



**APPLICATION FOR A FLORIDA DEATH RECORD**  
 (For Florida Department of Health in Osceola County)  
 Bureau of Vital Statistics

**Read the FRONT and BACK of this application:** Anyone may apply for a death certification. When cause of death information is also requested and the death occurred less than 50 years ago, a valid photo identification must accompany this application or if a mail request, a copy of the valid photo identification, front & back, must be provided; AND the applicant OR person being represented must be an eligible person as outlined in statute (see Eligibility on the back of this form). Relationship to the decedent must be entered in the space provided at the bottom of this form when requesting cause of death. If applicant is a funeral director or an attorney, see additional information under Eligibility on the back of this form to ensure proper completion of this application.  
 Acceptable forms of valid ID are: Driver's license, state identification card, passport, and/or military ID card. When requesting a death certification without cause of death OR if the death occurred over 50 years prior to the request, photo identification is not required.

**SECTION A: DECEDENT INFORMATION**

<b>NAME OF DECEDENT</b>	FIRST	MIDDLE	LAST	SUFFIX
<b>ALIAS NAME (IF APPLICABLE)</b>	IF MARRIED FEMALE, MAIDEN SURNAME (if known)			SEX
<b>DATE OF DEATH</b>	MONTH	DAY	YEAR (4-DIGIT)	ADDITIONAL YEARS TO BE SEARCHED: <small>(Required only when exact year of death is not known)</small>
<b>PLACE OF DEATH</b>	PLACE OF DEATH CITY OR TOWN		PLACE OF DEATH COUNTY	STATE FILE NUMBER (if known)
<b>NAME OF SURVIVING SPOUSE AS RECORDED ON DEATH RECORD</b> <small>(if applicable and if known)</small>	FIRST	MIDDLE	LAST	SUFFIX
<b>SOCIAL SECURITY NUMBER</b> <small>(if known)</small>	FUNERAL HOME NAME: <small>(if known)</small>			

**IMPORTANT INFORMATION**

Any person who willingly and knowingly provides any false information on a certificate, record or report required by Chapter 382, Florida Statutes, or on any application or affidavit, or who obtains confidential information from any Vital Record under false or fraudulent purposes, commits a felony of the third degree, punishable as provided in Chapter 775, Florida Statutes.

**SECTION B: APPLICANT INFORMATION**

If requesting cause of death, you must state your relationship to the decedent; if a funeral director or an attorney, the relationship of the person you represent. Eligibility requirements are provided on the back of this form.

Applicant's Name <small>TYPE OR PRINT</small>	FIRST, MIDDLE, LAST (INCLUDING ANY SUFFIX)	SIGNATURE OF APPLICANT
HOME PHONE NUMBER ( )	MAILING ADDRESS (INCLUDE APT. NO., IF APPLICABLE)	RELATIONSHIP TO DECEDENT
ALTERNATE PHONE NUMBER ( )	CITY	STATE
		ZIP CODE
<b>Funeral Director/Attorney as Applicant for Cause of Death Information</b>	LICENSE / BAR NUMBER	NAME OF PERSON REPRESENTED and THEIR RELATIONSHIP TO DECEDENT

**SECTION C: UNIQUE COUNTY INFORMATION**

FEES ARE NON-REFUNDABLE - and subject to change without notice.	Quantity	Amount
A fee of \$10.00 entitles the applicant to one certification of death record.		
Each Additional death certificate for the SAME PERSON is \$10.00 each.		
Is this a fetal death? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Do you need cause of death on this certification? <input type="checkbox"/> Yes <input type="checkbox"/> No		= \$
<u>QUANTITY</u>		
How many death certificates with cause of death? _____		
How many death certificates without cause of death? _____		
<b>RUSH ORDERS (Optional):</b> \$7.00 per order for mail and walk-in Provide a 10 x 15 self-addressed, stamped envelope and must be marked "RUSH" for mail orders		= \$
<b>CASH / CREDIT</b>	<b>TOTAL</b>	\$

*(Mail in orders only)* All Visa/MasterCard requests need a copy of credit card holder's identification. *(Mail in orders only)*

Visa  MasterCard  Credit Number \_\_\_\_\_ Expiration Date: \_\_\_\_\_

*(Mail in orders only)* A \$14.00 processing fee will be added to the request for credit card payment. *(Mail in orders only)*

NOTE: Osceola County does not accept personal checks. Use money orders or cashier's check.

DH 1961 6/13 Obsoletes previous editions

**AVAILABILITY:** Death registration was not required by state law until 1917; however, it was many years before we had consistent registration. While there are some records on file dating back to 1877, not all events were registered.

**ELIGIBILITY:**

WITHOUT CAUSE OF DEATH: Any person of legal age (18) may be issued a death certification without the cause of death.

CAUSE OF DEATH INFORMATION: Cause of Death for any record over 50 year old may be issued to any applicant.

Death records less than 50 years old with the cause of death information included may only be issued to the following individuals:

- ◆ Decedent's spouse or parent;
- ◆ Decedent's child, grandchild or sibling, if of legal age;
- ◆ Any person who provides a will, insurance policy or other document that demonstrates his or her interest in the estate of the decedent, OR
- ◆ Any person who provides documentation that he or she is acting on behalf of any of the above named persons.

All requests for certification of a death certificate that includes the cause of death information must state the qualifying eligibility, or a notarized Affidavit to Release Cause of Death Information (DH 1959), which is available upon request. If after reading the above information you are still uncertain regarding your eligibility for cause of death information, call our office (904) 359-6900 extension 9000 for assistance.

A funeral director or attorney representing an eligible person as defined above must include their professional license number, and the name and relationship of the person they are representing, if requesting cause of death. If not representing someone identified above as eligible to receive cause of death information, then a completed Affidavit to Release Cause of Death Information (DH 1959) must accompany this request. **SPECIAL NOTE:** Florida clerks of court will not accept a death record with cause of death information included when filing probate.

**INFORMATION NEEDED:** A search cannot be made without the decedent's name and year of death. If any of the other items requested on the front of this form are unavailable, other identifying information (such as parents' names, birthplace, etc.) may be helpful if multiple records are found for common names.

**APPLICANT'S SIGNATURE:** Applicant's signature is required, as well as his/her name, valid residence address and telephone number.

UNIQUE COUNTY INFORMATION

Mail this application with payment to: FLORIDA DEPARTMENT OF HEALTH IN OSCEOLA COUNTY  
Attn: Bureau of Vital Statistics  
1875 Fortune Road  
Kissimmee, FL 34744  
(407) 343-2009

Option for Rush Service:

Credit Card next day UPS service or regular mail available by going to the vitalchek website: <http://www.vitalchek.com/Campaign?site=4&clickid=572520536421761026>

For more information, please call 407-343-2009 Visit us at: <http://osceolahealth.org/vitals1.html>

IF THE CERTIFICATE IS TO BE MAILED TO ANOTHER PERSON OR ADDRESS, USE THE SPACE BELOW TO SPECIFY SHIP TO NAME AND ADDRESS. ALSO PLEASE PROVIDE A STAMPED SELF ADDRESSED ENVELOP FOR THE RETURN OF THE MAIL ORDERS.				
SHIP TO NAME TYPE OR PRINT	FIRST	MIDDLE	LAST	SUFFIX
HOME PHONE NUMBER	SHIP TO STREET ADDRESS (AND APT.)			
WORK PHONE NUMBER	CITY	STATE	ZIP CODE	