South Georgia State College
Satisfactory Academic Progress
Financial Aid Appeal Form

_____   _____

Last Name   First   Middle Initial   SS#

_____

Street Address   City   State   Zip

Telephone: _____ Email: _____ Tiger ID: _____

I am appealing for the reinstatement of Financial Aid for the following term :

_____Fall   _____ Spring   _____ Summer

Submit the completed form along with your appeal letter. In your letter of appeal, please explain the circumstances which affected your ability to maintain satisfactory progress and attach appropriate documentation.

Failure to provide such documentation will prevent a review of your appeal.

Indicate how these circumstances have changed so that you can comply with the regulations in the future. Medical circumstances must be documented with a statement from your physician. Explanations of your need for financial aid are not necessary. If you have been receiving aid, we have detailed information regarding your financial condition.

Please submit ALL of the following documents to be considered for an appeal. Those reviewing this appeal realize that students may or may not be able to continue their education without financial assistance; however, this situation is not a reason that will be considered for an appeal. Submission of an appeal does not guarantee approval. *Appeals will not be approved without sufficient supporting documentation.*

- Completed Satisfactory Academic Appeal Form **AND**

- Brief letter explaining the *mitigating circumstances** that prevented you from maintaining satisfactory academic progress, and why you will be able to maintain satisfactory academic progress now **AND**

- Documentation to support the circumstances in your statement **OR**

- Documentation signed by the Assistant Registrar listing the additional courses needed to complete your degree or a graduation summary. ***This document is ONLY REQUIRED for students who are not meeting SAP because they have attempted more than the maximum number of hours allowed for a program of study. This document is required in addition to your documentation for mitigating circumstances.***

***Mitigating circumstances** are defined as unanticipated and unavoidable events or situations beyond a student's control that prevent him or her from successfully completing a course or meeting the terms of a prior appeal. Examples of mitigating circumstances could include (but are not limited to):

- Serious accident or illness of the student
- Serious illness or death of immediate family member
- Immediate family or financial obligations

Examples of unacceptable mitigating circumstances include (but are not limited to) withdrawal to avoid a failing grade, too many courses attempted, limited number of tests/assignments, disagreement with instructor, voluntary change in work hours or inability to continue attendance without financial aid.

I certify that I have read and understand the Standards of Academic Progress found at www.sgsc.edu.

Signature: _____ Date: _____