

**IN THE DISTRICT COURT
OF TULSA COUNTY, OKLAHOMA**

)))))	
vs.	Plaintiff,	Small Claims Case No. SC-
	Defendant,	

AFFIDAVIT

_____, being duly sworn, deposes and states:

That the defendant resides at _____ in _____ County, Oklahoma; and

the mailing address of the defendant is _____.
If the defendant's residence is not in Tulsa County, this action is brought to collect an open account, note, or other instrument of indebtedness contracted or given in Tulsa County; or Tulsa County is otherwise the proper venue for collection of such open account, note, or instrument of indebtedness. (See Oklahoma Statutes, Title 12, Sections 1752, 134, 135, 139 and 142.)

The defendant owes the plaintiff \$ _____ for _____

The plaintiff has demanded payment, but the defendant has refused to pay, and no part of the amount sued for has been paid.

THE MAILING ADDRESS OF THE PLAINTIFF IS _____

Signature

Subscribed and sworn to before me this _____ day of _____,

My Commission Expires

SALLY HOWE SMITH, Court Clerk

Notary Public (or Clerk or Judge)

ORDER

THE STATE OF OKLAHOMA TO THE DEFENDANT:

You are hereby directed to appear and answer the above claim at the time set below, and to have with you at that time all books, papers, and witnesses needed to establish your defense.

This matter shall be heard in Room **112** of the Tulsa County Courthouse, 5th Street and Denver Avenue, in Tulsa, Tulsa County, Oklahoma at **9:00** o'clock **A.** M. of the _____ day of _____, 20_____.

You are further notified that if you do not so appear judgment will be given against you for:

The amount of the claim, as stated in the above affidavit and, in addition, for costs of the action (including attorney fees where provided by law) and costs of service of the order.

Dated this _____ day of _____, 20_____.

I Sally Howe Smith, Court Clerk for Tulsa County, Oklahoma, hereby certify that the foregoing is a true, correct and full copy of the instrument herewith set out as appears of record in the

SALLY HOWE SMITH, Court Clerk

Court Clerk's Office of Tulsa County, Oklahoma, this _____

day of _____, 20_____

By _____ SALLY HOWE SMITH _____
Deputy COURT CLERK Clerk of the Court (or Judge)

Sheriff or process server's return to be made on or before

RETURN OF SERVICE

PERSONAL SERVICE

I Certify that I received the foregoing affidavit and order on the _____ day of _____, 20_____, and that I delivered a copy of said affidavit and order to each of the following named defendants personally in

_____ County at the address and on the date set forth opposite each name, to-wit:

Name of Defendant	Address	Date of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

USUAL PLACE OF RESIDENCE

I certify that I received the foregoing affidavit and order on the _____ day of _____, 20_____, and that on _____, I served _____ by leaving a copy of said affidavit and order at _____ which is the person's dwelling house or usual place of abode, with _____, a person then residing therein who is fifteen (15) years of age or older.

I certify that on _____, I served _____ by leaving a copy of said affidavit and order at _____ which is the person's dwelling house or usual place of abode, with _____, a person then residing therein who is fifteen (15) years of age or older.

CORPORATION RETURN

Received this affidavit and order this _____ day of _____, 20_____ and as commanded therein. I summoned the within named defendant, as follows, to-wit:

_____ a corporation, on the _____ day of _____, 20_____ by delivering a true and correct copy of the within affidavit and order to _____ he being the _____ of said corporation, and the _____ President, Vice-President, Secretary, Treasurer, or other chief officer not being found in said County.

NOT FOUND

Received this affidavit and order this _____ day of _____, 20_____. I certify that the following persons of the defendant _____ within named not found in said County:

FEES

Fee for service \$ _____, Mileage \$ _____, Total \$ _____

Dated this _____ day of _____, 20_____

Sheriff

By: _____
Deputy—Tulsa County Oklahoma

By: _____
Process Server—Tulsa County, Oklahoma

AFFIDAVIT

I, _____, the undersigned, under oath say that I served this affidavit and order and made the return thereon, according to law that I am duly authorized to make this affidavit so help me God.

_____ Process Server

Subscribed to and sworn to before me _____ on this _____ day of _____, 20_____, Notary Public or Deputy Court Clerk.

CERTIFICATE OF SERVICE BY MAIL

I Certify that I mailed copies of the foregoing affidavit and order to the following named defendants at the address shown by certified mail, addressee only, return receipt requested, on the _____ day of _____, 20_____, and receipt thereof on the dates shown:

Defendant	Address Where Served	Date Received
_____	_____	_____
_____	_____	_____

SALLY HOWE SMITH, COURT CLERK

By: _____
Deputy