Council to broaden the scope of the Re-entry Council's mission. This decision is consistent with the 2007 Homeless Survey findings that one of the primary and secondary reasons for becoming homeless was due to criminal history, preventing their ability to achieve employment and stable housing. The first joint meeting was conducted June 2007. The Re-entry Council created one full-time professional staff position within the offices of the Tarrant County Administrator's Office to lead the effort.

*Please note that "corrections" category refers to local jails and state or federal prisons.

P: CoC Coordination Chart

A CoC should regularly assess the local homeless system and identify shortcomings and unmet needs. One of the keys to improving a CoC is to use long-term strategic planning to establish specific goals and then implement short-term/medium-term action steps. Because of the complexity of the existing homeless system and the need to coordinate multiple funding sources, there are often multiple long-term strategic planning groups. It is imperative for CoCs to coordinate, as appropriate, with each of these existing strategic planning groups to meet the local CoC shortcomings and unmet needs. Answer each question in the checkbox provided, using an X to indicate Yes or No for each.

1. Consolidated Plan Coordination	**YES**	**NO**
a. Do Con Plan planners, authors and other Con Plan stakeholders participate in CoC general planning meetings?	☒	☐
b. Do CoC members participate in Con Plan planning meetings, focus groups, or public forums?	☒	☐
c. Were CoC strategic plan goals addressing homelessness and chronic homelessness used in the development of the Con Plan?	☒	☐
2. Jurisdictional 10-year Plan Coordination		
a. Is there one or more formal jurisdictional 10-year Plan(s) being developed and/or being implemented within your CoC geography that are separate from the CoC 10-year plan? (If No, you may skip to Question 3a.)	☒	☐
b. Do 10-year Plan conveners, authors and other stakeholders participate in CoC general planning meetings?	☒	☐
c. Have 10-year Plan participants taken steps to align their planning process with the local CoC plan?	☒	☐
d. Were CoC strategic plan goals used in the development of the 10-year Plan(s)?	☒	☐
e. Provide the number of jurisdictions within your CoC geography that have formally implemented a 10-year plan(s). *The cities of Fort Worth and Arlington are currently drafting 10-year plans. Both cities anticipate finalization and implementation of their 10-year plans in FY 2007-2008. Fort Worth, Arlington, Tarrant County and the FWATC CoC are highly coordinated in these efforts.	2*	
3. Public Housing Agency Coordination		
a. Do CoC members meet with CoC area PHAs to improve coordination with and access to mainstream housing resources?	☒	☐

CoC 2007 Funding Priorities

Q: CoC Project Priorities Chart

HUD-defined CoC Name:*Fort Worth/Arlington/Tarrant County CoC						CoC #: TX601			
(1) SF-424 Applicant Name (Please Remove Examples)	(2) Project Sponsor Name	(3) Project Name	(4) Priority	(5) Requested Project Amount	(6) Term	(7) Program and Component Type			
						SHP New	SHP Renewal	S+C New	SRO New
☒**Fort Worth Housing Authority	Fort Worth Housing Authority	S + C 23 for Chronic Homeless Permanent Housing	1	$ 689,700	5			TRA	
Fort Worth Housing Authority	Fort Worth Housing Authority	S+C 24 Family Permanent Housing	2	239,400	5			TRA	
Tarrant County	Samaritan House	TBLA 15	3	85,617	1		PH		
MHMR of Tarrant County - Mental Health Svcs.	MHMR of Tarrant County - Mental Health Svcs.	Project Gateway to Housing	4	286,292	1		PH		
Tarrant County	MHMR	TBLA 13	5	120,090	1		PH		
Tarrant County	VOA	TBLA 17	6	165,601	1		PH		
Presbyterian Night Shelter	Presbyterian Night Shelter	Housing Solutions	7	450,362	1		PH		
Presbyterian Night Shelter	Presbyterian Night Shelter	The Mimi Hunter-Fitzgerald Safe Haven	8	181,077	1		SH-TH		
Tarrant County	MHMR	MHMR Safehaven	9	93,536	1		SH-TH		
Tarrant County	Community Enrichment Center (Open Arms)	CEC / Open Arms	10	9,958	1		TH		
Tarrant County	GRACE	NASH Transitional Housing	11	24,237	1		TH		
Tarrant County	Salvation Army	SIMON	12	322,293	1		TH		
All Church Home	All Church Home	Families Together	13	113,922	1		TH		
Tarrant County	Tarrant County	TBLA 114	14	1,067,602	1		TH		
Community Enrichment Center, Inc.	Community Enrichment Center	Adopt a Family	15	212,889	1		TH		
Tarrant County	SafeHaven of Tarrant County	Parkdale	16	108,491	1		TH		
Texas Inmate Services, Inc.	Texas Inmate Services	Texas Inmate Services	17	109,468	1		TH		
Tarrant County	Cornerstone Assistance Network	TBLA 10 Cornerstone	18	102,942	1		TH		
Tarrant County	Volunteer of America	VOA LIGHT	19	116,717	1		TH		

Arlington Housing Authority	Arlington Housing Authority 2	AHA SHP	**20**	253,783	1		TH		
Arlington Life Shelter	Arlington Life Shelter	ALS Transitional Housing Program	**21**	63,471	1		TH		
Tarrant County ACCESS for the Homeless	Tarrant County ACCESS	HMIS	**22**	149,805	1		HMIS		
Dental Health Arlington	Dental Health Arlington	Dental Health for the Homeless	**23**	26,433	1		SSO		
MHMR of Tarrant County - Addiction Services	MHMR of Tarrant County - Addiction Services	Addiction Services	**24**	70,984	1		SSO		
Tarrant County	Samaritan House	Supportive Housing - Samaritan House	**25**	223,856	1		SSO		
Tarrant County	YWCA	Child Care for Children of Homeless Families	**26**	102,414	1		SSO		
Legal Aid of NWT/Tarrant Co	Legal Aid of NW Texas	Tarrant County Homeless Law Program	**27**	14,879	1		SSO		
Tarrant County	Cornerstone	Cornerstone 3 CP	**28**	175,162	1		SSO		
Arlington Life Shelter	Arlington Life Shelter	Employment and Job Readiness	**29**	88,091	1		SSO		
Tarrant County	SafeHaven of Tarrant County	SafeHaven LIFT Case Management	**30**	22,963	1		SSO		
Tarrant County	SafeHaven of Tarrant County	Needs Assessment/Childcare	**31**	53,347	1		SSO		
Tarrant County	SafeHaven of Tarrant County	Bilingual Childcare	**32**	27,981	1		SSO		
Tarrant County	Day Resource Center	DRC Employment Program	**33**	108,889	1		SSO		
(8) Subtotal: Requested Amount for CoC Competitive Projects:				**$ 5,882,252**					
(9) Shelter Plus Care Renewals:							**S+C Component Type**		
Arlington Housing Authority	Arlington Housing Authority S+C		**34**	110,916	1		TRA		
Fort Worth Housing Authority	Fort Worth Housing Authority S+C 21		**35**	1,382,820	1		TRA		
Fort Worth Housing Authority	Fort Worth Housing Authority S+C 22		**36**	1,671,060	1		TRA		
(10) Subtotal: Requested Amount for S+C Renewal Projects:				**$ 3,164,796**					
(11) Total CoC Requested Amount (line 8 + line 10):				**$ 9,047,048**					

*HUD-defined CoC names & numbers are available at: http://www.hud.gov/offices/adm/grants/fundsavail.cfm.
**Check this box if this is a #1 priority Samaritan bonus project.

CoC-Q

R: CoC Pro Rata Need (PRN) Reallocation Chart
(Only for Eligible Hold Harmless CoCs)

1a. Will your CoC be using the PRN reallocation process? ☒ Yes ☐ No	

1b. If Yes, explain the open decision making process the CoC used to reduce and/or eliminate projects (use no more than one-half page).

In 2006, the CoC Performance Measure Committee developed Performance Measures and Reporting standards for all applicants and a grievance procedure regarding the CPRC priority and funding recommendations. These measures and processes were drafted and open to the CoC for public comment for thirty days, and final versions were approved by the CoC Planning Council January 2007. This evaluation tool was completed by applicants and submitted along with other application materials. The rankings for the projects were decided upon solely by the CPRC, including any funding reductions designated for renewals.

The application decision-making body for the CoC is the Community Project Review Committee (CPRC), an objective committee of community volunteers, social services and government professionals, none of whom receive CoC funds. The CPRC received a half-day-training on the application, the new evaluation tools developed by the Performance Measures Committee, and the SHP application process. The CPRC considered the housing priorities, services to chronic homeless, housing emphasis, target population, number of persons served, goals achieved, timely use of funds, HMIS participation, leveraging amounts, housing resources associated with each project, and to what extent the project met the established priorities for the Fort Worth/Arlington/Tarrant County CoC.

The 2007 CoC priorities to increase permanent housing for the chronically homeless, improve the housing emphasis of the SHP program, and fully renew successful programs that meet the five national HUD objectives are demonstrated by the priority chart for the FWATC CoC.

2. Enter the total 1-year amount of *all* SHP projects that are eligible for renewal in 2007, which amount you have **verified with your field office**:	*Example:* $530,000	**$ 5,192,552**
3. Starting with the total entered above for question 2, subtract the amount your CoC proposes to use for new permanent housing project, and enter the remaining amount: *(In this example, the amount proposed for new PH project is $140,000)*	*Example:* $390,000	**$ 239,400**

4. Enter the Reduced or Eliminated Grant(s) in the 2007 Competition

(1) Expiring Grants	(2) Program Code	(3) Component	(4) Annual Renewal Amount	(5) Reduced Amount	(6) Retained Amount from Existing Grant
Ex: MA01B300002	*SHP*	*TH*	*$100,000*	*$60,000*	*$40,000*
Ex: MA01B400003	*SHP*	*SSO*	*$80,000*	*$80,000*	*$0*
TX01B401018	SHP	TH	$89,250	$ 89,250	$ 0
TX01B401017	SHP	TH	129,686	12,969	116,717
TX01B601018	SHP	TH	281,981	28,198	253,783
TX01B601015	SHP	TH	70,523	7,052	63,471
TX01B601021	SHP	SSO	29,370	2,937	26,433

TX01B601028	SHP	SSO	78,871	7,887	70,984
TX01B601024	SHP	SSO	248,729	24,873	223,856
TX01B601019	SHP	SSO	113,793	11,379	102,414
TX01B601031	SHP	SSO	16,532	1,653	14,879
TX01B601027	SHP	SSO	194,624	19,462	175,162
TX01B601030	SHP	SSO	97,879	9,788	88,091
TX01B601029	SHP	SSO	25,515	2,552	22,963
TX01B601025	SHP	SSO	59,275	5,928	53,347
TX01B601020	SHP	SSO	31,090	3,109	27,981
TX01B601026	SHP	SSO	121,252	12,363	108,889
		(7) TOTAL:	$ 1,588,370	$ 239,400	$1,348,970

5. Newly Proposed Permanent Housing Projects in the 2007 Competition*

(8) 2007 Project Priority Number	(9) Program Code	(10) Component	(11) Transferred Amounts
#2	S+C	TRA	$ 239,400
		(12) TOTAL:	$ 239,400

*No project listed here can be a #1 priority Samaritan Bonus project

S: CoC Project Leveraging Summary Chart

Name of Continuum	Total Value of Written Commitment
Example: River County CoC	$10,253,000
Fort Worth/Arlington/Tarrant County CoC	$12,002,045

T: CoC Current Funding and Renewal Projections

Supportive Housing Program (SHP) Projects:

Type of Housing	All SHP Funds Requested (Current Year)	Renewal Projections				
	2007	2008	2009	2010	2011	2012
Transitional Housing (TH)	$ 2,505,773	$ 2,505,773	$ 2,505,773	$ 2,505,773	$ 2,505,773	$ 2,505,773
Safe Havens-TH	274,613	274,613	274,613	274,613	274,613	274,613
Permanent Housing (PH)	1,107,962	1,107,962	1,342,793	1,342,793	1,342,793	1,342,793
Safe Havens-PH	0	0	0	0	0	0
SSO	914,999	914,999	914,999	914,999	914,999	914,999
HMIS	149,805	149,805	149,805	149,805	149,805	149,805
Totals	**$ 4,953,152**	**$ 4,953,152**	**$ 5,187,983**	**$ 5,187,983**	**$ 5,187,983**	**$ 5,187,983**

Shelter Plus Care (S+C) Projects:

Number of S+C Bedrooms	All S+C Funds Requested (Current Year)		Renewal Projections								
	2007		2008		2009		2010		2011		2012	
	Units	$	Units	$	Units	$	Units	$	Units	$	Units	$
SRO							5	$ 27,240	5	$ 27,240	5	$ 27,240
0	4	$ 27,120	4	$ 27,120	4	$ 27,120	9	61,020	9	61,020	9	61,020
1	283	2,604,036	280	2,030,496	308	2,233,776	318	2,306,376	327	2,371,716	346	3,061,416
2	85	901,220	84	749,240	84	749,240	99	883,340	99	883,340	103	1,062,140
3	40	533,280	40	484,800	40	484,800	52	630,240	52	630,240	53	690,840
4	2	27,240	2	27,240	2	27,240	15	204,300	15	204,300	15	204,300
5	0	0	0	0	0	0	0	0	0	0	0	0
Totals	**414**	**$ 4,093,896**	**410**	**$ 3,319,896**	**438**	**$ 3,523,176**	**493**	**$ 4,086,276**	**502**	**$ 4,151,616**	**526**	**$ 5,080,716**

Part IV: CoC Performance

U: CoC Achievements Chart

For the five HUD national objectives in the **2006** CoC application, enter the 12-month measurable achievements that you provided in Exhibit 1, Chart N of the **2006 CoC application**. Under "Accomplishments," enter the *numeric* achievement that your CoC attained within the past 12 months that is *directly related* to the measurable achievement proposed in 2006. Below, if your CoC did not meet one or more of your proposed achievements, please describe the reasons for this.

2006 Objectives to End Chronic Homelessness and Move Families *and* Individuals to Permanent Housing	12-month Measurable Achievement Proposed in 2006 (from Chart N of your 2006 CoC application)	Accomplishments (Enter the numeric achievement attained during past 12 months)
1. Create new PH beds for chronically homeless persons.	1. 31 PH beds at Presbyterian Night Shelter in place. 2. 20 PH beds are created through Day Resource Center.	1. 6 of 34 PH beds for the chronically homeless were filled in April 2007 through the Presbyterian Night Shelter "Housing Solutions" Program. The balance will be filled by October 2007. 2. 27 new PH beds for the chronically homeless will be filled beginning October 2007 by the Day Resource Center. 3. 7 new S+C beds dedicated for the chronically homeless were added in 2007 by the Fort Worth Housing Authority.
2. Increase percentage of homeless persons staying in PH over 6 months to 71%.	1. 71% mark met in 2006.	1. In 2007, percentage increased to 74.5%
3. Increase percentage of homeless persons moving from TH to PH to 61.5%.	1. 70% TH to PH.	1. In 2007, percentage of TH clients moving to PH decreased to 61.4%.
4. Increase percentage of homeless persons becoming employed by 11%.	1. Develop a standard data collection format and reporting for employment, search, and training activities among homeless persons. 2. Increase the capacity of all case managers and shelter, TH and PH staff to connect persons with available Workforce Solutions, training, and employment services by expanding the "Employment Assistance" section of the Pocket Pal – Services for the Homeless.	1. Workforce Solutions for Tarrant County scheduled training for supportive services agencies on how to conduct client data audits within the Safety Network/HMIS system to track the successful achievement of employment by clients.

	3. In 2005, 41% of exiting adults received employment income and will serve as the baseline for a goal of 46% in 2006. 4. Increase cooperation with the Fort Worth Day Labor Center for temporary employment for homeless persons.	2. "Project Homeless Connect Event" in April 2007 enrolled 33 persons into Workforce Solutions for Tarrant County services. 3. In 2007, 33.6% of exiting clients received employment income.
5. Ensure that the CoC has a functional HMIS system.	1. 75% of all Emergency Beds covered in HMIS 2. 90% of the universal data elements for 75% or more of the clients served among 75% of CoC agencies are participating in the HMIS 3. Increased User satisfaction rating by 20%	1. 73.5% of Individual ES beds, and 79.34% of Family ES beds are covered in the HMIS, up from 55% and 31% in 2006, respectively. 2. Over 90% of data elements for over 75% of client records is collected in the HMIS system. All but one data element had greater than 10% null or missing data values (Zip Code of Last Permanent Address). 3. HMIS User satisfaction overall increased, with a rating of 1.78 in July 2005 to 3.43 in August 2006 (scale of 1-5), a 92% increase in user satisfaction. 4. 2,103 homeless clients have been issued scan cards to track services received into the HMIS.

Form **HUD-40090-1**

Briefly explain the reasons for not meeting one or more of your proposed measurable achievements.

3. Increase percentage of homeless persons moving from TH to PH to 61.5%.

The CoC missed this goal by one-tenth of a percentage point, 61.4%. Waiting lists for Housing Choice Voucher programs continue to be closed within Tarrant County. Among the lowest performing TH programs within the continuum were the Safehaven-TH programs which serve the most chronically homeless and severely mentally ill, the most difficult to move into PH. In the 2007 priority ranking process, funds were reallocated from the lowest performing TH programs into a new PH project.

4. Increase percentage of homeless persons becoming employed by 11%.

41% of exiting clients in 2006 received employment income. This rate decreased to 33.6% in 2007. A review of performance measure and APR data, revealed the difficulty for some supportive services agencies to capture the employment status of clients after initial intake. Follow-up in these cases is very difficult given very limited case management staff and the reliance on clients to return to the facility for updates and follow-up. The result is the potential underreporting of successful accomplishments of employment income upon exit. The CoC has secured the technical services of Workforce Solutions for Tarrant County to show case managers how to check and update client data within the Safety Network and HMIS.

OPTIONAL: **If desired, you may use this space to describe your CoC's most significant accomplishments over the past 12 months.**

The FWATC CoC has made continued progress in prioritizing the creation of permanent housing for the chronically homeless. This permanent housing emphasis will continue to be the top priority in funding and program decisions. Additionally, significant work is being done in cooperation with the Corporation for Supportive Housing and the Fort Worth Mayor's Advisory Commission on Homelessness (MACH) to produce a comprehensive market analysis and a program and financial model to guide the development of permanent housing.

The FWATC CoC conducted three significant outreach projects in 2006/2007: 1) the most comprehensive community-wide census and survey of the homeless and unsheltered homeless; 2) the largest CoC public community forum held within the emergency shelter community that was attended by over 60 homeless individuals allowing for greater participation by the homeless in the priority and goal setting process for the CoC; and 3) the MACH conducted the first "Project Homeless Connect" event serving 416 guests connecting them with mainstream services, supportive services, immunizations, health and mental services, and faith-based resources from 45 vendors.

The FWATC CoC made significant progress in implementation and improvement of the HMIS system. The scan card system was implemented in three emergency shelters. All categories of housing type are at least 75% covered in the HMIS. And, the number and information-value of reports issued by the HMIS has improved and overall customer satisfaction has increased.

V: CoC Chronic Homeless (CH) Progress Chart

The data in this chart should come from point-in-time counts also used for Chart K: Populations and Subpopulations Chart and Chart I: Housing Inventory Chart. For further instructions in filling out this chart, please see the Instructions section.

1. Enter the total number of chronically homeless persons in your CoC and the total number of permanent housing beds designated for the chronically homeless in your CoC for each year.

Year	Number of CH Persons	Number of PH beds for the CH
2005	1076	120
2006	841	141
2007	990	156

Briefly describe the reason(s) for any increases in the total number of chronically homeless persons between 2006 and 2007:
In January 2007, the FWATC conducted a highly comprehensive census and survey of the homeless compared to 2006. Through this extensive survey process (1,164 surveys completed) the CoC was able to more accurately detail the length of homelessness and presence of disabling conditions.

2. Indicate the number of **new** PH beds in place and made available for occupancy for the chronically homeless between February 1, 2006 and January 31, 2007:   7

3. Identify the amount of funds from each funding source for the development and operations costs of the **new** CH beds created between February 1, 2006 and January 31, 2007.

| Cost Type | Public/Government | | | | Private |
	HUD McKinney-Vento	Other Federal	State	Local	
Development	$	$	$	$	$
Operations	$ 50,820	$	$	$	$
TOTAL	$ 50,820	$	$	$	$

Form **HUD-40090-1**

W: CoC Housing Performance Chart

The following chart will assess your CoC's progress in reducing homelessness by helping clients move to and stabilize in permanent housing, access mainstream services and gain employment. Both housing and supportive services projects in your CoC will be examined. Provide information from the most recently submitted APR for the appropriate RENEWAL project(s) on your CoC Project Priorities Chart. **Note:** If you are not submitting any renewals in this year's competition for the applicable areas presented below, check the appropriate "No applicable renewals" box in the chart.

1. Participants in Permanent Housing (PH)	
HUD will be assessing the percentage of all participants who remain in S+C or SHP permanent housing (PH) for more than six months. SHP projects include both SHP-PH and SHP-Safe Haven PH renewals. Complete the following chart using data based on the <u>most recently submitted </u>APR for Question 12(a) and 12(b) for PH projects included on your CoC Priority Chart:	
☐ No applicable PH renewals are on the CoC Project Priorities Chart	APR Data
☒ <u>All</u> PH renewal projects with APRs submitted are included in calculating the responses below	
a. Number of participants who **exited** PH project(s)—APR Question 12(a)	**196**
b. Number of participants who did **not leave** the project(s)—APR Question 12(b)	**686**
c. Number who **exited** after staying 7 months or longer in PH—APR Question 12(a)	**154**
d. Number who did **not leave** after staying 7 months or longer in PH—APR question 12(b)	**503**
e. Percentage of all participants in PH projects staying 7 months or longer (c. + d. divided by a. + b., multiplied by 100 = e.)	**74.5 %**

2. Participants in Transitional Housing (TH)	
HUD will be assessing the percentage of all TH clients who moved to a permanent housing situation. TH projects include SHP-TH and SHP-Safe Haven/TH *not* identified as permanent housing. Complete the following chart using data based on the <u>most recently submitted</u> APR Question 14 for TH renewal projects included on your CoC Priorities Chart.	
☐ No applicable TH renewals are on the CoC Project Priorities Chart	APR Data
☒ <u>All</u> TH renewal projects with APRs submitted are included in calculating the responses below	
a. Number of participants who exited TH project(s)—including unknown destination	**469**
b. Number of participants who moved to PH	**288**
c. Percent of participants in TH projects who moved to PH (b. divided by a., multiplied by 100 = c.)	**61.4 %**

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X: Mainstream Programs and Employment Project Performance Chart

HUD will be assessing the percentage of clients in all your renewal projects who gained access to mainstream services, especially those who gained employment. This includes all S+C renewals and all SHP renewals, excluding HMIS projects. Complete the following charts based on responses to APR Question 11 for each of the renewal projects included on your CoC Priority Chart. For further instructions for filling out this section, see the Instructions section at the beginning of the application.

☐	No applicable renewal projects for the Mainstream Programs and Employment Chart are included in the CoC Priorities Chart.
☒	All renewal projects on the CoC Priorities Chart that are not exempted from reporting in the APR are included in calculating the responses below.

(1) Number of Adults Who Left (Use same number in each cell)	(2) Income Source	(3) Number of Exiting Adults with Each Source of Income	(4) Percent with Income at Exit (Col 3÷Col 1 x 100)
2,892	a. SSI	162	5.6%
2,892	b. SSDI	113	3.9%
2,892	c. Social Security	34	1.2%
2,892	d. General Public Assistance	33	1.1%
2,892	e. TANF	170	5.9%
2,892	f. SCHIP	51	1.8%
2,892	g. Veterans Benefits	16	0.6%
2,892	**h. Employment Income**	972	33.6%
2,892	i. Unemployment Benefits	9	0.3%
2,892	j. Veterans Health Care	41	1.4%
2,892	k. Medicaid	267	9.2%
2,892	l. Food Stamps	742	25.7%
2,892	m. Other (please specify)	161	5.6%
2,892	n. No Financial Resources	985	34.1%

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Y: Enrollment and Participation in Mainstream Programs Chart

It is fundamental that your CoC *systematically* helps homeless persons identify, apply for and follow-up to receive benefits under **SSI, SSDI, TANF, Medicaid, Food Stamps, SCHIP, WIA, and Veterans Health Care as well as any other State or Local program that may be applicable.** Which policies are currently in place in your CoC to help clients secure these mainstream benefits for which they are eligible?

	Check those activities implemented by **a majority** of your CoC's homeless assistance providers (check all that apply):
☒	A majority of homeless assistance providers have case managers systematically assist clients in completing applications for mainstream benefit programs.
☐	The CoC systematically analyzes its projects' APRs to assess and improve access to mainstream programs.
☒	The CoC has an active planning committee that meets at least three times a year to improve CoC-wide participation in mainstream programs.
☒	A majority of homeless assistance providers use a single application form for four or more of the above mainstream programs.
☒	The CoC systematically provides outreach and intake staff specific, ongoing training on how to identify eligibility and program changes for mainstream programs.
☒	The CoC or any of its projects has specialized staff whose primary responsibility is to identify, enroll, and follow-up with homeless persons on participation in mainstream programs.
☒	A majority of homeless assistance providers supply transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs.
☒	A majority of homeless assistance providers have staff systematically follow-up to ensure that mainstream benefits are received.
☒	The CoC coordinates with the State Interagency Council(s) on Homelessness to reduce or remove barriers to accessing mainstream services.

Z: Unexecuted Grants Awarded Prior to the 2006 CoC Competition Chart

Provide a list of all HUD McKinney-Vento Act awards made prior to the 2005 competition that are not yet under contract (i.e., signed grant agreement or executed ACC).

Project Number	Applicant Name	Project Name	Grant Amount
Example: MI23B901002	Michiana Homes, Inc.	TH for Homeless	$514,000
N/A		**Total:**	

AA: CoC Participation in Energy Star Chart

HUD promotes energy-efficient housing. All McKinney-Vento funded projects are encouraged to promote energy efficiency, and are specifically encouraged to purchase and use Energy Star labeled products. For information on the Energy Star initiative go to: http://www.energystar.gov.

Have you notified CoC members of the Energy Star initiative? ☒Yes ☐ No

Percentage of CoC projects on CoC Priority Chart using Energy Star appliances: _78_%

AB: Section 3 Employment Policy Chart

	YES	NO
1. Is any project in your CoC requesting HUD funds for housing rehabilitation or new construction?	☐	☒
2. **If you answered yes to Question 1:** Is the project requesting $200,000 or more?	☐	☐

3. **If you answered yes to Question 2:**
What activities will the project undertake to ensure that employment and other economic opportunities are directed to low- and very low-income persons, per the Housing and Urban Development Act of 1968 (known as "Section 3")? **Check all that apply:**

☐ The project will have a preference policy for hiring low- and very low-income persons residing in the service area or neighborhood where the project is located, and for hiring Youthbuild participants/graduates.

☐ The project will advertise at social service agencies, employment and training centers, community centers, or other organizations that have frequent contact with low- and very low-income individuals, as well as local newspapers, shopping centers, radio, etc.

☐ The project will notify any area Youthbuild programs of job opportunities.

☐ If the project will be awarding competitive contracts of more than $100,000, it will establish a preference policy for "Section 3 business concerns"* that provide economic opportunities and will include the "Section 3 clause"** in all solicitations and contracts.

☐ The project has hired low- or very low-income persons.

*A "Section 3 business concern" is one in which: 51% or more of the owners are section 3 residents of the area of service; or at least 30% of its permanent full-time employees are currently section 3 residents of the area of service, or within three years of their date of hire with the business concern were section 3 residents; or evidence of a commitment to subcontract greater than 25% of the dollar award of all subcontracts to businesses that meet the qualifications in the above categories is provided.

**The "Section 3 clause" can be found at 24 CFR Part 135.

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