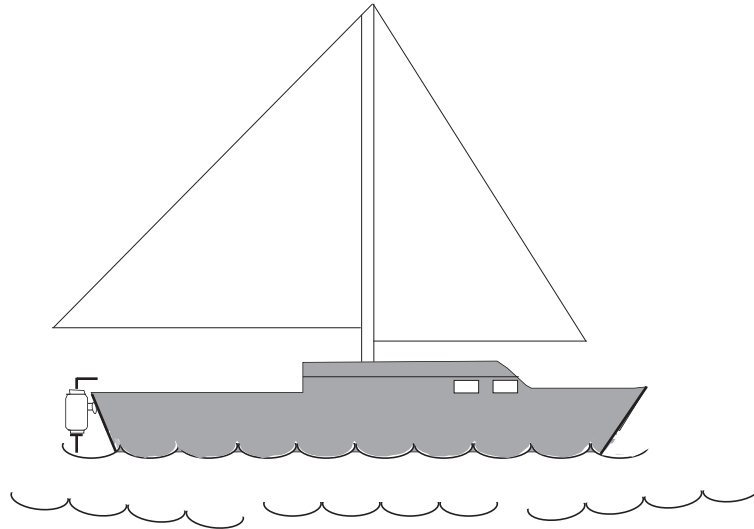

BOAT DEALER REGISTRATION INSTRUCTIONS



New York State
Department of Motor Vehicles
DIVISION OF DOCUMENT PRODUCTION
Albany New York
April 2012

TABLE OF CONTENTS

BOAT REGISTRATION PROGRAM	Page
♦ Eligibility	1
♦ Participation	1
♦ Restrictions	1
SPECIFICS OF THE PROGRAM	
♦ Withdrawal from the Program	2
♦ Recordkeeping Requirements	2
♦ Obtaining Boat Dealer Demonstration Numbers	2
ORDERING PROCEDURE FOR DEALER BOAT NUMBERS AND FORMS	
♦ Boat Registration Numbers	3
♦ Temporary Certificate of Registrations (MV-53)	3
♦ Boat Registration/Title Application (MV-82B)	3
REGISTRATION REQUIREMENTS	
♦ Boats Which Must be Registered	4
♦ Boats Exempt from Registration	4
TITLE REQUIREMENTS	
♦ Boats Subject to Titling	4
♦ Boats Exempt from Titling	4
♦ Obtaining a Title Only or Duplicate Title	4
OBTAINING A HULL IDENTIFICATION NUMBER (HIN)	5
PROCEDURE FOR ISSUING BOAT REGISTRATION NUMBERS	
1. Boat Registration/Title Application (MV-82B)	6, 7
2. Proofs of Identity	7
♦ Individuals	7
♦ Corporations	7
3. Proofs of Ownership	7, 8
♦ New Boats (1987 or later model year)	7
♦ Documented Boats	8
♦ Used Boats	8, 9
♦ Repossessed Boats	9
4. Bill of Sale	10
♦ Dealers	10
♦ Yacht Brokers	10
HOW TO ISSUE	
♦ Registration Numbers	11
♦ Temporary Certificate of Registration (MV-53)	11
REGISTRATION STICKERS	11
HOW TO COMPUTE BOAT REGISTRATION AND TITLE FEES	12
WHERE TO DELIVER/SEND DOCUMENTS AND FEES	12
USE OF REGISTRATION/IN-TRANSIT PERMIT TRANSMITTAL FORM (MV-465)	12
HOW TO COMPLETE THE REGISTRATION/IN-TRANSIT PERMIT TRANSMITTAL FORM	13
HOW TO CANCEL REGISTRATION TRANSACTIONS	13
HOW TO APPLY FOR REFUNDS	13
RESUBMITTING REJECTED APPLICATIONS	13
FORMS INDEX	F1 - F53

BOAT REGISTRATION PROGRAM

• **Eligibility**

Retail boat dealers registered by the NYS Department of Motor Vehicles (DMV) are eligible to participate in the Boat Registration Program, unless their registration to operate as a dealer is expired, suspended or revoked. To become a boat dealer, an Original Facility Application (form VS-1) must be completed and mailed to:

Bureau of Consumer and Facility Services
Application Unit
PO Box 2700
Albany NY 12220-0700

Forms are available on the DMV website, www.dmv.ny.gov. There is a \$10.00 application fee and a \$50.00 two-year registration fee.

Any questions concerning the status of a dealer's business registration should be directed to DMV's Bureau of Consumer and Facility Services at (518) 474-0919 (expirations) or (518) 474-1510 (suspensions/revocations).

• **Participation**

Boat dealers registered by the DMV are automatically enrolled in the Boat Registration Program. This program allows a dealer to issue a Temporary Certificate of Registration (form MV-53) and, when appropriate, a permanent boat registration number (see page F2).

• **Restrictions**

- ▶ The dealer may issue temporary 45-day registrations and registration numbers only to the purchasers of boats the dealer has sold.
- ▶ The temporary registration may be extended by the Commissioner of Motor Vehicles for an additional 30-day period. Under no circumstances can the boat dealer issue more than one temporary registration to a specific boat.
- ▶ If the dealer issues a Temporary Certificate of Registration (form MV-53) the boat registration transaction can be processed by any Motor Vehicles office, or mailed to the Central Dealers Processing Unit.
- ▶ The dealer may not issue a new registration number for a boat that was previously registered in New York State. Instead, the dealer must use the registration number originally assigned to that boat.
- ▶ The dealer may not, for any reason, exchange registration numbers in his/her possession with those of another dealer, or borrow registration numbers which have been issued to another dealer.
- ▶ Temporary registrations and registration numbers assigned to a dealer must not be issued for boats sold by a brokerage or for boats purchased elsewhere.
- ▶ The dealer must give the new registrant a copy of the Boat Registration/Title Application, form MV-82B (see pages F25 and F26), copies of all proof(s) of ownership, and a copy of the original Bill of Sale (see page F9).

SPECIFICS OF THE PROGRAM

● **Withdrawal From The Program**

You must notify the Bureau of Consumer and Facility Services in writing when you are no longer doing business or do not want to renew your dealer business registration. Your dealer certificate and demonstration numbers must be returned for cancellation. Return your demonstration numbers to the Motor Vehicles office that issued you the numbers. Mail or deliver your dealer certificate to:

NYS Department of Motor Vehicles
Bureau of Consumer and Facility Services
P.O. Box 2700-ESP
Albany NY 12220-2700

Registration number assignment labels and unused or partially used books of Temporary Certificate of Registration (form MV-53) must be mailed to:

NYS Department of Motor Vehicles
Plate & Document Distribution Unit
6 ESP, Room 130
Albany NY 12228

● **Recordkeeping Requirements**

Each dealer is required to maintain a permanently-bound book of registry in which he/she must record a complete description of all boats acquired for the purpose of sale, whether traded or sold. The book of registry must contain the following information:

- ▶ the name and address of the person or firm from whom the boat was obtained;
- ▶ the registration or document number of the boat, if any;
- ▶ the location of the boat, if it is being held someplace other than at the dealer's official place of business;
- ▶ a description of the boat including make, model, year, Hull Identification Number, hull material, length, type of propulsion, if any, and whether the boat is new or used;
- ▶ the name and address of the person to whom the boat is transferred;
- ▶ the date of sale;
- ▶ the consecutive invoice number of your dealer Bill of Sale (see page F9);
- ▶ whether any temporary registration was issued, and if so, the registration number, and the date of issuance; and
- ▶ the number of liens to be recorded, if applicable.

The dealer must also keep a copy of the Bill of Sale that is given to the person to whom the boat is traded or sold.

All dealer records must be maintained for five years. Such records must be available to agents of the Commissioner of Motor Vehicles or to any peace officer acting pursuant to his/her special duties, during usual business hours or while the dealer is conducting business.

● **Obtaining Boat Dealer Demonstration Numbers**

Boat demonstration numbers are used to legally demonstrate boats to customers.

To apply for a dealer demonstration number, the dealer must first receive approval from the Bureau of Consumer and Facility Services, Division of Vehicle Safety Services. An approval letter will be mailed after the dealer's Original Facility Application for Boat Dealer (form VS-1) has been reviewed and approved. Once the approval letter is received, the dealer may apply at any Motor Vehicles office to obtain the dealer demonstrator number. The dealer must bring the following items to the office to apply for demonstrator numbers:

- ▶ a completed Boat Registration/Title Application, form MV-82B (see pages F25 and F26);
- ▶ the approval letter from Vehicle Safety Services; and
- ▶ a fee of \$60.

Office staff will issue the boat registration number and note the use as "Dealer" on the registration.

ORDERING PROCEDURE FOR DEALER BOAT NUMBERS AND FORMS

Registration boat numbers and forms are ordered from the Plate & Document Distribution Unit. Boat dealers may request these documents by mailing or faxing form PD-1, Dealer Request for Boat Registration Numbers and Forms (see page F47), to the address below. This form is also available on our web site at www.dmv.ny.gov, or you can request the PD-1 by contacting the Plate & Document Distribution Unit by mail, telephone or fax:

NYS Department of Motor Vehicles
Plate & Document Distribution
6 ESP, Room 130
Albany NY 12228
Phone: (518) 474-7656
Fax: (518) 473-3490

The dealer is responsible for accounting for all boat registration number assignment labels and for each Temporary Certificate of Registration (form MV-53) assigned to his/her facility (see page F2). Registration number assignment labels are issued in groups of ten (10). Temporary registration certificates are issued in book form, 50 certificates per book.

If you discover that any registration number labels or temporary certificates are missing, you must immediately notify the Plate & Document Distribution Unit of the loss or theft, in writing, on your business letterhead. Mail your letter to the above address.

In the event any temporary registration certificates are stolen from your facility, immediately notify your local law enforcement agency. Obtain a completed "Report of Lost, Stolen, or Confiscated Motor Vehicle Items" from that agency and send it, along with a copy of the police report, to the Plate & Document Distribution address above.

The Plate & Document Distribution Unit routinely audits the inventory of available boat registration numbers assigned to dealers. Letters outlining the discrepancies are sent only to those dealers where discrepancies are found. This is usually done in the off season to allow plenty of time for resolution before the beginning of the next boating season. No further requests for boat registration numbers will be honored until all discrepancies are resolved.

REGISTRATION REQUIREMENTS

● **Boats Which Must Be Registered**

- ▶ Any **motorized** boat which is operated on any waters within the state, except privately-owned waters, must be registered.
- ▶ A boat is a **motorized** watercraft of any description which is capable of being used as transportation on water, such as:
 - documented boats used for pleasure
 - inflatable boats with a motor
 - motorized surfboards
 - sailboats with a motor
 - canoes with a motor
 - jet skis

● **Boats Exempt From Registration**

- ▶ Boats having a valid marine document issued by the United States or a foreign government, while being used for commercial purposes.
- ▶ Boats registered in another state, provided they are not operated on the waters of New York State for more than 90 consecutive days.
- ▶ Boats owned by residents of foreign countries temporarily using the waters of the state.
- ▶ Boats owned by the United States, a state or political subdivision.
- ▶ A lifeboat (cannot be dual-purpose).
- ▶ Boats used exclusively for racing.
- ▶ Boats not equipped with a motor.
- ▶ Sea planes.

NOTE: A boat exempt from registration may be registered at the discretion of the Commissioner of Motor Vehicles. However, the assigned registration number must be removed from the boat if the registration expires.

TITLE REQUIREMENTS

● **Boats Subject to Titling**

All undocumented but registerable boats must be titled (see pages F7 and F8) if they are 14 feet or more in length and are designated as 1987 or later models, including homemade boats manufactured on or after August 1, 1986 if a model year was not designated. Each purchaser (excluding the dealer) must obtain a title before selling a boat.

● **Boats Exempt from Titling**

- ▶ Boats designated as 1986 or earlier models, and homemade boats manufactured prior to August 1, 1986, if a model year was not designated.
- ▶ Unregistered boats, not required to be registered in New York State.
- ▶ Boats having a valid marine document issued by the United States or a foreign government.
- ▶ Boats under 14 feet in length.

● **Obtaining a Title Only Or Duplicate Title**

Requests for a Title Only or for a duplicate/replacement title (see pages F7 and F8) must be directed to DMV's Title Bureau at (518) 486-4714.

OBTAINING A HULL IDENTIFICATION NUMBER (HIN)

Any boat that you plan to sell with a current registration must have a hull identification number before you can register the boat or issue a Temporary Certificate of Registration (form MV-53).

If the boat is a 1973 model year or newer boat (manufactured after 11/1/72) and the transferable registration or title does not have a Hull Identification Number (HIN), you must apply to the Office of Parks, Recreation and Historic Preservation (OPRHP) for a Hull Identification Number.



The HIN must have at least 12-characters (combination of letters and numbers). If a dealer plans to sell a 1973 or newer boat that does not have a 12-character HIN, he/she should contact the OPRHP at (518) 474-0445. The HIN is located on the transom starboard side, two or more inches from the gunwale.

The OPRHP will inspect the boat and assign a HIN. There is no charge for this service. It is the dealer's responsibility to complete the Application for a Boat Hull Identification Number, form OPS-420 (see pages F5 and F6), and mail it to the OPRHP. Include two pictures of the same view of the boat with the OPRHP paperwork.

Once OPRHP processes the application and makes a HIN assignment, the top portion of the OPS-420 application will be returned to the dealer. The dealer must submit the processed OPS-420 to the DMV, along with all other required documentation, to obtain a permanent registration.

PROCEDURE FOR ISSUING BOAT REGISTRATION NUMBERS

Before issuing a boat registration number, the dealer must possess all documents necessary to have a registration and Certificate of Title (if applicable) issued by the DMV for the boat. These documents are:

1. **BOAT REGISTRATION/TITLE APPLICATION, Form MV-82B** (see pages F25 and F26).

The following information is needed to complete page 1 of this form:

- Complete the Dealer Only section, at the top of page 1, entitled "To Be Completed Only by a Registered New York State Boat Dealer", as follows:
 - ▶ affix the dealer registration number assignment label, and enter the date the temporary registration is issued.
 - ▶ never void or cancel the registration number. If the dealer sale falls through after the dealer affixes the boat registration number label to the application form (MV-82B), reuse the same registration number for the next boat transaction that requires a registration number.
 - ▶ if a label is unavailable, or IF THE BOAT ALREADY HAS A VALID New York State REGISTRATION NUMBER, enter directly on form MV-82B: the existing registration number; the date the Temporary Certificate of Registration (form MV-53) was issued; the dealer's name; and the dealer's facility number.

NOTE: If the dealer does not issue a Temporary Certificate of Registration, the dealer should write "No Temp Issued" on the white label or directly on form MV-82B.

- ▶ lienholder information: if there is a lienholder, provide the lienholder's five-digit lien filing code and lienholder's full name and address, including the city, state and zip code.
- Box ① Check the appropriate box(es).
- Box ② Complete the following registrant information:
 - ▶ Client ID Number (from driver license) - nine digits
 - ▶ Name of Registrant: last, first and middle
 - ▶ Date of Birth (mm/dd/yyyy) and Sex
 - ▶ Mailing Address, including city or town, state, zip code and county of residence
 - ▶ Full Legal Address, if different than mailing address
- Box ④ Complete the following boat information:
 - ▶ Hull Identification Number (HIN) - twelve characters: attach a completed OPS-420, processed by the Office of Parks, Recreation and Historic Preservation, if a HIN was assigned.
 - ▶ Year and Make
 - ▶ Length, in feet and inches
 - ▶ Fuel, Type of Boat, Hull Material, Propulsion and Use: check only one box in each category
 - ▶ County of Primary Use
- Box ⑤ Answer the following boat registration questions:
 - ▶ check if the boat is new, used, leased new, or leased used.
 - ▶ check if the boat has a current New York State registration. If "Yes", enter the registration number.
 - ▶ check if the boat is documented by the USCG. If "Yes", enter the document number. If "No", check if you are in the process of documenting the boat.

The following information is needed to complete page 2 of this form:

- Box 7 Documented Boats: enter the name of the boat and hailing port if the boat is documented or the registrant has applied for documentation.
- Box 8 Registrant Certification: registrant must complete and sign.
- Complete the Dealer Only section, at the bottom of page 2, entitled "To Be Completed Only by a Registered New York State Boat Dealer", as follows:
 - ▶ Additional Lienholder: any lienholder in addition to the lienholder on page 1.
 - ▶ Dealer Transfer Information: provide the name and address of the previous owner, the date the boat was purchased by the dealership, the name and address of the dealership, the dealership's facility number and the date the boat was sold by the dealership.
 - ▶ Dealer Certification: dealer or authorized representative must sign.

2. PROOFS OF IDENTITY

● Individuals

Dealers are responsible for verifying the identity of a registrant to whom they issue a Temporary Certificate of Registration and a boat registration number. If a New York State driver license or non-driver photo identification card is presented as proof of identity, include a photocopy of that document.

If the registrant does not have a New York State driver license or a non-driver photo ID card, see Proofs of Identity, form ID-82 (pages F39 and F40).

● Corporations

The following documents are acceptable as proof of identification for CORPORATIONS:

- ▶ a NYS registration or title in the same corporate name. If there is a doubt that the applicant is, in fact, a corporation, request that the applicant return with one of the other acceptable documents, or call the Department of State (at 1-900-835-2677 or 1-900-TELCORP) to verify the status of the corporation; **or**
- ▶ a certified copy of the NYS Certificate of Incorporation; **or**
- ▶ for New York State corporations only:
 - a Certification of Good Standing (see page F27) or Subsisting, form R662-509 or form 511, issued by the New York Department of State. Copies are not acceptable; **or**
 - a Filing Receipt, form DOS-1025 (see page F31).
- ▶ for out-of-state or foreign corporations only:
 - a certified copy of the Certificate of Incorporation from the home state; or
 - a Certificate or Subsisting or Foreign Bid issued by the New York Department of State.
- ▶ for corporate DBAs: a Filing Receipt from the New York Department of State, with the DBA listed.

3. PROOFS OF OWNERSHIP

● New Boats

- ▶ Manufacturer's Statement of Origin or Certificate of Origin (MSO or MCO).
- ▶ MSO or MCO must be signed by the dealer. Notarization is required in the following instances:
 - when the boat is from an out-of-state dealer.
 - when the boat is not accompanied by a registered New York State "Dealers" Bill of Sale.
 - for a New York State dealer-to-dealer sale, an assigned MSO or a Bill of Sale for other than a 1987 or newer boat, is acceptable.

● Documented Boats

A boat (for personal use) must weigh at least 5 tons (10,000 pounds) to be documented. The original proof of ownership must be given to the USCG to document a boat. The USCG issues a "Certificate of Documentation", form CG-1270 (see pages F23 and F24), and assigns a documentation number (six or seven numbers) to the boat. (See "General Guidelines for Initial Vessel Documentation" on pages F11 and F12).

- ▶ Documentation is the original Certificate of Documentation (form CG-1270) in the owner's name; OR a foreign Certificate of Documentation translated in English and certified by the translator. Attach a photocopy of the Certificate of Documentation to the MV-82B.

Note: A documented boat registered in NYS will not be issued a NY registration number. Instead, the registration number will be the documentation number on the Certificate of Documentation (form CG-1270). Even if a documented boat previously had a NY registration number assigned, the documentation number will be used if the proof of ownership is the Certificate of Documentation.

- ▶ Documentation is in progress - photocopies of proof of ownership (title, transferable registration or MCO/MSO) and Application for Documentation (form CG-1258, see pages F13 and F16).

Note: Boats in the process of becoming documented by the USCG require a NYS registration to operate the boat on the waterways until the boat becomes documented. Display the NY registration number and stickers on the boat. Once the boat is documented, the USCG documented number will replace the NY registration, and the Certificate of Documentation (form CG-1270) will be the proof of ownership for the boat.

- ▶ Owner wants to discontinue the documentation - proof of ownership is the Letter of Deletion from the USCG. The Letter of Deletion contains the documentation number, but not the HIN or boat description. For this reason, a Letter of Deletion must be submitted with a dealer bill of sale containing the HIN, year, make and length of the boat.

Note: Boats previously documented, where the documentation is now discontinued, will be issued a NY registration number. If the boat previously had a NY registration number, use that same NY registration number.

- ▶ Documentation is being transferred to a new owner - a copy of the previous owner's USCG Certificate of Documentation (form CG-1270) and a bill of sale to the new owner.

● Used Boats

If a boat has passed through the hands of more than one purchaser since it was last registered, valid bills of sale from one purchaser to the next must be supplied to show continuity of ownership, from the last registrant to the dealer. Acceptable documents are:

- ▶ a Certificate of Title (New York State or out-of state), properly transferred, for boats that are 1987 or newer and 14 feet or more in length (see pages F29 and F30).
- ▶ a transferable registration (New York State or out-of-state), properly transferred, for boats that are 1986 and older, or for boats that are 1987 or newer and less than 14 feet in length.
- ▶ a Statement of Ownership For Non-Titled Vehicles, Boats, Snowmobiles and All-Terrain Vehicles, form MV-51B (see pages F51 and F52), with paperwork showing transfer to the dealer (non-titled boats only).

● Garageman's Lien

- ▶ All 1987 and newer model boats, 14 feet or more in length, purchased with a garageman's lien, must be titled through Title Services Bureau before they can be registered. To title a boat that has garageman's lien papers, all of the following documents are necessary:
 - copy of garage's business license;
 - proof of current ownership and lienholder - DMV Title Record, form MV-904N (see page F53), or a letter from DMV stating that no record has been found, or documents from a state where the boat was registered, attesting to current ownership and lienholder information;
 - completed Notice of Lien and Sale, form MV-901A (see page F37);
 - completed Garageman's Affirmation and Bill of Sale, form MV-901B (see page F32);
 - proof of public notice (original newspaper clipping and affidavit of publication from the newspaper certifying that the notice was published once a week for two consecutive weeks);
 - proof that a notice was served to the owner and lienholder; original certified mail receipt or first class certificate of mailing to the owner and lienholder; and
 - photograph or pencil tracing of the HIN, or a signed statement from the police or the NYS Department of Parks, Recreation and Historic Preservation.

Applications to register non-titled boats, which were purchased through a garageman's lien, may be sent to the Central Dealer Processing Unit or to any Motor Vehicles office.

NOTES: For further information, refer to Instructions and Requirements For Filing New York State Garageman's Liens, form MV-901C (see pages F33 - F36).

● Repossessed Boats

- ▶ Affirmation of Repossession and Bill of Sale, form MV-950 (see pages F3 and F4)
- ▶ Notice of Recorded Lien, form MV-901 (see page F38)
- ▶ Bill of Sale (if not part of the MV-950)

For any other ownership documents, contact the Title Bureau at (518) 486-4714.

4. BILL OF SALE

Dealers and Yacht Brokers must provide the following information on the bill of sale, for each boat sold:

	<u>DEALER</u>	<u>YACHT BROKER</u>
Bill of Sale	Provide a <u>copy</u> of the original bill of sale	Provide the <u>original</u> bill of sale
Date of Sale	Yes	Yes
Name and Address	dealership and buyer	brokerage, seller & buyer
Facility's 7-digit Registration No.	NYS dealers only	Certification Number
Description of Boat: Hull ID No., Year, Make, Hull Material, Length and Propulsion	Yes	Yes
Statement whether boat is "new" or "used"	Yes	Yes
Boat Registration No., if applicable	Yes	Yes
A statement that all state and local sales tax has been collected	NYS dealers only	Certified NYS yacht brokers only
Purchase Price	Yes	Yes
Tax ID No.	Yes	Yes
Lien Information, if applicable	Yes	N/A
Trade-in information, if applicable	Yes	N/A
Signatures	buyer and dealer	seller, buyer, broker
Consecutive Bill of Sale No.	NYS dealers only	NYS yacht brokers only

HOW TO ISSUE

● **REGISTRATION NUMBERS**

When all necessary paperwork and documentation is in the dealer's possession, a registration number may be assigned to the boat. **(NOTE: Registration numbers assigned must be issued in sequential order.)** The registration number consists of the letters NY followed by no more than four numbers and two capital letters. A two-inch space or hyphen must be left between the letters and the numbers: for example, NY 1234 DM or NY-1234-DM.

The number should be painted on, or attached to, each side of the forward half of the boat. It should read from left to right, be in block letters not less than three inches high, and be of a color that contrasts with the color of the hull. It should be the **ONLY NUMBER** on the forward half of the boat, and should be clearly visible and readable from 100 feet away during daylight hours. This number cannot be transferred to another boat.

● **TEMPORARY CERTIFICATE OF REGISTRATION (form MV-53)**

At the time of the sale, you must complete an MV-53 to register the boat and issue a boat registration number. The MV-53 is valid for 45 days from the date of issuance and allows the purchaser to legally operate the boat until he/she receives the permanent registration document and sticker. Contact the Central Dealers Processing Unit (518-473-8889) or the issuing office the paperwork was sent to, when a Temporary Certificate of Registration expires before the permanent registration is obtained by the customer.

Before issuing a Temporary Certificate of Registration, the dealer must have in his/her possession all documents necessary to have a registration and a certificate of title (if applicable) issued by the DMV for the boat. **THESE DOCUMENTS ARE:**

- A Boat Registration/Title Application, form MV-82B (see instructions for filling out this form on pages 6 and 7)
- Proof of identity (see page 7)
- Proof of ownership (see pages 7 - 9)
- Bill of sale (see page 10)

The MV-53 is a multi-copy form, and is provided in books of 50. Each book has a wraparound cover with a folded backing. The folded backing should be inserted under Copy 4 before completing the form, to prevent the ink from writing through to the next blank MV-53. Each copy should be distributed as follows:

- Copy 1 (blue) - given to the registrant;
- Copy 2 (yellow) - kept in the dealer's file;
- Copy 3 (white) - included with the Boat Registration/Title Application (form MV-82B) when submitting the paperwork to a DMV office for processing;
- Copy 4 (green) - retained in the book, in consecutive number order, for audit purposes

Fill in all boxes on the Temporary Certificate of Registration. In the "Registration Number" box, enter the registration number from the sticker number, or if the boat already has a valid New York registration number, enter that number. Read and sign the dealer certification on the bottom. The Temporary Certificate of Registration must be on board the boat whenever it is in operation.

REGISTRATION STICKERS

Two registration stickers (see page F10) will be issued for all boats having a valid New York State registration. When the customer receives his/her permanent registration, one registration sticker must be affixed to each side of the hull. Each sticker must be affixed in line with, and three inches to the stern of, the registration number.

If the stickers cannot be affixed to the hull, owners of INFLATABLE BOATS may display their registration numbers and stickers on placards or boards which are locked or tied to both sides of the boat, where the numbers would ordinarily go.

HOW TO COMPUTE BOAT REGISTRATION AND TITLE FEES

A boat registration is valid for three years. To compute the registration fee, use the following table. Add title and lien fees to the registration fee, when applicable.

Length of Boat	3-Year Registration Fee	Surcharge*	Title Fee**	Lien Fee**
Less than 16 feet in length	\$22.50	\$ 3.75	\$50.00	\$5.00
16 feet but less than 26 feet in length	\$45.00	\$12.50	\$50.00	\$5.00
26 feet and longer in length	\$75.00	\$18.75	\$50.00	\$5.00
Replacement Registration/Stickers	\$ 2.00			

* Applications for original boat registrations include an "I Love NY Waterways" surcharge for the Vessel Access Account.

** Applies to 1987 or newer model year boats that are 14 feet in length or longer.

NOTE: By law, the lien filing fee must be paid by the lender, not by the purchaser.

WHERE TO DELIVER/SEND DOCUMENTS AND FEES

If you issued a Temporary Certificate of Registration (form MV-53) and/or a boat registration number, all paperwork and fees must be delivered to a local Motor Vehicles office, or be sent by mail or courier service, no later than 5 calendar days after issuance of the temporary registration, to:

VIA MAIL:

New York State Department of Motor Vehicles
 Central Dealers Processing Unit
 Division of Document Production
 PO BOX 2820
 Albany NY 12220-0820

VIA COURIER (overnight):

New York State Department of Motor Vehicles
 Central Dealers Processing Unit
 6 Empire State Plaza, Room 322
 Albany NY 12228

(A new supply of Registration/In-Transit Permit Transmittal forms may be obtained by writing to either address above.)

The Application for a Boat Hull Identification Number, OPS-420, must be completed and forwarded by either mail or courier to:

NYS Office of Parks, Recreation and Historic Preservation
 Bureau of Marine and Recreational Vehicles
 Empire State Plaza - Agency Building 1
 Albany NY 12238

USE OF REGISTRATION-TRANSIT PERMIT TRANSMITTAL FORM (MV-465)

Include a Registration/In-Transit Permit Transmittal Form, form MV-465 (see page F41), with every batch of paperwork sent to the Central Dealers Processing Unit. Please be certain that the registration number is written on the transmittal form for each transaction. You must specify a contact person, a telephone number, and the dealership's name, address and facility registration number.

A signed check with the dollar amount left blank, drawn on the dealer's account and made payable to the Commissioner of Motor Vehicles, must accompany each transmittal form. Individual customer checks will NOT be accepted for payment of registration fees. The Central Dealers Processing Unit will process the paperwork and mail the registration document and the validation stickers directly to the registrant. The Registration/In-Transit Permit Transmittal Form (form MV-465), showing the amount charged for each transaction, and the total dollar amount entered on the dealer's check, will be returned to the dealership.

The Central Dealers Processing Unit will notify the dealer if there are any errors in the Boat Registration/Title Application (form MV-82B), or with any other documents or fees. Once notified, the dealership must return the corrected forms and/or fees to the Central Dealers Processing Unit without delay.

HOW TO COMPLETE THE REGISTRATION/IN-TRANSIT PERMIT TRANSMITTAL FORM

Please note the following when completing the carbonless Registration/In-Transit Permit Transmittal Form (form MV-465):

- the transmittals are carbonless. Carbon paper does not have to be placed between the original top sheet and the yellow and pink copies.
- when completing information on the transmittal form, please type or use a ball point pen. Felt pens will not print through onto the copies.
- if a rubber stamp is used for the dealer's name and address, please be sure to stamp both the original and yellow copies of the transmittal form.
- please keep the pink copy of the transmittal before mailing it to the DMV.
- **IMPORTANT: BOTH the original and yellow copies must be returned** to the DMV TO THE ADDRESS ON THE TRANSMITTAL.
- your complete name and address must be written on the transmittal, and must match the name and address on your DMV facility file.
- please make sure to include your dealership telephone number **AND** the name of a contact person.

HOW TO CANCEL REGISTRATION TRANSACTIONS

Once a Temporary Certificate of Registration (form MV-53) has been issued and registration numbers have been affixed to the boat, the MV-82B and supporting documents must be delivered to any Motor Vehicles office, or sent to the Central Dealers Processing Unit for processing.

To cancel the transaction after the registration has been issued, you must **contact the Title Bureau** at (518) 486-4714 to notify them of the cancellation and to put a hold on issuing the title. This notification must be confirmed in writing by the dealer on dealer letterhead. The letter must include the HIN, year, registration number, make, customer name and verification that the vessel was not accepted by the customer and did not leave the dealership's premises. This must be accompanied by a \$10.00 search fee for retrieval of the ownership documents.

If the dealer recorded a lien on form MV-82B, he/she must also provide an original signed statement from the lienholder on his/her letterhead, confirming that the loan was not consummated. The statement must include the HIN, year, make and customer name.

HOW TO APPLY FOR REFUNDS

Refunds for boat registration fees are issued only if the registration is unused. The customer must complete a Request for Refund of Fee Paid for Motor Vehicle Registrations and Driver Licenses, form MV-215 (see page F48) within two months of the issuance of the registration, and return the registration and unused stickers with the form. No partial refunds are issued for boats.

RESUBMITTING REJECTED APPLICATIONS

Please follow these steps:

- attach the Rejection Notice to the front of each corrected application being resubmitted.
- use a new form MV-465 (**separate from any new transactions being processed**), along with a separate blank check. Keep the pink copy for your records. **DO NOT** return the yellow copy of the transmittal form originally returned with your rejected application(s). Keep this yellow copy for your records.
- write "Reject Enclosed" in RED INK in the lower left corner of the mailing envelopes (including Express Mail envelopes).

DO NOT INCLUDE CORRECTED APPLICATIONS WITH APPLICATIONS BEING SUBMITTED FOR THE FIRST TIME. NOT FOLLOWING THIS PROCEDURE COULD RESULT IN DELAYS IN PROCESSING CORRECTED APPLICATIONS.

FORMS INDEX

	Page
Boat Registration Number - Assignment Label	F2
Temporary Certificate of Registration (MV-53)	F2
Affirmation of Repossession and Bill of Sale (MV-950)	F3, F4
Application for a Boat Hull Identification Number (OPS-420)	F5, F6
Application for Title (MV-82TON)	F7, F8
Boat Bill of Sale (Sample)	F9
Boat Registration Sticker (MV-6B)	F10
Boat Documentation General Instructions (Coast Guard)	F11, F12
- Application for Initial Issue, Exchange or Replacement of Certificate of Documentation; Redocumentation and Instructions (CG-1258)	F13 - F16
- Application for Simplified Measurement (CG-5397)	F17, F18
- Bill of Sale (CG-1340)	F19, F20
- Builder's Certification and First Transfer of Title (CG-1261)	F21, F22
- Certificate of Documentation (CG-1270)	F23, F24
Boat Registration/Title Application (MV-82B)	F25, F26
Certification of Good Standing (Dept. of State)	F27
Certificate of Title (MV-999)	F29, F30
Filing Receipt (DOS-1025)	F31
Garageman's Affirmation and Bill of Sale (MV-901B)	F32
Instructions and Requirements for Filing New York State Garageman's Lien (MV-901C)	F33 - F36
Notice of Lien and Sale (MV-901A)	F37
Notice of Recorded Lien (MV-901)	F38
Proofs of Identity (ID-82)	F39, F40
Registration/In-Transit Permit Transmittal Form (MV-465)	F41
Registering/Titling a Boat in New York State (MV-82.1B)	F43 - F46
Dealer Request for Boat Registration Numbers and Forms (PD-1)	F47
Request for Refund of Fee Paid for Motor Vehicle Registrations and Driver Licenses (MV-215)	F48
Sales Tax Forms (Dept. of Taxation and Finance)	
- Claim for Sales and Use Tax Exemption - Title/Registration (DTF-803)	F49, F50
Statement of Ownership for Non-Titled Vehicles, Boats, Snowmobiles and All-Terrain Vehicles (MV-51B)	F51, F52
Vehicle Title Record (MV-904N)	F53

Boat Registration Number - Assignment Label



NYS DEPARTMENT OF MOTOR VEHICLES
BOAT REGISTRATION NUMBER

NY 1000 MA
GREAT OAK MARINA INC

7001738

DATE TEMP REG ISSUED / /



New York State Department of Motor Vehicles

TEMPORARY CERTIFICATE OF REGISTRATION (MV-53)

COVER

Beginning No. _____ Ending No. _____

Facility No. _____



COMMISSIONER OF MOTOR VEHICLES

MV-53 (8/08)



New York State Department of Motor Vehicles

TEMPORARY CERTIFICATE OF REGISTRATION

Check only one: ATV Boat Snowmobile

Registration Number: _____

Date Issued (Month/Day/Year)

/ /

Expiration Date of Temporary Registration

45 days from issuance date, not to exceed expiration date of permanent registration, if transferring a plate.

(Month/Day/Year)

/ /

Year

Make

Model

Color

Vehicle ID Number, Hull ID Number or Snowmobile ID Number

Name of Registrant 1 (Last, First, MI)

Name of Registrant 2 (Last, First, MI)

Name of Dealership

Facility Number

DEALER CERTIFICATION - This temporary certificate of registration has been issued in accordance with Vehicle and Traffic Law. I understand that I must submit an application for registration to the Department of Motor Vehicles on behalf of the applicant, within 5 calendar days from the issued date listed above.



(Dealer Signature)

(Print Name in Full)

(Title)

Copy 1 - Registrant

Notify the Department of Motor Vehicles if you do not receive a permanent registration before the Temporary Certificate of Registration expires.

MV-53 (8/08)



INSTRUCTIONS ➤ Lenders **must** complete boxes **1 2 3 4 5** If Lender is selling vehicle, Purchaser information is **required** in boxes **5 6**

1 VEHICLE DESCRIPTION (includes motor vehicle or motorcycle, manufactured home* or boat*)

YEAR	MAKE	MODEL	STATE LAST REG	STATE LAST TITLED	PLATE NUMBER
VEHICLE IDENTIFICATION NUMBER ↴					

LENDER			BORROWER		
Business Name			Last Name, First, M.I.		
Number and Street Address		Apt. No.	Number and Street Address		Apt. No.
City	State	ZIP Code	City	State	ZIP Code

The vehicle described above was repossessed in _____ on _____ from the borrower who was in default of a security contract dated _____. On _____, _____ was authorized to sell the above vehicle (if applicable). _____ (Auctioneer)

Section 425(1) of the Vehicle and Traffic Law requires that, when a motor vehicle or motorcycle is repossessed, proper notification must be provided to the parties listed below, within 24 hours.

(*NOTE: This notification is not required when a manufactured home or boat is repossessed.)

3 PROPER NOTICE HAS BEEN GIVEN TO THE FOLLOWING PARTIES (list names and addresses):		Date Notified
Police Agency Name	Address	
Commissioner of Motor Vehicles (enter Name of Motor Vehicles office notified)	Address	
Borrower/Current Owner Name (other than lienholder)	Address	
Other Name	Address	

Under the penalties of perjury, I affirm that I have complied with Section 425(1) of the New York State Vehicle and Traffic Law (see page 2) and/or any applicable laws in the state where the vehicle was repossessed, pertaining to the repossession of the vehicle described above. I further affirm that, **if there are any other open perfected liens on the vehicle, and a lien release is not obtained, I have advised the purchaser of the outstanding liens on the vehicle.**

4 ODOMETER DISCLOSURE STATEMENT (Lender's Signature)

The odometer on the vehicle described above has (check the appropriate box): 5 digits 6 digits 7 digits, not including tenths. Federal and state laws require that the mileage of the vehicle described above be specified upon transfer of ownership. Failure to do so, or not telling the truth about mileage, may result in fines and/or imprisonment.

I, _____ state that the odometer now reads _____ miles
Lender – Print Name in Full (do not include tenths of a mile)

and (one of the following statements must be checked):

1. I certify that, to the best of my knowledge, this odometer reading reflects the "ACTUAL MILEAGE" as seen on the odometer of the vehicle described above.
2. I certify that, to the best of my knowledge, the above-disclosed odometer reading "EXCEEDS MECHANICAL LIMITS". (The mileage is in excess of what the odometer is capable of recording.)
3. I certify that, to the best of my knowledge, the above-disclosed odometer reading is "**NOT THE ACTUAL MILEAGE. WARNING: ODOMETER DISCREPANCY.**"

5 DAMAGE DISCLOSURE STATEMENT
IMPORTANT: Making a false statement, or failure to accurately disclose the salvage status of a vehicle, may subject you to substantial civil fines, in addition to any penalties authorized by the Penal Law.

Check one box– I certify that, to the best of my knowledge, this vehicle has been has not been wrecked, destroyed or damaged to such an extent that the total estimate, or actual cost, of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "has been" box means the vehicle must have an anti-theft examination before being registered, and that the title issued will have the statement "Rebuilt Salvage: NY" on it.)

↴ _____ Lender Signature ↴ _____ Purchaser Signature

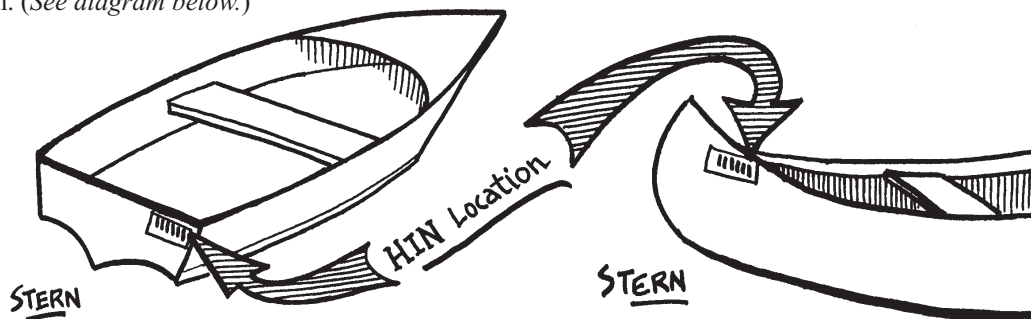
6 PURCHASER:		Price Paid	Date of Sale
Print Last Name, First, M.I.			
Number and Street Address	Apt. No.	City	State ZIP Code

§ 425. Repossession of motor vehicle or motorcycle; garageman's lien; notice to police. 1. Any person, firm or corporation, or agent, employee or representative thereof, repossessing or retaking a motor vehicle or motorcycle pursuant to the provisions of article nine of the uniform commercial code, or other authority of law, or any contract or agreement, shall, immediately following such repossession or retaking, personally appear at a station house or other office of the police department, or agency or officer performing like functions, in the locality wherein such repossession or retaking occurred, give notice to such department, agency or officer of such repossession or retaking and thereafter and within twenty-four hours personally deliver or mail by special delivery first class mail to the nearest motor vehicle district office, (a) notice of such repossession or retaking in such form as the commissioner may require and (b) the number plates of such motor vehicle or motorcycle. Notice of such repossession or retaking, including the name and address of the person, firm or corporation repossessing or retaking the same, shall also be given within twenty-four hours thereof to the owner of such motor vehicle or motorcycle, either personally or by registered or certified mail directed to such owner at his last-known address. Unless the motor vehicle or motorcycle can be repossessed or retaken without breach of the peace, it shall be repossessed or retaken by legal process, but nothing herein contained shall be construed to authorize a violation of the criminal law.



HOW TO APPLY FOR A HULL IDENTIFICATION NUMBER

New York State requires all registered boats **manufactured after 11/1/72** to have a Hull Identification Number (HIN) assigned and affixed to the transom. (*See diagram below.*)



You must apply to New York State's Office of Parks, Recreation and Historic Preservation for a HIN:

- before you register a homemade boat;
- if the boat was manufactured after 11/1/72 and does not have a HIN; or
- if the transferable registration does not show the model year of the boat.

Some registration records may have an incomplete HIN on file and you may be asked to provide a pencil tracing, photograph or a police officer's affidavit verifying the HIN on the boat. If the HIN is incomplete or is not in the standard format, you will be asked to apply for one.

1. Complete the "Owner Information" and "Boat Information" sections on page 2 of this form (completing "Engine Information" is optional).
2. Obtain 2 photos of your boat, each showing the same view.
3. Be sure to sign and date the application.
4. Send only this completed application and the photos to the address below. **Do not send** any money or proofs of ownership.
5. After your application is reviewed, an appointment for an inspection will be arranged by telephone. This inspection will generally take place where your boat is located.
6. Receipts and any other proofs of ownership for major components and materials must be available at the inspection.
7. After the boat has passed inspection and a HIN has been assigned, you may apply for a registration and/or title to the Department of Motor Vehicles. Remember to bring your receipts and other proofs of ownership with you to register the boat.
8. If you have any questions, visit our web site at www.nysparks.com.
9. **To check the status of your HIN application, visit the following web site two weeks after mailing your application:**
www.nysparks.state.ny.us/recreation/boating/hull-identification.aspx

New York State Parks, Recreation and Historic Preservation
Bureau of Marine Services
Albany, NY 12238-0001





FOR OFFICE USE ONLY

APPLICATION FOR A BOAT HULL IDENTIFICATION NUMBER

PLEASE PRINT WITH BLUE OR BLACK INK IN THE BOXES PROVIDED

OWNER INFORMATION

OWNER'S LAST NAME	FIRST NAME	MIDDLE INITIAL	DATE OF BIRTH
MAILING ADDRESS (Include Street Number and Name, Rural Delivery, Box)			APT. #
			DAYTIME PHONE NO. Area Code ()
CITY OR TOWN	STATE	ZIP CODE	

BOAT INFORMATION

LENGTH (FT)	WIDTH (FT)	HULL COLOR	YEAR/MAKE (If not homemade)
HULL MATERIAL		PROPULSION	FUEL
<input type="checkbox"/> WOOD	<input type="checkbox"/> METAL	<input type="checkbox"/> OUTBOARD	<input type="checkbox"/> GAS
<input type="checkbox"/> PLASTIC	<input type="checkbox"/> INFLATABLE	<input type="checkbox"/> INBOARD	<input type="checkbox"/> DIESEL
<input type="checkbox"/> FIBERGLASS	<input type="checkbox"/> OTHER	<input type="checkbox"/> I/O (IN/OUTBOARD)	<input type="checkbox"/> ELECTRIC
LOCATION OF BOAT (ADDRESS)		<input type="checkbox"/> SAIL	<input type="checkbox"/> NONE
		<input type="checkbox"/> OTHER	ORIGIN OF BOAT
			<input type="checkbox"/> KIT
			<input type="checkbox"/> HOMEMADE
			<input type="checkbox"/> FOUND
			<input type="checkbox"/> OTHER
LOCATION OF BOAT (COUNTY)			

ENGINE INFORMATION (Optional)

ENGINE MAKE	YEAR	HORSEPOWER	CYLINDERS	SERIAL NO.(S)

CERTIFICATION: I certify that the information presented is true. My signature also authorizes the required inspection of the boat described above, so that a hull identification number may be assigned.

SIGN HERE

(Sign name in full)

(Date)

FOR OFFICE USE ONLY

Name of Agent or Inspector	Enforcement Agency
Signature of Agent or Inspector	Inspection Date

- _____
- _____
- _____
- _____

REMARKS



New York State Department of Motor Vehicles
APPLICATION FOR TITLE

PLEASE PRINT WITH BLUE OR BLACK INK



IMPORTANT- DO NOT USE THIS FORM TO REGISTER A VEHICLE, BOAT OR TRAILER
Please carefully READ THE INFORMATION ON PAGE 2 of this form.

FOR OFFICE USE ONLY
Batch File No. _____
Proof Submitted _____

Everyone must complete Sections 1, 3 and 6 AND whichever of the following is applicable:
♦ Section 2 for Co-Owners ♦ Sections 4 and 7 for NYSREG Dealers
♦ Section 5 for Vehicle, Motorcycle or Trailer ♦ Section 8 for MFH Dealers

1 NEW OWNER'S LAST NAME (OR COMPANY NAME) FIRST NAME M.I.
ID NO. (from Driver License) DATE OF BIRTH SEX
Month Day Year M F
2 NEW CO-OWNER'S LAST NAME FIRST NAME M.I.
ID NO. (from Driver License) DATE OF BIRTH SEX
Month Day Year M F
NEW OWNER'S MAILING ADDRESS (Include Street Number and Name, Rural Delivery and/or Box Number) Apt. No. CITY OR TOWN STATE ZIP CODE COUNTY
ADDRESS WHERE YOU LIVE - IF DIFFERENT FROM YOUR MAILING ADDRESS - DO NOT GIVE PO BOX (Include Street Number and Name) Apt. No. CITY OR TOWN STATE ZIP CODE COUNTY

3 COMPLETE ONE OF THE FOLLOWING: (A) OR (B) OR (C) OR (D)

(A) VEHICLES AND MOTORCYCLES
FOR OFFICE USE ONLY MILEAGE BRAND
How was the vehicle obtained?
 New Used Lease Buyout
 Salvage Leased
VEHICLE IDENTIFICATION NUMBER
YEAR MAKE COLOR ODOMETER READING IN MILES *
VEHICLE TYPE
 2 Door 4 Door
 Convertible Motorcycle
 Van
 Truck (List Type)
 Pick up Dump
 Fire Tow Utility
 Other Type of Vehicle or Truck (explain)
TYPE OF POWER
 Gas Diesel Electric
 Flex CNG Propane
 None Other
CYLINDERS
UNLADEN WEIGHT MAXIMUM GROSS WEIGHT (FOR TRUCKS)
 Less than 16,000 lbs.
 16,000 lbs. or more
Is the vehicle currently registered in new owner's name? Yes No
If Yes, Plate Number: _____

(B) BOATS ONLY How was the boat obtained? New Used Leased
HULL IDENTIFICATION NUMBER
YEAR MAKE LENGTH
Feet Inches
HULL MATERIAL
 Wood Plastic Inflatable Fiberglass Aluminum
 Steel Other
PROPULSION
 Outboard Inboard Inboard/Outboard Sail
 Other
FUEL
 Gas Diesel Electric None Other

(C) MANUFACTURED HOMES ONLY How was the manufactured home obtained? New Used
SERIAL NUMBER
YEAR MAKE COLOR SIZE
Width Length
Is the trailer currently registered in new owner's name? Yes No
If Yes, Plate Number: _____

(D) TRAILERS ONLY How was the trailer obtained? New Used Leased Salvage
VEHICLE IDENTIFICATION NUMBER
YEAR MAKE COLOR UNLADEN WEIGHT
Is the trailer currently registered in new owner's name? Yes No
If Yes, Plate Number: _____
TYPE
 House Trailer Boat Trailer
 Semi Trailer Refrigerator Trailer
 Other

4 LIEN INFORMATION - To be completed only by a NYS-registered vehicle, boat, or trailer dealer - DO NOT USE FOR MFH
NYS REG DEALER ONLY LIEN FILING CODE (Assigned by DMV) LIENHOLDER NAME AND ADDRESS

Signature Required on back →



5 DAMAGE DISCLOSURE - must be completed for vehicles, motorcycles and trailers
 I certify that, to the best of my knowledge, this vehicle, motorcycle or trailer has been or has not been wrecked, destroyed or damaged to such an extent that the total estimate, or actual cost, of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "has been" box means the vehicle must have an anti-theft examination before being registered, and that the title issued will have the statement "Rebuilt Salvage: NY" on it if the proof of ownership is a New York State title. If the proof of ownership is an out-of-state title, it will show that state's abbreviation.)

6 OWNER CERTIFICATION: I state that the information I have given is true to the best of my knowledge. If the vehicle, motorcycle, trailer or boat is currently registered in another name, I authorize such registration. If there is a co-owner, **BOTH** signatures are required.

1. _____ () _____
 New Owner Sign Name in Full Date Daytime Telephone Number

 Print Name in Full

2. _____ () _____
 New Co-Owner Sign Name in Full Date Daytime Telephone Number

If signing for a corporation, print your name and title _____

7 NYS REGISTERED DEALER CERTIFICATION: I certify that all information on this application is true. I take responsibility for the integrity of the papers delivered to the Motor Vehicles Title Bureau.

 Signature of Dealer or Authorized Representative Date Telephone Number

Print your name and title _____

8 MANUFACTURED HOME DEALER CERTIFICATION: I certify that all New York State and local taxes due as a result of this sale, if any, have been collected from the purchaser.

 Signature of Dealer or Authorized Representative Date Telephone Number NYS Sales Tax Number

Certificates of Title are available only for the following:

- ◆ 1973 and newer model year vehicles and motorcycles (including salvage vehicles).
- ◆ 1973 and newer model year trailers with an unladen weight of 1,000 lbs. or more.
- ◆ 1987 and newer model year non-documented boats that are at least 14 feet long and equipped with a motor.
- ◆ 1995 and newer model year manufactured homes that are at least 8 feet wide or 40 feet long when being transported, or at least 320 square feet when erected on a site.

THIS IS WHAT YOU NEED TO APPLY FOR A CERTIFICATE OF TITLE.

1. APPLICATION (FORM MV-82TON) - After completing appropriate sections as outlined on top of page 1, please make sure you sign the owner certification in Section 6 and the dealer signs Section 7 or 8, if applicable.
2. PROOF OF OWNERSHIP - If purchased **new**, the proof of ownership is a Manufacturer's Statement or Certificate of Origin. If purchased **used**, the proof of ownership is usually a certificate of title (or a transferable registration and bill of sale if from a state that does not require a title). For vehicles, motorcycles, and trailers sold by a New York State dealer, a Certificate of Sale (Form MV-50) is also required. For boats sold by a dealer, a bill of sale from the dealer must accompany the proof of ownership. If you have other proof of ownership, please contact the Title Bureau to find out if it is acceptable.
3. PROOF OF NAME AND DATE OF BIRTH - Only proofs of name that contain the owner's signature will be accepted. For example: a copy of a photo driver license, a military photo ID card, or a credit card. Proof of date of birth is a copy of a photo driver license, a birth certificate, or military separation papers (DD-214). **A corporation must provide proof of incorporation.**
4. SALES TAX CLEARANCE - Proof that you paid or are exempt from paying sales tax is needed. The following are acceptable proofs of sales tax clearance:
 - ◆ Form MV-50 (Certificate of Sale) - for vehicles, motorcycles, and trailers purchased from a New York State-registered dealer.
 - ◆ Form FS-6T (Sales Tax Clearance Receipt) - for vehicles, motorcycles, trailers and boats purchased from an out-of-state dealer, or through a sale that does not involve a dealer. Form FS-6T may be obtained at any Motor Vehicles office by paying sales tax or by showing that you are tax exempt.
 - ◆ A bill of sale - for boats purchased from a New York State-registered boat dealer. The bill of sale must indicate that tax was paid, or that the purchaser is exempt from sales tax.
 - ◆ Signed Manufactured Home Dealer Certification (Section 8) - for manufactured homes purchased from a dealer authorized to collect New York State and local sales tax. The Manufactured Home Dealer Certification below must be completed by the dealer. **PLEASE NOTE:** Sales tax clearance is only required for manufactured homes purchased as NEW.
5. FILING LIENS - Section 4 on page 1 can only be used by a NYS-registered dealer to file a **new** lien. All other liens must be recorded by the lender sending a Notice of Lien (MV-900) and \$5 lien fee **OR** an MV-900.1 (if they have an account with the Department of Motor Vehicles). To be sure the lien is recorded before the title is issued, the lender should send the Notice of Lien with this application, **OR** as soon as possible after the loan is made (these forms should not be given to a customer to mail in). For further information, obtain our pamphlet "What Lenders Should Know About the NYS Vehicle and Boat Title Program" (Form MV-909) by contacting the Motor Vehicles Title Bureau, or by visiting our website (www.dmv.ny.gov) under DMV Forms and Publications.
6. TITLE/LIEN FEE - The fee for a title for all vehicles, motorcycles, trailers and boats is \$50. The fee for a Certificate of Title for a manufactured home is \$125. The fee for filing a lien is \$5. Payment must be made by check or money order payable to "Commissioner of Motor Vehicles". **PLEASE NOTE:** We can only accept payment of the lien fee from a dealer or lienholder. The lien fee cannot be paid by the owner.
7. **Bring your completed application to any DMV office, or mail to the address below, with:**
 - ◆ proof of ownership ◆ title application fee ◆ proof of name and date of birth ◆ notice of lien and lien fee (if applicable)
 - ◆ sales tax clearance (if applicable) ◆ proof of Power of Attorney (if applicable)

Mailing Address: Title Bureau, Department of Motor Vehicles, 6 Empire State Plaza, Albany, NY 12228
8. **The following applications must be mailed to Title Bureau:**
 - ◆ Garageman Liens ◆ Salvage Certificates ◆ Manufactured Homes ◆ Boats ◆ Bonded Vehicles
 - ◆ Application by Dealer/Manufacturers for vehicles returned by purchaser under Lemon Law

Visit us on the web at: www.dmv.ny.gov



DEALER AND YACHT BROKER BILL OF SALE

Boats purchased through a dealer or yacht broker must have a bill of sale. The **yacht broker bill of sale** must be the original; however, a copy of the **dealer** bill of sale is acceptable.

The dealer/yacht broker bill of sale **must** contain **all** of the following information:

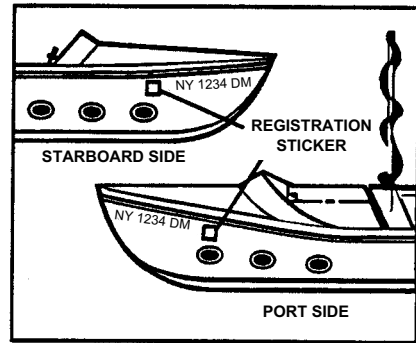
- A consecutive bill of sale number
- Name and address of the dealership/yacht broker
- Date of Sale
- The 7 digit facility registration number
- Tax identification number
- A description of the boat including the HIN, year, make, length, hull material and propulsion
- NY boat registration number, if applicable
- An indication that the boat is new or used
- Statement that all the applicable sales tax has been collected
- Purchase Price
- Trade-in information, if applicable - Dealer only
- Name and address of buyer - Dealer
- **Name and address of buyer and seller - Yacht Broker**
- Lien information, if applicable - Dealer only
- Signatures of buyer and dealer - Dealer
- **Signatures of buyer, seller and broker - Yacht Broker**

If transaction is not a Dealer Sale, proof that sales tax has been satisfied must be submitted. The acceptable proof is an FS-6T.

J	<p align="center">NEW YORK</p> <p align="center">[]</p> <p align="center">13</p> <p align="center">BOAT REGISTRATION DEPARTMENT OF MOTOR VEHICLES</p>	J
A		A
N		S
F		E
B		P
M		O
A	N	O
R	O	C
A	N	O
P	D	E
M	E	C
A	J	J
Y	<p align="center">NEW YORK</p> <p align="center">[]</p> <p align="center">13</p> <p align="center">BOAT REGISTRATION DEPARTMENT OF MOTOR VEHICLES</p>	A
J		A
U		S
N		E
N		P
J		O
A	N	O
N	O	C
F	N	O
B	D	E
M	E	C
A	J	J
P	A	A
M	S	S
A	E	S
Y	P	E
J	O	P
U	N	O
N	D	E
J	E	C

THESE ARE YOUR BOAT REGISTRATION STICKERS

They should be placed in line with, and 3 inches to the stern of, the registration number on each side of the hull of your boat.



If the boat is sold or traded, the stickers must be removed or otherwise made unusable.

HOW TO APPLY THE STICKERS

1. Thoroughly clean the surface of the hull. Remove wax, tar and other foreign matter.
2. Remove paper backing from the sticker by bending and peeling from the slit on the front.
3. Position the sticker directly on the clean and dry surface.
4. Firmly rub the sticker with your thumb, from the center to the edges.

DO NOT APPLY THESE STICKERS AT TEMPERATURES BELOW -10°F

MV-6B (11/08)



REV 10/2007

GENERAL GUIDELINES FOR INITIAL VESSEL DOCUMENTATION

This sheet provides "general" instructions and may not cover all the requirements to document your vessel. Please see 46 CFR Part 67 at www.access.gpo.gov/nara/cfr/waisidx_01/46cfr67_01.html.

A COPY MADE ON ANYTHING OTHER THAN PLAIN PAPER WILL BE REJECTED. THIN THERMO-FAX PAPER FADES WITH TIME AND IS NOT ACCEPTABLE.

CG-1258: Application for Initial Issue, Exchange or Replacement of Certificate of Documentation; Redocumentation. Completed by OWNER(s); submit an original or a copy of form, CG-1258.

CG-1261: Builder's Certification & First Transfer of Title (REV.2/92) For INITIAL DOCUMENTATION ONLY. Must be completed by BUILDER of the vessel. If more than one builder, each one must complete a form. Evidence of U.S. build is required for all Fishery and Coastwise vessels.

CG-5397: Application for Simplified Measurement. Completed by owner when Builder's Certification, CG-1261, is not provided.

CG-1340: Bill of Sale. This form may not be necessary if the Builder's Certification & First Transfer of Title form is submitted and shows the applicant as "Party For Whom Built" in Block V, or as the transferee in the First Sale or Transfer in Block VII. Otherwise, a bill of sale is completed by seller. Signature of seller(s) must be acknowledged before a notary public. If information has been altered in any way, it will be rejected. The bill of sale may be original or a signed copy. Do not submit a duplicate. The Center will generate and return a copy of the instrument.

***Simplified Method.** Ownership may be established from state title or state or foreign registration. A copy of the title or registration must be provided WITH the bill(s) of sale from the registered owner to applicant. If the foreign registry is similar to U.S. documentation, provide a copy of the registry and evidence of removal from foreign

registry in addition to the bill of sale.

*Simplified method does not apply to Coastwise vessels of over 200 ITC gross tons. In addition to U.S. build evidence, submit the complete chain of title and proof of U.S. citizenship for all past owners. Form MA-899 can be used to establish citizenship and will be provided upon request.

FEES -- NON-REFUNDABLE:

Initial Application for Documentation \$133.00*

*PLUS endorsement fee:

Coastwise	\$29.00
Fishery	\$12.00

Recreation and/or Registry -- NO EXTRA CHARGE

*When more than one endorsement is requested, only the single highest endorsement fee, \$29.00 maximum applies

Bill of Sale	\$ 8.00 (per page)
Mortgage	\$ 4.00 (per page)

One page with information on both the front and back is considered TWO (2) pages.

Check or money order payable to U.S. COAST GUARD or credit card authorization MUST accompany application.

Submit to:
U. S. Coast Guard
National Vessel Documentation Center
792 T J Jackson Drive
Falling Waters, WV 25419

For forms and information on vessel documentation please visit our homepage at www.uscg.mil/hq/g-m/vdoc/nvdc.htm

U.S. DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD CG-1258 (REV. 06/04)	APPLICATION FOR INITIAL ISSUE, EXCHANGE, OR REPLACEMENT OF CERTIFICATE OF DOCUMENTATION; REDOCUMENTATION	THIS SECTION FOR COAST GUARD USE ONLY CASE NUMBER: CHECK #: FEE: \$ APPROVED: DATE:
NOTE: FILING THIS APPLICATION DOES NOT ENTITLE A VESSEL TO DOCUMENTATION OR TO ANY CHANGES SOUGHT ON A CERTIFICATE OF DOCUMENTATION. OFFICIAL NUMBERS DESIGNATED ON THE BASIS OF THIS APPLICATION ARE NOT TRANSFERABLE. ONLY A CURRENT CERTIFICATE OF DOCUMENTATION IS VALID FOR VESSEL OPERATION.		
I. COMPLETE FOR ALL APPLICATIONS		
A. VESSEL NAME	B. OFFICIAL NUMBER (IF AWARDED) AND HULL IDENTIFICATION NUMBER IF ANY	
C. NAME OF MANAGING OWNER TELEPHONE NUMBER (OPTIONAL): SOCIAL SECURITY OR TAX ID NUMBER	D. ADDRESS OF MANAGING OWNER SHOW PHYSICAL ADDRESS IF DIFFERENT FROM MAILING ADDRESS	
E. NAMES AND SOCIAL SECURITY OR TAX ID NUMBERS OF ALL OTHER OWNERS	F. HAILING PORT INCLUDING STATE (TO BE MARKED ON VESSEL)	
ATTACH SHEET LISTING ADDITIONAL OWNERS IF NECESSARY		
G. CITIZENSHIP VESSEL OWNED: <input type="checkbox"/> BY ONE OR MORE INDIVIDUALS <input type="checkbox"/> BY JOINT VENTURE OR ASSOCIATION <input type="checkbox"/> IN A TRUST ARRANGEMENT <input type="checkbox"/> BY A PARTNERSHIP OR LIMITED LIABILITY COMPANY A. GENERAL PARTNERSHIP OR LIMITED LIABILITY COMPANY (LLC) B. LIMITED PARTNERSHIP <input type="checkbox"/> VESSEL OWNED BY A CORPORATION A. STATE OF INCORPORATION _____ B. CITIZENSHIP OF PRESIDENT (AND OTHER CHIEF EXECUTIVE OFFICER, IF ANY) _____ C. CITIZENSHIP OF CHAIRMAN OF THE BOARD _____ <input type="checkbox"/> VESSEL OWNED BY A CORPORATION QUALIFIED AND APPLYING UNDER 46 CFR 68.01 (BOWATER) <input type="checkbox"/> VESSEL OWNED OR OPERATED BY NOT-FOR-PROFIT OIL RECOVERY COOPERATIVE		
I (WE) CERTIFY THAT ALL OWNERS OF THIS VESSEL ARE CITIZENS OF THE UNITED STATES I (WE) CERTIFY THAT ALL MEMBERS OF THIS (JOINT VENTURE) (ASSOCIATION) ARE CITIZENS OF THE UNITED STATES, ELIGIBLE TO DOCUMENT THE VESSELS COVERED BY THIS APPLICATION WITH THE ENDORSEMENT(S) SOUGHT IN THEIR OWN RIGHT. I (WE) CERTIFY THAT ALL TRUSTEES AND ALL BENEFICIARIES WITH AN ENFORCEABLE INTEREST IN THIS TRUST ARRANGEMENT ARE CITIZENS OF THE UNITED STATES, ELIGIBLE TO DOCUMENT VESSEL WITH THE ENDORSEMENT(S) SOUGHT IN THEIR OWN RIGHT. I (WE) CERTIFY THAT ALL PARTNERS IN THIS PARTNERSHIP (MEMBERS OF THIS LLC) ARE CITIZENS OF THE UNITED STATES ELIGIBLE TO DOCUMENT VESSELS IN THEIR OWN RIGHT, AND THAT THE PARTNERSHIP LLC MEETS THE FOLLOWING EQUITY REQUIREMENTS: EQUITY OWNED BY U.S. CITIZENS. <input type="checkbox"/> AT LEAST 50% <input type="checkbox"/> MORE THAN 50%, LESS THAN 75% <input type="checkbox"/> 75% OR MORE I (WE) CERTIFY THAT ALL GENERAL PARTNERS IN THIS PARTNERSHIP ARE CITIZENS OF THE UNITED STATES, ELIGIBLE TO DOCUMENT VESSELS IN THEIR OWN RIGHT AND THAT THE PARTNERSHIP MEETS THE FOLLOWING EQUITY REQUIREMENTS, EQUITY INTEREST OWNED BY CITIZENS OF THE U.S. ELIGIBLE TO DOCUMENT VESSELS IN THEIR OWN RIGHT WITH THE ENDORSEMENT SOUGHT. <input type="checkbox"/> AT LEAST 50% <input type="checkbox"/> MORE THAN 50%, LESS THAN 75% <input type="checkbox"/> 75% OR MORE D. NUMBER OF DIRECTORS NECESSARY TO CONSTITUTE A QUORUM _____ E. NUMBER OF ALIEN DIRECTORS _____ F. PERCENTAGE OF STOCK OWNED BY U.S. CITIZENS ELIGIBLE TO DOCUMENT VESSELS IN THEIR OWN RIGHT, WITH THE ENDORSEMENT(S) SOUGHT ON THIS APPLICATION (APPLIES TO ALL TIERS OF OWNERSHIP). <input type="checkbox"/> LESS THAN 50% <input type="checkbox"/> AT LEAST 50% <input type="checkbox"/> MORE THAN 50%, LESS THAN 75% <input type="checkbox"/> 75% OR MORE CURRENT CERTIFICATE OF COMPLIANCE ATTACHED. I (WE) CERTIFY THAT THE CORPORATE STRUCTURE HAS NOT CHANGED SINCE ISSUANCE OF THAT CERTIFICATE, AND THAT THE VESSEL, IF SELF-PROPELLED, IS LESS THAN 500 GROSS TONS. COPY OF CURRENT LETTER OF QUALIFICATION ATTACHED. I (WE) CERTIFY THAT THE INFORMATION ON FILE WITH REGARD TO COOPERATIVE AND ISSUANCE OF THAT LETTER REMAINS UNCHANGED.		
H. ENDORSEMENTS FOR WHICH APPLICATION IS MADE. (IF MORE THAN ONE, INDICATE ESTIMATED PERCENTAGE FOR EACH)		
<input type="checkbox"/> RECREATIONAL <input type="checkbox"/> COASTWISE <input type="checkbox"/> FISHERY <input type="checkbox"/> COASTWISE (BOWATER ONLY) <input type="checkbox"/> REGISTRY <input type="checkbox"/> OIL SPILL RESPONSE <input type="checkbox"/> COASTWISE UNDER CHARTER TO AN ENTITY QUALIFIED TO ENGAGE IN COASTWISE 46 APP USC 802. COPY OF CHARTER ON FILE WITH U.S.C.G.		

PREVIOUS EDITION OBSOLETE

SN 7530-00-F01-0800

I. PRIMARY SERVICE

- | | | |
|--|--|--|
| <input type="checkbox"/> COMMERCIAL FISHING BOAT | <input type="checkbox"/> PASSENGER (6 OR FEWER) | <input type="checkbox"/> SCHOOL SHIP |
| <input type="checkbox"/> FISH PROCESSING VESSEL | <input type="checkbox"/> PASSENGER (MORE THAN 6) | <input type="checkbox"/> TANK BARGE |
| <input type="checkbox"/> FREIGHT SHIP | <input type="checkbox"/> PASSENGER BARGE (6 OR FEWER) | <input type="checkbox"/> TANK SHIP |
| <input type="checkbox"/> FREIGHT BARGE | <input type="checkbox"/> PASSENGER BARGE (MORE THAN 6) | <input type="checkbox"/> TOWING VESSEL |
| <input type="checkbox"/> INDUSTRIAL VESSEL | <input type="checkbox"/> PUBLIC FREIGHT | <input type="checkbox"/> UNCLASSIFIED VESSEL |
| <input type="checkbox"/> MOBILE OFFSHORE DRILLING UNIT | <input type="checkbox"/> PUBLIC TANKSHIP/BARGE | <input type="checkbox"/> RECREATIONAL |
| <input type="checkbox"/> OIL RECOVERY | <input type="checkbox"/> PUBLIC VESSEL, UNC | |
| <input type="checkbox"/> OFFSHORE SUPPLY VESSEL | <input type="checkbox"/> RESEARCH VESSEL | |

J. PURPOSE OF APPLICATION

1. EXCHANGE OF CERTIFICATE OF DOCUMENTATION.
2. REPLACEMENT OF LOST, WRONGFULLY WITHHELD OR MUTILATED CERTIFICATE OF DOCUMENTATION.
3. RETURN TO DOCUMENTATION FOLLOWING DELETION, NAME OF VESSEL WHEN LAST DOCUMENTED: _____
4. APPLICATION FOR OFFICIAL NUMBER AND FIRST CERTIFICATE OF DOCUMENTATION. VESSEL
- WAS BUILT AT _____ IN _____ MONTH/YEAR
- OR
- IS UNDER CONSTRUCTION AT _____ AND IS SCHEDULED FOR COMPLETION IN _____
- HULL MATERIAL: WOOD STEEL FIBROUS REINFORCED PLASTIC ALUMINUM CONCRETE.
- OTHER (DESCRIBE) _____
- APPROXIMATE LENGTH OF VESSEL _____
- PREVIOUS NAMES, NUMBERS, OR FOREIGN REGISTRATIONS OF VESSEL _____

K. CERTIFICATION: I (WE) CERTIFY THAT:

- (A) I AM (WE ARE) A CITIZEN(S) OF THE UNITED STATES AND LEGALLY AUTHORIZED TO EXECUTE THIS APPLICATION IN THE CAPACITY SHOWN;
- (B) THAT THE VESSEL(S) TO WHICH THIS APPLICATION APPLIES;
- (i) HAS (HAVE) BEEN MARKED OR WILL BE MARKED
- IN ACCORDANCE WITH THE DIRECTIONS IN THE INSTRUCTION SHEET (CG-1258-A) FOR THIS APPLICATION;
- (ii) WILL AT ALL TIMES REMAIN UNDER THE COMMAND OF A U.S. CITIZEN, UNLESS DOCUMENTED SOLELY WITH A RECREATIONAL ENDORSEMENT.
- (iii) WILL NOT BE OPERATED IN A TRADE NOT AUTHORIZED BY THE ENDORSEMENT(S) ON THE CERTIFICATE(S) OF DOCUMENTATION;
- (iv) HAS NOT BEEN REBUILT SINCE LAST DOCUMENTATION
- (v) THE VESSEL IS
- NOT TITLED UNDER A STATE OR IS TITLED UNDER THE LAWS OF _____
- (C) THE NAME(S) OF THE VESSEL(S) WILL NOT BE CHANGED WITHOUT APPROVAL FROM NATIONAL VESSEL DOCUMENTATION CENTER; AND
- (D) (WE) WILL PROMPTLY NOTIFY THE NATIONAL VESSEL DOCUMENTATION CENTER UPON A CHANGE IN ANY OF THE INFORMATION OR REPRESENTATIONS IN THIS APPLICATION.

PRINTED OR TYPED NAME	SIGNATURE	CAPACITY (E.G., OWNER, AGENT, TRUSTEE, GENERAL PARTNER, CORPORATE OFFICER)
_____	_____	_____

DATE: _____

PRIVACY ACT STATEMENT

IN ACCORDANCE WITH 5 U.S.C. 553a, THE FOLLOWING INFORMATION IS PROVIDED TO YOU WHEN SUPPLYING PERSONAL INFORMATION TO THE U.S. COAST GUARD.

1. AUTHORITY. SOLICITATION OF THIS INFORMATION IS AUTHORIZED BY 46 U.S.C., CHAPTERS 121 AND 125; 46 U.S.C. APP. 802 AND 883.
2. THE PRINCIPAL PURPOSES FOR WHICH THIS INFORMATION IS TO BE USED ARE:
 - (1) TO DETERMINE CITIZENSHIP OF THE OWNER OF THE VESSEL FOR WHICH APPLICATION FOR DOCUMENTATION IS MADE; AND
 - (2) TO DETERMINE ELIGIBILITY OF THE VESSEL TO BE DOCUMENTED WITH THE TRADE ENDORSEMENT SOUGHT.
3. THE ROUTINE USES WHICH MAY BE MADE OF THIS INFORMATION INCLUDE RELEASE TO LAW ENFORCEMENT OFFICIALS, TO THE GENERAL PUBLIC UNDER FREEDOM OF INFORMATION ACT, AND TO PUBLISH INFORMATION ABOUT U.S. DOCUMENTED VESSELS.
4. DISCLOSURE OF THE INFORMATION REQUESTED ON THIS FORM IS VOLUNTARY, HOWEVER, FAILURE TO PROVIDE THE INFORMATION REQUESTED WILL RESULT IN DENIAL OF THE APPLICATION FOR DOCUMENTATION, WHICH MAY PREVENT THE OWNER FROM OPERATING THE VESSEL(S) IN A SPECIFIED TRADE.

AN AGENCY MAY NOT CONDUCT OR SPONSOR, AND A PERSON IS NOT REQUIRED TO A COLLECTION OF INFORMATION UNLESS IT DISPLAYS A VALID OMB CONTROL NUMBER.

THE COAST GUARD ESTIMATES THAT THE AVERAGE BURDEN FOR THIS FORM IS 30 MINUTES. YOU MAY SUBMIT ANY COMMENTS CONCERNING THE ACCURACY OF THIS BURDEN ESTIMATE OR MAKE SUGGESTIONS FOR REDUCING THE BURDEN TO: U.S. COAST GUARD, NATIONAL VESSEL DOCUMENTATION CENTER, 792 T J JACKSON DRIVE, FALLING WATERS, WEST VIRGINIA 25419, OR OFFICE OF MANAGEMENT AND BUDGET, PAPERWORK REDUCTION PROJECT (1625-0027), WASHINGTON, DC 20503.

A. VESSEL NAME: Insert name by which you wish the vessel to be known. If applying to change the vessel's name, insert the old vessel name in parenthesis.

B. OFFICIAL NUMBER AND HIN: Insert the official number awarded by the Coast Guard for all but Initial Issue cases. If the vessel has an assigned Hull Identification Number (HIN) it should also be shown.

C. MANAGING OWNER: Name the owner to whom the Coast Guard should send correspondence and their Social Security number. A Social Security or TAX I.D. number IS REQUIRED. A telephone number is not required but is helpful. Only an owner or part owner can be the managing owner. For vessels owned by a corporation the corporation is the managing owner; for a trust arrangement, the trustee is the managing owner; for a Partnership or a LLC, the name of the Partnership or the LLC should be shown.

D. ADDRESS OF MANAGING OWNER: Show your mailing address. If your physical (street) address is different from your mailing address, show BOTH addresses.

E. NAME(S) AND SOCIAL SECURITY NUMBER(S) OR TAX I.D. NUMBER(S) of all persons (other than managing owner) who own an interest in the vessel. If no owners other than the managing owner, leave blank.

F. HAILING PORT: Insert name of place and state exactly as it is or will be marked on the vessel. The hailing port must be a place in the United States. Commonly known abbreviations are acceptable. (e.g., NY, NY)

G. CITIZENSHIP: Check the appropriate box (es) to show the type of entity which own(s) the vessel and to certify that the owner(s) meet the appropriate citizenship requirements.

INDIVIDUAL: Includes native born and naturalized U.S. citizens.

JOINT VENTURE/ASSOCIATION: Attach

a list naming all joint venturers/members. The percentage held by each need not be shown.

TRUST: All trustees and each beneficiary with an enforceable interest must be citizens. Attach a list naming all trustees, other than managing owner and any beneficiary only if they have an enforceable interest.

PARTNERSHIP or LIMITED LIABILITY COMPANY (LLC): Check if general or limited and other applicable block AND attach a list of all general partners or members if an LLC. All partners or members of an LLC must be U.S. Citizens.

CORPORATION: ALL blocks (A through F) must be completed.

CORPORATIONS QUALIFIED UNDER 46 CFR 68.01 OR OWNED BY A NOT-FOR-PROFIT OIL RECOVERY COOPERATIVE: Attach a copy of the Certificate of Compliance or Letter of Qualification issued by the Director, NVDC.

H. ENDORSEMENTS: Check the appropriate block(s) to indicate the endorsement(s) for which application is made.

I. PRIMARY SERVICE: Check only ONE primary service the vessel will be used for.

J. PURPOSE OF APPLICATION: Check applicable blocks to show purposes of application. If vessel has never been documented, check Block #4 and provide ALL requested information which is known about the vessel's place and year of build, hull material, approximate length and previous names and numbers. If this information is unknown, please indicate.

K. CERTIFICATION: Complete as appropriate. The law provides severe penalties for false statements against both the person (including agents) making the statement and against the vessel for which it is made.

VESSEL MARKING INSTRUCTIONS

Every documented vessel must be marked with its official number, name and hailing port. A Certificate of Documentation is not valid for operation of the vessel until the vessel is marked in accordance with the prescribed regulations contained in 46 CFR 67.120.

OFFICIAL NUMBERS: The official number shown on the Certificate of Documentation, preceded by the abbreviation "NO" must be marked in block-type Arabic numerals of at least 3 inches in height on some clearly visible interior structural part of the hull. The number must be permanently affixed so that alteration, removal or replacement would be obvious and cause some scarring or damage to the surrounding hull area.

NAME AND HAILING PORT: For Recreational vessels the name and hailing port must be marked together on some clearly visible exterior part of the hull. For Commercial vessels the name must be marked on each bow and the vessel name and hailing port must also be marked on the stern. The markings may be made by the use of any means and materials that result in durable markings. All must be at least 4 inches in height, made in clearly legible letters of the Latin alphabet or Arabic or Roman numerals. A vessel's Hailing Port marking must include BOTH a place (city) and the state, territory or possession where the place (city) is located. Only the state, territory or possession may be abbreviated unless the city is a commonly known abbreviation, such as N.Y., N.Y.

NOTE: REQUIREMENT FOR SOCIAL SECURITY NUMBER OR TAX IDENTIFICATION NUMBER: The requirement to supply this information is codified in Chapter 125, Title 46, U.S. Code.

U.S. DEPARTMENT OF
HOMELAND SECURITY
U.S. COAST GUARD
CG-5397 (Rev. 6-04) v1.0

APPLICATION FOR SIMPLIFIED MEASUREMENT

Use this form to apply to the National Vessel
Documentation Center for tonnage assignment under
the Simplified Measurement System

OMB APPROVED
1625-0022

I. APPLICABILITY

A vessel is eligible to be measured under the Simplified Measurement System if it is either: 1) under 79 feet in overall length; or 2) a non-self-propelled or recreational vessel. *NOTE: Some vessels that are 79 feet or over in overall length may also require measurement under the Convention Measurement System. This includes vessels that engage on foreign voyages, as well as recreational vessels that engage on voyages outside the Great Lakes and have keel laid dates after December 31, 1985.*

II. VESSEL DATA AND DIMENSIONS

1. VESSEL NAME _____

2. HULL I.D. NO. _____
(also provide Official Number, if available)





3. HULL MATERIAL:

- Wood Steel FRP (Fiberglass)
 Aluminum Concrete Other _____

4. PROPULSION MACHINERY:

- Located inside hull (e.g. inboard engine or stern drive)
 Located entirely outside hull (e.g. outboard motor)
 Non-self-propelled (not fitted with any propulsion machinery)

5. SHAPE OF HULL(s): (for tri-hull vessels, check the block best describing the center hull)

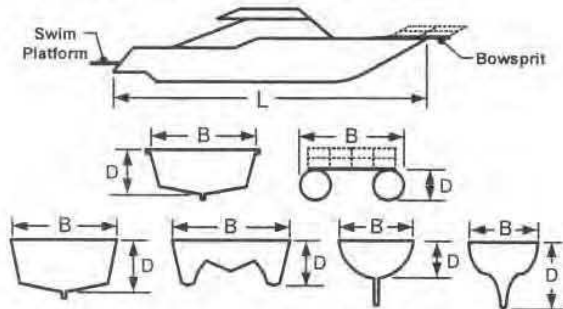
- Powerboat, ship or circular  Sailboat distinct keel (or no keel) 
 Box or barge  Sailboat integral keel (keel is faired to hull) 

6. OVERALL DIMENSIONS:

Overall Length (L) = _____ ft _____ in

Overall Breadth (B) = _____ ft _____ in

Overall Depth (D) = _____ ft _____ in



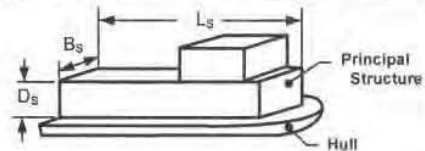
7. ADDITIONAL DIMENSIONS FOR LARGE DECK STRUCTURES:

(Complete *only* if the volume of the principal deckhouse, cabin or similar structure above the main deck exceeds the hull volume)

Structure Length (L_s) = _____ ft _____ in

Structure Breadth (B_s) = _____ ft _____ in

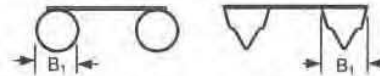
Structure Depth (D_s) = _____ ft _____ in



8. ADDITIONAL DIMENSION FOR TWIN HULL VESSELS:

(Applies *only* if there is no buoyant volume in the structure that connects the hulls together.)

Individual Hull Breadth (B_1) = _____ ft _____ in



9. ADDITIONAL DIMENSIONS FOR TRI-HULL VESSELS:

(Applies *only* if there is no buoyant volume in the structure that connects the hulls together.)

Center Hull Length (L_1) = _____ ft _____ in

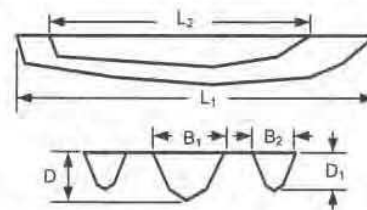
Center Hull Breadth (B_1) = _____ ft _____ in

Center Hull Depth (D) = _____ ft _____ in

Outer Hull Length (L_2) = _____ ft _____ in

Outer Hull Breadth (B_2) = _____ ft _____ in

Outer Hull Depth (D_1) = _____ ft _____ in



III. STATEMENT OF REPRESENTATION

I understand that, under the provisions of 46 CFR 69.25, a person making a false statement or representation in this application may be fined up to \$20,000. The vessel is also liable in rem for the penalty. I certify that the information provided by me in answering the questions above is correct.

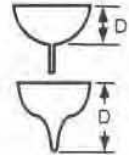
Owner's printed name _____ Owner's signature _____ Date _____

OVERALL DIMENSIONS

LENGTH (L) is the horizontal distance between the outboard side of the foremost part (bow) of the hull and the outboard side of the aftermost part (stern) of the hull. It does not include bowsprits, rudders, outboard motor brackets, swim platforms that do not contain buoyant volume, and other similar fittings and attachments that are not part of the buoyant hull envelope.

BREADTH (B) is the horizontal distance taken at the widest part of the hull, excluding rub rails, from the outboard side of the skin (outside planking or plating) on one side of the hull to the outboard side of the skin on the other side of the hull.

DEPTH (D) is the vertical distance taken at or near amidships from a line drawn horizontally through the uppermost edges of the skin (outside planking or plating) at the sides of the hull (excluding the cap rail, trunks, cabins and deckhouses, and deck caps) to the outboard face of the bottom skin of the hull, excluding the keel. If your vessel is designed for sailing and the interface between the "keel" and the "bottom skin of the hull" is not at a clearly defined location (as is the case with an "integral" or "faired" keel), include the keel in the depth measurement.



SIMPLIFIED MEASUREMENT PROCEDURES

1. Under Simplified measurement, a vessel must be 5 net tons or greater to be eligible for documentation (issued a Certificate of Documentation). Gross and net tonnages are measures of volume, and should not be confused with the vessel's weight, which may also be expressed in tons.
2. Gross and net tonnages are calculated by the Coast Guard using the information you provide on the front of this form. The formulas for these calculations are described in Title 46, Code of Federal Regulations (CFR), Part 69, Subpart E, and on the Coast Guard's Homeport web site (<http://homeport.uscg.mil>; search on "Tonnage Measurement"). Monohull vessels that are less than 25 feet in length are often less than 5 net tons.
3. If your vessel is eligible for documentation using Simplified measurement, complete the front side of this form by printing or typing all required information. Provide dimensions in terms of feet and inches (to the nearest inch). After signing the form, send it to the USCG National Vessel Documentation Center (NVDC) along with application form CG-1258. Only the front side of this form need be submitted to the NVDC. Please notify the NVDC if your vessel will also be measured under the Convention system (as for vessels 79 feet or over in convention length engaged on foreign voyages).
4. If all applicable requirements are met for documentation, the NVDC will issue a Certificate of Documentation with the gross and net tonnage indicated on the certificate.
5. Other U.S. tonnage measurement systems, known as "formal" measurement systems, may yield different tonnages and may be used in lieu of Simplified measurement. Formal measurement requires the employment of a USCG authorized measurement organization and a physical inspection of the vessel by that organization's surveyor. Information on how to contact these organizations is available on the Homeport web site.

MULTI-HULL VESSELS

For the purposes of Simplified measurement, twin hull and tri-hull vessels are defined as only those with no buoyant volume in the structure that connects the hulls together. In other words, the cross-structure, bridging, platform or "trampoline" connecting the hulls has no measurable depth or buoyancy as shown in the illustrations in Section II, Items 8 and 9 of this form. Cathedral hull forms and other similar configurations with no distinct separation of hulls are not considered multi-hulls in this context.

NOVEL/UNIQUE CRAFT

Certain novel or unique craft cannot be identified or categorized in the types described on the front of this form. If your vessel is in this category, you should complete Section II, Items 1-4, and Section III of this form and send the form, along with sketches, drawings and/or photographs showing the vessel geometry and overall dimensions, to the USCG Marine Safety Center (MSC) at the address listed below. Send Form CG-1258 and all other information required for vessel documentation to the NVDC, notifying them of your tonnage data submission to the MSC.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

The Coast Guard estimates that the average burden for this form is 2 hours. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Commanding Officer, U.S. Coast Guard Marine Safety Center, 2100 2nd Street S.W., Washington, DC 20593, or Office of Management and Budget, Paperwork Reduction Project (1625-0022), Washington, DC 20503.

**BUILDER'S CERTIFICATION
AND FIRST TRANSFER OF TITLE**

I. PHASE OF CONSTRUCTION COVERED BY THIS CERTIFICATE

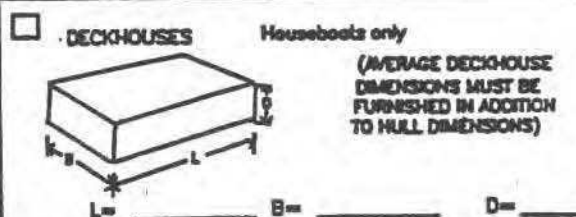
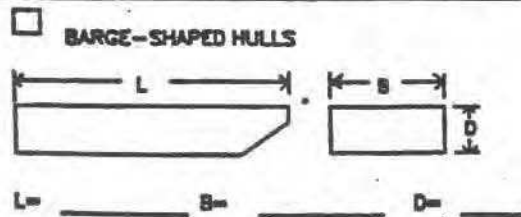
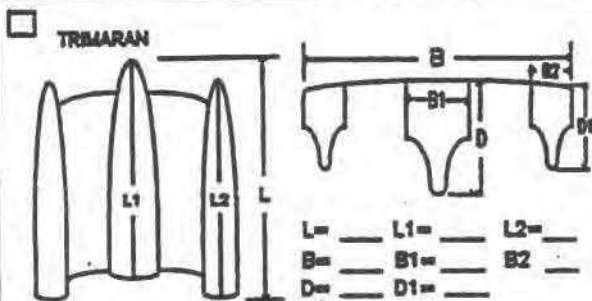
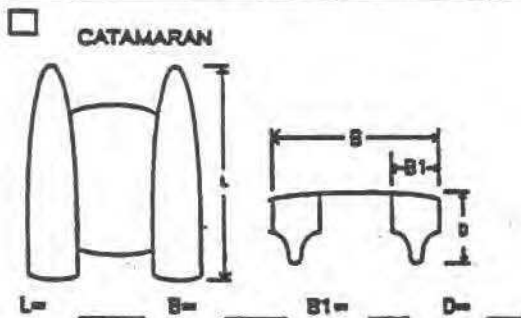
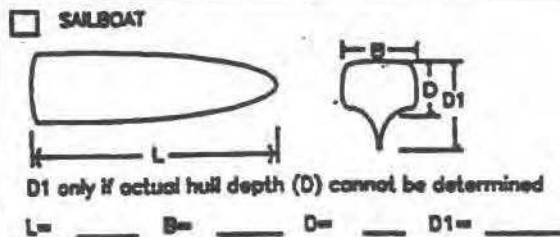
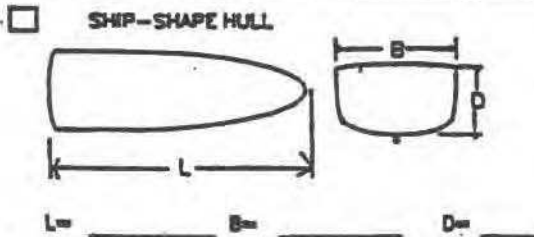
- ENTIRE CONSTRUCTION
 HULL ONLY
 COMPLETION ONLY (HULL BUILT BY ANOTHER)

YEAR PHASE OF CONSTRUCTION _____
 YEAR COMPLETED _____

II. VESSEL DATA

- A. HULL IDENTIFICATION NUMBER OR HULL NUMBER _____ D. PLACE OF BUILD (CITY, STATE, COUNTRY) _____
 B. VESSEL NAME (IF KNOWN) _____
 C. EQUIPPED WITH ENGINE? YES NO OUTBOARD YES NO
 E. HULL MATERIAL: WOOD STEEL FIBROUS REINFORCED PLASTIC
 ALUMINUM CONCRETE OTHER

**III. DIMENSIONS
(COMPLETE APPROPRIATE DIAGRAM)**



IV. UNITED STATES BUILD STATEMENT

- ALL MAJOR COMPONENTS USED IN THE PHASE OF CONSTRUCTION COVERED BY THIS CERTIFICATE WERE FABRICATED IN THE UNITED STATES.
 ALL CONSTRUCTION AND ALL ASSEMBLY FOR THIS PHASE OF CONSTRUCTION WERE DONE IN THE UNITED STATES.

V. NAME(S) AND ADDRESS(ES) OF PARTY(IES) FOR WHOM BUILT

IF BUILT FOR MORE THAN ONE PERSON, THE PERSONS NAMES ABOVE ARE TENANTS IN COMMON, EACH OWNING AN EQUAL UNDIVIDED INTEREST, UNLESS OTHERWISE INDICATED HEREIN. CHECK ONLY ONE OF THE FOLLOWING BLOCKS TO SHOW ANOTHER FORM OF OWNERSHIP.

- JOINT TENANCY WITH RIGHT OF SURVIVORSHIP TENANCY BY THE ENTIRETIES COMMUNITY PROPERTY
 OTHER (DESCRIBE)

VI. CERTIFICATION

I, _____ DO HEREBY CERTIFY THAT THE FACTS RECITED HEREIN ARE TRUE AND THAT I HAVE PERSONAL KNOWLEDGE OF THESE FACTS BECAUSE I:

- OR PERSONALLY PERFORMED THE CONSTRUCTION
 SUPERVISED THE CONSTRUCTION AT AND ON BEHALF OF: _____ (NAME OF COMPANY)
 ACTING IN MY CAPACITY AS _____ (TITLE) OF _____ (NAME OF COMPANY)

NOTE: THIS CERTIFICATE MUST NOT BE COMPLETED BY AN IMPORTER OR AN IMPORTER'S AGENT.

SIGNATURE

DATE

VII. FIRST SALE OR TRANSFER OF VESSEL

100% OF THE VESSEL IDENTIFIED HEREIN IS SOLD (TRANSFERRED) BY THE PARTY(IES) NAMED IN SECTION V TO THE FOLLOWING PERSON(S) (NAMES AND ADDRESSES)

IF SOLD (TRANSFERRED) TO MORE THAN ONE PERSON, THE PURCHASER(S) (TRANSFERREE(S)) ARE TENANTS IN COMMON, EACH OWNING AN EQUAL UNDIVIDED INTEREST, UNLESS OTHERWISE INDICATED HEREIN. CHECK ONLY ONE OF THE FOLLOWING BLOCKS TO SHOW ANOTHER FORM OF OWNERSHIP.

- JOINT TENANCY WITH RIGHT OF SURVIVORSHIP TENANCY BY THE ENTIRETIES COMMUNITY PROPERTY
 OTHER (DESCRIBE)

VII. SIGNATURE OF SELLER(S) (TRANSFEROR(S)) OR PERSONS SIGNING ON BEHALF OF SELLER(S) (TRANSFEROR(S)):

DATE SIGNED:

IX. NAME(S) OF PERSON(S) SIGNING ABOVE, AND LEGAL CAPACITY IN WHICH SIGNED (E.G., OWNER, AGENT, TRUSTEE, EXECUTOR)

X. ACKNOWLEDGMENT (TO BE COMPLETED BY NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED BY A LAW OF A STATE OR THE UNITED STATES TO TAKE OATHS.)

ON _____ (DATE) THE PERSON(S) NAMED IN _____ STATE:
 SECTION IX ABOVE ACKNOWLEDGED EXECUTION OF THE FOREGOING INSTRUMENT IN THEIR STATED CAPACITY(IES) FOR THE PURPOSES THEREIN CONTAINED. _____ COUNTY:

NOTARY PUBLIC
BY COMMISSION EXPIRES:

PRIVACY ACT STATEMENT

IN ACCORDANCE WITH 5 USC 552(a), THE FOLLOWING INFORMATION IS PROVIDED TO YOU WHEN SUPPLYING PERSONAL INFORMATION TO THE U.S. COAST GUARD.

1. AUTHORITY. SOLICITATION OF THIS INFORMATION IS AUTHORIZED BY 46 USC, CHAPTER 209 AND 46 CFR, PART 67.
2. THE PRINCIPAL PURPOSES FOR WHICH THIS INSTRUMENT IS TO BE USED ARE:
 - (A) TO PROVIDE A RECORD, AVAILABLE FOR PUBLIC INSPECTION AND COPYING, OF THE SALE OR OTHER CHANGE IN OWNERSHIP OF A VESSEL, WHICH IS DOCUMENTED, WILL BE DOCUMENTED, OR HAS BEEN DOCUMENTED PURSUANT TO 46 USC, CHAPTER 209.
 - (B) PLACEMENT OF THIS INSTRUMENT IN A BOOK FOR EXAMINATION BY GOVERNMENTAL AUTHORITIES AND MEMBERS OF THE GENERAL PUBLIC.
3. THE POLITE USE WHICH MAY BE MADE OF THIS INFORMATION INCLUDES DEVELOPMENT OF STATISTICAL DATA CONCERNING DOCUMENTED VESSELS.
4. DISCLOSURE OF THE INFORMATION REQUESTED ON THIS FORM IS VOLUNTARY. HOWEVER, FAILURE TO PROVIDE THE INFORMATION COULD PRECLUDE FILING OF A BILL OF SALE AND DOCUMENTATION OF THE VESSEL, NAMED HEREIN PURSUANT TO 46 USC, CHAPTER 209. MOREOVER, BILLS OF SALE WHICH ARE NOT FILED ARE NOT DEEMED TO BE VALID AGAINST ANY PERSON EXCEPT THE GRANTOR OR A PERSON HAVING ACTUAL KNOWLEDGE OF THE SALE. (46 USC 2121(a)).

THE COAST GUARD ESTIMATES THAT THE AVERAGE BURDEN FOR THIS FORM IS 20 MINUTES. YOU MAY SUBMIT ANY COMMENTS CONCERNING THE ACCURACY OF THIS BURDEN ESTIMATE OR HAVE SUGGESTIONS FOR REDUCING THE BURDEN TO: COMMANDANT (L-100), U.S. COAST GUARD, WASHINGTON, DC 20399-5001 OR OFFICE OF MANAGEMENT AND BUDGET, OFFICE OF INFORMATION AND REGULATORY AFFAIRS, ATTENTION DESK OFFICE FOR D015/00A, OLD EXECUTIVE OFFICE BUILDING, WASHINGTON, DC 20503.

DHS, USCG, CG-1270 (REV. 06/09)

OMB APPROVED
2015-0110



UNITED STATES OF AMERICA

DEPARTMENT OF HOMELAND SECURITY
UNITED STATES COAST GUARD

NATIONAL VESSEL DOCUMENTATION CENTER

CERTIFICATE OF DOCUMENTATION

VOID



PREVIOUS EDITION OBSOLETE, THIS CERTIFICATE MAY NOT BE ALTERED

This certificate is not valid for operation of the vessel until the vessel is marked with the name, official number, and hailing port as shown on the certificate. The original certificate must be kept aboard the vessel at all times when in operation and must be presented upon the demand of federal, state or local officials for law enforcement purposes. Vessels with only a recreational endorsement may not engage in commercial trade.

Documented vessels may be registered by states for tax and other purposes and may be required to display a state decal. This certificate is valid for one year. Renewal is the responsibility of the owner. This certificate must be surrendered to the National Vessel Documentation Center (NVDC) upon a change in ownership, change in state of incorporation, or a change in any other element shown on the certificate other than change of address. This certificate is invalid for any vessel other than one documented solely for recreation when the vessel is placed under the command of a person who is not a citizen of the U.S. The vessel and its equipment are liable to seizure and forfeiture to the U.S. government and the owner is liable for a civil penalty of not more than \$10,000.00 per violation. Each day of a continuing violation is a separate violation.

Any change in address of the managing owner must be reported promptly to the NVDC. You may contact us at (304) 271-2400.

Note: The certificate on the face of this document is not conclusive evidence of title in any proceeding where ownership is in issue. Complete records are on file at the NVDC. The sale or transfer section below is provided for convenience only.

SALE OR TRANSFER OF VESSEL.

100% OF THE VESSEL IDENTIFIED HEREIN IS SOLD (TRANSFERRED) BY THE OWNER(S) NAMED ON THE FACE OF THIS CERTIFICATE TO THE FOLLOWING PERSON(S). ADDRESS MUST BE INCLUDED.

IF SOLD (TRANSFERRED) TO MORE THAN ONE PERSON, THE PURCHASER(S)/TRANSFEREE(S) ARE TENANTS IN COMMON, EACH OWNING AN EQUAL UNDIVIDED INTEREST, UNLESS OTHERWISE INDICATED HEREIN. CHECK ONLY ONE OF THE FOLLOWING BLOCKS TO SHOW ANOTHER FORM OF OWNERSHIP.

- TENANT TENANCY WITH RIGHT OF SURVIVORSHIP TENANCY BY THE ENTIRETIES COMMUNITY PROPERTY
 OTHER

SIGNATURE OF SELLER(S)/TRANSFEROR(S) OR PERSONS SIGNING ON BEHALF OF SELLER(S)/TRANSFEROR(S):

DATE SIGNED:

NAME(S) OF PERSON(S) SIGNING ABOVE, AND LEGAL CAPACITY IN WHICH SIGNATURE IS OWNED, AGENT, TRUSTEE, EXECUTOR

ACKNOWLEDGMENT (TO BE COMPLETED BY NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED BY A LAW OF A STATE OR THE UNITED STATES TO TAKE OATHS.)

ON _____ (DATE) THE PERSON(S) NAMED

STATE:
COUNTY:

ABOVE ACKNOWLEDGED EXECUTION OF THE FOREGOING INSTRUMENT IN THEIR NATURAL CAPACITIES FOR THE PURPOSES THEREIN CONTAINED.

NOTARY PUBLIC
MY COMMISSION EXPIRES:

PRIVACY ACT STATEMENT

IN ACCORDANCE WITH 46 USC 12205, THE FOLLOWING INFORMATION IS PROVIDED TO YOU WHEN SUPPLYING PERSONAL INFORMATION TO THE U.S. COAST GUARD:

1. AUTHORITY: SOLICITATION OF THIS INFORMATION IS AUTHORIZED BY 46 USC CHAPTER 313 AND 46 CFR, PART 67.
2. THE PRINCIPAL PURPOSES FOR WHICH THIS INSTRUMENT IS TO BE USED ARE:
 - (A) TO PROVIDE A RECORD, AVAILABLE FOR PUBLIC INSPECTION AND COPYING, OF THE SALE OR OTHER CHANGE IN OWNERSHIP OF A VESSEL WHICH IS DOCUMENTED, WILL BE DOCUMENTED, OR HAS BEEN DOCUMENTED PURSUANT TO 46 USC, CHAPTER 321.
 - (B) SUFFICIENT FOR EXAMINATION BY GOVERNMENTAL AUTHORITIES AND MEMBERS OF THE GENERAL PUBLIC.
3. THE RISKS/USAGES WHICH MAY BE MADE OF THIS INFORMATION INCLUDES DEVELOPMENT OF STATISTICAL DATA CONCERNING DOCUMENTED VESSELS.
4. THE USES OF THE INFORMATION REQUESTED ON THIS FORM IS VOLUNTARY. HOWEVER, FAILURE TO PROVIDE THE INFORMATION COULD PRECLUDE FILING OF A BILL OF SALE AND DOCUMENTATION OF THE VESSEL NAMED HEREIN PURSUANT TO 46 USC CHAPTER 321. MOREOVER, BILLS OF SALE WHICH ARE NOT FILED ARE NOT DEEMED TO BE VALID AGAINST ANY PERSON HAVING ACTUAL KNOWLEDGE OF THE SALE. (46 USC 31321 (A)).

AN AGENCY MAY NOT CONDUCT OR SPONSOR, AND A PERSON IS NOT REQUIRED TO RESPOND TO A COLLECTION OF INFORMATION UNLESS IT DISPLAYS A VALID OMB CONTROL NUMBER.

THE COAST GUARD ESTIMATES THAT THE AVERAGE BURDEN FOR THIS FORM IS 20 MINUTES FOR COMPLETING AND 5 MINUTES FOR FILING. YOU MAY SUBMIT ANY COMMENTS CONCERNING THE ACCURACY OF THIS BURDEN ESTIMATE OR ANY SUGGESTIONS FOR REDUCING THE BURDEN TO: COMMANDANT (46) U.S. COAST GUARD, 2100 2ND STREET, SW, WASHINGTON, DC 20545-0001 OR OFFICE OF MANAGEMENT AND BUDGET, PAPERWORK REDUCTION PROJECT (211) 3100, WASHINGTON, DC 20503.

AD 193958922419

6 CHANGES (To change information on your **current** boat registration and/or title.)

For a change of **name**, print your former name exactly as it appears on your present registration.

For all changes **other** than name, explain what the change is, and the reason for the change.

7 REGISTRANT CERTIFICATION: I certify that the registration information presented is true, and that the registration is not currently under suspension or revocation in any jurisdiction. *If I am using a credit card for payment of any fees in connection with this application, I understand that my signature below also authorizes use of my credit card.*

Print Name Here _____
 (Print Name in Full - if registering for a corporation, print your full name and title)

Sign Here _____
 (Sign Name in Full)

Additional Signature SIGN HERE _____
 (Sign Name in Full -Additional signature required for a partnership or if registering this boat in more than one name.)

IMPORTANT: Making a false statement in any registration application, or in any proof or statements in connection with it, or deceiving or substituting in connection with this application, is a misdemeanor under Section 392 of the Vehicle and Traffic Law, and may also result in the revocation or suspension of the registration pursuant to regulations established by the Commissioner. The Department makes no representation that it will issue a certificate of title or transferable registration until the Commissioner is satisfied that the applicant is entitled to a certificate of title or transferable registration, and until all documentation required to establish ownership of the boat is submitted and deemed to be satisfactory. Pending review of this application, neither the Commissioner of the Department of Motor Vehicles nor any of his or her employees, deputies or agents assumes any liability or responsibility for repairs performed, improvements made or work done to the boat referenced in this application.

CREDIT CARD AUTHORIZATION IF CARDHOLDER IS NOT THE APPLICANT:

My signature authorizes _____ to use my credit card for payment of any fees in connection with this application, and I understand that I must be present for this transaction.

Sign Here _____
 (Cardholder - Sign Name in Full)

TO BE COMPLETED ONLY BY A REGISTERED NEW YORK STATE BOAT DEALER

DEALER ONLY

ADDITIONAL LIENHOLDERS - List any lienholders in addition to the one specified on page 1 of this form.

Lien Filing Code _____ Lienholder Name _____
 (Assigned by DMV)

Mailing Address _____
 Number and Street City State Zip Code

Lien Filing Code _____ Lienholder Name _____
 (Assigned by DMV)

Mailing Address _____
 Number and Street City State Zip Code

DEALER TRANSFER INFORMATION – Please complete the information below. For new boats, attach a Manufacturer’s Statement or Certificate of Origin (MSO or MCO) and a bill of sale. For used boats, attach a signed title or transferable registration, along with bills of sale for any subsequent transactions.

Boat was obtained from _____
 Name and Address Date of Purchase

Boat was sold by _____
 Name and Address of your dealership Facility No. Date of Sale

NY DEALER CERTIFICATION:
 I certify that all information provided on this application is true. I take responsibility for the integrity of the papers delivered to the Department of Motor Vehicles office. _____
 Signature of Dealer or Authorized Representative



State of New York | **ss:**
Department of State

I hereby certify, that the Certificate of Incorporation of (CORP. NAME) was filed on 00/00/1900, with perpetual duration, and that a diligent examination has been made of the Corporate index for documents filed with this Department for a certificate, order, or record of a dissolution, and upon such examination, no such certificate, order or record has been found, and that so far as indicated by the records of this Department, such corporation is a subsisting corporation.

Witness my hand and the official seal of the Department of State at the City of Albany, this 09th day of August two thousand and four.



200408100338 59

LEFT BLANK INTENTIONALLY

CERTIFICATE OF TITLE

NEW YORK STATE

www.nysdmv.com



THIS IS A DUPLICATE CERTIFICATE AND MAY BE SUBJECT TO THE RIGHTS OF A PERSON UNDER THE ORIGINAL CERTIFICATE

*** * LIENS * ***

Title and Identification No.

BOAT12345678
BOAT12345678

Year

1998

Make

SE/RA

Model Code

Body/Hull

FIBE

Document No.

752331W

Color

Wt./Sis./Lgth.

000016

Fuel

GAS

Cyl./Prop.

IN

New or Used

USED

Type of Title

BOAT
1423MD

Date Issued

8/18/98

Name and Address of Owner(s)

MOTORIST, MIKE
MOTORIST, MARY
202 SOUTH SWAN ST
ALBANY NY 12121

SAMPLE

* STOLEN VEHICLE * INSURANCE TRANSFER ONLY

This document is your proof of ownership for this vehicle, boat or manufactured home. Keep it in a safe place, not with your license or registration or in your vehicle or boat. To dispose of your vehicle, boat or manufactured home, complete the transfer section on the back and give this title to the new owner.

Lienholder

HOUSEHOLD FINANCE
DEPT. C.
123 BROADWAY
TROY NY 12180

Lienholder

01 GMAC 02
ALBANY REGIONAL OFC
WOLF RD
ALBANY NY 12321

Lienholder

STATE BANK
CONSUMER LOAN UNIT
PEARL ST
ALBANY NY 11111

Lienholder

03 KEY BANK 04
AUTO LOAN DIVISION
STATE ST
ALBANY NY 12121

MV-999 (4-08)

DEPARTMENT OF MOTOR VEHICLES

VOID IF ALTERED

VOID IF ALTERED

ANY CHANGE OR ERASURE WILL VOID THIS TITLE -- ANY FALSE STATEMENT IS A MISDEMEANOR

SECTION I - Transfer by Owner

ODOMETER DISCLOSURE STATEMENT

Note: This vehicle cannot be registered or titled in the name of the new owner unless mileage is disclosed. Federal and State Law require that you state the mileage of the vehicle described on this certificate when transferring ownership. Failure to do so, or providing a false statement, may result in fines and/or imprisonment.

ODOMETER READING

(no tenths)

I certify that, to the best of my knowledge, this odometer reading (check one):

- 1. reflects the ACTUAL MILEAGE as seen on the odometer of the vehicle described on the front.
- 2. EXCEEDS MECHANICAL LIMITS (odometer started over at zero)
- 3. not the actual mileage. WARNING - ODOMETER DISCREPANCY.

ODOMETER HAS SPACE FOR: (Check one)

- Five Digits, excluding tenths
- Six Digits, excluding tenths

DAMAGE DISCLOSURE STATEMENT (To be Completed by Owner Named on Face of Title)

I certify that, to the best of my knowledge, this vehicle has been or has not been wrecked, destroyed or damaged to such an extent that the total estimate or actual cost of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "has" box means that the vehicle must have an anti-theft examination before being registered and that the title issued will have the statement "Rebuilt Salvage: NY" on it.)

I or we transfer the vehicle, boat or manufactured home described on this certificate. At the time of transfer, this title is subject only to the liens or encumbrances listed on this certificate, if any. I also certify that this is the most recent title issued for this vehicle, boat or manufactured home.

Note: Section 2113 of the Vehicle and Traffic Law requires that application for a title must be made within 30 days of transfer.

Seller	Seller's Signature		Seller's Name (Print in Full)			
	Street Address	City	State	ZIP code	Date of Statement	
Buyer	Buyer's Signature		Buyer's Name (Print in Full)			
	Street Address	City	State	ZIP code	Date of Statement	

SECTION II - Reassignment by Manufactured Home Dealer or Registered Boat Dealer or Out-of-State Dealer

ODOMETER DISCLOSURE STATEMENT

Note: This vehicle cannot be registered or titled in the name of the new owner unless mileage is disclosed. Federal and State Law require that you state the mileage of the vehicle described on this certificate when transferring ownership. Failure to do so, or providing a false statement, may result in fines and/or imprisonment.

ODOMETER READING

(no tenths)

I certify that, to the best of my knowledge, this odometer reading (check one):

- 1. reflects the ACTUAL MILEAGE of the vehicle described on the front.
- 2. EXCEEDS MECHANICAL LIMITS (odometer started over at zero)
- 3. not the actual mileage. WARNING ODOMETER DISCREPANCY.

ODOMETER HAS SPACE FOR: (Check one)

- Five Digits, excluding tenths
- Six Digits, excluding tenths

I or we transfer the vehicle, boat or manufactured home described on this certificate. At the time of transfer, this title is subject only to the liens or encumbrances listed on this certificate, if any. I also certify that this is the most recent title issued for this vehicle, boat or manufactured home.

Note: Section 2113 of the Vehicle and Traffic Law requires that application for a title must be made within 30 days of transfer.

Seller	Seller's Signature		Seller's Name (Print in Full)			
	Street Address	City	State	ZIP code	Date of Statement	
Buyer	Buyer's Signature		Buyer's Name (Print in Full)			
	Street Address	City	State	ZIP code	Date of Statement	

CONTROL NUMBER

MV-999 (4-08)

G 6232125

Boat Dealer's
Facility #

FILING RECEIPT

=====

ENTITY NAME: THE CORPORATION

DOCUMENT TYPE: INCORPORATION (DOM. BUSINESS)

COUNTY: NASS

SERVICE COMPANY: ** NO SERVICE COMPANY **

SERVICE CODE: 00 *

=====

FILED:04/06/2001 DURATION:PERPETUAL CASH#:010406000000 FILM #:010406000000

ADDRESS FOR PROCESS

EXIST DATE

THE CORPORATION
41 STATE STREET
HICKSVILLE, NY 11801

04/06/2001

REGISTERED AGENT

S A M P L E

STOCK:

200 NPV



=====

FILER	FEE	160.00	PAYMENTS	160.00
-----	-----	-----	-----	-----
JOHN DOE	FILING	125.00	CASH	0.00
41 STATE STREET	TAX	10.00	CHECK	160.00
HICKSVILLE, NY 11801	CERT	0.00	CHARGE	0.00
	COPIES	0.00	DRAWDOWN	0.00
	HANDLING	25.00	BILLED	0.00
			REFUND	

DOS-1025 (11/89)



New York State Department of Motor Vehicles
GARAGEMAN'S AFFIRMATION AND BILL OF SALE
 This form is also available to download from the DMV website: www.dmv.ny.gov

GARAGEMAN (Business Name and Address)				PRIOR OWNER			
Name		Facility No.		Last Name, First, M.I.			
Number and Street Address				Number and Street Address			Apt. No.
City		State	Zip Code	City		State	Zip Code

DESCRIPTION OF VEHICLE OR BOAT						
Year	Make	Model	Plate Number	State	Vehicle or Hull Identification Number (attach photo or tracing)	

LIENHOLDERS (attach additional sheet, if necessary)							
1. Name			2. Name				
Number and Street Address			Apt. No.	Number and Street Address		Apt. No.	
City		State	Zip Code	City		State	Zip Code

I (We) waited 10 days from the date of service of the Notice of Lien to publish the notice of impending sale, and waited 15 days from the date of the first publication of the notice to conduct the sale. No action was brought under Section 201-a of the Lien Law, or an action was brought and the determination was in my (our) favor. Notice of Lien was sent to owner(s) and lienholder(s). Proof of mailing is attached. The sale was published in accordance with Section 202 of the Lien Law.

PUBLICATION AND SERVICE OF NOTICE INFORMATION			
Date of service of notice to owner: ____/____/____		Date of service of notice to lienholder(s): ____/____/____	
1st Publication Date: ____/____/____		2nd Publication Date: ____/____/____	
Sale Date: ____/____/____			
Name and address of newspaper:			

BUYER			
Print Last Name, First, M.I.		Address Where Auction Was Held	
Number and Street Address		Apt. No.	
City		State	Zip Code
PRICE PAID: (\$0 [zero dollars] is not acceptable)			

ODOMETER DISCLOSURE STATEMENT (does not apply to boats)
 Federal and state laws require that you state the mileage and condition of the vehicle described above when transferring ownership of it to someone else. If you do not give the mileage and condition information to the new owner(s), or if you give false mileage information, you may be subject to fines and/or imprisonment.
 I, _____ state that the odometer now reads _____ miles
Garageman, Print Name in Full (no tenths)
 The odometer on the vehicle described above has (check the appropriate box): 5 digits 6 digits 7 digits, not including tenths.
 1. I certify that, to the best of my knowledge, this odometer reading reflects the ACTUAL MILEAGE as seen on the odometer of the vehicle described above.
 2. I certify that, to the best of my knowledge, this odometer reading "EXCEEDS MECHANICAL LIMITS". (Odometer started over at zero).
 3. I certify that, to the best of my knowledge, this odometer reading is
"NOT THE ACTUAL MILEAGE WARNING: ODOMETER DISCREPANCY".

DAMAGE DISCLOSURE STATEMENT - CHECK ONE BOX
 I certify that, to the best of my knowledge, this vehicle has been or has not been wrecked, destroyed or damaged to such an extent that the total estimate, or actual cost, of parts and labor to rebuild or reconstruct the vehicle to the condition it was in before an accident, and for legal operation on the road or highways, is more than 75% of the retail value of the vehicle at the time of loss. (Checking the "has" box means the vehicle must have an anti-theft examination before being registered and that the title issued will have the statement "Rebuilt Salvage: NY" on it.)
 The information in these statements is true to the best of my knowledge.

(BUYER'S SIGNATURE) _____
(GARAGEMAN'S SIGNATURE)

IMPORTANT: False statements are punishable under Section 392 of the Vehicle and Traffic Law and Section 210.45 of the Penal Law.

CERTIFICATE OF TITLE REQUIRED FOR REGISTRATION
 The vehicle described above cannot be registered until Title Services has reviewed the buyer's application for title and supporting documentation, and issued a Certificate of Title for the vehicle.

INSTRUCTIONS AND REQUIREMENTS FOR FILING NEW YORK STATE GARAGEMAN'S LIENS

www.dmv.ny.gov

Sections 184, 201 and 202 of the Lien Law specify the procedure for foreclosing garageman's liens for businesses engaged in repairing, towing or storing vehicles, including boats. The Lien Law requires the garageman to: notify the owner of the vehicle; advertise the sale of the vehicle; and sell the vehicle at public auction. Unless otherwise noted, any reference to "vehicle" or "motor vehicle" in these instructions means a motor vehicle or boat.

Please carefully read the following information relating to the documentation required by DMV.

1. VERIFICATION OF PRIOR OWNER AND LIENHOLDER

The garageman must contact the state where the vehicle was last registered and/or titled to verify prior owner and any lienholder information. When a vehicle is sold, the purchaser **must be given one of the following** as verification of prior owner and lienholder:

- **TITLE ABSTRACT** – form MV-904N (for a vehicle registered or titled in New York). A Vehicle Title Abstract for the current owner/lienholder can be obtained by completing form MV-15 (Request for Driver and/or Vehicle Record Information). There is a \$10 fee for **each** request.
- **NY STATE DIAL-IN** – Computer Display Printout (for a vehicle registered in New York). A computer display printout can be produced by any person having direct access to the DMV computer via the NYS DMV Dial-In System. The printout includes current owner and lienholder information, or states that the vehicle is a "NO HIT" on DMV's vehicle file. The printout must be attached to a statement from the garageman (or authorized representative) on his/her letterhead which says: "I affirm the attached printout is the owner/lienholder information obtained from the NYS DMV Dial-In System". The statement must include the garageman's original or facsimile signature (or the signature of his/her authorized representative).
- **CERTIFICATION OF NO RECORD FOUND** – form DS-243. This form is provided by the NYS DMV Certified Document Center when a form MV-15 is received, but no record of the vehicle is found in DMV files (NO HIT).
- **OUT-OF-STATE OWNER/LIENHOLDER VERIFICATION** – If the vehicle owner is from another state, an original statement on the out-of-state DMV letterhead is required. The statement must specify the year, make and identification number of the vehicle, the current owner's name and address, and any known lienholders (if there are no lienholders, the statement must specify that). We cannot accept computer printouts attached to an out-of-state DMV letterhead, or copies of applications for registration or title.

NOTE: Vehicles with no verification of prior owner (NO HIT) will be subject to an investigation by DMV's Division of Field Investigation, and a bond may have to be posted before approval can be given for issuance of a title.

2. NOTICE OF LIEN AND SALE (FORM MV-901A)

The Lien Law requires that the garageman notify the owner (the person whose name is on the title record) and any known lienholder of his/her intention to sell the vehicle to recover the costs of repairs, towing and/or storage. The garageman must use form MV-901A (Notice of Lien and Sale) or a computer-printed form that EXACTLY duplicates the MV-901A. Every item on the form must be completed. **A copy of this notice must be given to the purchaser.**

NOTE: A “known lienholder” is any person or entity: who has given the garageman notice of their interest in the vehicle, or who has perfected a security interest with the Department of Motor Vehicles; who is listed as a lienholder on the certificate of title for the vehicle; or who has perfected a security interest in a non-titled vehicle in accordance with the Uniform Commercial Code.

3. CERTIFIED MAIL RECEIPTS OR CERTIFICATE OF FIRST-CLASS MAILING

The garageman must send the Notice of Lien and Sale (MV-901A) to the owner and any other interested parties by certified or first-class mail. The **original receipt for mailing (or a legible copy) must be given to the purchaser.** If a copy is provided, it must be certified on the copy to be a “true copy of the original”. The certification must also have an original or facsimile signature of the garageman or his/her authorized representative.

4. ORIGINAL NEWSPAPER CLIPPING

The garageman must advertise the sale of the vehicle once a week for two consecutive weeks, at least 7 days apart, in a newspaper circulated in the city or town where the sale is to be held. The ad must contain the year, make and identification number of the vehicle, the owner’s name, and the date, time and place of sale.

NOTE: The first publication must be 10 days or more **after** the date the Notice of Lien and Sale (form MV-901A) is mailed. The vehicle cannot be sold until 15 days after the date of the first publication. The sale must be held in the city or town where the lien originated. **An original clipping from the newspaper must be given to the purchaser.**

5. AFFIDAVIT OF PUBLICATION

This must be a signed statement from the newspaper affirming that the advertisement appeared in the paper. It must state that the sale was advertised once a week for two consecutive weeks, and must specify the dates of publication. **The affidavit (or a legible copy) must be given to the purchaser.** If a copy is provided, it must be certified on the copy to be a “true copy of the original”. The certification must have an original or facsimile signature of the garageman or his/her authorized representative.

6. GARAGEMAN’S AFFIRMATION AND BILL OF SALE (FORM MV- 901B)

Form MV-901B (Garageman’s Affirmation and Bill of Sale) is a sworn statement from the garageman concerning the sale of the vehicle to obtain compensation for unpaid repairs, towing and/or storage charges. Form MV-901B, or a computer-printed form that EXACTLY duplicates the MV-901B, must be used. Everything on the form **must** be completed. The form must contain original signatures of the garageman and the purchaser. **The original affirmation and bill of sale must be given to the purchaser.**

7. PROOF OF BUSINESS AND CLAIM

The garageman must provide proof that he/she is legitimately engaged in the business for which the type of charges are being claimed, and must provide proof of the claim. The following is acceptable proof:

- **REPAIRS:** If the vehicle (not a boat) was brought in for repairs or for an estimate, a copy of form MV-61P (Official Business Certificate) is required, showing the garageman was a registered repair shop at the time the vehicle was brought in for repairs. A copy of the authorized work order itemizing the cost of parts and labor, or a copy of the estimate, is also required. **Copies of these items must be given to the purchaser.**

NOTE: If the repair shop was not registered with the Department of Motor Vehicles at the time of repair, the lien will be considered INVALID, and any application for title will be denied.

- **STORAGE:** If only storage is being claimed by a **business in New York City** (Bronx, Queens, Brooklyn, Manhattan or Staten Island), **a copy of the Consumer Affairs Business License must be given to the purchaser** (showing the business is licensed as a parking or storage facility). The license must have been valid at the time the vehicle was brought in for storage.

For any **business outside New York City**, a copy of a parking or storage business license, or an original pre-printed letterhead or an original billing statement with the name and address of the storage or parking facility, is acceptable as proof of business. **A copy must be given to the purchaser.**

NOTE: Parties not normally in the business of storing vehicles may have a valid lien for storage. However, this type of lien will not routinely be accepted. **A copy of the storage agreement, and/or other documentation proving their claim, must be given** to the purchaser. The documentation will be subject to an investigation by DMV's Division of Field Investigation.

- **TOWING:** **A copy of the authorized tow order** from the owner or a police official is required as proof of the claim, and **must be given to the purchaser.**

If towing is being claimed by a **business in New York City** (Bronx, Queens, Brooklyn, Manhattan or Staten Island), **a copy of a Consumer Affairs License** (showing the business is licensed as a towing company) **must be given** to the purchaser. The license must have been valid at the time the vehicle was towed. For a **business outside New York City**, **a copy of a tow license**, or an original pre-printed letterhead or an original billing statement with the name and address of the tow company, is acceptable as proof of business, and **must be given to the purchaser.**

If a vehicle is towed at the request of a police official, Section 184(2) of the Lien Law requires the towing company to notify the vehicle **owner** by certified mail, return receipt requested, **within 5 working days** from the initial towing, that the garage is in possession of the vehicle. A person who mails this notice within the five-day period is entitled to a lien for storage from the date of initial towing; a person who fails to mail the notice within the five-day period is only entitled to a lien for storage from the date the notice was mailed. Notification **must** be made even if a lien for storage is **not** being claimed. Section 184(5) of the Lien Law requires the towing company to notify by certified mail, return receipt requested, every person who has perfected a security interest in the vehicle, or who is listed as a **lienholder** on the vehicle's certificate of title, **within 20 days** of the first day of storage. A person who fails to mail such notice within the twenty-day period is only entitled to a lien for storage from the date the notice was mailed. A failure to mail the notice in a timely fashion does not affect a lien for towing.

Notices to owners and lien holders shall include: the name of the person who towed and is storing the motor vehicle; the dollar amount being claimed for towing and storage; the address and times at which the vehicle may be recovered; and a statement that the person mailing the notice claims a lien on the vehicle and that the vehicle will be released to the owner or lawfully designated representative upon full payment of all charges accrued to the date that the vehicle is released. **Copies of the notice(s) and certified mail receipt(s) must be given to the purchaser.**

NOTE: A storage license is NOT required for any lien for towing in which additional charges for storage are being claimed.

8. VERIFICATION OF THE VEHICLE (OR HULL) IDENTIFICATION NUMBER

Verification of the identification number on the dashboard of the vehicle (or transom of the boat) is required. The **following** is acceptable verification, and **must be given to the purchaser:**

- legible tracing of the identification number;
- photograph of the identification number;
- signed statement from a police official or from the NYS Dept. of Parks, Recreation and Historic Preservation, on the appropriate agency letterhead, verifying the identification number.

9. STATEMENT OF ACQUISITION

A **detailed statement** on letterhead and signed by the garageman regarding his/her acquisition of the vehicle, **must be given to the purchaser.** The statement must fully explain how and when the vehicle came into his/her possession.

INSTRUCTIONS AND REQUIREMENTS FOR OBTAINING A CERTIFICATE OF TITLE

Any purchaser (*including a NYS registered dealer*) of a vehicle auctioned by a garageman in accordance with NYS Lien Law must obtain a Certificate of Title in his/her name before registering or reselling the vehicle.

To obtain a Certificate of Title, the purchaser must send the following paperwork and fee to the Department of Motor Vehicles, Title Bureau, 6 Empire State Plaza, Albany, NY 12228:

1. Verification of Prior Owner and Lienholder
2. Copy of Notice of Lien and Sale (form MV-901A) **AND** the Receipts for Certified or First-Class Mail
3. If the vehicle was towed at the request of a police officer, copies of notices sent to the owner and persons having a perfected security interest in the vehicle or recorded as a lien holder on the Certificate of Title **AND** the Receipts for Certified or First-Class Mail
4. Original Newspaper Clipping
5. Affidavit of Publication
6. Garageman's Affirmation and Bill of Sale (form MV-901B)
7. Verification of the Vehicle (or Hull) Identification Number
8. Proof of Business and Claim
9. Statement of Acquisition
10. A completed Application for Title (form MV-82TON or MV-82B)
11. Form FS-6T (Sales Tax Clearance Receipt) or form MV-50 (Certificate of Sale NY Dealer Sales) showing payment of sales tax or exemption from payment of sales tax. The FS-6T can be obtained from any DMV office.
12. A \$50 title application fee. Payment can be made by check or money order, payable to the Commissioner of Motor Vehicles.



NOTICE OF LIEN AND SALE

Under Sections 184 and 201 of the Lien Law of the State of New York

To:

Owner Name
Address

To:

Lienholder Name
Address

Please check this box if there are additional lienholders or interested parties, and attach a list of their names and addresses.

For titled vehicles and boats, you may obtain lien and title information on the MV-15 form and mailing it to the Department of Motor Vehicles, Certified Document Center, 6 Empire State Plaza, Albany, New York 12228, with a fee of \$10 per record. Lienholder information about vehicles that are not subject to NYS titling laws is available from the New York State Department of State at www.dos.state.ny.us or 99 Washington Avenue, 6th Floor, Albany, N.Y. 12231.

Please take notice that _____ hereby claims a lien
(GARAGEMAN'S BUSINESS NAME AND ADDRESS)

on the following motor vehicle or boat now in the garageman's possession, under Section 184 of the Lien Law of the State of New York:

Year	Plate	Make	Model	Estimated Retail Value Prior to Filing of the Lien
Vehicle Identification Number or Hull ID Number				\$

The nature of the lien (towing and/or daily storage charges listing the number of days and cost per day, including the date of the tow and/or the date the storage charges began) with an itemized statement of the claim, the date it was due, and the total amount due is listed below. If repair costs are claimed, a copy of the invoice (dated) which itemizes the cost of parts and labor is attached. Authorization to tow, store or repair is also attached.

TOWING	MISCELLANEOUS	REPAIR	STORAGE
Date Towed _____	_____	_____	Date storage began _____
Amount owed \$ _____	_____	Amount owed \$ _____	Number of days _____
			Price per day \$ _____
			Amount owed \$ _____
DATE ORIGINAL CLAIM WAS DUE:		TOTAL AMOUNT DUE \$:	

An additional lien is claimed for storage charges from _____ to the date of payment or sale, and for charges incurred in enforcing this lien. (DATE)

You may redeem this motor vehicle or boat on or before _____ (date must be at least 10 days **AFTER** service of this notice). (DATE)

Otherwise, the motor vehicle or boat will be advertised for sale at public auction on (date must be at least 15 days **AFTER** the first date of publication):

DATE: _____ PLACE: _____

TIME: _____ BY: _____

(AUCTIONEER)

If you dispute the validity or the amount of this lien, you are entitled to bring a court proceeding under Section 201-a of the Lien Law within 10 days of service of this Notice of Lien.

I am the garageman with respect to the motor vehicle or boat described in this notice. To the best of my knowledge and belief, the facts stated in this notice are true, the lien claimed on said motor vehicle or boat is valid, and the debt upon which such lien is founded remains unpaid.



(GARAGEMAN'S SIGNATURE - Please sign name in full)

DATE

(GARAGEMAN'S NAME - Print)

(GARAGEMAN'S ADDRESS - Print)

If signing for a corporation, please print your full name, address and title.

IMPORTANT: False statements are punishable under Section 392 of the Vehicle and Traffic Law and Section 210.45 of the Penal Law.



NOTICE OF RECORDED LIEN

I.D. Number Year Make

Wgt./Lgth. Fuel Cyl/Prop. Body/Hull. Color

Owner: If you have moved and have not yet notified this Department of your new address, cross out the address shown and print your new address in its place.

SAMPLE

OWNER

ADDITIONAL LIENHOLDERS

The following information applies only to the lienholder shown in the box above.

- Our security interest in the vehicle, boat or manufactured home described in this notice has been satisfied.
- We have assumed ownership of this vehicle, boat or manufactured home. We are transferring ownership to:
- We have assigned our security interest in this vehicle, boat or manufactured home to:

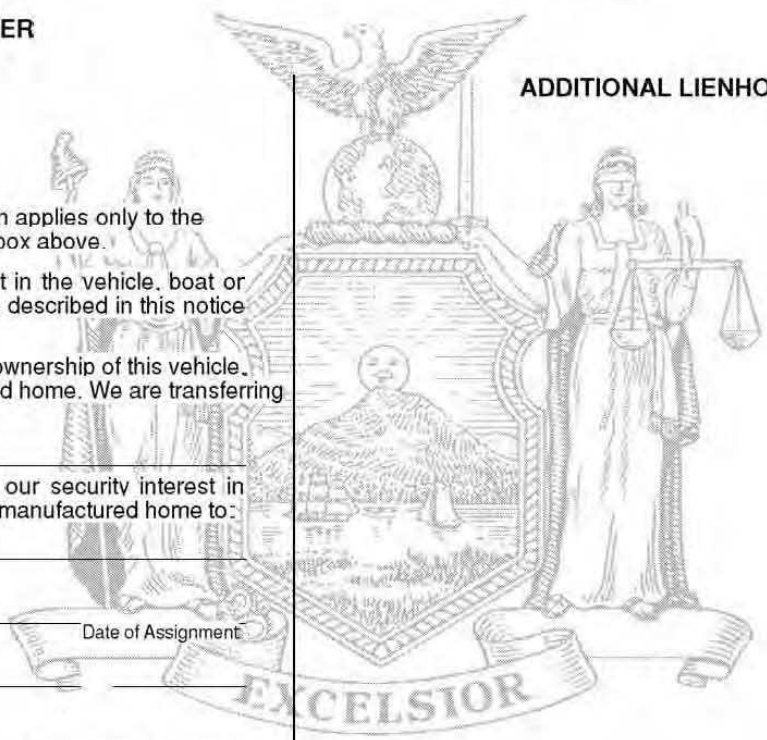
Lien Filing Code _____

Name _____ Date of Assignment _____

No. and Street _____

City _____ State _____ Zip _____

Authorized Signature _____ Date _____



If you are the owner named on this notice, you can keep this notice with the Certificate of Title and when you sell the vehicle, boat or manufactured home, give the transferred Title AND this notice to the new owner. To obtain a lien-free Title before then, return your current Title, this lien notice and a \$20.00 fee to the DMV, Title Bureau, 6 Empire State Plaza, Albany NY 12228-0330. (Check or money order should be made payable to the Commissioner of Motor Vehicles.)

If you cannot locate the Title for the vehicle, boat or manufactured home, you must apply for a duplicate. You may apply for a duplicate by completing Form MV-902 (available at a DMV office or on our web site at www.nysdmv.com) and mailing it with a \$20.00 check or money order AND this lien notice to the DMV, Title Bureau at the above address.

If your address has **not** changed since you last registered the vehicle and your registration shows your current address, you may be able to apply for a duplicate title on line. For more information, please visit our web site listed above.



**PROOFS OF IDENTITY
FOR REGISTRATION AND TITLE**

This form is also available to download from the DMV web site www.dmv.ny.gov

GENERAL REQUIREMENTS* To obtain a registration or title, you must provide:

- ◆ **Proof of date of birth, and....** } *A NYS Photo Driver License, Learner Permit, or Non-Driver ID Card that is current, or not expired for more than 2 years, meets both of these requirements. Other acceptable documents for proof of identity, and their related point value, are listed in the table below and on Page 2.*
- ◆ **6 points of proof of name** }

In Addition:

- ◆ At least one proof **must** have your signature on it.
- ◆ You must provide **original** documents, or documents **certified** by the agency that issued them.
- ◆ If someone other than you gives DMV your registration or title application, that person **must** provide a photocopy of your NYS photo license, permit or ID card, **and** his or her own original NYS photo license, permit or ID card.
- ◆ We will **not** accept more than one document of the same type proof. For example, 3 major credit cards count as only one credit card.
- ◆ We will **not** accept documents with any alterations or erasures. We will confiscate all fraudulent documents and send them to DMV's Investigations Unit. This could result in criminal prosecution.

IMPORTANT: Making a false statement in an application, or in any proof or statement in conjunction with the application, or deceiving or substituting, or causing another person to deceive or substitute in connection with such application, is punishable as a misdemeanor under Section 392 of the Vehicle and Traffic Law for vehicle registration applicants, and may result in the revocation or suspension of your license or registration.

* These requirements **do not apply** to INTERSTATE IN-TRANSIT PERMITS or SNOWMOBILES registered IN ANOTHER STATE that are being registered for use in NY. For INTERSTATE IN-TRANSIT PERMITS a current out-of-state driver license is the only proof of identity needed. For SNOWMOBILES registered IN ANOTHER STATE that are being registered for use in NY, the out-of-state snowmobile registration is the only proof of identity needed.

ACCEPTABLE DOCUMENTS FOR PROOF OF IDENTITY FOR REGISTRATION AND TITLE	POINT VALUE FOR PROOF OF NAME	ACCEPTABLE AS PROOF OF DATE OF BIRTH?
Expired documents are NOT acceptable, unless specifically noted in the table below.		
NYS Photo Driver License/Learner Permit/Non-Driver ID Card. Must be current, or not expired for more than 2 years.	6	YES
EDL NYS Photo Driver License/Learner Permit/Non-Driver ID Card. Must be current, or not expired for more than 2 years.	6	YES
DMV form MV-45 Statement of Identity and/or Residence - IF UNDER 21. Affidavit by parent or legal guardian, signed in the presence of a DMV representative. See MV-45 for more information.	6	NO
DMV form MV-45A Statement of Identity and/or Residence - For Applicants Represented by Government or Government- Approved Facilities. See the MV-45A for more information.	6	NO
US Passport or Passport Card. Must be current.	4	YES
US Military Photo ID Card (issued to Active, Reserve, and Retired military personnel only)	3	YES
Certificate of Citizenship (N-560, N-561 or N-645)	3	YES
Certificate of Naturalization (N-550, N-570 or N-578)	3	YES
Employment Authorization Card (I-688B or I-766) with photo	3	YES
Permanent Resident Card (I-551)	3	YES
Reentry Permit (I-327)	3	YES
Refugee Travel Document (I-571)	3	YES
Foreign Passport with a valid I-551 stamp or with a statement on the Visa. Passport must be in English, or translated by an embassy.	3	YES
Foreign Passport with a US Visa and current I-94 attached.	3	YES
Welfare/Medicaid/NY Food Stamp Card WITH Photo	3	NO

**ACCEPTABLE DOCUMENTS FOR PROOF OF IDENTITY
FOR REGISTRATION AND TITLE**

Expired documents are NOT acceptable, unless specifically noted in the table below.

	POINT VALUE FOR PROOF OF NAME	ACCEPTABLE AS PROOF OF DATE OF BIRTH?
Welfare/Medicaid/NY Food Stamp Card WITHOUT Photo	2	NO
NYS Interim License/Permit, WITHOUT Photo	2	NO
NYS or NYC Pistol Permit	2	NO
NYS Professional License	2	NO
NYS Registration Document (Vehicle or Boat only)	2	NO
NYS Certificate of Title	2	NO
Photo Driver License issued by another US State, jurisdiction or possession, or Canadian Province or territory. <i>(This license must be current, or not expired for more than 1 year.)</i>	2	YES
St. Regis Mohawk Tribal Photo ID Card	2	NO
Canadian Birth Certificate with St. Regis Mohawk Tribal Photo ID Card	2	YES
US Military Dependent ID Card	2	NO
US College ID Card With Photo and Transcript	2	NO
US High School ID with Report Card	2	NO
US Marriage or Divorce Record OR Court Issued Name Change Decree	2	NO
US Social Security Card (must have signature)	2	NO
Computer-Printed Pay Stub (must have your name)	1	NO
Employee ID Card	1	NO
High School Diploma OR GED (General Equivalency Diploma)	1	NO
Supermarket Check Cashing Card (must have your signature and pre-printed name)	1	NO
Union Card	1	NO
US Health Insurance Card/Prescription Card	1	NO
US Life Insurance Policy (in effect at least 2 years)	1	NO
Utility Bill (must include your name and address)	1	NO
Veterans Universal Access Photo ID Card	1	NO
W-2 Form (must include Social Security number)	1	NO
Only one of the following items, if issued by the same financial institution, can be submitted: <ul style="list-style-type: none"> • Bank Statement • Cancelled Check (with your pre-printed name) • Cash Card (ATM) (must have your pre-printed name and your signature) • Valid Major US Credit Card 	1	NO
US DOS Consular Report of Birth Abroad (FS-240, DS-1350, F-545)	0	YES
US Birth Certificate or US Territory Birth Certificate issued by a Board of Health, Bureau of Vital Statistics, or US State Department. <i>(US Territories are: American Samoa, Guam, Mariana Islands, Marshall Islands, Puerto Rico, Virgin Islands and Wake Island.)</i>	0	YES
Canadian Birth Certificate with a Canadian DMV learner permit or non-driver ID card	0	YES
Valid Canadian Passport (without INS documentation)	0	YES

MV-465
(10/08)



New York State Department of Motor Vehicles
REGISTRATION/IN-TRANSIT PERMIT TRANSMITTAL FORM
For Motor Vehicle (including ATV) or Boat Sales
DO NOT USE THIS FORM FOR TITLE ONLY APPLICATIONS.

FACILITY NUMBER: _____

DO NOT USE A RUBBER STAMP
IN NAME/ADDRESS SECTION BELOW

Dealer Name		
Street Address		
City	State N Y	Zip Code

SENT BY:	
<input type="checkbox"/> US Mail	<input type="checkbox"/> Private Courier Service (UPS, FedEx, etc.)
Tracking No. _____	
Service Bureau Name: _____	
DMV Business License Number: _____	

DO NOT WRITE IN SHADED AREA

INSTRUCTIONS:

1. Use to transmit up to 20 registration and/or in-transit permit transactions. Complete a **separate** transmittal form when resubmitting applications.
2. **Type or clearly print** all information requested on this form. All information must appear clearly on copies 1 & 2 to **ensure timely processing**. Keep copy 3 for your records.
3. Please type or print the plate or in-transit permit number for each transaction.
4. **Include a BLANK check, signed by your authorized representative, payable to "Commissioner of Motor Vehicles"**. After processing this transmittal, we will return a copy to you showing the amount charged for each transaction.

Transmittal Date: / /	Check Number:	Name of Person Completing Form:	Telephone (include area code): ()
--------------------------	---------------	---------------------------------	---------------------------------------

Plate/In-Transit Permit Number	DMV Office Use Only	Plate/In-Transit Permit Number	DMV Office Use Only
1. _____		11. _____	
2. _____		12. _____	
3. _____		13. _____	
4. _____		14. _____	
5. _____		15. _____	
6. _____		16. _____	
7. _____		17. _____	
8. _____		18. _____	
9. _____		19. _____	
10. _____		20. _____	
Processor Initials: _____		TOTAL - \$ _____	
Date / /			

Post Office Boxes cannot accept deliveries from private courier services. If you **ARE** using a private courier service for delivery, please mail all required items to:

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES
CENTRAL DEALER PROCESSING UNIT — RM 322C
6 EMPIRE STATE PLAZA
ALBANY NY 12228

If you **ARE NOT** using a private courier service for delivery, mail this form, the dealer's blank check, and all applications and documentation to:

NEW YORK STATE DEPARTMENT OF MOTOR VEHICLES
CENTRAL DEALER PROCESSING UNIT
PO BOX 2825
ALBANY NY 12220-0825

SECTION 420-a(4) of the Vehicle and Traffic Law requires vehicle and boat dealers to send the "Vehicle Registration/ Title Application" and other required documents to the Department of Motor Vehicles WITHIN 5 CALENDAR DAYS from the date a temporary registration is issued.

LEFT BLANK INTENTIONALLY



New York State Department of Motor Vehicles
REGISTERING / TITLING A BOAT IN NEW YORK STATE

See the blue pages of your local telephone directory, or visit DMV's web site, for DMV phone numbers.

- Read the section below for the action you want. Each section identifies the paperwork that is needed for each action.
- Forms with an asterisk (*) are available at any Motor Vehicles office and at DMV's web site at www.dmv.ny.gov

To REGISTER a motorized boat for the first time in NYS, provide the following original documents:

1. a completed Boat Registration/Title Application (MV-82B*).
2. proof of ownership (*manufacturer's statement of origin; a title from NY or another state; a transferable registration; or a US Coast Guard document*), see page 2;
3. bill of sale, if purchased through a private sale (one individual to another), a store, a yacht broker or from a dealer, see page 2;
4. sales tax clearance form*, see page 2;
5. proof of identity - a current NYS driver license, learner permit or non-driver ID card, or refer to DMV form ID-82* (Proofs of Identity for Registration and Title) for other acceptable documents.
6. if registering for a corporation, see page 2.
7. if registering for a partnership, see page 2.
8. if the registrant is leasing the boat, the owner must complete and sign section 3 of the Boat Registration/Title Application (MV-82B*) or provide a completed Registration Authorization (MV-95*) together with a copy of the leasing agreement, proof of ownership documents and proof of owner's identity (see #5, #6 or #7).
9. the appropriate fee (check, cash, money order or credit card):
 - less than 16 ft. - \$26.25
 - 16 ft. but less than 26 ft - \$57.50
 - 26 ft. and longer - \$93.75
10. registration/titling documents submitted by someone other than the registrant must be accompanied by a photocopy of the registrant's NYS driver license, permit or non-driver ID card and the original NYS driver license, permit or non-driver ID card from the party bringing in the documentation.

These fees are for a three-year registration. They do not include title or lien fees.

NOTE: All 1973 model year and newer boats **must** have a 12-digit Hull Identification Number (HIN) **before** the boat can be registered with the Department of Motor Vehicles. To request a HIN, you must complete Parks and Recreation form OPS-420 (Application For a Boat - Hull Identification Number), or download the form from the OPRHP web site at www.nysparks.com/boats.

Type of Boat - Refer to the following descriptions to complete the "Type of Boat" field on the MV-82B in box 3:

- Open - affords little or no protection from the weather, such as a rowboat, center console runabout, a bow rider or pontoon boat.
- Cabin - has an enclosed space in which passengers can gather for protection from the weather, such as a cuddy or a cruising boat.
- House - provides sleeping, eating and bathing facilities, is typically slow moving, and is not used for long distance cruises or active boating such as water-skiing.
- Other - racing, personal watercraft, ampicars, ATV/boat, airboats, novelty craft, weed harvesters, etc.

To RENEW a boat registration, please provide:	To CHANGE information on a boat registration and/or a title, provide:
--	--

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. a completed Boat Registration Renewal Reminder (MV-3B). If the Reminder is not available, or if the information on the Reminder is wrong (other than the address), complete a Boat Registration/Title Application (MV-82B*); and 2. the appropriate fee (see #9 above). | <ol style="list-style-type: none"> 1. a completed Boat Registration/Title Application (MV-82B*); 2. proof of the registrant's identity (see #5, #6 or #7 of "To Register" above); 3. for a change in name, partnership, model year, or hull identification number, provide proof of the change to be made; and 4. proof of ownership (registration or title). |
|--|--|

To REPLACE a lost, destroyed or damaged registration and/or sticker, provide:	To REPLACE a lost, destroyed or damaged title, provide:
--	--

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. a completed Boat Registration/Title Application (MV-82B*); 2. proof of the registrant's identity (see #5, #6 or #7 of "To Register" above); and 3. the appropriate fee - \$2.00 | <ol style="list-style-type: none"> 1. a completed Application for Duplicate Certificate of Title (MV-902*); 2. proof of the owner's identity (see #5, #6 or #7 of "To Register" above); and 3. the appropriate fee - \$20 |
|---|---|

To obtain a TITLE ONLY for a 1987 model year and newer boat that is 14 feet or longer, please provide:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. a completed Boat Registration/Title Application (MV-82B*) or Application for Title (MV-82TON*); 2. proof of ownership (see page 2); 3. proof of the owner's identity (see #5, #6 or #7 of "To Register" above); 4. sales tax clearance form FS-6T, available at any DMV office, or the original dealer's bill of sale that includes the amount of sales tax collected; and 5. a check for \$50 payable to the "Commissioner of Motor Vehicles". | <p>Title Only applications and items 2-5 <u>must be mailed</u> to:</p> <p>NYS Department of Motor Vehicles
 Title Bureau
 6 Empire State Plaza
 Albany NY 12228-0322</p> |
|---|--|

(NOTE: An additional \$5 lien fee, paid by the lender and submitted with form MV-900, may apply.)



ACCEPTABLE PROOF OF OWNERSHIP

1. If the boat was purchased **NEW** from a dealer (either in New York State or in some other state):
 - a. a Manufacturer's Certificate or Statement of Origin (MCO or MSO); **and**
 - b. a bill of sale (must include model name and number, year, make, HIN, color, buyer's/seller's name and address, date of sale and purchase price). An original dealer/yacht broker bill of sale **must** contain **all** of the following information:
 - a consecutive bill of sale number (**NYS dealers only**)
 - name and address of the dealership/yacht broker
 - date of sale
 - the 7 digit facility registration number (**NYS dealers only**)
 - tax ID number
 - a description of the boat including the HIN, year, make, length, hull material and propulsion
 - NY boat registration number, if applicable
 - an indication that the boat is new or used
 - statement that all the applicable sales tax has been collected (**NYS dealers only**)
 - trade-in information, if applicable (**dealers only**)
 - name and address of buyer (**dealers only**)
 - name and address of buyer and seller (**yacht brokers only**)
 - lien information, if applicable (**dealers only**)
 - signatures of buyer, seller and broker (**yacht brokers only**)
 - signatures of buyer and dealer (**dealers only**)
2. If the boat was purchased **USED** and was **PREVIOUSLY REGISTERED** in New York State or in another state:
 - a. the prior owner's title or transferable registration signed over to the new owner or dealer, or similar proof of ownership issued by another jurisdiction. If there were multiple transfers (for non-titled boats), you will need all subsequent bills of sale; **and**
 - b. a bill of sale (see #1b above) and Proof of Sales Tax Clearance (see below).
3. If the boat was purchased **USED** and was **NEVER REGISTERED** in New York State or in another state:
 - a. the Manufacturer's Certificate or Statement of Origin (MCO or MSO) signed over to the new owner;
 - b. the original owner's bill of sale from all subsequent transfers between individuals; **and**
 - c. a bill of sale from the prior owner (see #1b).

NOTE: If a boat is 1987 or newer and 14 ft. or longer, and not documented, a NYS resident must obtain a title in their name before transferring it to a new owner.
4. If the boat purchased is **DOCUMENTED** with the US Coast Guard (USCG), or is in the process of being **DOCUMENTED** with the USCG, and:
 - a. documentation is in the current owner's name - USCG Certificate of Documentation (Form CG-1270) in the owner's name; OR a foreign Certificate of Documentation translated in English and certified by the translator and customs clearance (Form 5119A or Form 368);
 - b. documentation is being transferred to a new owner - a copy of the previous owner's US Certificate of Documentation (Form CG-1270) and a bill of sale to the new owner;
 - c. documentation is in progress - photocopies of proof of ownership (title, transferable registration or MCO/MSO) and Application for Documentation (CG-1258);
 - d. the owner wants to discontinue the documentation - USCG Letter of Deletion with a dealer bill of sale (that includes the HIN, year, make and length of the boat), or if a private sale, a copy of the USCG Certificate of Documentation (Form CG-1270) with the Letter of Deletion.

PROOF OF SALES TAX CLEARANCE

1. If the boat is purchased from a dealer, the original bill of sale must include the amount of sales tax collected.
2. If sales tax has not been paid to a registered New York dealer or to the NYS Tax Department, it will be collected by DMV when the boat is registered.
3. Provide the original bill of sale and:
 - a. complete and sign the front of Form DTF-802**, and
*** DTF forms may be obtained from any Motor Vehicles office or from the state Tax Department. They are also available on the DMV (www.dmv.ny.gov) and Tax and Finance (www.tax.ny.gov) web sites.*
 - b. the seller/donor must complete and sign the back of Form DTF-802**, if the boat was purchased at less than fair market value, or if the boat was a gift (regardless of relationship).
4. To claim an exemption from sales tax, complete Form *DTF-803***.
5. If the boat was purchased out-of-state, and you are applying for credit for the sales tax paid in the other state, complete Form *DTF-804***. The original bill of sale is required.

PROOF OF INCORPORATION

1. A NYS boat registration or title in the same corporate name **or**
2. A certified copy of the NYS Certificate of Incorporation **or**
3. For New York State corporations only:
 - a. a certificate of good standing or subsisting issued by the New York Department of State **or**
 - b. a filing receipt issued by the New York Department of State
4. For out-of-state corporations only:
 - a. a certified copy of the Certificate of Incorporation from the home state **or**
 - b. a certificate of subsisting or foreign bid issued by the New York Department of State.
5. For corporate DBAs: a filing receipt from the New York Department of State, with the DBA listed.
6. For unincorporated associations: proofs vary depending on the type of organization. Contact a Motor Vehicles office for information.

PROOF OF PARTNERSHIP

1. Provide a Certificate of Partnership (filed with the County Clerk); **and**
2. If there are more than two (2) partners or joint owners of a vehicle, you must also provide a Statement of Partnership or Joint Ownership (Form MV-83T*).
3. For DBAs: a copy of the DBA filing receipt issued by the County Clerk.

PROOF OF INSURANCE

Proof of insurance is not necessary when registering a boat.

TYPE OF BOAT

OPEN

A boat that affords little or no protection from the weather, such as a rowboat, center console runabout, a bow rider, pontoon boat.



CABIN

A boat that has an enclosed space in which passengers can gather for protection from the weather, such as a cuddy or a cruising boat.



HOUSE

A boat with sleeping, eating and bathing facilities,
that is typically slow moving, and is not used for long distance cruises.
Not used for active boating such as water-skiing.



OTHER

Racing, personal watercraft, ampicars, atv/boat, airboats,
novelty craft, weed harvesters, etc.





New York State Department of Motor Vehicles



**DEALER REQUEST FOR BOAT
REGISTRATION NUMBERS AND FORMS**

MAIL OR FAX THIS REQUEST TO:

NYS DEPARTMENT OF MOTOR VEHICLES
PLATE & DOCUMENT DISTRIBUTION
6 ESP, ROOM 130
ALBANY NY 12228
FAX: (518) 473-3490

Name of Dealer	Facility Number	
Street Address	Telephone ()	
City	State	Zip Code
Contact Person	Title	

QUANTITY	ITEM	DMV OFFICE USE ONLY
(Must Be Multiple of 10)	NYS BOAT REGISTRATION NUMBERS	
(Must Be Multiple of 50)	TEMPORARY CERTIFICATE OF REGISTRATION (MV-53) A completed book must be returned when requesting a replacement book.	
	BOAT REGISTRATION/TITLE APPLICATION (MV-82B)	
	REGISTERING/TITLING A BOAT IN NEW YORK STATE (MV-82.1B)	
	BOAT DEALER REGISTRATION INSTRUCTIONS (RV-1)	
	NEW YORK STATE BOATER'S GUIDE	
1	ORDER FORM (PD-1)	1



**REQUEST FOR REFUND OF FEE PAID FOR
MOTOR VEHICLE REGISTRATIONS AND DRIVER LICENSES**

www.dmv.ny.gov

STEP 1 - Read this first!

- It takes a minimum of 90 days to process a refund. If you submitted proof to be reviewed, please allow extra time for the appropriate unit to review it.
- Do not use this form for sales tax refunds. You must use Form DTF-806 "Application for Refund and/or Credit of Sales Tax Paid on Casual Sale of Motor Vehicle" available at any Motor Vehicles office and DMV's web site (www.dmv.ny.gov). Send your request for sales tax refunds to the NYS Department of Taxation and Finance.
- AUTOMATED REFUNDS - **DO NOT SEND THIS FORM IF:**
 - ♦ you surrendered your plates and unused sticker to any Motor Vehicles office within two months after the date of purchase or after the beginning of the registration period. (This does not apply to apportioned registrations.)
 - ♦ you surrendered your plates to any Motor Vehicles office during the first year of a two-year registration, and told staff in the office that you did not plan to use the registration again.
 - ♦ you reregistered a vehicle in a different class during the first year of a two-year registration and the new vehicle class is only eligible for a one-year registration.
 - ♦ the FS-6T receipt you received from the Motor Vehicles office when you surrendered your plates shows that a refund has been requested.

STEP 2 - Identify the reason you are requesting a refund, and other information or items you will need to provide

LICENSE FEE REFUND - *Attach any information requested, complete and sign the Certification below, and return this form to DMV, only if:*

- ♦ you paid for the license twice or you paid the wrong fee, and you can provide acceptable proof to support your claim; or
- ♦ you paid a \$25.00 license suspension/termination fee, and you can prove you paid it in error; or
- ♦ you paid for a restricted use license, and the suspension or revocation on which it was based was rescinded; or
- ♦ you turned in a New York driver license that is valid for 8 years, that is NOT CURRENTLY suspended or revoked, and that has an "Expires" date on it that is more than 4 years (48 months) after the date you turned in the license; or
- ♦ you applied for a license from another state, and your 8-year New York State driver license does not expire for at least 4 more years (48 months).

IMPORTANT: If you have not already turned in your 8-year NYS driver license, attach it to this completed MV-215 form. Also, if you have obtained a driver license from another state, attach a photocopy of that new license to this completed form.

NOTE: Refunds are available only for licenses that are issued for 8 years. You cannot apply for a refund of a fee that was paid for a driver license that is valid for any period of time less than 8 years (for example, a license that is valid for only 4 or 5 years). If you are eligible for a refund according to the conditions shown above, you will receive a refund equal to the amount you paid for the remaining 4 years of the 8-year license. You must apply for the refund no later than 51 months after the date your 8-year license was issued to you.

REGISTRATION FEE REFUND - *Attach any information requested, complete and sign the Certification below, and return this form to DMV, only if:*

- ♦ you previously requested credit: when you surrendered your plates, you told staff in the Motor Vehicles office that you planned to use the registration again, but now you know you will not be using the registration, and still have one or two full years remaining on it; or
- ♦ the registrant is deceased and the refund check must be made payable to the next of kin; complete form AC-934 from the Office of the State Comptroller and attach it with a photocopy of the death certificate; or
- ♦ the registrant is deceased and the refund check must be made payable "to the estate of" the deceased registrant; attach a photocopy of the Death Certificate (Certificate of Death or Certification of Death).
- ♦ you paid the wrong registration fee, or paid twice; or
- ♦ you received custom plates and returned them unused, or you cancelled a custom plates order; or
- ♦ you paid a civil penalty for an insurance lapse suspension, or for driving without insurance, but you can prove that it was paid in error; or
- ♦ you entered military service after you registered your vehicle, you will no longer be using the registration and the registration is not revoked or suspended. Entry into military service must be documented by your commanding officer; or
- ♦ you surrendered your apportioned plates and unused registration to the IRP office within two months after the date of purchase or after the beginning of the registration period.

STEP 3 - Please print or type the information requested below, and sign the Certification

Name of Registrant or License Customer		Phone ()		County	
Number and Street Address		City		State	Zip Code
DRIVER LICENSE FEE REFUND (ONLY) →		Client ID Number			
VEHICLE REGISTRATION FEE REFUND (ONLY) →		Plate Number		Date Vehicle Was Last Driven, if applicable	
REASON FOR REFUND (from Step 2):					

CAUTION: READ THIS CERTIFICATION BEFORE SIGNING. Presenting a fraudulent claim is a felony (Penal Law Sec. 175.35). I certify that the above claim is true, that the above identified license or registration was not used during the period covered by the claim if for full reimbursement, that no part of the refund request had been paid unless stated, and that the balance is actually owed to me. I further state (for registration fee refund) that if the items above were surrendered after the new registration period had begun, the vehicle involved was not driven on the public highways between the first day of the registration period and the date of the surrender of registration, plates and sticker.

Signature of Customer Filing the Claim

Date

If Other Than Individual, Give Title

STEP 4 - Mail this completed and signed form with any additional information requested to:

NYS Department of Motor Vehicles, Refund Section, 6 Empire State Plaza, Albany, New York 12228-0126

FOR OFFICE USE ONLY (Do Not Write In This Space)	Approved: Department of Motor Vehicles	Date
	By:	



Claim for Sales and Use Tax Exemption - Title/Registration Motor Vehicle, Trailer, All-Terrain Vehicle (ATV), Vessel (Boat), or Snowmobile

This form may not be used to make tax exempt purchases. Use of this form is restricted to transactions processed by the Department of Motor Vehicles and its agents or county clerk offices.

Print clearly

Form with fields for New owner and Previous owner or dealer, including name, address, city, state, ZIP code, vehicle type, year, make, model, identification number, purchase price, date of purchase, and driver's license ID number.

If you claim a sales or compensating use tax exemption on the above-listed motor vehicle, trailer, all-terrain vehicle (ATV), boat, or snowmobile, check the appropriate box and fill in any necessary information. Note: Use Form DTF-802 to claim a sales or use tax exemption for gifts.

- 1a Nonresident of New York State (motor vehicles, or trailers, or boats purchased on or after March 1, 2001, only)
1b Nonresident of New York State (ATVs or snowmobiles, or boats purchased prior to March 1, 2001)

*Place of abode includes rooms provided by an educational institution and rooms or housing provided by the Armed Forces of the United States.

- 2 Exempt organization
3 Purchase by a registered vendor for rental or lease
4 Leased or rented motor vehicle, trailer, ATV, boat, or snowmobile
5 Settlement of estate (bequest or distribution)
6 Tractor, trailer, or semi-trailer

Complete and sign the back.

DTF-803 (3/01)

7 **Interstate or foreign commerce** (motor vehicles, trailers, and boats only)
 The motor vehicle, trailer, or boat was delivered to the purchaser by the seller or common carrier at a point outside New York State, entered New York State while transporting persons or property for hire in interstate or foreign commerce, and will be used exclusively for that purpose. No tax is due. **If the motor vehicle, trailer, or boat is used for any other purpose, it is agreed that any tax due will be paid.**

8 **Direct payment permit holder**
 I certify that I have been issued a direct payment permit by the Department of Taxation and Finance, numbered DP - _____ (copy attached). I will pay any tax due with my sales and use tax return.

9 **New York sales and use tax paid to seller**
 A copy of the bill of sale from the seller must be shown on request.
 Name of seller _____ Amount of tax paid to seller \$ _____
 Seller's Certificate of Authority No. (from invoice) _____ Purchase price \$ _____

10 **Individual Indian exemption**
 I, the purchaser, hereby certify that I am an enrolled member of the exempt nation or tribe of _____, and I maintain a permanent residence on the _____ qualified _____ reservation, and I am not making this purchase for resale.
 I am claiming exemption from sales tax on:
 motor vehicle, trailer, or boat which is being registered to my address on the reservation.
 an all-terrain vehicle (ATV) or snowmobile which was delivered to me on a qualified reservation.

11 **Diplomatic missions and diplomatic personnel exemption** (boats, ATVs, or snowmobiles only)
 I certify that the U.S. Department of State issued to me a valid tax exemption or mission tax exemption card, numbered _____, that such card is currently valid and in full force and effect, and that I am authorized to make purchases exempt from state and local sales taxes to the extent indicated in the attached Form DTF-950, *Certificate of Sales Tax Exemption for Diplomatic Missions and Personnel, Single Purchase Certificate*. (Pictured exemption card must be shown on request.)

12 **Military personnel** (motor vehicles only)
New York resident serving in the armed forces stationed in another state
 I purchased the vehicle outside New York State while on active duty in the military service of the United States. I have been on active duty continuously since I purchased the vehicle, and am still on active duty. From the time I purchased the vehicle to the present I have neither been stationed in nor had living quarters in New York State. I will not use the vehicle in New York State as long as I remain on active duty in the military service, except upon authorized absence from military duty. **Upon discharge, separation, or release from active duty, or upon my being stationed or quartered within the State of New York, I will immediately pay any use taxes due at that time.**
 State or foreign country where vehicle was purchased _____
 Present duty station (copy of duty orders must be shown on request) _____
 Present living quarters _____
(State if on post, otherwise give address.)

13 **Farm production and commercial horse boarding operation**
 The motor vehicle, trailer, all-terrain vehicle, boat, or snowmobile will be used predominately either in farm production or in a commercial horse boarding operation, or in both. **Please check type of plate registration:**
 Farming Commercial Vehicle not required to be registered (explain) _____
 Agriculture Passenger
 Other (explain) _____

14 **Qualified Empire Zone Enterprise (QEZE)**
 The purchaser is a Qualified Empire Zone Enterprise (QEZE) and will use the motor vehicle, trailer, ATV, boat, or snowmobile in the empire zone(s) in which the QEZE has qualified for benefits, and at least 50% of the vehicle's use will be exclusively within that zone, or at least 50% of the vehicle's use will be in activities originating or terminating in that zone, or both. The purchaser's Qualified Empire Zone Enterprise (QEZE) ID number issued by the New York State Tax Department is _____

15 **Other exemption (explain)** _____

Certification:
 I certify that the statements and the information set forth on this document are true and correct. I make these statements, provide this information and sign my name with the knowledge that willfully making and signing a document containing false or incorrect matters or willfully issuing a false or fraudulent document with intent to evade tax is a misdemeanor under section 1817(b) or (m) of the Tax Law and section 210.45 of the Penal Law punishable by fines up to \$10,000 for an individual or \$20,000 for a corporation. I understand that the Tax Department is authorized to investigate the validity of exemptions claimed or the accuracy of any information entered on this form.
 Signature of new owner _____ (Sign name in full) Date _____

Privacy notification

The right of the Commissioner of Taxation and Finance and the Department of Taxation and Finance to collect and maintain personal information, including mandatory disclosure of social security numbers in the manner required by tax regulations, instructions, and forms, is found in Articles 8, 28, and 28-A of the Tax Law; and 42 USC 405(c)(2)(C)(i). The Tax Department uses this information primarily to determine and administer sales and use taxes or liabilities under the Tax Law, and for any other purpose authorized by law. Failure to provide the required information may subject you to civil or criminal penalties, or both, under the Tax Law. This information is maintained by the Director of the Registration and Data Services Bureau, NYS Tax Department, Building 8 Room 338, W A Harriman Campus, Albany NY 12227; telephone 1 800 225-5829. From areas outside the U.S. and outside Canada, call (518) 485-6800.

For office use only						
City of delivery	Exemption denied _____ Tax due _____	County of delivery	Tax rate %	Office	Date	
City of storage/use	Jurisdiction	County of storage/use	Tax rate %	Cashier's initials	Term no.	Possible audit <input type="checkbox"/>



STATEMENT OF OWNERSHIP FOR NON-TITLED VEHICLES, BOATS, SNOWMOBILES AND ALL-TERRAIN VEHICLES

www.dmv.ny.gov

When a transferable registration is not available, this form may be used:

- to establish ownership for a vehicle which is not required by law to be titled (for example, an all-terrain vehicle or limited use motorcycle); or
- as a substitute for lost proof of ownership for the purpose of registering or transferring ownership of a non-titled vehicle (including an historical vehicle), boat, snowmobile or ATV that is not required by law to be titled.

PLEASE READ THE INSTRUCTIONS ON PAGE 2 AND COMPLETE THE REQUESTED INFORMATION ON PAGE 1 BELOW.

CHECK ONE OF THE FOLLOWING THAT DESCRIBES THE REASON YOU ARE COMPLETING THIS FORM:

<input type="checkbox"/>	I am registering this non-titled vehicle (which is not an historical, classical or exhibition vehicle) in my name.
<input type="checkbox"/>	I am registering an historical vehicle in my name.
<input type="checkbox"/>	I am registering a non-titled boat in my name.
<input type="checkbox"/>	I am registering a snowmobile in my name.
<input type="checkbox"/>	I am registering an ATV in my name.
<input type="checkbox"/>	I am transferring this vehicle, boat, snowmobile or ATV to: _____ Name of New Owner

Address	

COMPLETE THE ITEMS BELOW THAT APPLY TO THIS NON-TITLED PROPERTY (SEE PAGE 2 FOR ADDITIONAL REQUIREMENTS):

Year of last registration	Previous license plate number (if any)	<input type="checkbox"/> Check here if never registered
Year	Make and Model	Body Type
Cylinders/Type of Power	Color	Unladen Weight/Max Gross Weight
Vehicle Identification No. (VIN) _____		
OR Hull Identification No. (HIN) _____		
OR Snowmobile Vehicle Identification No. (SVIN) _____		

PLEASE READ AND SIGN THE FOLLOWING CERTIFICATION FOR REGISTRATION STATEMENT

I _____ certify that I am (we are) the owner(s) of the non-titled property described above. This property has been in my (our) possession since _____.

Print Name(s) Month/Day/Year

It was acquired from _____.

Name of Former Owner

_____. The proof of ownership is unavailable because: _____

Address of Former Owner

This statement is made for the purpose of obtaining a registration for the non-titled property described above and is subject to approval of the DMV office manager. Additional proof of ownership may be required.

Signature (Sign name in full) _____ If registering for a corporation, give your title _____ Date _____

Note: Acceptance of this form as proof of ownership is at the discretion of the DMV. If it is acceptable for registration purposes, you will be allowed to register the vehicle, boat, snowmobile or ATV, and DMV will issue a non-transferable registration document to you. Title Bureau staff will make the final determination as to whether or not proof of ownership will be accepted, and whether or not DMV will issue a transferable registration to you.

INSTRUCTIONS:

1. To **REGISTER** a non-titled vehicle, boat, snowmobile or ATV, you must bring the following documents to any Motor Vehicles office:
 - a completed form MV-51B*;
 - a Bill of Sale or completed “Certificate of Sale or Transfer for 1972 or Older Vehicles or Any Other Non-Titled Vehicles” (MV-51)*;
 - verification of the VIN, HIN or SVIN (a tracing or photograph of the VIN, HIN or SVIN, or a signed statement from police officer);
 - a completed “Vehicle Registration/Title Application” (MV-82);
 - proof of name and date of birth (see form ID-82, “Proofs of Identity for Registration and Title”); and
 - an insurance ID card, if required.
- * **If the non-titled vehicle, boat, snowmobile or ATV was in your possession for less than one year, and it was never registered by the former owner, or the former owner lost the registration and cannot obtain a duplicate, the former owner must complete the MV-51B and MV-51/Bill of Sale.**
2. To **TRANSFER** a non-titled vehicle, boat, snowmobile or ATV, the former owner must give the following documents to the new owner:
 - a completed form MV-51B; and
 - a Bill of Sale or a completed “Certificate of Sale or Transfer for 1972 or Older Vehicles or Any Other Non-Titled Vehicles” (MV-51).
3. To **REGISTER OR TRANSFER** a motor vehicle that qualifies for historical or vintage plate registration**, follow the instructions in #1 or #2 above.
 - To register an automobile or truck that qualifies for historical license plates, you may bring this form and any other required documentation to any Motor Vehicles office.
 - To mail your registration for an automobile, truck or motorcycle that qualifies for historical or vintage license plates, send this form and any other required documentation to:

NYS Department of Motor Vehicles
Custom Plates Unit, Room 231
6 Empire State Plaza
Albany NY 12228

****A motor vehicle eligible for historical license plates** - any vehicle manufactured more than 25 years before the current calendar year that is used only as a collector’s item or exhibition piece, and not for daily transportation (see form MV-440H).

A motor vehicle eligible for vintage license plates - any vehicle manufactured more than 25 years before the current calendar year that is used only as a collector’s item or exhibition piece, not for daily transportation, and you are registering with the original plates that were valid in NYS in the year the vehicle was manufactured (see form MV-440V).

DMV staff may need additional documentation to register an historical vehicle if the year, make and model of the vehicle has not previously been approved by DMV for historical registration.

Note: Form MV-51B cannot be used for abandoned vehicles; contact your local police department.



VEHICLE TITLE RECORD

11/29/07

REQUEST CODE
81-FEG 10

Title and Identification No.	Year	Make	Model	Body/Hull	Wt./Sts./Lgth.	Color	Fuel	Cyl./Prop.
1TESTBOATVIN	07	RANGE		FIBE	19		GAS	OUT

CURRENT OWNER: PLATE01 90 7080800533 9/05/07
MOTORIST, MIKE
36 SOMEWHERE ST SOMEWHERE NY 12603

LIENHOLDER: NO UNSATISFIED LIENS RECORDED 11/20/07

SAMPLE



This is to certify that the foregoing is a true and complete copy (photographic) of a record on file in the New York State Department of Motor Vehicles, Albany, New York.

COMMISSIONER OF MOTOR VEHICLES

