



REQUEST FOR PAYMENT OF INTERVIEW EXPENSES

Instructions

Send completed form along with legible copies of required receipts to PwC via one of the following methods:

- a. Email: interview.expenses@us.pwc.com
- b. Fax: 813-990-6895

Name: _____

University Name (Campus Candidates Only): _____

Location of Office Visit: _____ Date of Office Visit: _____

Address to mail check to: _____

Permanent address: _____

Phone: _____ Email: _____

INTERVIEW EXPENSES

Transportation:

Round Trip Air or Train*
From _____ \$ _____

Taxi & Local Transportation* \$ _____

Round Trip Mileage _____ Miles \$ _____
at 56.5 cents per mile ([IRS Standard Mileage Rates for 2013](#))

Toll* \$ _____

Parking* \$ _____

Hotel* \$ _____

Meals* (GL Code 70300001) \$ _____

Other expenses*(explain) _____ \$ _____

Less – portion allocable to visit other firms (\$) _____

Less – cash advance prior to visit (\$) _____

GRAND TOTAL DUE

Net amount due you/from you \$ _____

Recruiter Use Only

Campus:

Experienced:

Charge Code: 80036807001 GL Code: 55030000 - IO - Interview Expenses

Charge Code: 80036807001 GL Code: 70300001 - IO - Meals Expenses

Recruiter's Name: Clayton Gregory

Recruiter's Telephone: 678.419.2299

*Faxed or scanned copies of vouchers or other receipts for transportation, hotel, meals, and other expenses are required for reimbursement.