

S106 Application Form - Project Proposal

1. Basic information

Reference no.

1.1 Project title:		
1.2 Applicant: Lead organisation on delivery (if another body):		
1.3 Project manager:	1.4 Position in organisation:	
1.5 Address of applicant:		
1.6 Telephone:	1.7 Fax:	1.8 Email:
1.9 Address/Location of project:		
1.10 Total project cost:	1.11 S106 funding required:	
1.12 Project description – no more than 150 words (including the aims and target population):		

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1.13 Justification for the project and results of any community consultation (why is the project needed? What evidence is there?):

1.14 How does this project relate to the Strategic Objectives and Priorities of Lichfield District Council? (See - www.lichfielddc.gov.uk/strategicobjectives):

1.15 To which S106 development(s) does the project relate and what is the relationship to this?:

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2. Funding

2.1 Financial profile

Total cost of project:	£
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2.2 Funding sources over project lifetime:

Source of funding	Previous funding for prior phases (if applicable)	10/11	11/12	12/13	Future years	Total
Applicant's own funds						
S106 capital						
Other <i>(please list)</i>						
Total						

2.3 Indicate whether non-S106 funding is confirmed? If not, please indicate the situation with regard to each funding source (ie. applied for / conditional / not yet applied for):

2.4 How have the costs been calculated? (Please provide evidence of professional estimates, quotes or valuations where possible):

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3. **Project outputs** (Activities, services, events, products, participation generated by a project.)

3.1 Project outputs details and quantitative information

Output description	10/11	11/12	12/13	Future years	Total outputs

3.2 Explanation of how outputs and outcomes have been calculated:

4. **Implementation arrangements**

4.1 Partnership and professional support

Organisations involved in the project	Supporting vision	Providing funding support	Involved in implementation	As beneficiaries

4.2 Project timetable – indicate key events throughout the lifetime of the project:

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5. Deliverability

5.1 Describe the applicant organisations previous experience of managing and implementing funds and such projects:

6. Options appraisal

6.1 Describe a viability assessment (alternative ways of delivering the project at a same or varied level or not at all):

7. Risk Assessment

Risk	Likelihood/ Impact	Category	How will we manage	Who is responsible?

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8. Management arrangements

8.1 Name the person responsible for monitoring the project and describe the reporting arrangements:

8.2 What is the role of LDC in this project – if any?

9. Forward strategy

How will the completed project be managed? Please provide a business/project plan and cash flow forecast if available.

I certify that the entries in this form, and any other attachments, are to the best of my knowledge correct.

Signed: _____

Name: _____

Position: _____

Date: _____

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First appraisal by Planning Obligations Monitoring and Implementation Officer

Comments and/or conditions:

Signed:

Name:

Date:

Second appraisal by S106 Working Group

Comments and/or conditions:

Signed:

Chairman, S106 Working Group

Date:

Approval by LDC Cabinet

Comments and/or conditions:

Signed:

Leader of Council

Date:

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Please Return to -

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